

**CITY OF WEST COVINA
PLANNING DEPARTMENT
FEE SCHEDULE**

PLANNING COMMISSION PUBLIC HEARING ITEMS	FEES
Conditional Use Permit (CUP), Development Plan (DP) Precise Plan (PP), Variance (VAR), Code Amendment-Proposed by Applicant (CA), Adult Oriented Business, Annexation	\$140 filing fee, plus \$90.00 per hour of staff time, plus actual cost of the City Attorney (\$2500 deposit required for all cases)
Variance (VAR) for single family homes	\$140 filing fee, plus \$90.00 per hour staff time, plus actual cost of the City Attorney, (\$2000 deposit fee required for all cases)
General Plan Amendment (GPA), Tentative Parcel Map, Tentative Tract Map, and Zone Change (ZC)	\$140 filing fee, plus \$90.00 per hour of staff time, plus actual cost of the City Attorney (\$4000.00 deposit required for all cases)

MISCELLANEOUS PERMITS/ REQUESTS	FEES
Administrative Use Permit (AUP), except for Miniature-Pot Bellied Pigs and Second Driveway - Includes: Large Family Daycare, Outdoor Dining and Uses in the O-U Zone, Single-Family Dwelling Large Expansion and Maximum Unit Size Exception (MUSE), Sign Exception Review (SER), Retaining Walls/ Elevated Structure, Building-Mounted Wireless Telecommunication Facility	\$140 filing fee, plus \$90.00 per hour of staff time (\$770 deposit required) Large family day care - \$500 deposit Second Driveway - \$360.00 Flat Fee Pot Bellied Pig - \$55.00 Flat Fee
Administrative Review	\$140.00 filing fee, plus \$90.00 per hour of staff time (\$400.00 deposit)
AIPP Review	\$90.00 per hour of staff time (\$1000.00 deposit required)
Appeal to Planning Commission	\$600.00 filing fee (non-refundable) plus \$90.00 per hour staff time
Appeal to Planning Commission – Non-hearing items	\$250.00 filing fee (non-refundable) plus \$90.00 per hour staff time
Appeal of Revocation Hearing	\$600.00 filing fee (non-refundable) plus 50% of cost of administrative record as provided in WCMC 26-297.18
Code, Covenants, & Restrictions (CC&R) Review	\$860 flat fee, plus actual cost of the City Attorney
Conceptual Plan Review	\$140 filing fee, plus \$90.00 per hour of staff time (\$2000 deposit required)
Covenant Preparation Fee	\$90 flat fee
Design Subcommittee Review	Addition of Floor Area - \$230.00 Flat Fee Non-Floor Area Revisions - \$50.00 Flat Fee
Extension of Time for TTM, TPM, PP, VAR, ZC	\$500 flat fee
Extension of Time for AUP	\$90 flat fee
Film Permit	Application fee \$725, plus \$345 for each day of filming. Security and cleaning deposit of \$1020. Normally one police officer required on site.
Film Permit – Major Production	Application fee \$1500, plus \$345 for each day of filming. Security and cleaning deposit of \$1020. Normally one police officer required on site.
Historic Property Certificate of Appropriateness	\$250 flat fee
Home Occupation Review	\$22 flat fee
Landscaping Plan Review	\$140 filing fee, plus hourly cost of consultant (\$104.00 per hour) (\$650 deposit required)
Landscaping Plan Inspection	Part of Landscaping Plan Review (above)
Model Home Marketing Complex (MHMC)	\$140 filing fee, plus \$90.00 per hour staff time (\$1300.00 deposit required)
Planning Director’s Modification Review	\$140 filing fee, plus \$90.00 per hour of staff time (\$1000 deposit required) plus actual cost of City Attorney
Preliminary Review Meeting	\$1350 flat fee
Prospective Homeowners Awareness Package Review (PHAP)	\$860 flat fee, plus actual cost of the City Attorney
Public Right-of-Way Banner	\$175 flat fee
Reasonable Accommodation Request	\$140 filing fee, plus \$90.00 per hour of staff time (\$770 deposit required)
Sign Review (sign criteria review)	\$1350 flat fee
Sign Review – Sign Permit Clearance	\$180 plus \$45 for each additional sign
Sign Review – Sign Admin. Review	\$450 plus \$90 for each additional sign
Slight Modification	\$140 filing fee, plus \$90.00 per hour of staff time (\$1300 deposit required) Single-Family- \$140.00 filing fee, plus \$90.00 per hour of staff time (\$700.00 deposit required)
Special Events Permit Review	\$180 flat fee Banner (Special Events) Permit \$28.00
Temporary Use Permit Review	\$90.00 per hour of staff time, \$270 Minimum (amount to be determined by staff prior to submittal)
Tree Removal Permit (TRP)	\$45 plus \$25.00 for each additional tree

DOCUMENTS	FEES
General Plan Map	\$20.00
General Plan Text	\$25.00
Zoning Code	\$0.25 per page
Zoning Code excerpts	\$0.25 per page
Zoning Conformance Letter	\$180.00 deposit, plus \$45.00 per ½ hour of staff time after the first two hours
Zoning Map – Colored	\$20.00

REPRODUCTION	FEES
Blueprint	Minimum charge of \$11.00 - \$0.90/ square foot
Microfilm	Minimum charge of \$11.00, \$2.00 each
Photocopy	\$0.25 each: Letter, Legal, Ledger size
Dubbing of videos	\$30.00