M I N U T E S

SPECIAL MEETING
OF THE
WEST COVINA CITY COUNCIL
November 2, 2004

Mayor Pro Tem Sanderson called to order the special meeting of the West Covina City Council at 6:00 pm in the City Hall Council Chambers, 1444 W. Garvey Avenue, West Covina. Reverend Vernon Bennett of Shalom Community Church gave the invocation and Councilmember Herfert led the Pledge of Allegiance.

ROLL CALL Mayor Pro Tem Sanderson, Councilmembers Herfert, Hernandez

Absent: Mayor Miller, Councilmember Wong

Others Present: Fields, Alvarez-Glasman, Yauchzee, Hoppe, Durbin, Elliott, Taylor, Dewus, Samaniego, O'Keefe, McIsaac, Wills, Chung, Berry

REPORTING OUT FROM CLOSED SESSION

City Attorney Alvarez-Glasman reported that the two scheduled items for discussion were announced and the closed session commenced at 5:15 pm with Miller and Wong absent. Council was given briefed on the two items. Regarding the Cingular Wireless matter, staff was directed to proceed. Regarding the existing litigation matter, no final action was taken and there is nothing further to report.

CHANGES TO THE AGENDA No changes offered.

APPROVAL OF MINUTES The following sets of minutes were approved as presented:

* Special meeting of September 2,1 2004
* Special meeting of October 26, 2004

PRESENTATIONS The City's Blue Star program video was aired.

ORAL COMMUNICATIONS Herb Redholtz, a West Covina resident, stated that he had sent a letter requested the Woodside Master Plan be revised to exclude the component that permitted a storage facility/tenant at the Quail Ridge neighborhood commercial center as that still hasn't come to fruition.

Joanne Wilner, a West Covina resident, (Consent Calendar Item C-7e re CDC Stipends) suggested that full disclosure of the Council's current salary and benefits and any proposed increases should be reported to accurately assess the validity of increasing the CDC stipends.

CONSENT CALENDAR

Commission Summary of Actions (receive & file)

Human Resources	9/8/04
Planning	10/25/04

Ordinance for Adoption (waive reading & adopt)

Ordinance 2122 - Changing Election Dates

ORDINANCE NO. 2122 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, MOVING THE DATE OF THE CITY'S GENERAL MUNICIPAL ELECTION FROM THE FIRST TUESDAY AFTER THE FIRST MONDAY IN MARCH OF THE ODD-NUMBERED YEARS TO THE FIRST TUESDAY AFTER THE

FIRST MONDAY IN NOVEMBER OF THE-NUMBERED YEARS

Award of Bid
Purchase of Seven (7) 2005 Police Vehicles

Police Vehicles
West Covina Motors

Recommendation is to authorize the purchase of seven (7) police vehicles from *West Covina Motors* at a total cost of $148510 including tax and standard warranty.

Approval of Final Map
Lot Line Adjustment No. 165
Location: 2719 and 2735 South Citrus Street

Resolution 2004-91
Lot Line Adjustment 165

Recommendation is to waive reading and adopt:

RESOLUTION NO. 2004-91 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, APPROVING LOT LINE ADJUSTMENT NO. 165 AT 2719 AND 2735 SOUTH CITRUS STREET AND DIRECTING THE RECORDATION THEREOF (Robert and Shery Franklin and Billie Jean Birkhahn)

Traffic Committee Minutes of 10/19/04
Recommendation is to accept and file.

City Treasurer's Report for the month of September 2004
Recommendation is to receive and file.

Miscellaneous – Public Works Department
CIP and Building Activity Report
Third Quarter Ending September 30, 2004
Recommendation is to receive and file.

Setting Azusa Avenue and Amar Road Speed Limits

Ordinance introduced
Speed Limit on Amar

Recommendation is to waive reading and introduce the following ordinance:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, AMENDING SECTION 22 132 OF THE WEST COVINA MUNICIPAL CODE RELATING TO DECREASES OF STATE LAW MAXIMUM SPEEDS

Miscellaneous – City Clerk's Office
Biennial Review of the City's Conflict of Interest Code
Recommendation is to approve the 2004 amended Conflict of Interest Code.

Miscellaneous – Human Resources
Part-Time Salary Ranges for all Full-Time Equivalent Classifications
Recommendation is to implement a standard for setting hourly salary ranges for part-time (limited service) positions to match full-time equivalent hourly rate by adopting the following resolution:

Resolution 2004-92
Limited Service salaries

RESOLUTION NO. 2004-92 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, AMENDING RESOLUTION NO. 2002-24 RELATING TO STIPENDS AND BENEFITS OF THE COMMUNITY DEVELOPMENT COMMISSION

Resolution 2004-93
CDC & Commissioners

RESOLUTION NO. 2004-93 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, AMENDING RESOLUTION NO. 2001-14 RELATING TO STIPENDS AND BENEFITS OF NON-ELECTED CITY COMMISSIONERS

Miscellaneous – City Manager's Office

Amendment to City Attorney Contract

Recommendation is to authorize the Mayor and City Clerk to execute an amendment to the "Agreement for City Attorney Services" between the City of West Covina/Community Development Commission and the law firm of Alvarez-Glasman & Colvin.

CONSENT CALENDAR ACTION

Motion by Hernandez and seconded by Herfert to waive further reading of the resolutions/ordinance and adopt/introduce; and to approve all other items and in regards to revising stipends: increase all commissioners by $50 and set the CDC stipend at the rate used by Rosemead ($1200/month). Motion carried by roll call vote:

AYES: Herfert, Hernandez, Sanderson
NOES: None
ABSENT: Wong, Miller

PUBLIC HEARINGS

None scheduled for this evening.

COMMUNITY DEVELOPMENT COMMISSION

Mayor Pro Tem Sanderson recessed the City Council meeting at 6:16 pm to convene the CDC. The City Council reconvened at 6:21 pm with all members present except Wong and Miller.

DEPARTMENTAL MATTERS

CITY ATTORNEY'S OFFICE

Options/Duties of the City Council in Light of the City Clerk's Recent Resignation

City Attorney Alvarez-Glasman presented the staff report.

Motion by Hernandez and seconded by Herfert to direct staff to post the upcoming vacancy for appointment. Motion carried 3-0.

MAYOR'S REPORTS

No reports scheduled.

COUNCILMEMBERS' REPORTS

Councilmember Herfert –

Analysis of Robert's Rules of Order and Corresponding Provisions of the West Covina Municipal Code Relating to Motions for Reconsideration

City Attorney Alvarez-Glasman presented the staff report. Councilmember Herfert stated that this is a clean-up procedure and by striking the one sentence from the Municipal Code section, the meaning is much clearer.

Motion by Herfert and seconded by Hernandez to bring back an ordinance to amend Section 2-44 of the Municipal Code. Motion carried 3-0.

DEPARTMENTAL MATTERS

PLANNING DEPARTMENT

Pre-Annexation of Nogales H.S.

Pre-Annexation Agreement for Nogales High School

Planning Director McIsaac presented the staff report.

Motion

Motion by Hernandez and seconded by Herfert to approve the pre-annexation agreement with the Rowland Unified School District elated to the annexation of the Nogales High School campus into the City of West Covina.

Joanne Wilner

Joanne Wilner, West Covina resident, stated that the staff report did not include a report from the Police Chief as to how he felt the annexation of the high school would affect the Police Department's calls for service, response times, and fiscal impact on the department.

Jenny Hirst

Jenny Hirst, West Covina resident and Associate Principal of Nogales High School, stated that the school administration's preference is to eliminate the following phraseology from page 3:
…. "student discipline, counseling, student education programs, or truancy abatement purposes beyond the basic services routinely provided by the police department."

Council discussion ensued regarding the inclusion of the phrase. Councilmember Herfert stated that since the Police Chief wanted that included, he preferred that it stay in.

Motion was restated by Hernandez, seconded by Herfert to approve the pre-annexation agreement with the Rowland Unified School District related to the annexation of the Nogales High School campus into the City of West Covina. Motion carried 3-0.

ADJOURNMENT

Motion by Hernandez and seconded by Herfert to adjourn the meeting at 6:50 pm. Motion carried 3-0.