

## MINUTES

### REGULAR MEETING COMMUNITY AND SENIOR SERVICES COMMISSION Tuesday, January 10, 2017

The regular meeting of the Community and Senior Services Commission was called to order at 6:04 p.m. in the MRC Room of West Covina City Hall. Commissioner Kennedy led the Pledge of Allegiance and asked to observe a moment of silence.

#### ROLL CALL

Present: Vice Chair Kaufman,  
Commissioners Blackburn, Cox, Dinh, Kennedy, Lewis, Stewart

Staff Present: Director Bresciani, Administrative Assistant II Johnston.

#### ORAL COMMUNICATIONS

#### MINUTES FOR APPROVAL

**1. November 8, 2016 Regular Community and Senior Services Commission Meeting Minutes**

Motion by Stewart, second by Blackburn to approve the Regular Community and Senior Services Commission meeting minutes as amended. Motion carried by a vote of 7-0.

#### ADMINISTRATION

#### NEW BUSINESS

- 1. Measure A & Next Steps** - Community Services Director Bresciani gave update. Measure A passed on the ballot in November and the funding will come from property tax which began January 1, 2017. The program will be managed by LA County and the projects will be funded through a grant based program with additional regional monies available for projects like the walking trails to connect Galster to BKK. While the property tax is effective now, the funding will be available in 2018 but projects will most likely not happen until 2019. Projects that were identified on the Park Needs Assessment were discussed and Director Bresciani noted that while those projects will be given a priority for funding, with an amendment Cities could request other projects be completed in their place.

No action needed for this item and no action was taken.

#### OLD BUSINESS

- 1. Update Standards & Guidelines for replacement of plants at City parks & other landscaped areas** – Community Services Director Bresciani gave update. There are no

standards set in place; however, the City may be looking at the possibility of implementing standards in the future due to the drought.

Commissioner Kaufman set forth a motion to request Council to ask Staff to look into the updating of the standards & guidelines for replacement of plants at City parks and other landscaped areas moving towards a more native and/or drought tolerant landscaping at City owned property.

A second motion was made by Commissioner Lewis to request Council to ask Staff to look at the updating of the standards & guidelines for replacement of plants at City parks and other landscaped areas moving towards a more native and/or drought tolerant landscaping at City owned property. In addition, he requested that Council look at additional water reclamation projects be used in such areas that drought tolerant planting would not be used.

First motion by Kaufman, second by Kennedy. First motion carried by a vote of 5-2. Second motion by Lewis, second by Blackburn. Second motion carried by a vote of 5-2.

## **ADHOC**

- 1. Senior Sub-Committee meeting** – Commissioner Arredondo gave the following report via electronic mail to all Commissioners, Director Bresciani & Administrative Assistant II Johnston.

The senior sub-committee discussed adding more senior classes, and a concern was raised by a community member about the cost of the materials for the watercolor class provided by Mt. Sac. The committee asked about the potential for a security officer at the Senior Center noting there have been minimal issues. A request was made to look at the potential for expanding the senior meal program at Shadow Oak Community Center and developing and disseminating a senior services survey to the community at large. Director Bresciani would follow up about these items.

## **COMMISSIONERS REPORTS**

Commissioners provided an update on the various activities and programs in which they have been involved since the last meeting.

A request on the status of the updated Commissioner Handbook was made to Director Bresciani. This item will be on a future agenda once the handbook is completed.

It was suggested that while Commissioners are out in the community that they keep an eye open for possible violations of the code and if they see issues to take pictures of those issues (do not approach the location) and send those issues to Code Enforcement Division for follow up. This will help keep West Covina beautiful.

A big thank you to all Commissioners and Staff for their support of Mr. Kaufman and Family during Mrs. Terry Kaufman's memorial service as well as future support is greatly appreciated.

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Attendance at the Area Agency of Aging meeting brought up discussion about the Senior Employment Community Service Employment Program (SCSEP). A question about services or collaborating was raised which Staff will follow up on.

**ANNOUNCEMENTS**

1. Public Safety Luncheon, Thursday January 19, 2017. SOLD OUT
2. January 16, 2017, 11 a.m.– 2 p.m. Martin Luther King Birthday Celebration – City Hall
3. January 23, 2017, 6:30 p.m. – Town Hall Meeting at East San Gabriel Valley Japanese Community Center
4. February 4, 2017, 12 p.m. – WC Youth Pony Baseball Opening – Walmerado Park
5. February 14, 2017, 10 a.m. – 1:00 p.m. – Valentine’s Day Lunch – Senior Center
6. February 15, 2017, 6 p.m. – WC 94<sup>th</sup> Birthday Celebration – South Hills Country Club
7. February 24, 2017, 6-9 p.m. – Winter Wonderland Senior Prom – Senior Center
8. February 25, 2017, 10 a.m. – WC Girls Softball – Cameron Park
9. February 25, 2017, 9 a.m. – WC American LL Opening Ceremony – Cortez Park
10. February 25, 2017, 10:30 a.m. – WC Pacific Coast LL Opening Ceremony – Palmview Park

**ADJOURNMENT**

Motion by Lewis, second by Kaufman. Meeting adjourned at 7:02 p.m. Motion carried by a vote of 7-0.