

MINUTES

REGULAR MEETING COMMUNITY AND SENIOR SERVICES COMMISSION Tuesday, May 10, 2016

The regular meeting of the Community and Senior Services Commission was called to order at 6:03 p.m. in the MRC Room of West Covina City Hall. Chair Bennett led the Pledge of Allegiance and asked to observe a moment of silence.

ROLL CALL

Present: Chair Bennett, Vice Chair Kaufman
Commissioners Arredondo, Blackburn, Dinh, Kennedy, Lewis, Lopez, Ogden,
Stewart

Staff Present: Director Bresciani, Management Analyst II McDonald, Office Assistant II
Butanda

ORAL COMMUNICATIONS

Pastor Jillian Lutes of West Covina Hills Seventh-day Adventist Church informed the Commission of resources and upcoming events available to the community.

MINUTES FOR APPROVAL

1. March 8, 2015 Regular Community and Senior Services Commission Meeting Minutes

Motion by Ogden, second by Stewart to approve the Regular Community and Senior Services Commission meeting minutes as amended. Motion carried by a vote of 10-0.

ADMINISTRATION

NEW BUSINESS

2. Choosing of the 2016 Volunteer of the Year

There was no submission for Recreation Volunteer of the Year, so a motion was made to select two Community Services Volunteers of the Year.

Motion by Arredondo, second by Ogden to select two Community Services Volunteers of the Year. Motion carried by a vote of 10-0.

Motion by Ogden, second by Bennett to select Chief Don Fernald as Community Services Volunteer of the Year. Motion carried by a vote of 10-0.

Motion by Ogden, second by Arredondo to select Reyna Del Haro as Community Services Volunteer of the Year. Motion carried by a vote of 10-0.

3. Internship Program

Director Bresciani reported that the City Manager's Office and Planning Department have generated the most interest by intern applicants. The Community Services Department received interest from one applicant, who declined after finding an alternate employment opportunity. Director Bresciani said that she would verify whether Senior Citizens could apply for the internship program and would advise the Senior Center Supervisor upon confirmation.

4. Commissioner Roles and Responsibilities

Director Bresciani discussed the need for professionalism in public interactions and at Commission Meetings. Commissioners desiring changes in subcommittee assignments may bring the request to Director Bresciani's attention and we can bring back the sub-committee assignments on future agendas if changes are needed. Commissioners may also suggest revisions to the Commissioner Handbook, to be updated in the coming months.

5. Sports Council Subsidy

Director Bresciani informed of Councilman Spence's request for a full accounting of utility expenses subsidized by the City for sports leagues. Public Works Department is providing invoices for electrical, water, and grounds maintenance, from which league-related expenses will be calculated and provided to City Council.

6. Palm View Center Improvements

Director Bresciani informed the Commission on upcoming improvements at Palm View Park, partially made possible by Community Development Block Grant funding. Repairs will include exercise equipment, repaving of parking lots, and design for a new soccer field. Wood chips will be added to the playgrounds.

7. L.A. County Park Bond

Los Angeles County has provided a summary of results for a Los Angeles County Parks and open space survey. Survey results illustrated that Los Angeles County voters will potentially support a ballot measure establishing a three-cent per square foot of improvement property tax, from which West Covina would receive a needs-based percentage, dependent upon criteria established by Los Angeles County and distributed by grant funds.

OLD BUSINESS

8. Sunset Field

Director Bresciani updated the Commission on the proposed sale of Sunset Field. A public notice has been distributed advising of a public hearing for the abandonment of Sunset Field as park land.

AD HOC REPORTS

9. CDBG Public Service Project Funding Recommendations

Management Analyst II McDonald summarized the recommendation of the CDBG Ad Hoc Committee's for public service project funding. The CDBG Ad Hoc Committee reviewed applications and heard presentations for Fiscal Year 2016-2017 Public Service Project Funding on April 21, 2016.

Motion by Ogden, second by Blackburn to approve funding as recommended. Motion carried by a vote of 10-0.

ADJOURNMENT

Meeting adjourned at 7:31 p.m.