M I N U T E S

SPECIAL JOINT MEETING
WEST COVINA CITY COUNCIL
and the
COMMUNITY DEVELOPMENT COMMISSION

June 13, 2006

Mayor Herfert called to order the special meeting of the West Covina City Council/Community Development Commission at 7:07 p.m. in the City Manager's Conference Room at City Hall, 1444 W. Garvey Avenue, West Covina.

PLEDGE OF ALLEGIANCE Mayor/Chairman Herfert

ROLL CALL Mayor/Chairman Herfert, Mayor Pro Tem/Vice Chairman Touhey Councilmembers/Commissioners Hernandez (arrived at 7:14 p.m.), Lane

Absent: Councilmember/Commissioner Sanderson

Others Present: Pasmant, Alvarez-Glasman, Bachman, Chung, Durbin, Elliot, Fields, Freeland, Rush, Wills, Yauchzee

PUBLIC COMMENT ON ITEMS ON THE AGENDA

Frank Scalfaro — Frank Scalfaro, West Covina resident, requested that the Rose Float Foundation request be moved forward to FY 2006/2007 from 2007/2008.

Katherine Castucci — Katherine Castucci, West Covina resident, encouraged the Council to consider public safety staffing levels during the adoption of the budget and addressed the Chamber of Commerce' request for funding.

Royall Brown — Royall Brown, West Covina resident, made suggestions for the Chamber of Commerce becoming a regional organization.

II **REJECTION OF BID FOR THE BIG LEAGUE DREAMS (BLD) FACILITY AND SPORTSPLEX INFRASTRUCTURE CONSTRUCTION (PROJECT NO. BP-06310)**

Public Works Director Shannon Yauchzee presented the staff report. Yauchzee stated only one bid was received on June 6, 2006 and more competitive bids could be received if the project was re-bid.

Motion — Motion by Hernandez and seconded by Lane to approve staff's recommendation to reject the one bid and re-bid this project with a bid opening date of June 26, 2006. Motion carried 4 - 0.

III **2006-2007 and 2007-2008 FISCAL YEAR PRELIMINARY BUDGET PREVIEW**

Finance Director Tom Bachman presented the staff report providing a budget overview that included 2005-2006 accomplishments and goals and forecasts for the City's first two-year proposed budget.

Public Works Director Yauchzee presented on overview of the proposed 2006-2007 Capital Improvement Program (CIP) budget.

Staff responded to questions from Council regarding intersection improvements at Azusa/Amar and various building improvements to fire stations.

Mayor Herfert requested that Councilmembers who want further information or changes to proposed budget items request those items as action items for consideration at the next budget meeting. The following action item requests were made:

- Mayor Herfert – requested looking at the grant funding source for Amar Road/Azusa Avenue Improvement to possibly include intersection at entrance of commercial development at BKK site.
- Mayor Pro Tem Touhey – not supporting monies be spent on Fire Station #1 in its current condition, requested options for rebuilding Fire Station #1 and look at enclosing the first floor of City Hall for additional space for the Police Department.
- Councilmember Hernandez – requested options for rebuilding/renovating Fire Station #3.

Following the conclusion of the budget presentation Finance Director Bachman responded to questions regarding projected sales tax and overall General Fund revenue increase.

Mayor Herfert requested a business plan and history of the West Covina Service Group (WCSG) prior to approving the request of additional WCSG staff.

Councilmembers made the following additional requests as action items:

- Mayor Herfert – requested all items related to providing public information be removed from the budget (i.e., WCCT, Discover, website, CDC/RDA project promotions) and bring back options/proposal of providing information in-house or through other means.
- Councilmember Hernandez – requested a presentation on potential economic development options, which could strengthen revenues, including potential housing developments or opportunities.
- Councilmember Lane – requested the Heritage Park house improvements be brought forward from FY 2007/2008 to FY 2006/2007; seek possible funding for the Senior Center lap pool and bring forward from “future” years; and requested the police chief bring back the number of needed officers for consideration of hiring over the next few years.
- Mayor Pro Tem Touhey – supported Police and Fire building improvements requesting CIP items B25 – B28, be moved forward; suggested looking into CDBG Section 108 bonds for eligible projects; and concurred with requests for additional police officers and economic development.

Councilmember Hernandez requested programming for City parks enabling residential priority use of parks.

City Manager Pasmant announced the next budget review would be on June 29, 2006.

PUBLIC HEARING

IV **FEE AND CHARGE**

Mayor Herfert introduced the public hearing matter and Assistant

Fee and Charge	City Clerk Rush verified that proper legal notice had been given. Mayor Herfert proceeded to open the hearing. Finance Controller Dennis Swink presented the staff report and answered questions.
Public Testimony	Mayor Herfert opened the public testimony portion of the hearing and asked for public comments. With no speakers wishing to address Council, Mayor Herfert closed the public testimony portion of the hearing.
Council Discussion	Mayor Herfert requested the Community Services Department return with a proposal to amend the fee schedule for adult basketball league and adult gym drop-in to reflect a lower fee for very early morning use and an elevated fee during peak evening hours.
Resolution No. 2006-48	Assistant City Clerk Rush presented: RESOLUTION NO. 2006-48 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, SETTING AND INCREASING CERTAIN FEES
Motion	Motion by Lane and seconded by Hernandez to waive further reading of the resolution, read by title only and adopt, excluding any increase in adult basketball league or gym drop in fees pending review. Motion carried by 4 – 0.
V Chamber Funding	**WEST COVINA CHAMBER OF COMMERCE –** **CONTRACT FOR FISCAL YEAR 2006 – 2007 & 2007 – 2008** Staff report was presented by Community Development Director Chung recommending a two-year funding contract of $75,000 per fiscal year. Chung reported the Chamber is requesting funding in the amount of $100,000 per fiscal year. Gary Lawson, Chamber President, addressed the Commission stating the requested increase is to maintain the Chamber's continued success.
Motion	Motion by Herfert and seconded by Hernandez to approve a two-year funding contract in the amount of $75,000 per fiscal year from Account Number 876.22.2230.6431. Motion carried by 4 – 0.
VI Auto Plaza Business Imp. Dist.	**AUTO PLAZA BUSINESS IMPROVEMENT DISTRICT** Staff report was presented by Community Development Director Chung who stated adoption of the proposed resolution will set a public hearing date, at which time the Council will consider the proposed budget for the Business Improvement District.
Resolution No. 2006-49	Assistant City Clerk Rush presented: RESOLUTION NO. 2006-49 – A RESOLUTION OF INTENTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, TO LEVY ASSESSMENTS WITHIN THE WEST COVINA AUTO PLAZA BUSINESS IMPROVEMENT DISTRICT AREA FOR FISCAL YEAR 2006-2007, AND PROVIDING NOTICE OF PUBLIC HEARING THEREON TO BE CONDUCTED JUNE 29, 2006
Motion	Motion by Herfert and seconded by Hernandez to waive further reading of the resolution, read by title only and adopt. Motion carried 4-0.

COUNCIL COMMENTS

Mayor Pro Tem Touhey stated the San Gabriel Valley Economic Partnership, a non-profit organization, endorsed a candidate in the 57th assembly district and requested a copy of the minutes from the meeting at which the endorsement was made.

Mayor Pro Tem Touhey stated he sent an e-mail to his colleagues regarding a Performing Arts Center, which will be part of the Dynamic Investment Proposal.

ADJOURNMENT

Motion by Touhey and seconded by Herfert to adjourn the meeting at 8:58 p.m.

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Mayor Steve Herfert

Respectfully submitted,

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Assistant City Clerk Susan Rush