CITY OF WEST COVINA - Building **Division**

Incorporated 1923 **1444 W. Garvey Avenue - (626) 939-8425**

STRUCTURAL OBSERVATION REPORT FORM

STRUCTURAL OBSERVATION *means the visual observation of the structural system, for general conformance to the approved plans and specifications, at significant construction stages and at completion of the structural system. Structural observation does not include or waive the responsibility for the inspections required by CBC §108, §1704, or other sections of the California Building Code.*

Report No._____

This report includes all construction work through _____day of, 20_____. Page _____of_____

Project Address:	*Owner:*	*Permit No.:*
Structural Observer:	*Professional License/Registration. No.:*	*Observer Phone No.:*

OBSERVED STRUCTURAL ELEMENTS AND THEIR CONNECTIONS

FOUNDATION	WALL	FRAMES	FLOOR	LOCATION, FLOOR, OR PORTION OBSERVED, IF NOT WHOLE
☐ Footing, Stem Walls	☐ Concrete	☐ Steel Moment Frame	☐ Concrete	
☐ Mat Foundation	☐ Masonry	☐ Steel Braced Frame	☐ Steel Deck	
☐ Caisson, Piles, Grade Beams	☐ Wood	☐ Concrete Moment Frame	☐ Wood	
☐ Retaining Foundation Hillside Special Anchors	☐ Other:	☐ Masonry Wall Frame	☐ Others	
☐ Others:		☐ Others:		

OBSERVED DEFICIENCIES: _____

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I DECLARE THAT THE FOLLOWING STATEMENTS ARE TRUE TO THE BEST OF MY KNOWLEDGE:

1. I AM THE ENGINEER OR ARCHITECT RETAINED BY THE OWNER TO BE IN RESPONSIBLE CHARGE FOR THE STRUCTURAL OBSERVATION IN ACCORDANCE WITH THE REQUIREMENTS OF THE CITY OF WEST COVINA.
2. I, OR ANOTHER ENGINEER OR ARCHITECT WHO I HAVE DESIGNATED ABOVE AND IS UNDER MY RESPONSIBLE CHARGE, HAS PERFORMED THE REQUIRED SITE VISITS AT EACH SIGNIFICANT CONSTRUCTION STAGE TO VERIFY IF THE STRUCTURE IS IN GENERAL CONFORMANCE WITH APPROVED PLANS AND SPECIFICATIONS;
3. ALL DEFICIENCIES WHICH REMAIN TO BE CORRECTED HAVE BEEN INDICATED ABOVE;
4. I RECOMMEND THAT ACCEPTANCE OF THE STRUCTURAL SYSTEMS BY THE CITY OF WEST COVINA BE WITHHELD UNTIL ALL OBSERVED DEFICIENCIES ARE CORRECTED.

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SIGNATURE DATE

STAMP OF STRUCTURAL OBSERVER OF RECORD