

MINUTES

REGULAR MEETING COMMUNITY AND SENIOR SERVICES COMMISSION Tuesday, July 12, 2016

The regular meeting of the Community and Senior Services Commission was called to order at 6:05 p.m. in the MRC Room of West Covina City Hall. Chair Bennett led the Pledge of Allegiance and asked to observe a moment of silence.

ROLL CALL

Present: Chair Bennett, Vice Chair Kaufman
Commissioners Arredondo, Blackburn, Dinh, Kennedy, Lewis, Lopez, ,
Stewart

Staff Present: Director Bresciani, Management Analyst II McDonald, Community Services
Coordinator Heather Sayers.

ORAL COMMUNITCATIONS

George Ogden, former Commissioner & long time West Covina Citizen requested that the Commission request from Council to have the Volunteer of the Year Nomination Guidelines updated under the selection process to allow those person(s) whom serve the community be allowed to be selected as Nominees, including Commissioners.

MINUTES FOR APPROVAL

1. May 10, 2016 Regular Community and Senior Services Commission Meeting Minutes

Motion by Arredondo, second by Blackburn to approve the Regular Community and Senior Services Commission meeting minutes as amended. Motion carried by a vote of 9-0.

ADMINISTRATION

NEW BUSINESS

2. Vacancy of Commissioner Position

Presented by Community Service Director Bresciani. No action taken. Direction on application process was given.

3. Commissioner Sub-Committee Assignments

Motion by Blackburn, second by Lopez to appoint Commissioner Dinh to Senior Sub-Committee. Motion carried by a vote of 9-0.

4. Designation of Park Sale Proceeds for Development of Walking Trail (New land acquisition only)

Motion by Kennedy, second by Kaufman to recommend to Council to direct staff to research funding mechanisms to develop a walking trail from Schabarum trail to Citrus & Hillside Dr. and include all property surrounding BKK. Motion carried by a vote of 9-0.

5. Review of Volunteer of the Year Nomination Guidelines

Motion by Kennedy, second by Bennett to change the guidelines Community Services Volunteers of the Year to allow Commissioners eligible for nominated as well as citizens. Motion does not pass by a vote of 5-4.

Motion by Lewis, second by Lopez to keep the current language, however in the case that there are no nominations for Community Services Volunteers of the Year that the language allow that other Commissioners/appointed officials be eligible for nomination excluding Commissioners of the Community and Senior Services Commission. Motion does not pass by a vote of 7-2.

Motion Kaufman, second Bennett to limit nominations only to residents of West Covina be eligible for nominations for Community Services Volunteers of the Year. Motion does not pass by a vote of 6-3.

No changes to qualification.

6. Orangewood Soccer Complex Construction Update

Director Bresciani update. Construction on track at this point. The joint use agreement for parking has been approved by QVH and Citrus Valley Health Partners. Contractor has dug for utilities. Received final color scheme for playground received, taken out several trees, discussion of block wall in place of the chain link was had and decision to not change fencing was given. Contractor has estimated date of finishing the project is somewhere in the fall although our contract states winter. Our estimate it is looking at a completion date in February or March 2017. No negative complaints from residents.

7. Shadow Oak Park Update

Director Bresciani update. Still in the design phase. Lower plateau parking and restroom. Concern from designers, they will only recommend a right hand turn lane from parking lot. Budgeted CIP \$250,000.00 not enough to complete a parking lot and restroom.

OLD BUSINESS

8. Internship Program

Director Bresciani update: Response to Former Commissioner Ogdon question regarding who is eligible to be an Intern? Internship is open to college students looking for college credit as well as those who are looking to work in a government entity.

9. Sports Council Subsidy

Director Bresciani update: Response to Councilman Spence request for more information on how the Sports Council is subsidized breakdown. Breakdown given was fees, utility costs, lighting fees, how many uses and hours used. Total amount the city subsidized is \$168,000.00 for all youth sports programs. Fair market rental for these uses would be \$260,000.00 in revenue if charged for these services. Finance has hired a consultant to do a new fee schedule to be completed and estimated effective date of fiscal year 2017-18. The fair market rental fees will change at that time. A discussion on subsidies for updating our lights at rental facilities occurred. Director Bresciani gave a history between the city and SCE as well as CIP budget for lighting. Several Commissioners asked about the use of CIP monies in future years, solar power and pole wraps options as additional options to research.

10. Palm View Park Improvements

Director Bresciani update: Design for soccer field commission at Palmview. Relocation of the cell tower facility with Verizon to behind the restroom. The soccer field project is estimated to cost \$170,000 to \$270,000 to complete. Will update when the final design is available. Wood chips are going in at the tot lots. The fitness equipment, that is broken, is going to be replaced by the manufacturer, at no charge, due to them being defective.

COMMISSIONERS REPORTS

- Community Enhancement research requests to have Public Works look into the cost of solar pole wraps for lighting at fields as well as solar rebates. Director Bresciani to report back at next meeting.
- Youth council requested researching having blood drives within the community.
- 4th of July event went well. Fireworks great, carnival not a carnival.
 - Next year RFP's for Fireworks, carnival and possibility of a parade. A re-evaluation of the event will be done this coming year.
- Water conservation program through LA County that offer subsidies for drought tolerant landscaping for homeowners.
- West Covina Beautiful considering expanding existing garden gourmet program with the elementary schools 4th graders in partnership with Hurst Ranch.
- Memorial Day event very nice.

ANNOUNCEMENTS

National Night Out August 2, 2016.

ADJOURNMENT

Motion by Bennett, second by Lewis. Meeting adjourned at 8:10 p.m. Motion carried by a vote of 9-0.