
CITY OF WEST COVINA

ANNUAL OPERATING & CAPITAL IMPROVEMENT PROGRAM BUDGET

FISCAL YEAR 2018-2019

www.westcovina.org



CITY OF WEST COVINA, CALIFORNIA

1444 W. Garvey Avenue South, West Covina CA 91790

ADOPTED BUDGET

for fiscal year
July 1, 2018 - June 30, 2019

CITY COUNCIL

Lloyd Johnson, Mayor
Tony Wu, Mayor Pro Tem
Mike Spence
James Toma
Corey Warshaw

CITY MANAGER

Chris Freeland

EXECUTIVE MANAGEMENT TEAM

Nikole Bresciani, Assistant City Manager / Community Services Director
Kimberly Hall Barlow, City Attorney
Rosalia Butler, Assistant City Clerk
Maricela Medina, Finance Director
Larry Whithorn, Fire Chief
Edward Macias, Human Resources Director
Jeff Anderson, Planning Director
Marc Taylor, Police Chief
Vacant Position, Public Works Director

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City Manager's Budget Message

August 2, 2018

Honorable Mayor, Council Members and Citizens of West Covina:

I am pleased to present the Fiscal Year (FY) 2018-19 Annual Operating and Capital Improvement Program (CIP) Budget for the City of West Covina and related entities.

The development of the FY 2018-19 Operating and Capital Improvement Project (CIP) Budget presented many challenges for the City Council, staff, and the community. In the face of slowing growth in sales tax revenues, rising pension and health care costs, General Fund expenditures continue to outpace revenue growth and many tough decisions had to be made, to close the gap. The initial \$8.7 million operating deficit that staff presented at the First Community Budget Workshop, while only preliminary, was a glaring indication of the challenges ahead.

The initial \$8.7 million deficit was mainly attributed to increased pension and health care costs; minimal growth in sales and property tax revenues; reversal of changes to the Fire Department deployment model; expiration of Public Safety managed savings; 2018 election costs; increasing overtime costs; contractual increases (i.e. janitorial, tree trimming, utilities, animal control, etc.); SB 1 Maintenance of Efforts costs; increases in City's General Liability and Workers Compensation costs; etc. These costs also impacted the City's General Fund Reserves, which dipped below the City Council's Policy of 17%.¹

Closing the Gap

The financial challenges presented above, required staff to re-evaluate services and workflow at all levels of City operations, and find ways to make significant budget cuts, while minimizing the impact on the community. Over the course of the budget workshops, staff gained valuable feedback from the City Council and the community, and those recommendations and direction have been incorporated to close the General Fund operating deficit and the replenishment of the General Fund Reserves. The last portion of the gap is being closed by utilizing one-time funds owed to the City from the former Redevelopment Agency.

Based on the guidance provided by the City Council, new revenues, (i.e. Annual Fire Business Inspections; Public Safety Incident Reimbursement; annexation of unincorporated areas into West Covina; etc.), sharing costs of services (i.e. shared costs for crossing guards with local school districts), and numerous cuts to staffing and services through all City Departments, have been incorporated into the FY 2018-19 Operating and CIP Budget.

¹ City's General Fund Reserves Policy was reduced from 20% to 17% on June 5, 2018.

As mentioned above, significant expenditure cuts were implemented, including: restructuring of the Police, Fire, Human Resources, City Clerk, and Public Works Departments (i.e. elimination/reduction of vacant positions; layoff of maintenance workers, etc.); elimination of vacant Community Services Coordinator, Planning Assistant, and Accounting Technician positions; reduction in City Council allowances; reduction of Commissioner, City Clerk and City Treasurer stipends; and much more.

Some of these cuts are substantial and are likely to impact delivery of services to the community to varying degrees. It is also important to note that the City's staffing, "authorized positions" is decreasing by 37.75 (10.6%) for FY 2018-19.

Future Challenges

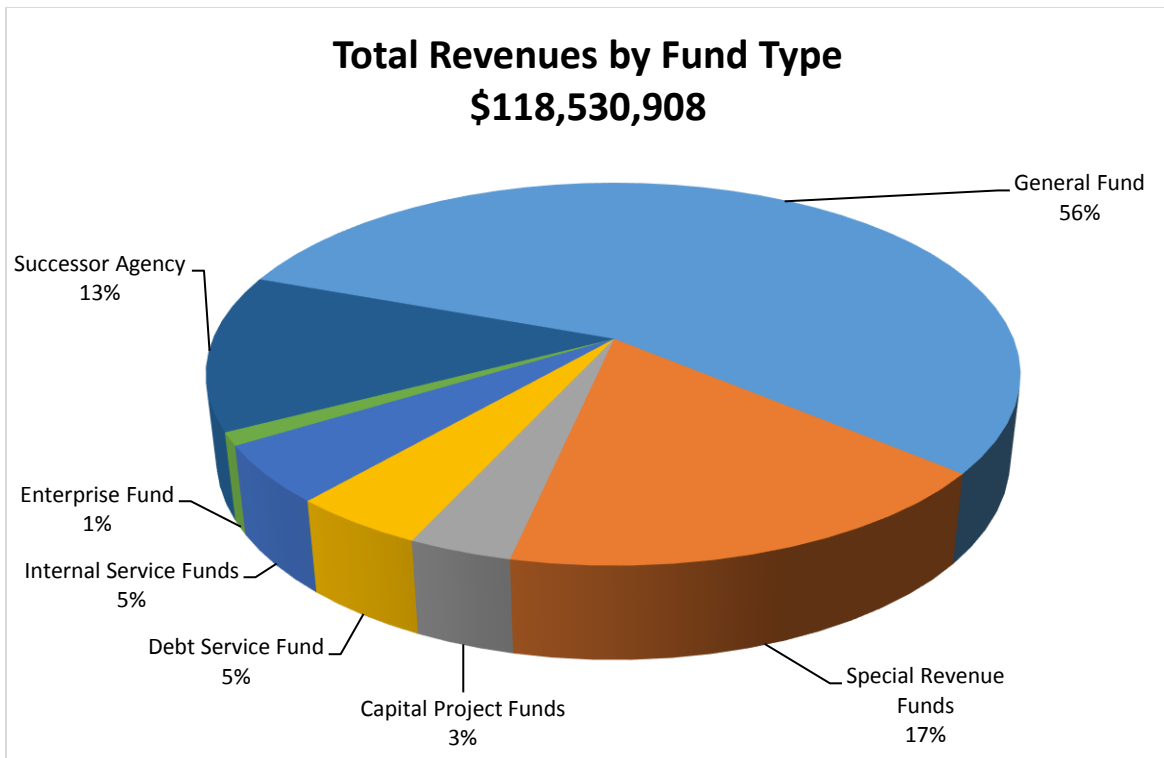
While staff was successful in closing the operating deficit and replenishing the General Fund Reserves, there are still several challenges that need to be addressed.

- Structural deficit still exists. Several one-time revenues and transfers from various fund balances are helping to close the gap. While significant structural changes have been made to the organization to control future costs, rising pension and medical costs are still weighing down cities, and a structural deficit still exists. *As such, staff is expecting a multi-million dollar budget deficit in FY 2019-20.* Further actions to address this structural deficit, including further cuts to expenditures and seeking new revenues will continue during FY 2018-19.
- Time period for implementation of new staffing models. The longer it takes, the less of a savings the City will be able to recover.
- Antiquated business license tax structure.
- Memorandum of Understanding (MOUs) for all nine bargaining groups will need to be negotiated during FY 2018-19, including MOUs for Police, Fire, and Non-Sworn personnel, which are currently expired.
- Pension costs are projected to increase by about \$2 million a year, through FY 2024-25.
- Sales tax revenues are projected to remain flat over the course of the next few years.
- Aging of the City's infrastructure (i.e. roofs, heating and air conditioning units, public restrooms, sports fields, etc.) and vehicles.
- Escalating costs for Animal Care & Control from Los Angeles County.
- Addressing Homeless Services needed in the community.
- Resolving outstanding Department of Finance issues that are lingering from the elimination of redevelopment.

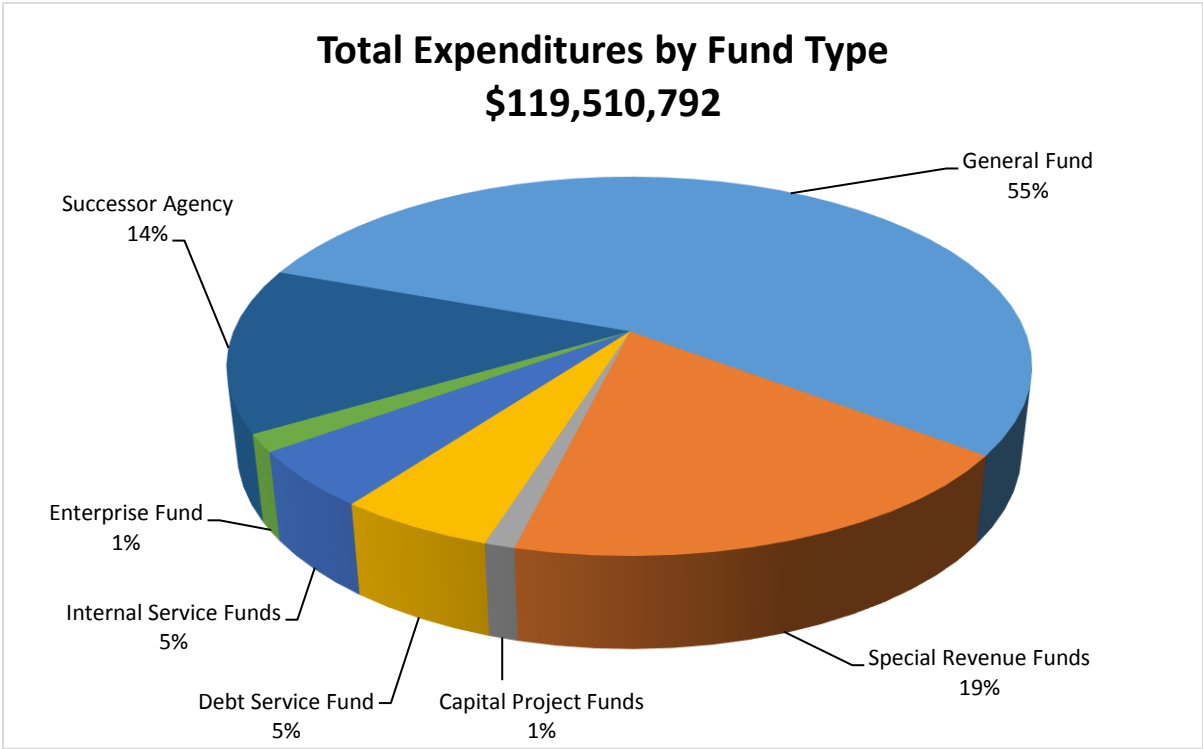
FISCAL YEAR 2018-19 ADOPTED BUDGET INFORMATION:

The City Budget is a policy document of the City Council that outlines a plan for the upcoming fiscal year based on the most current projections of revenues and expenditures available.

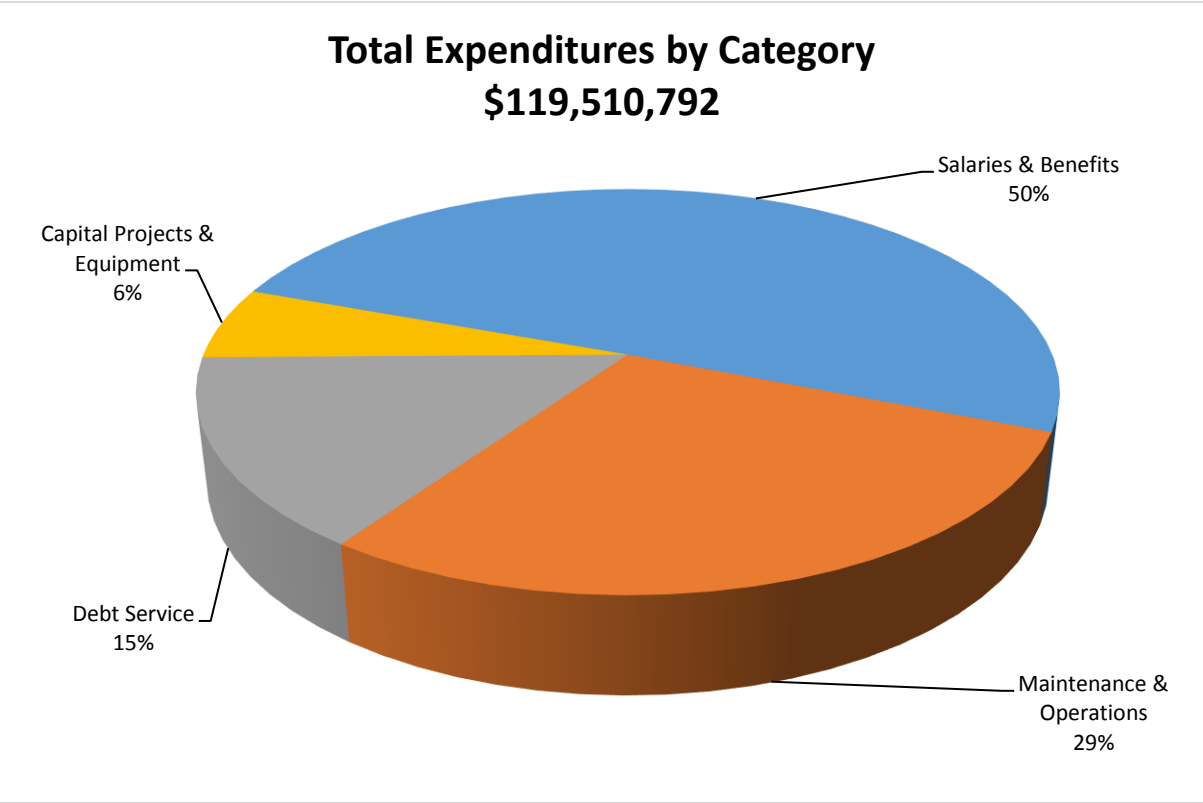
Total revenues (including transfers in) on an all funds basis are \$118,530,908. Many funds make up the total budget amount, with the largest being the General Fund in the amount of \$65,861,686, or 56% of the City’s budget.



Total expenditures (including transfers out) for all budgeted funds are estimated at \$119,510,792. Many funds make up the total budget amount, with the largest being the General Fund in the amount of \$65,426,668, or 55% of the City’s budget.

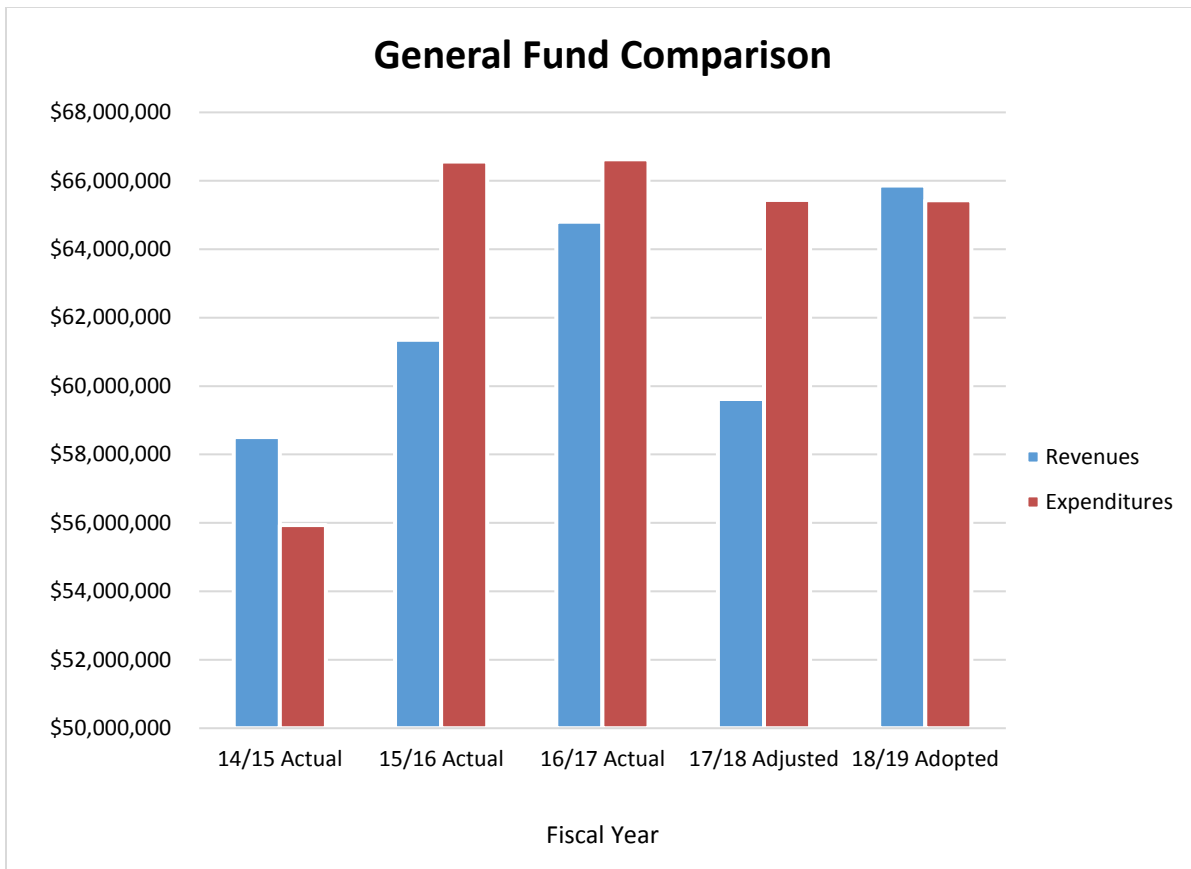


Salary and benefits are 50% of the City’s total budget, which increased in FY 2018-19 by \$2,016,112, due to increased PERS, medical, and MOU costs.



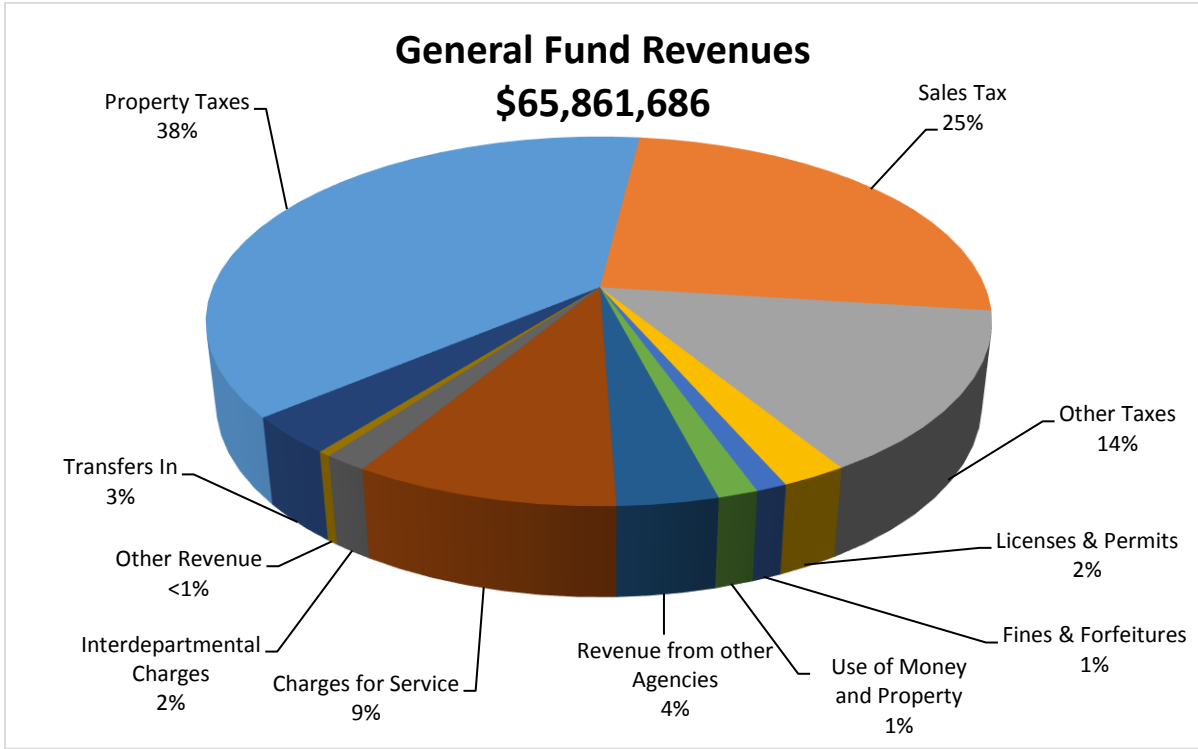
General Fund

The City's principal financial goal is to provide an appropriate level of municipal services with the ability to adapt to local and regional economic changes, while maintaining and enhancing the sound fiscal condition of the City. The City's General Fund has been negatively impacted in the past number of years by the economic recession, increases in pension costs, the State's elimination of redevelopment, and the State's raid of local revenues. This fund is utilized to provide the basic services to the City (i.e. police, fire, planning, administrative services, parks and recreation, etc.).



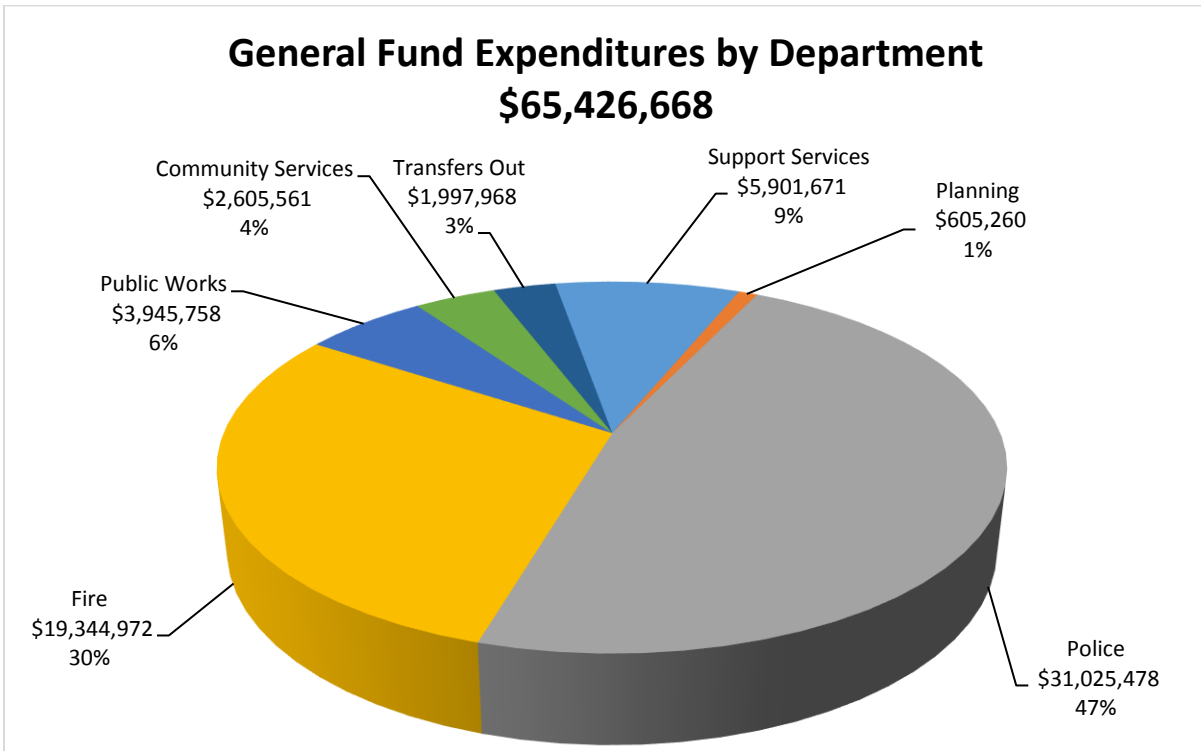
General Fund Revenues:

Total General Fund revenues are projected to be \$65,861,686, an increase of \$3.1 million or 4.9% from the prior year adopted budget. The increase is due to increases in property tax revenues, charges for services, and one-time transfers in from the Debt Service Fund and Vehicle Replacement Fund.



General Fund Expenditures:

General Fund expenditures for FY 2018-19 are projected to be \$65,426,668. This equates to an increase in expenditures of 4.0%, or \$2.5 million when compared to the adopted budget for FY 2017-18. The majority of General Fund expenditures are appropriated to Public Safety Services (77%), followed by Support Services (9%), and Public Works (6%).



General Fund Reserves:

The General Fund ending unassigned fund balance, or reserve, is equivalent to a “savings account” to cover unexpected costs or significant economic changes. The intent is to not use this for normal operating expenses. The General Fund ending unassigned fund balance is projected to be \$11.1 million, which is 17% of operating expenditures. The non-spendable portion consists of unpaid loans from the former Redevelopment Agency, which will be paid over the next couple of years.

A summary of the General Fund balance is illustrated below:

Estimated Beginning Fund Balance @ 7/1/18		\$	15,598,725
Operating:			
Revenues	63,957,892		
Expenditures	(65,426,668)		
Operating revenues over (under) expenditures			(1,468,776)
Non-operating revenues			1,903,794
Non-operating transfers out			-
Fund Balance:			
Nonspendable for Advances	4,911,209		
Unassigned	11,122,534		
Estimated Ending Fund Balance @ 6/30/19		\$	16,033,743
Unassigned Fund Balance as a % of Operating Expenditures			17.00%
Note: Fund Balance Reserve Policy set the minimum unassigned fund balance to at least 17% of General Fund operating expenditures.			

Capital Improvement Program (CIP):

Staff is recommending a number of CIP projects for FY 2018-19, with the majority of them being funded from special revenue funds. These projects include upgrades to the Azusa sewer lift station; major and residential street rehabilitation; crosswalk improvements; etc. One project, the Historical Resources Study Update, is being funded by the General Fund for a total of \$75,000. This project needs to be completed in accordance with the California Environmental Quality Act (CEQA).

CONCLUSION:

In summary, the City Budget is a policy document of the City Council that outlines a plan for the upcoming fiscal year based on the most current projections of revenues and expenditures available. Staff will continue to monitor key economic indicators, sources of revenues, and spending levels as part of ongoing efforts to provide a sound conservative approach.

As the budget is a live document, staff will be constantly evaluating budget performance, financial conditions, and City Council recommendations, and make adjustments when necessary during the fiscal year. Any adjustments will be brought forth for City Council approval to keep this live document at the most current state based on all indicators.

In addition, staff is expecting the City Council to adopt a Budget Policy in the coming weeks, which will be incorporated into the ongoing monitoring of the FY 2018-19 budget and in the preparation of the FY 2019-20 budget.

Staff would like to thank the City Council for their positive leadership and direction that has facilitated the preparation of the Fiscal Year 2018-19 Operating and Capital Improvement Program Budget.

Respectfully submitted,



Chris Freeland
City Manager

BUDGET GUIDE

PURPOSE OF THE BUDGET DOCUMENT

The Budget sets forth a strategic resource allocation plan and serves as a policy document, financial plan, operations guide, and communication device all in one.

The Budget:

- ◆ Determines the quality and quantity of City programs and services;
- ◆ States expenditure requirements for the allocation plan and estimated available revenues to finance it;
- ◆ Sets targets and provides a means of measuring accomplishments against goals; and,
- ◆ Serves as a communication device for elected officials, the public, and the City organization that promotes the City's vision and direction, fiscal health and vitality, and what the public is getting for its tax dollars.

Through the Budget Document, the City demonstrates its accountability to its residents, customers, and community.

The Relationship Between the Operating Budget and Capital Improvement Program

The Budget document is comprised of both the Annual Operating Budget and the Capital Budget. The development of the two budgets, however, takes place on two separate, albeit interrelated, tracks.

The Operating Budget is the complete budget used to finance all day-to-day operations and obligations of the City. The budget includes general government administration and operations, debt service, capital expenditures, and transfer payments for a particular fiscal year. The funding for this budget is derived from taxes, fees, licenses, fines, and inter-governmental revenues (state and federal).

The Capital Improvement Program (CIP) is a multi-year instrument that drives the identification, evaluation, and financing of capital infrastructure projects that are in need of renovation, repair and/or construction. Capital projects range from road maintenance or construction to the renovation of municipal buildings, recreation centers, water main and sewer system replacement. The CIP relates these capital project needs to the financial sources that will support their realization and the timeframe in which both the financing and work will take place. Capital improvement projects typically carry considerable future impact, meaning, they have a life span of at least five years or more. They are usually financed over a longer period of time, in effect spreading the cost of the project across a generation of users.

GUIDE TO THE BUDGET

The City of West Covina's fiscal year begins each July 1st and concludes on June 30th. The development of the annual budget is comprised of distinct phases and requires a great deal of effort on the part of the City Council and all members of the City's management team. A budget kick-off meeting is held in January and is attended by the City Manager, Finance staff, and all Department Heads and their budget staff. The City Manager briefs the participants on policy directives and general budgeting guidelines and Finance staff follows with a discussion on the technical and procedural aspects of preparing the budget. Departments have approximately two months to prepare their line-item budgets.

Once the initial line-item requests are compiled, Finance staff works with the City Manager and departments to review the requests and gain a high level understanding of the challenges facing the City and specific departments, including gaps revenues and expenditures, fund balance projections, and department priorities.

Budget review meetings are then held with each department to discuss the proposed budgets, including increases, reductions, or other significant changes, goals and objectives, and supplemental requests. Actions available for addressing budget gaps are discussed, along with the merits of the various work program components. Departments are then given the opportunity to amend their proposed line-item budgets to address issues or concerns discussed in the budget review meetings.

Once the City Manager and department reviews have taken place and all departmental budget issues are resolved, the Finance staff prepares the preliminary budget. The Finance Director presents the preliminary operating and capital improvement program (CIP) budget to the City Council and the Community at a Preliminary Budget Workshop. Specific policy issues, funding shortfalls, and major challenges are discussed and recommended changes are then incorporated into the budget. Additional Community Budget Workshops are held, as needed, to ensure that the budget accurately reflects the City Council's objectives for the coming year until the final budget is adopted by the City Council.

The budget plays a crucial role in communicating to elected officials, City employees, and the public the City's plans for the use of its resources. Although the City has made every effort to make the document as easy to navigate as possible, budgets are complex documents that can be difficult to grasp at first hand. This section provides the reader with some basic understanding of the constituent components of a budget document.

Organization of the Budget Document

The Budget document is comprised of the following sections:

City Manager's Budget Message

The City Manager's Budget Message is a transmittal letter addressed to the Mayor, City Council, and Citizens of West Covina that introduces the FY 2018-19 annual budget. The Budget Message outlines the organizing principles of the budget and the assumptions on which the budget was developed. The City Manager's Budget Message aims to provide the reader with highlights of the operating and capital budgets, and sufficient context to understand how and why the budgetary changes occurred between fiscal years.

Financial Information

This section provides the reader an understanding of the City's financial policies and budgetary practices. It describes the purpose of the budget, its development, reading the budget, and the financial and operational policies followed in the budget development and planning process. Additionally, this section provides a description of each of the City's funds, detail about the City's debt, and includes the resolutions for the appropriations limit and adoption of the budget.

City Profile

The City Profile provides a snapshot of the City for which the Budget has been developed. The purpose of this section is to give the reader an at-a-glance look at the City's organizational structure, demographic data, and other statistics. It also includes a matrix illustrating department/fund relationships.

Budget Summaries

The budget summaries section is the nuts and bolts of the Budget. It provides the following information: Summary of Changes in Fund Balance, Schedule of Revenues by Fund, Schedule of Revenue Detail by Fund, Schedule of Expenditures by Fund, Schedule of Expenditures by Fund and Category, Expenditures by Division and the Summary of Operating Transfers.

Department Narratives

The Department Narratives contain budget information for the basic organizational units of the City, its departments. Each department narrative presents the following information:

- ◆ Mission Statement – Each department has formulated a mission statement that presents the “what, for whom, and why” the department exists.
- ◆ Department Summary – Summary of the department's areas of responsibility and major business activities.

- ◆ Organizational Chart – Overview of the department’s basic organization and positions.
- ◆ Expenditures by Funding Source – The table and graph provide information on the funding sources for the budgeted expenditures.
- ◆ Expenditures by Category – The table and graph provide information on budgeted operating expenditures organized by personnel and maintenance and operations.
- ◆ Goals and Objectives – Departments are comprised of smaller organizational units that allow the department to attain its mission.
- ◆ Accomplishments – This section lists a department’s achievements over the past fiscal year.
- ◆ Expenditure Summary by Division – These tables provide line-item budgetary detail for the department.

Capital Improvement Program

This section looks at the City’s five-year capital improvement program, funding sources, project descriptions, and the specific projects being funded in the current budget year.

Schedule of Positions

The Schedule of Positions section includes the titles of the Full Time Equivalent (FTE) positions authorized for each department. A comparative table that provides four years of data is also presented in this section, along with a summary of changes from the prior year amended to the current year adopted.

Glossary of Terms

Budget documents may be difficult to read and may contain terms unfamiliar to the reader. This section covers key terms used throughout the budget document and in the budgeting process in general.

FINANCIAL STRUCTURE

The City provides a full range of services to its citizens. These include police, fire, emergency medical, street construction and maintenance, traffic signalization, parks, recreational, cultural and social, planning, building and safety, economic development, environmental, and general administrative services.

Services are categorized into a departmental structure to afford similarity in services provided. Departments may receive funding from one or more funds. Through the budget process and ongoing activity, the City Council oversees the operation of the City, and sets forth community priorities and policies to be implemented by the City Manager. The City Manager directs the Department Heads in the administration of City programs and service delivery. The City Manager establishes administrative policy in areas under his purview.

To monitor and evaluate departmental effectiveness, a project-performance program is utilized. Under this program, each department sets forth projects and programs to be undertaken during the fiscal year. Projects and programs may be one-time (with a specific completion date) or ongoing programs. A listing of each department's projects and programs is submitted at the beginning of the fiscal year as an overview of the department's work program. This information is compiled in the budget document and provides a detailed overview of the City's work program for the fiscal year.

The more significant departmental projects and programs provide the basis for the departmental goals and objectives, and workload indicators included in the departmental budgets. Departmental work programs are updated periodically. Completed projects, completion dates, new projects undertaken, as well as specific actions completed in providing ongoing programs, are established and reviewed. This process provides an ongoing measure of departmental activity and effectiveness in meeting the City Council's priorities.

Basis of Accounting and Budgeting

The City's accounting system is organized and operated on a "fund basis" under which each fund is a distinct self-balancing accounting entity. A fund is "an independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created". Funds are established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, legal restrictions, or limitations on the revenue source.

Governmental funds are classified into three broad categories: governmental (general, special, debt service, and capital improvement projects), proprietary, and fiduciary funds. Governmental funds include activities usually associated with typical or local government operations. Proprietary funds are financed and operated in a manner similar to private business enterprises, where the intent is to recover the cost of providing goods and services from user charges. Fiduciary funds are utilized in situations where the government is acting in a fiduciary capacity as a trustee or agent.

The City's annual operating budget is prepared in conformity with Generally Accepted Accounting Principles (GAAP) and provides for the general operation of the City. The modified accrual basis of accounting is used for governmental fund types and the accrual basis of accounting is used for proprietary fund types. The City Manager is authorized to transfer budgeted amounts between departments to assure adequate and proper standards of service. Budgetary revisions, which increase the combined appropriations in individual funds, must be approved by the City Council. The budgetary level of control is at the departmental level.

Capital Improvement Program

Each year, the City Council adopts a Capital Improvement Program (CIP), which identifies all of the major projects to be undertaken to improve facilities and infrastructure within the city. During the fiscal year, a separate CIP document that reflects the current year program and proposes a program of prioritized projects for the next four to five years is prepared.

Department Heads submit all proposed projects for their department in the foreseeable future, along with their best cost-estimate. The request includes the year a project will commence, any funding sources that may be available with either future sources or ones which might have been previously designated, justification for the project, and on-going costs expected to occur after the project has been completed. The CIP budget team then compiles the information and presents a draft CIP program to the City Council. Projects are prioritized, based on City Council and staff input. Additional projects may be approved during the year by City Council action.

Capital projects may be funded from a variety of funds, with the majority of projects funded from restricted funds.

Allocated Costs

As part of the City's effort to incorporate stronger cost accounting controls and methods, the cost of operating certain departments is allocated to user departments. This process is used to fund those departments that provide inter-departmental services. This allows these departments to operate in a manner similar to an Internal Service Fund.

Allocated departments include fleet maintenance and replacement, self-insurance costs and workers' compensation. Fleet maintenance, self-insurance and workers' compensation are all budgeted based on a three year average of the department's actual service usage and allocated based on actuals. Vehicle replacement is budgeted based on the vehicle or equipment's replacement cost divided by the life of the asset.

CITY FUND STRUCTURE

A number of different funds are utilized to account for the City, the Successor Agency to the Former Redevelopment Agency, and the West Covina Housing Authority financial resources. Funds are classified into the following fund types:

- General Fund
- Special Revenue
- Debt Service
- Capital Projects
- Proprietary
- Private Purpose Trust

The City has established multiple funds, under each fund type, to assist in accounting and record keeping for the City and outside agencies.

GENERAL FUND TYPE

General Fund (Fund 110)

The General Fund is the City's largest single fund type and is used to account for unrestricted revenues. The City's General Fund is the main operating fund for non-restricted revenues, such as general taxes and fees. Appropriations may be made from the General Fund for City activities. This fund is used to account for basic City services such as police, fire, recreation, building, planning, and general administration. Within the General Fund, the City maintains non-spendable (not available) and unassigned (available) reserves that represent the unappropriated fund balance.

SPECIAL REVENUE FUNDS

Asset Seizure (Funds 116 and 117)

Asset Seizure revenues are received based on the City's participation in drug-related asset seizures. Funds are received from federal and state agencies. These funds are restricted to uses that enhance the police department's activities.

Air Quality Improvement Trust (Fund 119)

In 1991-1992, the state passed AB 2766, the State's Air Quality Improvement Trust Fund. An increase in motor vehicle license fees collected by the State of California supports this state fund. The City receives a portion of the fees to enhance the City's clean air efforts.

Proposition A (Fund 121)

Under Proposition A, the City receives a portion of the ½ cent of sales tax levied in Los Angeles County to provide transportation-related programs and projects. For years the City has sold its Proposition A funds to other cities in exchange for non-restricted General Fund dollars.

Proposition C (Fund 122)

Under Proposition C, the City receives a portion of an additional ½ cent sales tax approved for transportation-related programs in Los Angeles County. The funds may be used for certain capital projects or transportation projects similar to those allowed under Proposition A. Projects include street rehabilitation and reconstruction, traffic monitoring systems, congestion management and planning, bus shelter maintenance, Park-and-Ride lots, the City's shuttle and Dial-A-Ride services and recreational transit services.

Gas Tax (Fund 124)

This fund accounts for State Gas Tax monies received under various state laws. The funds are used to fund the City's street maintenance program. Activities include ongoing minor street repairs, upgrades of traffic signals, replacement and installation of new traffic signs and street painting. Programs are administered through the Public Works Department.

Police Donations (Fund 127)

This fund accounts for donations received and expenditures related to various police programs.

Transportation Development Act (Fund 128)

Transportation Development Act funds are received through the County and may only be used for specific transportation development purposes. These funds are generally used by the City for sidewalk rehabilitation and construction, and the long-term transportation planning efforts within the City.

AB 939 (Fund 129)

This fund accounts for revenues and expenditures of programs implemented to meet the requirements of the California Integrated Waste Management Act of 1989 (AB 939). Revenues are generated through a waste management fee. Programs funded include the development and implementation of a solid waste reduction and recycling project, household hazardous waste disposal project, and solid waste management activities.

Community Development Block Grant (Fund 131)

This fund accounts for activities of the Community Development Block Grant received from the U.S. Department of Housing and Urban Development, including monies received from this agency as part of the federal stimulus program.

Surface Transportation Program (STP) Local (Fund 140)

The Intermodal Surface Transportation Efficiency Act of 1992 (ISTEA) is the Federal Highway Program. This fund accounts for federal money received for use in improving certain major streets. Caltrans and the Federal Highway Administration must approve projects.

LA County Park Bond (Fund 143 & 210)

These funds account for grant money received through the Los Angeles County Regional Park and Open Space District Grant.

Waste Management Enforcement Grant (Fund 145)

This fund accounts for the money received from the State of California to help support the local enforcement agent who monitors the local closed landfill.

Senior Meals Program (Fund 146)

This program provides meals to low-income seniors with funding from the United States Department of Agriculture and Area Agency on Aging. The program also receives donations from seniors for the meals served.

Used Oil Block Grant (Fund 149)

The California Integrated Waste Management Board (CIWMB) provides grant funds to cities to promote used motor oil recycling.

Inmate Welfare (Fund 150)

This fund accounts for any money, refund, rebate or commission received from a telephone call from inmates while incarcerated to meet the requirements of California Penal Code: Part 3; Title 4; Chapter 1; Section 4025. The monies are to be expended for the benefit, education, and welfare of inmates confined within the jail. Any funds that are not needed for the welfare of the inmates may be expended for the maintenance of the jail facilities.

Public Safety Augmentation (Fund 153)

This fund accounts for the permanent extension of the sales tax by ½ cent guaranteed under Proposition 172. These revenues are restricted to the enhancement of public safety services. Revenue is allocated based on each qualified county's proportionate share of statewide taxable sales.

COPS/SLESA (Fund 155)

This fund accounts for grant revenue provided by the state to support Community Oriented Policing programs. Funds must be spent on front-line law enforcement services.

Beverage Container Recycling Grant (Fund 158)

The Beverage Container Recycling Grant provides funds derived from consumer deposits on beverage containers. These funds are to be used for beverage container recycling and litter cleanup activities.

Summer Meals Program (Fund 159)

This fund comes from the Food and Nutrition Service (FNS) of the United States Department of Agriculture, which provides a free lunch to children on weekdays during the summer months.

Maintenance District Funds (Fund 18x)

The City levies special benefit assessments and property taxes upon property within defined districts. Through the Los Angeles County Tax Collector, assessments are placed on the property owner's annual tax bill. These funds are used to maintain and improve the open spaces within the districts by providing landscape maintenance. Assessment districts currently established in the City include:

Maintenance District #1 (Fund 181)

Maintenance District #2 (Fund 182)

Maintenance District #4 (Fund 184)

Maintenance District #6 (Fund 186)

Maintenance District #7 (Fund 187)

Coastal Sage and Scrub Community Facilities District (Fund 183)

This community facilities district was formed to provide for the restoration and ongoing maintenance of sensitive environmental habitat within the development area of a former landfill, including habitat for endangered species such as the California gnatcatcher (*Polioptila californica*).

Citywide Maintenance District (Fund 188)

This is the City's most significant special assessment fund. Revenue for the fund comes from annual special benefit assessments from property owners who benefit from covered improvements. The Citywide Assessment District provides the majority of funding for the City's street lighting system and street tree program.

Sewer Maintenance (Fund 189)

This fund supports the City's street sweeping program and maintenance of the City's sewer system.

Business Improvement District (Fund 190)

This is an assessment district supported by six of West Covina's automobile dealers to fund the construction, maintenance and operation of a reader board adjacent to Interstate 10.

Police Grant Funds

These funds come from federal or state grants to provide funding for various public safety programs.

Bureau of Justice Assistance Grant (Fund 130), Alcohol Beverage Control (ABC) Grant (Fund 138), and Police Private Grants (Fund 221)

Charter PEG (Fund 205)

Charter Communications awarded the City a \$150,000 Public Education Grant for a number of years. Due to changes in communications rules, no additional grant revenue is being received. The money remaining in this fund can only be used to make capital expenditures related to the City's Public Access Channel.

Art in Public Places (Fund 212)

This fund accounts for development fees paid in lieu of acquisition and installation of approved artwork in a development, with expenditures restricted to acquisition, installation, maintenance and repair of artworks at approved sites.

WC Community Services Foundation (Fund 220)

This fund is used to account for activity of the West Covina Community Services Foundation, a 501(c)(3) non-profit organization.

Measure R (Fund 224)

Under Measure R, the City receives a portion of a ½ cent sales tax levied in Los Angeles County to provide transportation related projects and programs. The City uses Measure R Funds to provide a variety of transportation services including Dial-A-Ride and the West Covina Shuttle (a fixed route system).

Taskforce for Regional Auto Theft Prevention (TRAP) Grant (Fund 233)

A regional law enforcement taskforce known as TRAP is funded through vehicle registration fees pursuant to Vehicle Code section 9250.14 (SB-2139). The primary mission of TRAP is to combat auto thefts and spearhead major investigations related to vehicle thefts throughout the Southern California regions.

City Law Enforcement Grant (Fund 234)

This fund accounts for personnel costs that are reimbursable through the Board of State and Community Corrections (BSCC) City Law Enforcement Grant.

Measure M (Fund 235)

Under Measure M, the City receives a portion of a ½ cent sales tax levied in Los Angeles County to provide transportation related projects and programs. The City uses Measure M Funds for certain capital projects or transportation projects such as street rehabilitation and reconstruction, traffic monitoring systems, and congestion management and planning.

Measure A (Fund 236)

Under Measure A, the City receives a portion of a 1.5 cent per square foot parcel tax levied in Los Angeles County to help fund new parks and maintain existing ones. The City uses Measure A Funds for certain capital projects related to parks, such as rebuilding restrooms, updating park parking lots, and the purchase of new playground equipment.

SB1 – Road Maintenance Rehab (Fund 237)

Senate Bill (SB) 1, known as the Road Repair and Accountability Act of 2017, increased per gallon fuel excise taxes, increased diesel fuel sales taxes and vehicle registration fees, and provides for inflationary adjustments to tax rates in future years, to address basic road maintenance, rehabilitation and critical safety needs on both state highways and local streets. The City uses SB1 funding for street improvements such as residential road rehabilitation.

West Covina Housing Authority (Fund 820)

Under ABX1 26, the housing functions were transferred to the West Covina Housing Authority with the adoption of Resolution No. 2012-11 by the West Covina City Council on January 17, 2012. Accordingly, all rights, powers, duties and obligations related to the housing functions have been assumed by the Housing Authority and it may enforce affordability covenants, and perform related activities pursuant to the applicable provisions of the Community Redevelopment Law.

ABX1 26 provides that the non-cash housing assets and obligations of dissolving redevelopment agencies ("RDAs") do not pass to the Successor Agencies formed to wind-down each RDA, but rather to the Housing Successor Agency. As such, decisions regarding such housing assets and obligations are not subject to approval by the Oversight Board of the Successor Agency.

This fund will accumulate loan repayments from homeowners and multi-family housing developers per agreements that were put in place using low and moderate income housing funds of the former Redevelopment Agency. Those funds, along with repayment of the Supplemental Educational Revenue Augmentation Fund loans that were previously made by the housing fund of the former Redevelopment Agency, will be used to continue to provide low and moderate income housing programs in compliance with state law regarding affordable housing.

CAPITAL PROJECT FUNDS

Capital Projects (Fund 160)

The fund was established by the City Council to serve as the source of capital funding for projects that have no other funding source.

Construction Tax (Fund 161)

The Construction Tax Fund receives monies from developers based on the construction of dwelling units in the City. These funds are then used to purchase or construct public facilities, such as street reconstruction, traffic signal modifications, curb and gutter replacements and rehabilitation of park structures and equipment.

Information Technology (Fund 162)

The funds paid into this fund are to be used for information technology capital outlay projects.

Development Impact Fees (Fund 16x)

The City receives one-time fees on new development to be used to cover costs of capital equipment and infrastructure required to serve new growth. The following funds have been established:

- Fund 164 – Police Impact Fees
- Fund 165 – Fire Impact Fees
- Fund 166 – Park Impact Fees
- Fund 167 – City Administrative Impact Fees
- Fund 168 – Public Works Impact Fees

Park Acquisition (Fund 169)

The funds paid into this fund are to be utilized for new parkland acquisition and the development of new parkland.

Park Dedication Fees (Fund 17x)

The City receives fees from developers to fund recreation facilities. The City has been divided into seven park districts for purposes of collecting revenue. These funds are used for qualified recreational purposes throughout the City. The following Districts have been established:

- Fund 170 – Park District “A”
- Fund 171 – Park District “B”
- Fund 172 – Park District “C”
- Fund 173 – Park District “D”
- Fund 174 – Park District “E”
- Fund 175 – Park District “F”
- Fund 176 – Park District “G”
- Fund 177 – Park District “H”

DEBT SERVICE FUND

Debt Service (Fund 300)

The City has established one Debt Service Fund to accumulate assets for the repayment of City long-term debt, which includes outstanding bonds, notes, capital leases and related costs. Funding is accumulated from interest income, developer reimbursements, and transfers from the General Fund and the Successor Agency.

INTERNAL SERVICE FUNDS

Self-Insurance - General and Auto Liability (Fund 361)

Funding for general/auto liability claims, uninsured losses and insurance premiums is provided through a charge on all operating departments based on prior year claims expense.

Self-Insurance - Workers' Compensation (Fund 363)

Funding for workers' compensation is derived from a percentage charge of all salaries with different rates levied for the various employee categories.

Fleet Management (Fund 365)

The Maintenance Division of the Public Works Department operates the fleet management function for the City which oversees the repair and disposal of City vehicles and heavy equipment. Revenue for the fleet management fund is generated through charges to operating departments. Each department that operates assigned vehicles is charged based on the departmental usage of the vehicles. Fleet management costs are reflected in each department's line-item budget.

Vehicle Replacement (Fund 367)

The City put surplus funds into this fund for the replacement of vehicles to update the fleet and save on maintenance costs.

Retirement Health Savings Plan (368)

This fund accounts for the set-aside lump sum benefits for retiring employees.

ENTERPRISE FUND

Police Computer Service Group (Fund 375)

This fund accounts for the computer services provided by the Police Department to other public safety agencies for a fee. The programs are marketed to both public and private agencies. The program also provides these products and services to the West Covina Police Department.

SUCCESSOR AGENCY

Successor Agency Redevelopment Obligation Retirement (Fund 810)

The City's Redevelopment Agency was dissolved as a result of the passage of ABX1 26, and the Successor Agency was subsequently created for the purpose of winding down the affairs of the former Redevelopment Agency. The responsibilities of the Successor Agency are to (1) continue to make payments on the outstanding debt of the former Redevelopment Agency for items that are deemed to be "enforceable obligations", and (2) wind down the activities of the Redevelopment Agency through the sale and disposition of assets and properties. The Successor Agency will receive allocations of property tax increment in amounts determined by the State Department of Finance (DOF) and deposited into the Redevelopment Property Tax Trust Fund (RPTTF) by the county. Those RPTTF allocations will then be used to pay the enforceable obligations.

Successor Agency Administration (Fund 815)

This fund is for all allowable administrative expenses of the Successor Agency, including salaries and benefits, legal costs, appraisals, consultants, and other administration and overhead charges as well as support costs incurred for the Oversight Board. The Successor Agency receives an annual amount equal to 3% of the RPTTF allocation approved for payment of enforceable obligations.

CFD Debt Service (Fund 853)

This fund was established as part of the Fashion Plaza Expansion Project of the former Redevelopment Agency for the purpose of issuing bonds to assist in the expansion of the leasable square footage and parking facilities of a regional shopping mall. The fund collects revenues from a special tax assessment on the property, as well as sales and property tax increment revenues generated on the property. Those revenues are used to service the principal and interest payments, and related costs of the outstanding bonds.

FINANCIAL POLICIES

Budgetary Control and Policies

Budgetary control is exercised by (1) the annual budget adoption by the City Council (2) formal budgetary integration within the accounting system (3) quarterly financial reports presented to the City Council (4) the encumbrance of estimated purchase/contract amounts prior to the release of purchase orders to vendors (5) properly and adequately documented City Council approved budget adjustments to expenditure appropriations and revenue estimates (6) monthly review of departmental expenditure reports comparing budget to actual amounts and (7) the established review process of carry-overs in which departments are requested to submit justification for any requested purchase order (PO) carryovers.

The City Council approves each year's budget submitted by the City Manager prior to the beginning of the fiscal year. Public meetings are conducted prior to the adoption by City Council. It is the City Council's goal to adopt an annual balanced budget, a budget in which current revenues equal recurring expenditures. The City Manager has authority to adjust the amounts appropriated between the funds and activities of a fund, provided, however, that the total appropriations for each fund may not exceed the amounts provided in the budget resolution. The City Manager is also authorized to approve continuing appropriations at year-end for capital improvement projects and other expenditures previously approved by the City Council.

Budget Amendment Procedures

The City's operating budget may be amended by three methods: 1) purchase order carryovers, 2) administrative carryovers approved by the City Manager, and 3) City Council action. Under all methods where appropriations are increased, funds must be available to match the request.

Administrative Carryovers

At the end of each fiscal year, the Finance department requests that each department review its budget for items or programs for which any planned expenditure is pending. This may include a project, which has been initiated, or an item ordered but not received.

The Finance Director determines the merit of any requests and ensures that adequate funding is available. Recommendations are then presented to the City Manager, who in turn, determines which requests will be approved. Approved carryover requests increase the department's budget appropriation in the new fiscal year.

City Council Action

Throughout the year, the City Council considers departmental requests for additional appropriations to fund activities not included in the original Adopted Budget.

CIP Carryovers

Every year, staff reviews each capital project and carries forward prior year appropriations for projects that have not been completed or for which long-term funding is being accumulated. The

carryovers are handled administratively and are not included as part of the current year CIP Budget. Projects funded in prior years, but not started, are reviewed to determine whether such projects continue to be City Council priorities. The budget for any project that has not been started and is no longer a City Council priority is made available for other projects.

Cash and Investment Policies

The City's cash and investments are reported at fair value. Changes in fair value that occur during a fiscal year are recognized as interest revenue reported for that fiscal year. Interest revenue includes interest earnings, changes in fair value, and any gains or losses realized upon the liquidation or sale of investments.

Cash accounts of all funds are pooled for investment purposes to enhance safety and liquidity while maximizing interest earnings. Interest revenue earned by the pooled investments is allocated to the various funds based on each fund's average monthly cash and investment balance.

Reserve Policy

In order to prudently protect the fiscal solvency of the City, it is important to maintain some minimum level of reserves. Reserves are important in order to mitigate the negative impact to revenues from economic fluctuations, to fund unforeseen expenditure requirements, to provide a minimum level of cash investment interest revenue, and to avoid the need to borrow for cash management purposes. The General Fund Reserve is currently at the reserve policy limit of 17% of operating expenditures.

Capital Assets

Capital assets (including infrastructure) greater than \$5,000 are capitalized and recorded at cost or at the estimated fair value of the assets at the time of acquisition where complete historical records have not been maintained. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Capital assets include public domain (infrastructure) general fixed assets consisting of certain improvements including roads, curbs and gutters, streets and sidewalks, medians, sewers and storm drains.

GANN LIMIT

The adoption of the appropriation limit occurs annually to comply with the California Constitution, Article XIII B (as amended) and Government Code Section 7910. The Gann Limit restricts annual expenditures the City may appropriate. If certain proceeds of taxes exceed allowed appropriations, the excess must either be refunded to the State Controller or refunded to the taxpayers. For the fiscal year ending June 30, 2018, the appropriation limit is \$173,698,989. The City's tax proceeds are projected to be less than the established appropriation limit.

DEBT SERVICE

The City of West Covina, the Community Development Commission, and the Public Financing Authority (PFA) have issued debt instruments to finance capital projects and equipment. The three governmental units, although related, are distinct legal entities. The debt of the Community Development Commission (the former Redevelopment Agency) has been assumed by the Successor Agency to the City of West Covina Redevelopment Agency (“Successor Agency”).

The City has tax-based revenue from which to repay debt. The Successor Agency receives an allocation of property taxes from the Redevelopment Property Tax Trust Fund (RPTTF) in an amount sufficient to meet the annual debt service requirements. The PFA has no ability to generate revenues, other than through charges for the use of money and property. Debt between related governments has not been budgeted, as doing so would result in double-counting the debt and related revenues.

DEBT ISSUED BY THE CITY OF WEST COVINA

Notes Payable:

Successor Agency Note - \$11,578,351

On December 4, 2015, the City and Successor Agency entered into a settlement agreement with the California Department of Finance (DOF) regarding the Other Funds Due Diligence Review. The agreement requires the City to repay the Successor Agency \$11,578,351 for transfers that did not represent enforceable obligations. The Successor Agency will then remit these funds to the Los Angeles County Auditor-Controller for allocation to the affected taxing entities. The amount of the note must be repaid through biannual payments in the amount of \$289,459 each on January 15th and June 15th until the loan is repaid in full on June 15, 2035. There is no interest charged on this repayment.

Year-ending June 30	Principal
2019	\$ 578,918
2020	578,918
2021	578,918
2022	578,918
2023	578,918
2024-2028	2,894,590
2029-2033	2,894,590
2034-2035	1,157,827
Total	\$ 9,841,597

DEBT ISSUED BY THE FORMER REDEVELOPMENT AGENCY

Bonds Payable:

1996 Special Tax Refunding Bonds Community Facilities District No. 1989-1 (The Fashion Plaza Project), Original Issue - \$51,220,000 – A Special Tax levy, sales tax increment and property tax increment revenues secure repayment. The serial bonds matured during the fiscal year ended June 30, 2007. The term bonds bear interest at a rate from 5.75% to 6.0% payable semiannually on March 1st and September 1st of each year. Final maturity is in September 2022.

Year-ending June 30	Principal	Interest
2019	\$ 3,250,000	\$ 1,068,900
2020	3,495,000	866,550
2021	3,735,000	649,650
2022	4,055,000	415,950
2023	4,905,000	147,150
Total	\$ 19,440,000	\$ 3,148,200

1988 Lease Revenue Refunding Bonds (The Lakes Public Parking Project), Original Issue - \$7,750,000 - A facilities lease with the property owner secures repayment. Final maturity is on August 1, 2018. The bonds bear interest at a variable rate, which is paid monthly based upon the prevailing market conditions. The Community Development Commission and the Parking Authority jointly issued the bonds.

Year-ending June 30	Principal	Interest
2019	\$ 670,000	Variable
Total	\$ 670,000	Variable

2017 Tax Allocation Revenue Refunding Bonds, Series A (Tax-Exempt) and B (Federally Taxable), Original Issue - \$15,380,000 – This is composed of Series A (\$4,725,000) and Series B (\$10,655,000) bonds issued in February 2017, to refinance the 1998 Housing Set-Aside Tax Allocation Bonds, Series A and B, the 2001 Housing Set-Aside Tax Allocation Revenue Bonds, the 2002 Tax Allocation Refunding Bonds and the 1999 Taxable Variable Rate Demand Tax Allocation Bonds. Interest rates range from 2.0% to a maximum of 5.0% over the term of the Series A bonds and from 1.0% to a maximum of 4.0% over the term of the Series B bonds. The bonds are payable from and secured by designated property tax revenues (formerly tax increment revenues).

Year-ending June 30	Series A Principal	Series A Interest	Series B Principal	Series B Interest
2019	\$ 620,000	\$ 157,275	\$ 1,145,000	\$ 248,350
2020	640,000	131,975	1,180,000	229,438
2021	670,000	99,225	1,195,000	206,416
2022	400,000	74,475	1,215,000	178,531
2023	410,000	56,225	1,015,000	149,388
2024-2028	1,355,000	62,138	2,950,000	400,666
2029-2032	-	-	1,105,000	58,969
Total	\$ 4,095,000	\$ 581,313	\$ 9,805,000	\$ 1,471,758

Sales and Use Tax Reimbursement Agreement – The former Redevelopment Agency agreed to reimburse the City for sales tax revenues used to secure CFD bonds. Under the agreement, all previously foregone sales tax through FY 2005-06 totaling \$9.6 million will be repaid starting FY 2005-06, spread over 20 years at 4% interest. These repayments will be combined with the annual reimbursement of future sales tax amounts. The total annual payments would range from \$1.5 million in 2005-06 to a high of \$2.9 million in 2021-22 with final payments totaling \$1.2 million in 2024-25. In the event sufficient revenues to make the scheduled payments do not exist, the amount will carry forward with no default on the agreement. Said agreement may be amended so long as owners of obligations payable from the tax increment are not harmed. As a result of redevelopment dissolution, this agreement has also been deemed invalid at this time. Staff continue to research ways to get this agreement approved by the Department of Finance.

**DEBT ISSUED BY CITY OF WEST COVINA
PUBLIC FINANCING AUTHORITY**

Bonds Payable:

2004 West Covina Public Finance Authority Lease Revenue Bonds, Series A and B (Golf Course Project), Original Issue - \$13,500,000 – This is composed of Series A (\$8,165,000) and Series B (\$5,335,000) bonds issued in August 2004, to provide financing for grading and infrastructure improvements relating to City’s proposed municipal golf course and other development at the former BKK Landfill site. Interest on both bond issues is paid monthly at a variable rate. The bonds are payable from lease payments from the City’s General Fund as rental for certain public facilities. The final maturity date is May 1, 2034.

Year-ending June 30	Principal	Interest
2019	\$ 410,000	Variable
2020	430,000	Variable
2021	450,000	Variable
2022	465,000	Variable
2023	490,000	Variable
2024-2028	2,810,000	Variable
2029-2033	3,530,000	Variable
2033-2034	810,000	Variable
Total	\$ 9,395,000	Variable

2002 Lease Revenue Refunding Bonds, Series B (Public Facilities Project), Original Issue - \$19,205,000 – This was composed of Series A (\$2,690,000) Taxable Variable Lease Revenue Refunding Bonds and Series B (\$19,205,000) Variable Rate Lease Revenue Refunding Bonds (Series B). Series A bonds were subject to mandatory redemption on September 1, 2005. It was refunded and the Authority issued the Variable Rate Lease Revenue Refunding Bonds (Series C) for \$2,735,000. Interest on the Series B bond is paid monthly at a variable rate. Principal on Series B bonds are due annually on September 1st and the bonds mature in 2035. The bonds are payable from lease payments to be made by the City to the Authority as rental for certain public facilities. Annual payments on both bond issues are shown below.

Year-ending June 30	Principal	Interest
2019	\$ 575,000	Variable
2020	595,000	Variable
2021	610,000	Variable
2022	630,000	Variable
2023	650,000	Variable
2024-2028	3,540,000	Variable
2029-2033	4,105,000	Variable
2034-2036	2,770,000	Variable
Total	\$ 13,475,000	Variable

2013 West Covina Public Financing Authority Lease Revenue Refunding Bonds, Series A (Community Center Project), Original Issue - \$2,185,000 – The bonds were issued in January 2014 to provide financing for the advance refunding of the City’s 2003 Lease Revenue Bonds, Series A. The bonds mature annually on August 1st in amounts ranging from \$65,000 to \$95,000 through August 1, 2043. The bonds bear interest at a variable rate which is reset weekly.

Year-ending June 30	Principal	Interest
2019	\$ 65,000	Variable
2020	65,000	Variable
2021	65,000	Variable
2022	70,000	Variable
2023	70,000	Variable
2024-2028	360,000	Variable
2029-2033	390,000	Variable
2034-2038	420,000	Variable
2039-2043	455,000	Variable
2043-2044	95,000	Variable
Total	\$ 2,055,000	Variable

Big League Dreams Project, \$10,710,000 Lease Revenue Bonds, 2006 Series A, \$7,295,000 Lease Revenue Bonds, 2006 Series B (Taxable) - Issued to provide funds for the construction of the West Covina Big League Dreams Sports Park and adjacent infrastructure improvements. Series A Bonds are payable from base rental payments from Series A Site (six replica stadiums, a multi-sport pavilion, restaurants, batting cages, playgrounds and administration and maintenance facilities). Interest rates range from 4.0% to a maximum of 5.0% over the term of the bonds. Series B Bonds are payable from rental payments for Series B Site (comprised of the North Parking Structure located at the West Covina Civic Center Complex). Interest rates range from 5.39% to 6.07% over the term of the bonds.

Year-ending June 30	Series A Principal	Series A Interest	Series B Principal	Series B Interest
2019	\$ 205,000	\$ 494,895	\$ 200,000	\$ 380,797
2020	245,000	486,080	215,000	368,697
2021	290,000	475,300	225,000	355,690
2022	345,000	462,250	240,000	342,077
2023	405,000	445,000	255,000	327,557
2024-2028	2,345,000	1,900,750	1,530,000	1,386,948
2029-2033	2,985,000	1,254,000	2,055,000	862,244
2034-2036	3,165,000	345,500	1,560,000	193,026
Total	\$ 9,985,000	\$ 5,863,775	\$ 6,280,000	\$ 4,217,036

RESOLUTION NO. 2018-104

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING THE OPERATING BUDGET FOR THE CITY OF WEST COVINA, WEST COVINA PUBLIC FINANCE AUTHORITY, WEST COVINA HOUSING AUTHORITY, THE SUCCESSOR AGENCY TO THE FORMER WEST COVINA REDEVELOPMENT AGENCY AND THE CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR 2018-19

WHEREAS, the City Manager has presented to the City Council a proposed budget for Fiscal Year 2018-19; and

WHEREAS, the City Council of the City of West Covina has conducted public meetings on May 14, 2018, June 11, 2018, July 2, 2018, July 12, 2018, July 26, 2018, and August 2, 2018, to consider the Fiscal Year 2018-19 budget document; and

WHEREAS, the City Council of the City of West Covina has concluded its review and intends to approve and adopt the Fiscal Year 2018-19 budget for the City, West Covina Public Finance Authority, Housing Authority, Successor Agency to the Former West Covina Redevelopment Agency and the Capital Improvement Program.

NOW, THEREFORE, the City Council of the City of West Covina does resolve as follows:

SECTION 1. The Operating Budget and Capital Improvement Program for the City of West Covina, West Covina Public Finance Authority, and West Covina Housing Authority for Fiscal Year 2018-19, as prepared and submitted by the City Manager and as modified by the City Council, is hereby approved, adopted and appropriated. A copy of said budget is hereby ordered to be filed in the Office of the City Clerk within thirty days and shall be certified by the City Clerk as having been adopted by this resolution.

SECTION 2. The budget for the Successor Agency to the Former West Covina Redevelopment Agency for Fiscal Year 2018-19, as prepared and submitted by the Executive Director and as modified by the Agency Board Members, is hereby approved, adopted and appropriated, on the express condition that said budget be published the same as a separate component of the City of West Covina's budget, and further conditioned on the City of West Covina, its General Fund and all its various other accounting funds are NOT obligated to finance or fulfill any Successor Agency Obligations. A copy of said budget is hereby ordered to be filed in the Office of the City Clerk/Secretary within thirty days and shall be certified by the City Clerk/Secretary as having been adopted by this resolution.

SECTION 3. From the effective date of said Budget, appropriations may be reallocated from one activity account to another within the operating budget upon review by the Finance Department and approval of the City Manager or his/her designee, providing there is no change in the scope of service delivery level or increase in the appropriation as approved by the City Council.

SECTION 4. As necessary, appropriations may be made for donations and grants received during the fiscal year up to \$30,000 per source or grantor upon review by the Finance Department and approval of the City Manager or his/her designee. Donations and grant awards with matching requirements, or exceeding \$30,000 from a single source or grantor, require City Council approval.


SECTION 5. The approved budgets for the Capital Improvement Program remain as authorized appropriations for the individual capital projects until these capital projects are completed. Any unexpended authorized appropriations for each capital project is automatically carried over from fiscal year to fiscal year, until the funds of the individual capital project are expended or the capital project is canceled. Following the completion of the individual capital projects, the unexpended appropriations of each completed capital project shall be canceled and the capital projects funding sources shall be released from their unexpended funding commitment.

SECTION 6. The City Council does hereby authorize and approve the number and classification of employees in the respective functions, departments and/or activities as set forth in the Fiscal Year 2018-19 Budget. No increase shall be made in this number of positions without City Council approval. However, the City Manager is authorized to transfer such positions within existing position classifications and reorganize departments under his authority, if in his judgement such actions will result in a higher degree of efficiency of overall operations of the City.

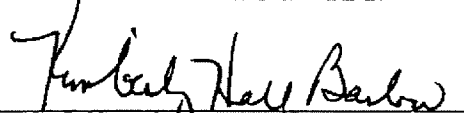
SECTION 7. At the close of the 2017-18 Fiscal Year, unexpended appropriations in the Operating Budget may be carried forward to the 2018-19 Fiscal Year upon review by the Finance Department and approval of the City Manager or his/her designee for the expense of outstanding purchase commitments and programs.

SECTION 8. That the City Clerk shall certify to the adoption of this resolution and the same shall be in full force in effect immediately upon adoption.


PASSED, APPROVED AND ADOPTED on this 2nd day of August, 2018.


Lloyd Johnson
Mayor

APPROVED AS TO FORM:


Kimberly Hall Barlow
City Attorney

ATTEST:


Nickolas S. Lewis
City Clerk

RESOLUTION NO. 2018-105

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, SETTING THE ANNUAL APPROPRIATIONS LIMIT FOR THE FISCAL YEAR ENDING JUNE 30, 2019

WHEREAS, Article XIII B of the California Constitution requires the Legislative Body to establish its appropriations limit for the upcoming fiscal year ending June 30, 2019; and

WHEREAS, Section 7910 of the Government Code requires the governing body of each local jurisdiction to make such determinations and establish its appropriations limit by resolution; and

WHEREAS, the appropriations limit documentation has been available for public inspection, per Section 7910 of the Government Code, prior to the approval of the limit by Legislative Body; and

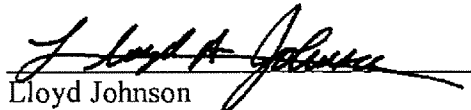
WHEREAS, for the fiscal year ending June 30, 2019, the appropriations limit has been calculated using the change in population for the County of Los Angeles (rather than for the City of West Covina) and the change in local assessed value due to the addition of non-residential new construction (rather than the change in California per capita personal income).

NOW, THEREFORE, the City Council of the City of West Covina does resolve as follows:

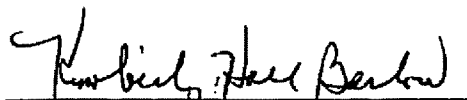
SECTION 1. The appropriations limit for year ending June 30, 2019, is established at \$182,766,076; and

SECTION 2. That the City Clerk shall certify to the adoption of this resolution and the same shall be in full force in effect immediately upon adoption.


PASSED, APPROVED AND ADOPTED on this 2nd day of August, 2018.


Lloyd Johnson
Mayor

APPROVED AS TO FORM:


Kimberly Hall Barlow
City Attorney

ATTEST:


Nickolas S. Lewis
City Clerk

APPROPRIATIONS LIMIT CALCULATION

Article XIII B of the State Constitution, commonly referred to as the "Gann Limit", was adopted when California's voters approved Proposition 4 in November 1979. The limit has been modified by two subsequent initiatives-- Proposition 98 in 1988 and Proposition 111 in 1990--but its basic framework remains in place today.

Article XIII B places an annual limit on the appropriation of tax proceeds that can be made by the state, school districts and local governments in California. These limits are based on the amount of appropriations in the 1978-79 "base" year, as adjusted each year for population growth and cost-of-living factors. State and local governments are precluded from retaining any "excess revenues" above the limit. Article XIII B also requires the state to reimburse local governments for the cost of certain state mandates. The limit is different for every agency and changes each year.

For Fiscal Year 2018-19, the estimated tax proceeds appropriated by the West Covina City Council are under the limit. The Appropriations Limit for Fiscal Year 2018-19 is \$182,766,076. This amount is the maximum amount of tax proceeds the City is able to appropriate and spend in Fiscal Year 2018-19. The appropriations subject to the limit are \$47,042,520 leaving the City with an appropriations capacity under the limit of \$135,723,556.

APPROPRIATIONS LIMIT CALCULATION - FISCAL YEAR 2018-19

Part I - Calculation of Appropriations Limit

Appropriations Limit - Fiscal Year 2017-18:		\$ 173,698,989
Change in Non-Residential Assessed Value due to New Construction (4.69%)	1.0469 ^(a)	
Change in County Population (0.51%):	1.0051 ^(a)	
Calculation of Growth Factor (1.0469 x 1.0051)		1.0522
Appropriations Limit - Fiscal Year 2018-19:		\$ 182,766,076

Part II - Appropriations Subject to the Limit

Proceeds from Taxes		\$ 47,042,520
Less: Debt Service Payments		-
Total Appropriations Subject to the Limit		\$ 47,042,520

Part III - Calculation of Appropriations Over/Under the Limit

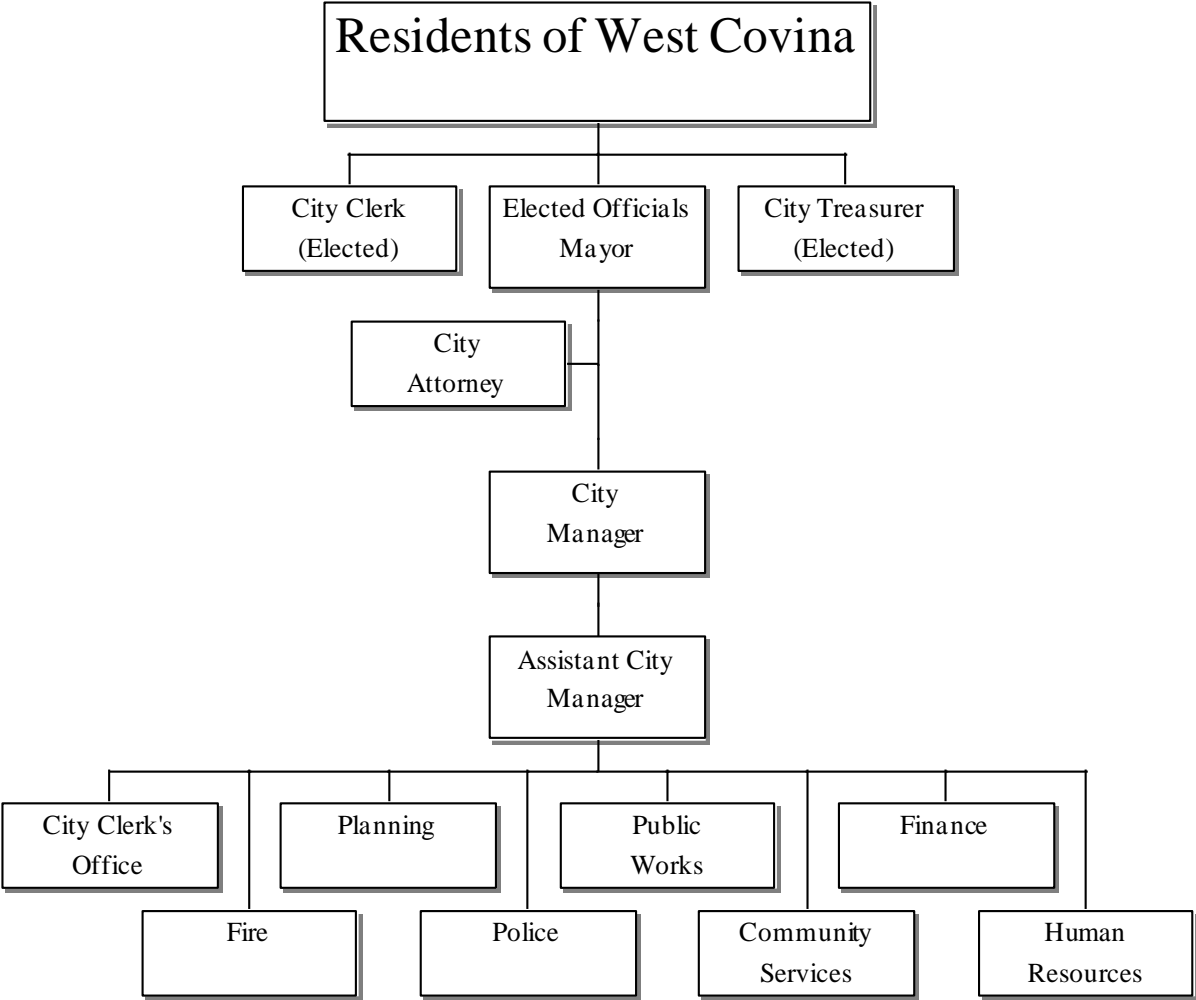
Appropriations Limit - Fiscal Year 2018-19:		\$ 182,766,076
Less: Appropriations Subject to Limitation		(47,042,520)
Total Appropriations Under the Limit		\$ 135,723,556

^(a) Source: Los Angeles County Assessor 2017-18 Secured Tax Rolls

^(a) Source: State of California, Department of Finance, Price and Population Information, May 2018

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FY 2018-19 CITYWIDE ORGANIZATIONAL CHART



CITY COUNCIL GOALS

1. Identify Resources and Opportunities to Provide Better Public Safety (Police and Fire) Services to the Community
2. Build Financial Health and Economic Stability for the City
3. Optimize Developable Land for the Brownfields (BKK) Land
4. Seek Opportunities to Add Park and Recreational Space in the Community
5. Develop an Active Transportation Plan
6. Complete the Glendora Avenue Specific Plan and Street Re-Design
7. Update City's IT Infrastructure
8. Work with Plaza West Covina and Foothill Transit on a Transit Center
9. Complete Improvements to Lower Plateau of Shadow Oak Park
10. Identify Resources and Programs for Homeless Solutions
11. Address NPDES Issues in the Community
12. Sustainability

HISTORY OF WEST COVINA

The City of West Covina was incorporated in 1923 to prevent the City of Covina from establishing a sewage farm within the current city boundaries. The 507 residents of the area were mostly citizens who banded together to maintain local control of their land and were more interested in preventing the establishment of a sewage facility than in creating a city.

Walnut groves and orange groves continued to flourish during the following decades. The population in 1930 was 769 and blossomed to 1,549 in 1940. As a result of remarkable expansion during the post World War II building boom, West Covina became America's fastest growing city between 1950 and 1960, with the population increasing 1,000 percent from less than 5,000 to more than 50,000 citizens. The last two decades have continued to demonstrate steady growth. The number of residents expanded to a total of 96,242 as of the 1990 Census. The 2010 United States Census reported a population of 106,098.

The City of West Covina began the second half of the 20th century with exciting new developments and projects. The City Hall and Police facility were built in 1969 as the first phase of an example of a Joint Powers Authority in the County of Los Angeles. The Civic Center Joint Powers Authority, consisting of the County of Los Angeles and the City of West Covina, also completed a three-level parking structure in the Civic Center complex. The Civic Center complex includes the Los Angeles County Regional Library and the Citrus Municipal Court building and the City offices.

The first Redevelopment Agency project included a regional shopping center, the West Covina Fashion Plaza, with three major department stores and 150 shops in an air-conditioned, enclosed mall. It also included the revitalization of the older sections of the shopping center. The Fashion Plaza has provided the citizens of the San Gabriel Valley with convenient access to all shopping needs. In 1991 the mall was renovated adding a food court and additional shops, as well as the redecorating of the entire mall. The mall was renamed "The Plaza at West Covina." The Plaza opened a new 100,000-sq. ft. wing in October 1993 featuring 50 new stores including a new Robinson's-May and interior renovation throughout The Plaza.

The Redevelopment Agency's efforts have also resulted in several major office buildings in the City, such as "The Lakes," in addition to two new community shopping centers, freestanding retail developments, restaurants, residential projects, and the Auto Plaza.

West Covina looks forward to additional residential and commercial development during the coming decade as it continues to serve as one of the most progressive cities in the San Gabriel Valley.

City of West Covina

Principal Property Tax Payers

For Fiscal Year Ending June 30, 2017

<u>Taxpayer</u>	<u>Taxable Assessed Value</u>	<u>Rank</u>	<u>Percent of Total Taxable Assessed Value</u>
Plaza West Covina LLC	\$265,751,508	1	2.47%
Eastland Shopping Center LLC	165,400,934	2	1.54%
301 South Glendora Avenue Apts	99,764,554	3	0.93%
PT Enterprises llc	59,725,549	4	0.55%
Walnut Ridge Apartments LP	57,021,230	5	0.53%
TPA of NASCH LLC	54,592,705	6	0.51%
Glendora Avenue Properties LLC	52,536,245	7	0.49%
CIP 2014 SG Covina Owner LLC	46,800,000	8	0.43%
CSMC 2006 C5 North Barranca St	46,100,000	9	0.43%
Bently Real Estate LLC	<u>41,214,894</u>	10	<u>0.38%</u>
Totals	<u>\$ 888,907,619</u>		<u>8.26%</u>

City of West Covina

Top 25 Sales Tax Producers

<u>Business Name</u>	<u>Business Category</u>
Arco	Service Stations
Ashley Furniture	Home Furnishings
Audi West Covina	New Motor Vehicle Dealers
Azusa Arco	Service Stations
Best Buy	Electronics/Appliance Stores
Burlington	Family Apparel
Crestview Cadillac	New Motor Vehicle Dealers
Ford of West Covina	New Motor Vehicle Dealers
Home Depot	Lumber/Building Materials
JC Penney	Department Stores
LA Auto Exchange	Used Automotive Dealers
Macys	Department Stores
Marshalls	Family Apparel
McDonald's	Quick-Service Restaurants
Norm Reeves Honda	New Motor Vehicle Dealers
Penske Mercedes Benz	New Motor Vehicle Dealers
Penske Toyota of West Covina	New Motor Vehicle Dealers
Reynolds Buick	New Motor Vehicle Dealers
Ross	Family Apparel
Stater Bros	Grocery Stores Liquor
Target	Discount Dept Stores
Triples Chevron	Service Stations
Walmart Supercenter	Discount Dept Stores
West Covina Chrysler Jeep Dodge Ram	New Motor Vehicle Dealers
West Covina Nissan	New Motor Vehicle Dealers

Department / Fund Matrix	City Admin	Planning	Police	Fire	Public Works	Community Services
General Fund	✓	✓	✓	✓	✓	✓
State Asset Forfeitures			✓			
Federal Assest Forfeitures			✓			
Air Quality Improvement Trust					✓	
Proposition "A"					✓	✓
Proposition "C"					✓	✓
State Gas Tax	✓				✓	
Police Donations			✓			
Transportation Development Act					✓	
AB 939					✓	
Community Development Block Grant	✓		✓		✓	✓
Surface Transportation Program Local					✓	
LA County Park Bond					✓	✓
Waste Mgt Enforcement - Grant					✓	
Senior Meals Program						✓
Used Oil Block Grant					✓	
Inmate Welfare			✓			
Public Safety Augmentation			✓			
Community Oriented Policing Services (COPS)			✓			
Beverage Container Recycling Grant					✓	
Summer Meals Program						✓
Maintenance District #1					✓	
Maintenance District #2					✓	
Coastal Sage Scrub Community Facilities District					✓	
Maintenance District #4					✓	
Maintenance District #6					✓	
Maintenance District #7					✓	
Citywide Maintenance District					✓	
Sewer Maintenance					✓	
Auto Plaza Improvement District	✓					
Charter PEG	✓					
Art In Public Places		✓				
WC Community Services Foundation			✓	✓		✓
Police Private Grants			✓			
Measure R					✓	✓
Taskforce for Regional Autotheft Prevention Grant			✓			
City Law Enforcement Grant			✓			
Measure M					✓	✓
Measure A					✓	✓
West Covina Housing Authority	✓					
Capital Projects		✓	✓	✓	✓	✓
Construction Tax					✓	
Information Technology	✓					
Parks						✓
Police Impact Fees			✓			
Fire Impact Fees				✓		
Park Impact Fees						✓
City Administrative Impact Fees	✓					
Public Works Impact Fees					✓	
Park Acquisition						✓
Park Dedication Fees "A"						✓
Park Dedication Fees "B"						✓
Park Dedication Fees "C"						✓

Department / Fund Matrix	City Admin	Planning	Police	Fire	Public Works	Community Services
Park Dedication Fees "D"						✓
Park Dedication Fees "E"						✓
Park Dedication Fees "F"						✓
Park Dedication Fees "G"						✓
Park Dedication Fees "H"						✓
Debt Service - City	✓					
General and Auto Liability	✓					
Workers' Compensation	✓					
Fleet Management					✓	
Vehicle Replacement					✓	
Retirement Health Savings Plan	✓					
Police Computer Service Group			✓			
Redevelopment Obligation Retirement	✓					
Successor Agency Administration	✓					
Community Facilities District Debt Service	✓					

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2017-2018 PROJECTED SUMMARY OF CHANGES IN FUND BALANCE

	AUDITED FUND BALANCE 7/1/2017	PROJECTED 2017-2018 OPERATING REVENUE	PROJECTED 2017-2018 OPERATING EXPENDITURES	PROJECTED CHANGE IN OPERATING FUND BALANCE	PROJECTED 2017-2018 NON-OPERATING REVENUE	PROJECTED 2017-2018 NON-OPERATING EXPENDITURES	PROJECTED 2017-2018 FUND BALANCE SURPLUS / (DEFICIT)	PROJECTED FUND BALANCE 6/30/2018
110 GENERAL FUND*	\$ 21,101,350	\$ 61,490,473	\$ 66,863,250	\$ (5,372,777)	\$ -	\$ 129,848	\$ (5,502,625)	\$ 15,598,725
116 STATE ASSET FORFEITURES	\$ 74,875	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,875
117 DRUG ENFORCEMENT REBATE	4,072,351	115,753	4,178,684	(4,062,931)	-	-	(4,062,931)	9,420
119 AIR QUALITY IMPROVEMENT TRUST	661,130	695,199	30,173	665,026	-	1,325,946	(660,920)	210
121 PROPOSITION "A"	110,768	2,106,292	2,133,566	(27,274)	-	-	(27,274)	83,494
122 PROPOSITION "C"	1,289,331	1,664,167	1,573,842	90,325	-	473,248	(382,923)	906,408
124 STATE GAS TAX	(89,942)	2,356,925	2,381,514	(24,589)	129,848	15,317	89,942	-
127 POLICE DONATIONS	25,122	1,250	18,658	(17,408)	-	-	(17,408)	7,714
128 TRANSPORTATION DEVELOPMENT ACT	(39,613)	-	-	-	264,355	224,742	39,613	-
129 ASSEMBLY BILL 939	416,785	170,000	190,185	(20,185)	-	-	(20,185)	396,600
130 BUREAU OF JUSTICE ASSISTANCE GRANT	(790)	13,378	12,588	790	-	-	790	-
131 COMMUNITY DEVELOPMENT BLOCK GRANT	(475,236)	1,365,696	338,530	1,027,166	-	551,930	475,236	-
133 STAFFING FOR ADEQUATE FIRE & EMERGENCY RESPONSE	10	-	-	-	-	-	-	10
140 SURFACE TRANSPORTATION PROGRAM LOCAL	(134,485)	-	-	-	1,853,726	1,719,241	134,485	-
143 LA COUNTY PARK BOND	(32,073)	73,223	41,150	32,073	-	-	32,073	-
145 WASTE MGT ENFORCEMENT - GRANT	59	19,401	15,739	3,662	-	-	3,662	3,721
146 SENIOR MEALS PROGRAM	117,720	195,424	206,604	(11,180)	-	-	(11,180)	106,540
149 USED OIL BLOCK GRANT	50	59,147	20,029	39,118	-	8,895	30,223	30,273
150 INMATE WELFARE	14,895	2,364	6,750	(4,386)	-	-	(4,386)	10,509
153 PUBLIC SAFETY AUGMENTATION	131,357	700,000	700,000	-	-	-	-	131,357
155 COMMUNITY ORIENTED POLICING SERVICES (COPS)	350,899	164,954	361,909	(196,955)	-	-	(196,955)	153,944
158 BEVERAGE CONTAINER RECYCLING GRANT	982	153,203	27,087	126,116	-	-	126,116	127,098
159 SUMMER MEALS PROGRAM	1	10,990	10,991	(1)	-	-	(1)	-
181 MAINTENANCE DISTRICT #1	1,964,974	469,527	387,497	82,030	-	219,226	(137,196)	1,827,778
182 MAINTENANCE DISTRICT #2	646,845	143,929	185,318	(41,389)	-	200,135	(241,524)	405,321
183 COASTAL SAGE SCRUB COMMUNITY FACILITIES DISTRICT	277,319	127,840	126,565	1,275	-	5,000	(3,725)	273,594
184 MAINTENANCE DISTRICT #4	2,357,606	1,061,168	1,199,354	(138,186)	-	278,192	(416,378)	1,941,228
186 MAINTENANCE DISTRICT #6	305,212	156,474	221,980	(65,506)	-	36,788	(102,294)	202,918
187 MAINTENANCE DISTRICT #7	363,744	168,086	218,004	(49,918)	-	95,320	(145,238)	218,506
188 CITYWIDE MAINTENANCE DISTRICT	1,077,643	1,671,736	1,740,679	(68,943)	-	15,000	(83,943)	993,700
189 SEWER MAINTENANCE	3,120,717	3,379,571	2,152,913	1,226,658	-	2,847,682	(1,621,024)	1,499,693
190 AUTO PLAZA IMPROVEMENT DISTRICT	108,655	115,666	62,383	53,283	-	-	53,283	161,938
205 CHARTER PEG	276,447	-	-	-	-	263,111	(263,111)	13,336
207 OFFICE OF TRAFFIC SAFETY GRANTS	(15,434)	145,000	91,220	53,780	-	-	53,780	38,346
210 LA COUNTY GRANT - 1ST DISTRICT	(35,666)	-	-	-	-	24,334	(24,334)	(60,000)
212 ART IN PUBLIC PLACES	95,887	8,052	-	8,052	-	-	8,052	103,939
218 HOMELAND SECURITY GRANT	(19,326)	19,326	-	19,326	-	-	19,326	-
220 WC COMMUNITY SERVICES FOUNDATION	129,829	33,342	125,524	(92,181)	-	-	(92,181)	37,648
221 POLICE PRIVATE GRANTS	4	4,000	4,000	-	-	-	-	4
224 MEASURE R	1,498,306	1,248,150	222,367	1,025,783	-	1,898,136	(872,353)	625,953
231 ADVANCED TRAFFIC MGMT SYSTEM	4,456	72,466	54,000	18,466	-	18,466	-	4,456
233 TASKFORCE FOR REGIONAL AUTHOTHEFT PREVENTION GRANT	-	246,889	246,889	-	-	-	-	-
234 CITY LAW ENFORCEMENT GRANT	300,622	-	300,622	(300,622)	-	-	(300,622)	-
235 MEASURE M	-	1,343,814	-	1,343,814	-	1,046,128	297,686	297,686
820 WEST COVINA HOUSING AUTHORITY	5,211,340	98,138	1,136,156	(1,038,018)	-	-	(1,038,018)	4,173,322
TOTAL SPECIAL REVENUE FUNDS	\$ 24,163,376	\$ 20,380,540	\$ 20,723,467	\$ (342,927)	\$ 2,247,929	\$ 11,266,837	\$ (9,361,835)	\$ 14,801,541

2017-2018 PROJECTED SUMMARY OF CHANGES IN FUND BALANCE

	AUDITED FUND BALANCE 7/1/2017	PROJECTED 2017-2018 OPERATING REVENUE	PROJECTED 2017-2018 OPERATING EXPENDITURES	PROJECTED CHANGE IN OPERATING FUND BALANCE	PROJECTED 2017-2018 NON-OPERATING REVENUE	PROJECTED 2017-2018 NON-OPERATING EXPENDITURES	PROJECTED 2017-2018 FUND BALANCE SURPLUS / (DEFICIT)	PROJECTED FUND BALANCE 6/30/2018
160 CAPITAL PROJECTS	\$ 913,857	\$ -	\$ -	\$ -	\$ 614,000	\$ 1,448,674	\$ (834,674)	\$ 79,183
161 CONSTRUCTION TAX	382,349	78,160	20,201	57,959	-	426,422	(368,463)	13,886
162 INFORMATION TECHNOLOGY	810,697	718,328	-	718,328	-	1,504,575	(786,247)	24,450
164 POLICE IMPACT FEES	32,444	9,017	-	9,017	-	32,340	(23,323)	9,121
165 FIRE IMPACT FEES	29,025	10,947	-	10,947	-	38,258	(27,311)	1,714
166 PARK IMPACT FEES	10,970	27,079	-	27,079	-	-	27,079	38,049
167 CITY ADMINISTRATIVE IMPACT FEES	4,197	1,601	-	1,601	-	-	1,601	5,798
168 PUBLIC WORKS IMPACT FEES	2,089	775	-	775	-	-	775	2,864
169 PARK ACQUISITION	2,632	-	-	-	-	-	-	2,632
172 PARK DEDICATION FEES "C"	33,876	367	-	367	-	12,079	(11,712)	22,164
173 PARK DEDICATION FEES "D"	26,320	1,096	-	1,096	-	-	1,096	27,416
174 PARK DEDICATION FEES "E"	110,914	706	-	706	-	62,720	(62,014)	48,900
175 PARK DEDICATION FEES "F"	461,295	2,570	-	2,570	-	366,320	(363,750)	97,545
TOTAL CAPITAL PROJECT FUNDS	\$ 2,820,665	\$ 850,646	\$ 20,201	\$ 830,445	\$ 614,000	\$ 3,891,388	\$ (2,446,943)	\$ 373,722
300 DEBT SERVICE - CITY	\$ 5,625,635	\$ 4,338,217	\$ 4,787,560	\$ (449,343)	\$ -	\$ -	\$ (449,343)	\$ 5,176,292
TOTAL DEBT SERVICE FUND	\$ 5,625,635	\$ 4,338,217	\$ 4,787,560	\$ (449,343)	\$ -	\$ -	\$ (449,343)	\$ 5,176,292
361 GENERAL AND AUTO LIABILITY	\$ 2,399	\$ 2,393,372	\$ 2,393,372	\$ -	\$ -	\$ -	\$ -	\$ 2,399
363 WORKERS' COMPENSATION	-	2,238,170	2,238,170	-	-	-	-	-
365 FLEET MANAGEMENT	-	1,319,141	1,319,141	-	-	-	-	-
367 VEHICLE REPLACEMENT	444,218	-	-	-	296,865	551,447	(254,582)	189,636
368 RETIREMENT HEALTH SAVINGS PLAN	509,872	-	56,500	(56,500)	-	-	(56,500)	453,372
TOTAL INTERNAL SERVICE FUNDS	\$ 956,489	\$ 5,950,683	\$ 6,007,183	\$ (56,500)	\$ 296,865	\$ 551,447	\$ (311,082)	\$ 645,407
375 POLICE COMPUTER SERVICE GROUP	\$ (252,335)	\$ 1,276,524	\$ 1,310,344	\$ (33,820)	\$ 286,155	\$ -	\$ 252,335	\$ -
TOTAL ENTERPRISE FUND	\$ (252,335)	\$ 1,276,524	\$ 1,310,344	\$ (33,820)	\$ 286,155	\$ -	\$ 252,335	\$ -
810 REDEVELOPMENT OBLIGATION RETIREMENT	\$ 5,000,822	\$ 8,060,321	\$ 8,908,821	\$ (848,500)	\$ -	\$ -	\$ (848,500)	\$ 4,152,322
815 SUCCESSOR AGENCY ADMINISTRATION	-	295,889	295,889	-	-	-	-	-
853 COMMUNITY FACILITIES DISTRICT DEBT SERVICE	7,172,257	5,474,956	5,347,400	127,556	-	-	127,556	7,299,813
TOTAL PRIVATE PURPOSE TRUST FUNDS**	\$ 12,173,079	\$ 13,831,166	\$ 14,552,110	\$ (720,944)	\$ -	\$ -	\$ (720,944)	\$ 11,452,135
GRAND TOTAL	\$ 66,588,259	\$ 108,118,249	\$ 114,264,115	\$ (6,145,866)	\$ 3,444,949	\$ 15,839,520	\$ (18,540,437)	\$ 48,047,822

*Traffic Safety, Fee & Charge, Fire Training and Integrated Waste Management Funds were all determined not to be special revenue funds, so the activity was combined with the General Fund.

**Long-term debt and fixed assets have been removed to more accurately reflect operating costs.

2018-2019 ESTIMATED SUMMARY OF CHANGES IN FUND BALANCE

	ESTIMATED FUND BALANCE 7/1/2018	2018-2019 OPERATING REVENUE	2018-2019 OPERATING EXPENDITURES	CHANGE IN OPERATING FUND BALANCE	2018-2019 NON-OPERATING REVENUE	2018-2019 NON-OPERATING EXPENDITURES	2018-2019 FUND BALANCE SURPLUS / (DEFICIT)	PROJECTED FUND BALANCE 6/30/2019
110 GENERAL FUND*	\$ 15,598,725	\$ 63,957,892	\$ 65,426,668	\$ (1,468,776)	\$ 1,903,794	\$ -	\$ 435,018	\$ 16,033,743
116 STATE ASSET FORFEITURES	\$ 74,875	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,875
117 DRUG ENFORCEMENT REBATE	9,420	-	-	-	-	-	-	9,420
119 AIR QUALITY IMPROVEMENT TRUST	210	141,000	28,653	112,347	-	-	112,347	112,557
121 PROPOSITION "A"	83,494	2,213,862	2,234,723	(20,861)	-	-	(20,861)	62,633
122 PROPOSITION "C"	906,408	1,750,353	1,726,006	24,347	-	800,000	(775,653)	130,755
124 STATE GAS TAX	-	2,329,700	2,168,331	161,369	-	-	161,369	161,369
127 POLICE DONATIONS	7,714	-	-	-	-	-	-	7,714
128 TRANSPORTATION DEVELOPMENT ACT	-	70,000	-	70,000	-	70,000	-	-
129 ASSEMBLY BILL 939	396,600	170,000	213,868	(43,868)	-	-	(43,868)	352,732
131 COMMUNITY DEVELOPMENT BLOCK GRANT	-	846,361	304,459	541,902	-	541,902	-	-
133 STAFFING FOR ADEQUATE FIRE & EMERGENCY RESPONSE	10	-	-	-	-	-	-	10
140 SURFACE TRANSPORTATION PROGRAM LOCAL	-	500,000	-	500,000	-	500,000	-	-
143 LA COUNTY PARK BOND	-	303,069	53,069	250,000	-	250,000	-	-
145 WASTE MGT ENFORCEMENT - GRANT	3,721	15,733	15,800	(67)	-	-	(67)	3,654
146 SENIOR MEALS PROGRAM	106,540	214,218	233,536	(19,318)	-	-	(19,318)	87,222
149 USED OIL BLOCK GRANT	30,273	-	-	-	-	-	-	30,273
150 INMATE WELFARE	10,509	3,000	3,000	-	-	10,500	(10,500)	9
153 PUBLIC SAFETY AUGMENTATION	131,357	750,000	881,000	(131,000)	-	-	(131,000)	357
155 COMMUNITY ORIENTED POLICING SERVICES (COPS)	153,944	-	-	-	-	-	-	153,944
158 BEVERAGE CONTAINER RECYCLING GRANT	127,098	-	-	-	-	-	-	127,098
159 SUMMER MEALS PROGRAM	-	17,000	17,000	-	-	-	-	-
181 MAINTENANCE DISTRICT #1	1,827,778	471,000	337,253	133,747	-	140,000	(6,253)	1,821,525
182 MAINTENANCE DISTRICT #2	405,321	147,000	141,759	5,241	-	140,000	(134,759)	270,562
183 COASTAL SAGE SCRUB COMMUNITY FACILITIES DISTRICT	273,594	111,600	140,113	(28,513)	-	-	(28,513)	245,081
184 MAINTENANCE DISTRICT #4	1,941,228	1,056,950	1,013,583	43,367	-	100,000	(56,633)	1,884,595
186 MAINTENANCE DISTRICT #6	202,918	155,200	160,787	(5,587)	-	50,000	(55,587)	147,331
187 MAINTENANCE DISTRICT #7	218,506	172,821	170,112	2,709	-	40,000	(37,291)	181,215
188 CITYWIDE MAINTENANCE DISTRICT	993,700	1,682,452	1,593,118	89,334	-	-	89,334	1,083,034
189 SEWER MAINTENANCE	1,499,693	3,595,003	2,229,134	1,365,869	-	1,065,000	300,869	1,800,562
190 AUTO PLAZA IMPROVEMENT DISTRICT	161,938	115,668	66,737	48,931	-	-	48,931	210,869
205 CHARTER PEG	13,336	-	-	-	-	13,336	(13,336)	-
207 OFFICE OF TRAFFIC SAFETY GRANTS	38,346	-	35,853	(35,853)	-	-	(35,853)	2,493
210 LA COUNTY GRANT - 1ST DISTRICT	(60,000)	-	-	-	-	-	-	(60,000)
212 ART IN PUBLIC PLACES	103,939	80,000	-	80,000	-	-	80,000	183,939
220 WC COMMUNITY SERVICES FOUNDATION	37,648	-	-	-	-	-	-	37,648
221 POLICE PRIVATE GRANTS	4	-	-	-	-	-	-	4
224 MEASURE R	625,953	1,312,792	769,612	543,180	-	855,000	(311,820)	314,133
231 ADVANCED TRAFFIC MGMT SYSTEM	4,456	-	-	-	-	-	-	4,456
233 TASKFORCE FOR REGIONAL AUTHOTHEFT PREVENTION GRANT	-	381,896	381,896	-	-	-	-	-
235 MEASURE M	297,686	1,487,800	40,974	1,446,826	-	1,700,000	(253,174)	44,512
236 MEASURE A	-	400,000	70,000	330,000	-	330,000	-	-
820 WEST COVINA HOUSING AUTHORITY	4,173,322	-	527,679	(527,679)	-	-	(527,679)	3,645,643
TOTAL SPECIAL REVENUE FUNDS	\$ 14,801,541	\$ 20,494,478	\$ 15,558,055	\$ 4,936,423	\$ -	\$ 6,605,738	\$ (1,669,315)	\$ 13,132,226

2018-2019 ESTIMATED SUMMARY OF CHANGES IN FUND BALANCE

	ESTIMATED FUND BALANCE 7/1/2018	2018-2019 OPERATING REVENUE	2018-2019 OPERATING EXPENDITURES	CHANGE IN OPERATING FUND BALANCE	2018-2019 NON-OPERATING REVENUE	2018-2019 NON-OPERATING EXPENDITURES	2018-2019 FUND BALANCE SURPLUS / (DEFICIT)	PROJECTED FUND BALANCE 6/30/2019
160 CAPITAL PROJECTS	\$ 79,183	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ (75,000)	\$ 4,183
161 CONSTRUCTION TAX	13,886	70,000	20,000	50,000	-	21,370	28,630	42,516
162 INFORMATION TECHNOLOGY	24,450	-	-	-	-	-	-	24,450
164 POLICE IMPACT FEES	9,121	28,112	-	28,112	-	-	28,112	37,233
165 FIRE IMPACT FEES	1,714	34,272	-	34,272	-	-	34,272	35,986
166 PARK IMPACT FEES	38,049	-	-	-	-	-	-	38,049
167 CITY ADMINISTRATIVE IMPACT FEES	5,798	4,928	-	4,928	-	-	4,928	10,726
168 PUBLIC WORKS IMPACT FEES	2,864	2,464	-	2,464	-	-	2,464	5,328
169 PARK ACQUISITION	2,632	-	-	-	3,900,000	921,680	2,978,320	2,980,952
172 PARK DEDICATION FEES "C"	22,164	75,000	-	75,000	-	75,000	-	22,164
173 PARK DEDICATION FEES "D"	27,416	-	-	-	-	-	-	27,416
174 PARK DEDICATION FEES "E"	48,900	-	-	-	-	30,000	(30,000)	18,900
175 PARK DEDICATION FEES "F"	97,545	-	-	-	-	92,000	(92,000)	5,545
TOTAL CAPITAL PROJECT FUNDS	\$ 373,722	\$ 214,776	\$ 20,000	\$ 194,776	\$ 3,900,000	\$ 1,215,050	\$ 2,879,726	\$ 3,253,448
300 DEBT SERVICE - CITY	\$ 5,176,292	\$ 4,442,662	\$ 5,429,776	\$ (987,114)	\$ 921,680	\$ 921,680	\$ (987,114)	\$ 4,189,178
TOTAL DEBT SERVICE FUND	\$ 5,176,292	\$ 4,442,662	\$ 5,429,776	\$ (987,114)	\$ 921,680	\$ 921,680	\$ (987,114)	\$ 4,189,178
361 GENERAL AND AUTO LIABILITY	\$ 2,399	\$ 2,311,338	\$ 2,105,864	\$ 205,474	\$ -	\$ -	\$ 205,474	\$ 207,873
363 WORKERS' COMPENSATION	-	2,005,592	1,992,855	12,737	-	-	12,737	12,737
365 FLEET MANAGEMENT	-	1,423,385	1,423,385	-	-	-	-	-
367 VEHICLE REPLACEMENT	189,636	-	140,000	(140,000)	-	-	(140,000)	49,636
368 RETIREMENT HEALTH SAVINGS PLAN	453,372	-	101,500	(101,500)	-	-	(101,500)	351,872
TOTAL INTERNAL SERVICE FUNDS	\$ 645,407	\$ 5,740,315	\$ 5,763,604	\$ (23,289)	\$ -	\$ -	\$ (23,289)	\$ 622,118
375 POLICE COMPUTER SERVICE GROUP	\$ -	\$ 1,296,400	\$ 1,801,757	\$ (505,357)	\$ -	\$ -	\$ (505,357)	\$ (505,357)
TOTAL ENTERPRISE FUND	\$ -	\$ 1,296,400	\$ 1,801,757	\$ (505,357)	\$ -	\$ -	\$ (505,357)	\$ (505,357)
810 REDEVELOPMENT OBLIGATION RETIREMENT	\$ 4,152,322	\$ 10,634,587	\$ 11,134,240	\$ (499,653)	\$ -	\$ -	\$ (499,653)	\$ 3,652,669
815 SUCCESSOR AGENCY ADMINISTRATION	-	214,324	214,324	-	-	-	-	-
853 COMMUNITY FACILITIES DISTRICT DEBT SERVICE	7,299,813	4,810,000	5,419,900	(609,900)	-	-	(609,900)	6,689,913
TOTAL PRIVATE PURPOSE TRUST FUNDS**	\$ 11,452,135	\$ 15,658,911	\$ 16,768,464	\$ (1,109,553)	\$ -	\$ -	\$ (1,109,553)	\$ 10,342,582
GRAND TOTAL	\$ 48,047,822	\$ 111,805,434	\$ 110,768,324	\$ 1,037,110	\$ 6,725,474	\$ 8,742,468	\$ (979,884)	\$ 47,067,937

*Traffic Safety, Fee & Charge, Fire Training and Integrated Waste Management Funds were all determined not to be special revenue funds, so the activity was combined with the General Fund.

**Long-term debt and fixed assets have been removed to more accurately reflect operating costs.

SCHEDULE OF REVENUES BY FUND

	2015-16 ACTUAL REVENUE	2016-17 ACTUAL REVENUE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
110 GENERAL FUND*	\$ 61,353,565	\$ 64,801,420	\$ 59,626,482	\$ 62,777,652	\$ 65,861,686
116 STATE ASSET FORFEITURES	\$ 56,828	\$ 444	\$ -	\$ -	\$ -
117 DRUG ENFORCEMENT REBATE	2,375,832	591,089	20,000	-	-
119 AIR QUALITY IMPROVEMENT TRUST	141,359	141,475	130,000	141,000	141,000
121 PROPOSITION "A"	2,051,360	2,075,104	2,086,155	2,106,292	2,213,862
122 PROPOSITION "C"	1,624,707	1,652,870	1,647,463	1,664,167	1,750,353
124 STATE GAS TAX	2,079,597	2,033,178	2,225,369	3,007,838	2,329,700
127 POLICE DONATIONS	3,283	986	-	-	-
128 TRANSPORTATION DEVELOPMENT ACT	78,364	11	70,573	70,000	70,000
129 ASSEMBLY BILL 939	181,735	189,399	173,000	172,000	170,000
130 BUREAU OF JUSTICE ASSISTANCE GRANT	29,963	22,467	-	-	-
131 COMMUNITY DEVELOPMENT BLOCK GRANT	1,503,672	883,441	740,580	812,715	846,361
133 STAFFING FOR ADEQUATE FIRE & EMERGENCY RESPONSE	1,618,181	1,677,154	1,912,227	-	-
138 ALCOHOLIC BEVERAGE CONTROL GRANT	4,787	-	-	-	-
140 SURFACE TRANSPORTATION PROGRAM LOCAL	-	547,922	1,125,000	-	500,000
143 LA COUNTY PARK BOND	196,308	316,109	-	70,153	303,069
145 WASTE MGT ENFORCEMENT - GRANT	12,071	16,106	15,760	15,739	15,733
146 SENIOR MEALS PROGRAM	200,656	182,376	205,000	210,250	214,218
149 USED OIL BLOCK GRANT	16,156	37,060	-	-	-
150 INMATE WELFARE	10,195	4,068	7,000	6,750	3,000
153 PUBLIC SAFETY AUGMENTATION	710,711	728,856	725,000	700,000	750,000
155 COMMUNITY ORIENTED POLICING SERVICES (COPS)	196,244	219,686	170,000	-	-
158 BEVERAGE CONTAINER RECYCLING GRANT	4,518	1,074	-	-	-
159 SUMMER MEALS PROGRAM	17,468	8,158	26,715	25,000	17,000
181 MAINTENANCE DISTRICT #1	498,652	525,193	459,963	460,185	471,000
182 MAINTENANCE DISTRICT #2	159,038	170,680	138,500	143,662	147,000
183 COASTAL SAGE SCRUB COMMUNITY FACILITIES DISTRICT	182,020	108,712	125,000	125,000	111,600
184 MAINTENANCE DISTRICT #4	1,067,582	1,062,941	1,054,000	1,056,950	1,056,950
186 MAINTENANCE DISTRICT #6	157,172	157,158	154,700	155,208	155,200
187 MAINTENANCE DISTRICT #7	148,374	168,308	165,963	167,948	172,821
188 CITYWIDE MAINTENANCE DISTRICT	1,607,878	1,633,281	1,622,734	1,663,975	1,682,452
189 SEWER MAINTENANCE	2,931,870	2,622,689	2,919,592	3,348,362	3,595,003
190 BUSINESS IMPROVEMENT DISTRICT	68,339	147,578	146,605	115,666	115,668
205 CHARTER PEG	1,686	1,650	-	-	-
207 OFFICE OF TRAFFIC SAFETY GRANTS	-	5,431	-	-	-
212 ART IN PUBLIC PLACES	52,739	14,452	70,000	45,000	80,000
220 WC COMMUNITY SERVICES FOUNDATION	137,944	150,327	100,000	-	-
221 POLICE PRIVATE GRANTS	1,607	4,004	-	-	-
224 MEASURE R	1,217,612	1,238,834	1,235,506	11,248,150	1,312,792
231 ADVANCED TRAFFIC MGMT SYSTEM	10,588	15,176	-	-	-
233 TASKFORCE FOR REGIONAL AUTHOTHEFT PREVENTION GRANT	-	-	-	353,978	381,896
234 CITY LAW ENFORCEMENT GRANT	-	300,622	-	-	-
235 MEASURE M	-	-	-	1,343,814	1,487,800
236 MEASURE A	-	-	-	-	400,000
820 WEST COVINA HOUSING AUTHORITY	603,152	938,596	-	-	-
TOTAL SPECIAL REVENUE FUNDS	\$ 21,960,248	\$ 20,594,665	\$ 19,472,405	\$ 29,229,802	\$ 20,494,478
160 CAPITAL PROJECTS	\$ 215,381	\$ 1,136,935	\$ 380,000	\$ -	\$ -
161 CONSTRUCTION TAX	192,500	64,992	90,000	95,000	70,000
162 INFORMATION TECHNOLOGY	203,891	1,224,524	1,200,000	706,972	-
164 POLICE IMPACT FEES	18,820	13,624	22,130	-	28,112
165 FIRE IMPACT FEES	22,943	6,082	26,385	-	34,272
166 PARK IMPACT FEES	4,038	6,932	65,530	-	-
167 CITY ADMINISTRATIVE IMPACT FEES	3,310	887	4,255	-	4,928
168 PUBLIC WORKS IMPACT FEES	1,655	434	1,700	-	2,464
169 PARK ACQUISITION	-	924,312	-	3,900,000	3,900,000
171 PARK DEDICATION FEES "B"	10,890	-	-	-	-
172 PARK DEDICATION FEES "C"	121,632	855	-	-	75,000
173 PARK DEDICATION FEES "D"	15,846	4,795	-	-	-
174 PARK DEDICATION FEES "E"	444,125	2,284	-	-	-
175 PARK DEDICATION FEES "F"	133,324	65,403	43,800	-	-
TOTAL CAPITAL PROJECT FUNDS	\$ 1,388,355	\$ 3,452,059	\$ 1,833,800	\$ 4,701,972	\$ 4,114,776
300 DEBT SERVICE - CITY	\$ 3,908,541	\$ 3,588,221	\$ 3,223,964	\$ 5,209,240	\$ 5,364,342
TOTAL DEBT SERVICES FUND	\$ 3,908,541	\$ 3,588,221	\$ 3,223,964	\$ 5,209,240	\$ 5,364,342
361 GENERAL AND AUTO LIABILITY	\$ 3,218,495	\$ 2,501,852	\$ 1,707,128	\$ 1,556,711	\$ 2,311,338
363 WORKERS' COMPENSATION	5,883,341	1,664,265	1,314,679	1,331,901	2,005,592
365 FLEET MANAGEMENT	1,500,145	1,534,856	1,582,610	1,281,625	1,423,385
367 VEHICLE REPLACEMENT	80,347	265,950	168,486	-	-
368 RETIREMENT HEALTH SAVINGS PLAN	90,887	3,333	-	-	-
TOTAL INTERNAL SERVICE FUNDS	\$ 10,773,215	\$ 5,970,256	\$ 4,772,903	\$ 4,170,237	\$ 5,740,315

SCHEDULE OF REVENUES BY FUND

	2015-16 ACTUAL REVENUE	2016-17 ACTUAL REVENUE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
375 POLICE COMPUTER SERVICE GROUP	\$ 1,416,626	\$ 1,458,405	\$ 1,604,324	\$ 1,533,687	\$ 1,296,400
TOTAL ENTERPRISE FUND	\$ 1,416,626	\$ 1,458,405	\$ 1,604,324	\$ 1,533,687	\$ 1,296,400
810 REDEVELOPMENT OBLIGATION RETIREMENT	\$ 14,103,252	\$ 23,191,953	\$ 13,067,115	\$ 7,987,531	\$ 10,634,587
815 SUCCESSOR AGENCY ADMINISTRATION	362,360	250,000	250,000	295,889	214,324
853 COMMUNITY FACILITIES DISTRICT DEBT SERVICE	7,247,449	4,933,558	4,899,500	5,450,666	4,810,000
TOTAL PRIVATE PURPOSE TRUST FUNDS	\$ 21,713,061	\$ 28,375,511	\$ 18,216,615	\$ 13,734,086	\$ 15,658,911
GRAND TOTAL	\$ 122,513,611	\$ 128,240,537	\$ 108,750,493	\$ 121,356,676	\$ 118,530,908

*Traffic Safety, Fee & Charge, Fire Training and Integrated Waste Management Funds were all determined not to be special revenue funds, so the activity was combined with the General Fund.

SCHEDULE OF REVENUE DETAIL BY FUND

		2015-16 ACTUAL REVENUE	2016-17 ACTUAL REVENUE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
110 - GENERAL FUND						
4010	PROPERTY TAXES	\$ 10,435,246	\$ 10,845,085	\$ 10,345,940	\$ 10,951,285	\$ 11,536,525
4012	PROPERTY TAX IN-LIEU	10,113,596	10,729,925	10,514,094	11,200,965	11,720,058
4014	REDISTRIBUTED REDEVELOPMENT PROPERTY TAX TRUST FUND (RPTTF)	1,767,861	2,372,129	1,800,000	1,800,000	1,800,000
	TOTAL PROPERTY TAXES	\$ 22,316,703	\$ 23,947,139	\$ 22,660,034	\$ 23,952,250	\$ 25,056,583
4110	SALES TAX	\$ 13,644,303	\$ 16,503,563	\$ 16,799,000	\$ 17,048,000	\$ 16,525,000
4111	SALES TAX COMPENSATION FUND	3,583,934	-	-	-	-
4120	FRANCHISE TAX	3,540,011	3,698,184	4,350,000	4,310,850	4,206,850
4130	TRANSIENT OCCUPANCY TAX	1,840,553	1,901,649	1,800,000	1,900,000	1,950,000
4140	BUSINESS LICENSE TAX	1,810,861	1,944,778	2,075,000	2,100,000	2,585,000
4150	DOCUMENTARY TRANSFER TAX	390,690	443,377	300,000	350,000	300,000
4160	CONTRACTORS LICENSE TAX	325,906	259,210	150,000	300,000	300,000
	TOTAL OTHER TAXES	\$ 25,136,258	\$ 24,750,761	\$ 25,474,000	\$ 26,008,850	\$ 25,866,850
4210	ANIMAL CONTROL & LICENSING	\$ 129,469	\$ 199,338	\$ 190,000	\$ 540,000	\$ 440,000
4220	BUILDING PERMITS	631,981	490,147	515,000	604,000	650,000
4221	ELECTRICAL PERMITS	86,404	62,146	61,800	62,000	110,000
4222	PLUMBING PERMITS	74,210	53,559	61,800	62,000	90,000
4250	FIRE PERMIT FEES	66,938	56,713	66,950	84,971	56,713
4251	STREET IMPROVEMENT PERMITS	1,179	2,884	10,300	10,300	10,000
4252	STORM DRAIN SYSTEMS PERMITS	-	5,543	-	-	-
4254	WATER SYSTEMS PERMITS	-	1,409	-	-	-
4255	WALLS (RETAINING, OVERHEIGHT) PERMITS	16,726	38,158	10,000	15,000	15,000
4257	ONSITE IMPROVEMENTS PERMITS	9,777	15,101	30,000	20,000	25,000
4259	GRADING PERMITS	13,398	6,295	30,000	20,000	20,000
4262	DRIVEWAY APPROACH PERMITS	1,177	1,819	1,500	1,500	1,500
4263	SIDEWALK PERMITS	27,795	17,778	15,000	15,000	10,000
4264	CURB DRAINS, ALL OTHER INSPECTIONS PERMITS	184	92	500	500	500
4265	ASPHALT CONCRETE PAVING PERMITS	20,228	20,539	15,000	20,000	15,000
4266	EXCAVATION PERMITS	33,853	27,725	25,000	25,000	20,000
4267	MISCELLANEOUS SEWER FACILITIES PERMITS	3,633	7,577	3,500	3,500	1,000
4272	STREET OBSTRUCTION PERMITS	20,035	17,292	15,000	15,000	15,000
4273	ENCROACHMENT PERMITS	984	809	500	1,000	1,000
4281	SEWER MAINTENANCE PERMITS	5,026	221	100	-	-
4290	OTHER LICENSES & PERMITS	13,616	12,244	15,450	15,100	17,700
	TOTAL LICENSES & PERMITS	\$ 1,156,613	\$ 1,037,389	\$ 1,067,400	\$ 1,514,871	\$ 1,498,413
4310	VEHICLE CODE FINES*	\$ 306,897	\$ 371,725	\$ 330,000	\$ 300,000	\$ 300,000
4315	PARKING CODE FINES*	208,590	262,409	274,300	150,000	250,000
4321	VEHICLE IMPOUND FEES	56,889	62,146	60,000	55,000	75,000
4325	ADMINISTRATIVE CITATIONS	600	1,078	1,500	2,000	5,000
4326	ADMIN CITATION - CODE ENFORCEMENT	9,138	2,910	15,000	65,000	10,000
4327	FORECLOSURE PENALTIES	34,250	5,675	40,000	20,000	20,000
4330	WASTE DIVERSION PLAN FORFEITURE	49,750	59,700	20,000	40,000	50,000
	TOTAL FINES AND FORFEITURES	\$ 666,114	\$ 765,643	\$ 740,800	\$ 632,000	\$ 710,000
4410	INTEREST INCOME	\$ 195,839	\$ 2,597,651	\$ 125,000	\$ 209,433	\$ 208,937
4414	FAIR VALUE ADJUSTMENT	(77,312)	(473,608)	-	-	-
4415	AMORTIZATION - PREMIUM	(8,926)	-	-	-	-
4416	ACCRETION / AMORTIZATION	240	-	-	-	-
4417	GAIN / LOSS ON INVESTMENT	(688,594)	(14,686)	-	-	-
4430	RENTAL INCOME	529,833	604,817	400,000	638,937	706,347
	TOTAL USE OF MONEY AND PROPERTY	\$ (48,920)	\$ 2,714,174	\$ 525,000	\$ 848,370	\$ 915,284
4511	MOTOR VEHICLE IN LIEU	\$ 43,738	\$ 48,326	\$ 45,000	\$ 42,000	\$ 42,000
4571	CROSSING GUARD AID	-	-	-	90,000	110,000
4572	FIRE STATE MANDATED INSPECTION	8,204	95,452	24,000	40,000	60,000
4573	STATE MANDATED REVENUE	75,508	32,147	59,000	48,388	110,000
4574	POLICE OFFICER STANDARDS AND TRAINING (POST)	68,842	20,459	50,000	30,000	30,000
4575	SCHOOL RESOURCE OFFICER REIMB	-	63,617	300,000	300,000	300,000
4576	PUBLIC SAFETY REALIGNMENT - ASSEMBLY BILL 109	39,239	-	-	-	-
4580	PROPOSITION A EXCHANGE	1,347,500	1,710,866	1,710,866	1,575,000	1,650,000
	TOTAL REVENUE FROM OTHER AGENCIES	\$ 1,583,031	\$ 1,970,867	\$ 2,188,866	\$ 2,125,388	\$ 2,302,000
4602	TOWING FRANCHISE	\$ 117,620	\$ 192,888	\$ 90,000	\$ 180,000	\$ 250,000
4604	GROUND EMERGENCY MEDICAL TRANSPORT	740,070	669,505	350,000	150,000	138,547
4605	JAIL BOOKING	24,526	32,423	25,750	26,500	30,000
4606	CLEARANCE LETTER AND PROCESS	487	186	300	318	300
4609	AMBULANCE SERVICES	2,115,010	2,061,232	1,854,000	2,042,313	2,400,000
4610	BUSINESS LICENSE PROCESSING FEE	43,128	42,161	45,000	17,500	17,500
4611	PLANNING FILING FEES	360,994	402,117	386,250	408,100	320,000
4613	PLAN REVIEW SURCHARGE	99,849	84,908	154,500	164,300	85,000
4614	PLAN CHECK FEES	233,476	226,684	103,000	233,200	250,000
4615	EXPEDITED PLAN CHECK FEE	69,008	42,506	51,500	54,590	20,000
4616	SEARCH FEES	3,795	4,472	3,000	3,922	3,000
4617	AFTER HOURS PLAN CHECK	-	616	-	-	-
4620	FORECLOSURE REGISTRATION	130,875	128,975	125,000	132,500	110,000
4628	WASTE MANAGEMENT FEES	73,614	75,388	70,000	70,000	75,000
4630	FIRE PLAN CHECK/INSPECTION FEES	221,366	141,318	190,550	210,695	141,318
4631	FIRE INCIDENT REPORT COPYING	875	870	900	848	881
4634	EMERGENCY MEDICAL SERVICE ASSESSMENT FEE	-	-	-	314,000	50,000
4635	EMERGENCY INCIDENT BILLING FEE	-	-	-	-	206,000
4637	FIRE SEMINAR	22,757	45,242	34,500	26,500	19,397

SCHEDULE OF REVENUE DETAIL BY FUND

		2015-16 ACTUAL REVENUE	2016-17 ACTUAL REVENUE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
4640	FALSE ALARMS	28,712	25,037	25,750	31,800	100,000
4641	PHOTOCOPYING	189	392	700	-	100
4642	RETURNED CHECK FEE	442	765	200	200	200
4643	ADDRESS CHANGE	398	398	199	199	199
4644	PASSPORT SERVICES	6,587	19,875	11,124	25,900	20,000
4645	POLICE REIMBURSEMENTS	105,577	82,913	38,000	40,000	40,000
4646	GRAFFITI RESTITUTION	7,365	3,673	8,000	1,000	1,000
4647	MISCELLANEOUS REIMBURSEMENT	131,192	171,742	10,000	-	10,000
4648	FIRE LIFE SAFETY INSPECTIONS	-	-	-	-	161,000
4649	SPECIAL EVENTS	23,143	11,335	10,000	10,000	-
4650	AFTERSCHOOL PROGRAM - CALIFORNIA	9,457	-	-	-	-
4651	AFTERSCHOOL PROGRAM - WESCOVE	99,393	94,438	92,700	141,995	290,850
4653	AFTERSCHOOL PROGRAMS - VIÑE	180,613	185,952	154,500	198,188	198,188
4654	AFTERSCHOOL PROGRAM - ORANGEWOOD	116,609	159,351	97,850	165,610	-
4655	ADMINISTRATIVE COST RECOVERY FEE	36,800	27,615	20,000	26,500	76,500
4656	PASSPORT PHOTOS	1,752	5,780	2,400	7,800	5,000
4657	AMBULANCE SUBSCRIPTION FEE	13,094	9,700	14,500	15,000	13,728
4658	PAID PARKING - CIVIC CENTER	51,340	35,672	65,000	35,000	35,000
4660	SERVICE FEE - CREDIT/DEBIT CARDS	-	443	-	50,000	25,000
4661	RECREATION CLASSES/PROGRAMS - CCC	115,205	98,771	128,750	120,000	120,000
4662	SPORTS - CCC	30,294	26,398	41,200	42,000	25,000
4663	FACILITY RENTAL - CCC	166,895	171,189	195,700	187,000	169,750
4664	RECREATION CLASSES	140,217	180,570	163,900	130,000	130,000
4675	PALM VIEW PRESCHOOL PROGRAM	108,059	120,347	103,000	192,250	150,760
4681	RENTAL - ROLLER HOCKEY	66,878	33,014	66,950	66,950	40,000
4682	FACILITY RENTALS	135,778	158,890	92,700	96,125	71,590
4685	PARK SHELTER RENTALS	-	300	-	68,250	68,250
4687	FACILITY RENTALS - SHADOW OAK	-	305	-	65,000	65,000
4689	SENIOR DONATIONS	8,019	12,776	10,000	10,500	10,000
4690	SENIOR CENTER RENTALS	81,548	61,959	41,200	50,000	50,000
4693	SENIOR EXCURSIONS	9,881	23,143	20,000	20,000	25,000
4695	SENIOR CLASSES	756	18,062	25,000	29,500	30,000
4699	MUNICIPAL POOL	80,756	49,612	90,000	-	-
TOTAL CHARGES FOR SERVICES		\$ 6,014,399	\$ 5,941,908	\$ 5,013,573	\$ 5,862,053	\$ 6,049,058
4750	ADMIN & OVERHEAD CHARGEBACKS	\$ 1,137,810	\$ 1,191,011	\$ 1,011,572	\$ 997,460	\$ 997,460
TOTAL INTERDEPARTMENTAL CHARGES		\$ 1,137,810	\$ 1,191,011	\$ 1,011,572	\$ 997,460	\$ 997,460
4810	ADVERTISING	\$ 72,904	\$ 67,055	\$ 60,000	\$ 60,000	\$ 45,000
4813	SALE MAPS/PLANS/DOCUMENTS	2,048	619	1,000	1,000	1,000
4814	PROCEEDS FROM AUCTION	2,167	366	-	-	-
4816	FINAL MAP	10,710	780	20,000	5,000	10,000
4818	MISCELLANEOUS	30,336	44,878	1,110	1,500	32,652
4820	LANDSCAPING - COUNTY	38,047	38,047	38,000	38,000	38,000
4821	POOL MAINTENANCE - SCHOOL DISTRICT	66,413	21,180	48,000	-	-
4822	CONTRACTUAL REIMBURSEMENT	10,128	2,128	2,127	2,200	2,200
4823	PROCEEDS FROM SALE	-	-	-	-	163,000
4826	CLAIMS SETTLEMENTS	-	1,260,512	-	-	-
TOTAL OTHER REVENUES		\$ 232,753	\$ 1,435,565	\$ 170,237	\$ 107,700	\$ 291,852
9110	TRANSFER IN - FUND 110	\$ 61,265	\$ -	\$ -	\$ -	\$ -
9111	TRANSFER IN - FUND 111	561,045	-	-	-	-
9120	TRANSFER IN - FUND 120	-	93,145	-	-	-
9124	TRANSFER IN - FUND 124	720,000	-	-	-	-
9153	TRANSFER IN - FUND 153	709,173	878,391	725,000	-	-
9160	TRANSFER IN - FUND 160	-	-	-	518,821	-
9181	TRANSFER IN - FUND 181	1,394	-	-	-	-
9189	TRANSFER IN - FUND 189	759,582	-	-	-	-
9219	TRANSFER IN - FUND 219	-	25,427	-	-	-
9220	TRANSFER IN - FUND 220	50,000	50,000	50,000	-	-
9300	TRANSFER IN - FUND 300	-	-	-	-	1,903,794
9361	TRANSFER IN - FUND 361	194,570	-	-	-	-
9367	TRANSFER IN - FUND 367	-	-	-	-	140,000
9375	TRANSFER IN - FUND 375	101,775	-	-	-	-
9815	TRANSFER IN - FUND 815	-	-	-	209,889	130,392
TOTAL TRANSFER IN		\$ 3,158,804	\$ 1,046,963	\$ 775,000	\$ 728,710	\$ 2,174,186
GENERAL FUND TOTAL		\$ 61,353,565	\$ 64,801,420	\$ 59,626,482	\$ 62,777,652	\$ 65,861,686

*Traffic Safety, Fee & Charge, Fire Training and Integrated Waste Management Funds were all determined not to be special revenue funds, so the activity was combined with the General Fund. Transfer In from the Gas Tax Fund was eliminated because the expenditures were moved to the Gas Tax Fund.

SCHEDULE OF REVENUE DETAIL BY FUND

	2015-16 ACTUAL REVENUE	2016-17 ACTUAL REVENUE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
116 - STATE ASSET FORFEITURE FUND					
4410 INTEREST INCOME	\$ 220	\$ 444	\$ -	\$ -	-
4559 DRUG ENFORCEMENT REBATE	56,608	-	-	-	-
TOTAL STATE ASSET FORFEITURE FUND	\$ 56,828	\$ 444	\$ -	\$ -	-
117 - DRUG ENFORCEMENT REBATE FUND					
4410 INTEREST INCOME	\$ 32,063	\$ 27,734	\$ -	\$ -	-
4814 PROCEEDS FROM AUCTION	-	2,450	-	-	-
4559 DRUG ENFORCEMENT REBATE	1,514,890	447,484	10,000	-	-
4569 D.E.R TREASURY	828,879	113,421	10,000	-	-
TOTAL DRUG ENFORCEMENT REBATE FUND	\$ 2,375,832	\$ 591,089	\$ 20,000	\$ -	-
119 - AIR QUALITY IMPROVEMENT TRUST FUND					
4410 INTEREST INCOME	\$ 3,245	\$ 3,722	\$ -	\$ -	-
4521 STATE GRANT	138,114	137,753	130,000	141,000	141,000
TOTAL AIR QUALITY IMPROVEMENT TRUST FUND	\$ 141,359	\$ 141,475	\$ 130,000	\$ 141,000	\$ 141,000
121 - PROPOSITION "A" FUND					
4110 SALES TAX	\$ 1,946,323	\$ 1,978,032	\$ 1,986,155	\$ 2,006,292	\$ 2,110,197
4410 INTEREST INCOME	1,393	50	-	-	-
4565 PROPOSITION A DISCRETIONARY INCENTIVE	100,420	97,022	100,000	100,000	103,665
4818 MISCELLANEOUS	3,224	-	-	-	-
TOTAL PROPOSITION "A" FUND	\$ 2,051,360	\$ 2,075,104	\$ 2,086,155	\$ 2,106,292	\$ 2,213,862
122 - PROPOSITION "C" FUND					
4110 SALES TAX	\$ 1,617,352	\$ 1,644,472	\$ 1,647,463	\$ 1,664,167	\$ 1,750,353
4410 INTEREST INCOME	6,155	7,990	-	-	-
4647 MISCELLANEOUS REIMBURSEMENT	-	408	-	-	-
9110 TRANSFER IN - FUND 110	1,200	-	-	-	-
TOTAL PROPOSITION "C" FUND	\$ 1,624,707	\$ 1,652,870	\$ 1,647,463	\$ 1,664,167	\$ 1,750,353
124 - STATE GAS TAX FUND					
4288 STREET NAME SIGNS	\$ -	\$ 309	\$ -	\$ -	-
4410 INTEREST INCOME	2,576	1,328	-	-	-
4510 HUTA LOAN REPAYMENT	-	-	-	123,427	122,565
4512 GAS TAX SECTION 2105	555,460	606,130	677,036	626,985	630,848
4513 GAS TAX SECTION 2106	329,164	358,310	335,267	383,479	370,559
4514 GAS TAX SECTION 2107	720,594	768,474	940,173	809,973	783,124
4515 GAS TAX SECTION 2107.5	-	10,000	10,000	10,000	10,000
4518 GAS TAX SECTION 2103	444,843	287,918	262,893	431,900	412,604
4519 ROAD MAINTENANCE REHAB	-	-	-	622,074	-
4647 MISCELLANEOUS REIMBURSEMENT	1,960	709	-	-	-
9189 TRANSFER IN - FUND 189	25,000	-	-	-	-
TOTAL STATE GAS TAX FUND	\$ 2,079,597	\$ 2,033,178	\$ 2,225,369	\$ 3,007,838	\$ 2,329,700
127 - POLICE DONATIONS FUND					
4410 INTEREST INCOME	\$ 176	\$ 166	\$ -	\$ -	-
4831 POLICE EXPLORER DONATIONS	800	650	-	-	-
4832 SHOP DONATIONS	1,157	-	-	-	-
4838 MISCELLANEOUS POLICE DONATIONS	1,150	170	-	-	-
TOTAL POLICE DONATIONS FUND	\$ 3,283	\$ 986	\$ -	\$ -	-
128 - TRANSPORTATION DEVELOPMENT ACT FUND					
4410 INTEREST INCOME	\$ -	\$ 11	\$ -	\$ -	-
4521 STATE GRANT	78,364	-	70,573	70,000	70,000
TOTAL TRANSPORTATION DEVELOPMENT ACT FUND	\$ 78,364	\$ 11	\$ 70,573	\$ 70,000	\$ 70,000
129 - ASSEMBLY BILL 939 FUND					
4410 INTEREST INCOME	\$ 1,942	\$ 2,157	\$ -	\$ -	-
4601 RECYCLING REVENUE	1,376	-	3,000	2,000	-
4629 MISCELLANEOUS REIMBURSEMENT-ATHENS AB 939	178,417	187,242	170,000	170,000	170,000
TOTAL ASSEMBLY BILL 939 FUND	\$ 181,735	\$ 189,399	\$ 173,000	\$ 172,000	\$ 170,000
130 - BUREAU OF JUSTICE ASSISTANCE FUND					
4551 FEDERAL GRANTS	\$ 29,963	\$ 22,467	\$ -	\$ -	-
TOTAL BUREAU OF JUSTICE ASSISTANCE FUND	\$ 29,963	\$ 22,467	\$ -	\$ -	-
131 - COMMUNITY DEVELOPMENT BLOCK GRANT FUND					
4410 INTEREST INCOME	\$ -	\$ 209	\$ -	\$ -	-
4551 FEDERAL GRANTS	1,417,556	726,769	740,580	732,715	766,361
4856 LOAN REPAYMENTS	86,116	133,313	-	80,000	80,000
4647 MISCELLANEOUS REIMBURSEMENT	-	23,150	-	-	-
TOTAL COMMUNITY DEVELOPMENT BLOCK GRANT FUND	\$ 1,503,672	\$ 883,441	\$ 740,580	\$ 812,715	\$ 846,361
133 - STAFFING FOR ADEQUATE FIRE & EMERGENCY RESPONSE GRANT FUND					
4551 FEDERAL GRANTS	\$ 1,618,181	\$ 1,677,154	\$ 1,912,227	\$ -	-
TOTAL SAFER GRANT FUND	\$ 1,618,181	\$ 1,677,154	\$ 1,912,227	\$ -	-
138 - ALCOHOLIC BEVERAGE CONTROL GRANT FUND					
4521 STATE GRANT	\$ 4,787	\$ -	\$ -	\$ -	-
TOTAL ABC GRANT FUND	\$ 4,787	\$ -	\$ -	\$ -	-

SCHEDULE OF REVENUE DETAIL BY FUND

		2015-16 ACTUAL REVENUE	2016-17 ACTUAL REVENUE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
140 - SURFACE TRANSPORTATION PROGRAM LOCAL FUND						
4551	FEDERAL GRANTS	\$ -	\$ 547,922	\$ 1,125,000	\$ -	\$ 500,000
	TOTAL STP LOCAL FUND	\$ -	\$ 547,922	\$ 1,125,000	\$ -	\$ 500,000
143 - LA COUNTY PARK BOND FUND						
4540	COUNTY GRANTS	\$ 196,308	\$ 316,109	\$ -	\$ 70,153	\$ 303,069
	TOTAL LA COUNTY PARK BOND FUND	\$ 196,308	\$ 316,109	\$ -	\$ 70,153	\$ 303,069
145 - WASTE MGT ENFORCEMENT GRANT FUND						
4410	INTEREST INCOME	\$ 23	\$ 36	\$ -	\$ -	\$ -
4521	STATE GRANT	12,048	16,070	15,760	15,739	15,733
	TOTAL WASTE MGT ENFORCEMENT GRANT FUND	\$ 12,071	\$ 16,106	\$ 15,760	\$ 15,739	\$ 15,733
146 - SENIOR MEALS PROGRAM FUND						
4410	INTEREST INCOME	\$ 590	\$ 562	\$ -	\$ -	\$ -
4551	FEDERAL GRANTS	162,247	144,074	160,000	165,250	174,218
4691	MEALS PROGRAM DONATION	37,819	37,740	45,000	45,000	40,000
	TOTAL SENIOR MEALS PROGRAM FUND	\$ 200,656	\$ 182,376	\$ 205,000	\$ 210,250	\$ 214,218
149 - USED OIL BLOCK GRANT FUND						
4410	INTEREST INCOME	\$ 131	\$ -	\$ -	\$ -	\$ -
4521	STATE GRANT	16,025	37,060	-	-	-
	TOTAL USED OIL BLOCK GRANT FUND	\$ 16,156	\$ 37,060	\$ -	\$ -	\$ -
150 - INMATE WELFARE FUND						
4410	INTEREST INCOME	\$ 71	\$ 86	\$ -	\$ -	\$ -
4819	INMATE PHONE REVENUE	10,124	3,982	7,000	6,750	3,000
	TOTAL INMATE WELFARE FUND	\$ 10,195	\$ 4,068	\$ 7,000	\$ 6,750	\$ 3,000
153 - PUBLIC SAFETY AUGMENTATION FUND						
4110	SALES TAX	\$ 709,173	\$ 727,800	\$ 725,000	\$ 700,000	\$ 750,000
4410	INTEREST INCOME	1,538	1,056	-	-	-
	TOTAL PUBLIC SAFETY AUGMENTATION FUND	\$ 710,711	\$ 728,856	\$ 725,000	\$ 700,000	\$ 750,000
155 - COMMUNITY ORIENTED POLICING SERVICES FUND						
4410	INTEREST INCOME	\$ 1,911	\$ 1,928	\$ -	\$ -	\$ -
4521	STATE GRANT	194,333	217,758	170,000	-	-
	TOTAL COPS FUND	\$ 196,244	\$ 219,686	\$ 170,000	\$ -	\$ -
158 - BEVERAGE CONTAINER RECYCLING GRANT FUND						
4410	INTEREST INCOME	\$ 490	\$ -	\$ -	\$ -	\$ -
4521	STATE GRANT	4,028	1,074	-	-	-
	TOTAL BEVERAGE CONTAINER RECYCLING GRANT FUND	\$ 4,518	\$ 1,074	\$ -	\$ -	\$ -
159 - SUMMER MEALS PROGRAM FUND						
4410	INTEREST INCOME	\$ 2	\$ 11	\$ -	\$ -	\$ -
4551	FEDERAL GRANTS	16,896	8,147	20,000	25,000	17,000
9110	TRANSFER IN - FUND 110	570	-	6,715	-	-
	TOTAL SUMMER MEALS PROGRAM FUND	\$ 17,468	\$ 8,158	\$ 26,715	\$ 25,000	\$ 17,000
160 - CAPITAL PROJECTS FUND						
4410	INTEREST INCOME	\$ 2,381	\$ 5,430	\$ -	\$ -	\$ -
4531	TRANSPORTATION GRANT - SCAG	200,000	-	-	-	-
4535	GRANTS FROM OTHER AGENCIES	-	55,000	-	-	-
4611	PLANNING FILING FEES	13,000	-	-	-	-
4647	MISCELLANEOUS REIMBURSEMENT	-	86,505	-	-	-
9110	TRANSFER IN - FUND 110	-	990,000	380,000	-	-
	TOTAL CAPITAL PROJECTS FUND	\$ 215,381	\$ 1,136,935	\$ 380,000	\$ -	\$ -
161 - CONSTRUCTION TAX FUND						
4170	CONSTRUCTION TAX	\$ 189,900	\$ 62,594	\$ 90,000	\$ 95,000	\$ 70,000
4410	INTEREST INCOME	2,600	2,398	-	-	-
	TOTAL CONSTRUCTION TAX FUND	\$ 192,500	\$ 64,992	\$ 90,000	\$ 95,000	\$ 70,000
162 - INFORMATION TECHNOLOGY FUND						
4521	STATE GRANT	\$ -	\$ 24,524	\$ -	\$ -	\$ -
9110	TRANSFER IN - FUND 110	203,891	-	-	706,972	-
9300	TRANSFER IN - FUND 300	-	1,200,000	1,200,000	-	-
	TOTAL INFORMATION TECHNOLOGY FUND	\$ 203,891	\$ 1,224,524	\$ 1,200,000	\$ 706,972	\$ -
164 - POLICE IMPACT FEES FUND						
4410	INTEREST INCOME	\$ 32	\$ -	\$ -	\$ -	\$ -
4855	DEVELOPER CONTRIBUTIONS	18,788	13,624	22,130	-	28,112
	TOTAL POLICE IMPACT FEES FUND	\$ 18,820	\$ 13,624	\$ 22,130	\$ -	\$ 28,112
165 - FIRE IMPACT FEES (DIF) FUND						
4410	INTEREST INCOME	\$ 39	\$ -	\$ -	\$ -	\$ -
4855	DEVELOPER CONTRIBUTIONS	22,904	6,082	26,385	-	34,272
	TOTAL FIRE IMPACT FEES (DIF) FUND	\$ 22,943	\$ 6,082	\$ 26,385	\$ -	\$ 34,272

SCHEDULE OF REVENUE DETAIL BY FUND

		2015-16 ACTUAL REVENUE	2016-17 ACTUAL REVENUE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
166 - PARKS IMPACT FEES FUND						
4410	INTEREST INCOME	\$ 6	\$ -	\$ -	\$ -	\$ -
4855	DEVELOPER CONTRIBUTIONS	4,032	6,932	65,530	-	-
TOTAL PARKS IMPACT FEES FUND		\$ 4,038	\$ 6,932	\$ 65,530	\$ -	\$ -
167 - CITY ADMINISTRATIVE IMPACT FEES FUND						
4410	INTEREST INCOME	\$ 6	\$ -	\$ -	\$ -	\$ -
4855	DEVELOPER CONTRIBUTIONS	3,304	887	4,255	-	4,928
TOTAL CITY ADMINISTRATIVE IMPACT FEES FUND		\$ 3,310	\$ 887	\$ 4,255	\$ -	\$ 4,928
168 - PUBLIC WORKS IMPACT FEES FUND						
4410	INTEREST INCOME	\$ 3	\$ -	\$ -	\$ -	\$ -
4855	DEVELOPER CONTRIBUTIONS	1,652	434	1,700	-	2,464
TOTAL PUBLIC WORKS IMPACT FEES FUND		\$ 1,655	\$ 434	\$ 1,700	\$ -	\$ 2,464
169 - PARK ACQUISITION FUND						
4410	INTEREST INCOME	\$ -	\$ 2,632	\$ -	\$ -	\$ -
4823	PROCEEDS FROM SALE	-	-	-	3,900,000	3,900,000
9300	TRANSFER IN - FUND 300	-	921,680	-	-	-
TOTAL PARK ACQUISITION FUND		\$ -	\$ 924,312	\$ -	\$ 3,900,000	\$ 3,900,000
171 - PARK DEDICATION FEES "B" FUND						
9170	TRANSFER IN - FUND 170	\$ 10,890	\$ -	\$ -	\$ -	\$ -
TOTAL PARK DEDICATION FEES "B" FUND		\$ 10,890	\$ -	\$ -	\$ -	\$ -
172 - PARK DEDICATION FEES "C" FUND						
4410	INTEREST INCOME	\$ 602	\$ 855	\$ -	\$ -	\$ -
4855	DEVELOPER CONTRIBUTIONS	11,067	-	-	-	75,000
9170	TRANSFER IN - FUND 170	11,067	-	-	-	-
9173	TRANSFER IN - FUND 173	97,994	-	-	-	-
9176	TRANSFER IN - FUND 176	846	-	-	-	-
9177	TRANSFER IN - FUND 177	56	-	-	-	-
TOTAL PARK DEDICATION FEES "C" FUND		\$ 121,632	\$ 855	\$ -	\$ -	\$ 75,000
173 - PARK DEDICATION FEES "D" FUND						
4410	INTEREST INCOME	\$ 15,846	\$ 4,795	\$ -	\$ -	\$ -
TOTAL PARK DEDICATION FEES "D" FUND		\$ 15,846	\$ 4,795	\$ -	\$ -	\$ -
174 - PARK DEDICATION FEES "E" FUND						
4410	INTEREST INCOME	\$ 6,125	\$ 2,284	\$ -	\$ -	\$ -
4855	DEVELOPER CONTRIBUTIONS	438,000	-	-	-	-
TOTAL PARK DEDICATION FEES "E" FUND		\$ 444,125	\$ 2,284	\$ -	\$ -	\$ -
175 - PARK DEDICATION FEES "F" FUND						
4410	INTEREST INCOME	\$ 3,911	\$ 2,990	\$ -	\$ -	\$ -
4855	DEVELOPER CONTRIBUTIONS	109,500	62,413	43,800	-	-
9173	TRANSFER IN - FUND 173	19,913	-	-	-	-
TOTAL PARK DEDICATION FEES "F" FUND		\$ 133,324	\$ 65,403	\$ 43,800	\$ -	\$ -
181 - MAINTENANCE DISTRICT #1 FUND						
4010	CURRENT SECURED	\$ 487,045	\$ 514,160	\$ 456,923	\$ 456,923	\$ 460,000
4410	INTEREST INCOME	10,106	11,033	3,040	3,262	11,000
9189	TRANSFER IN - FUND 189	1,501	-	-	-	-
TOTAL MAINTENANCE DISTRICT #1 FUND		\$ 498,652	\$ 525,193	\$ 459,963	\$ 460,185	\$ 471,000
182 - MAINTENANCE DISTRICT #2 FUND						
4010	CURRENT SECURED	\$ 155,443	\$ 166,998	\$ 138,500	\$ 143,662	\$ 144,000
4410	INTEREST INCOME	3,595	3,682	-	-	3,000
TOTAL MAINTENANCE DISTRICT #2 FUND		\$ 159,038	\$ 170,680	\$ 138,500	\$ 143,662	\$ 147,000
183 - COASTAL SAGE SCRUB COMMUNITY FACILITIES DISTRICT						
4190	OTHER TAXES	\$ 180,712	\$ 107,054	\$ 125,000	\$ 125,000	\$ 110,000
4410	INTEREST INCOME	1,308	1,658	-	-	1,600
TOTAL COASTAL SAGE AND SCRUB CFD		\$ 182,020	\$ 108,712	\$ 125,000	\$ 125,000	\$ 111,600
184 - MAINTENANCE DISTRICT #4 FUND						
4410	INTEREST INCOME	\$ 13,581	\$ 14,052	\$ 5,000	\$ 10,000	\$ 10,000
4623	SPECIAL ASSESSMENTS	1,045,001	1,039,889	1,040,000	1,037,950	1,037,950
9182	TRANSFER IN - FUND 182	9,000	9,000	9,000	9,000	9,000
TOTAL MAINTENANCE DISTRICT #4 FUND		\$ 1,067,582	\$ 1,062,941	\$ 1,054,000	\$ 1,056,950	\$ 1,056,950
186 - MAINTENANCE DISTRICT #6 FUND						
4410	INTEREST INCOME	\$ 2,173	\$ 2,015	\$ -	\$ 508	\$ 500
4623	SPECIAL ASSESSMENTS	154,999	155,143	154,700	154,700	154,700
TOTAL MAINTENANCE DISTRICT #6 FUND		\$ 157,172	\$ 157,158	\$ 154,700	\$ 155,208	\$ 155,200
187 - MAINTENANCE DISTRICT #7 FUND						
4410	INTEREST INCOME	\$ 2,350	\$ 2,192	\$ 2,150	\$ 2,000	\$ 2,000
4623	SPECIAL ASSESSMENTS	146,024	166,116	163,813	165,948	170,821
TOTAL MAINTENANCE DISTRICT #7 FUND		\$ 148,374	\$ 168,308	\$ 165,963	\$ 167,948	\$ 172,821

SCHEDULE OF REVENUE DETAIL BY FUND

	2015-16 ACTUAL REVENUE	2016-17 ACTUAL REVENUE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
188 - CITYWIDE MAINTENANCE DISTRICT FUND					
4410 INTEREST INCOME	\$ 4,403	\$ 6,081	\$ 300	\$ 336	\$ 4,000
4621 STREET LIGHTING ASSESSMENTS	1,587,087	1,625,301	1,622,434	1,663,639	1,678,452
4625 TREE REMOVAL	3,258	1,899	-	-	-
9181 TRANSFER IN - FUND 181	1,200	-	-	-	-
9182 TRANSFER IN - FUND 182	1,200	-	-	-	-
9184 TRANSFER IN - FUND 184	3,580	-	-	-	-
9186 TRANSFER IN - FUND 186	3,570	-	-	-	-
9187 TRANSFER IN - FUND 187	3,580	-	-	-	-
TOTAL CITYWIDE MAINTENANCE DISTRICT FUND	\$ 1,607,878	\$ 1,633,281	\$ 1,622,734	\$ 1,663,975	\$ 1,682,452
189 - SEWER MAINTENANCE FUND					
4010 CURRENT SECURED	\$ 219,867	\$ 227,656	\$ 190,000	\$ 190,000	\$ 190,000
4014 RESIDUAL/EXCESS TAX INCREMENT (COUNTY)	35,460	47,601	-	-	-
4410 INTEREST INCOME	12,109	17,283	6,000	2,500	10,000
4622 SEWER ASSESSMENTS	2,614,288	2,330,149	2,723,592	3,155,862	3,395,003
9110 TRANSFER IN - FUND 110	50,146	-	-	-	-
TOTAL SEWER MAINTENANCE FUND	\$ 2,931,870	\$ 2,622,689	\$ 2,919,592	\$ 3,348,362	\$ 3,595,003
190 - AUTO PLAZA IMPROVEMENT DISTRICT FUND					
4190 OTHER TAXES	\$ 67,323	\$ 145,463	\$ 146,605	\$ 115,666	\$ 115,668
4410 INTEREST INCOME	1,016	2,115	-	-	-
TOTAL AUTO PLAZA IMPROVEMENT DISTRICT FUND	\$ 68,339	\$ 147,578	\$ 146,605	\$ 115,666	\$ 115,668
205 - CHARTER PEG FUND					
4410 INTEREST INCOME	\$ 1,686	\$ 1,650	\$ -	\$ -	\$ -
TOTAL CHARTER PEG FUND	\$ 1,686	\$ 1,650	\$ -	\$ -	\$ -
207 - OFFICE OF TRAFFIC SAFETY GRANTS FUND					
4581 OTS STEP GRANT	\$ -	\$ 5,431	\$ -	\$ -	\$ -
TOTAL OTS GRANTS FUND	\$ -	\$ 5,431	\$ -	\$ -	\$ -
212 - ART IN PUBLIC PLACES FUND					
4410 INTEREST INCOME	\$ 1,720	\$ 555	\$ -	\$ -	\$ -
4859 ART IN PUBLIC PLACES	51,019	13,897	70,000	45,000	80,000
TOTAL ART IN PUBLIC PLACES FUND	\$ 52,739	\$ 14,452	\$ 70,000	\$ 45,000	\$ 80,000
220 - WEST COVINA COMMUNITY SERVICES FOUNDATION FUND					
4410 INTEREST INCOME	\$ 938	\$ 963	\$ -	\$ -	\$ -
4649 SPECIAL EVENTS	55,562	56,304	50,000	-	-
4838 MISCELLANEOUS POLICE DONATIONS	50,000	52,000	50,000	-	-
4862 DONATIONS	31,103	40,549	-	-	-
4874 DONATIONS-YOUTH COUNCIL	341	511	-	-	-
TOTAL WEST COVINA COMMUNITY SERVICES FOUNDATION	\$ 137,944	\$ 150,327	\$ 100,000	\$ -	\$ -
221 - POLICE PRIVATE GRANTS FUND					
4410 INTEREST INCOME	\$ 7	\$ 4	\$ -	\$ -	\$ -
4864 PRIVATE GRANTS	1,600	4,000	-	-	-
TOTAL POLICE PRIVATE GRANTS FUND	\$ 1,607	\$ 4,004	\$ -	\$ -	\$ -
224 - MEASURE R FUND					
4110 SALES TAX	\$ 1,211,550	\$ 1,230,841	\$ 1,235,506	\$ 1,248,150	\$ 1,312,792
4410 INTEREST INCOME	6,062	7,993	-	-	-
4851 BOND PROCEEDS	-	-	-	10,000,000	-
TOTAL MEASURE R FUND	\$ 1,217,612	\$ 1,238,834	\$ 1,235,506	\$ 11,248,150	\$ 1,312,792
231 - ADVANCED TRAFFIC MANAGEMENT SYSTEM FUND					
4410 INTEREST INCOME	\$ 250	\$ 200	\$ -	\$ -	\$ -
4540 COUNTY GRANTS	10,338	14,976	-	-	-
TOTAL ADVANCED TRAFFIC MANAGEMENT SYSTEM FUND	\$ 10,588	\$ 15,176	\$ -	\$ -	\$ -
233 - TASKFORCE FOR REGIONAL AUTOTHEFT PREVENTION GRANT FUND					
4540 COUNTY GRANTS	\$ -	\$ -	\$ -	\$ 353,978	\$ 381,896
TOTAL TRAP GRANT FUND	\$ -	\$ -	\$ -	\$ 353,978	\$ 381,896
234 - CITY LAW ENFORCEMENT GRANT FUND					
4410 INTEREST INCOME	\$ -	\$ 622	\$ -	\$ -	\$ -
4521 STATE GRANT	-	300,000	-	-	-
TOTAL CITY LAW ENFORCEMENT GRANT FUND	\$ -	\$ 300,622	\$ -	\$ -	\$ -
235 - MEASURE M FUND					
4110 SALES TAX	\$ -	\$ -	\$ -	\$ 1,343,814	\$ 1,487,800
TOTAL MEASURE M FUND	\$ -	\$ -	\$ -	\$ 1,343,814	\$ 1,487,800
236 - MEASURE A FUND					
4010 CURRENT YEAR SECURED	\$ -	\$ -	\$ -	\$ -	\$ 400,000
TOTAL MEASURE A FUND	\$ -	\$ -	\$ -	\$ -	\$ 400,000

SCHEDULE OF REVENUE DETAIL BY FUND

		2015-16 ACTUAL REVENUE	2016-17 ACTUAL REVENUE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
300 - CITY DEBT SERVICE FUND						
4410	INTEREST INCOME	\$ 818,650	\$ 34,952	\$ -	\$ -	-
4412	INTEREST INCOME - FISCAL AGENT	48	5,747	-	-	-
4414	FAIR VALUE ADJUSTMENT	(667,429)	-	-	-	-
4415	AMORTIZATION - PREMIUM	(19,767)	-	-	-	-
4417	GAIN / LOSS ON INVESTMENT	(644,963)	-	-	-	-
4647	1988 BOND - LAKES REIMBURSEMENT	69,676	41,017	-	-	751,500
4647	MISCELLANEOUS REIMBURSEMENT	539,154	-	631,200	706,500	-
4659	BLD REIMBURSEMENT	427,691	275,729	450,000	425,000	400,000
4853	DEBT PROCEEDS	-	500,000	-	-	-
9110	TRANSFER IN - FUND 110	2,184,676	1,501,016	922,098	1,888,398	1,997,968
9169	TRANSFER IN - FUND 169	-	-	-	921,680	921,680
9810	TRANSFER IN - FUND 810	1,200,805	1,229,760	1,220,666	1,267,662	1,293,194
	TOTAL CITY DEBT SERVICE FUND	\$ 3,908,541	\$ 3,588,221	\$ 3,223,964	\$ 5,209,240	\$ 5,364,342
361 - GENERAL AND AUTO LIABILITY FUND						
4647	MISCELLANEOUS REIMBURSEMENT	\$ 12	\$ 7	\$ 1,083	\$ -	\$ 4,250
4684	SPECIAL EVENT INSURANCE	-	-	2,611	-	-
4760	INTERDEPARTMENTAL CHARGES	1,333,232	2,503,215	1,667,439	1,520,879	2,105,864
4825	PROPERTY DAMAGE RECOVERY	233,821	(1,370)	35,995	35,832	201,224
9110	TRANSFER IN - FUND 110	1,651,430	-	-	-	-
	TOTAL GENERAL AND AUTO LIABILITY FUND	\$ 3,218,495	\$ 2,501,852	\$ 1,707,128	\$ 1,556,711	\$ 2,311,338
363 - WORKERS' COMPENSATION FUND						
4647	MISCELLANEOUS REIMBURSEMENT	\$ 8,843	\$ -	\$ 8,352	\$ -	\$ -
4760	INTERDEPARTMENTAL CHARGES	1,328,326	1,664,265	1,306,327	1,331,901	2,005,592
9110	TRANSFER IN - FUND 110	4,546,172	-	-	-	-
	TOTAL WORKERS' COMPENSATION FUND	\$ 5,883,341	\$ 1,664,265	\$ 1,314,679	\$ 1,331,901	\$ 2,005,592
365 - FLEET MANAGEMENT FUND						
4430	RENTAL INCOME	\$ -	\$ -	\$ -	\$ 240,000	\$ 259,982
4750	INTERFUND CHARGES - VEHICLE MAINTENANCE	1,007,311	1,041,249	982,610	441,625	531,858
4780	INTERFUND CHARGES - FUEL & OIL	492,834	493,607	600,000	600,000	600,000
4822	CONTRACTUAL REIMBURSEMENT	-	-	-	-	31,545
	TOTAL FLEET MANAGEMENT FUND	\$ 1,500,145	\$ 1,534,856	\$ 1,582,610	\$ 1,281,625	\$ 1,423,385
367 - VEHICLE REPLACEMENT FUND						
4410	INTEREST INCOME	\$ 347	\$ 990	\$ -	\$ -	-
4750	OVERHEAD CHARGEBACKS	-	168,486	168,486	-	-
4814	PROCEEDS FROM AUCTION	-	91,500	-	-	-
4818	MISCELLANEOUS	-	4,974	-	-	-
9110	TRANSFER IN - FUND 110	80,000	-	-	-	-
	TOTAL VEHICLE REPLACEMENT FUND	\$ 80,347	\$ 265,950	\$ 168,486	\$ -	\$ -
368 - RETIREMENT HEALTH SAVINGS PLAN FUND						
4410	INTEREST INCOME	\$ 3,717	\$ 3,333	\$ -	\$ -	-
4755	INTERDEPARTMENTAL CHARGES - RETIREE LUMP SUM	87,170	-	-	-	-
	TOTAL RETIREMENT HEALTH SAVINGS PLAN FUND	\$ 90,887	\$ 3,333	\$ -	\$ -	\$ -
375 - POLICE COMPUTER SERVICE GROUP FUND						
2800	CHARGES FOR SERVICES	\$ -	\$ -	\$ -	\$ -	-
2800	CHARGES FOR SERVICES	-	-	250,000	150,000	100,000
2848	CITY OF LA MESA	15,000	15,000	15,000	15,000	20,000
2850	CITY OF CORONA	99,120	104,620	102,094	102,094	102,000
2852	HACIENDA HEIGHTS USD	-	29,000	-	-	8,000
2853	CITY OF CYPRESS	77,137	76,492	79,451	79,451	10,000
2854	CITY OF EL MONTE	101,775	-	-	-	-
2855	CITY OF EL SEGUNDO	-	8,000	12,500	8,000	10,000
2862	CITY OF LOS ALAMITOS	80,360	66,532	82,771	82,771	10,000
2864	CITY OF MONTCLAIR	77,783	79,481	80,116	80,116	80,000
2865	CITY OF LA HABRA	91,823	93,973	94,578	94,578	55,000
2870	CITY OF SEAL BEACH	74,963	76,679	77,212	77,212	10,000
2871	CITY OF PORTERVILLE	75,270	77,040	77,528	77,528	78,000
2872	CITY OF SPARKS, NV	41,116	21,172	43,172	8,000	10,000
2873	CITY OF TUSTIN	97,833	84,983	100,768	100,768	100,000
2876	ST. LOUIS COUNTY	-	101,200	-	42,787	60,000
2880	CITY OF TRACY	106,142	102,242	99,840	99,840	100,000
2883	CITY OF SAN MARINO	87,311	89,398	89,930	89,930	98,000
2885	CITY OF ALHAMBRA	97,123	99,570	100,037	100,037	100,000
2887	SALES - DOS PALOS	-	(36,975)	-	-	-
2889	SALES - WEST COVINA FIRE DEPARTMENT	27,848	29,240	29,240	29,240	29,500
2891	SALES - PASADENA	139,050	139,050	143,222	143,222	144,000
2892	SALES - HEMET	113,500	113,500	116,905	116,905	115,000
2894	SALES - LA VERNE	-	2,160	-	2,160	2,200
2895	SALES - BALDWIN PARK	9,960	3,160	9,960	9,960	-
2896	SALES - BALDWIN PARK SCHOOL POLICE	-	29,000	-	-	2,200
2897	RADCOM - BUREAU OF LAND MGMT	-	24,088	-	24,088	24,500
2898	RADCOM - SOUTHWEST CENTRAL DISPATCH	-	27,730	-	-	28,000
4410	INTEREST INCOME	3,512	2,070	-	-	-
	TOTAL POLICE COMPUTER SERVICE GROUP FUND	\$ 1,416,626	\$ 1,458,405	\$ 1,604,324	\$ 1,533,687	\$ 1,296,400

SCHEDULE OF REVENUE DETAIL BY FUND

		2015-16	2016-17	2016-17	2017-18	2018-19
		ACTUAL	ACTUAL	ADOPTED	ADOPTED	ADOPTED
		REVENUE	REVENUE	BUDGET	BUDGET	BUDGET
810 - REDEVELOPMENT OBLIGATION RETIREMENT FUND						
4010	CURRENT SECURED	\$ 11,091,456	\$ 7,889,938	\$ 12,438,197	\$ 7,937,531	\$ 10,584,587
4410	INTEREST INCOME	43,764	88,627	-	-	-
4412	INTEREST INCOME - FISCAL AGENT	62,375	(1,143)	-	-	-
4414	FAIR VALUE ADJUSTMENT	19,651	(69,801)	-	-	-
4430	RENTAL INCOME	50,000	50,000	50,000	50,000	50,000
4853	DEBT PROCEEDS	-	15,234,332	-	-	-
4873	SETTLEMENTS	2,836,006	-	-	-	-
9110	TRANSFER IN - FUND 110	-	-	578,918	-	-
TOTAL REDEVELOPMENT OBLIGATION RETIREMENT FUND		\$ 14,103,252	\$ 23,191,953	\$ 13,067,115	\$ 7,987,531	\$ 10,634,587
815 - SUCCESSOR AGENCY ADMINISTRATION FUND						
4010	CURRENT SECURED	\$ -	\$ -	\$ -	\$ 295,889	\$ 214,324
9810	TRANSFER IN - FUND 810	362,360	250,000	250,000	-	-
TOTAL SUCCESSOR AGENCY ADMINISTRATION FUND		\$ 362,360	\$ 250,000	\$ 250,000	\$ 295,889	\$ 214,324
820 - WEST COVINA HOUSING AUTHORITY FUND						
4410	INTEREST INCOME	\$ 373,379	\$ 819,924	\$ -	\$ -	\$ -
4856	LOAN REPAYMENTS	229,773	-	-	-	-
4880	LOAN ISSUANCE	-	118,672	-	-	-
TOTAL WEST COVINA HOUSING AUTHORITY FUND		\$ 603,152	\$ 938,596	\$ -	\$ -	\$ -
853 - COMMUNITY FACILITIES DISTRICT DEBT SERVICE FUND						
4010	CURRENT SECURED	\$ 1,904,028	\$ 1,895,715	\$ 1,501,000	\$ 1,500,000	\$ 1,500,000
4110	SALES TAX	1,370,947	1,207,790	1,000,000	1,200,000	1,200,000
4190	OTHER TAXES	3,192,536	1,522,590	2,091,000	2,440,666	1,800,000
4410	INTEREST INCOME	25,223	28,002	7,500	10,000	10,000
4412	INTEREST INCOME - FISCAL AGENT	311,099	309,497	300,000	300,000	300,000
4414	FAIR VALUE ADJUSTMENT	12,411	(30,036)	-	-	-
4873	SETTLEMENTS	431,205	-	-	-	-
TOTAL CFD DEBT SERVICE		\$ 7,247,449	\$ 4,933,558	\$ 4,899,500	\$ 5,450,666	\$ 4,810,000
GRAND TOTAL		\$ 122,513,611	\$ 128,240,537	\$ 108,750,493	\$ 121,356,676	\$ 118,530,908

SCHEDULE OF EXPENDITURES BY FUND

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
110 GENERAL FUND*	\$ 66,567,028	\$ 66,630,649	\$ 60,595,636	\$ 62,910,584	\$ 65,426,668
117 DRUG ENFORCEMENT REBATE	\$ 1,720,932	\$ 1,779,080	\$ -	\$ -	\$ -
118 BUSINESS IMPROVEMENT TAX	6,293	-	-	-	-
119 AIR QUALITY IMPROVEMENT TRUST	47,827	85,730	83,776	28,653	28,653
121 PROPOSITION "A"	2,172,122	2,449,621	2,437,640	2,133,534	2,234,723
122 PROPOSITION "C"	1,265,671	1,403,323	1,340,692	1,657,706	2,526,006
124 STATE GAS TAX	2,914,946	2,477,331	2,461,280	2,853,258	2,168,331
127 POLICE DONATIONS	2,238	5,531	-	-	-
128 TRANSPORTATION DEVELOPMENT ACT	76,069	39,624	175,000	70,000	70,000
129 ASSEMBLY BILL 939	138,084	147,990	169,089	175,326	213,868
130 BUREAU OF JUSTICE ASSISTANCE GRANT	24,485	19,083	-	-	-
131 COMMUNITY DEVELOPMENT BLOCK GRANT	1,464,488	1,536,901	820,580	565,804	846,361
133 STAFFING FOR ADEQUATE FIRE & EMERGENCY RESPONSE	1,633,290	1,471,547	1,912,227	-	-
138 ALCOHOLIC BEVERAGE CONTROL GRANT	4,787	-	-	-	-
140 SURFACE TRANSPORTATION PROGRAM LOCAL	630,345	52,061	1,125,000	500,000	500,000
143 LA COUNTY PARK BOND	41,725	51,424	50,154	49,105	303,069
145 WASTE MGT ENFORCEMENT - GRANT	5,148	16,070	15,760	15,739	15,800
146 SENIOR MEALS PROGRAM	187,727	181,522	241,687	209,566	233,536
149 USED OIL BLOCK GRANT	16,024	37,141	-	-	-
150 INMATE WELFARE	-	6,750	6,750	6,750	13,500
153 PUBLIC SAFETY AUGMENTATION	709,173	878,391	725,000	700,000	881,000
155 COMMUNITY ORIENTED POLICING SERVICES (COPS)	207,012	164,676	6,670	-	-
158 BEVERAGE CONTAINER RECYCLING GRANT	4,028	583	-	-	-
159 SUMMER MEALS PROGRAM	13,678	8,158	26,715	23,716	17,000
181 MAINTENANCE DISTRICT #1	337,867	320,265	444,704	583,586	477,253
182 MAINTENANCE DISTRICT #2	154,736	109,087	175,812	391,814	281,759
183 COASTAL SAGE SCRUB COMMUNITY FACILITIES DISTRICT	86,807	82,839	136,183	130,834	140,113
184 MAINTENANCE DISTRICT #4	908,100	1,065,998	1,234,227	1,633,776	1,113,583
186 MAINTENANCE DISTRICT #6	143,419	217,976	223,099	270,072	210,787
187 MAINTENANCE DISTRICT #7	183,946	175,387	229,994	358,620	210,112
188 CITYWIDE MAINTENANCE DISTRICT	1,522,207	1,412,762	1,516,522	1,771,227	1,593,118
189 SEWER MAINTENANCE	2,514,813	2,255,482	2,457,376	3,540,404	3,294,134
190 BUSINESS IMPROVEMENT DISTRICT	47,048	603,405	117,284	66,073	66,737
205 CHARTER PEG	-	3,516	266,627	-	13,336
207 OFFICE OF TRAFFIC SAFETY GRANTS	-	20,865	-	-	35,853
212 ART IN PUBLIC PLACES	177,630	-	8,000	8,000	-
218 HOMELAND SECURITY GRANT	-	19,326	-	-	-
220 WC COMMUNITY SERVICES FOUNDATION	148,079	148,824	100,000	-	-
221 POLICE PRIVATE GRANTS	3,355	4,007	-	-	-
224 MEASURE R	1,079,494	596,356	1,323,891	6,036,808	1,624,612
231 ADVANCED TRAFFIC MGMT SYSTEM	10,436	10,753	-	-	-
233 TASKFORCE FOR REGIONAL AUTHOTHIEFT PREVENTION GRANT	-	-	-	353,978	381,896
235 MEASURE M	-	-	-	1,000,000	1,740,974
236 MEASURE A	-	-	-	-	400,000
820 WEST COVINA HOUSING AUTHORITY	391,619	408,140	731,019	669,294	527,679
TOTAL SPECIAL REVENUE FUNDS	\$ 20,995,648	\$ 20,267,525	\$ 20,562,758	\$ 25,803,643	\$ 22,163,793
160 CAPITAL PROJECTS	\$ 170,911	\$ 587,489	\$ 480,815	\$ 648,821	\$ 75,000
161 CONSTRUCTION TAX	236,237	60,013	353,559	48,000	41,370
162 INFORMATION TECHNOLOGY	-	617,718	1,200,000	706,972	-
164 POLICE IMPACT FEES	-	-	-	32,340	-
169 PARK ACQUISITION	-	921,680	-	921,680	921,680
170 PARK DEDICATION FEES "A"	21,957	-	-	-	-
172 PARK DEDICATION FEES "C"	34,915	110,148	-	-	75,000
173 PARK DEDICATION FEES "D"	268,855	2,376,581	-	-	-
174 PARK DEDICATION FEES "E"	370,214	778,599	-	-	30,000
175 PARK DEDICATION FEES "F"	139,137	244,225	-	-	92,000
176 PARK DEDICATION FEES "G"	846	-	-	-	-
177 PARK DEDICATION FEES "H"	56	-	-	-	-
TOTAL CAPITAL PROJECT FUNDS	\$ 1,243,128	\$ 5,696,453	\$ 2,034,374	\$ 2,357,813	\$ 1,235,050
300 DEBT SERVICE - CITY	\$ 3,526,743	\$ 11,619,275	\$ 10,728,814	\$ 4,287,560	\$ 6,351,456
TOTAL DEBT SERVICE FUND	\$ 3,526,743	\$ 11,619,275	\$ 10,728,814	\$ 4,287,560	\$ 6,351,456
361 GENERAL AND AUTO LIABILITY	\$ 2,026,462	\$ 2,501,852	\$ 1,667,439	\$ 1,596,646	\$ 2,105,864
363 WORKERS' COMPENSATION	1,370,715	1,664,265	1,306,327	1,653,613	1,992,855
365 FLEET MANAGEMENT	1,500,137	1,534,856	1,582,610	1,281,625	1,423,385
367 VEHICLE REPLACEMENT	4,496	18,949	-	100,000	140,000
368 RETIREMENT HEALTH SAVINGS PLAN	109,392	100,400	120,000	90,400	101,500
TOTAL INTERNAL SERVICE FUNDS	\$ 5,011,202	\$ 5,820,322	\$ 4,676,376	\$ 4,722,284	\$ 5,763,604

SCHEDULE OF EXPENDITURES BY FUND

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
375 POLICE COMPUTER SERVICE GROUP	1,740,347	1,575,066	1,582,296	1,598,651	1,801,757
TOTAL ENTERPRISE FUND	\$ 1,740,347	\$ 1,575,066	\$ 1,582,296	\$ 1,598,651	\$ 1,801,757
810 REDEVELOPMENT OBLIGATION RETIREMENT	\$ 6,494,397	\$ 13,123,363	\$ 9,105,464	\$ 8,851,367	\$ 11,134,240
815 SUCCESSOR AGENCY ADMINISTRATION	362,360	250,000	250,000	295,889	214,324
853 COMMUNITY FACILITIES DISTRICT DEBT SERVICE	6,493,480	7,209,136	5,307,900	5,322,400	5,419,900
TOTAL PRIVATE PURPOSE TRUST FUNDS	\$ 13,350,237	\$ 20,582,499	\$ 14,663,364	\$ 14,469,656	\$ 16,768,464
GRAND TOTAL	\$ 112,434,333	\$ 132,191,789	\$ 114,843,618	\$ 116,150,191	\$ 119,510,792

*Traffic Safety, Fee & Charge, Fire Training and Integrated Waste Management Funds were all determined not to be special revenue funds, so the activity was combined with the General Fund.

2018-2019 SCHEDULE OF EXPENDITURES BY FUND & CATEGORY

	SALARIES & BENEFITS	MATERIALS & SERVICES	CAPITAL PROJECTS & EQUIPMENT	TOTAL
110 GENERAL FUND*	\$ 52,580,838	\$ 12,845,830	\$ -	\$ 65,426,668
119 AIR QUALITY IMPROVEMENT TRUST	\$ -	\$ 28,653	\$ -	\$ 28,653
121 PROPOSITION "A"	-	2,234,723	-	2,234,723
122 PROPOSITION "C"	335,503	1,390,503	800,000	2,526,006
124 STATE GAS TAX	696,762	1,471,569	-	2,168,331
128 TRANSPORTATION DEVELOPMENT ACT	-	-	70,000	70,000
129 ASSEMBLY BILL 939	160,147	53,721	-	213,868
131 COMMUNITY DEVELOPMENT BLOCK GRANT	134,641	169,818	541,902	846,361
140 SURFACE TRANSPORTATION PROGRAM LOCAL	-	-	500,000	500,000
143 LA COUNTY PARK BOND	22,090	30,979	250,000	303,069
145 WASTE MGT ENFORCEMENT - GRANT	-	15,800	-	15,800
146 SENIOR MEALS PROGRAM	151,176	82,360	-	233,536
150 INMATE WELFARE	-	3,000	10,500	13,500
153 PUBLIC SAFETY AUGMENTATION	881,000	-	-	881,000
159 SUMMER MEALS PROGRAM	1,600	15,400	-	17,000
181 MAINTENANCE DISTRICT #1	122,062	215,191	140,000	477,253
182 MAINTENANCE DISTRICT #2	72,845	68,914	140,000	281,759
183 COASTAL SAGE SCRUB COMMUNITY FACILITIES DISTRICT	18,802	121,311	-	140,113
184 MAINTENANCE DISTRICT #4	183,063	830,520	100,000	1,113,583
186 MAINTENANCE DISTRICT #6	45,299	115,488	50,000	210,787
187 MAINTENANCE DISTRICT #7	45,319	124,793	40,000	210,112
188 CITYWIDE MAINTENANCE DISTRICT	142,451	1,450,667	-	1,593,118
189 SEWER MAINTENANCE	1,692,508	536,626	1,065,000	3,294,134
190 BUSINESS IMPROVEMENT DISTRICT	-	66,737	-	66,737
205 CHARTER PEG	-	-	13,336	13,336
224 MEASURE R	68,255	701,357	855,000	1,624,612
233 TASKFORCE FOR REGIONAL AUTHOTHEFT PREVENTION GRANT	381,896	-	-	381,896
235 MEASURE M	40,974	-	1,700,000	1,740,974
236 MEASURE A	70,000	-	330,000	400,000
820 WEST COVINA HOUSING AUTHORITY	376,245	151,434	-	527,679
TOTAL SPECIAL REVENUE FUNDS	\$ 5,678,491	\$ 9,879,564	\$ 6,605,738	\$ 22,163,793
160 CAPITAL PROJECTS	\$ -	\$ -	\$ 75,000	\$ 75,000
161 CONSTRUCTION TAX	-	20,000	21,370	41,370
169 PARK ACQUISITION	-	921,680	-	921,680
172 PARK DEDICATION FEES "C"	-	-	75,000	75,000
174 PARK DEDICATION FEES "E"	-	-	30,000	30,000
175 PARK DEDICATION FEES "F"	-	-	92,000	92,000
TOTAL CAPITAL PROJECT FUNDS	\$ -	\$ 941,680	\$ 293,370	\$ 1,235,050
300 DEBT SERVICE - CITY	\$ -	\$ 6,351,456	\$ -	\$ 6,351,456
TOTAL DEBT SERVICE FUND	\$ -	\$ 6,351,456	\$ -	\$ 6,351,456
361 GENERAL AND AUTO LIABILITY	\$ -	\$ 2,105,864	\$ -	\$ 2,105,864
363 WORKERS' COMPENSATION	-	1,992,855	-	1,992,855
365 FLEET MANAGEMENT	112,185	1,311,200	-	1,423,385
367 VEHICLE REPLACEMENT	-	140,000	-	140,000
368 RETIREMENT HEALTH SAVINGS PLAN	101,500	-	-	101,500
TOTAL INTERNAL SERVICE FUNDS	\$ 213,685	\$ 5,549,919	\$ -	\$ 5,763,604
375 POLICE COMPUTER SERVICE GROUP	\$ 1,495,445	\$ 306,312	\$ -	\$ 1,801,757
TOTAL ENTERPRISE FUND	\$ 1,495,445	\$ 306,312	\$ -	\$ 1,801,757

2018-2019 SCHEDULE OF EXPENDITURES BY FUND & CATEGORY

	SALARIES & BENEFITS	MATERIALS & SERVICES	CAPITAL PROJECTS & EQUIPMENT	TOTAL
810 REDEVELOPMENT OBLIGATION RETIREMENT	\$ 316,654	\$ 10,817,586	\$ -	\$ 11,134,240
815 SUCCESSOR AGENCY ADMINISTRATION	-	214,324	-	214,324
853 COMMUNITY FACILITIES DISTRICT DEBT SERVICE	-	5,419,900	-	5,419,900
TOTAL PRIVATE PURPOSE TRUST FUNDS	\$ 316,654	\$ 16,451,810	\$ -	\$ 16,768,464
GRAND TOTAL	\$ 60,285,113	\$ 52,326,571	\$ 6,899,108	\$ 119,510,792

*Traffic Safety, Fee & Charge, Fire Training and Integrated Waste Management Funds were all determined not to be special revenue funds, so the activity was combined with the General Fund.

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
110 - GENERAL FUND					
Personnel Services	\$ 86,963	\$ 77,118	\$ 68,798	\$ 86,267	\$ 58,366
Materials & Services	27,816	18,409	49,800	15,500	16,000
Capital Assets	-	-	-	-	-
Allocations	6,752	-	-	-	-
Subtotal City Council (1110)	\$ 121,531	\$ 95,527	\$ 118,598	\$ 101,767	\$ 74,366
Personnel Services	\$ 388,684	\$ 710,449	\$ 665,943	\$ 740,794	\$ 866,637
Materials & Services	198,146	152,062	152,533	56,547	64,428
Capital Assets	687	-	1,500	-	-
Allocations	16,231	-	735	95	23,951
Subtotal City Manager (1120)	\$ 603,748	\$ 862,511	\$ 820,711	\$ 797,436	\$ 955,016
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	335,355	525,701	307,700	379,000	382,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal City Attorney (1140)	\$ 335,355	\$ 525,701	\$ 307,700	\$ 379,000	\$ 382,000
Personnel Services	\$ 2,903	\$ 91,844	\$ 140,597	\$ 148,231	\$ 96,230
Materials & Services	21,491	50,546	29,120	16,725	18,510
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Economic Development (1150)	\$ 24,394	\$ 142,390	\$ 169,717	\$ 164,956	\$ 114,740
Personnel Services	\$ 221,901	\$ 306,105	\$ 331,019	\$ 295,752	\$ 300,351
Materials & Services	293,555	206,705	28,735	22,450	208,850
Capital Assets	-	-	-	-	-
Allocations	13,445	-	-	-	10,954
Subtotal City Clerk (1210)	\$ 528,901	\$ 512,810	\$ 359,754	\$ 318,202	\$ 520,155
Personnel Services	\$ 1,228	\$ 1,637	\$ 1,225	\$ 1,844	-
Materials & Services	1,483	1,520	1,735	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal City Treasurer (1305)	\$ 2,711	\$ 3,157	\$ 2,960	\$ 1,844	\$ -
Personnel Services	\$ 1,015,965	\$ 1,283,847	\$ 1,293,676	\$ 1,392,742	\$ 1,287,880
Materials & Services	532,707	597,942	509,166	570,110	734,633
Capital Assets	-	-	-	-	-
Allocations	5,827	-	-	-	45,687
Subtotal Finance Administration (1310)	\$ 1,554,499	\$ 1,881,789	\$ 1,802,842	\$ 1,962,852	\$ 2,068,200
Personnel Services	\$ 83,631	\$ 87,737	\$ 80,707	\$ 6,284	-
Materials & Services	105,079	121,270	118,200	120,194	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Reprographic Services (1330)	\$ 188,710	\$ 209,007	\$ 198,907	\$ 126,478	\$ -
Personnel Services	\$ 440,482	\$ 471,172	\$ 573,647	\$ 545,134	\$ 470,330
Materials & Services	364,913	521,216	496,001	570,751	584,337
Capital Assets	-	-	-	-	-
Allocations	14,529	2,538	7,910	1,990	2,027
Subtotal Information Technology (1340)	\$ 819,924	\$ 994,926	\$ 1,077,558	\$ 1,117,875	\$ 1,056,694
Personnel Services	\$ 2,138	\$ 231	\$ 3,063	\$ 2,308	\$ 1,543
Materials & Services	-	239	1,250	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal HR Commission (1401)	\$ 2,138	\$ 470	\$ 4,313	\$ 2,308	\$ 1,543
Personnel Services	\$ 408,912	\$ 513,706	\$ 618,615	\$ 524,885	\$ 493,276
Materials & Services	183,472	155,696	328,110	191,533	224,688
Capital Assets	-	-	-	-	-
Allocations	20,794	-	-	-	10,993
Subtotal Human Resources (1410)	\$ 613,178	\$ 669,402	\$ 946,725	\$ 716,418	\$ 728,957

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
Personnel Services	\$ 1,484	\$ 4,435	\$ 4,662	\$ 9,220	\$ 4,633
Materials & Services	2,542	923	3,250	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Planning Commission (2101)	\$ 4,026	\$ 5,358	\$ 7,912	\$ 9,220	\$ 4,633
Personnel Services	\$ 461,621	\$ 610,172	\$ 651,553	\$ 617,403	\$ 572,488
Materials & Services	25,002	25,325	118,810	11,760	17,860
Capital Assets	938	-	-	-	-
Allocations	22,698	-	-	-	10,279
Subtotal Planning (2110)	\$ 510,259	\$ 635,497	\$ 770,363	\$ 629,163	\$ 600,627
Personnel Services	\$ 3,109,908	\$ 4,083,807	\$ 3,096,317	\$ 3,463,003	\$ 5,080,098
Materials & Services	536,932	686,301	611,320	662,820	1,207,420
Capital Assets	30,515	7,269	-	-	-
Allocations	183,413	66,945	68,485	32,138	36,689
Subtotal Police Administration (3110)	\$ 3,860,768	\$ 4,844,322	\$ 3,776,122	\$ 4,157,961	\$ 6,324,207
Personnel Services	\$ 480,884	\$ 514,124	\$ 506,770	\$ 516,378	\$ 598,056
Materials & Services	52,385	69,239	55,550	63,050	-
Capital Assets	-	-	-	-	-
Allocations	8,330	-	-	-	-
Subtotal Jail (3115)	\$ 541,599	\$ 583,363	\$ 562,320	\$ 579,428	\$ 598,056
Personnel Services	\$ 1,598,082	\$ 1,664,261	\$ 1,872,469	\$ 1,881,307	\$ 1,962,256
Materials & Services	19,714	21,836	21,910	22,350	-
Capital Assets	-	-	-	-	-
Allocations	28,668	-	-	-	-
Subtotal Dispatch (3116)	\$ 1,646,464	\$ 1,686,097	\$ 1,894,379	\$ 1,903,657	\$ 1,962,256
Personnel Services	\$ 14,029,939	\$ 15,351,639	\$ 14,612,175	\$ 14,356,854	\$ 14,189,441
Materials & Services	175,353	96,567	120,200	94,800	-
Capital Assets	-	-	-	-	-
Allocations	774,428	2,373,648	1,767,617	1,551,128	1,660,302
Subtotal Patrol (3120)	\$ 14,979,720	\$ 17,821,854	\$ 16,499,992	\$ 16,002,782	\$ 15,849,743
Personnel Services	\$ 1,141,101	\$ 1,272,865	\$ 1,215,735	\$ 1,203,950	\$ 1,210,578
Materials & Services	187,892	176,257	182,847	190,137	-
Capital Assets	-	-	-	-	-
Allocations	23,967	1,710	3,153	2,336	1,121
Subtotal Traffic (3121)	\$ 1,352,960	\$ 1,450,832	\$ 1,401,735	\$ 1,396,423	\$ 1,211,699
Personnel Services	\$ 87,598	\$ 125,568	\$ 79,864	\$ 92,129	\$ 97,688
Materials & Services	67,545	55,539	96,620	96,620	-
Capital Assets	-	-	-	-	-
Allocations	2,530	-	-	-	-
Subtotal Community Enhancement (3125)	\$ 157,673	\$ 181,107	\$ 176,484	\$ 188,749	\$ 97,688
Personnel Services	\$ 3,820,668	\$ 3,874,793	\$ 3,798,118	\$ 4,032,111	\$ 3,787,648
Materials & Services	56,340	60,965	60,500	63,500	-
Capital Assets	-	-	-	-	-
Allocations	162,815	154,949	148,077	74,451	111,396
Subtotal Investigations (3130)	\$ 4,039,823	\$ 4,090,707	\$ 4,006,695	\$ 4,170,062	\$ 3,899,044
Personnel Services	\$ 1,288,541	\$ 1,188,277	\$ 1,168,331	\$ 1,041,808	\$ 1,082,785
Materials & Services	9,529	13,832	12,300	15,800	-
Capital Assets	-	-	-	-	-
Allocations	21,470	-	-	-	-
Subtotal Special Enforcement Team (3131)	\$ 1,319,540	\$ 1,202,109	\$ 1,180,631	\$ 1,057,608	\$ 1,082,785
Personnel Services	\$ 15,190,183	\$ 17,133,810	\$ 14,180,315	\$ 16,672,604	\$ 17,402,303
Materials & Services	625,395	561,944	712,684	672,264	1,049,560
Capital Assets	-	-	-	-	-
Allocations	720,298	563,412	549,796	261,387	597,314
Subtotal Fire (3210)	\$ 16,535,876	\$ 18,259,166	\$ 15,442,795	\$ 17,606,255	\$ 19,049,177

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
Personnel Services	\$ 52,301	\$ 28,408	\$ 175,849	\$ 106,070	\$ 161,040
Materials & Services	47,366	61,554	74,550	109,750	110,042
Capital Assets	-	-	-	-	-
Allocations	3,000	-	-	-	-
Subtotal Fire Prevention (3230)	\$ 102,667	\$ 89,962	\$ 250,399	\$ 215,820	\$ 271,082
Personnel Services	\$ 1,442	\$ 3,059	\$ 11,500	\$ 11,710	\$ 5,398
Materials & Services	12,038	11,511	18,845	19,315	19,315
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Emergency Services (3240)	\$ 13,480	\$ 14,570	\$ 30,345	\$ 31,025	\$ 24,713
Personnel Services	\$ 105,239	\$ 186,560	\$ 117,454	\$ 194,529	\$ 226,156
Materials & Services	4,334	4,320	5,435	4,805	5,273
Capital Assets	-	-	-	-	-
Allocations	71,656	-	-	-	-
Subtotal Public Works (4110)	\$ 181,229	\$ 190,880	\$ 122,889	\$ 199,334	\$ 231,429
Personnel Services	\$ 406,411	\$ 484,973	\$ 441,948	\$ 497,004	\$ 513,376
Materials & Services	116,633	59,082	112,400	24,100	84,700
Capital Assets	-	-	-	-	-
Allocations	30,839	2,941	3,195	4,334	3,069
Subtotal Building Services (4120)	\$ 553,883	\$ 546,996	\$ 557,543	\$ 525,438	\$ 601,145
Personnel Services	\$ 835	\$ 4,888	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Community Enhancement (4121)	\$ 835	\$ 4,888	\$ -	\$ -	\$ -
Personnel Services	\$ 34,089	\$ 46,828	\$ 54,966	\$ 43,795	\$ 44,950
Materials & Services	50,146	30,903	55,625	35,220	56,866
Capital Assets	-	-	-	-	-
Allocations	8,433	4,777	2,919	2,194	2,204
Subtotal General Engineering (4130)	\$ 92,668	\$ 82,508	\$ 113,510	\$ 81,209	\$ 104,020
Personnel Services	\$ 87,908	\$ 79,186	\$ 120,233	\$ 176,755	\$ 156,014
Materials & Services	57,068	58,254	66,680	58,700	76,245
Capital Assets	-	-	-	-	-
Allocations	36,098	11,360	20,903	10,031	15,393
Subtotal Maintenance Service (4140)	\$ 181,074	\$ 148,800	\$ 207,816	\$ 245,486	\$ 247,652
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	324,546	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	40,260	-	-	-	-
Subtotal Landscape Maintenance (4141)	\$ 364,806	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 319,818	\$ 508,584	\$ 376,184	\$ 443,672	\$ 145,201
Materials & Services	950,191	1,008,538	956,046	943,287	1,306,437
Capital Assets	-	-	-	-	-
Allocations	78,940	178,150	117,931	92,176	82,157
Subtotal Park Maintenance (4142)	\$ 1,348,949	\$ 1,695,272	\$ 1,450,161	\$ 1,479,135	\$ 1,533,795
Personnel Services	\$ 218,309	\$ 349,045	\$ 225,428	\$ 310,933	\$ 326,859
Materials & Services	715,184	720,666	761,568	661,600	688,662
Capital Assets	-	-	-	-	-
Allocations	19,027	5,206	1,740	2,664	48,243
Subtotal City Buildings (4144)	\$ 952,520	\$ 1,074,917	\$ 988,736	\$ 975,197	\$ 1,063,764
Personnel Services	\$ -	\$ -	\$ -	\$ 81,009	\$ 96,639
Materials & Services	-	-	-	57,000	37,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	87	-
Subtotal Graffiti (4147)	\$ -	\$ -	\$ -	\$ 138,096	\$ 133,639

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
Personnel Services	\$ 527	\$ -	\$ -	\$ -	-
Materials & Services	370	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Traffic Signal Maintenance (4150)	\$ 897	\$ -	\$ -	\$ -	-
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	238,218	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Street Lighting (4152)	\$ 238,218	\$ -	\$ -	\$ -	-
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	487,700	482,641	484,676	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Street Sweeping (4153)	\$ 487,700	\$ 482,641	\$ 484,676	\$ -	-
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	1,600	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Integrated Waste Management (4180)	\$ 1,600	\$ -	\$ -	\$ -	-
Personnel Services	\$ 14,542	\$ 31,339	\$ 17,179	\$ 20,892	\$ 21,414
Materials & Services	25,350	14,374	6,100	8,900	8,900
Capital Assets	-	-	-	-	-
Allocations	1,500	11,073	8,972	-	-
Subtotal Landfill Enforcement (4182)	\$ 41,392	\$ 56,786	\$ 32,251	\$ 29,792	\$ 30,314
Personnel Services	\$ 12,693	\$ 14,351	\$ 13,161	\$ 29,538	-
Materials & Services	7,850	3,013	9,020	3,740	-
Capital Assets	-	-	-	-	-
Allocations	4,588	1,397	909	997	-
Subtotal Franchise Waste Collection (4187)	\$ 25,131	\$ 18,761	\$ 23,090	\$ 34,275	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	404,000	247,727	350,000	315,000	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal National Pollutant Discharge Elimination System (4189)	\$ 404,000	\$ 247,727	\$ 350,000	\$ 315,000	\$ -
Personnel Services	\$ 2,698	\$ 3,386	\$ 6,126	\$ 4,615	\$ 3,085
Materials & Services	50	417	1,500	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Community Services Commission (5101)	\$ 2,748	\$ 3,803	\$ 7,626	\$ 4,615	\$ 3,085
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	789	1,333	1,500	1,500	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Youth Council (5103)	\$ 789	\$ 1,333	\$ 1,500	\$ 1,500	\$ -
Personnel Services	\$ 350,615	\$ 448,317	\$ 305,163	\$ 422,620	\$ 261,226
Materials & Services	32,604	38,562	42,460	37,280	53,260
Capital Assets	-	-	-	-	-
Allocations	37,355	50,989	36,387	25,983	40,860
Subtotal Community Services Administration (5110)	\$ 420,574	\$ 537,868	\$ 384,010	\$ 485,883	\$ 355,346
Personnel Services	\$ 15,223	\$ -	\$ -	\$ -	-
Materials & Services	5,612	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	12,110	-	-	-	-
Subtotal California Afterschool Program (5131)	\$ 32,945	\$ -	\$ -	\$ -	-

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
Personnel Services	\$ 70,603	\$ 80,303	\$ 68,458	\$ 98,664	\$ 120,884
Materials & Services	12,732	15,478	14,460	20,398	36,806
Capital Assets	-	-	-	-	-
Allocations	13,460	-	-	-	-
Subtotal Wescove Afterschool Program (5132)	\$ 96,795	\$ 95,781	\$ 82,918	\$ 119,062	\$ 157,690
Personnel Services	\$ 97,552	\$ 109,675	\$ 94,809	\$ 120,582	\$ 118,901
Materials & Services	14,006	15,049	18,130	27,368	22,488
Capital Assets	-	-	-	-	-
Allocations	14,970	-	-	-	-
Subtotal Vine Afterschool Program (5133)	\$ 126,528	\$ 124,724	\$ 112,939	\$ 147,950	\$ 141,389
Personnel Services	\$ 96,081	\$ 113,663	\$ 88,424	\$ 132,540	-
Materials & Services	10,879	10,739	12,040	17,378	-
Capital Assets	-	-	-	-	-
Allocations	13,400	-	-	-	-
Subtotal Orangewood Afterschool Program (5134)	\$ 120,360	\$ 124,402	\$ 100,464	\$ 149,918	\$ -
Personnel Services	\$ 96,689	\$ 108,578	\$ 95,531	\$ 133,260	\$ 121,583
Materials & Services	7,588	9,456	11,280	13,355	13,215
Capital Assets	-	-	-	-	-
Allocations	15,220	-	-	-	-
Subtotal Palmview Preschool Program (5135)	\$ 119,497	\$ 118,034	\$ 106,811	\$ 146,615	\$ 134,798
Personnel Services	\$ 53,567	\$ 69,835	\$ 73,250	\$ 71,755	-
Materials & Services	31,736	17,753	44,698	-	-
Capital Assets	-	-	-	-	-
Allocations	2,330	-	-	-	-
Subtotal Special Events (5150)	\$ 87,633	\$ 87,588	\$ 117,948	\$ 71,755	\$ -
Personnel Services	\$ 156,049	\$ 177,455	\$ 227,158	\$ 236,231	\$ 250,321
Materials & Services	188,477	176,759	218,690	226,990	243,950
Capital Assets	-	-	-	-	-
Allocations	38,770	-	-	-	-
Subtotal Cameron Community Center (5161)	\$ 383,296	\$ 354,214	\$ 445,848	\$ 463,221	\$ 494,271
Personnel Services	\$ 27,526	\$ 51,460	\$ 41,738	\$ 44,134	\$ 56,608
Materials & Services	1,143	154	2,500	2,500	2,500
Capital Assets	-	-	-	-	-
Allocations	3,820	1,941	2,478	834	858
Subtotal Facility Rentals (5162)	\$ 32,489	\$ 53,555	\$ 46,716	\$ 47,468	\$ 59,966
Personnel Services	\$ 36,364	\$ 95,774	\$ 102,439	\$ 129,755	\$ 126,362
Materials & Services	65,149	103,588	92,570	111,600	111,950
Capital Assets	-	-	-	-	-
Allocations	7,668	-	-	-	-
Subtotal Recreation Classes (Shadow Oak) (5165)	\$ 109,181	\$ 199,362	\$ 195,009	\$ 241,355	\$ 238,312
Personnel Services	\$ 8,519	\$ 4,797	\$ 13,001	-	-
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	2,064	-	-	-	-
Subtotal Park Reservation (5168)	\$ 10,583	\$ 4,797	\$ 13,001	\$ -	\$ -
Personnel Services	\$ 72,435	\$ 52,411	\$ 73,834	-	-
Materials & Services	3,026	3,944	6,200	-	-
Capital Assets	-	-	-	-	-
Allocations	10,990	-	-	-	-
Subtotal Aquatics (5169)	\$ 86,451	\$ 56,355	\$ 80,034	\$ -	\$ -
Personnel Services	\$ 38,085	\$ 14,048	\$ 46,013	\$ 27,761	-
Materials & Services	67,343	45,590	71,770	-	-
Capital Assets	-	-	-	-	-
Allocations	9,490	-	1,087	-	-
Subtotal Pool Maintenance (5171)	\$ 114,918	\$ 59,638	\$ 118,870	\$ 27,761	\$ -

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
Personnel Services	\$ 169,751	\$ 202,087	\$ 216,502	\$ 227,730	\$ 262,234
Materials & Services	73,015	74,587	79,280	72,330	68,470
Capital Assets	-	-	-	-	-
Allocations	24,612	-	-	-	-
Subtotal Senior Citizen Center (5180)	\$ 267,378	\$ 276,674	\$ 295,782	\$ 300,060	\$ 330,704
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	314,137	456,347	457,800	447,800	690,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Animal Control (5190)	\$ 314,137	\$ 456,347	\$ 457,800	\$ 447,800	\$ 690,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	88,871	9,129	-	-	-
Allocations	-	-	-	-	-
Subtotal Buildings (7001)	\$ 88,871	\$ 9,129	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	33,276	-	-	-
Allocations	-	-	-	-	-
Subtotal Utilities (7007)	\$ -	\$ 33,276	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	76,613	111,371	-	-	-
Allocations	-	-	-	-	-
Subtotal Vehicles (7008)	\$ 76,613	\$ 111,371	\$ -	\$ -	\$ -
Transfer Out	\$ 9,340,396	\$ 2,609,588	\$ 1,887,731	\$ 2,595,370	\$ 1,997,968
Subtotal Transfer Out (9500)	\$ 9,340,396	\$ 2,609,588	\$ 1,887,731	\$ 2,595,370	\$ 1,997,968
Fund 110 Subtotal*	\$ 66,567,028	\$ 66,630,649	\$ 60,595,636	\$ 62,910,584	\$ 65,426,668

*Does not include settlement payments of (\$11,578,351) in FY 15/16 because they are not part of the normal operating expenditures.

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
117 - Drug Enforcement Rebate					
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	146,299	149,925	-	-	-
Capital Assets	409,378	712,882	-	-	-
Allocations	-	-	-	-	-
Subtotal Police Administration (3110)	\$ 555,677	\$ 862,807	\$ -	\$ -	-
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	28,273	413	-	-	-
Allocations	-	-	-	-	-
Subtotal Dispatch (3116)	\$ 28,273	\$ 413	\$ -	\$ -	-
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	684,794	302,111	-	-	-
Capital Assets	24,070	43,268	-	-	-
Allocations	-	-	-	-	-
Subtotal West Covina Service Group (3119)	\$ 708,864	\$ 345,379	\$ -	\$ -	-
Personnel Services	\$ 13,149	\$ -	\$ -	\$ -	-
Materials & Services	-	19,565	-	-	-
Capital Assets	270,677	316,567	-	-	-
Allocations	-	-	-	-	-
Subtotal Patrol (3120)	\$ 283,826	\$ 336,132	\$ -	\$ -	-
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	53,911	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Traffic (3121)	\$ 53,911	\$ -	\$ -	\$ -	-
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	5,520	189,246	-	-	-
Allocations	-	-	-	-	-
Subtotal Investigations (3130)	\$ 5,520	\$ 189,246	\$ -	\$ -	-
Personnel Services	\$ -	\$ 2,771	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	-	34,005	-	-	-
Allocations	-	-	-	-	-
Subtotal Special Enforcement Team (3131)	\$ -	\$ 36,776	\$ -	\$ -	-
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	73,339	8,327	-	-	-
Allocations	-	-	-	-	-
Subtotal Buildings (7001)	\$ 73,339	\$ 8,327	\$ -	\$ -	-
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	11,522	-	-	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ 11,522	\$ -	\$ -	\$ -	-
Fund 117 Subtotal	\$ 1,720,932	\$ 1,779,080	\$ -	\$ -	-
118 - Business Improvement Tax					
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	6,293	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal City Manager (1120)	\$ 6,293	\$ -	\$ -	\$ -	-
Fund 118 Subtotal	\$ 6,293	\$ -	\$ -	\$ -	-

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
119 - Air Quality Improvement Trust					
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	7,139	10,440	24,700	22,320	22,320
Capital Assets	-	-	-	-	-
Allocations	-	5,301	4,877	6,333	6,333
Subtotal Air Quality (AB2766) (4183)	\$ 7,139	\$ 15,741	\$ 29,577	\$ 28,653	\$ 28,653
Personnel Services	\$ 1,741	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Transportation Demand Management (4185)	\$ 1,741	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	3,099	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Alternative Fuel (4186)	\$ 3,099	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ 187	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	5,448	32,553	-	-	-
Allocations	-	-	-	-	-
Subtotal Buildings (7001)	\$ 5,448	\$ 32,740	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	-	-	54,199	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ -	\$ -	\$ 54,199	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	30,400	37,249	-	-	-
Allocations	-	-	-	-	-
Subtotal Vehicles (7008)	\$ 30,400	\$ 37,249	\$ -	\$ -	\$ -
Fund 119 Subtotal	\$ 47,827	\$ 85,730	\$ 83,776	\$ 28,653	\$ 28,653
121 - Proposition "A"					
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	1,931,200	2,313,322	2,313,323	2,132,811	2,234,000
Capital Assets	-	-	-	-	-
Allocations	-	7,026	4,317	723	723
Subtotal Regional Transportation (5140)	\$ 1,931,200	\$ 2,320,348	\$ 2,317,640	\$ 2,133,534	\$ 2,234,723
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	81,758	120,000	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Dial-A-Ride (5143)	\$ -	\$ 81,758	\$ 120,000	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	214,474	47,515	-	-	-
Allocations	-	-	-	-	-
Subtotal Bus Fleet Expansion (5147)	\$ 214,474	\$ 47,515	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	26,448	-	-	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ 26,448	\$ -	\$ -	\$ -	\$ -
Fund 121 Subtotal	\$ 2,172,122	\$ 2,449,621	\$ 2,437,640	\$ 2,133,534	\$ 2,234,723

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
122 - Proposition "C"					
Personnel Services	\$ 120,215	\$ 8,730	\$ 26,695	\$ 28,528	\$ 13,528
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Transportation Planning (2120)	\$ 120,215	\$ 8,730	\$ 26,695	\$ 28,528	\$ 13,528
Personnel Services	-	-	-	-	-
Materials & Services	756	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	21,350	-	-	-	-
Subtotal Program Administration (2130)	\$ 22,106	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 100,861	\$ 161,519	\$ 214,164	\$ 225,722	\$ 234,443
Materials & Services	19,063	35,655	39,450	40,110	29,850
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Pavement Management (4132)	\$ 119,924	\$ 197,174	\$ 253,614	\$ 265,832	\$ 264,293
Personnel Services	-	-	-	-	-
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	15,530	-	-	-	-
Subtotal Program Administration (4190)	\$ 15,530	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 95,844	\$ 57,430	\$ 76,105	\$ 81,806	\$ 87,532
Materials & Services	760	3,114	4,900	4,900	4,900
Capital Assets	-	-	-	-	-
Allocations	66,010	76,904	59,340	80,648	103,604
Subtotal Program Administration (5120)	\$ 162,614	\$ 137,448	\$ 140,345	\$ 167,354	\$ 196,036
Personnel Services	-	-	-	-	-
Materials & Services	94,736	91,912	105,000	220,000	240,586
Capital Assets	-	-	-	-	-
Allocations	44,465	55,914	72,453	54,224	68,065
Subtotal Corridor Shuttle (Fixed route) (5142)	\$ 139,201	\$ 147,826	\$ 177,453	\$ 274,224	\$ 308,651
Personnel Services	-	-	-	-	-
Materials & Services	102,257	105,000	105,000	370,000	404,605
Capital Assets	-	-	-	-	-
Allocations	39,580	50,359	48,085	48,268	61,303
Subtotal Dial-A-Ride (5143)	\$ 141,837	\$ 155,359	\$ 153,085	\$ 418,268	\$ 465,908
Personnel Services	-	-	-	-	-
Materials & Services	60,525	61,396	74,500	74,500	75,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Bus Shelter Maintenance (5144)	\$ 60,525	\$ 61,396	\$ 74,500	\$ 74,500	\$ 75,000
Personnel Services	-	-	-	-	-
Materials & Services	70,033	58,574	80,000	80,000	80,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Recreation/Education Transit (5145)	\$ 70,033	\$ 58,574	\$ 80,000	\$ 80,000	\$ 80,000
Personnel Services	-	-	-	-	-
Materials & Services	280,509	285,325	285,000	295,000	322,590
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Fixed Route - Green Line Corridor Shuttle (5148)	\$ 280,509	\$ 285,325	\$ 285,000	\$ 295,000	\$ 322,590
Personnel Services	-	-	-	-	-
Materials & Services	-	-	-	-	-
Capital Assets	31,332	56,322	-	25,000	25,000
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ 31,332	\$ 56,322	\$ -	\$ 25,000	\$ 25,000

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	29,000	75,000
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ -	\$ -	\$ -	\$ 29,000	\$ 75,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	96,173	295,169	150,000	-	700,000
Allocations	-	-	-	-	-
Subtotal Streets (7005)	\$ 96,173	\$ 295,169	\$ 150,000	\$ -	\$ 700,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	5,672	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Traffic (7006)	\$ 5,672	\$ -	\$ -	\$ -	\$ -
Fund 122 Subtotal	\$ 1,265,671	\$ 1,403,323	\$ 1,340,692	\$ 1,657,706	\$ 2,526,006
124 - State Gas Tax					
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	2,054	2,125	2,500	-	2,500
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Finance Administration (1310)	\$ 2,054	\$ 2,125	\$ 2,500	\$ -	\$ 2,500
Personnel Services	\$ 175,573	\$ 105,382	\$ 128,828	\$ 68,729	\$ 75,687
Materials & Services	30,409	30,536	29,875	29,675	29,750
Capital Assets	-	-	-	-	-
Allocations	28,908	574	67	606	283
Subtotal Traffic Engineering (4131)	\$ 234,890	\$ 136,492	\$ 158,770	\$ 99,010	\$ 105,720
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	329,721	392,784	392,800	397,637
Capital Assets	-	-	-	-	-
Allocations	-	27,333	18,207	14,470	8,442
Subtotal Landscape Maintenance (4141)	\$ -	\$ 357,054	\$ 410,991	\$ 407,270	\$ 406,079
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	175,308	154,441	164,000	164,000	175,000
Capital Assets	-	-	-	-	-
Allocations	7,282	2,228	18,571	10,947	-
Subtotal Traffic Signal Maintenance (4150)	\$ 182,590	\$ 156,669	\$ 182,571	\$ 174,947	\$ 175,000
Personnel Services	\$ 1,021,975	\$ 887,608	\$ 830,540	\$ 839,723	\$ 621,075
Materials & Services	150,176	151,691	209,200	202,450	257,363
Capital Assets	-	-	-	-	-
Allocations	376,930	517,396	421,708	394,214	360,594
Subtotal Street Maintenance (4151)	\$ 1,549,081	\$ 1,556,695	\$ 1,461,448	\$ 1,436,387	\$ 1,239,032
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	229,939	245,000	245,000	240,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Street Lighting (4152)	\$ -	\$ 229,939	\$ 245,000	\$ 245,000	\$ 240,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	490,644	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Street Sweeping (4153)	\$ -	\$ -	\$ -	\$ 490,644	\$ -

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	197,389	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Streets (7005)	\$ 197,389	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	28,942	38,357	-	-	-
Allocations	-	-	-	-	-
Subtotal Traffic (7006)	\$ 28,942	\$ 38,357	\$ -	\$ -	\$ -
Transfer out	\$ 720,000	\$ -	\$ -	\$ -	\$ -
Subtotal Transfer Out (9500)	\$ 720,000	\$ -	\$ -	\$ -	\$ -
Fund 124 Subtotal	\$ 2,914,946	\$ 2,477,331	\$ 2,461,280	\$ 2,853,258	\$ 2,168,331
127 - Police Donations					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	2,238	5,531	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Police Administration (3110)	\$ 2,238	\$ 5,531	\$ -	\$ -	\$ -
Fund 127 Subtotal	\$ 2,238	\$ 5,531	\$ -	\$ -	\$ -
128 - Transportation Development Act					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	39,624	75,000	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ -	\$ 39,624	\$ 75,000	\$ -	\$ -
Personnel Services	\$ 2,004	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	74,065	-	100,000	70,000	70,000
Allocations	-	-	-	-	-
Subtotal Streets (7005)	\$ 76,069	\$ -	\$ 100,000	\$ 70,000	\$ 70,000
Fund 128 Subtotal	\$ 76,069	\$ 39,624	\$ 175,000	\$ 70,000	\$ 70,000
129 - Assembly Bill 939					
Personnel Services	\$ 102,860	\$ 105,041	\$ 116,345	\$ 117,016	\$ 160,147
Materials & Services	16,889	21,600	30,731	37,171	35,452
Capital Assets	-	-	-	-	-
Allocations	18,335	21,349	22,013	21,139	18,269
Subtotal Waste Reduction (AB 939) (4188)	\$ 138,084	\$ 147,990	\$ 169,089	\$ 175,326	\$ 213,868
Fund 129 Subtotal	\$ 138,084	\$ 147,990	\$ 169,089	\$ 175,326	\$ 213,868
130 Bureau of Justice Assistance Grant					
Personnel Services	\$ 5,018	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Police (3113)	\$ 5,018	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	19,467	46	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Police (3114)	\$ 19,467	\$ 46	\$ -	\$ -	\$ -

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	19,037	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Police (3117)	\$ -	\$ 19,037	\$ -	\$ -	-
Fund 130 Subtotal	\$ 24,485	\$ 19,083	\$ -	\$ -	-
131 - Community Development Block Grant					
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	239,999	200,000	200,000	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Business Assistance Program (2232)	\$ -	\$ 239,999	\$ 200,000	\$ 200,000	-
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	26,700	155,361	200,000	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Home Improvement Program (2242)	\$ 26,700	\$ 155,361	\$ 200,000	\$ -	-
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	10,000	10,000	10,000	10,000	10,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Fair Housing (2244)	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Personnel Services	\$ 33,878	\$ 39,212	\$ 93,920	\$ 50,000	-
Materials & Services	553	1,120	1,080	-	-
Capital Assets	-	-	-	-	-
Allocations	1,560	-	-	-	-
Subtotal Community Enhancement (3125)	\$ 35,991	\$ 40,332	\$ 95,000	\$ 50,000	-
Personnel Services	\$ 25,999	\$ 20,439	\$ 20,000	\$ 20,000	20,000
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Investigations (3130)	\$ 25,999	\$ 20,439	\$ 20,000	\$ 20,000	\$ 20,000
Personnel Services	\$ -	\$ -	\$ 5,000	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Community Enhancement (4121)	\$ -	\$ -	\$ 5,000	\$ -	-
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	9,455	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal General Engineering (4130)	\$ 9,455	\$ -	\$ -	\$ -	-
Personnel Services	\$ 51,354	\$ 68,325	\$ 98,895	\$ 111,175	\$ 114,641
Materials & Services	7,987	5,314	30,100	12,600	12,600
Capital Assets	-	-	-	-	-
Allocations	27,187	57,466	35,121	42,029	42,029
Subtotal Program Administration (5120)	\$ 86,528	\$ 131,105	\$ 164,116	\$ 165,804	\$ 169,270
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	84,065	82,211	83,087	80,000	99,189
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Community Subrecipients (5121)	\$ 84,065	\$ 82,211	\$ 83,087	\$ 80,000	\$ 99,189

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	7,200	9,179	10,000	10,000	6,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Careship (5136)	\$ 7,200	\$ 9,179	\$ 10,000	\$ 10,000	\$ 6,000
Personnel Services	\$ -	\$ 843	\$ -	\$ -	-
Materials & Services	-	65,226	-	-	-
Capital Assets	-	-	-	30,000	541,902
Allocations	-	-	-	-	-
Subtotal Buildings (7001)	\$ -	\$ 66,069	\$ -	\$ 30,000	\$ 541,902
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	11,585	-	-	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ 11,585	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ 6,007	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	23,227	193,168	33,377	-	-
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ 23,227	\$ 199,175	\$ 33,377	\$ -	\$ -
Personnel Services	\$ 6,973	\$ 6,416	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	1,136,765	576,615	-	-	-
Allocations	-	-	-	-	-
Subtotal Streets (7005)	\$ 1,143,738	\$ 583,031	\$ -	\$ -	\$ -
Fund 131 Subtotal	\$ 1,464,488	\$ 1,536,901	\$ 820,580	\$ 565,804	\$ 846,361
133 - Staffing for Adequate Fire & Emergency Response Grant					
Personnel Services	\$ 1,633,290	\$ 1,471,547	\$ 1,912,227	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Fire Grant (3213)	\$ 1,633,290	\$ 1,471,547	\$ 1,912,227	\$ -	\$ -
Fund 133 Subtotal	\$ 1,633,290	\$ 1,471,547	\$ 1,912,227	\$ -	\$ -
138 - Alcoholic Beverage Control Grant					
Personnel Services	\$ 4,787	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Police Administration (3110)	\$ 4,787	\$ -	\$ -	\$ -	\$ -
Fund 138 Subtotal	\$ 4,787	\$ -	\$ -	\$ -	\$ -
140 Surface Transportation Program Local					
Personnel Services	\$ -	\$ 1,465	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	630,345	50,596	1,125,000	500,000	500,000
Allocations	-	-	-	-	-
Subtotal Streets (7005)	\$ 630,345	\$ 52,061	\$ 1,125,000	\$ 500,000	\$ 500,000
Fund 140 Subtotal	\$ 630,345	\$ 52,061	\$ 1,125,000	\$ 500,000	\$ 500,000

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
143 - LA County Park Bond					
Personnel Services	\$ 25,451	\$ 10,765	\$ 19,982	\$ 19,862	\$ 22,090
Materials & Services	10,269	9,728	19,500	19,000	19,000
Capital Assets	-	-	-	-	-
Allocations	6,005	11,522	10,672	10,243	11,979
Subtotal Del Norte Splash Pad (5172)	\$ 41,725	\$ 32,015	\$ 50,154	\$ 49,105	\$ 53,069
Personnel Services	-	-	-	-	-
Materials & Services	-	-	-	-	-
Capital Assets	-	19,409	-	-	250,000
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ -	\$ 19,409	\$ -	\$ -	\$ 250,000
Fund 143 Subtotal	\$ 41,725	\$ 51,424	\$ 50,154	\$ 49,105	\$ 303,069
145 - Waste Mgt Enforcement - Grant					
Personnel Services	-	-	-	-	-
Materials & Services	5,148	16,070	15,760	15,739	15,800
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Landfill Enforcement (4182)	\$ 5,148	\$ 16,070	\$ 15,760	\$ 15,739	\$ 15,800
Fund 145 Subtotal	\$ 5,148	\$ 16,070	\$ 15,760	\$ 15,739	\$ 15,800
146 - Senior Meals Program					
Personnel Services	\$ 113,929	\$ 110,884	\$ 125,327	\$ 127,206	\$ 151,176
Materials & Services	70,428	70,638	116,360	82,360	82,360
Capital Assets	-	-	-	-	-
Allocations	3,370	-	-	-	-
Subtotal Meal Grant (5186)	\$ 187,727	\$ 181,522	\$ 241,687	\$ 209,566	\$ 233,536
Fund 146 Subtotal	\$ 187,727	\$ 181,522	\$ 241,687	\$ 209,566	\$ 233,536
149 - Used Oil Block Grant					
Personnel Services	\$ 2,797	\$ 523	-	-	-
Materials & Services	10,677	20,345	-	-	-
Capital Assets	-	-	-	-	-
Allocations	2,550	-	-	-	-
Subtotal Integrated Waste Management (4180)	\$ 16,024	\$ 20,868	\$ -	\$ -	\$ -
Personnel Services	-	-	-	-	-
Materials & Services	-	-	-	-	-
Capital Assets	-	16,273	-	-	-
Allocations	-	-	-	-	-
Subtotal Utilities (7007)	\$ -	\$ 16,273	\$ -	\$ -	\$ -
Fund 149 Subtotal	\$ 16,024	\$ 37,141	\$ -	\$ -	\$ -
150 - Inmate Welfare					
Personnel Services	-	-	-	-	-
Materials & Services	-	6,750	6,750	6,750	3,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Jail (3115)	\$ -	\$ 6,750	\$ 6,750	\$ 6,750	\$ 3,000
Personnel Services	-	-	-	-	-
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	10,500
Allocations	-	-	-	-	-
Subtotal Buildings (7001)	\$ -	\$ -	\$ -	\$ -	\$ 10,500
Fund 150 Subtotal	\$ -	\$ 6,750	\$ 6,750	\$ 6,750	\$ 13,500

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
153 - Public Safety Augmentation					
Personnel Services	\$ -	\$ -	\$ -	700,000	881,000
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Patrol (3120)	\$ -	\$ -	\$ -	700,000	881,000
Transfer out	\$ 709,173	\$ 878,391	\$ 725,000	\$ -	-
Subtotal Transfer Out (9500)	\$ 709,173	\$ 878,391	\$ 725,000	\$ -	-
Fund 153 Subtotal	\$ 709,173	\$ 878,391	\$ 725,000	\$ 700,000	\$ 881,000
155 - Community Oriented Policing Services					
Personnel Services	\$ 51,763	\$ 48,621	\$ -	\$ -	-
Materials & Services	106,918	87,598	-	-	-
Capital Assets	48,331	28,457	-	-	-
Allocations	-	-	6,670	-	-
Subtotal Police Administration (3110)	\$ 207,012	\$ 164,676	\$ 6,670	\$ -	-
Fund 155 Subtotal	\$ 207,012	\$ 164,676	\$ 6,670	\$ -	-
158 - Beverage Container Recycling Grant					
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	508	583	-	-	-
Capital Assets	-	-	-	-	-
Allocations	3,520	-	-	-	-
Subtotal Integrated Waste Management (4180)	\$ 4,028	\$ 583	\$ -	\$ -	-
Fund 158 Subtotal	\$ 4,028	\$ 583	\$ -	\$ -	-
159 - Summer Meals Program					
Personnel Services	\$ 1,913	\$ 2,044	\$ 3,715	\$ 3,716	\$ 1,600
Materials & Services	11,355	6,114	23,000	20,000	15,400
Capital Assets	-	-	-	-	-
Allocations	410	-	-	-	-
Subtotal Summer Lunch (5166)	\$ 13,678	\$ 8,158	\$ 26,715	\$ 23,716	\$ 17,000
Fund 159 Subtotal	\$ 13,678	\$ 8,158	\$ 26,715	\$ 23,716	\$ 17,000
160 - Capital Projects					
Personnel Services	\$ -	\$ 2,882	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	-	-	58,305	-	-
Allocations	-	-	-	-	-
Subtotal Buildings (7001)	\$ -	\$ 2,882	\$ 58,305	\$ -	-
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	170,911	253,269	11,000	80,000	75,000
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ 170,911	\$ 253,269	\$ 11,000	\$ 80,000	\$ 75,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	-	3,210	-	-	-
Allocations	-	-	-	-	-
Subtotal Streets (7005)	\$ -	\$ 3,210	\$ -	\$ -	-
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	-	26,179	95,000	50,000	-
Allocations	-	-	-	-	-
Subtotal Utilities (7007)	\$ -	\$ 26,179	\$ 95,000	\$ 50,000	-

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	-	301,949	316,510	-	-
Allocations	-	-	-	-	-
Subtotal Vehicles (7008)	\$ -	\$ 301,949	\$ 316,510	\$ -	-
Transfer out	\$ -	\$ -	\$ -	518,821	-
Subtotal Transfer Out (9500)	\$ -	\$ -	\$ -	518,821	-
Fund 160 Subtotal	\$ 170,911	\$ 587,489	\$ 480,815	\$ 648,821	\$ 75,000
161 - Construction Tax					
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	9,455	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	410	-	1,864	-	-
Subtotal General Engineering (4130)	\$ 9,865	\$ -	\$ 1,864	\$ -	-
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	20,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal City Buildings (4144)	\$ -	\$ -	\$ -	\$ -	20,000
Personnel Services	\$ 2,564	\$ 2,143	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	204,758	42,870	351,695	48,000	21,370
Allocations	-	-	-	-	-
Subtotal Buildings (7001)	\$ 207,322	\$ 45,013	\$ 351,695	\$ 48,000	\$ 21,370
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	19,050	15,000	-	-	-
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ 19,050	\$ 15,000	\$ -	\$ -	-
Fund 161 Subtotal	\$ 236,237	\$ 60,013	\$ 353,559	\$ 48,000	\$ 41,370
162 - Information Technology					
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	-	1,387	-	-	-
Allocations	-	-	-	-	-
Subtotal Buildings (7001)	\$ -	\$ 1,387	\$ -	\$ -	-
Personnel Services	\$ -	\$ 3,075	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	-	613,256	1,200,000	706,972	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ -	\$ 616,331	\$ 1,200,000	\$ 706,972	-
Fund 162 Subtotal	\$ -	\$ 617,718	\$ 1,200,000	\$ 706,972	-
164 - Police Impact Fees					
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	32,340	-
Allocations	-	-	-	-	-
Subtotal Vehicles (7008)	\$ -	\$ -	\$ -	32,340	-
Fund 164 Subtotal	\$ -	\$ -	\$ -	32,340	-

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
169 - Park Acquisition					
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	-	921,680	-	-	-
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ -	\$ 921,680	\$ -	\$ -	-
Transfer out	\$ -	\$ -	\$ -	921,680	921,680
Subtotal Transfer Out (9500)	\$ -	\$ -	\$ -	921,680	921,680
Fund 169 Subtotal	\$ -	\$ 921,680	\$ -	921,680	921,680
170 - Park Dedication Fees "A"					
Transfer out	\$ 21,957	\$ -	\$ -	\$ -	-
Subtotal Transfer Out (9500)	\$ 21,957	\$ -	\$ -	\$ -	-
Fund 170 Subtotal	\$ 21,957	\$ -	\$ -	\$ -	-
172 - Park Dedication Fees "C"					
Personnel Services	\$ 3,243	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	31,672	110,148	-	-	75,000
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ 34,915	\$ 110,148	\$ -	\$ -	75,000
Fund 172 Subtotal	\$ 34,915	\$ 110,148	\$ -	\$ -	75,000
173 - Park Dedication Fees "D"					
Personnel Services	\$ 2,577	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	148,371	2,376,581	-	-	-
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ 150,948	\$ 2,376,581	\$ -	\$ -	-
Transfer out	\$ 117,907	\$ -	\$ -	\$ -	-
Subtotal Transfer Out (9500)	\$ 117,907	\$ -	\$ -	\$ -	-
Fund 173 Subtotal	\$ 268,855	\$ 2,376,581	\$ -	\$ -	-
174 - Park Dedication Fees "E"					
Personnel Services	\$ 2,084	\$ 3,956	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	368,130	774,643	-	-	30,000
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ 370,214	\$ 778,599	\$ -	\$ -	30,000
Fund 174 Subtotal	\$ 370,214	\$ 778,599	\$ -	\$ -	30,000
175 - Park Dedication Fees "F"					
Personnel Services	\$ -	\$ 1,699	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	23,899	88,300	-	-	-
Allocations	-	-	-	-	-
Subtotal Buildings (7001)	\$ 23,899	\$ 89,999	\$ -	\$ -	-
Personnel Services	\$ 1,999	\$ 6,186	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	113,239	148,040	-	-	92,000
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ 115,238	\$ 154,226	\$ -	\$ -	92,000
Fund 175 Subtotal	\$ 139,137	\$ 244,225	\$ -	\$ -	92,000

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
176 - Park Dedication Fees "G"					
Transfer out	\$ 846	\$ -	\$ -	\$ -	\$ -
Subtotal Transfer Out (9500)	\$ 846	\$ -	\$ -	\$ -	\$ -
Fund 176 Subtotal	\$ 846	\$ -	\$ -	\$ -	\$ -
177 - Park Dedication Fees "H"					
Transfer out	\$ 56	\$ -	\$ -	\$ -	\$ -
Subtotal Transfer Out (9500)	\$ 56	\$ -	\$ -	\$ -	\$ -
Fund 177 Subtotal	\$ 56	\$ -	\$ -	\$ -	\$ -
181 - Maintenance District #1					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	286	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Information Technology (1340)	\$ -	\$ 286	\$ -	\$ -	\$ -
Personnel Services	\$ 97,383	\$ 61,697	\$ 128,004	\$ 109,305	\$ 122,062
Materials & Services	126,696	136,101	178,390	178,160	155,777
Capital Assets	-	-	-	-	-
Allocations	35,430	55,964	53,310	56,121	49,414
Subtotal District Maintenance (4145)	\$ 259,509	\$ 253,762	\$ 359,704	\$ 343,586	\$ 327,253
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	10,000	10,000	10,000	10,000	10,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal National Pollutant Discharge Elimination System (4189)	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	28,870	75,000	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ -	\$ 28,870	\$ 75,000	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	65,764	27,347	-	230,000	140,000
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ 65,764	\$ 27,347	\$ -	\$ 230,000	\$ 140,000
Transfer out	\$ 2,594	\$ -	\$ -	\$ -	\$ -
Subtotal Transfer Out (9500)	\$ 2,594	\$ -	\$ -	\$ -	\$ -
Fund 181 Subtotal	\$ 337,867	\$ 320,265	\$ 444,704	\$ 583,586	\$ 477,253
182 - Maintenance District #2					
Personnel Services	\$ 61,529	\$ 48,367	\$ 91,360	\$ 107,543	\$ 72,845
Materials & Services	26,967	19,014	39,770	39,770	33,171
Capital Assets	-	-	-	-	-
Allocations	11,190	17,949	15,682	20,501	24,743
Subtotal District Maintenance (4145)	\$ 99,686	\$ 85,330	\$ 146,812	\$ 167,814	\$ 130,759
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	5,000	4,287	5,000	5,000	2,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal National Pollutant Discharge Elimination System (4189)	\$ 5,000	\$ 4,287	\$ 5,000	\$ 5,000	\$ 2,000

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	9,865	15,000	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ -	\$ 9,865	\$ 15,000	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	39,850	605	-	210,000	140,000
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ 39,850	\$ 605	\$ -	\$ 210,000	\$ 140,000
Transfer out	\$ 10,200	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000
Subtotal Transfer Out (9500)	\$ 10,200	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000
Fund 182 Subtotal	\$ 154,736	\$ 109,087	\$ 175,812	\$ 391,814	\$ 281,759
183 - Coastal Sage Scrub Community Facilities District					
Personnel Services	\$ 20,686	\$ 23,595	\$ 36,384	\$ 37,396	\$ 18,802
Materials & Services	55,211	38,826	75,624	73,000	102,150
Capital Assets	-	-	-	-	-
Allocations	2,910	12,418	11,175	12,438	11,161
Subtotal District Maintenance (4145)	\$ 78,807	\$ 74,839	\$ 123,183	\$ 122,834	\$ 132,113
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	8,000	8,000	8,000	8,000	8,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal National Pollutant Discharge Elimination System (4189)	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	5,000	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ -	\$ -	\$ 5,000	\$ -	\$ -
Fund 183 Subtotal	\$ 86,807	\$ 82,839	\$ 136,183	\$ 130,834	\$ 140,113
184 - Maintenance District #4					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	668	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Information Technology (1340)	\$ -	\$ 668	\$ -	\$ -	\$ -
Personnel Services	\$ 154,206	\$ 106,565	\$ 208,794	\$ 200,941	\$ 183,063
Materials & Services	527,997	583,756	751,280	755,253	622,527
Capital Assets	-	-	-	-	-
Allocations	96,275	177,567	144,153	152,582	132,993
Subtotal District Maintenance (4145)	\$ 778,478	\$ 867,888	\$ 1,104,227	\$ 1,108,776	\$ 938,583
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	75,000	75,000	75,000	75,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal National Pollutant Discharge Elimination System (4189)	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	49,885	55,000	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ -	\$ 49,885	\$ 55,000	\$ -	\$ -

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	126,042	72,557	-	450,000	100,000
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ 126,042	\$ 72,557	\$ -	\$ 450,000	\$ 100,000
Transfer out	\$ 3,580	\$ -	\$ -	\$ -	\$ -
Subtotal Transfer Out (9500)	\$ 3,580	\$ -	\$ -	\$ -	\$ -
Fund 184 Subtotal	\$ 908,100	\$ 1,065,998	\$ 1,234,227	\$ 1,633,776	\$ 1,113,583
186 - Maintenance District #6					
Personnel Services	\$ 47,642	\$ 52,146	\$ 74,231	\$ 90,060	\$ 45,299
Materials & Services	64,567	75,177	103,100	105,420	90,721
Capital Assets	-	-	-	-	-
Allocations	14,540	21,960	15,768	19,592	19,767
Subtotal District Maintenance (4145)	\$ 126,749	\$ 149,283	\$ 193,099	\$ 215,072	\$ 155,787
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	5,000	5,000	5,000	5,000	5,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal National Pollutant Discharge Elimination System (4189)	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	21,793	25,000	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ -	\$ 21,793	\$ 25,000	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	8,100	41,900	-	50,000	50,000
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ 8,100	\$ 41,900	\$ -	\$ 50,000	\$ 50,000
Transfer out	\$ 3,570	\$ -	\$ -	\$ -	\$ -
Subtotal Transfer Out (9500)	\$ 3,570	\$ -	\$ -	\$ -	\$ -
Fund 186 Subtotal	\$ 143,419	\$ 217,976	\$ 223,099	\$ 270,072	\$ 210,787
187 - Maintenance District #7					
Personnel Services	\$ 48,055	\$ 55,886	\$ 75,022	\$ 90,868	\$ 45,319
Materials & Services	65,216	73,848	96,605	98,950	92,511
Capital Assets	-	-	-	-	-
Allocations	15,100	28,953	23,367	28,802	27,282
Subtotal District Maintenance (4145)	\$ 128,371	\$ 158,687	\$ 194,994	\$ 218,620	\$ 165,112
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	5,000	5,000	5,000	5,000	5,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal National Pollutant Discharge Elimination System (4189)	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	11,700	30,000	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ -	\$ 11,700	\$ 30,000	\$ -	\$ -

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	46,995	-	-	135,000	40,000
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ 46,995	\$ -	\$ -	\$ 135,000	\$ 40,000
Transfer out	\$ 3,580	\$ -	\$ -	\$ -	\$ -
Subtotal Transfer Out (9500)	\$ 3,580	\$ -	\$ -	\$ -	\$ -
Fund 187 Subtotal	\$ 183,946	\$ 175,387	\$ 229,994	\$ 358,620	\$ 210,112
188 - Citywide Maintenance District					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	18,683	21,665	17,560	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Information Technology (1340)	\$ -	\$ 18,683	\$ 21,665	\$ 17,560	\$ -
Personnel Services	\$ 18,312	\$ 21,426	\$ 21,888	\$ 30,955	\$ 33,826
Materials & Services	2,291	4,768	4,755	7,933	8,533
Capital Assets	-	-	-	-	-
Allocations	2,590	94,963	68,643	78,111	78,111
Subtotal District Engineering (4133)	\$ 23,193	\$ 121,157	\$ 95,286	\$ 116,999	\$ 120,470
Personnel Services	\$ 76,990	\$ 34,621	\$ 36,412	\$ 44,340	\$ 75,185
Materials & Services	251,012	180,745	267,610	350,670	309,610
Capital Assets	-	-	-	-	-
Allocations	37,810	17,435	11,614	14,940	5,879
Subtotal Landscape Maintenance (4141)	\$ 365,812	\$ 232,801	\$ 315,636	\$ 409,950	\$ 390,674
Personnel Services	\$ 28,497	\$ 13,741	\$ 30,352	\$ 31,258	\$ 33,440
Materials & Services	979,208	935,479	977,000	1,092,910	1,023,564
Capital Assets	-	-	-	-	-
Allocations	125,497	90,901	61,583	52,550	24,970
Subtotal Street Lighting (4152)	\$ 1,133,202	\$ 1,040,121	\$ 1,068,935	\$ 1,176,718	\$ 1,081,974
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	15,000	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ -	\$ -	\$ 15,000	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	50,000	-
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ -	\$ -	\$ -	\$ 50,000	\$ -
Fund 188 Subtotal	\$ 1,522,207	\$ 1,412,762	\$ 1,516,522	\$ 1,771,227	\$ 1,593,118
189 - Sewer Maintenance					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	1,262	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Information Technology (1340)	\$ -	\$ 1,262	\$ -	\$ -	\$ -
Personnel Services	\$ 24,715	\$ 19,615	\$ 30,273	\$ 31,399	\$ 32,785
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Community Enhancement (3125)	\$ 24,715	\$ 19,615	\$ 30,273	\$ 31,399	\$ 32,785

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
Personnel Services	\$ 295,417	\$ 294,392	\$ 324,330	\$ 356,772	\$ 383,553
Materials & Services	51,284	19,471	65,430	29,608	30,508
Capital Assets	-	-	-	-	-
Allocations	50,465	149,175	137,802	150,258	145,173
Subtotal District Engineering (4133)	\$ 397,166	\$ 463,038	\$ 527,562	\$ 536,638	\$ 559,234
Personnel Services	-	-	-	-	-
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	62,520	-	-	-	-
Subtotal Street Maintenance (4151)	\$ 62,520	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 863,670	\$ 739,352	\$ 1,012,229	\$ 1,074,164	\$ 1,276,170
Materials & Services	108,809	97,176	148,170	144,380	159,530
Capital Assets	-	-	-	-	-
Allocations	251,628	173,618	180,142	93,823	186,415
Subtotal Sewer Maintenance (4160)	\$ 1,224,107	\$ 1,010,146	\$ 1,340,541	\$ 1,312,367	\$ 1,622,115
Personnel Services	-	-	-	-	-
Materials & Services	16,328	-	20,000	20,000	15,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal National Pollutant Discharge Elimination System (4189)	\$ 16,328	\$ -	\$ 20,000	\$ 20,000	\$ 15,000
Personnel Services	-	-	-	-	-
Materials & Services	-	-	-	-	-
Capital Assets	-	-	25,000	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ -	\$ -	\$ 25,000	\$ -	\$ -
Personnel Services	-	1,579	-	-	-
Materials & Services	-	-	-	-	-
Capital Assets	3,895	337,577	400,000	1,640,000	1,065,000
Allocations	-	-	-	-	-
Subtotal Utilities (7007)	\$ 3,895	\$ 339,156	\$ 400,000	\$ 1,640,000	\$ 1,065,000
Personnel Services	-	-	-	-	-
Materials & Services	-	-	-	-	-
Capital Assets	-	422,265	114,000	-	-
Allocations	-	-	-	-	-
Subtotal Vehicles (7008)	\$ -	\$ 422,265	\$ 114,000	\$ -	\$ -
Transfer out	\$ 786,082	-	-	-	-
Subtotal Transfer Out (9500)	\$ 786,082	\$ -	\$ -	\$ -	\$ -
Fund 189 Subtotal	\$ 2,514,813	\$ 2,255,482	\$ 2,457,376	\$ 3,540,404	\$ 3,294,134
190 - Auto Plaza Improvement District					
Personnel Services	-	-	-	-	-
Materials & Services	40,858	593,171	117,284	56,640	57,800
Capital Assets	-	-	-	-	-
Allocations	6,190	-	-	-	-
Subtotal Business Improvement District (2231)	\$ 47,048	\$ 593,171	\$ 117,284	\$ 56,640	\$ 57,800
Personnel Services	-	-	-	-	-
Materials & Services	-	10,234	-	9,433	8,937
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Debt Service (9000)	\$ -	\$ 10,234	\$ -	\$ 9,433	\$ 8,937
Fund 190 Subtotal	\$ 47,048	\$ 603,405	\$ 117,284	\$ 66,073	\$ 66,737

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
205 - Charter PEG					
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	-	3,516	266,627	-	13,336
Allocations	-	-	-	-	-
Subtotal Buildings (7001)	\$ -	\$ 3,516	\$ 266,627	\$ -	13,336
Fund 205 Subtotal	\$ -	\$ 3,516	\$ 266,627	\$ -	13,336
207 - Office of Traffic Safety Grants					
Personnel Services	\$ -	18,684	\$ -	\$ -	35,853
Materials & Services	-	2,181	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Police (3110)	\$ -	\$ 20,865	\$ -	\$ -	35,853
Fund 207 Subtotal	\$ -	\$ 20,865	\$ -	\$ -	35,853
212 - Art in Public Places					
Personnel Services	\$ 1,665	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Public Arts Commission (2102)	\$ 1,665	\$ -	\$ -	\$ -	-
Personnel Services	\$ 10	\$ -	\$ -	\$ -	-
Materials & Services	7,030	-	8,000	8,000	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Planning (2110)	\$ 7,040	\$ -	\$ 8,000	\$ 8,000	-
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	168,925	-	-	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ 168,925	\$ -	\$ -	\$ -	-
Fund 212 Subtotal	\$ 177,630	\$ -	\$ 8,000	\$ 8,000	-
218 - Homeland Security Grant					
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	-	19,326	-	-	-
Allocations	-	-	-	-	-
Subtotal Fire (3214)	\$ -	\$ 19,326	\$ -	\$ -	-
Fund 218 Subtotal	\$ -	\$ 19,326	\$ -	\$ -	-
220 - WC Community Services Foundation					
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	1,923	80	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Finance Administration (1310)	\$ 1,923	\$ 80	\$ -	\$ -	-
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	5,509	2,872	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Police Administration (3110)	\$ 5,509	\$ 2,872	\$ -	\$ -	-

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	107	1,357	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Youth Council (5103)	\$ 107	\$ 1,357	\$ -	\$ -	-
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	9,610	6,792	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Community Services Administration (5110)	\$ 9,610	\$ 6,792	\$ -	\$ -	-
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	67,560	63,589	50,000	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Special Events (5150)	\$ 67,560	\$ 63,589	\$ 50,000	\$ -	-
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	2,525	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Shadow Oak Community Center (5170)	\$ 2,525	\$ -	\$ -	\$ -	-
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	845	24,134	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Senior Citizen Center (5180)	\$ 845	\$ 24,134	\$ -	\$ -	-
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	10,000	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ 10,000	\$ -	\$ -	\$ -	-
Transfer out	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	-
Subtotal Transfer Out (9500)	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	-
Fund 220 Subtotal	\$ 148,079	\$ 148,824	\$ 100,000	\$ -	-
221 - Police Private Grants					
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	3,355	4,007	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Police Administration (3110)	\$ 3,355	\$ 4,007	\$ -	\$ -	-
Fund 221 Subtotal	\$ 3,355	\$ 4,007	\$ -	\$ -	-
224 - Measure R					
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	6,642	-	-	-	-
Subtotal Traffic Signal Maintenance (4150)	\$ 6,642	\$ -	\$ -	\$ -	-
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	526,515
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Street Sweeping (4153)	\$ -	\$ -	\$ -	\$ -	526,515

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
Personnel Services	\$ 45,460	\$ 46,335	\$ 58,415	\$ 63,519	\$ 68,255
Materials & Services	-	2,305	5,000	5,000	5,000
Capital Assets	-	-	-	-	-
Allocations	44,640	28,108	20,476	13,289	16,747
Subtotal Program Administration (5120)	\$ 90,100	\$ 76,748	\$ 83,891	\$ 81,808	\$ 90,002
Personnel Services	-	-	-	-	-
Materials & Services	249,752	227,592	260,000	140,000	153,095
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Corridor Shuttle (Fixed Route) (5142)	\$ 249,752	\$ 227,592	\$ 260,000	\$ 140,000	\$ 153,095
Personnel Services	-	-	-	-	-
Materials & Services	250,000	145,000	145,000	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Dial-A-Ride (5143)	\$ 250,000	\$ 145,000	\$ 145,000	\$ -	\$ -
Personnel Services	-	-	-	-	-
Materials & Services	-	-	-	-	-
Capital Assets	5,471	-	-	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ 5,471	\$ -	\$ -	\$ -	\$ -
Personnel Services	8,502	247	-	-	-
Materials & Services	-	-	-	-	-
Capital Assets	469,027	76,848	725,000	5,600,000	600,000
Allocations	-	-	-	-	-
Subtotal Streets (7005)	\$ 477,529	\$ 77,095	\$ 725,000	\$ -	\$ -
Personnel Services	-	-	-	-	-
Materials & Services	-	-	-	-	-
Capital Assets	-	69,921	110,000	215,000	255,000
Allocations	-	-	-	-	-
Subtotal Traffic (7006)	\$ -	\$ 69,921	\$ 110,000	\$ 215,000	\$ 255,000
Fund 224 Subtotal	\$ 1,079,494	\$ 596,356	\$ 1,323,891	\$ 6,036,808	\$ 1,624,612
231 - Advanced Traffic Mgmt System					
Personnel Services	-	-	-	-	-
Materials & Services	-	-	-	-	-
Capital Assets	10,436	10,753	-	-	-
Allocations	-	-	-	-	-
Subtotal Traffic (7006)	\$ 10,436	\$ 10,753	\$ -	\$ -	\$ -
Fund 231 Subtotal	\$ 10,436	\$ 10,753	\$ -	\$ -	\$ -
233 - Taskforce For Regional Autotheft Prevention Grant					
Personnel Services	-	-	-	353,978	381,896
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Investigations (3130)	\$ -	\$ -	\$ -	\$ 353,978	\$ 381,896
Fund 233 Subtotal	\$ -	\$ -	\$ -	\$ 353,978	\$ 381,896
235 - Measure M					
Personnel Services	-	-	-	-	40,974
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Program Administration (5120)	\$ -	\$ -	\$ -	\$ -	\$ 40,974

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	1,000,000	1,200,000
Allocations	-	-	-	-	-
Subtotal Streets (7005)	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,200,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	500,000
Allocations	-	-	-	-	-
Subtotal Traffic (7006)	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Fund 235 Subtotal	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,740,974
236 - Measure A					
Personnel Services	\$ -	\$ -	\$ -	\$ -	70,000
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	330,000
Allocations	-	-	-	-	-
Subtotal Program Administration (5120)	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Fund 236 Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 400,000
300 - Debt Services - City					
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	3,526,743	9,497,595	9,528,814	4,287,560	4,447,662
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Debt Service (9000)	\$ 3,526,743	\$ 9,497,595	\$ 9,528,814	\$ 4,287,560	\$ 4,447,662
Transfer out	\$ -	\$ 2,121,680	\$ 1,200,000	\$ -	\$ 1,903,794
Subtotal Transfer Out (9500)	\$ -	\$ 2,121,680	\$ 1,200,000	\$ -	\$ 1,903,794
Fund 300 Subtotal	\$ 3,526,743	\$ 11,619,275	\$ 10,728,814	\$ 4,287,560	\$ 6,351,456
361 - General and Auto Liability					
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	1,831,892	2,501,852	1,667,439	1,596,646	2,105,864
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Self Insurance (1520)	\$ 1,831,892	\$ 2,501,852	\$ 1,667,439	\$ 1,596,646	\$ 2,105,864
Transfer out	\$ 194,570	\$ -	\$ -	\$ -	-
Subtotal Transfer Out (9500)	\$ 194,570	\$ -	\$ -	\$ -	\$ -
Fund 361 Subtotal	\$ 2,026,462	\$ 2,501,852	\$ 1,667,439	\$ 1,596,646	\$ 2,105,864
363 - Workers' Compensation					
Personnel Services	\$ 174,916	\$ (10,695)	\$ -	\$ -	-
Materials & Services	224	1,595,704	1,306,327	1,653,613	1,992,855
Capital Assets	-	-	-	-	-
Allocations	5,065	-	-	-	-
Subtotal Risk Management (1510)	\$ 180,205	\$ 1,585,009	\$ 1,306,327	\$ 1,653,613	\$ 1,992,855
Personnel Services	\$ 4,122	\$ -	\$ -	\$ -	-
Materials & Services	1,186,388	79,256	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Self Insurance (1520)	\$ 1,190,510	\$ 79,256	\$ -	\$ -	\$ -
Fund 363 Subtotal	\$ 1,370,715	\$ 1,664,265	\$ 1,306,327	\$ 1,653,613	\$ 1,992,855

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
365 - Fleet Management					
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	3,141	-	1,770	2,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Information Technology (1340)	\$ -	\$ 3,141	\$ -	\$ 1,770	\$ 2,000
Personnel Services	\$ 425,956	\$ 523,948	\$ 603,910	\$ 133,915	\$ 112,185
Materials & Services	1,047,455	1,001,438	978,700	1,145,940	1,309,200
Capital Assets	-	-	-	-	-
Allocations	26,726	6,329	-	-	-
Subtotal Fleet Maintenance (4170)	\$ 1,500,137	\$ 1,531,715	\$ 1,582,610	\$ 1,279,855	\$ 1,421,385
Fund 365 Subtotal	\$ 1,500,137	\$ 1,534,856	\$ 1,582,610	\$ 1,281,625	\$ 1,423,385
367 - Vehicle Replacement					
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	4,496	18,949	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Fleet Maintenance (4170)	\$ 4,496	\$ 18,949	\$ -	\$ -	-
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	100,000	-
Allocations	-	-	-	-	-
Subtotal Vehicles (7008)	\$ -	\$ -	\$ -	\$ 100,000	\$ -
Transfer out	\$ -	\$ -	\$ -	\$ -	140,000
Subtotal Transfer Out (9500)	\$ -	\$ -	\$ -	\$ -	\$ 140,000
Fund 367 Subtotal	\$ 4,496	\$ 18,949	\$ -	\$ 100,000	\$ 140,000
368 - Retirement Health Savings Plan					
Personnel Services	\$ 109,392	\$ 100,400	\$ 120,000	\$ 90,400	\$ 101,500
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Central Services (1350)	\$ 109,392	\$ 100,400	\$ 120,000	\$ 90,400	\$ 101,500
Fund 368 Subtotal	\$ 109,392	\$ 100,400	\$ 120,000	\$ 90,400	\$ 101,500
375 - Police Enterprise					
Personnel Services	\$ 1,253,563	\$ 1,319,556	\$ 1,280,689	\$ 1,371,618	\$ 1,495,445
Materials & Services	208,629	94,595	201,100	124,775	206,200
Capital Assets	14,920	-	15,000	-	-
Allocations	161,460	160,915	85,507	102,258	100,112
Subtotal West Covina Service Group (3119)	\$ 1,638,572	\$ 1,575,066	\$ 1,582,296	\$ 1,598,651	\$ 1,801,757
Transfer out	\$ 101,775	\$ -	\$ -	\$ -	-
Subtotal Transfer Out (9500)	\$ 101,775	\$ -	\$ -	\$ -	-
Fund 375 Subtotal	\$ 1,740,347	\$ 1,575,066	\$ 1,582,296	\$ 1,598,651	\$ 1,801,757
810 - Redevelopment Obligation Retirement					
Personnel Services	\$ 116,876	\$ 117,658	\$ 130,974	\$ -	\$ 316,654
Materials & Services	1,962,851	1,021,409	1,223,316	1,076,546	1,375,876
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Redevelopment Administration (2210)	\$ 2,079,727	\$ 1,139,067	\$ 1,354,290	\$ 1,076,546	\$ 1,692,530

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
Personnel Services	\$ 4,666	\$ 30,093	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal ROPS (7010)	\$ 4,666	\$ 30,093	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	2,846,839	10,474,444	6,280,508	6,507,159	8,148,516
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Debt Service (9000)	\$ 2,846,839	\$ 10,474,444	\$ 6,280,508	\$ 6,507,159	\$ 8,148,516
Transfer out	\$ 1,563,165	\$ 1,479,759	\$ 1,470,666	\$ 1,267,662	\$ 1,293,194
Subtotal Transfer Out (9500)	\$ 1,563,165	\$ 1,479,759	\$ 1,470,666	\$ 1,267,662	\$ 1,293,194
Fund 810 Subtotal	\$ 6,494,397	\$ 13,123,363	\$ 9,105,464	\$ 8,851,367	\$ 11,134,240
815 - Successor Agency Administration					
Personnel Services	\$ 286,802	\$ 58,764	\$ 91,281	\$ -	\$ -
Materials & Services	69,537	84,950	58,800	86,000	83,000
Capital Assets	-	-	-	-	-
Allocations	6,021	106,286	99,919	-	932
Subtotal Redevelopment Administration (2210)	\$ 362,360	\$ 250,000	\$ 250,000	\$ 86,000	\$ 83,932
Transfer out	\$ -	\$ -	\$ -	\$ 209,889	\$ 130,392
Subtotal Transfer Out (9500)	\$ -	\$ -	\$ -	\$ 209,889	\$ 130,392
Fund 815 Subtotal	\$ 362,360	\$ 250,000	\$ 250,000	\$ 295,889	\$ 214,324
820 - West Covina Housing Authority					
Personnel Services	\$ 318,770	\$ 144,383	\$ 339,208	\$ 310,525	\$ 376,245
Materials & Services	44,448	56,855	46,295	79,490	72,410
Capital Assets	-	-	-	-	-
Allocations	8,974	14,696	34,706	17,919	17,664
Subtotal Redevelopment Administration (2210)	\$ 372,192	\$ 215,934	\$ 420,209	\$ 407,934	\$ 466,319
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	5,625	90,788	206,780	107,230	7,230
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Housing Preservation Program (2240)	\$ 5,625	\$ 90,788	\$ 206,780	\$ 107,230	\$ 7,230
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	3,802	2,740	4,030	4,130	4,130
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal First Time Homebuyer Program (2241)	\$ 3,802	\$ 2,740	\$ 4,030	\$ 4,130	\$ 4,130
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	10,000	98,678	100,000	-	50,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Rapid Rehousing/Homeless Program (2255)	\$ 10,000	\$ 98,678	\$ 100,000	\$ -	\$ 50,000
Personnel Services	\$ -	\$ -	\$ -	\$ 150,000	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Patrol (3120)	\$ -	\$ -	\$ -	\$ 150,000	\$ -
Fund 820 Subtotal	\$ 391,619	\$ 408,140	\$ 731,019	\$ 669,294	\$ 527,679

SCHEDULE OF EXPENDITURES BY DIVISION

	2015-16 ACTUAL EXPENSE	2016-17 ACTUAL EXPENSE	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET	2018-19 ADOPTED BUDGET
853 - Community Facilities District Debt Service					
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	25,000	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Redevelopment Administration (2210)	\$ -	\$ 25,000	\$ -	\$ -	-
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	6,493,480	7,184,136	5,307,900	5,322,400	5,419,900
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Debt Service (9000)	\$ 6,493,480	\$ 7,184,136	\$ 5,307,900	\$ 5,322,400	\$ 5,419,900
Fund 853 Subtotal	\$ 6,493,480	\$ 7,209,136	\$ 5,307,900	\$ 5,322,400	\$ 5,419,900
GRAND TOTAL	\$ 112,434,333	\$ 132,191,789	\$ 114,843,618	\$ 116,150,191	\$ 119,510,792

SUMMARY OF OPERATING TRANSFERS

Fund No.	Fund Name	Transfers Out	Transfers In
110	General Fund	1,419,050	
300	Debt Service - City Transfer for debt service.		1,419,050
110	General Fund	578,918	
300	Debt Service - City Transfer for LA County Auditor Controller Payment.		578,918
169	Park Acquisition	921,680	
300	Debt Service - City Transfer for repayment of advance for the purchase of Cameron Park.		921,680
182	Maintenance District #2	9,000	
184	Maintenance District #4 Transfer for shared services.		9,000
300	Debt Service - City	1,903,794	
110	General Fund Transfer for sale of Sunset Field and pending Redevelopment reconciliation.		1,903,794
367	Vehicle Replacement Fund	140,000	
110	General Fund Transfer to cover projected deficit.		140,000
810	Redevelopment Obligation Retirement Fund	1,293,194	
300	Debt Service - City Transfer for Debt Service - Big League Dream Bonds.		1,293,194
815	Successor Agency Administration	130,392	
110	General Fund Transfer for administrative costs related to Successor Agency.		130,392
Total		\$ 6,396,028	\$ 6,396,028

City Council & City Manager

CITY COUNCIL

MISSION STATEMENT: To provide policy leadership for the community and administration on all issues that affect the health, safety, and welfare for the City of West Covina.

The West Covina City Council is the governing body with the authority to adopt and enforce municipal laws and regulations. Members are elected at-large to serve a four-year term. They consist of five City Council Members, which includes a Mayor who is appointed by the City Council to serve a one-year term. The appointment is made on a rotating basis, based on seniority. There are no term limits for Council Members. City Council appoints members of the community to serve on the City's various boards and commissions to ensure that a wide cross-section of the community is represented in City government.

The City Council also appoints the City Manager and City Attorney. The City Manager is the Chief Administrative Officer and is responsible for the operations of the City. The City Attorney serves as the City's chief legal officer.

The City Council also serves as the Board to the Successor Agency of the former West Covina Redevelopment Agency.

City Council & City Manager

CITY MANAGER'S OFFICE

MISSION STATEMENT: To provide administrative leadership and management for the daily operations of the City government under the direction of the City Council.

Office of the City Manager

The City Manager's Office oversees the daily operations of the City of West Covina and coordinates the operations of the various City Departments.

The City Manager is appointed by the City Council and serves as the administrative head of the City and the key staff advisor to the City Council. His/Her responsibilities are to implement policies as directed by the City Council and to enforce all municipal laws and regulations for the benefit of the community. His/Her duties are to direct and supervise the departments, prepare and administer the annual City budget, and plan and implement key projects.

The City Manager's Office provides increased transparency and information of the activities and operation of the City of West Covina, the City's website, through the *Discover West Covina City Newsletter and Community Recreation Guide*, mobile phone application, social media, and press releases to local media outlets.

The City Manager's Office also provides oversight to special projects directed by the City Council including: negotiation of lease agreements to generate revenues from the use of public property; outreach to local non-profit organizations; and Sister City relationships.

Community & Economic Development (CED) Division

The CED is the economic arm of the City, responsible for all economic development programs and activities through a proactive marketing campaign that aggressively markets West Covina opportunities to over 1,800 prospective tenants, and promotes West Covina as a "Business Friendly City". CED encourages new business to locate in the community, as well as providing resources and opportunities for current business to expand their operations.

CED provides entitlement assistance to the business community and coordinates the City's Economic Development Team. The team is comprised of staff from Planning, Building, Engineering, Fire, and Police that works collaboratively to facilitate the development projects.

City Council & City Manager

CED staff serves as the business concierge for the business community. In addition, CED works collaboratively with the Greater West Covina Business Association (GWC) in joining efforts to better serve the local business community. CED has also partnered with SCORE to bring free business resources to West Covina business community. SCORE offers consultations twice a month and monthly workshops at City Hall.

With the elimination of redevelopment by the State of California in 2011, the City of West Covina established the West Covina Successor Agency to unwind the operations of West Covina's former Redevelopment Agency.

The CED Division is tasked with the administrative duties of the Successor Agency; management of the City's affordable housing programs; and the promotion of economic development in the community.

The Successor Agency is charged with overseeing the winding down operations of the former redevelopment agency, including preparing the Recognized Obligations Payment Schedule (ROPS), developing and implementing the Long Range Property Management Plan (LRPMP), and completing contractual obligations. CED also oversees pending Successor Agency litigation, and is responsible for monitoring legislation affecting the Successor Agency and the Housing Successor Agency, and ensuring compliance.

In addition, the CED manages the administrative duties of the State formed Oversight Board, which regulates the actions of the Successor Agency.

CED is responsible for the Housing Successor Agency, which assumed the housing obligations of the former Redevelopment Agency. CED monitors the housing compliance of six affordability agreements consisting of 420 units with long term affordability covenants, processes the loan repayments of former redevelopment housing loan programs, and is responsible for overseeing the disposition of Low and Moderate Income Housing funds for the development of affordable housing for West Covina residents.

CED staff also manages the Auto Plaza Business Improvement District (BID).

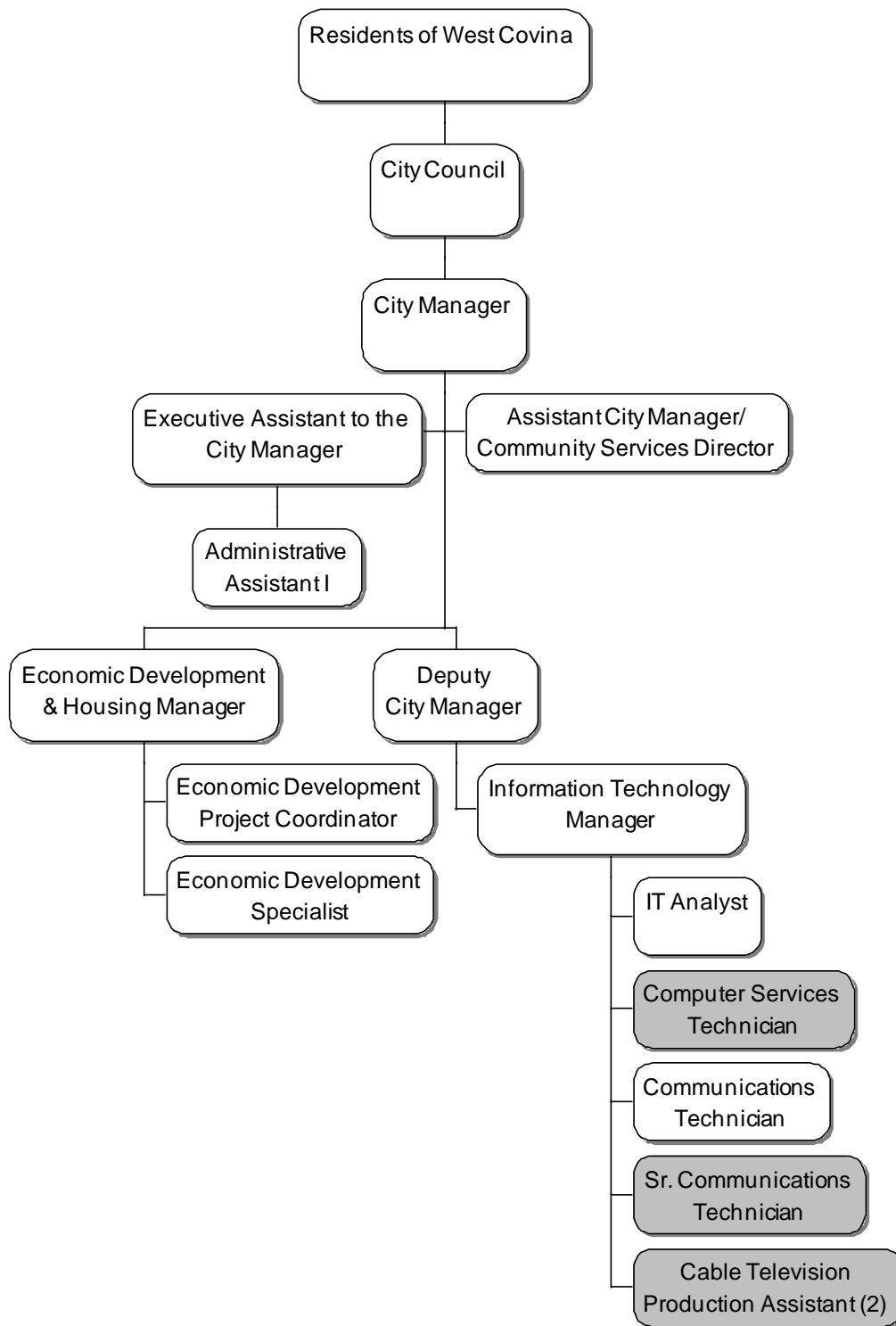
Information Technology (IT)

Information Technology provides software and hardware maintenance for the City's automated systems, supports computer users in all departments, maintains the citywide and local area networks, and assists departments in the selection of software systems. IT also coordinates training of City staff on new computer equipment and software, and develops office automation standards.

IT is also responsible for the administration of citywide telecommunications including supervision of the part-time telecommunications coordinator, the City's telephone system, and City cell phones.

City Council & City Manager

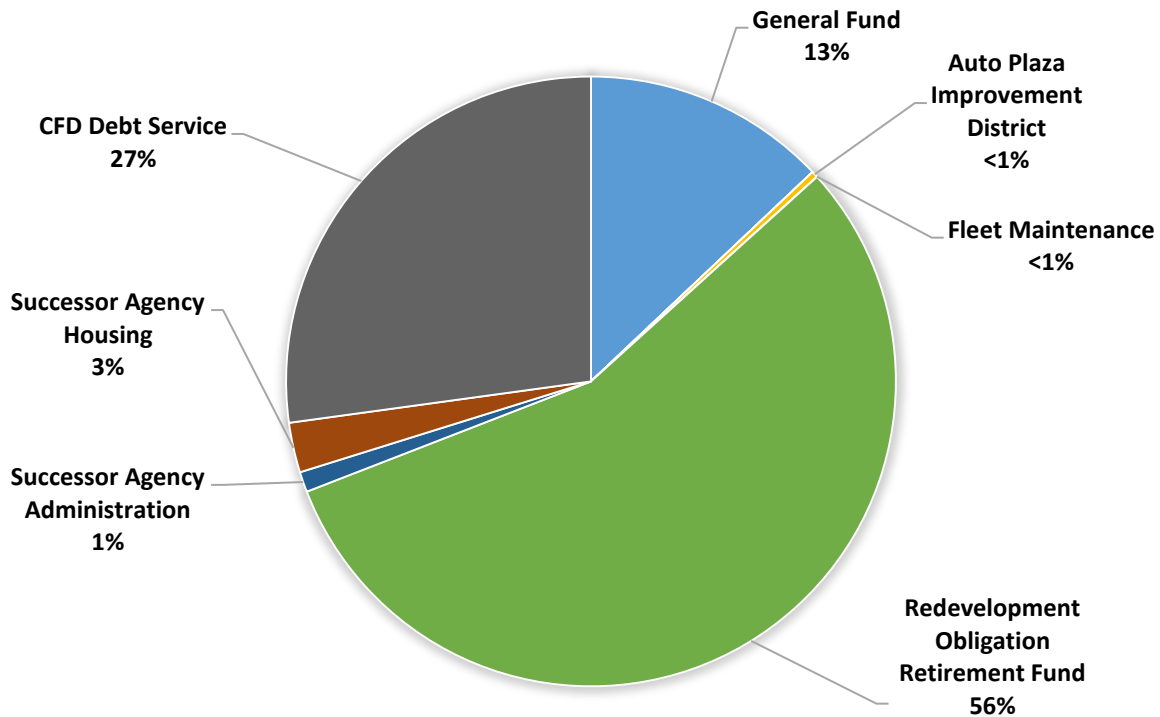
Organizational Chart by Position



*Shading denotes part time staff

City Council & City Manager

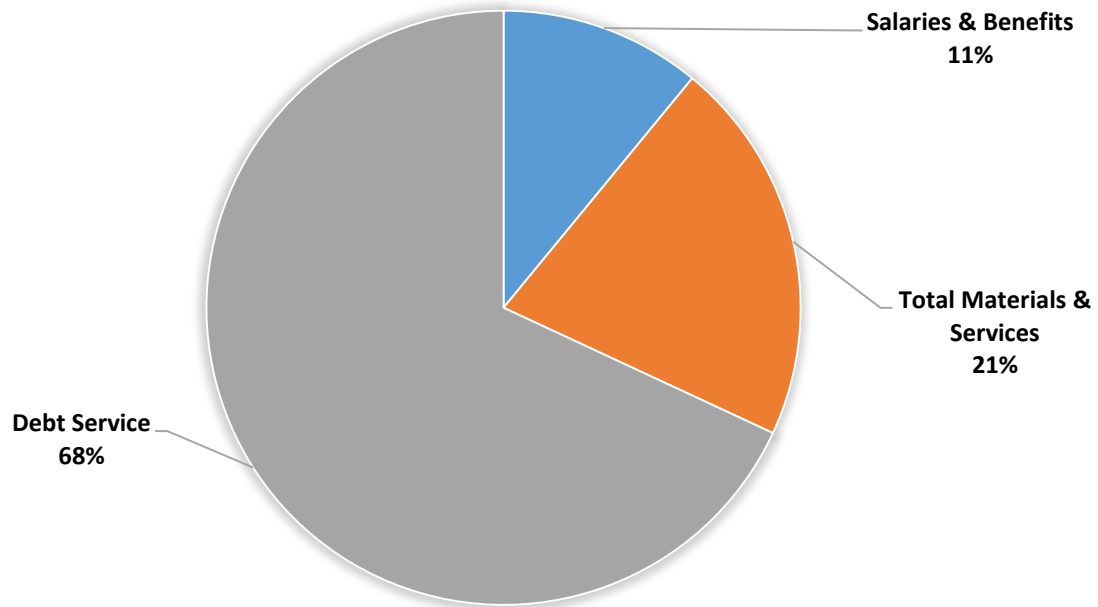
EXPENDITURES BY FUNDING SOURCE



	2015-16 Actual Expense	2016-17 Actual Expense	2017-18 Adopted Budget	2018-19 Adopted Budget
Source of Funds:				
General Fund	\$ 1,085,028	\$ 1,626,129	\$ 1,443,159	\$ 2,582,816
Business Improvement Tax	6,293	-	-	-
Community Development Block Grant	26,700	395,360	200,000	-
Auto Plaza Improvement District	47,048	603,405	66,073	66,737
Fleet Maintenance	-	-	-	2,000
Redevelopment Obligation Retirement Fund	4,931,232	13,123,363	7,583,705	11,134,240
Successor Agency Administration	362,360	250,000	86,000	214,324
Successor Agency Housing	391,619	408,140	519,294	527,679
CFD Debt Service	6,493,480	7,209,136	5,322,400	5,419,900
Total Source of Funds	\$ 13,343,760	\$ 23,615,533	\$ 15,220,631	\$ 19,947,696

City Council & City Manager

EXPENDITURES BY CATEGORY



	2015-16 Actual Expense	2016-17 Actual Expense	2017-18 Adopted Budget	2018-19 Adopted Budget
Expense Classification:				
Total Salaries & Benefits	\$ 1,205,664	\$ 1,230,309	\$ 1,285,817	\$ 2,184,462
Total Materials & Services	2,797,777	4,716,410	2,105,255	4,185,881
Total Debt Service	9,340,319	17,668,814	11,829,559	13,577,353
Total Source of Funds	\$ 13,343,760	\$ 23,615,533	\$ 15,220,631	\$ 19,947,696

City Council & City Manager

FY 2018-19 GOALS AND OBJECTIVES

- Continue to provide entitlement assistance to new businesses including Gaucho Grill Argentine Steakhouse, Black Bear Diner, Rock & Brew, and many others.
- Continue to partner with local agencies to address the growing needs of our homeless constituents.
- Continue to foster volunteerism and sense of community with the Community Services Group.
- Complete parking and playground improvements at Shadow Oak Park lower plateau area.
- Continue to support the business-friendly efforts of the CED.
- Complete negotiations for a development on the former BKK Landfill.
- Partner with Starwood Retail Partners, LLC, on the redevelopment of the Plaza West Covina mall.
- Complete the sale of Sunset Field to Queen of the Valley Hospital.
- Support Queen of the Valley Hospital's expansion efforts, including additional emergency rooms, new ICU rooms, additional parking, and a state of the art cancer treatment center.
- Continue to invest in Information Technology (I.T.) infrastructure to better provide services and access to information to West Covina residents.
- Conduct the City's 1st City Council district-based elections.
- Strive to complete the following projects from the City's IT Master Plan: City Council Chamber Audio/Video Upgrades, VOIP Phone Replacement, Consolidating and Upgrade Police and Fire Radio Systems, Data Center Improvements, File Server Storage Upgrades, Digital Conversion of Microfiche, Microfilm, and Paper Documents, Agenda Creation and Management Software, Council Meeting and Media Management, and Fire Telestaff Upgrade/Migration.
- Continue the Microsoft SQL Database Conversions.

City Council & City Manager

FY 2017-18 ACCOMPLISHMENTS

- Dedicated the West Covina Soccer Complex at Orangewood Park.
- Raised over \$40,000 in sponsorships for the Shop Local After School Program.
- Provided local schools opportunities to conduct public performances at the Lakes Entertainment Center.
- Implemented a Section 115 Trust Program to assist the City in addressing the unfunded pension liabilities of the City.
- Adopted an Active Transportation Plan.
- Joined the Taking Back Our Communities campaign to educate residents on the impacts of early release of criminals by the State of California.
- Completed numerous Capital Improvement Projects (CIP) to improve the City's streets, sewers, sidewalks, and open spaces totaling \$5.4 million.
- Partnered with West Covina Ford to assume operations of the City's Fleet Services.
- Updated the City Council approved goals and objectives.
- Provided 12 Home Preservation Program loans to West Covina homeowners to improve the condition of homes in West Covina.
- Administered the repayment of the Housing Loan Programs, processing the reconveyance of 29 loans, totaling repayment of over \$127,896.10 of loan funds.
- Monitored the housing compliance of 420 affordable housing units restricted by affordability covenants pursuant to former redevelopment housing projects.
- Managed the Economic Development Team and facilitated the development of over 33 projects in over 100,000 square feet of development including the following businesses: Del Taco, Dunkin Donuts, Baskin Robbins, America's Tires, Sushi Danku, Tow Industries, Options for Learning, and Tacos El Gavilan.
- Assisted in the attraction of 253 new businesses to West Covina including: Scoop Street, UEI College, Sweet Street Bakery, Shabuya All You Can Eat Restaurant, Kung Fu Fried Dumpling Restaurant, and People's Care.

City Council & City Manager

- Completed installation of new LED lighting at City facilities and at traffic signals, generating significant savings in electrical costs.
- Administered the Auto Plaza Business Improvement District (BID).
- Partnered with the Auto Plaza Business Improvement District (BID) to execute a loan agreement for the BID's purchase of a new LED Auto Plaza reader board sign.
- Maintained a collaborative relationship with Greater West Covina Business Association and met monthly to work in partnership to address the needs of the business community. Co-hosted the 2018 State of the City Address and Public Safety Luncheon.
- Maintained West Covina's Available Property Listing (APL) and the Expanding Retailers Listing that is distributed to tenants and commercial property owners.
- Served as business ombudsman to the local business community, assisted property owners (Plaza West Covina, Eastland, Quail Ridge Shopping Center, Samantha Courtyard, Hong Kong Plaza, The Heights at West Covina, South Hills Plaza, West Covina Village, McIntyre Square, and others) in marketing opportunities and provided entitlement assistance to tenants.
- Continued collaborative partnership with SCORE to bring free business resources to West Covina's business community, hosted 11 workshops and held approximately 59 one-on-one consultations.
- Hosted 2nd Annual West Covina Small Business Week Program (April 30th – May 6th), and Small Business Saturday. Incorporated the first annual Small Business Awards which included the Small Business of the Year Award, Women in Business Award, and the Innovative Use of Resources Award.
- Implemented the Business Assistance Loan Program and awarded the first loan to Gaucho Grill Argentine Steakhouse in the amount of \$239,999.
- Revised the Housing Preservation Loan Program to include federally required lead-based paint testing requirements as part of all Community Development Block Grant loans.
- Completed the following projects from the City's IT Master Plan: Converged Network Design, Insurance Compliance Service, Active Directory Desktop Management, Metropolitan Area Network & Firewall Upgrade, Local Area Network Switch Upgrade, Structured Cabling Connectivity System upgrades, Standardized Building/Security Access, Benefits Admin System Selection, Police Implementation of InTime Scheduling Software, Bid Management with Integration

City Council & City Manager

to Bid Tracking, Microsoft Office 365 Software Upgrades, GIS Assessment and Master Plan, the Senior Center Computer Lab upgrades & City Hall WiFi Installation, and the Transportation Management System Replacement.

- Completed the City Facility Fire, Burglar and Panic Alarm Upgrades, Fire Inventory Geographic Information System Mapping, and multiple Microsoft SQL Database Conversions.

Fund: General Fund
Department: City Manager
Division/Program: City Council (110-1110)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.11.1110.5114 Elective/Appointive	45,890	45,890	46,305	45,900	45,900	45,900
110.11.1110.5XXX Fringe Benefits	21,060	21,060	27,532	35,573	35,573	10,951
110.11.1110.5156-7 Retirement - PERS	1,849	1,849	3,281	4,794	4,794	1,515
Subtotal	68,798	68,798	77,118	86,267	86,267	58,366
Materials & Services						
110.11.1110.6041 Toma Allowances	4,700	4,700	1,115	1,500	1,500	1,000
110.11.1110.6042 Warshaw Allowances	4,700	4,700	2,932	1,500	1,500	1,000
110.11.1110.6043 Johnson Allowances	4,700	4,700	1,454	1,500	1,500	1,000
110.11.1110.6045 Wu Allowances	4,700	4,700	1,123	1,500	1,500	1,000
110.11.1110.6049 Spence Allowances	4,700	4,700	4,136	1,500	1,500	1,000
110.11.1110.6050 Conferences & Meetings	19,600	19,600	5,895	4,100	4,100	4,600
110.11.1110.6270 Other Supplies/Materials	6,700	6,700	1,754	3,900	6,427	6,400
Subtotal	49,800	49,800	18,409	15,500	18,027	16,000
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	118,598	118,598	95,527	101,767	104,294	74,366

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	68,798	68,798	77,118	86,267	86,267	58,366
Maintenance & Operations	49,800	49,800	18,409	15,500	18,027	16,000
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	118,598	118,598	95,527	101,767	104,294	74,366
Net Program Revenue/(Cost)	(118,598)	(118,598)	(95,527)	(101,767)	(104,294)	(74,366)

Fund: General Fund
Department: City Manager
Division/Program: City Manager (110-1120)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.11.1120.5111 Full Time Salaries	390,413	390,391	459,141	418,111	448,111	468,861
110.11.1120.5112 Part Time Salaries	31,611	31,611	8,055	4,644	4,532	-
110.11.1120.5113 Overtime	6,236	6,236	-	1,533	1,497	1,553
110.11.1120.5XXX Premium Pay	1,196	1,196	2,126	2,400	2,400	2,918
110.11.1120.5124 Sick Leave Buyback	6,050	6,050	8,028	6,250	6,250	6,300
110.11.1120.5125 Vacation Buyback	6,600	6,600	25,903	18,560	18,560	25,600
110.11.1120.5XXX Fringe Benefits	85,149	85,149	127,337	98,616	107,472	117,914
110.11.1120.5156-7 Retirement - PERS Normal Cost	86,375	86,375	19,164	108,784	120,098	38,174
110.11.1120.5160 Retiree Medical Benefit	8,510	8,510	7,337	7,100	7,100	32,600
110.11.1120.5168 Supplemental Retirement Plan	74,400	74,400	53,358	74,796	74,796	75,000
110.11.1120.5180 Leave Lump Sum	-	-	-	-	-	-
110.11.1120.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	97,717
110.11.1120.5999 Salary Savings	(27,588)	-	-	-	-	-
Subtotal	668,952	696,518	710,449	740,794	790,816	866,637
Materials & Services						
110.11.1120.6030 Memberships	4,685	4,685	5,133	3,655	3,655	4,855
110.11.1110.6050 Conferences & Meetings	14,700	14,700	9,566	4,700	3,095	4,700
110.11.1120.6081 League of Calf Cities	26,000	26,000	26,310	26,500	28,280	28,000
110.11.1120.6084 SCAG	10,100	10,100	10,277	10,500	10,325	10,500
110.11.1120.6110 Professional Services	2,500	17,660	8,159	-	8,660	-
110.11.1120.6214 Printing & Copying	-	-	-	-	523	523
110.11.1120.6120 Other Contractual Services	2,500	22,500	20,120	-	13,750	2,500
110.11.1120.6147 Cellular Phones	1,000	1,000	643	1,100	1,100	1,100
110.11.1120.6170 Advertising & Publications	300	300	261	350	350	350
110.11.1120.6210 Office Supplies	4,500	4,500	2,446	4,000	4,000	4,000
110.11.1120.6270 Special Department Supplies	3,000	3,000	2,055	2,219	2,219	3,350
110.11.1120.6330 Equipment M & R	1,500	1,500	740	1,500	1,500	1,500
110.11.1120.6424 Capitalized Lease Payments	1,923	1,923	1,963	2,023	2,023	3,050
Subtotal	72,708	107,868	87,672	56,547	79,480	64,428
Capital Assets						
110.11.1120.7122 Furniture and Fixtures	1,500	1,500	-	-	-	-
Subtotal	1,500	1,500	-	-	-	-
Allocated Costs						
110.11.1120.8105 Fuel & Oil Charges	735	735	-	95	95	-
110.11.1120.8102 Property & Liability Ins Charges	-	-	-	-	-	23,951
Subtotal	735	735	-	95	95	23,951
Grand Total	743,894	806,621	798,121	797,436	870,391	955,016

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	668,952	696,518	710,449	740,794	790,816	866,637
Maintenance & Operations	72,708	107,868	87,672	56,547	79,480	64,428
Allocated Costs	735	735	-	95	95	23,951
Capital Outlay	1,500	1,500	-	-	-	-
Total Expenditures	743,895	806,621	798,121	797,436	870,391	955,016
Net Program Revenue/(Cost)	(743,895)	(806,621)	(798,121)	(797,436)	(870,391)	(955,016)

Fund: General Fund
Department: City Manager
Division/Program: City Attorney (110-1140)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-
EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
110.11.1140.6110 Professional Services	-	33,000	-	-	33,000	-
110.11.1140.6111 Legal Services	100,000	276,970	276,609	170,000	345,000	120,000
110.11.1140.6113 Litigation Services	50,000	102,500	91,065	51,500	51,500	100,000
110.11.1140.6178 City Attorney Retainer	157,500	158,030	158,027	157,500	157,500	162,000
110.11.1140.6210 Office Supplies	200	200	-	-	-	-
Subtotal	307,700	570,700	525,701	379,000	587,000	382,000
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	307,700	570,700	525,701	379,000	587,000	382,000

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	307,700	570,700	525,701	379,000	587,000	382,000
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	307,700	570,700	525,701	379,000	587,000	382,000
Net Program Revenue/(Cost)	(307,700)	(570,700)	(525,701)	(379,000)	(587,000)	(382,000)

Fund: General Fund
Department: City Manager
Division/Program: Economic Development (110-1150)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.11.1150.5111 Full Time Salaries	97,182	105,973	49,941	97,249	97,249	101,968
110.11.1150.5112 Part Time Salaries	-	-	2,469	-	-	-
110.11.1150.5113 Overtime	-	-	-	-	-	-
110.11.1150.5XXX Premium Pay	-	-	2,215	900	900	1,398
110.11.1150.5124 Sick Leave Buyback	-	-	4,507	4,510	4,510	6,300
110.11.1150.5125 Vacation Buyback	-	-	6,050	6,060	6,060	2,200
110.11.1150.5XXX Fringe Benefits	21,112	21,112	14,393	14,113	14,113	15,484
110.11.1150.5156-7 Retirement - PERS	22,303	22,303	12,268	25,399	25,399	8,113
110.11.1150.5180 Leave Lump Sum	-	-	-	-	-	-
110.11.1150.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	20,767
110.11.1150.5999 Salary Savings	-	-	-	-	-	(60,000)
Subtotal	140,597	149,387	91,844	148,231	148,231	96,230
Materials & Services						
110.11.1150.6030 Memberships	500	5,750	5,620	5,860	5,860	640
110.11.1150.6050 Conferences & Meetings	17,690	17,690	11,056	1,870	1,870	7,470
110.11.1150.6110 Professional Services	-	35,000	30,901	-	4,099	-
110.11.1150.6120 Other Contactual Services	5,850	4,950	1,015	5,465	5,465	5,747
110.11.1150.6147 Cellular Phones	480	480	365	1,280	1,280	1,280
110.11.1150.6214 Printing & Copying	-	-	-	-	523	523
110.11.1150.6270 Special Department Supplies	5,500	3,336	1,590	2,250	1,319	2,250
110.11.1150.6424 Capitalized Lease Payments	-	-	-	-	800	600
Subtotal	30,020	67,206	50,547	16,725	21,216	18,510
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	170,617	216,593	142,390	164,956	169,447	114,740

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	140,597	149,387	91,844	148,231	148,231	96,230
Maintenance & Operations	30,020	67,206	50,547	16,725	21,216	18,510
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	170,617	216,593	142,390	164,956	169,447	114,740
Net Program Revenue/(Cost)	(170,617)	(216,593)	(142,390)	(164,956)	(169,447)	(114,740)

Fund: General Fund
Department: Finance
Division/Program: Information Technology (110-1340)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.13.1340.5111 Full Time Salaries	327,287	267,339	252,218	288,113	288,113	257,205
110.13.1340.5112 Part Time Salaries	71,886	71,886	71,617	75,121	73,325	71,922
110.13.1340.5113 Overtime	9,525	9,525	2,006	17,175	16,765	17,260
110.13.1340.5XXX Premium Pay	-	-	-	-	-	1,235
110.13.1340.5124 Sick Leave Buyback	4,810	4,810	4,088	4,090	4,090	2,800
110.13.1340.5125 Vacation Buyback	2,840	2,840	720	330	330	330
110.13.1340.5XXX Fringe Benefits	80,716	79,681	60,360	66,040	68,246	49,078
110.13.1340.5156-7 Retirement - PERS	76,583	76,032	58,967	74,565	74,565	19,804
110.13.1340.5180 Leave Lump Sum	-	-	21,197	19,700	19,700	-
110.13.1310.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	50,696
Subtotal	573,646	512,112	471,172	545,134	545,134	470,330
Materials & Services						
110.13.1340.6011 Uniform	460	460	456	460	460	280.00
110.13.1340.6030 Memberships	360	360	160	349	349	160.00
110.13.1340.6050 Training/Conferences/Meetings	3,560	3,560	1,809	-	-	-
110.13.1340.6110 Professional Services	-	67,980	64,165	-	-	-
110.13.1340.6120 Other Contractual Services	57,775	30,833	37,308	64,353	64,904	72,242.00
110.13.1340.6130 Service Contracts	205,441	203,201	183,233	202,455	207,736	195,392.00
110.13.1340.6141 Natural Gas	1,500	1,500	-	1,000	1,000	1,000.00
110.13.1340.6145 Telephone-Special Lines	12,240	13,840	12,313	23,800	23,800	16,320.00
110.13.1340.6147 Cellular Phones	6,660	6,660	6,016	9,300	9,300	8,300.00
110.13.1340.6150 Telephones - Rest of City	52,343	42,143	42,138	54,960	54,960	-
110.13.1340.6185 Network Maintenance	40,940	66,578	63,578	96,432	96,432	103,729.00
110.13.1340.6210 Office Supplies	2,100	2,100	1,575	2,100	2,100	2,100.00
110.13.1340.6215 Computer Supplies	2,000	2,000	1,388	2,000	2,170	2,000.00
110.13.1340.6270 Other Supplies / Materials	4,300	4,300	3,260	11,975	11,975	11,975.00
110.13.1340.6272 Software Licensing	19,379	28,158	24,710	14,184	15,185	105,866.00
110.13.1340.6319 Pool Car Usage	600	600	115	600	600	600.00
110.13.1340.6330 Equipment M & R	19,707	14,657	12,768	19,707	19,707	8,000.00
110.13.1340.6332 Radio & Communication M&R	35,000	30,915	31,708	35,000	35,000	15,000.00
110.13.1340.6334 Data Processing Equipment	5,000	5,000	2,649	5,000	5,000	5,000.00
110.13.1340.6336 Emergency Repairs	-	5,621	2,952	-	-	-
110.13.1340.6424 Capitalized Lease Payments	14,652	18,737	18,462	15,092	15,092	15,092.00
110.13.1340.6999 Non-Capital Equipment	11,984	17,847	10,454	11,984	27,113	21,281.00
Subtotal	496,001	567,049	521,216	570,751	592,883	584,337
Capital Assets						
110.13.1340.7130 Data Processing Equipment	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
Allocated Costs						
110.13.1340.8102 Property & Liability Ins Charges	-	-	-	-	-	-
110.13.1340.8104 Vehicle Maintenance Charges	6,383	6,383	1,224	447	447	428
110.13.1340.8105 Fuel & Oil Charges	1,527	1,527	1,314	1,543	1,543	1,599
Subtotal	7,910	7,910	2,538	1,990	1,990	2,027
Grand Total	1,077,557	1,087,071	994,927	1,117,875	1,140,007	1,056,694

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	573,646	512,112	471,172	545,134	545,134	470,330
Maintenance & Operations	496,001	567,049	521,216	570,751	592,883	584,337
Allocated Costs	7,910	7,910	2,538	1,990	1,990	2,027
Capital Outlay	-	-	-	-	-	-
Total Expenditures	1,077,557	1,087,071	994,926	1,117,875	1,140,007	1,056,694
Net Program Revenue/(Cost)	(1,077,557)	(1,087,071)	(994,926)	(1,117,875)	(1,140,007)	(1,056,694)

Fund: Auto Plaza Improvement District
Department: City Manager
Division/Program: Business Improvement District (190-2231)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
190.22.4190 Other Taxes	146,605	146,605	145,463	115,666	115,666	115,668
Grand Total	146,605	146,605	145,463	115,666	115,666	115,668

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
190.22.2231.6110 Professional Services	4,500	3,120	3,120	4,500	4,500	4,560
190.22.2231.6120 Other Contractual Services	15,981	32,481	32,472	21,480	21,480	20,500
190.22.2231.6142 Electricity	7,680	7,680	10,800	10,800	10,800	12,000
190.22.2231.6145 Telephone--Special Lines	630	630	2,341	720	720	800
190.22.2231.6270 Other Supplies/Materials	2,000	1,964	-	1,000	1,000	1,000
190.22.2231.6330 Equipment M & R	10,440	11,856	11,856	10,140	10,140	10,440
190.22.2231.6457 Project Improvements	59,026	581,375	532,582	-	-	-
190.22.2231.6493 Admin and overhead	17,026	526	-	8,000	8,000	8,500
Subtotal	117,284	639,632	593,172	56,640	56,640	57,800
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	117,284	639,632	593,172	56,640	56,640	57,800

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	146,605	146,605	145,463	115,666	115,666	115,668
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	117,284	639,632	593,172	56,640	56,640	57,800
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	117,284	639,632	593,172	56,640	56,640	57,800
Net Program Revenue/(Cost)	29,321	(493,027)	(447,709)	59,026	59,026	57,868

Fund: Auto Plaza Improvement District
Department: City Manager
Division/Program: Debt Service (190-9000)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
190.13.9000.6499 Interest on Advances	-	10,234	10,234	9,433	9,433	8,937
Subtotal	-	10,234	10,234	9,433	9,433	8,937
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	-	10,234	10,234	9,433	9,433	8,937

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	-	10,234	10,234	9,433	9,433	8,937
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	-	10,234	10,234	9,433	9,433	8,937
Net Program Revenue/(Cost)	-	(10,234)	(10,234)	(9,433)	(9,433)	(8,937)

Fund: Fleet Management
Department: Public Works
Division/Program: Information Technology (365-1340)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
365.13.1340.6130 Service Contracts	-	2,950	2,950	-	-	-
365.13.1340.6272 Software Licensing	-	1,635	-	1,770	1,770	2,000
365.13.1340.6999 Non-Capital Equipment	-	200	191	-	484	-
Subtotal	-	4,785	3,141	1,770	2,254	2,000
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	-	4,785	3,141	1,770	2,254	2,000

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	-	4,785	3,141	1,770	2,254	2,000
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	-	4,785	3,141	1,770	2,254	2,000
Net Program Revenue/(Cost)	-	(4,785)	(3,141)	(1,770)	(2,254)	(2,000)

Fund: Redevelopment Obligation Retirement
Department: City Manager
Division/Program: Successor Administration (810-2210)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
810.00.4010	Current Year Secured	12,637,553	12,637,553	7,889,938	7,937,531	7,937,531	10,584,587
810.00.4410	Interest Income	-	-	88,627	-	-	-
810.00.4012	Interest Income - Fiscal Agent	-	-	(1,143)	-	-	-
810.00.4430	Rental Income	50,000	50,000	50,000	50,000	50,000	50,000
Grand Total		12,687,553	12,687,553	8,027,422	7,987,531	7,987,531	10,634,587

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
810.22.2210.5111	Full Time Salaries	13,316	13,316	-	-	-	78,872
810.22.2210.5112	Part Time Salaries	-	-	-	-	-	-
810.22.2210.5113	Overtime	-	-	-	-	-	-
810.22.2210.5XXX	Premium Pay	-	-	-	-	-	-
810.22.2210.5124	Sick Leave Buyback	-	-	-	-	-	-
810.22.2210.5125	Vacation Buyback	-	-	-	-	-	-
810.22.2210.5XXX	Fringe Benefits	8,210	8,210	8,210	-	-	58,850
810.22.2210.5156-7	Retirement - PERS	89,464	89,464	89,464	-	-	178,932
810.22.2210.5160	Retiree Medical Benefit	-	-	-	-	-	-
810.22.2210.5168	Supplemental Retirement Plan	19,984	19,984	19,984	-	-	-
810.22.2210.5180	Leave Lump Sum	-	-	-	-	-	-
810.22.2210.5999	Salary Savings	-	-	-	-	-	-
Subtotal		130,974	130,974	117,658	-	-	316,654
Materials & Services							
810.22.2210.6110	Professional Services	40,000	55,000	36,749	30,000	33,850	30,000
810.22.2210.6112	Accounting and Auditing	6,000	6,000	1,500	4,060	6,090	4,180
810.22.2210.6113	Litigation Services	95,000	95,000	3,113	-	-	-
810.22.2210.6117	Consultants	-	7,350	-	-	-	-
810.22.2210.6120	Other Contractual Services	320,000	320,000	262,490	340,000	340,000	627,000
810.22.2210.6170	Advertising & Publications	6,600	6,600	-	6,600	6,600	6,600
810.22.2210.6494	Property Tax	99,708	99,708	76,549	85,368	85,368	85,368
810.22.2210.6507	Serap Obligation	641,008	641,008	641,008	610,518	610,518	622,728
Subtotal		1,208,316	1,230,666	1,021,409	1,076,546	1,082,426	1,375,876
Capital Assets							
Subtotal		-	-	-	-	-	-
Allocated Costs							
Subtotal		-	-	-	-	-	-
Grand Total		1,339,290	1,361,640	1,139,067	1,076,546	1,082,426	1,692,530

SUMMARY		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue		12,687,553	12,687,553	8,027,422	7,987,531	7,987,531	10,634,587
Salaries & Benefits		130,974	130,974	117,658	-	-	316,654
Maintenance & Operations		1,208,316	1,230,666	1,021,409	1,076,546	1,082,426	1,375,876
Allocated Costs		-	-	-	-	-	-
Capital Outlay		-	-	-	-	-	-
Total Expenditures		1,339,290	1,361,640	1,139,067	1,076,546	1,082,426	1,692,530
Net Program Revenue/(Cost)		11,348,263	11,325,913	6,888,355	6,910,985	6,905,105	8,942,057

Fund: Redevelopment Obligation Retirement
Department: City Manager
Division/Program: Debt Service (810-9000)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						
	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
810.22.9000.6420 Bond Interest	798,052	798,052	802,116	455,060	455,060	405,627
810.22.9000.6421 Bond Principal	1,555,000	1,555,000	19,005,000	1,480,000	1,480,000	1,765,000
810.22.9000.6423 Other Debt Payments	1,700,000	4,668,432	4,491,021	2,591,985	2,591,985	4,114,389
810.22.9000.6426 Ongoing Bond Costs	148,538	148,538	65,411	180,114	180,114	13,500
810.22.9000.6428 Contra Expense	-	-	(641,008)	-	-	-
810.22.9000.6488 Principal-County Deferral	1,500,000	1,304,665	1,304,664	1,800,000	1,496,635	1,850,000
810.22.9000.6489 Interest-County Deferral	-	394,691	394,691	-	303,365	-
Subtotal	5,701,590	8,869,378	25,421,895	6,507,159	6,507,159	8,148,516
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	5,701,590	8,869,378	25,421,895	6,507,159	6,507,159	8,148,516

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	5,701,590	8,869,378	25,421,895	6,507,159	6,507,159	8,148,516
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	5,701,590	8,869,378	25,421,895	6,507,159	6,507,159	8,148,516
Net Program Revenue/(Cost)	(5,701,590)	(8,869,378)	(25,421,895)	(6,507,159)	(6,507,159)	(8,148,516)

Fund: Redevelopment Obligation Retirement
Department: City Manager
Division/Program: Transfers (810-9500)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
810.95.9500.9300 Transfer Out	-	1,220,666	1,229,760	1,267,662	1,267,662	1,293,194
810.95.9500.9815 Transfer Out	-	250,000	250,000	-	-	-
Subtotal	-	1,470,666	1,479,760	1,267,662	1,267,662	1,293,194
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	-	1,470,666	1,479,760	1,267,662	1,267,662	1,293,194

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	-	1,470,666	1,479,760	1,267,662	1,267,662	1,293,194
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	-	1,470,666	1,479,760	1,267,662	1,267,662	1,293,194
Net Program Revenue/(Cost)	-	(1,470,666)	(1,479,760)	(1,267,662)	(1,267,662)	(1,293,194)

Fund: Successor Agency Administration
Department: City Manager
Division/Program: Successor Administration (815-2210)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
815.00.4010	Current Year Secured	-	-	-	295,889	295,889	214,324
815.00.9810	Transfer In	250,000	250,000	250,000	-	-	-
Grand Total		250,000	250,000	250,000	295,889	295,889	214,324

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
815.22.2210.5111	Full Time Salaries	31,000	31,000	45,059	-	-	-
815.22.2210.5112	Part Time Salaries	-	-	590	-	-	-
815.22.2210.5113	Overtime	-	-	-	-	-	-
815.22.2210.5XXX	Premium Pay	-	-	-	-	-	-
815.22.2210.5124	Sick Leave Buyback	1,670	1,670	-	-	-	-
815.22.2210.5125	Vacation Buyback	3,610	3,610	-	-	-	-
815.22.2210.5XXX	Fringe Benefits	9,780	9,780	3,256	-	-	-
815.22.2210.5156-7	Retirement - PERS	12,731	12,731	9,860	-	-	-
815.22.2210.5180	Leave Lump Sum	1,490	1,490	-	-	-	-
815.22.2210.5999	Salary Savings	-	-	-	-	-	-
Subtotal		60,281	60,281	58,764	-	-	-
Materials & Services							
815.22.2210.6050	Conferences & Meetings	2,000	2,000	988	-	-	-
815.22.2210.6110	Professional Services	52,000	52,000	32,600	40,000	40,000	35,000
815.22.2210.6111	Legal Services	35,000	35,000	50,843	46,000	46,000	48,000
815.22.2210.6114	Appraisals, Titles, Escrow	-	-	-	-	-	-
815.22.2210.6120	Other Contractual Services	-	-	4	-	-	-
815.22.2210.6147	Cellular Phones	800	800	514	-	-	-
Subtotal		89,800	89,800	84,950	86,000	86,000	83,000
Capital Assets							
Subtotal		-	-	-	-	-	-
Allocated Costs							
815.22.2210.8101	Admin & Overhead Charges	99,556	99,556	103,603	-	-	-
815.22.2210.8102	Property & Liability Insurance	-	-	-	-	-	-
815.22.2210.8104	Vehicle Maintenance Charges	326	326	2,683	-	-	932
815.22.2210.8105	Fuel & Oil Charges	37	37	-	-	-	-
Subtotal		99,919	99,919	106,286	-	-	932
Grand Total		250,000	250,000	250,000	86,000	86,000	83,932

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	250,000	250,000	250,000	295,889	295,889	214,324
Salaries & Benefits	60,281	60,281	58,764	-	-	-
Maintenance & Operations	89,800	89,800	84,950	86,000	86,000	83,000
Allocated Costs	99,919	99,919	106,286	-	-	932
Capital Outlay	-	-	-	-	-	-
Total Expenditures	250,000	250,000	250,000	86,000	86,000	83,932
Net Program Revenue/(Cost)	0	0	(0)	209,889	209,889	130,392

Fund: Successor Agency Administration
Department: City Manager
Division/Program: Transfers (815-9500)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
815.95.9500.9110 Transfer Out	-	-	-	209,889	209,889	130,392
Subtotal	-	-	-	209,889	209,889	130,392
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	-	-	-	209,889	209,889	130,392

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	-	-	-	209,889	209,889	130,392
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	-	-	-	209,889	209,889	130,392
Net Program Revenue/(Cost)	-	-	-	(209,889)	(209,889)	(130,392)

Fund: West Covina Housing Authority
Department: City Manager
Division/Program: Redevelopment Administration (820-2210)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
820.22.4410	Interest Income	-	-	819,925	-	-	-
820.00.4880	Loan Issuance	-	-	118,672	-	-	-
Grand Total		-	-	938,596	-	-	-

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
820.22.2210.5111	Full Time Salaries	224,320	224,320	104,450	215,816	215,816	269,690
820.22.2210.5112	Part Time Salaries	-	-	3,993	-	-	-
820.22.2210.5113	Overtime	-	-	-	-	-	-
820.22.2210.5XXX	Premium Pay	-	-	-	1,500	1,500	2,800
820.22.2210.5124	Sick Leave Buyback	3,760	3,760	-	-	-	-
820.22.2210.5125	Vacation Buyback	10,690	10,690	-	-	-	-
820.22.2210.5XXX	Fringe Benefits	45,034	45,034	10,854	36,900	36,900	40,506
820.22.2210.5156-7	Retirement - PERS	50,785	50,785	25,086	56,309	56,309	17,767
820.22.2210.5180	Leave Lump Sum	4,620	4,620	-	-	-	-
820.22.2210.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	45,482
Subtotal		339,208	339,208	144,383	310,525	310,525	376,245
Materials & Services							
820.22.2210.6050	Training/Conferences/Meetings	2,000	2,000	800	2,100	2,100	2,100
820.22.2210.6110	Professional Services	5,000	5,000	-	10,100	10,100	10,100
820.22.2210.6111	Legal Services	7,000	7,000	24,071	17,000	17,000	17,000
820.22.2210.6112	Accounting and Auditing	3,550	7,050	3,500	3,600	7,150	7,150
820.22.2210.6120	Other Contractual Services	5,000	5,000	290	5,610	5,610	5,610
820.22.2210.6147	Cellular Phones	1,320	1,320	1,236	1,420	1,420	1,420
820.22.2210.6169	Graffiti	15,525	17,264	12,293	20,500	20,500	20,500
820.22.2210.6170	Advertising & Publications	500	500	-	520	520	500
820.22.2210.6210	Office Supplies	5,000	2,836	2,553	5,150	4,060	4,060
820.22.2210.6213	Postage	500	500	-	520	520	520
820.22.2210.6319	Pool Car Usage	500	500	270	550	550	550
820.22.2210.6330	Equipment M & R	400	400	175	420	645	500
820.22.2210.6424	Capitalized Lease Expense	-	-	-	-	1,090	2,400
820.22.2210.6429	Amortization Expense	-	-	11,667	12,000	12,000	-
Subtotal		46,295	49,370	56,855	79,490	83,265	72,410
Capital Assets							
Subtotal		-	-	-	-	-	-
Allocated Costs							
820.22.2210.8101	Admin & Overhead	34,343	34,343	14,696	17,664	17,664	17,664
820.22.2210.8102	Chgbk - Property & Liability Ins	-	-	-	-	-	-
820.22.2210.8104	Chgbk - Vehicle Maintenance	326	326	-	80	80	-
820.22.2210.8105	Chgbk - Fuel & Oil	37	37	-	175	175	-
Subtotal		34,706	34,706	14,696	17,919	17,919	17,664
Grand Total		420,209	423,283	215,934	407,934	411,709	466,319

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	938,596	-	-	-
Salaries & Benefits	339,208	339,208	144,383	310,525	310,525	376,245
Maintenance & Operations	46,295	49,370	56,855	79,490	83,265	72,410
Allocated Costs	34,706	34,706	14,696	17,919	17,919	17,664
Capital Outlay	-	-	-	-	-	-
Total Expenditures	420,209	423,283	215,934	407,934	411,709	466,319
Net Program Revenue/(Cost)	(420,209)	(423,283)	722,662	(407,934)	(411,709)	(466,319)

Fund: West Covina Housing Authority
Department: City Manager
Division/Program: Housing Preservation Loan Program (820-2240)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
820.22.2240.6110 Professional Services	6,780	6,780	5,183	6,880	6,880	6,880
820.22.2240.6120 Other Contractual Services	200,000	88,334	88,334	100,000	407,216	-
820.22.2240.6275 Banking/Credit Card Fees	250	250	-	350	350	350
Subtotal	207,030	95,364	93,516	107,230	414,446	7,230
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
820.22.2240.8101 Admin & Overhead	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
Grand Total	207,030	95,364	93,516	107,230	414,446	7,230

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	207,030	95,364	93,516	107,230	414,446	7,230
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	207,030	95,364	93,516	107,230	414,446	7,230
Net Program Revenue/(Cost)	(207,030)	(95,364)	(93,516)	(107,230)	(414,446)	(7,230)

Fund: West Covina Housing Authority
Department: City Manager
Division/Program: First Time Homebuyer Program (820-2241)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						
	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
820.22.2241.6110 Professional Services	4,030	4,030	2,740	4,130	4,130	4,130
Subtotal	4,030	4,030	2,740	4,130	4,130	4,130
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
820.22.2241.8101 Admin & Overhead	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
Grand Total	4,030	4,030	2,740	4,130	4,130	4,130

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	4,030	4,030	2,740	4,130	4,130	4,130
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	4,030	4,030	2,740	4,130	4,130	4,130
Net Program Revenue/(Cost)	(4,030)	(4,030)	(2,740)	(4,130)	(4,130)	(4,130)

Fund: West Covina Housing Authority
Department: City Manager
Division/Program: Rapid Rehousing/Homeless Programs (820-2255)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
820.22.4535 Grants From Other Agencies	-	-	-	-	50,000	-
Grand Total	-	-	-	-	50,000	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
820.22.2255.6110 Professional Services	100,000	100,000	98,678	-	50,000	50,000
Subtotal	100,000	100,000	98,678	-	50,000	50,000
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	100,000	100,000	98,678	-	50,000	50,000

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	50,000	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	100,000	100,000	98,678	-	50,000	50,000
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	100,000	100,000	98,678	-	50,000	50,000
Net Program Revenue/(Cost)	(100,000)	(100,000)	(98,678)	-	-	(50,000)

Fund: Community Facilities District Debt Service
Department: City Manager
Division/Program: Redevelopment Administration (853-9000)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
853.00.4010	Property Tax	1,501,000	1,501,000	1,895,715	1,500,000	1,500,000	1,500,000
853.00.4110	Sales Tax	1,000,000	1,000,000	1,207,790	1,200,000	1,200,000	1,200,000
853.00.4190	Other Taxes	2,091,000	2,091,000	1,522,589	2,440,666	2,440,666	1,800,000
853.00.4410	Interest Income	7,500	7,500	28,002	10,000	10,000	10,000
853.00.4412	Interest Income - Fiscal Agent	300,000	300,000	309,497	300,000	300,000	300,000
853.00.4873	Settlements	-	-	-	-	-	-
Grand Total		4,899,500	4,899,500	4,963,594	5,450,666	5,450,666	4,810,000

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
Subtotal		-	-	-	-	-	-
Materials & Services							
853.22.9000.6275	Debt Service	-	-	210	1,000	1,000	1,000
853.22.9000.6420	Bond Interest	1,452,900	1,452,900	1,902,881	1,256,400	1,256,400	1,068,900
853.22.9000.6421	Bond Principal	2,790,000	2,790,000	2,745,000	3,000,000	3,000,000	3,250,000
853.22.9000.6426	Ongoing Bond Costs	40,000	40,000	35,776	40,000	40,000	50,000
853.22.9000.6428	Contra Expense	-	-	(3,225,578)	-	-	-
853.22.9000.6490	Micellaneous Expenses	1,025,000	1,025,000	5,750,848	1,025,000	1,025,000	1,050,000
Subtotal		5,307,900	5,307,900	7,209,136	5,322,400	5,322,400	5,419,900
Capital Assets							
Subtotal		-	-	-	-	-	-
Allocated Costs							
Subtotal		-	-	-	-	-	-
Grand Total		5,307,900	5,307,900	7,209,136	5,322,400	5,322,400	5,419,900

SUMMARY		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue		4,899,500	4,899,500	4,963,594	5,450,666	5,450,666	4,810,000
Salaries & Benefits		-	-	-	-	-	-
Maintenance & Operations		5,307,900	5,307,900	7,209,136	5,322,400	5,322,400	5,419,900
Allocated Costs		-	-	-	-	-	-
Capital Outlay		-	-	-	-	-	-
Total Expenditures		5,307,900	5,307,900	7,209,136	5,322,400	5,322,400	5,419,900
Net Program Revenue/(Cost)		(408,400)	(408,400)	(2,245,542)	128,266	128,266	(609,900)

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CITY CLERK'S OFFICE

MISSION STATEMENT: To ensure the preservation and integrity of all official City records, including the legislative record; maintain an effective records management system; and provide professional service and support to all City departments, staff, and the citizens of West Covina.

The City Clerk's Office is a support department that provides support to the City Council, Administration, other City departments, and the public. The City Clerk is an elected official; the Assistant City Clerk is the Department Head managing the day-to-day office activities. The City Clerk's Office maintains custody, control, and storage of official City documents and records pertaining to the operation of City government.

Administration

The City Clerk's Office is in charge of the preparation, publication, and distribution of all agenda material for the City Council, the Successor Agency to the Former West Covina Redevelopment Agency, and the Public Financing Authority, including the recordation of all meeting minutes. The department ensures that actions are in compliance with all federal, state, and local statutes and regulations, and that all actions are properly executed, recorded, and archived. The department certifies and distributes ordinances and resolutions as appropriate, publishes and posts legal notices as required, and codifies ordinances into West Covina Municipal Code. The department also receives and opens Capital Improvement Project bids; receives claims, subpoenas and lawsuits; and records documents with the Los Angeles County Registrar Recorder's Office.

Elections

The City Clerk's Office coordinates all City elections for elective office, initiatives, referenda, and recalls. The City's general municipal elections are consolidated with the Los Angeles County Elections Division and will be held in November of even numbered years starting in November 2018.

Political Reform Act

Pursuant to the Political Reform Act, the City Clerk serves as the filing officer/official for Campaign Disclosure Statements for elected officials, candidates, and committees; and for Statement of Economic Interests filed by public officials and designated employees. The City's Conflict of Interest Code is reviewed and updated on a bi-annual basis.

City Clerk

Public Records Act & Public Information

The City Clerk's Office provides public information and responds to requests for documents pursuant to the provisions of the *California Public Records Act*. The department also assists staff with research of legislative history and actions.

Commissions

The City Clerk's Office oversees the appointment process for the City's Commissions and Advisory Boards. The office facilitates all required noticing pertaining to recruitments for vacancies and expiring terms pursuant to State Law and administers the oath of office to all newly appointed commissioners.

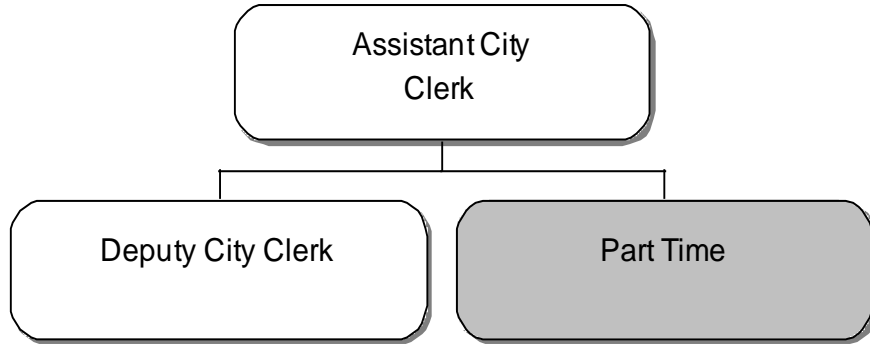
Records Management Program

The City Clerk's Office is the custodian and the depository for all official records and documents of the City, Public Financing Authority, and Successor Agency to the Former West Covina Redevelopment Agency. The Records Management Program provides for the safekeeping and storage of the records and provides a retention schedule for all records.

The program monitors the retention guidelines providing for the destruction of documents in accordance with State laws. The department continues to improve efficiency and customer service through utilization of SIRE Technologies' Electronic Document Management System (EDMS). The implementation of SIRE has increased accessibility to information for internal staff and the public.

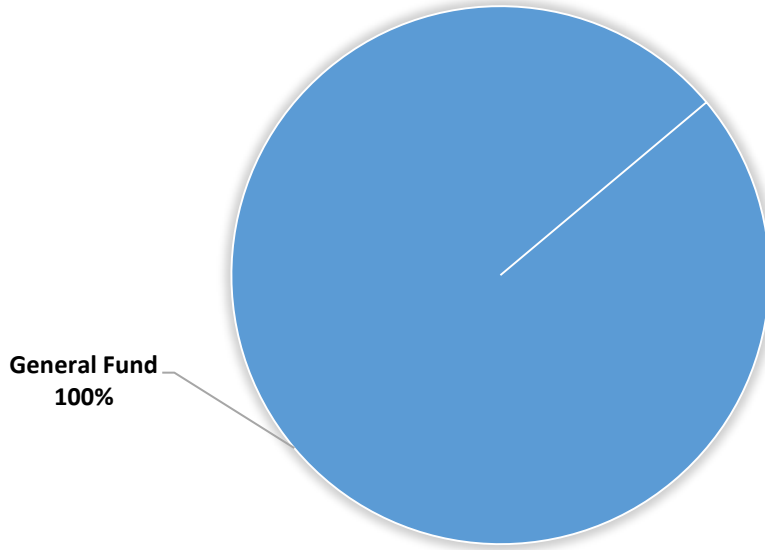
City Clerk

Organizational Chart by Position



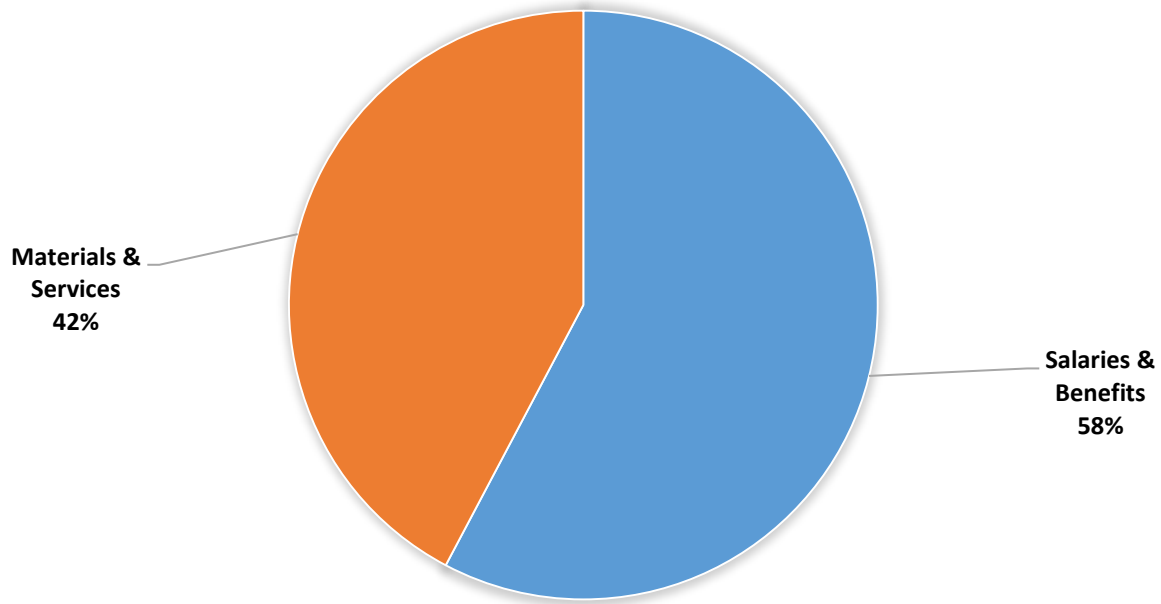
*Shading denotes part time staff.

EXPENDITURES BY FUNDING SOURCE



	2015-16 Actual Expense	2016-17 Actual Expense	2017-18 Adopted Budget	2018-19 Adopted Budget
Source of Funds:				
General Fund	\$ 843,038	\$ 512,810	\$ 318,202	\$ 520,155

EXPENDITURES BY CATEGORY



	2015-16 Actual Expense	2016-17 Actual Expense	2017-18 Adopted Budget	2018-19 Adopted Budget
Expense Classification:				
Total Salaries & Benefits	\$ 221,901	\$ 306,105	\$ 295,752	\$ 300,351
Total Materials & Services	621,137	206,705	22,450	219,804
Total Source of Funds	\$ 843,038	\$ 512,810	\$ 318,202	\$ 520,155

City Clerk

FY 2018-2019 GOALS AND OBJECTIVES

- Prepare and facilitate the nomination process for all candidates running in the November 6, 2018 general municipal election.
- Serve as the City's Elections Official for the November 6, 2018, general municipal election.
- Implement a more efficient paperless agenda packet software for further transparency.
- Continue to maintain high level daily operations of the City Clerk's Office and the accurate recordings of the legislative actions of the City Council, Successor Agency to the Former West Covina Redevelopment Agency, and Public Financing Authority.
- Provide continued support to the City Council, staff and the public.
- Continue conversion of official City documents to electronic format on an on-going basis.
- Conduct the bi-annual review of the City's Conflict of Interest Code as required by the Political Reform Act.
- Move to an electronic filing system for Statement of Economic Interests Forms (Form 700) and Campaign Disclosure Statements.
- Move to an electronic filing system for all City contracts and agreements.

FY 2017-2018 ACCOMPLISHMENTS

- Prepared, published, and distributed agendas and agenda packets for the City Council, Successor Agency to the Former West Covina Redevelopment Agency, Public Financing Authority, and Oversight Board meetings; published and posted required legal notices; prepared minutes; and maintained the legislative action of such meetings.
- Updated the City's Retention Schedule to coincide with current State law.
- Executed, indexed, scanned and distributed all resolutions, ordinances, contracts, and recorded documents approved by the City Council.
- Continued ongoing scanning efforts to convert files into electronic format.

City Clerk

- Received, processed and responded to Public Records Act requests, claims, subpoenas, and summons.
- Provided legislative research services to City departments and the public.
- Fulfilled duties as filing officer for campaign statements for officeholders, candidates, and political action committees.
- Received and reviewed Statements of Economic Interests for elected officials, city commissioners, and designated employees pursuant to the Political Reform Act.
- Conducted the bi-annual review of the City's Conflict of Interest Code as required by the Political Reform Act.
- Continued to update the West Covina Municipal Code. Newly adopted ordinances were posted on the City's website so current code information was continually available.
- Continued to update City's website for all frequently asked questions for contracts/agreements to further increase transparency.

Fund: General Fund
Department: City Clerk
Division/Program: City Clerk (110-1210)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.12.1210.5111 Full Time Salaries	215,495	207,401	168,186	161,636	161,636	167,921
110.12.1210.5112 Part Time Salaries	-	-	29,589	25,613	25,000	15,710
110.12.1210.5113 Overtime	-	-	965	3,330	3,250	6,691
110.12.1210.5114 Elective/Appointive	1,794	1,794	1,805	1,800	1,800	-
110.12.1210.5XXX Premium Pay	-	-	-	-	-	211
110.12.1210.5124 Sick Leave Buyback	1,330	1,330	1,224	1,230	1,230	2,000
110.12.1210.5125 Vacation Buyback	3,330	3,330	12,092	12,100	12,100	7,500
110.12.1210.5XXX Fringe Benefits	74,705	44,705	47,721	42,117	42,810	49,366
110.12.1210.5156-7 Retirement - PERS	47,592	47,592	38,451	41,826	41,826	12,712
110.12.1210.5160 Retiree Medical Benefit	4,260	4,260	6,072	6,030	6,030	5,700
110.12.1210.5180 Leave Lump Sum	70	70	-	70	70	-
110.12.1210.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	32,540
110.12.1210.5999 Salary Savings	(10,197)	-	-	-	-	-
Subtotal	338,379	310,483	306,105	295,752	295,752	300,351
Materials & Services						
110.12.1210.6030 Memberships	700	700	1,120	825	825	825
110.12.1210.6050 Conferences & Meetings	-	-	-	-	-	-
110.12.1210.6118 Elections	700	172,235	164,228	-	-	175,000
110.12.1210.6120 Other Contractual Services	120	120	96	120	120	120
110.12.1210.6130 Service Contracts	2,275	12,275	10,062	2,395	5,808	2,395
110.12.1210.6170 Advertising & Publications	8,000	38,000	11,490	8,000	8,000	10,300
110.12.1210.6210 Office Supplies	1,500	1,500	997	1,000	1,000	1,000
110.12.1210.6214 Printing & Copying	-	-	-	-	523	1,000
110.12.1210.6270 Special Department Supplies	4,500	4,500	8,472	4,400	4,400	12,500
110.12.1210.6330 Equipment M & R	1,000	1,000	-	1,770	1,770	1,770
110.12.1210.6424 Capitalized Lease Payments	3,940	3,940	2,621	3,940	3,940	3,940
Subtotal	22,735	234,270	199,087	22,450	26,386	208,850
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
110.12.1210.8102 Property & Liability Ins Charges	-	-	-	-	-	10,954
Subtotal	-	-	-	-	-	10,954
Grand Total	361,114	544,753	505,192	318,202	322,138	520,155

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	338,379	310,483	306,105	295,752	295,752	300,351
Maintenance & Operations	22,735	234,270	199,087	22,450	26,386	208,850
Allocated Costs	-	-	-	-	-	10,954
Capital Outlay	-	-	-	-	-	-
Total Expenditures	361,114	544,753	505,192	318,202	322,138	520,155
Net Program Revenue/(Cost)	(361,114)	(544,753)	(505,192)	(318,202)	(322,138)	(520,155)

FINANCE DEPARTMENT

MISSION STATEMENT: To manage and protect the City's financial resources by applying generally accepted accounting and investment principles, provide reliable information technology services to internal users, and enforce the City's business license and purchasing ordinances as outlined in the West Covina Municipal Code.

The Finance Department is responsible for all financial affairs and information technology of the City of West Covina. The goal of the Finance Department is to maintain financial stability, provide accurate and timely financial information and recommendations to the City's decision makers, and protect the City's assets through the establishment of effective internal controls. The department also strives to provide valuable and responsive support services to the other City departments. The department consists of three main functions.

Finance

Finance includes payroll, accounts payable, general accounting, financial reporting, grant monitoring, budget and fixed assets. Finance monitors various leases, advances and loan payments due to the City and the Housing Authority; maintains financial records; complies with various federal, state, and local reporting requirements; coordinates and serves as liaison for financial audits; assists employees with payroll issues; evaluates internal controls; and provides oversight of the financial accounting software.

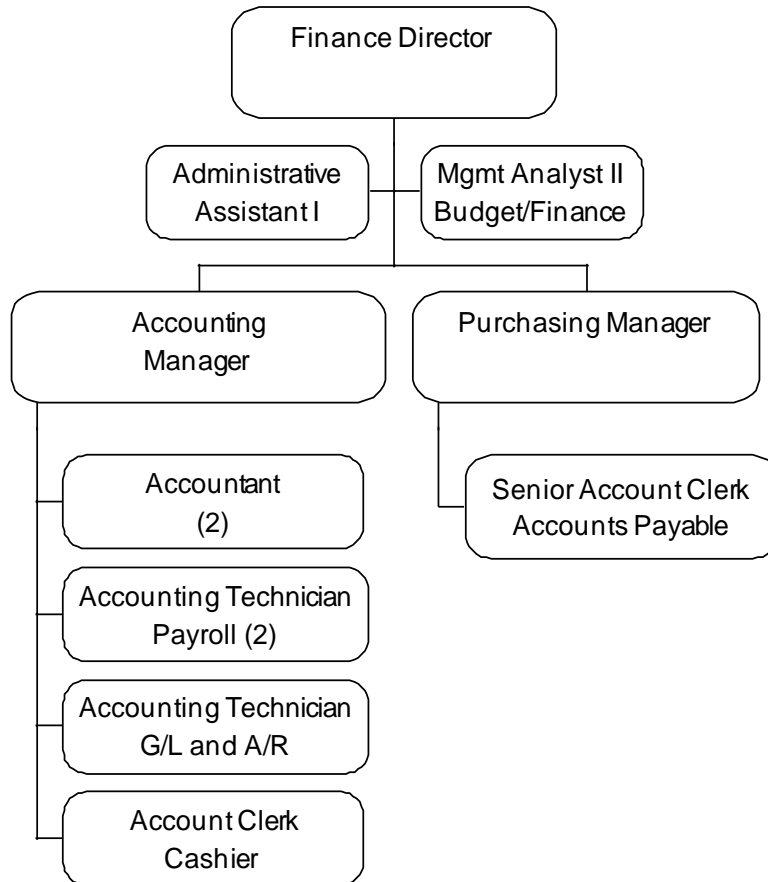
Finance also manages debt, accounts receivable, cash receipting and the investment of idle funds. It also oversees the business license function that is responsible for ensuring that all businesses maintain a current business license and pay applicable taxes. The City Treasurer is elected by the community at large and reviews monthly investment reports. The Finance Director is responsible for managing the day-to-day investment operations. Surplus funds are invested for maximum safety, liquidity, and yield in compliance with the City's investment policy and the California Government Code.

Purchasing

Purchasing oversees the purchasing section that is responsible for maximizing cost effectiveness and controlling purchases, assisting City departments in vendor selection for equipment and service purchases, and ensuring that the City's purchasing policies are followed. Purchasing reviews City contracts to ensure they are in compliance with the terms and conditions in the Request for Proposal (RFP) specifications.

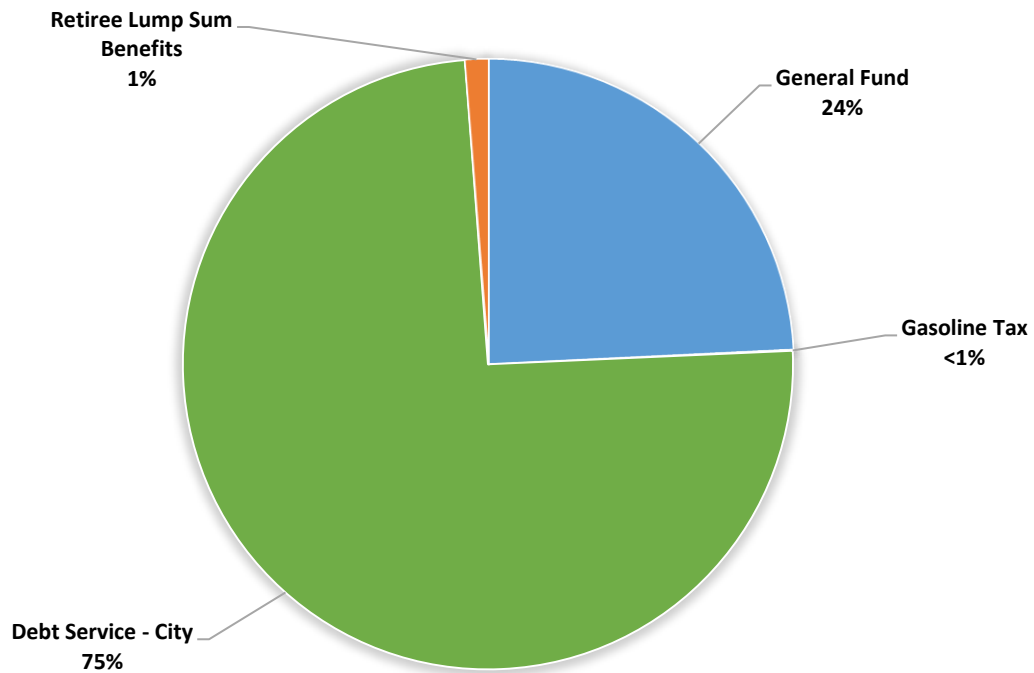
Finance

Organizational Chart by Position



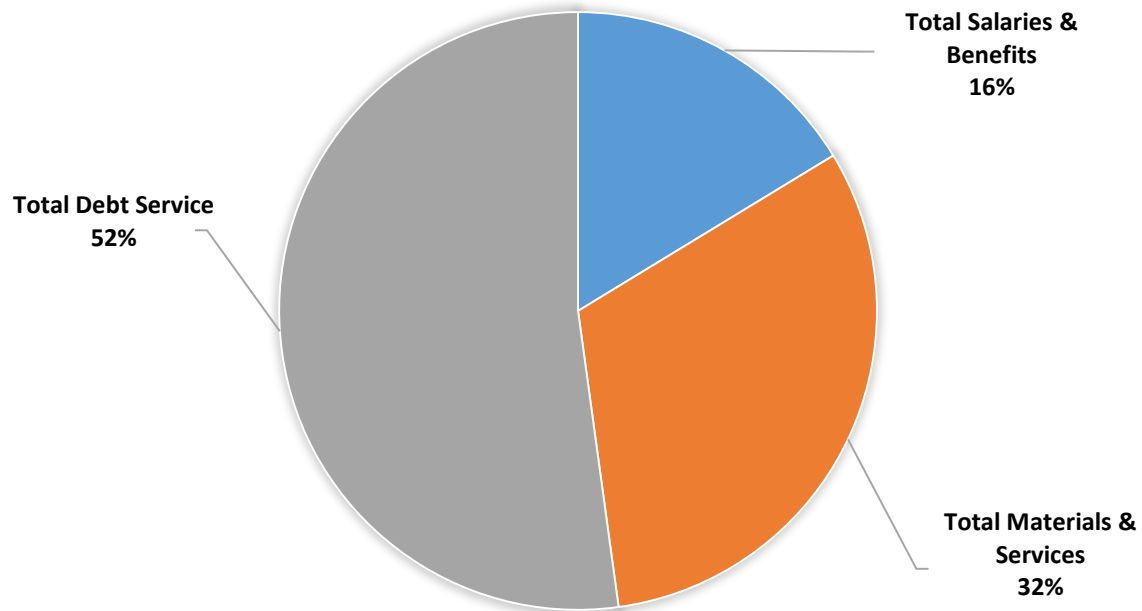
*Shading denotes part time staff

EXPENDITURES BY FUNDING SOURCE



	2015-16 Actual Expense	2016-17 Actual Expense	2017-18 Adopted Budget	2018-19 Adopted Budget
Source of Funds:				
General Fund	\$2,102,306	\$ 3,088,879	\$ 3,209,049	\$ 2,068,200
Gasoline Tax	2,054	2,125	-	2,500
Citywide Maintenance District	-	-	17,560	-
WC Community Services Foundation	1,923	80	-	-
Fleet Maintenance	-	3,141	1,770	-
Debt Service - City	3,526,743	11,619,275	4,287,560	6,351,456
Retiree Lump Sum Benefits	109,392	100,400	90,400	101,500
Total Source of Funds	\$5,742,418	\$ 14,813,900	\$ 7,606,339	\$ 8,523,656

EXPENDITURES BY CATEGORY



	2015-16 Actual Expense	2016-17 Actual Expense	2017-18 Adopted Budget	2018-19 Adopted Budget
Expense Classification:				
Total Salaries & Benefits	\$ 1,501,697	\$ 1,944,793	\$ 2,036,404	\$ 1,389,380
Total Materials & Services	(5,288,093)	3,371,512	1,282,375	2,686,614
Total Debt Service	9,528,814	9,497,595	4,287,560	4,447,662
Total Source of Funds	\$5,742,418	\$ 14,813,900	\$ 7,606,339	\$ 8,523,656

Finance

FY 2018-19 GOALS AND OBJECTIVES

- Coordinate the exchange of approximately \$2.2 million in Proposition A funds with another agency resulting in \$1.65 million in revenue for the General Fund.
- Prepare a Government Finance Officers Association award winning Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2018.
- Prepare a Government Finance Officers Association Award winning Budget for Fiscal Year 2018-19.
- Complete the Successor Agency reconciliation and secure repayment of all current and past enforceable obligations.
- Review debt for refinancing and credit enhancement opportunities.
- Develop a plan to begin addressing the City's Other Post-Employment Benefits (OPEB) Liability.
- Create/update desk policies and procedures for each job function within the Finance Department to assist with training and succession planning.

FY 2017-18 ACCOMPLISHMENTS

- Coordinated the exchange of approximately \$2.1 million in Proposition A funds with another agency resulting in \$1.58 million in revenue for the General Fund.
- Reviewed and updated the City's Purchasing Ordinance to align it with the City's Purchasing Policy.
- Selected and implemented an electronic bid tracking software to streamline the process and provide consistency across departments.
- Prepared/updated the City's Finance policies as well as various forms to ensure the City has strong internal controls.
- Worked with the Department of Health Care Services (DHCS) to complete an audit of the City's annual Ground Emergency Medical Transport (GEMT) Cost Reports for Fiscal Years 2009-10, 2010-11, 2011-12, 2012-13, and 2013-14.
- Completed all recommendations from the State audit of City policies and procedures.

Fund: General Fund
Department: Finance
Division/Program: City Treasurer (110-1305)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						
	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.13.1305.5114 Elective/Appointive	1,196	1,196	1,595	1,800	1,800	-
110.13.1305.5XXX Fringe Benefits	29	29	41	44	44	-
Subtotal	1,225	1,225	1,637	1,844	1,844	-
Materials & Services						
110.13.1305.6021 Journals & Publications	80	-	-	-	-	-
110.13.1305.6030 Memberships	155	235	-	-	-	-
110.13.1305.6050 Conferences & Meetings	1,500	1,500	1,520	-	-	-
Subtotal	1,735	1,735	1,520	-	-	-
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	2,960	2,960	3,157	1,844	1,844	-

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	1,225	1,225	1,637	1,844	1,844	-
Maintenance & Operations	1,735	1,735	1,520	-	-	-
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	2,960	2,960	3,157	1,844	1,844	-
Net Program Revenue/(Cost)	(2,960)	(2,960)	(3,157)	(1,844)	(1,844)	-

Fund: General Fund
Department: Finance
Division/Program: Finance Administration (110-1310)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
110.13.4290	Other Licenses & Permits	10,350	10,350	7,412	10,000	10,000	10,000
110.13.4610	Business License Processing Fee	45,000	45,000	42,161	17,500	17,500	17,500
110.13.4641	Photocopying	700	700	392	-	-	100
110.13.4642	Returned Check Fee	200	200	765	200	200	200
110.13.4643	Street Address Change Review	199	199	398	199	199	199
110.13.4647	Misc Reimbursement	-	-	25,000	-	-	-
110.13.4660	Service Fee - Credit/Debit Cards	-	-	443	50,000	50,000	25,000
110.13.4818	Miscellaneous	1,000	1,000	532	-	-	30,000
Grand Total		57,449	57,449	77,102	77,899	77,899	82,999

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
110.13.1310.5111	Full Time Salaries	899,435	824,763	817,045	904,425	863,876	804,265
110.13.1310.5112	Part Time Salaries	-	-	-	-	-	-
110.13.1310.5113	Overtime	3,200	3,200	6,395	3,863	3,771	5,498
110.13.1310.5XXX	Premium Pay	4,784	4,784	5,920	6,000	6,000	12,681
110.13.1310.5124	Sick Leave Buyback	2,530	2,530	10,612	8,820	8,820	4,400
110.13.1310.5125	Vacation Buyback	15,110	15,110	11,131	6,260	6,260	10,700
110.13.1310.5XXX	Fringe Benefits	233,095	233,095	203,344	206,238	203,992	215,788
110.13.1310.5156-7	Retirement - PERS	194,558	194,558	193,913	235,966	235,550	64,483
110.13.1310.5160	Retiree Medical Benefit	4,260	4,260	6,832	6,570	6,570	5,000
110.13.1310.5180	Leave Lump Sum	160	160	28,656	14,600	14,600	-
110.13.1310.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	165,065
110.13.1310.5999	Salary Savings	(55,664)	-	-	-	-	-
Subtotal		1,301,467	1,282,460	1,283,847	1,392,742	1,349,439	1,287,880
Materials & Services							
110.13.1310.6030	Memberships	3,919	3,259	2,904	1,460	1,460	1,475
110.13.1310.6050	Conferences & Meetings	6,039	5,987	4,956	1,300	1,300	1,285
110.13.1310.6110	Professional Services	202,300	291,818	214,825	200,649	270,809	276,400
110.13.1310.6112	Accounting and Auditing	49,850	91,100	50,200	50,510	83,860	52,830
110.13.1310.6120	Other Contractual Services	17,060	9,232	9,678	16,685	16,685	23,785
110.13.1310.6130	Service Contracts	1,323	1,323	1,536	1,323	1,323	850
110.13.1310.6210	Office Supplies	6,750	6,927	5,400	6,750	6,750	4,750
110.13.1310.6213	Postage	43,470	57,447	52,178	43,464	33,464	40,400
110.13.1310.6214	Printing & Copying	-	-	-	-	1,308	500
110.13.1310.6275	Banking/ Credit Card Fees	76,250	76,250	92,492	76,250	76,250	71,000
110.13.1310.6319	Pool Car Usage	-	100	43	-	-	50
110.13.1310.6330	Equipment M & R	2,000	3,000	1,016	2,000	3,000	3,000
110.13.1310.6341	Pers Health Admin Fee	20,000	20,000	19,492	21,000	21,000	25,000
110.13.1310.6342	Benefits Admin Fees	50,300	77,556	87,677	101,300	101,300	136,300
110.13.1310.6424	Capitalized Lease Payments	2,900	4,334	4,333	2,900	5,200	5,500
110.13.1310.6494	Property Tax	71,798	87,056	87,056	89,306	89,306	91,508
110.13.1310.6999	Non-Capital Equipment	-	5,000	2,940	-	-	-
Subtotal		553,959	740,390	636,728	614,897	713,015	734,633
Capital Assets							
Subtotal		-	-	-	-	-	-
Allocated Costs							
110.13.1310.8102	Property & Liability Ins Charges	-	-	-	-	-	45,687
Subtotal		-	-	-	-	-	45,687
Grand Total		1,855,426	2,022,850	1,920,575	2,007,639	2,062,454	2,068,200

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	57,449	57,449	77,102	77,899	77,899	82,999
Salaries & Benefits	1,301,467	1,282,460	1,283,847	1,392,742	1,349,439	1,287,880
Maintenance & Operations	553,959	740,390	636,728	614,897	713,015	734,633
Allocated Costs	-	-	-	-	-	45,687
Capital Outlay	-	-	-	-	-	-
Total Expenditures	1,855,426	2,022,850	1,920,575	2,007,639	2,062,454	2,068,200
Net Program Revenue/(Cost)	(1,797,977)	(1,965,401)	(1,843,473)	(1,929,740)	(1,984,555)	(1,985,201)

Fund: State Gas Tax
Department: Finance
Division/Program: Finance Administration (124-1310)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						
	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
124.13.1310.6120 Other Contractual Services	-	2,500	2,125	-	2,500	2,500
Subtotal	-	2,500	2,125	-	2,500	2,500
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	-	2,500	2,125	-	2,500	2,500

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	-	2,500	2,125	-	2,500	2,500
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	-	2,500	2,125	-	2,500	2,500
Net Program Revenue/(Cost)	-	(2,500)	(2,125)	-	(2,500)	(2,500)

Fund: Debt Service - City
Department: Finance
Division/Program: Debt Service (300-9000)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
300.00.4410 Interest Income	-	-	34,952	-	-	-
300.00.4412 Interest Income - Fiscal Agent	-	-	5,747	-	-	-
300.00.4647 1988 Bond-Lakes Reimbursement	631,200	631,200	41,017	706,500	706,500	751,500
300.00.4659 BLD Reimbursement	450,000	450,000	275,729	425,000	425,000	400,000
300.00.4853 Debt Proceeds	-	-	-	-	-	-
300.00.9110 Transfer In	1,372,100	1,501,016	1,501,016	1,888,398	1,888,398	1,997,968
300.00.9169 Transfer In	-	-	-	921,680	921,680	921,680
300.00.9810 Transfer In	1,220,666	1,220,666	1,229,760	1,267,662	1,267,662	1,293,194
Grand Total	3,673,966	3,802,882	3,088,221	5,209,240	5,209,240	5,364,342

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
300.13.9000.6420 Bond Interest	1,136,365	1,136,365	1,175,360	1,424,312	1,424,312	1,421,164
300.13.9000.6421 Principal on Bonds	4,005,000	4,005,000	3,430,000	2,005,000	2,005,000	2,125,000
300.13.9000.6422 Notes Principal	1,208,741	1,208,741	1,208,670	-	-	-
300.13.9000.6425 Interest on Notes	17,486	17,486	1,658	-	-	-
300.13.9000.6426 Ongoing Bond Costs	251,100	251,100	239,159	279,330	279,330	322,580
300.13.9000.6438 Capitalized Lease Principal	2,864,221	2,864,221	2,713,614	-	-	-
300.13.9000.6439 Capitalized Lease Interest	45,901	45,901	150,215	-	-	-
300.13.9000.6483 Principal-Due To County (DDR)	578,918	578,918	578,918	578,918	578,918	578,918
Subtotal	10,107,732	10,107,732	9,497,595	4,287,560	4,287,560	4,447,662
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	10,107,732	10,107,732	9,497,595	4,287,560	4,287,560	4,447,662

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	3,673,966	3,802,882	3,088,221	5,209,240	5,209,240	5,364,342
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	10,107,732	10,107,732	9,497,595	4,287,560	4,287,560	4,447,662
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	10,107,732	10,107,732	9,497,595	4,287,560	4,287,560	4,447,662
Net Program Revenue/(Cost)	(6,433,766)	(6,304,850)	(6,409,373)	921,680	921,680	916,680

Fund: Debt Service - City
Department: Finance
Division/Program: Transfers (300-9500)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
300.95.9500.9110 Transfer Out	-	-	-	-	-	1,903,794
300.95.9500.9162 Transfer Out	-	1,200,000	1,200,000	-	-	-
300.95.9500.9169 Transfer Out	-	930,000	921,680	-	-	-
300.95.9500.9361 Transfer Out	-	-	-	-	250,000	-
300.95.9500.9363 Transfer Out	-	-	-	-	250,000	-
Subtotal	-	2,130,000	2,121,680	-	500,000	1,903,794
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	-	2,130,000	2,121,680	-	500,000	1,903,794

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	-	2,130,000	2,121,680	-	500,000	1,903,794
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	-	2,130,000	2,121,680	-	500,000	1,903,794
Net Program Revenue/(Cost)	-	(2,130,000)	(2,121,680)	-	(500,000)	(1,903,794)

Fund: Retirement Health Savings Plan
Department: Finance
Division/Program: Retiree Lump Sum Benefits (368-1350)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
368.00.4755 Interdepartmental Charges	-	-	-	-	-	-
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
368.13.1350.5167 Retiree Lump Sum Benefit	120,000	120,000	100,400	90,400	90,400	101,500
Subtotal	120,000	120,000	100,400	90,400	90,400	101,500
Materials & Services						
368.95.9500.9110 Transfer Out	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	120,000	120,000	100,400	90,400	90,400	101,500

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	120,000	120,000	100,400	90,400	90,400	101,500
Maintenance & Operations	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	120,000	120,000	100,400	90,400	90,400	101,500
Net Program Revenue/(Cost)	(120,000)	(120,000)	(100,400)	(90,400)	(90,400)	(101,500)

Human Resources

HUMAN RESOURCES DEPARTMENT

MISSION STATEMENT: The Human Resources Department is committed to providing professional, responsive and effective services to all internal and external customers of the City. Our mission is to provide the City of West Covina with the highest standard of service through the recruitment, selection, development, and retention of an outstanding workforce that is committed to providing excellent public service.

The Human Resources Department serves 346 full-time, approximately 60 part-time and 66 volunteer staff. The department is responsible for the administration of all Personnel and Risk Management functions of the City. The main objectives of the Human Resources Department are as follows: carry out the directives of the City Council and City Manager in the most cost effective and efficient manner possible; provide timely and reliable information and recommendations to the City's decision makers when called upon; provide an equitable and healthy work environment for all employees; mitigate all unnecessary risk, loss, and liability for the City and its surrounding community; and provide valuable and responsive support services to all other City departments to enable them to complete their respective missions.

The Department is comprised of three functional areas:

Human Resources
Risk Management
Human Resources Commission

Human Resources

The functional area of Human Resources provides a comprehensive array of support, consultation, and personnel management services to the entire organization. This is accomplished through the following:

- Employee Recruitment, Selection, Training, and Development;
- Employee Education and Assistance Programs;
- Employee Benefits Administration;
- Employee Grievance and Discipline Administration;
- Personnel Policy Development and Administration;
- Job Classification and Compensation Administration;
- Employee-Management Relations and Collective Bargaining; and
- Organizational Development.

Human Resources

Risk Management

The functional area of Risk Management is responsible for ensuring a safe and healthful environment for the City's employees and citizens. This is accomplished through the following:

- Workers' Compensation Program Administration:
 - Case Management;
 - Claims Administration;
 - Litigation and Legal Defense Management;
 - Employee Injury Prevention and Rehabilitation Programs;
 - Workplace Safety Programs; and
 - Employee Outreach and Training Programs

- General Liability Insurance Program Administration:
 - Case Management;
 - Claims Administration;
 - Litigation Defense and Tort Claims Management; and
 - Loss Control and Prevention Programs.

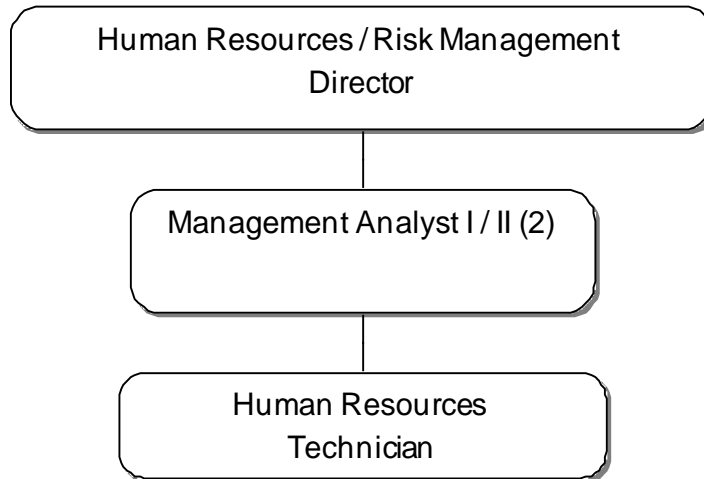
Human Resources Commission

The Human Resources Commission was created and authorized by the City Council to act in an advisory and judiciary capacity for the City Council and Human Resources Officer regarding personnel management and employee relations. The Commission performs the following duties:

- Advises the City Council and the Human Resources Director on personnel matters not specifically delegated by law to other parties in the City organization;
- Reviews the City's Position Classification System and makes comments and recommendations regarding position classifications to the Human Resources Director and/or City Council;
- Holds hearings, makes recommendations, and adjudicates matters concerning personnel administration and employee relations at the request of the City Council, City Manager, or Human Resources Officer; and,
- Receives, hears, and certifies its findings and recommendations of appeals submitted by any person in the city service relative to any dismissal, demotion, reduction in pay, or alleged violation of the classification and salary resolution or the personnel rules.

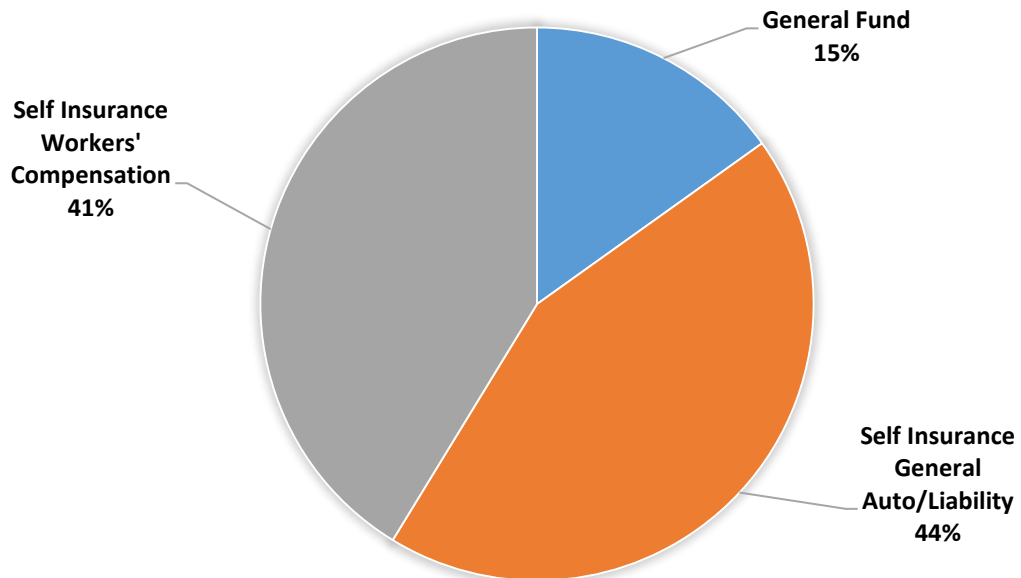
Human Resources

Organizational Chart by Position



Human Resources

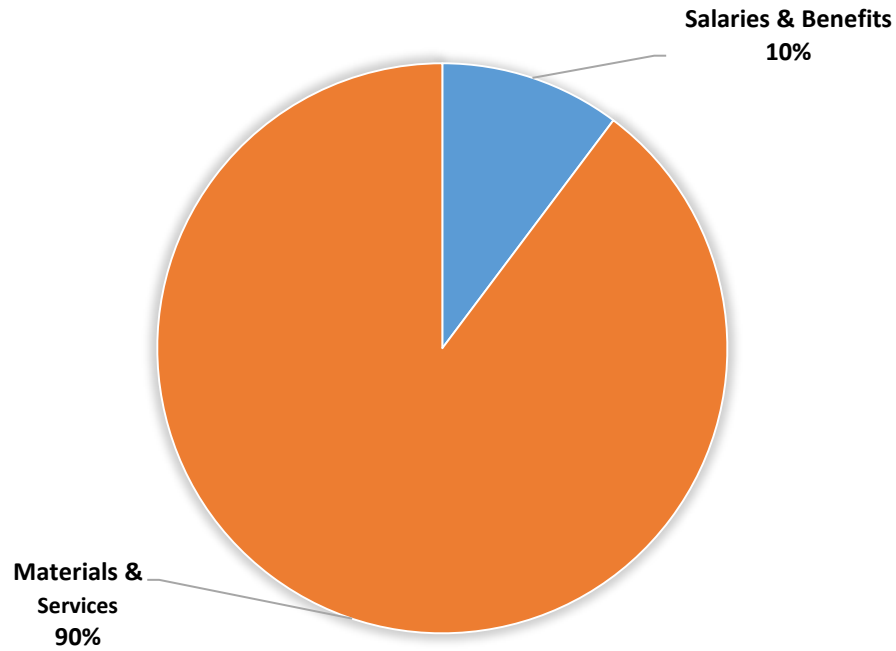
EXPENDITURES BY FUNDING SOURCE



	2015-16 Actual Expense	2016-17 Actual Expense	2017-18 Adopted Budget	2018-19 Adopted Budget
Source of Funds:				
General Fund	\$ 615,316	\$ 669,872	\$ 718,726	\$ 730,500
Self Insurance General Auto/Liability	1,831,891	2,501,852	1,596,646	2,105,864
Self Insurance Workers' Compensation	1,370,768	1,664,265	1,653,613	1,992,855
Total Sources of Funds	\$3,817,975	\$4,835,989	\$3,968,985	\$4,829,219

Human Resources

EXPENDITURES BY CATEGORY



	2015-16 Actual Expense	2016-17 Actual Expense	2017-18 Adopted Budget	2018-19 Adopted Budget
Expense Classification:				
Total Salaries & Benefits	\$ 590,088	\$ 503,242	\$ 527,193	\$ 494,819
Total Materials & Services	3,227,887	4,332,747	3,441,792	4,334,400
Total Source of Funds	\$3,817,975	\$4,835,989	\$3,968,985	\$4,829,219

Human Resources

FY 2018-19 GOALS AND OBJECTIVES

- Finalize the implementation of the web-based benefit management system. Our goal is to implement the employee self-service component citywide for the 2018 open enrollment period.
- Improve the City's risk transfer by developing more effective processes for assessing and mitigating risks, establishing insurance requirements, and maintaining compliance with all insurance requirements and recommendations.
- Negotiate multi-year successor Memoranda of Understanding (MOU's) for the eight (8) bargaining units with expired contracts.
- Continue to update and revise the City's Personnel Rules to incorporate MOU changes as well as changes in law, policy, and best practices.
- Complete a Request for Proposals (RFP) and award a contract for third-party administration services for the City's self-insured general liability program.
- Reduce workers' compensation claims and expenditures through better practices and procedures.
- Reduce general liability claims and expenditures through better practices and procedures.
- Conduct an employee Health and Benefits fair to coincide with open enrollment to allow vendors to provide updates and important communications regarding health plans and other employee benefits.
- Coordinate and conduct effective employee training and development opportunities.
- Attend additional college and university job fairs to increase the City's network and recruitment pool.
- Conduct a comprehensive review and update of the City's job classification schedule to ensure all classifications meet industry standards and the City's needs.
- Conduct a total compensation study for all position classifications to measure the City's market competitiveness in salary and benefits per classification.

Human Resources

FY 2017-18 ACCOMPLISHMENTS

- Conducted 46 recruitments.
- Continued Internship program, giving students the opportunity to gain valuable applied experience and make connections in professional fields they are considering for career paths. Placed 11 interns in various departments logging over 1536 hours with an average length of internship of 4 months.
- Attended and represented the City at the International Career Job Fair hosted by University of Southern California.
- Conducted an employee Health and Benefits Fair to coincide with open enrollment allowing vendors to provide updates and important communications regarding health plans and other employee benefits.
- Conducted citywide active shooter training.
- Conducted Emergency Preparedness training for all employees.
- Conducted Emergency Operations Command (EOC) procedural training.
- Conducted Labor Relations & Myers Milias Brown Act training for Department Heads, Managers, and Supervisors.
- Established new Safety Committee Members to evaluate workplace safety program initiatives, including occupational safety education, safety drills, process improvements, and compliance updates as needed.

Fund: General Fund
Department: Human Resources
Division/Program: Human Services Commission (110-1401)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.14.1401.5114 Elective/Appointive	2,990	2,990	225	2,250	2,250	1,500
110.14.1401.5XXX Fringe Benefits	73	73	6	58	58	43
Subtotal	3,063	3,063	231	2,308	2,308	1,543
Materials & Services						
110.14.1401.6060 Commision Expenses	1,250	1,250	239	-	-	-
Subtotal	1,250	1,250	239	-	-	-
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	4,313	4,313	470	2,308	2,308	1,543

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	3,063	3,063	231	2,308	2,308	1,543
Maintenance & Operations	1,250	1,250	239	-	-	-
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	4,313	4,313	470	2,308	2,308	1,543
Net Program Revenue/(Cost)	(4,313)	(4,313)	(470)	(2,308)	(2,308)	(1,543)

Fund: General Fund
Department: Human Resources
Division/Program: Human Resources (110-1410)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.14.1410.5111 Full Time Salaries	373,115	378,122	294,826	319,421	319,421	298,768
110.14.1410.5112 Part Time Salaries	57,978	57,978	34,731	-	-	-
110.14.1410.5113 Overtime	9,617	9,617	1,336	7,003	6,837	8,514
110.14.1410.5XXX Premium Pay	1,196	1,196	1,203	1,200	1,200	1,986
110.14.1410.5124 Sick Leave Buyback	3,900	3,900	2,490	2,490	2,490	700
110.14.1410.5125 Vacation Buyback	4,320	4,320	6,888	4,830	4,830	2,900
110.14.1410.5XXX Fringe Benefits	95,058	95,058	75,581	91,019	91,185	89,982
110.14.1410.5156-7 Retirement - PERS	81,764	81,764	69,653	82,992	82,992	23,632
110.14.1410.5160 Retiree Medical Benefit	8,510	8,510	7,078	7,530	7,530	6,300
110.14.1410.5180 Leave Lump Sum	8,480	8,480	19,920	8,400	8,400	-
110.14.1410.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	60,494
110.14.1410.5999 Salary Savings	(19,193)	-	-	-	-	-
Subtotal	624,746	648,946	513,706	524,885	524,885	493,276
Materials & Services						
110.14.1410.6022 Tuition Reimbursement	25,000	25,000	20,338	25,000	25,000	-
110.14.1410.6030 Memberships	1,500	1,500	851	1,053	1,053	1,100
110.14.1410.6050 Conferences & Meetings	6,760	6,760	2,698	1,500	1,500	2,000
110.14.1410.6110 Professional Services	185,000	189,250	107,710	145,000	148,676	130,000
110.14.1410.6111 Legal Services	80,000	80,000	9,802	-	-	21,000
110.14.1410.6170 Advertising & Publications	4,000	4,000	3,120	4,000	4,000	3,500
110.14.1410.6210 Office Supplies	3,250	3,250	1,921	3,250	2,749	2,500
110.14.1410.6213 Postage	1,600	1,600	679	1,600	1,600	1,600
110.14.1410.6214 Printing & Copying	-	-	-	-	1,308	1,308
110.14.1410.6270 Special Department Supplies	18,800	18,800	7,053	7,500	7,170	4,000
110.14.1410.6319 Pool Car Usage	100	100	234	200	200	200
110.14.1410.6330 Equipment M & R	600	600	164	600	600	650
110.14.1410.6342 Benefits Admin Fees	-	-	-	-	50,000	55,000
110.14.1410.6424 Capitalized Lease Payments	1,500	1,500	1,126	1,830	1,830	1,830
Subtotal	328,110	332,360	155,696	191,533	245,686	224,688
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
110.14.1410.8102 Property & Liability Ins Charges	-	-	-	-	-	10,993
Subtotal	-	-	-	-	-	10,993
Grand Total	952,856	981,306	669,402	716,418	770,571	728,957

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	624,746	648,946	513,706	524,885	524,885	493,276
Maintenance & Operations	328,110	332,360	155,696	191,533	245,686	224,688
Allocated Costs	-	-	-	-	-	10,993
Capital Outlay	-	-	-	-	-	-
Total Expenditures	952,856	981,306	669,402	716,418	770,571	728,957
Net Program Revenue/(Cost)	(952,856)	(981,306)	(669,402)	(716,418)	(770,571)	(728,957)

Fund: General and Auto Liability
Department: Risk Management
Division/Program: Self Insurance (361-1520)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
361.00.9300 Transfer In	-	-	-	-	250,000	-
361.15.4647 Misc Reimbursement	1,083	1,083	7	-	-	4,250
361.15.4864 Special Event Insurance	2,611	2,611	-	-	-	-
361.15.4760 Interdepartmental Charges	1,667,439	1,667,439	2,503,215	1,520,879	1,520,879	2,105,864
361.15.4825 Property Damage Recovery	35,995	35,995	(1,370)	35,832	35,832	201,224
Grand Total	1,707,128	1,707,128	2,501,852	1,556,711	1,806,711	2,311,338

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
361.15.1520.6110 Professional Services	65,000	65,000	34,255	55,000	55,000	75,000
361.15.1520.6111 Legal Services	300,000	300,000	531,668	250,000	250,000	280,000
361.15.1520.6120 Other Contractual Services	6,800	6,800	8,153	-	-	-
361.15.1520.6330 Equipment M & R	300	300	163	-	-	200
361.15.1510.6408 Bad Debt Expense	-	-	(41,864)	-	-	-
361.15.1520.6409 Actuarial Adjustment	218,339	218,339	787,797	415,834	415,834	415,834
361.15.1520.6411 Insurance	630,500	630,500	455,729	633,312	849,864	1,058,330
361.15.1520.6417 Uninsured Losses	120,000	120,000	219,848	41,000	175,103	75,000
361.15.1520.6419 Claim Paid	325,000	325,000	504,976	200,000	440,000	200,000
361.15.1520.6424 Capitalized Lease Payments	1,500	1,500	1,126	1,500	1,500	1,500
Subtotal	1,667,439	1,667,439	2,501,852	1,596,646	2,187,301	2,105,864
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	1,667,439	1,667,439	2,501,852	1,596,646	2,187,301	2,105,864

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	1,707,128	1,707,128	2,501,852	1,556,711	1,806,711	2,311,338
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	1,667,439	1,667,439	2,501,852	1,596,646	2,187,301	2,105,864
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	1,667,439	1,667,439	2,501,852	1,596,646	2,187,301	2,105,864
Net Program Revenue/(Cost)	39,689	39,689	-	(39,935)	(380,590)	205,474

Fund: Workers' Compensation
Department: Risk Management
Division/Program: Workers' Compensation (363-1510)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
363.00.9110 Transfer In	-	-	-	-	-	-
363.00.9300 Transfer In	-	-	-	-	250,000	-
363.15.4647 Misc Reimbursement	8,352	8,352	-	-	-	-
363.15.4760 Interdepartmental Charges	1,306,327	1,306,327	1,664,265	1,331,901	1,331,901	2,005,592
Grand Total	1,314,679	1,314,679	1,664,265	1,331,901	1,581,901	2,005,592

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
363.15.1510.6110 Professional Services	128,000	128,000	126,615	160,000	160,000	176,000
363.15.1510.6111 Legal Services	130,000	130,000	220,485	110,000	110,000	120,000
363.15.1510.6120 Other Contractual Services	15,000	15,000	(12,491)	3,600	3,600	14,100
363.15.1510.6275 Banking/Credit Card Fees	2,400	2,400	2,543	2,400	2,400	2,400
363.15.1510.6330 Equipment M & R	350	350	-	-	-	-
363.15.1510.6409 Actuarial Adjustment	65,577	65,577	144,833	691,355	691,355	691,355
363.15.1510.6411 Insurance	160,000	160,000	135,055	156,258	196,258	214,000
363.15.1510.6419 Claim Paid	230,000	230,000	519,250	230,000	440,000	400,000
363.15.1510.6511 Workers Comp Medical	575,000	575,000	538,670	300,000	300,000	375,000
Subtotal	1,306,327	1,306,327	1,674,960	1,653,613	1,903,613	1,992,855
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	1,306,327	1,306,327	1,674,960	1,653,613	1,903,613	1,992,855

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	1,314,679	1,314,679	1,664,265	1,331,901	1,581,901	2,005,592
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	1,306,327	1,306,327	1,674,960	1,653,613	1,903,613	1,992,855
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	1,306,327	1,306,327	1,674,960	1,653,613	1,903,613	1,992,855
Net Program Revenue/(Cost)	8,352	8,352	(10,695)	(321,712)	(321,712)	12,737

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Planning

PLANNING DEPARTMENT

MISSION STATEMENT: To make West Covina a positive, interesting, and enjoyable place in which to live and work by stressing the maintenance and development of stable neighborhoods and a strong business community, while providing professional customer service to residents and business operators.

The Planning Department develops, implements and maintains a comprehensive land use plan and land development standards in the Municipal Code. The department is responsible for implementing City Council policies related to planning and managing the City's growth. In performing those tasks, the department is involved in a variety of responsibilities. The department is currently staffed by five full-time positions and maintains liaisons with other cities and planning agencies to address problems of mutual concern consistent with reasonable and sound planning practices.

Long Range Planning

The Planning Department administers the long-range planning projects, such as the updates or amendments to the General Plan as well as the processing of land development applications. Its central focus is to implement the General Plan and other adopted City Council policies. In addition, this responsibility includes amendments to the Zoning section or to other relevant sections of the Municipal Code. The Department also administers the preservation program for historic resources.

Current Planning & Environmental Review

The current planning function is implemented through the application of the City's zoning code and Downtown Plan. This responsibility involves reviewing various development applications submitted by residents or developers. All zoning and land use permit approvals in the City require an environmental clearance under the City's Environmental Review Guidelines and under the California Environmental Quality Act (CEQA).

Liaison with Other Agencies

Planning for the future of the City of West Covina involves the coordination of different agencies to assure compliance with applicable regional, state, and federal transportation, and air quality mandates. The planning department's staff also coordinates with other City departments to ensure that all activities support economic development.

Planning

City Council & Planning Commission

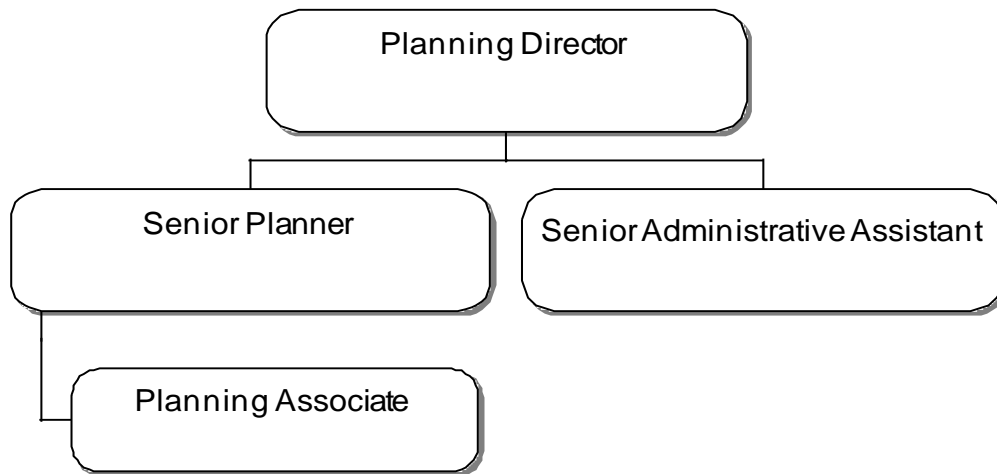
This department provides professional assistance to the Planning Commission and City Council in decision-making efforts involving physical development in the City. The department strives to improve the City's environment for all segments of the community, both residential and commercial, by adherence to the principles of good design, and applicable codes and regulations.

Art in Public Places

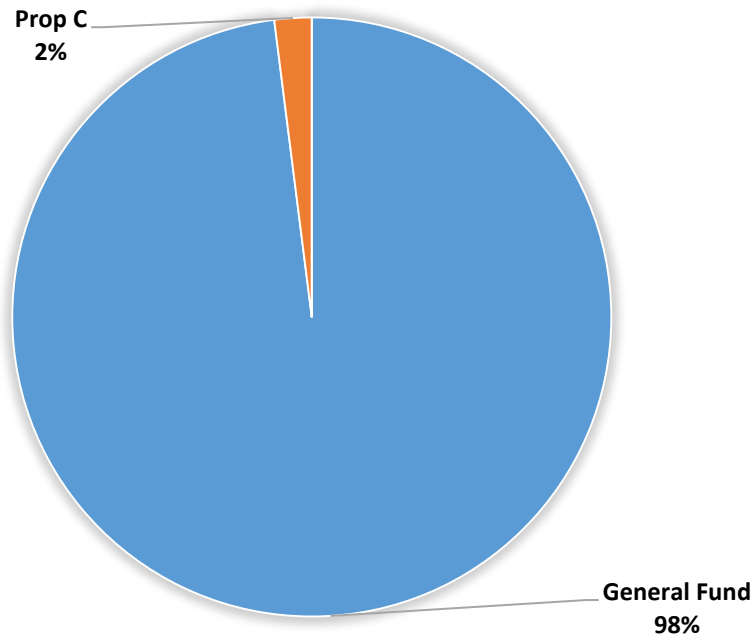
The department administers the Art in Public Places program to enhance the quality of life of the residents through cultural and artistic resources.

Planning

Organizational Chart by Position



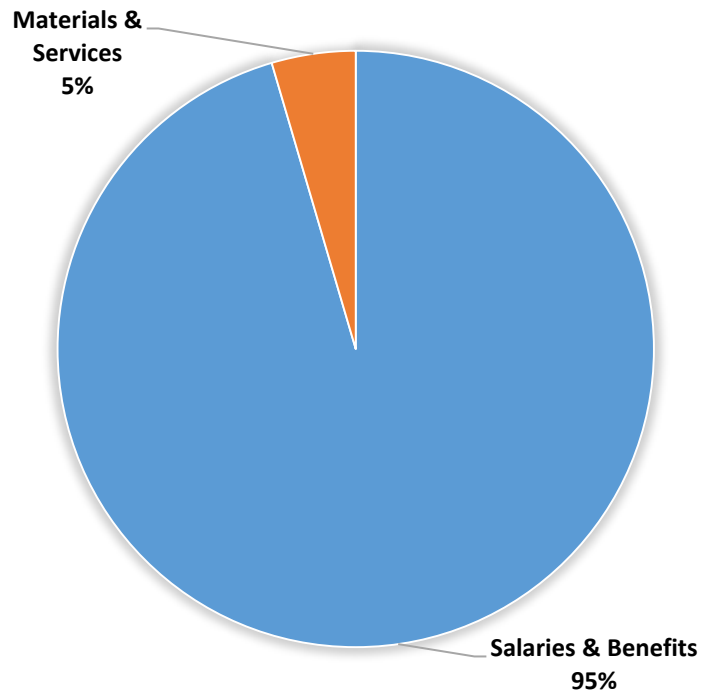
EXPENDITURES BY FUNDING SOURCE



	2015-16 Actual Expense	2016-17 Actual Expense	2017-18 Adopted Budget	2018-19 Adopted Budget
Source of Funds:				
General Fund	\$ 514,285	\$ 640,855	\$ 638,383	\$ 605,260
Prop C	142,321	8,730	28,528	13,528
Art In Public Places	8,705	-	8,000	-
Total Source of Funds	\$ 665,311	\$ 649,585	\$ 674,911	\$ 618,788

Planning

EXPENDITURES BY CATEGORY



	2015-16 Actual Expense	2016-17 Actual Expense	2017-18 Adopted Budget	2018-19 Adopted Budget
Expense Classification:				
Total Salaries & Benefits	\$ 584,995	\$ 623,337	\$ 655,151	\$ 590,649
Total Materials & Services	80,316	26,248	19,760	28,139
Total Source of Funds	\$ 665,311	\$ 649,585	\$ 674,911	\$ 618,788

Planning

2018-19 GOALS AND OBJECTIVES

- Initiate and process a Historical Resource Study Update.
- Assist Public Works in the redesign and construction of Glendora Avenue.
- Work with Plaza West Covina and Foothill Transit on the development of a Transit Center.
- Complete Code Amendment for the Downtown Plan and Code revisions by August 2018.
- Complete Code Amendment for commercial cultivation of marijuana.
- Provide excellent customer service.
 - Respond to all questions and inquiries by providing accurate information in a prompt, polite, courteous manner.
 - Provide options to allow applicants to achieve their needs.
- Provide prompt, thorough, and objective processing of all permits, entitlements, and projects.
 - Identify issues, concerns, and corrections early in the review process.
 - Critically evaluate and review projects to obtain good project design.
 - Without lowering standards of quality, streamline processes that impede business investment and economic prosperity.
- Provide quality, professional support, and assistance to other departments.
- Prepare long-range plans and programs to enhance the City's quality of life by preparing for the future.
- Complete processing of Queen of the Valley Specific Plan (Zone Change No. 17-02).

Planning

2017-18 ACCOMPLISHMENTS

- Processed additional Code Amendments to consider adopting standards for marijuana regulations and cultivation, accessory dwelling unit standards, temporary signs, entitlement processing, off-sale ABC regulations, and Downtown Plan standards.
- Assisted Public Works in the development of an Active Transportation Plan.
- Completed RFP process for potential Transportation Impact Fee Study for City Council consideration.
- Completed RFP process for On-Call Planning services.
- Completed processing of development projects including Porto's Bakery and Restaurant, Merrill Garden Assisted Living Facility and MLC's 56-unit residential project.

**Fund: General Fund
 Department: Planning
 Division/Program: Planning Commission (110-2101)**

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.21.2101.5114 Elective/Appointive	4,550	4,550	4,323	9,000	9,000	4,500
110.21.2101.5XXX Fringe Benefits	112	112	113	220	220	133
Subtotal	4,662	4,662	4,436	9,220	9,220	4,633
Materials & Services						
110.21.2101.6050 Conferences & Meetings	2,750	2,750	828	-	-	-
110.21.2101.6060 Commission Expenses	500	500	95	-	-	-
Subtotal	3,250	3,250	923	-	-	-
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	7,912	7,912	5,358	9,220	9,220	4,633

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	4,662	4,662	4,436	9,220	9,220	4,633
Maintenance & Operations	3,250	3,250	923	-	-	-
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	7,912	7,912	5,359	9,220	9,220	4,633
Net Program Revenue/(Cost)	(7,912)	(7,912)	(5,359)	(9,220)	(9,220)	(4,633)

**Fund: General Fund
Department: Planning
Division/Program: Planning (110-2110)**

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
110.21.4611	Planning Filing Fees	386,250	386,250	402,117	408,100	408,100	320,000
110.21.4613	Plan Review Surcharge	154,500	154,500	84,908	164,300	164,300	85,000
Grand Total		540,750	540,750	487,025	572,400	572,400	405,000

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
110.21.2110.5111	Full Time Salaries	417,537	405,043	385,046	383,299	383,299	345,034
110.21.2110.5112	Part Time Salaries	17,381	17,381	12,236	17,807	17,381	-
110.21.2110.5113	Overtime	7,524	7,524	89	7,709	7,524	12,253
110.21.2110.5XXX	Premium Pay	1,136	1,136	1,203	1,140	1,140	2,481
110.21.2110.5124	Sick Leave Buyback	7,630	7,630	4,162	4,170	4,170	7,500
110.21.2110.5125	Vacation Buyback	29,730	29,730	20,292	12,160	12,160	12,900
110.21.2110.5XXX	Fringe Benefits	103,198	103,198	93,319	88,616	89,227	77,972
110.21.2110.5156-7	Retirement - PERS	92,823	92,823	90,917	99,482	99,482	27,746
110.21.2110.5160	Retiree Medical Benefit	2,840	2,840	2,908	3,020	3,020	2,400
110.21.2110.5180	Leave Lump Sum	-	-	-	-	-	-
110.21.2110.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	84,202
110.21.2110.5999	Salary Savings	(20,251)	-	-	-	-	-
Subtotal		659,547	667,305	610,172	617,403	617,403	572,488
Materials & Services							
110.21.2110.6030	Memberships	960	960	980	810	810	810
110.21.2110.6050	Conferences & Meetings	4,250	4,767	4,845	2,750	2,750	2,750
110.21.2110.6110	Professional Services	105,000	130,000	13,943	-	11,057	-
110.21.2110.6120	Other Contractual Services	400	400	-	-	-	-
110.21.2110.6147	Cellular Phones	900	900	643	900	900	900
110.21.2110.6210	Office Supplies	2,900	2,900	1,986	2,900	2,900	3,700
110.21.2110.6214	Printing & Copying	-	-	-	-	2,617	1,800
110.21.2110.6270	Special Department Supplies	1,600	693	77	1,600	1,600	1,600
110.21.2110.6319	Pool Car Usage	300	300	405	300	300	300
110.21.2110.6330	Equipment M & R	500	500	485	500	1,050	700
110.21.2110.6424	Capitalized Lease Payments	2,000	2,000	1,962	2,000	4,127	5,300
Subtotal		118,810	143,420	25,325	11,760	28,111	17,860
Capital Assets							
Subtotal		-	-	-	-	-	-
Allocated Costs							
110.21.2110.8102	Property & Liability Ins Charges	-	-	-	-	-	10,279
Subtotal		-	-	-	-	-	10,279
Grand Total		778,357	810,725	635,497	629,163	645,514	600,627

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	540,750	540,750	487,025	572,400	572,400	405,000
Salaries & Benefits	659,547	667,305	610,172	617,403	617,403	572,488
Maintenance & Operations	118,810	143,420	25,325	11,760	28,111	17,860
Allocated Costs	-	-	-	-	-	10,279
Capital Outlay	-	-	-	-	-	-
Total Expenditures	778,357	810,725	635,497	629,163	645,514	600,627
Net Program Revenue/(Cost)	(237,607)	(269,975)	(148,472)	(56,763)	(73,114)	(195,627)

Fund: Proposition "C"
Department: Planning
Division/Program: Transportation Planning (122-2120)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
122.21.2120.5111 Full Time Salaries	18,182	18,182	6,583	19,562	19,562	9,132
122.21.2120.5112 Part Time Salaries	-	-	-	-	-	-
122.21.2120.5113 Overtime	-	-	-	-	-	-
122.21.2120.5XXX Premium Pay	60	60	0	60	60	55
122.21.2120.5124 Sick Leave Buyback	-	-	-	-	-	-
122.21.2120.5125 Vacation Buyback	-	-	-	-	-	-
122.21.2120.5XXX Fringe Benefits	4,197	4,197	597	3,830	3,830	1,595
122.21.2120.5156-7 Retirement - PERS	4,257	4,257	1,550	5,076	5,076	734
122.21.2120.5180 Leave Lump Sum	-	-	-	-	-	-
122.21.2120.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	2,012
122.21.2120.5999 Salary Savings	-	-	-	-	-	-
Subtotal	26,695	26,695	8,730	28,528	28,528	13,528
Grand Total	26,695	26,695	8,730	28,528	28,528	13,528

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	26,695	26,695	8,730	28,528	28,528	13,528
Maintenance & Operations	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	26,695	26,695	8,730	28,528	28,528	13,528
Net Program Revenue/(Cost)	(26,695)	(26,695)	(8,730)	(28,528)	(28,528)	(13,528)

POLICE DEPARTMENT

MISSION STATEMENT: To provide the highest level of service and protection to the community and to cooperatively enhance public safety as the department progresses into the future.

The Police Department has a proud history of integrity and service. The Police Department has an authorized Fiscal Year (FY) 2018-19 full-time workforce of 99 sworn officers (a 100th Officer was funded with a grant ending early in the fiscal year), and 66 civilians, including 19 dispatchers, and 2 community enhancement/code enforcement officers. There are also numerous part-time positions including reserve officers and other support staff. The department also utilizes volunteer programs, which are a very important part of the overall public safety effort.

Although focused on front-line law enforcement, the department is also engaged in important community partnerships with schools, businesses, and citizen organizations. The department has garnered outside awards honoring many sworn officers, our West Covina Police Volunteers program, domestic violence victim advocate, and K9 Officers.

The staff of the West Covina Police Department strive to provide the highest level of service, focusing on four core values: Community responsiveness; integrity; teamwork; and effort. To that end, the department is divided into the following divisions:

Patrol Division

Two-thirds of all sworn officers work in the Patrol division, which focuses on patrolling city streets, responding to calls for service, and identifying potential crime problems. In addition to patrol officers, this division includes reserve officers and the West Covina Police Volunteers who perform non-hazardous duties. Under the Community Service Area Policing program, four dedicated lieutenants and their crews are assigned a specific quadrant of the city and tasked with resolving public safety concerns for residents, neighborhoods, and businesses. Collateral duties for sworn personnel in the Patrol Division include jail management, arrest and control, force options, special problems detail, peer support, SWAT, Reserve Program oversight, public information officer duties, field training officer program, and hostage negotiations. This division also incorporates two subdivisions:

- Traffic Unit – This unit provides enforcement of traffic laws, targeted enforcement at schools and other sites, traffic investigations, parking enforcement, oversight of the crossing guard services contract, and fleet services.

Police

- Jail Operations – This unit processes all arrests, oversees all prisoners, coordinates all jail operations, and maintains compliance with State mandates specific to jail operations.

Administrative & Investigative Division

This division is responsible for providing investigation and follow-up services associated with major crimes, answering calls from the public, and overseeing the centralized administrative functions of the Police Department. Collateral duties for sworn personnel in the Administrative & Investigative Division include property room and evidence, manual update committee, honor guard, Explorer program, terrorism liaison office, and the firing range.

Investigations and Support Services:

For almost any crime victim to obtain justice in our courts (i.e., for a suspect to be convicted), detectives conduct intensive follow-up and prepare cases for the district attorney. Investigative assignments include homicide, robbery, sex crimes, assault and battery, weapons violations, missing persons, fraud and identity theft, automobile theft, burglary, and court liaison. Certain officers are involved in specialized interagency task forces, and the department's domestic violence victim advocate (partially funded from CDBG grant funds) is assigned here. Investigations incorporates two subdivisions:

- Special Enforcement Team (SET) – This team works irregular schedules dictated by the demands of their specialized investigations, which include narcotics, surveillance, interagency intelligence, and other targeted enforcement.
- Code Enforcement/Community Enhancement – This unit enforces the City's municipal codes specific to properties, conducting field inspections, documenting and abating problems, and responding to citizens' complaints.

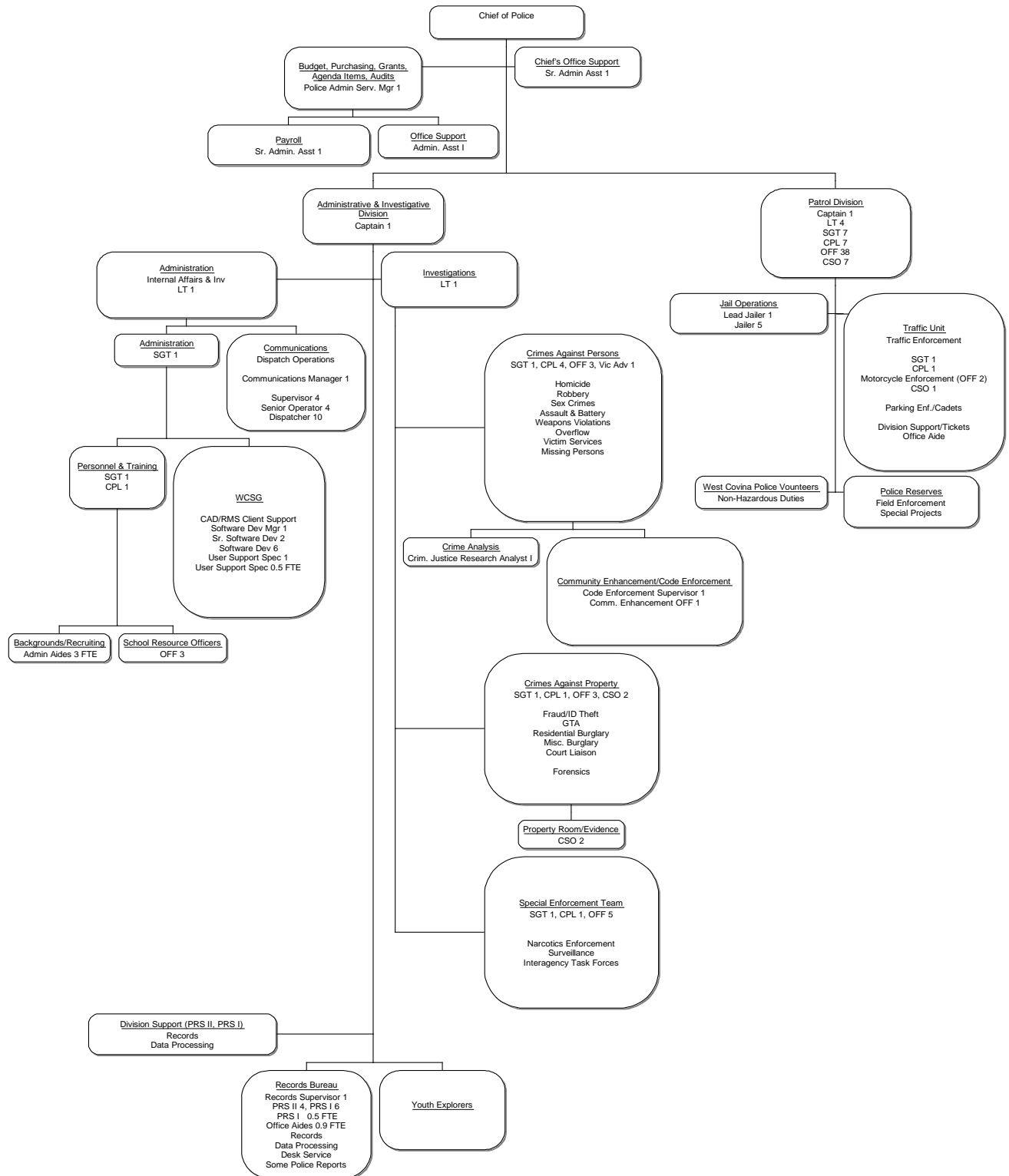
Administration:

Focusing on the centralized administrative division functions of the Police Department, Administration includes the Records Division, Dispatch Operations, Personnel & Training, and the Property & Evidence unit. Administration incorporates two subdivisions:

- Communications – This division handles all emergency dispatch operations for both Police and Fire.
- West Covina Service Group (WCSG) – This group supplies Computer Aided Dispatch and Records Management System (CAD/RMS) service and technological support to West Covina and client agencies.

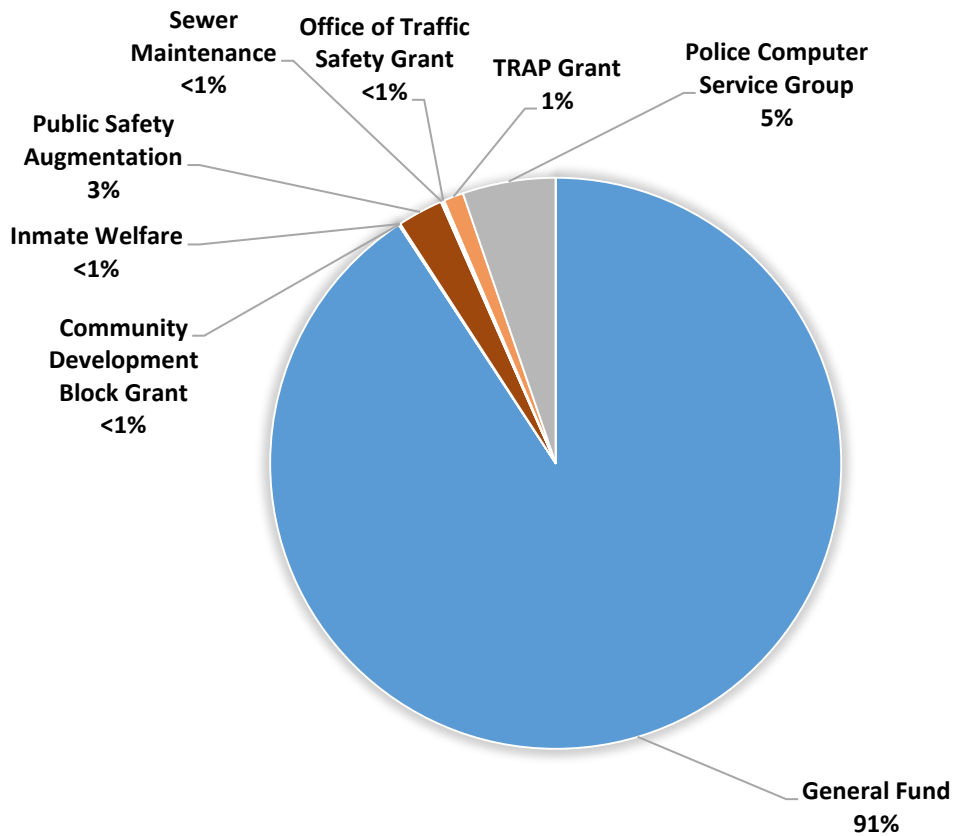
Police

Organizational Chart by Position



Police

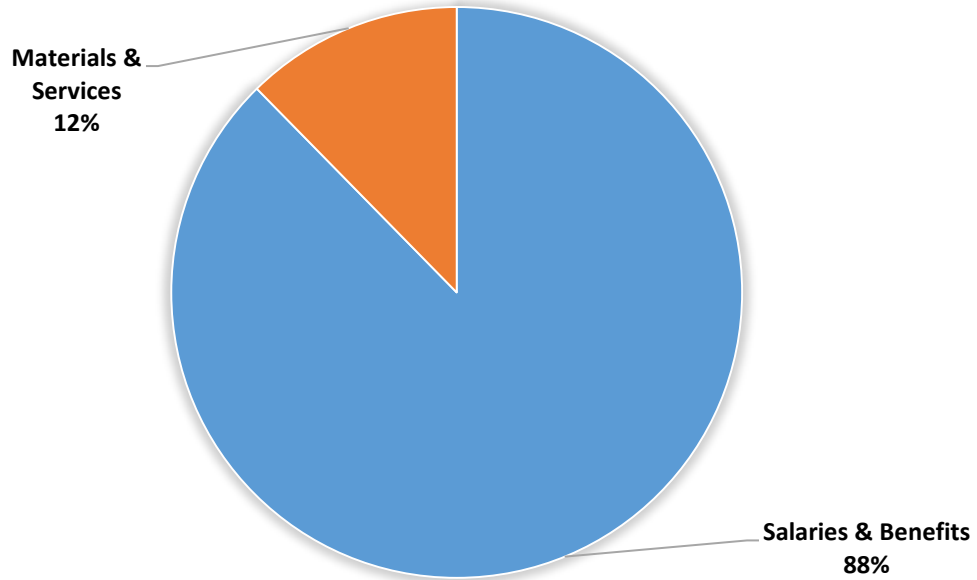
EXPENDITURES BY FUNDING SOURCE



Source of Funds:	2015-16 Actual Expense	2016-17 Actual Expense	2017-18 Adopted Budget	2018-19 Adopted Budget
General Fund	\$ 27,892,429	\$ 31,860,391	\$ 29,456,670	\$ 31,025,478
Drug Enforcement Rebate	1,636,072	1,779,080	-	-
Police Donations	2,238	5,531	-	-
Bureau of Justice Assistance	24,485	19,083	-	-
Community Development Block Grant	61,990	60,771	70,000	20,000
ABC Grant	4,787	-	-	-
Inmate Welfare	-	6,750	6,750	13,500
Public Safety Augmentation	-	878,391	700,000	881,000
COPS/SLESA	207,011	164,676	-	-
Sewer Maintenance	24,715	19,615	31,399	32,785
WC Community Services Foundation	5,509	2,872	-	-
Police Private Grants	3,355	4,007	-	-
Office of Traffic Safety Grant	-	-	-	35,853
TRAP Grant	-	-	353,978	381,896
Police Computer Service Group	1,638,572	1,575,066	1,598,651	1,801,757
Successor Agency Housing	-	-	150,000	-
Total Source of Funds	\$ 31,501,163	\$ 36,376,233	\$ 32,367,448	\$ 34,192,269

Police

EXPENDITURES BY CATEGORY



	2015-16 Actual Expense	2016-17 Actual Expense	2017-18 Adopted Budget	2018-19 Adopted Budget
Expense Classification:				
Total Salaries & Benefits	\$ 26,969,594	\$ 29,525,548	\$ 27,507,540	\$ 29,974,529
Total Materials & Services	4,531,569	6,850,685	4,859,908	4,217,740
Total Source of Funds	\$ 31,501,163	\$ 36,376,233	\$ 32,367,448	\$ 34,192,269

Police

FY 2018-19 GOALS AND OBJECTIVES

The department's operational goals and the specific objectives they encompass are all geared toward the City Council's goal of maintaining public safety.

- Continue to focus on the core mission of providing front-line law enforcement services to the community.
 - Work to provide quality safety services and traffic enforcement within the limits of available resources.
 - Increase traffic enforcement by 15%.
 - Reduce major injury and fatal traffic collisions by 20%.
 - Reduce Part 1 crimes by 10%.
 - Work closely with regional and federal partners to actively monitor repeat violent offenders, target auto thefts, and reduce narcotics sales and distribution in the San Gabriel Valley.
 - Explore opportunities to expand and improve volunteer and reserve programs, to meet department needs and enhance cost effective employment experiences.
 - Provide dedicated law enforcement responses to mental health cases and homelessness.
- Continue technology investments to improve department efficiency.
 - Explore technology partnerships that tie into the CAD-RMS services of the West Covina Service Group.
 - Complete the transition from analog radio communications to digital technology utilized by the "Com-Net" East San Gabriel Valley Interagency Communications Interoperability System.
- Continue to improve the Police Station working environment.
 - Implement electronic door access to improve station security.
 - Conduct needed repairs and alternative work space changes inside the Police Station.
 - Modernize facilities and improve security in areas including the armory, records, evidence, and briefing.
- Maintain current standards of training excellence.
 - Prioritize training needs through the chain of command, determining what is mandatory, vital, and cost-effective.
 - Pursue available training reimbursements.
 - Complete an updated training plan for WCPD personnel.

Police

FY 2017-18 ACCOMPLISHMENTS

- West Covina police officers work extraordinarily efficiently and effectively. They actively respond to over 150 calls a day. The department continued its focus on front-line law enforcement and crime prevention activities to improve public safety.
- The department continued its successful efforts to add Officer positions without increasing costs. Two sworn Detectives were assigned to the County Taskforce for Regional Auto-theft Prevention (TRAP), two Officers were assigned to the City's Homeless Outreach and Parks Enforcement (HOPE) Team, and a new Officer position was assigned to the U.S. Marshal Service Regional Fugitive Task Force. Additionally, three School Resource Officers continued working at local high schools, focusing on school safety. All of these positions were created using special funds and reimbursements, without burdening the City General Fund or local taxpayers.
- The department successfully expanded recruitment and hiring efforts. In the past year, the department filled over 25 positions, and conducted over 18 recruitments.
- The department continued its excellent record of using special funds to improve public safety and police operations. Items funded last year included a new grant funded alcohol enforcement Officer position, protective gear, traffic enforcement equipment, a laser scanner for crime scenes, overtime for homeless enforcement and outreach, 9-1-1 emergency dispatch equipment, radio equipment, improvements to the Police Station, unmanned aircraft for special tactical deployments, software and computer services, and more. These specially funded items totaled over \$2 million, all without burdening the City General Fund or local taxpayers.
- The Police Department's Volunteers kept costs down by channeling the efforts of dedicated volunteers to perform non-hazardous public safety duties that would otherwise burden field officers, saving approximately \$275,000 last year.
- Department to host community meetings to educate residents on Active Shooter Situations and Taking Back Our Community.

Fund: General Fund
Department: Police
Division/Program: Police Administration (110-3110)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
110.31.4290	100	100	160	100	100	200
110.31.4310	330,000	330,000	371,725	300,000	300,000	300,000
110.31.4315	274,300	274,300	262,409	150,000	150,000	250,000
110.31.4321	60,000	60,000	62,146	55,000	55,000	75,000
110.31.4325	1,500	1,500	1,078	2,000	2,000	5,000
110.31.4326	15,000	15,000	2,910	65,000	65,000	10,000
110.31.4327	40,000	40,000	5,675	20,000	20,000	20,000
110.31.4571	-	-	-	90,000	5,968	110,000
110.31.4573	30,000	30,000	2,537	20,000	20,000	7,500
110.31.4574	50,000	50,000	20,459	30,000	30,000	30,000
110.31.4575	300,000	300,000	63,617	300,000	300,000	300,000
110.31.4576	-	-	-	-	17,849	-
110.31.4602	164,268	90,000	192,888	180,000	180,000	250,000
110.31.4605	25,750	25,750	32,423	26,500	26,500	30,000
110.31.4606	300	300	186	318	318	300
110.31.4616	3,000	3,000	4,472	3,922	3,922	3,000
110.31.4620	125,000	125,000	128,975	132,500	132,500	110,000
110.31.4640	25,750	25,750	25,037	31,800	31,800	100,000
110.31.4645	38,000	38,000	82,913	40,000	40,000	40,000
110.31.4646	8,000	8,000	3,673	1,000	1,000	1,000
110.31.4818	10	10	3,332	1,000	1,000	1,000
Grand Total	1,490,978	1,416,710	1,266,615	1,449,140	1,382,957	1,643,000

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.31.3110.5110	671,605	717,116	696,100	988,056	988,056	1,085,839
110.31.3110.5111	740,431	759,064	709,940	781,875	781,875	724,133
110.31.3110.5112	271,142	271,142	224,140	350,197	341,822	151,906
110.31.3110.5113	102,097	102,097	231,477	48,108	46,649	48,421
110.31.3110.5XXX	69,940	69,940	60,527	118,155	118,155	152,208
110.31.3110.5121	-	-	3,899	4,460	4,460	5,000
110.31.3110.5124	24,990	24,990	30,051	28,800	28,800	33,000
110.31.3110.5125	30,390	30,390	29,581	16,590	16,590	16,100
110.31.3110.5XXX	389,719	389,719	388,204	456,139	465,972	534,083
110.31.3110.5156-7	558,606	558,607	579,302	800,943	800,944	296,439
110.31.3110.5160	1,033,820	1,033,820	1,083,935	1,066,240	1,066,240	1,230,000
110.31.3110.5180	16,280	16,280	46,650	3,440	3,440	-
110.31.3110.5181-2	-	-	-	-	-	602,969
110.31.3110.5999	(797,978)	-	-	(1,200,000)	(1,200,000)	-
Subtotal	3,111,042	3,973,164	4,083,807	3,463,003	3,463,003	4,880,098
Materials & Services						
110.31.3110.6011	30,000	30,000	41,486	55,000	55,000	56,500
110.31.3110.6018	50,000	50,000	29,800	30,000	30,000	30,000
110.31.3110.6030	5,720	5,720	5,955	5,720	5,720	5,720
110.31.3110.6050	105,000	126,000	137,527	125,000	105,000	105,000
110.31.3110.6110	27,500	42,500	51,537	29,500	29,500	124,500
110.31.3110.6120	36,200	71,450	97,660	54,000	71,849	288,000
110.31.3110.6130	66,300	66,300	64,534	73,800	73,800	86,000
110.31.3110.6145	13,050	13,050	13,607	13,850	13,850	23,950
110.31.3110.6147	15,400	15,400	13,728	17,600	17,600	125,400
110.31.3110.6210	55,000	55,000	59,727	55,000	55,000	55,000
110.31.3110.6214	1,500	1,500	3,146	1,500	11,964	2,500
110.31.3110.6221	80,000	80,000	72,407	95,000	95,000	95,000
110.31.3110.6224	-	-	-	-	-	25,000
110.31.3110.6225	-	-	-	-	-	45,000
110.31.3110.6270	43,200	43,200	23,973	43,000	43,000	19,000
110.31.3110.6329	50,000	55,000	54,586	51,900	51,900	64,400
110.31.3110.6330	14,500	14,500	3,390	13,500	13,500	23,500
110.31.3110.6338	5,000	5,000	5,000	5,000	5,000	-

110.31.3110.6424	Capitalized Lease Payments	11,950	11,950	8,239	11,950	11,950	11,950
110.31.3110.6560	K-9	-	-	-	-	-	20,000
110.31.3110.6571	Reward-Crimes	1,000	1,000	-	1,500	1,500	1,000
Subtotal		611,320	687,570	686,301	682,820	691,133	1,207,420
Capital Assets							
110.31.3110.7160	Other Equipment	8,672	8,672	7,269	-	-	-
Subtotal		8,672	8,672	7,269	-	-	-
Allocated Costs							
110.31.3110.8102	Property & Liability Ins Charges	-	-	-	-	-	-
110.31.3110.8103	Vehicle Replacement Charges	26,691	26,691	26,691	-	-	-
110.31.3110.8104	Vehicle Maintenance Charges	27,065	27,065	14,185	10,030	10,030	4,955
110.31.3110.8105	Fuel & Oil Charges	14,729	14,729	26,070	22,108	22,108	31,734
Subtotal		68,485	68,485	66,945	32,138	32,138	36,689
Grand Total		3,799,519	4,737,892	4,844,322	4,177,961	4,186,274	6,124,207

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	1,490,978	1,416,710	1,266,615	1,449,140	1,382,957	1,643,000
Salaries & Benefits	3,111,042	3,973,164	4,083,807	3,463,003	3,463,003	4,880,098
Maintenance & Operations	611,320	687,570	686,301	682,820	691,133	1,207,420
Allocated Costs	68,485	68,485	66,945	32,138	32,138	36,689
Capital Outlay	8,672	8,672	7,269	-	-	-
Total Expenditures	3,799,519	4,737,891	4,844,322	4,177,961	4,186,274	6,124,207
Net Program Revenue/(Cost)	(2,308,541)	(3,321,181)	(3,577,707)	(2,728,821)	(2,803,317)	(4,481,207)

Fund: General Fund
Department: Police
Division/Program: Jail (110-3115)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.31.3115.5111 Full Time Salaries	297,038	297,038	297,698	296,660	296,660	335,396
110.31.3115.5112 Part Time Salaries	-	-	-	-	-	-
110.31.3115.5113 Overtime	52,470	52,470	37,321	41,865	40,863	42,069
110.31.3115.5XXX Premium Pay	2,392	2,392	2,406	2,400	2,400	10,339
110.31.3115.5121 Holiday Opt - No PERS	-	-	9,850	-	-	8,200
110.31.3115.5124 Sick Leave Buyback	6,040	6,040	4,768	4,770	4,770	4,500
110.31.3115.5125 Vacation Buyback	-	-	-	-	-	-
110.31.3115.5XXX Fringe Benefits	84,170	84,170	88,145	81,295	82,297	100,053
110.31.3115.5156-7 Retirement - PERS	64,614	64,614	73,936	78,374	78,374	27,389
110.31.3115.5180 Leave Lump Sum	7,240	7,240	-	11,014	11,014	-
110.31.3115.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	70,110
110.31.3115.5999 Salary Savings	-	-	-	-	-	-
Subtotal	513,964	513,964	514,124	516,378	516,378	598,056
Materials & Services						
110.31.3115.6120 Other Contractual Services	15,000	25,000	23,931	17,500	17,500	-
110.31.3115.6145 Telephone-Special Lines	550	550	505	550	550	-
110.31.3115.6225 Jail & Prisoner Supplies	40,000	45,000	44,804	45,000	45,000	-
Subtotal	55,550	70,550	69,239	63,050	63,050	-
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
110.31.3115.6410 Property & Liability Ins Charges	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
Grand Total	569,514	584,514	583,363	579,428	579,428	598,056

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	513,964	513,964	514,124	516,378	516,378	598,056
Maintenance & Operations	55,550	70,550	69,239	63,050	63,050	-
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	569,514	584,514	583,363	579,428	579,428	598,056
Net Program Revenue/(Cost)	(569,514)	(584,514)	(583,363)	(579,428)	(579,428)	(598,056)

Fund: General Fund
Department: Police
Division/Program: Dispatch (110-3116)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.31.3116.5111 Full Time Salaries	1,102,602	1,115,187	904,551	1,089,609	1,092,235	1,106,305
110.31.3116.5112 Part Time Salaries	-	-	8,970	-	-	-
110.31.3116.5113 Overtime	153,860	153,860	190,802	121,955	119,039	122,551
110.31.3116.5XXX Premium Pay	3,588	3,588	3,609	5,026	2,400	24,196
110.31.3116.5121 Holiday Opt - No PERS	-	-	33,149	6,610	6,610	10,800
110.31.3116.5124 Sick Leave Buyback	8,410	8,410	14,027	14,030	14,030	15,200
110.31.3116.5125 Vacation Buyback	-	-	5,058	3,080	3,080	3,080
110.31.3116.5XXX Fringe Benefits	355,955	355,955	272,752	323,179	326,095	359,676
110.31.3116.5156-7 Retirement - PERS	252,425	252,425	222,143	286,336	286,336	90,018
110.31.3116.5180 Leave Lump Sum	11,420	11,420	9,201	31,482	31,482	-
110.31.3116.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	230,430
110.31.3116.5999 Salary Savings	-	-	-	-	-	-
Subtotal	1,888,260	1,900,845	1,664,261	1,881,307	1,881,307	1,962,256
Materials & Services						
110.31.3116.6010 Uniform	1,500	1,500	771	1,500	1,500	-
110.31.3116.6138 Misc Equipment Contracts	8,160	8,160	6,762	7,500	7,500	-
110.31.3116.6145 Telephone-Special Lines	9,050	9,050	8,938	9,050	9,050	-
110.31.3116.6147 Cellular Phones	1,200	1,200	2,537	2,300	2,300	-
110.31.3116.6270 Special Department Supplies	2,000	2,000	2,828	2,000	2,000	-
Subtotal	21,910	21,910	21,836	22,350	22,350	-
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
110.31.3116.6410 Property & Liability Ins charges	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
Grand Total	1,910,170	1,922,755	1,686,097	1,903,657	1,903,657	1,962,256

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	1,888,260	1,900,845	1,664,261	1,881,307	1,881,307	1,962,256
Maintenance & Operations	21,910	21,910	21,836	22,350	22,350	-
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	1,910,170	1,922,755	1,686,097	1,903,657	1,903,657	1,962,256
Net Program Revenue/(Cost)	(1,910,170)	(1,922,755)	(1,686,097)	(1,903,657)	(1,903,657)	(1,962,256)

Fund: General Fund
Department: Police
Division/Program: Patrol (110-3120)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.31.3120.5110 Sworn Full Time Salaries	6,590,506	6,995,504	6,338,468	6,399,500	6,404,380	5,983,321
110.31.3120.5111 Full Time Salaries	344,613	344,613	339,307	301,819	301,819	456,563
110.31.3120.5112 Part Time Salaries	130,637	130,637	58,868	103,009	96,768	104,461
110.31.3120.5113 Overtime	635,260	635,260	1,804,784	870,631	819,140	2,401,832
110.31.3120.5XXX Premium Pay	800,223	800,223	722,863	779,484	774,604	770,249
110.31.3120.5121 Holiday Opt - No PERS	-	-	8,058	10,820	10,820	7,300
110.31.3120.5124 Sick Leave Buyback	100,560	100,560	116,235	111,170	111,170	115,500
110.31.3120.5125 Vacation Buyback	8,260	8,260	38,284	25,060	25,060	36,200
110.31.3120.5XXX Fringe Benefits	1,838,841	1,838,841	1,886,286	1,705,849	1,763,581	1,860,460
110.31.3120.5156-7 Retirement - PERS	4,027,420	4,027,420	3,984,010	3,968,814	3,968,814	1,398,861
110.31.3120.5180 Leave Lump Sum	142,370	142,370	54,477	80,698	80,698	-
110.31.3120.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	2,629,694
110.31.3120.5999 Salary Savings	-	-	-	-	-	(1,375,000)
Subtotal	14,618,689	15,023,687	15,351,639	14,356,854	14,356,854	14,389,441
Materials & Services						
110.31.3120.6147 Cellular Phones	55,200	55,200	47,673	59,800	59,800	-
110.31.3120.6270 Other Supplies/Materials	35,000	24,944	23,657	15,000	15,000	-
110.31.3120.6560 K-9	30,000	25,000	25,237	20,000	20,000	-
Subtotal	120,200	105,144	96,567	94,800	94,800	-
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
110.31.3120.8102 Property & Liability Ins Charges	1,222,612	1,597,969	1,835,426	1,110,401	1,110,401	1,251,990
110.31.3120.8103 Vehicle Replacement Charges	127,877	127,877	127,877	-	-	-
110.31.3120.8104 Vehicle Maintenance Charges	197,485	197,485	277,898	212,330	212,330	247,081
110.31.3120.8105 Fuel & Oil Charges	219,644	219,644	132,447	228,397	228,397	161,231
Subtotal	1,767,617	2,142,974	2,373,648	1,551,128	1,551,128	1,660,302
Grand Total	16,506,506	17,271,804	17,821,854	16,002,782	16,002,782	16,049,743

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	14,618,689	15,023,687	15,351,639	14,356,854	14,356,854	14,389,441
Maintenance & Operations	120,200	105,144	96,567	94,800	94,800	-
Allocated Costs	1,767,617	2,142,974	2,373,648	1,551,128	1,551,128	1,660,302
Capital Outlay	-	-	-	-	-	-
Total Expenditures	16,506,506	17,271,805	17,821,853	16,002,782	16,002,782	16,049,743
Net Program Revenue/(Cost)	(16,506,506)	(17,271,805)	(17,821,853)	(16,002,782)	(16,002,782)	(16,049,743)

**Fund: General Fund
Department: Police
Division/Program: Traffic (110-3121)**

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.31.3121.5110 Sworn Full Time Salaries	389,767	411,145	417,926	391,716	391,716	391,716
110.31.3121.5111 Full Time Salaries	89,721	89,721	90,547	44,244	44,244	44,244
110.31.3121.5112 Part Time Salaries	132,720	132,720	83,427	171,994	161,572	174,417
110.31.3121.5113 Overtime	104,776	104,776	148,614	86,826	81,642	88,030
110.31.3121.5XXX Premium Pay	66,794	66,794	73,991	84,648	84,648	84,028
110.31.3121.5121 Holiday Opt - No PERS	-	-	-	-	-	400
110.31.3121.5124 Sick Leave Buyback	11,060	11,060	10,938	10,590	10,590	7,800
110.31.3121.5125 Vacation Buyback	-	-	-	-	-	-
110.31.3121.5XXX Fringe Benefits	143,020	143,020	157,275	134,714	150,320	142,611
110.31.3121.5156-7 Retirement - PERS	269,624	269,624	290,147	269,748	269,748	96,395
110.31.3121.5180 Leave Lump Sum	9,470	9,470	-	9,470	9,470	-
110.31.3121.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	180,937
110.31.3121.5999 Salary Savings	-	-	-	-	-	-
Subtotal	1,216,952	1,238,330	1,272,865	1,203,950	1,203,950	1,210,578
Materials & Services						
110.31.3121.6120 Other Contractual Services	163,647	163,647	164,923	179,037	185,005	-
110.31.3121.6147 Cellular Phones	2,200	2,200	804	1,100	1,100	-
110.31.3121.6329 Other Vehicle Sublet Repairs	17,000	12,000	10,530	10,000	10,000	-
Subtotal	182,847	177,847	176,257	190,137	196,105	-
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
110.31.3121.8102 Property & Liability Ins Charges	-	-	-	-	-	-
110.31.3121.8104 Vehicle maintenance	-	-	1,105	183	183	386
110.31.3121.8105 Fuel & Oil Charges	3,153	3,153	604	2,153	2,153	735
Subtotal	3,153	3,153	1,709	2,336	2,336	1,121
Grand Total	1,402,951	1,419,330	1,450,832	1,396,423	1,402,391	1,211,699

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	1,216,952	1,238,330	1,272,865	1,203,950	1,203,950	1,210,578
Maintenance & Operations	182,847	177,847	176,257	190,137	196,105	-
Allocated Costs	3,153	3,153	1,709	2,336	2,336	1,121
Capital Outlay	-	-	-	-	-	-
Total Expenditures	1,402,952	1,419,330	1,450,832	1,396,423	1,402,391	1,211,699
Net Program Revenue/(Cost)	(1,402,952)	(1,419,330)	(1,450,832)	(1,396,423)	(1,402,391)	(1,211,699)

Fund: General Fund
Department: Police
Division/Program: Code Enforcement (110-3125)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.31.3125.5111 Full Time Salaries	50,222	56,760	75,961	51,665	51,665	53,006
110.31.3125.5112 Part Time Salaries	-	-	-	-	-	-
110.31.3125.5113 Overtime	4,091	4,091	4,949	8,383	8,182	8,424
110.31.3125.5XXX Premium Pay	-	-	-	-	-	519
110.31.3125.5124 Sick Leave Buyback	550	550	1,736	1,740	1,740	3,000
110.31.3125.5125 Vacation Buyback	2,490	2,490	6,559	6,560	6,560	5,700
110.31.3125.5XXX Fringe Benefits	10,559	10,559	18,552	10,349	10,549	11,771
110.31.3125.5156-7 Retirement - PERS	11,952	11,952	17,811	13,432	13,433	4,289
110.31.3125.5180 Leave Lump Sum	-	-	-	-	-	-
110.31.3125.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	10,979
110.31.3125.5999 Salary Savings	-	-	-	-	-	-
Subtotal	79,864	86,402	125,568	92,129	92,129	97,688
Materials & Services						
110.31.3125.6110 Professional Services	95,000	40,000	53,860	95,000	95,000	-
110.31.3125.6147 Cellular Phones	1,620	1,620	1,680	1,620	1,620	-
Subtotal	96,620	41,620	55,540	96,620	96,620	-
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
110.31.3125.8102 Property & Liability Ins Charges	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
Grand Total	176,484	128,022	181,107	188,749	188,749	97,688

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	79,864	86,402	125,568	92,129	92,129	97,688
Maintenance & Operations	96,620	41,620	55,540	96,620	96,620	-
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	176,484	128,022	181,108	188,749	188,749	97,688
Net Program Revenue/(Cost)	(176,484)	(128,022)	(181,108)	(188,749)	(188,749)	(97,688)

Fund: General Fund
Department: Police
Division/Program: Investigations (110-3130)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.31.3130.5110 Sworn Full Time Salaries	1,527,500	1,628,676	1,460,345	1,556,196	1,556,196	1,556,196
110.31.3130.5111 Full Time Salaries	255,895	261,768	259,315	307,337	307,337	193,001
110.31.3130.5112 Part Time Salaries	-	-	-	-	-	-
110.31.3130.5113 Overtime	314,712	314,712	358,999	260,876	245,527	89,437
110.31.3130.5XXX Premium Pay	186,758	186,758	186,630	232,270	232,269	241,524
110.31.3130.5121 Holiday Opt - No PERS	-	-	15,435	19,750	19,750	19,100
110.31.3130.5124 Sick Leave Buyback	34,680	34,680	39,046	37,000	37,000	52,300
110.31.3130.5125 Vacation Buyback	31,130	31,130	17,171	16,500	16,500	23,800
110.31.3130.5XXX Fringe Benefits	458,451	458,451	476,562	454,720	470,070	526,893
110.31.3130.5156-7 Retirement - PERS	992,922	992,922	961,830	1,047,462	1,047,462	374,502
110.31.3130.5180 Leave Lump Sum	-	-	99,459	100,000	100,000	-
110.31.3130.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	710,895
110.31.3130.5999 Salary Savings	-	-	-	-	-	-
Subtotal	3,802,047	3,909,096	3,874,793	4,032,111	4,032,111	3,787,648
Materials & Services						
110.31.3130.6120 Other Contractual Services	18,500	18,500	17,993	18,500	18,500	-
110.31.3130.6145 Telephone-Special Lines	500	500	500	500	500	-
110.31.3130.6147 Cellular Phones	24,500	24,500	24,926	27,500	27,500	-
110.31.3130.6224 Undercover Investigation	8,000	8,000	8,100	8,000	8,000	-
110.31.3130.6270 Other Supplies/Materials	9,000	16,000	9,446	9,000	9,000	-
Subtotal	60,500	67,500	60,965	63,500	63,500	-
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
110.31.3130.8102 Property & Liability Ins Charges	-	-	-	-	-	-
110.31.3130.8103 Vehicle Replacement Charges	13,918	13,918	13,918	-	-	-
110.31.3130.8104 Vehicle Maintenance Charges	81,855	81,855	69,452	13,991	13,991	24,261
110.31.3130.8105 Fuel & Oil Charges	52,303	52,303	71,579	60,460	60,460	87,135
Subtotal	148,077	148,077	154,949	74,451	74,451	111,396
Grand Total	4,010,623	4,124,673	4,090,707	4,170,062	4,170,062	3,899,044

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	3,802,047	3,909,096	3,874,793	4,032,111	4,032,111	3,787,648
Maintenance & Operations	60,500	67,500	60,965	63,500	63,500	-
Allocated Costs	148,077	148,077	154,949	74,451	74,451	111,396
Capital Outlay	-	-	-	-	-	-
Total Expenditures	4,010,624	4,124,673	4,090,706	4,170,062	4,170,062	3,899,044
Net Program Revenue/(Cost)	(4,010,624)	(4,124,673)	(4,090,706)	(4,170,062)	(4,170,062)	(3,899,044)

Fund: General Fund
Department: Police
Division/Program: Special Enforcement Team (110-3131)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.31.3131.5110 Sworn Full Time Salaries	559,910	590,374	483,885	482,292	482,292	482,292
110.31.3131.5111 Full Time Salaries	-	-	-	-	-	-
110.31.3131.5112 Part Time Salaries	-	-	-	-	-	-
110.31.3131.5113 Overtime	53,590	53,590	223,899	41,466	38,953	42,050
110.31.3131.5XXX Premium Pay	57,980	57,980	31,106	72,297	72,297	76,410
110.31.3131.5121 Holiday Opt - No PERS	-	-	3,909	5,980	5,980	7,900
110.31.3131.5124 Sick Leave Buyback	17,630	17,630	13,222	12,430	12,430	14,600
110.31.3131.5125 Vacation Buyback	-	-	-	-	-	-
110.31.3131.5XXX Fringe Benefits	147,889	147,889	150,143	126,637	129,150	147,967
110.31.3131.5156-7 Retirement - PERS	331,332	331,332	282,111	300,706	300,706	109,302
110.31.3131.5180 Leave Lump Sum	-	-	-	-	-	-
110.31.3131.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	202,264
110.31.3131.5999 Salary Savings	-	-	-	-	-	-
Subtotal	1,168,331	1,198,796	1,188,276	1,041,808	1,041,808	1,082,785
Materials & Services						
110.31.3131.6147 Cellular Phones	12,300	12,300	13,832	15,800	15,800	-
Subtotal	12,300	12,300	13,832	15,800	15,800	-
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
110.31.3131.8102 Property & Liability Ins Charges	-	-	-	-	-	-
110.31.3131.8103 Vehicle Replacement Charges	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
Grand Total	1,180,631	1,211,096	1,202,109	1,057,608	1,057,608	1,082,785

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	1,168,331	1,198,796	1,188,276	1,041,808	1,041,808	1,082,785
Maintenance & Operations	12,300	12,300	13,832	15,800	15,800	-
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	1,180,631	1,211,096	1,202,108	1,057,608	1,057,608	1,082,785
Net Program Revenue/(Cost)	(1,180,631)	(1,211,096)	(1,202,108)	(1,057,608)	(1,057,608)	(1,082,785)

Fund: Community Development Block Grant
Department: Police
Division/Program: Investigations (131-3130)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
131.31.3130.5111 Full Time Salaries	20,000	20,000	14,263	20,000	20,000	20,000
131.31.3130.5112 Part Time Salaries	-	-	-	-	-	-
131.31.3130.5113 Overtime	-	-	-	-	-	-
131.31.3130.5XXX Premium Pay	-	-	-	-	-	-
131.31.3130.5124 Sick Leave Buyback	-	-	-	-	-	-
131.31.3130.5125 Vacation Buyback	-	-	-	-	-	-
131.31.3130.5XXX Fringe Benefits	-	-	2,813	-	-	-
131.31.3130.5156-7 Retirement - PERS	-	-	3,363	-	-	-
131.31.3130.5180 Leave Lump Sum	-	-	-	-	-	-
131.31.3130.5999 Salary Savings	-	-	-	-	-	-
Subtotal	20,000	20,000	20,438	20,000	20,000	20,000
Materials & Services						
Subtotal	-	-	-	-	-	-
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	20,000	20,000	20,438	20,000	20,000	20,000

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	20,000	20,000	20,438	20,000	20,000	20,000
Maintenance & Operations	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	20,000	20,000	20,438	20,000	20,000	20,000
Net Program Revenue/(Cost)	(20,000)	(20,000)	(20,438)	(20,000)	(20,000)	(20,000)

Fund: Inmate Welfare
Department: Police
Division/Program: Jail (150-3115)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
150.31.4819 Inmate Phone Revenue	7,000	7,000	3,982	6,750	6,750	3,000
Grand Total	7,000	7,000	3,982	6,750	6,750	3,000

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
150.31.3115.6225 Jail & Prisoner Supplies	6,750	6,750	6,750	6,750	6,750	3,000
Subtotal	6,750	6,750	6,750	6,750	6,750	3,000
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	6,750	6,750	6,750	6,750	6,750	3,000

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	7,000	7,000	3,982	6,750	6,750	3,000
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	6,750	6,750	6,750	6,750	6,750	3,000
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	6,750	6,750	6,750	6,750	6,750	3,000
Net Program Revenue/(Cost)	250	250	(2,768)	-	-	-

**Fund: Public Safety Augmentation
Department: Police
Division/Program: Patrol (153-3120)**

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
153.31.4110 Sales and Use Taxes	725,000	725,000	727,799	700,000	700,000	750,000
Grand Total	725,000	725,000	727,799	700,000	700,000	750,000

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
153.31.3120.5110 Sworn Full Time Salaries	-	-	-	345,903	345,903	482,467
153.31.3120.5113 Overtime	-	-	-	11,538	11,538	22,813
153.31.3120.5XXX Premium Pay	-	-	-	40,562	40,562	42,070
153.31.3120.5124 Sick Leave Buyback	-	-	-	-	-	4,100
153.31.3120.5125 Vacation Buyback	-	-	-	-	-	-
153.31.3120.5XXX Fringe Benefits	-	-	-	92,197	92,197	109,827
153.31.3120.5156-7 Retirement - PERS	-	-	-	209,800	209,800	77,082
153.31.3120.5160 Retiree Medical Benefit	-	-	-	-	-	-
153.31.3120.5166 Retiree Lump Sum Benefit	-	-	-	-	-	-
153.31.3120.5180 Leave Lump Sum	-	-	-	-	-	-
153.31.3120.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	142,641
153.31.3120.5999 Salary Savings	-	-	-	-	-	-
Subtotal	-	-	-	700,000	700,000	881,000
Materials & Services						
153.95.9500.9110 Transfer Out	725,000	1,005,000	878,391	-	-	-
Subtotal	725,000	1,005,000	878,391	-	-	-
Grand Total	725,000	1,005,000	878,391	700,000	700,000	881,000

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	725,000	725,000	727,799	700,000	700,000	750,000
Salaries & Benefits	-	-	-	700,000	700,000	881,000
Maintenance & Operations	725,000	1,005,000	878,391	-	-	-
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	725,000	1,005,000	878,391	700,000	700,000	881,000
Net Program Revenue/(Cost)	-	(280,000)	(150,592)	-	-	(131,000)

Fund: Sewer Maintenance
Department: Public Works
Division/Program: Community Enhancement (189-3125)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
189.31.3125.5111 Full Time Salaries	20,089	20,089	14,081	20,666	20,666	20,541
189.31.3125.5112 Part Time Salaries	-	-	-	-	-	-
189.31.3125.5113 Overtime	-	-	-	-	-	-
189.31.3125.5XXX Premium Pay	-	-	-	-	-	208
189.31.3125.5124 Sick Leave Buyback	220	220	-	220	220	220
189.31.3125.5125 Vacation Buyback	1,000	1,000	-	1,000	1,000	1,000
189.31.3125.5XXX Fringe Benefits	4,183	4,183	2,217	4,140	4,140	4,708
189.31.3125.5156-7 Retirement - PERS	4,781	4,781	3,318	5,373	5,373	1,716
189.31.3125.5180 Leave Lump Sum	-	-	-	-	-	-
189.31.3125.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	4,392
Subtotal	30,273	30,273	19,615	31,399	31,399	32,785
Materials & Services						
Subtotal	-	-	-	-	-	-
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	30,273	30,273	19,615	31,399	31,399	32,785

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	30,273	30,273	19,615	31,399	31,399	32,785
Maintenance & Operations	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	30,273	30,273	19,615	31,399	31,399	32,785
Net Program Revenue/(Cost)	(30,273)	(30,273)	(19,615)	(31,399)	(31,399)	(32,785)

Fund: Office of Traffic Safety Grants
Department: Police
Division/Program: OTS Grant (207-3152)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-17)	18-19 Adopted Budget
207.31.4556 Federal Pass Thru State	-	-	-	-	145,000	-
Grand Total	-	-	-	-	145,000	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-17)	18-19 Adopted Budget
Salaries & Benefits						
207.31.3152.5110 Sworn Full Time Salaries	-	-	-	-	126,433	19,100
207.31.3152.5111 Full Time Salaries	-	-	-	-	-	-
207.31.3152.5112 Part Time Salaries	-	-	-	-	-	-
207.31.3152.5113 Overtime	-	-	-	-	17,600	-
207.31.3152.5XXX Premium Pay	-	-	-	-	-	1,340
207.31.3152.5121 Holiday Opt - No PERS	-	-	-	-	-	-
207.31.3152.5124 Sick Leave Buyback	-	-	-	-	-	-
207.31.3152.5125 Vacation Buyback	-	-	-	-	-	-
207.31.3152.5XXX Fringe Benefits	-	-	-	-	-	3,977
207.31.3152.5156-7 Retirement - PERS	-	-	-	-	-	4,012
207.31.3152.5180 Leave Lump Sum	-	-	-	-	-	-
207.31.3152.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	7,424
207.31.3152.5999 Salary Savings	-	-	-	-	-	-
Subtotal	-	-	-	-	144,033	35,853
Materials & Services						
Subtotal	-	-	-	-	-	-
Grand Total	-	-	-	-	144,033	35,853

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-17)	18-19 Adopted Budget
Revenue	-	-	-	-	145,000	-
Salaries & Benefits	-	-	-	-	144,033	35,853
Maintenance & Operations	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	-	-	-	-	144,033	35,853
Net Program Revenue/(Cost)	-	-	-	-	967	(35,853)

Fund: Taskforce for Regional Autotheft Prevention (TRAP) Grant
Department: Police
Division/Program: TRAP (233-3130)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
233.31.4540 County Grants	-	193,332	-	353,978	353,978	381,896
Grand Total	-	193,332	-	353,978	353,978	381,896

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
233.31.3130.5110 Sworn Full Time Salaries	-	193,332	-	175,836	175,836	181,296
233.31.3130.5111 Full Time Salaries	-	-	-	-	-	-
233.31.3130.5112 Part Time Salaries	-	-	-	-	-	-
233.31.3130.5113 Overtime	-	-	-	-	-	-
233.31.3130.5XXX Premium Pay	-	-	-	20,250	20,250	21,938
233.31.3130.5121 Holiday Opt - No PERS	-	-	-	-	-	700
233.31.3130.5124 Sick Leave Buyback	-	-	-	-	-	2,600
233.31.3130.5125 Vacation Buyback	-	-	-	-	-	-
233.31.3130.5XXX Fringe Benefits	-	-	-	51,447	51,447	61,926
233.31.3130.5156-7 Retirement - PERS	-	-	-	106,445	106,445	39,795
233.31.3130.5180 Leave Lump Sum	-	-	-	-	-	-
233.31.3130.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	73,641
233.31.3130.5999 Salary Savings	-	-	-	-	-	-
Subtotal	-	193,332	-	353,978	353,978	381,896
Materials & Services						
Subtotal	-	-	-	-	-	-
Grand Total	-	193,332	-	353,978	353,978	381,896

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	193,332	-	353,978	353,978	381,896
Salaries & Benefits	-	193,332	-	353,978	353,978	381,896
Maintenance & Operations	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	-	193,332	-	353,978	353,978	381,896
Net Program Revenue/(Cost)	-	-	-	-	-	-

Fund: Police Computer Service Group
Department: Police
Division/Program: West Covina Service Group (375-3119)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
375.31.2800	Charges for Services--Misc.	250,000	250,000	-	150,000	150,000	100,000
375.31.2848	Sales-La Mesa	15,000	15,000	15,000	15,000	15,000	20,000
375.31.2850	Sales-Corona	102,094	102,094	104,620	102,094	102,094	102,000
375.31.2852	Sales-Hacienda Heights USD	-	-	29,000	-	-	8,000
375.31.2853	Sales-Cypress	79,451	79,451	76,492	79,451	79,451	10,000
375.31.2855	Sales-El Segundo	12,500	12,500	8,000	8,000	8,000	10,000
375.31.2862	Sales-Los Alamitos	82,771	82,771	66,532	82,771	82,771	10,000
375.31.2864	Sales-Montclair	80,116	80,116	79,481	80,116	80,116	80,000
375.31.2865	Sales-La Habra	94,578	94,578	93,973	94,578	94,578	55,000
375.31.2870	Sales-Seal Beach	77,212	77,212	76,679	77,212	77,212	10,000
375.31.2871	Sales-Porterville	77,528	77,528	77,040	77,528	77,528	78,000
375.31.2872	Sales-Sparks, NV	43,172	43,172	21,173	8,000	8,000	10,000
375.31.2873	Sales-Tustin	100,768	100,768	84,983	100,768	100,768	100,000
375.31.2876	Sales-St. Louis County	-	-	101,200	42,787	42,787	60,000
375.31.2880	Sales-Tracy	99,840	99,840	102,242	99,840	99,840	100,000
375.31.2883	Sales-San Marino	89,930	89,930	89,398	89,930	89,930	98,000
375.31.2885	Sales-Alhambra	100,037	100,037	99,570	100,037	100,037	100,000
375.31.2887	Sales-Dos Palos	-	-	(36,975)	-	-	-
375.31.2889	Sales-West Covina Fire Dept	29,240	29,240	29,240	29,240	29,240	29,500
375.31.2891	Sales-Pasadena	143,222	143,222	139,050	143,222	143,222	144,000
375.31.2892	Sales-Hemet	116,905	116,905	113,500	116,905	116,905	115,000
375.31.2894	Sales-La Verne	-	-	2,160	2,160	2,160	2,200
375.31.2895	Sales-Baldwin Park	9,960	9,960	3,160	9,960	9,960	-
375.31.2896	Sales-Baldwin Park School Police	-	-	29,000	-	-	2,200
375.31.2897	Sales-Bureau of Land Mgmt	-	-	24,088	24,088	24,088	24,500
375.31.2898	Sales-Southwest Central Dispatch	-	-	27,730	-	-	28,000
Grand Total		1,604,324	1,604,324	1,456,335	1,533,687	1,533,687	1,296,400

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
375.31.3119.5111	Full Time Salaries	849,296	849,296	864,354	862,484	862,484	887,684
375.31.3119.5112	Part Time Salaries	32,582	32,582	17,815	34,049	33,235	34,216
375.31.3119.5113	Overtime	9,996	9,996	7,212	10,241	9,996	10,501
375.31.3119.5XXX	Premium Pay	4,784	4,784	4,813	4,800	4,800	17,961
375.31.3119.5124	Sick Leave Buyback	16,790	16,790	17,978	17,980	17,980	11,900
375.31.3119.5125	Vacation Buyback	5,460	5,460	6,192	6,200	6,200	18,300
375.31.3119.5XXX	Fringe Benefits	168,862	168,862	171,362	174,626	175,685	217,376
375.31.3119.5156-7	Retirement - PERS	192,919	192,919	204,629	224,413	224,413	72,337
375.31.3119.5180	Leave Lump Sum	-	-	1,773	36,825	36,825	40,000
375.31.3119.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	185,170
Subtotal		1,280,689	1,280,689	1,296,128	1,371,618	1,371,618	1,495,445
Materials & Services							
375.31.3119.6030	Memberships	200	200	-	200	200	200
375.31.3119.6050	Conferences & Meetings	9,000	9,000	3,585	7,000	7,000	7,000
375.31.3119.6120	Other Contractual Services	100,100	102,800	15,084	23,400	26,100	90,900
375.31.3119.6138	Misc Equipment Contracts	9,800	9,800	-	12,175	12,175	28,800
375.31.3119.6145	Telephone-Special Lines	60,000	60,000	60,106	60,000	60,000	60,000
375.31.3119.6147	Cellular Phones	15,800	15,800	12,725	15,800	15,800	15,800
375.31.3119.6215	Computer Supplies	2,500	2,500	1,842	2,500	2,500	2,500
375.31.3119.6270	Other Supplies/Materials	1,000	1,000	1,252	1,000	1,000	1,000
Subtotal		198,400	201,100	118,427	122,075	124,775	206,200
Capital Assets							
375.31.3119.7160	Other Equipment	-	15,000	-	-	-	-
Subtotal		-	15,000	-	-	-	-

Allocated Costs							
375.31.3119.8101	Admin & Overhead Charges	83,024	83,024	137,083	100,112	100,112	100,112
375.31.3119.8104	Vehicle Maintenance Charges	367	367	-	-	-	-
375.31.3119.8105	Fuel & Oil Charges	2,116	2,116	-	2,146	2,146	-
Subtotal		85,507	85,507	137,083	102,258	102,258	100,112
Grand Total		1,564,597	1,582,297	1,551,638	1,595,951	1,598,651	1,801,757

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	1,604,324	1,604,324	1,456,335	1,533,687	1,533,687	1,296,400
Salaries & Benefits	1,280,689	1,280,689	1,296,128	1,371,618	1,371,618	1,495,445
Maintenance & Operations	198,400	201,100	118,427	122,075	124,775	206,200
Allocated Costs	85,507	85,507	137,083	102,258	102,258	100,112
Capital Outlay	-	15,000	-	-	-	-
Total Expenditures	1,564,596	1,582,296	1,551,638	1,595,951	1,598,651	1,801,757
Net Program Revenue/(Cost)	39,728	22,028	(95,303)	(62,264)	(64,964)	(505,357)

FIRE DEPARTMENT

MISSION STATEMENT: To provide the highest level of life and property safety in a caring and cost effective manner, and to continually strive to provide quality customer service for the community, the City, and to one another.

The Fire Department is comprised of a combination of dedicated career firefighters and civilian staff. The members of the department take extreme pride in serving the citizens and visitors with the utmost respect and compassion. The City's firefighters are highly competent in performing firefighting, rescue, and emergency medical services.

By utilizing resources provided by the City, firefighters make every effort to:

- Respond quickly;
- Treat people with respect and dignity;
- Utilize experience and training to assist in the "most appropriate" manner; and
- Look for additional opportunities to make the community "safer."

From January 1, 2017 to December 31, 2017, the department responded to a total of 9,476 reported emergency incidents that originated from 9-1-1. Emergency responses included 6,718 calls for medical assistance, 2,173 calls for public assistance, 144 hazardous conditions, 263 false alarms, 27 other type calls, and 147 fires, for a total fire loss of \$3,006,900. The average response time to all incidents was 5 minutes and 46 seconds.

Listed below are the five fire stations, which serve the City of West Covina:

- Station No. 1
819 S. Sunset Avenue
- Station No. 2
2441 E. Cortez Street
- Station No. 3
1433 W. Puente Avenue
- Station No. 4
1815 S. Azusa Avenue
- Station No. 5
2650 E. Shadow Oak Drive

Fire

Fire Prevention/Fire Marshal

- The Fire Chief (currently serving as the Fire Marshal) and his support staff is tasked with managing and enforcing the City of West Covina fire codes and ordinances, and providing these services in a timely manner is critical. The Fire Prevention Bureau contracts with two consultants to review building plans to ensure proposed designs meet current fire codes. Inspecting occupancies during the various stages of construction is a critical component of ensuring that fire and life safety systems are up to code.
- The Fire Chief and his prevention staff currently manage the annual inspections of all existing business and commercial occupancies within the City. Fire prevention personnel coordinate with the City's building, planning, and community development departments to ensure all planned developments meet fire code standards and that all educational occupancies are designed with life safety as the primary concern. Fire prevention staff inspects fire sprinkler systems, fire alarm systems, hazardous storage; and ensures that fire exits, emergency lighting, means of egress, and extinguishing equipment are provided and maintained. Fire prevention staff spend a great deal of time assisting private developers with various fire code compliance options in the design and construction of fire safe buildings. The services provided to contractors and developers are designed to be cost effective for the City and businesses.

Operations

The Operations Assistant Chief oversees this functional area and is responsible for all emergency operations, facility/equipment repair and maintenance for the Fire Department. In addition, the Operations Assistant Chief provides oversight for purchasing, and acts as a liaison for Dispatching/Communications and Automatic/Mutual aid contracts and operations. Through support and deployment, operations personnel are committed to maintaining the functional capabilities of the department.

- Fire and Emergency Operations – This is the core of the department's fire and life safety protection services. Emergency operation services are provided 24 hours a day, 365 days a year, by five paramedic-assessment fire engine companies, one paramedic assessment quint company, three paramedic ambulances, and one Assistant Fire Chief vehicle. These professional and highly skilled firefighters are cross-trained to respond to medical emergencies, fires of all types and sizes, transportation accidents, hazardous materials spills, and other emergency service calls. Emergency personnel respond quickly and are able to mitigate and solve the problem effectively regardless of the nature of the emergency. West Covina's firefighters consistently provide high quality customer service.

Fire

- The City's firefighters utilize aggressive interior-attack firefighting to control fires quickly and increase the life safety of trapped occupants whenever possible. Using a deployment of firefighting resources, the community experiences a relatively low annual fire loss. In addition to medical emergencies and fires, the department annually responds to approximately 2,300 additional calls for service ranging from infants locked in vehicles, chemical and product spills, inadvertent fire alarm activations, and responses to assist in adjacent communities through Automatic and Mutual Aid agreements.
- Paramedic Ambulance Services – Approximately 73 percent of the department's activity is directed towards emergency medical services. The department delivers extremely high-level advanced life support medical treatment. The department assists approximately 6,600 patients each year. About one-half of these individuals are in severe medical distress and require paramedic level care. On an annual basis, approximately 3,600 patients are transported to area hospitals in one of the three fire department ambulances, and are assessed fees for medical treatment and transportation services. Staff oversees ambulance billing and Emergency Medical Services (EMS) training for the City's firefighters. EMS quality assurance is ensured through periodic quality control audits. A nurse educator is provided on contract from UCLA, and provides continuing education training to all Emergency Medical Technicians and paramedic personnel. City paramedics are trained to the highest standards and are participating in several new cutting-edge life-saving skills that the County of Los Angeles EMS Agency has implemented.
- The Operations Assistant Chief is also responsible for overseeing the department's fire investigation unit. Trained fire investigators work diligently to identify the cause and origin of fires in the City. They work closely with detectives from the Police Department to identify, arrest, and prosecute arson suspects.

Administration

To provide appropriate leadership, management, and standard operating procedures, the Administrative Assistant Chief is responsible for overseeing all personnel related functions. The following are included in these functions:

- Personnel - The Administrative Assistant Chief oversees all personnel related issues within the department. These duties include staffing, recruiting, promotional examination development and administration, Standard Operating Procedure review, Firefighter Health and Wellness as well as the department's liaison with the City's Human Resources Department. The Administrative Assistant Chief also oversees all department volunteer programs, such as the Fire Explorer Program and the Retired Senior Volunteer Program (RSVP).

Other duties include:

Fire

- Emergency Preparedness - Fiscal challenges have reduced the dedication of resources for emergency planning. This program is now an ancillary function for fire administration staff, as needed or required. All firefighters receive specialized first-responder training for response to natural disasters and terrorism incidents. The Administrative Assistant Chief ensures that all City personnel are trained to respond as a cohesive unit if required, in case a large scale disaster were to affect the City of West Covina and its citizens.
- Public Education – The department works with the community to provide fire and life safety education. Firefighters provide demonstrations and station tours to local schools and groups. The department encourages community participation and involvement, for example, Fire Prevention Week, Every 15 Minutes, Hands-only CPR, and the Red Ribbon Rally to educate the community about fire and life safety and drowning prevention.

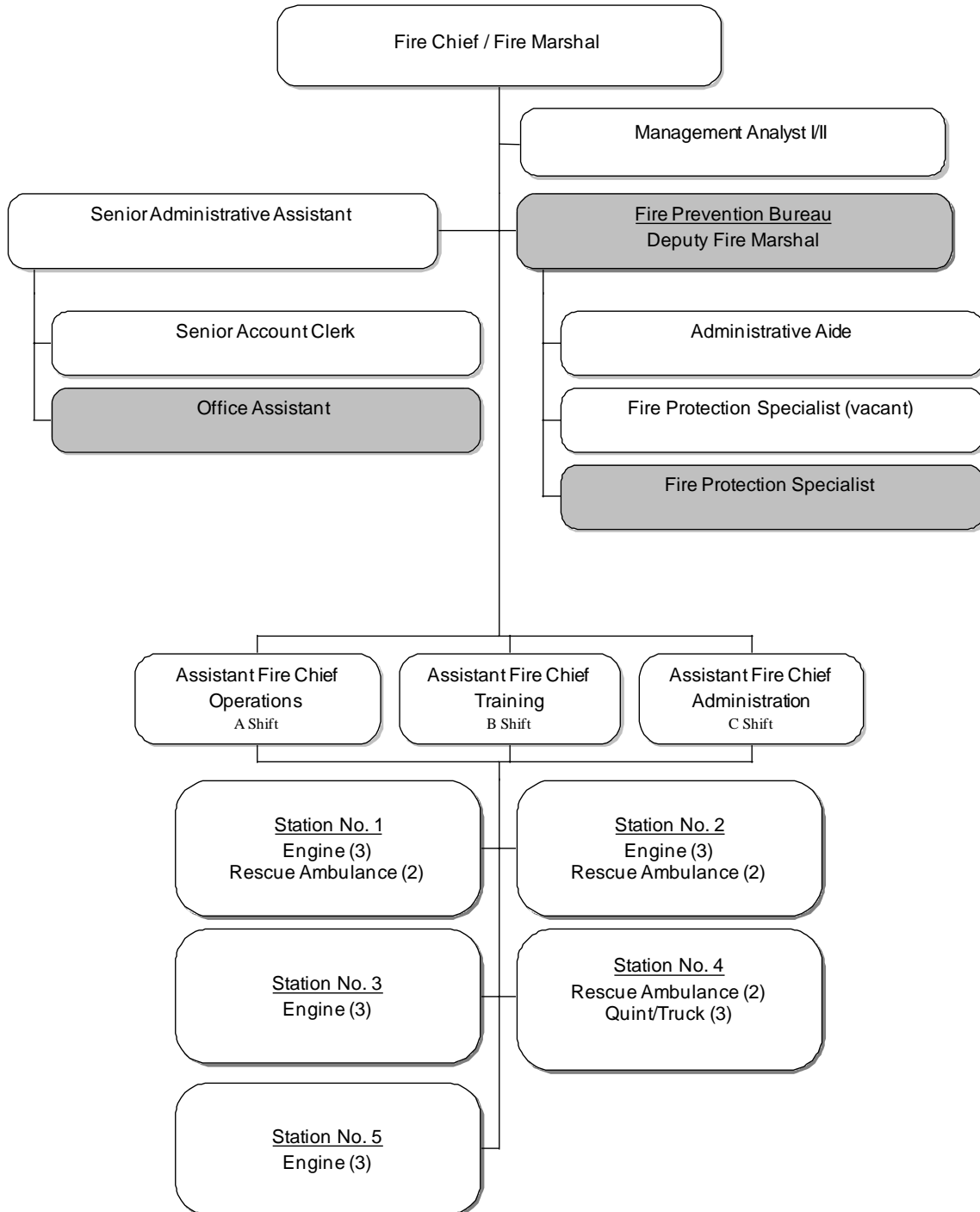
Training

The department remains committed to providing training and professional development opportunities for first responders that are in-line with the delivery of state-of-the-art fire suppression, rescue, and property conservation services. The Training Assistant Chief coordinates department training activities and oversees all aspects of the following:

- Recruit Training – Newly hired firefighters attend a multi-week training academy to ensure they are trained to the highest level, and that their training and abilities are adequate to be assigned to an engine and/or paramedic company and work seamlessly with the veteran firefighters. After recruits complete their initial training they are placed on a one (1) year probationary period in which they are continually trained and tested to build on their initial training.
 - Department Training – Frequent quality training allows the firefighters to remain prepared to respond to various emergencies. Department members receive all mandated training through in-house manipulative and classroom drills, formalized workshops and seminars, and train-the-trainer academies. Firefighters pride themselves on building realistic props for training, and conducting pre-fire planning on City buildings and target hazards. Annual training covers all aspects of the firefighter’s job to ensure each member maintains a constant, high level of readiness to respond to any potential emergency situation.
 - The Training Assistant Chief’s duties also include the monitoring of all department member’s California Department of Motor Vehicle requirements and records, annual training mandates, and educational mandates.
 - The Training Assistant Chief also currently oversees all aspects of the maintenance and repair of the entire fire department fleet.
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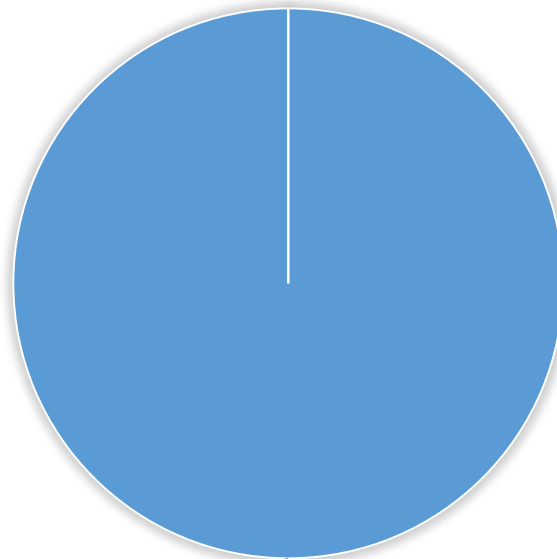
Fire

Organizational Chart by Position



Note: Shading denotes part time staff.

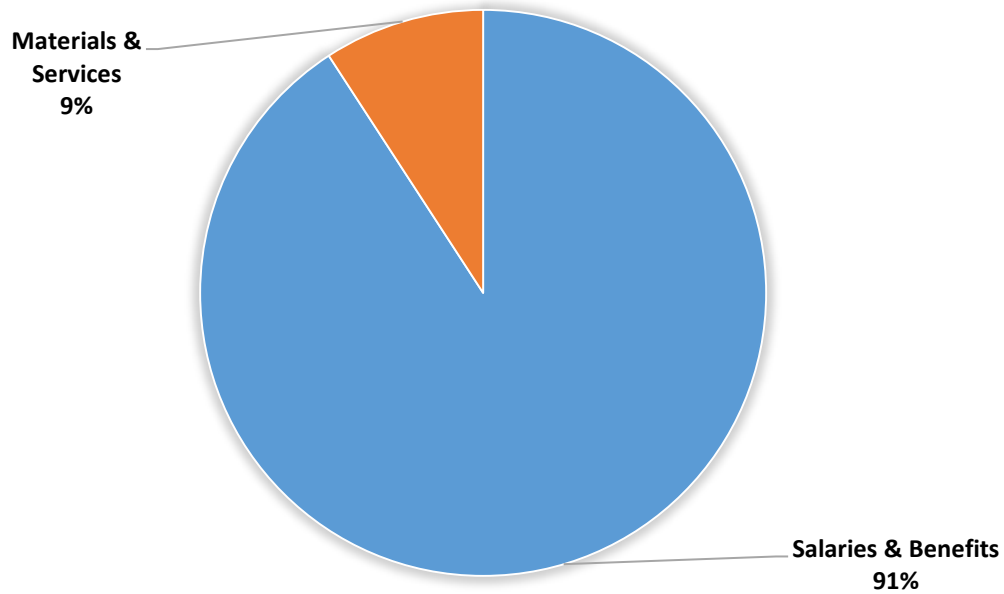
EXPENDITURES BY FUNDING SOURCE



General Fund
100%

	2015-16 Actual Expense	2016-17 Actual Expense	2017-18 Adopted Budget	2018-19 Adopted Budget
Source of Funds:				
General Fund	\$ 16,652,023	\$ 18,363,698	\$ 17,853,100	\$ 19,344,972
SAFER Grant	1,633,290	1,471,547	-	-
Homeland Security Grant	-	19,326	-	-
Total Source of Funds	\$ 18,285,313	\$ 19,854,571	\$ 17,853,100	\$ 19,344,972

EXPENDITURES BY CATEGORY



	2015-16 Actual Expense	2016-17 Actual Expense	2017-18 Adopted Budget	2018-19 Adopted Budget
Expense Classification:				
Total Salaries & Benefits	\$ 16,877,216	\$ 18,636,824	\$ 16,790,384	\$ 17,568,741
Total Materials & Services	1,408,097	1,217,747	1,062,716	1,776,231
Total Source of Funds	\$ 18,285,313	\$ 19,854,571	\$ 17,853,100	\$ 19,344,972

Fire

FY 2018-2019 GOALS AND OBJECTIVES

- Continue/Expand our collaborative partnership with Citrus Valley Health Partners to potentially assist in the purchase of additional Monitor/Defibrillators and identify ways to provide an increased level of service to the citizens of West Covina.
- Explore ways to expand the City's Ambulance Subscription Program enrollment including a new program where local business can subscribe with the goal of offering their employees the benefits of the Ambulance Subscription Program.
- Identify a new staffing model with the recent expiration of the Staffing for Adequate Fire and Emergency Response (SAFER) Grant.
- Implement a cloud based tool (The Compliance Engine) to help the Fire Prevention Bureau track and drive code compliance, reduce false alarm activity, and help ensure the community is safe.
- Explore the feasibility of a Reserve Fire Inspector (Volunteer) program. The Reserve Fire Inspector will assist the Fire Prevention Bureau to conduct routine fire safety inspections of commercial and residential occupancies and participate in related community and public education activities that promote fire and life safety.
- Introduce a poster contest as a "pilot project." The poster contest will be available to local elementary schools and focus on fire and life safety themes. Entries will be judged by the community during Fire Prevention Week (second week of October) and winning entries will be made into a decal that is placed on the side of the fire engines (on display for the entire community).
- Introduce the West Covina Fire Department (WCFD) i-Lab, a creative space that will allow local college students to work on innovate projects that focus on improving the Fire Department's various service delivery models. Like a private sector incubator where entrepreneurs develop new ideas to bring to market. The students who staff the WCFD i-Lab will develop new technology, workflows, and customer centric processes that help bring the Fire Department into the 21st century.

FY 2017-2018 ACCOMPLISHMENTS

- Entered into back up emergency ambulance transportation agreements with three private ambulance companies to provide additional resources in response to 9-1-1 calls. With EMS calls making up over 70% of the Fire Department's total call volume, the private ambulance companies will provide back up resources if the Fire Department's existing resources are unavailable, tied up on another call.
- Implemented new fire inspection software as part of a "pilot project" to introduce a paperless solution to the Fire Prevention Bureau. The fire inspection software will improve reporting capabilities and allow customers to view and respond to deficiencies regarding their fire safety systems, using a cloud portal.
- Introduced new enhancements to the City's Ambulance Subscription Program including the coverage of guests of a subscriber's household and the waiver of the EMS Assessment Fee for existing subscribers and new subscribers to the Ambulance Subscription Program.
- Implemented the two EMS non-transport fees to recover costs associated with emergency responses where transportation is not provided.
- Replaced self-contained breathing apparatus (SCBA) face masks assigned to all Fire Department personnel. The SCBA is considered a vital piece of firefighter safety equipment while operating in areas of immediate danger to life and safety, such as inside of a building inferno. The new SCBA face masks will ensure compliance with OSHA Standard §1910.134 (Fit Testing Procedures), designed to help ensure firefighter safety.
- Introduced online appointment scheduling to allow customers to schedule over the counter plan review with the Fire Prevention Bureau. Online scheduling provides the customers a convenient alternative to making an appointment over the phone or in person.
- Ensured that all emergency response personnel receive mandated training opportunities to maintain continued technical competency and professional development.
- Evaluated and recommend alternate staffing models that can maximize the use of available funding.
- Continued involvement in the UCLA Research CPR project, which has proven to double or triple survival of cardiac arrest.

Fire

- Continued participation in a joint powers agreement with the 30 fire departments in Los Angeles County for the delivery of safe, consistent, and unified fire service training, also known as SMART Classroom.
- Continued the promotion of public education opportunities within the city by providing life safety programs to local schools, community groups, and residents.
- The Fire Prevention Bureau provided fire and life safety services throughout the community with minimal impact on the General Fund. Cost recovery is able to provide for the sustainment of this division.

Fund: General Fund
Department: Fire
Division/Program: Fire (110-3210)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
110.32.4604	Ground Emergency Medical Transport	350,000	780,989	669,505	150,000	150,000	138,547
110.32.4609	Ambulance Services	1,854,000	1,854,000	2,061,232	2,042,313	2,042,313	2,400,000
110.32.4631	Fire Incident Report Copying	900	900	870	848	848	881
110.32.4634	EMS Assessment Fee	-	-	-	314,000	314,000	50,000
110.32.4637	Fire Seminar	-	-	-	-	-	-
110.32.4637	Fire Seminar	34,500	34,500	45,242	26,500	26,500	19,397
110.32.4647	Miscellaneous Reimbursements	10,000	66,011	86,415	-	-	10,000
110.32.4657	Ambulance Subscription Fee	14,500	14,500	9,700	15,000	15,000	13,728
110.32.4818	Miscellaneous	100	100	2,778	500	500	1,652
Grand Total		2,264,000	2,751,000	2,875,742	2,549,161	2,549,161	2,634,205

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
110.32.3210.5110	Sworn Full Time Salaries	6,215,148	7,123,685	6,227,924	6,833,181	6,833,181	7,671,122
110.32.3210.5111	Full Time Salaries	224,510	237,584	202,832	224,327	224,327	242,701
110.32.3210.5112	Part Time Salaries	48,383	48,383	29,686	27,209	26,558	27,340
110.32.3210.5113	Overtime	1,210,427	1,784,301	2,893,852	1,800,000	1,690,935	1,835,150
110.32.3210.5118	FLSA Overtime	-	-	107,030	108,040	108,040	130,000
110.32.3210.5XXX	Premium Pay	763,895	763,895	772,877	1,056,180	1,056,180	1,169,464
110.32.3210.5124	Sick Leave Buyback	19,790	19,790	25,405	23,640	23,640	16,900
110.32.3210.5125	Vacation Buyback	28,220	28,220	21,347	16,400	16,400	4,800
110.32.3210.5XXX	Fringe Benefits	1,567,647	1,567,647	2,058,110	1,886,819	1,996,535	2,347,778
110.32.3210.5156-7	Retirement - PERS	3,773,715	3,773,715	3,957,174	4,334,128	4,334,128	1,747,396
110.32.3210.5160	Retiree Medical Benefit	649,900	649,900	778,811	659,000	659,000	758,600
110.32.3210.5180	Leave Lump Sum	133,450	133,450	58,760	3,680	3,680	-
110.32.3210.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	3,246,852
110.32.3210.5999	Salary Savings	(441,173)	-	-	(300,000)	(300,000)	(1,795,800)
Subtotal		14,193,911	16,130,569	17,133,810	16,672,604	16,672,604	17,402,303
Materials & Services							
110.32.3210.6011	Uniforms	54,600	54,600	13,357	59,000	59,000	44,000
110.32.3210.6030	Memberships	2,410	2,521	2,521	2,521	2,696	2,521
110.32.3210.6050	Conferences & Meetings	44,350	17,762	1,139	20,933	15,801	19,014
110.32.3210.6110	Professional Services	64,484	64,484	54,828	64,350	64,350	64,350
110.32.3210.6120	Other Contractual Services	143,000	147,493	136,324	165,000	165,000	195,000
110.32.3210.6130	Service Contracts	5,000	5,000	781	5,000	8,038	6,000
110.32.3210.6141	Natural Gas	8,000	8,000	8,147	8,000	8,000	8,000
110.32.3210.6142	Electricity	35,000	35,000	29,584	35,000	35,000	35,000
110.32.3210.6143	Water	1,230	1,230	1,451	1,250	1,250	1,250
110.32.3210.6145	Telephone-Special Lines	11,110	11,110	12,570	11,760	11,760	11,760
110.32.3210.6147	Cellular Phones	17,600	19,610	20,932	26,000	26,000	28,500
110.32.3210.6210	Office Supplies	7,000	7,000	5,744	7,000	7,000	7,000
110.32.3210.6213	Postage	150	150	20	150	150	150
110.32.3210.6214	Printing & Copying	-	-	-	-	3,139	3,139
110.32.3210.6233	Medical & Oxygen Supplies	150,000	170,000	164,920	150,000	150,000	150,000
110.32.3210.6270	Special Department Supplies	145,600	135,653	86,669	100,000	93,625	99,000
110.32.3210.6319	Pool Car Usage	100	100	-	100	100	100
110.32.3210.6329	Other Vehicle Sublet Repairs	3,000	3,000	2,594	1,500	1,500	1,500
110.32.3210.6330	Equipment Maint & Repair	12,000	17,000	16,192	12,000	11,830	12,000
110.32.3210.6331	Office Equipment Maint & Repair	2,700	1,424	1,173	2,700	2,199	2,199
110.32.3210.6338	Explorer Program	3,000	3,000	2,997	-	-	-
110.32.3210.6424	Capitalized Lease Payments	2,350	2,350	-	-	2,077	2,077
110.32.3210.6490	Misc Expenses	-	-	-	-	-	357,000
Subtotal		712,684	706,487	561,944	672,264	668,514	1,049,560
Capital Assets							
Subtotal		-	-	-	-	-	-

Allocated Costs							
110.32.3210.8102	Property & Liability Ins Charges	70,004	70,004	105,092	56,234	56,234	346,746
110.32.3210.8104	Vehicle Maintenance	396,658	396,658	377,138	124,101	124,101	151,743
110.32.3210.8105	Fuel & Oil Charges	83,134	83,134	81,182	81,052	81,052	98,825
Subtotal		549,796	549,796	563,412	261,387	261,387	597,314
Grand Total		15,456,391	17,386,852	18,259,166	17,606,255	17,602,505	19,049,177

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	2,264,000	2,751,000	2,875,742	2,549,161	2,549,161	2,634,205
Salaries & Benefits	14,193,911	16,130,569	17,133,810	16,672,604	16,672,604	17,402,303
Maintenance & Operations	712,684	706,487	561,944	672,264	668,514	1,049,560
Allocated Costs	549,796	549,796	563,412	261,387	261,387	597,314
Capital Outlay	-	-	-	-	-	-
Total Expenditures	15,456,391	17,386,852	18,259,167	17,606,255	17,602,505	19,049,177
Net Program Revenue/(Cost)	(13,192,391)	(14,635,852)	(15,383,425)	(15,057,094)	(15,053,344)	(16,414,972)

Fund: General Fund
Department: Fire
Division/Program: Fire Prevention (110-3230)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
110.32.4250	Fire Permit Fees	66,950	66,950	56,713	84,971	84,971	56,713
110.32.4572	Fire State Mandated Inspections	24,000	24,000	95,452	40,000	40,000	60,000
110.32.4630	Fire Plan Check/Inspection Fees	190,550	230,550	141,318	210,695	210,695	141,318
110.32.4648	Fire Life Safety Inspections	-	-	-	-	-	161,000
Grand Total		281,500	321,500	293,483	335,666	335,666	419,031

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
110.32.3230.5111	Full Time Salaries	82,368	82,368	-	57,756	57,756	58,896
110.32.3230.5112	Part Time Salaries	35,904	35,904	26,856	14,330	13,987	67,699
110.32.3230.5113	Overtime	-	-	-	-	-	-
110.32.3230.5XXX	Premium Pay	-	-	-	-	-	-
110.32.3230.5124	Sick Leave Buyback	-	-	-	-	-	-
110.32.3230.5125	Vacation Buyback	-	-	-	-	-	-
110.32.3230.5XXX	Fringe Benefits	27,624	27,624	1,551	18,877	19,220	17,443
110.32.3230.5156-7	Retirement - PERS	19,402	19,402	-	15,107	15,107	4,776
110.32.3230.5180	Leave Lump Sum	10,550	10,550	-	-	-	-
110.32.3230.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	12,226
110.32.3230.5999	Salary Savings	-	-	-	-	-	-
Subtotal		175,849	175,849	28,407	106,070	106,070	161,040
Materials & Services							
110.32.3230.6011	Uniforms	100	100	94	100	268	1,000
110.32.3230.6030	Memberships	1,000	1,000	500	1,000	2,000	2,000
110.32.3230.6050	Conferences & Meetings	700	700	-	700	700	700
110.32.3230.6110	Professional Services	70,000	110,000	59,890	97,000	97,000	96,100
110.32.3230.6147	Cellular Phones	-	-	-	-	2,000	2,700
110.32.3230.6270	Special Department Supplies	1,700	1,750	1,070	9,950	6,782	6,542
110.32.3230.6329	Other Vehicle Sublet Repairs	1,000	1,000	-	1,000	1,000	1,000
Subtotal		74,500	114,550	61,554	109,750	109,750	110,042
Capital Assets							
Subtotal		-	-	-	-	-	-
Allocated Costs							
110.32.3230.8102	Property & Liability Ins Charges	-	-	-	-	-	-
Subtotal		-	-	-	-	-	-
Grand Total		250,349	290,399	89,962	215,820	215,820	271,082

SUMMARY		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue		281,500	321,500	293,483	335,666	335,666	419,031
Salaries & Benefits		175,849	175,849	28,407	106,070	106,070	161,040
Maintenance & Operations		74,500	114,550	61,554	109,750	109,750	110,042
Allocated Costs		-	-	-	-	-	-
Capital Outlay		-	-	-	-	-	-
Total Expenditures		250,349	290,399	89,961	215,820	215,820	271,082
Net Program Revenue/(Cost)		31,151	31,101	203,522	119,846	119,846	147,949

Fund: General Fund
Department: Fire
Division/Program: Emergency Services (110-3240)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.32.3240.5111 Full Time Salaries	-	-	-	-	-	-
110.32.3240.5112 Part Time Salaries	-	-	-	-	-	-
110.32.3240.5113 Overtime	10,803	10,803	2,861	11,710	11,000	5,398
110.32.3240.5XXX Premium Pay	-	-	-	-	-	-
110.32.3240.5124 Sick Leave Buyback	-	-	-	-	-	-
110.32.3240.5125 Vacation Buyback	-	-	-	-	-	-
110.32.3240.5XXX Fringe Benefits	697	697	198	-	710	-
110.32.3240.5156-7 Retirement - PERS	-	-	-	-	-	-
110.32.3240.5180 Leave Lump Sum	-	-	-	-	-	-
110.32.3240.5999 Salary Savings	-	-	-	-	-	-
Subtotal	11,500	11,500	3,059	11,710	11,710	5,398
Materials & Services						
110.32.3240.6030 Memberships	200	200	110	200	265	265
110.32.3240.6050 Conferences & Meetings	3,075	3,075	-	3,075	3,010	3,010
110.32.3240.6110 Professional Services	5,900	5,900	5,336	6,000	6,000	6,000
110.32.3240.6145 Telephone-Special Lines	5,920	5,920	5,402	6,290	6,290	6,290
110.32.3240.6147 Cellular Phones	1,000	1,000	150	1,000	1,000	1,000
110.32.3240.6210 Office Supplies	250	250	-	250	250	250
110.32.3240.6270 Special Department Supplies	2,500	2,500	514	2,500	2,500	2,500
Subtotal	18,845	18,845	11,511	19,315	19,315	19,315
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	30,345	30,345	14,570	31,025	31,025	24,713

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	11,500	11,500	3,059	11,710	11,710	5,398
Maintenance & Operations	18,845	18,845	11,511	19,315	19,315	19,315
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	30,345	30,345	14,570	31,025	31,025	24,713
Net Program Revenue/(Cost)	(30,345)	(30,345)	(14,570)	(31,025)	(31,025)	(24,713)

Public Works

PUBLIC WORKS DEPARTMENT

MISSION STATEMENT: To provide the public with the highest level of service in the construction and maintenance of City infrastructure and construction development services to the community.

The Public Works Department consists of four divisions: administration, building, engineering, and maintenance services. Together, the divisions provide strategic planning and administrative support; building plan review and inspections; development services; design and construction of capital improvements; and maintenance of City infrastructure, buildings, and facilities.

Administration

The administrative personnel assist in planning, coordinating, and supervising the activities of the four divisions as well as providing administrative support to all sections of the department. Primary tasks include preparing and monitoring budget activity; overseeing the development and implementation of the City's Capital Improvement Program (CIP); managing grant funding/activities; overseeing service contracts; and administering the street sweeping, franchise waste collection and waste management local enforcement agency contracts.

Building Division

The Building Division is mainly responsible for implementation and enforcement of City and State codes relating to the construction, remodeling, alteration, repair and demolition of buildings and structures located within the City, to ensure that they are built to minimum standards to safeguard life, health, property and public welfare. This is accomplished through a comprehensive plan review, permit issuance and building construction inspection process.

Engineering Division

The Engineering Division is responsible for the design, construction, inspection, and administration of CIP projects; review of subdivision and development projects; traffic safety; assessment engineering; and sewer and storm water compliance. It is divided into two sections: Engineering Services and Traffic and Lighting Services.

The Engineering Services Section prepares plans, specifications, estimates, and provides field inspections for all CIP projects. This section ensures that private developments conform to Conditions of Approval approved by the Planning Commission and City Council, and adopted City standards through comprehensive plan review and

Public Works

inspections. In addition, this section maintains city mapping and processes assessment district renewals for street lighting, landscaping, and sewers.

In an effort to maintain optimal traffic flow and safety throughout the City, the Traffic and Lighting Section performs traffic safety studies and warrant analyses; designs traffic signals; and reviews street lighting designs on private development projects. It also maintains and enhances computer operations for both engineering activities and the City's computerized traffic signal control system.

Maintenance Division

This division is responsible for the operations and maintenance of City infrastructure, buildings and facilities. The division is divided into five sections: Streets and Sewer, Parks Maintenance, Equipment Maintenance, Graffiti Abatement Services, and Environmental Services.

The Street and Sewer section repairs and maintains streets, sidewalks, traffic signals, lighting, and sewer and storm drain systems. It provides street sign fabrication and installation, contract administration for the street sweeping and solid waste collection programs, and assists other City departments with various projects.

The Park Maintenance Section provides contract administration for the maintenance of park facilities, landscaped and natural open spaces, landscaping street medians, street trees, Civic Center open areas, and landscaping maintenance districts. It also provides water conservation services and janitorial/building maintenance for all City buildings, including park restrooms and recreation facilities.

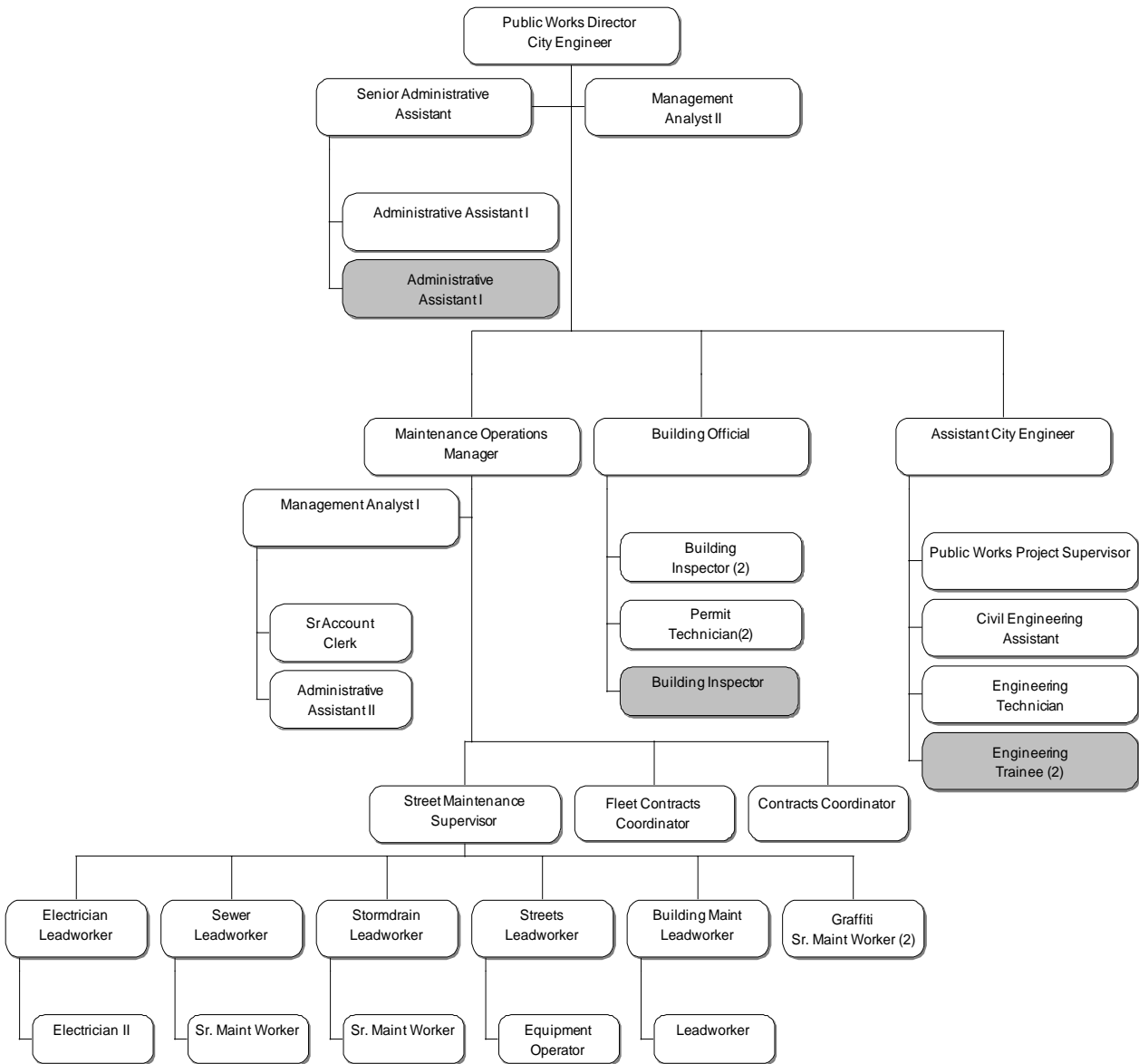
The Equipment Maintenance Section oversees purchasing and maintenance of all City vehicles and equipment, maintains and oversees the City's fueling system, and manages storage and disposal of hazardous materials.

The Graffiti Abatement Services section is responsible for graffiti abatement of all City right-of-way, parks, and City-owned buildings and facilities. Abatement services include painting over, removing, pressure washing, and repairing any and all surfaces damaged by graffiti.

The Environmental Services Section promotes waste reduction, reuse, and recycling through programs such as Clean Up Saturdays, Christmas tree recycling, Earth Day, Arbor Day, America Recycles Day, beverage container recycling/litter reduction, used oil/oil filter recycling, bi-monthly electronic waste collections, "sharps" container collection, and annual household hazardous waste roundups. It also provides assistance to residents and businesses regarding waste collection and the low-income senior citizen discount program.

Public Works

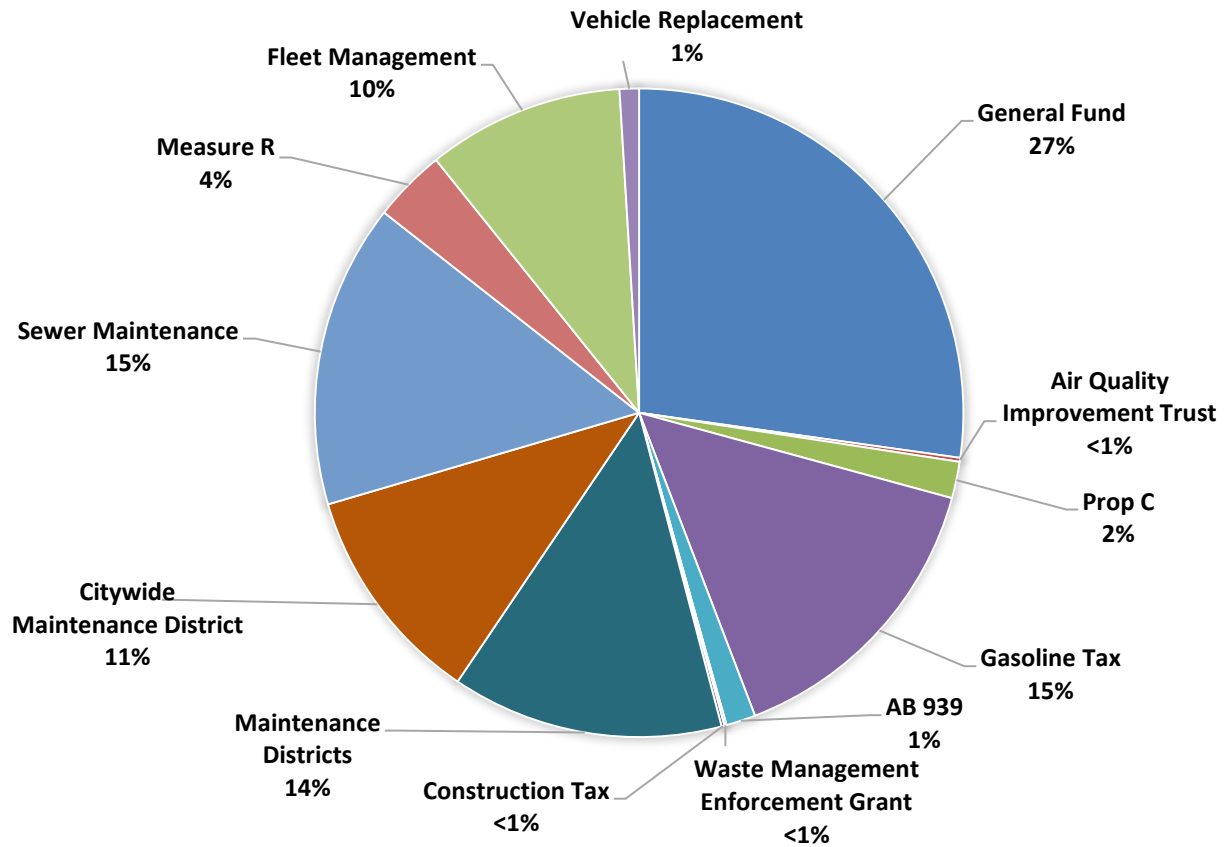
Organizational Chart by Position



*Shading denotes part time staff

Public Works

EXPENDITURES BY FUNDING SOURCE

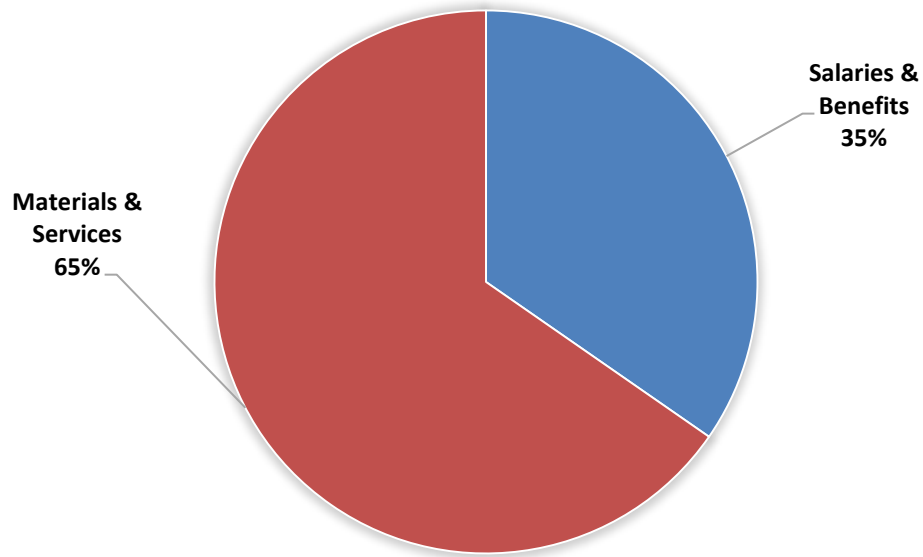


Public Works

	2015-16 Actual Expense	2016-17 Actual Expense	2017-18 Adopted Budget	2018-19 Adopted Budget
Source of Funds:				
General Fund	\$ 5,149,726	\$ 4,550,176	\$ 4,022,962	\$ 3,945,758
Air Quality Improvement Trust	11,980	15,741	28,653	28,653
Prop C	135,454	197,174	265,832	264,293
Gasoline Tax	1,966,561	2,436,849	2,853,258	2,165,831
AB 939	138,084	147,990	175,326	213,868
Community Development Block Grant	9,455	-	-	-
Waste Management Enforcement Grant	5,148	16,070	15,739	15,800
Used Oil Block Grant	16,025	20,868	-	-
C.R.V. Recycling Grant	4,028	583	-	-
Construction Tax	9,865	-	-	20,000
Maintenance Districts	1,504,598	1,706,076	2,284,702	1,963,607
Citywide Maintenance District	1,522,207	1,394,079	1,703,667	1,593,118
Sewer Maintenance	1,700,121	1,473,184	1,869,005	2,196,349
Measure R	6,642	-	-	526,515
Fleet Management	1,500,138	1,531,715	1,279,855	1,421,385
Vehicle Replacement	4,496	18,949	-	140,000
Total Source of Funds	\$ 13,684,528	\$ 13,509,454	\$ 14,498,999	\$ 14,495,177

Public Works

EXPENDITURES BY CATEGORY



	2015-16 Actual Expense	2016-17 Actual Expense	2017-18 Adopted Budget	2018-19 Adopted Budget
Expense Classification:				
Total Salaries & Benefits	\$ 4,893,521	\$ 4,941,563	\$ 5,356,834	\$ 5,023,710
Total Materials & Services	8,791,007	8,567,891	9,142,165	9,471,467
Total Source of Funds	\$ 13,684,528	\$ 13,509,454	\$ 14,498,999	\$ 14,495,177

Public Works

FY 2018-19 GOALS AND OBJECTIVES

- Oversee development and implementation of the City's five-year Capital Improvement Program (CIP) projects.
- Develop and implement a Citywide Vehicle Replacement Program and Fleet Management System.
- Implement recommendations from the City's Pavement Management Program.
- Oversee department operations to ensure essential services are provided and the City's infrastructure is maintained.
- Provide highest level of customer service to other City departments, residents, and businesses in the City.
- Research grant opportunities to fund street, park, landscape, safety, conservation, and environmental programs/projects.
- Manage and monitor South Coast Air Quality Management District (SCAQMD) (AB2766) subvention funds and Local Enforcement Agency Grant and compliance services.
- Compile and submit Annual Rule 2202 Air Quality Improvement Program compliance Registration Form to SCAQMD.
- Submit application for Tree City USA Recertification.
- Develop new handouts and policies to assist the public in understanding building code requirements and permitting process.
- Prepare plans and specifications for the major streets and residential streets rehabilitation; and curb and gutter and sidewalk replacement programs.
- Implement recommendations from the City's Sewer System Management Plan in order to upgrade the City's sewer infrastructure and capacity.
- Coordinate with Caltrans to assure that the impact to the residents and adjacent commercial properties is minimized during the construction of the I-10 Freeway HOV lane improvements.
- Maintain two-week plan check turn-around and next-day inspection schedule, and monitor plan check log.

Public Works

- Repair 20 sewer manholes, repair 20 sewer mainline locations, clean 150 miles of sewer mains, inspect 40 miles of sewer mains, repair lifted sidewalks in two (2) grids, pavement striping of streets citywide in one (1) grid and install 20 catch basin inserts.
- Continue the used oil and used oil filter recycling program. Encourage do-it-yourself residents to participate in recycling their used oil and filters in an environmentally friendly way.
- Continue to promote and educate residents about the California Refund Value (CRV), Sharps collection, and low-income senior citizen discount waste collection programs.
- Continue to complete all graffiti abatement requests within the 48-hour response window.
- Identify additional energy efficiency projects throughout the City.
- Continue to comply with MS-4 permits for National Pollutant Discharge Elimination System (NPDES). Continue installing catch basin capture devices to keep storm drains clean. Complete Shadow Oak Restroom, Lower Parking Lot & NPDES Improvement Project.
- Complete construction of Azusa Lift Station Upgrades.
- Complete construction of the new traffic signals at the intersections of Cameron Avenue and Barranca Street and Cameron Avenue and Citrus Street.
- Complete parking lot improvements at Cortez Park and Senior Center.

Public Works

FY 2017-18 ACCOMPLISHMENTS

- Completed design and construction of 20 capital improvement projects at a combined cost of \$12 million. The projects consisted of rehabilitating 2.7 miles of major and residential streets; construction of Americans with Disabilities Act (ADA) restrooms at City Hall; traffic signal modifications at Sunset Avenue and Francisquito Avenue; emergency generator replacement at Fire Station No. 4; installation of structural cabling and door access control system at City Hall, Police Department and City Yard; and installation of stairwell enclosures at City Hall.
- Completed final design of Glendora Avenue Complete Streets Reconfiguration Project.
- Completed the Citywide Engineering and Traffic Survey and installed speed limit signs per the ordinance approved by City Council.
- Executed a Marketing Agreement with XG Communities, LLC to provide consulting services for wireless telecommunications facilities installation in the public right-of-way and City-owned buildings and facilities.
- Advertised and open bids for the Azusa Sewer Lift Station Upgrades Project.
- Completed construction of Orangewood Park Soccer Complex.
- Completed construction of Palm View Park Soccer Field.
- Completed the Cameron Avenue Sewer Main Rehabilitation Project.
- Completed Drought Tolerant Landscaping and water-wise irrigation improvements on Sunset Avenue medians.
- Completed the Compressed Natural Gas (CNG) Facility Upgrade Project.
- Completed the Cameron Avenue Street Rehabilitation Project.
- Completed the installation of Rectangular Rapid Flashing Beacons (RRFB) at Puente and Nora.
- Completed the installation of RRFB and marked crosswalk at Shadow Oak Park.
- Completed the installation of Electric Vehicle Charging Stations at City Hall, West Covina Plaza and Big League Dreams.

Public Works

- Completed design of new traffic signals at the intersection of Cameron Avenue and Barranca Street and Cameron Avenue and Citrus Street.
- Obtained two CalRecycle grants for the FY 2017-18 Rubberized Pavement Program and Cameron Avenue Pavement Rehabilitation Program.
- Obtained State-funded Systemic Safety Analysis Report Program (SSARP) funding to identify safety projects to submit for Highway Safety Improvement Program (HSIP) grant funding consideration.
- Accepted Bus Stop Enhancement Program (BSEP) grant from Foothill Transit to enhance bus stops on Vincent Avenue and Lakes Drive.
- Obtained EA 28 Local Enforcement Agency Grant, totaling \$15,739, from CalRecycle for the solid waste permit and inspection program for the BKK Landfill.
- Conducted extensive community outreach and public engagement process as part of the development and adoption of West Covina's Active Transportation Plan.
- Implemented drought tolerant landscaping and water efficiency irrigation improvements at City facilities, public street medians, landscape maintenance districts, and open space areas.
- Applied for and received "Tree City USA" recertification for the 36th consecutive year.
- Coordinated the 36th annual Arbor Day celebration and Earth Day Event with the assistance of West Covina Beautiful held at Palmview Park.
- Issued over 4,100 building permits for private construction and development.
- Provided plan review and inspection services for construction activities in the City with over \$48.5 million valuation including Porto's Bakery and Restaurant, West Covina Industrial Park, 16 new homes in South Hills, SEEK Education Center, Citrus Valley Orthopedic Center, Octapharma Plasma Center, and Merrill Gardens Senior Living Center.
- Completed inspections and issued Certificates of Occupancy to 24 new homes for City Ventures development, Taco El Gavilan and Taco Bell.
- Oversaw development of tenant spaces at Plaza West Covina for Bath and Body Works, Miniso Depot, Red Robin, Dunkin Donuts; and smaller retailers and restaurants at McIntyre Square, and South Hills Plaza.
- Conducted expedited plan reviews and inspection services for nearly 400 solar photovoltaic systems to promote energy efficiency.

Public Works

- Provide in-house plan review services and saved approximately \$200,000 in consultant fees.
- Implemented and managed all ongoing National Pollutant Discharge Elimination System (NPDES) requirements.
- Continued to comply with the State Water Resources Control Board requirements to monitor and manage the Sewer System Management Plan (SSMP) and Sanitary Sewer Overflow program.
- Completed several traffic volume and speed studies, needed to complete evaluation of vehicular and pedestrian safety issues, and several surveys to establish restricted parking zones as requested by residents.
- Reviewed traffic studies for various developments to determine impact from vehicular traffic generated by new developments on existing facilities.
- Received over 5,000 residential service requests for issues such as potholes, tree maintenance, raised sidewalks, graffiti, trash service, and sewer issues.
- Repaired 10 sewer manholes, repaired 10 sewer mainline locations, cleaned 150 miles of sewer mains, inspected 50 miles of sewer mains, repaired damaged asphalt at major intersections, repaired lifted sidewalk in one (1) grid, and cleaned 850 storm drain catch basins diverting debris from entering into the Walnut Creek Wash.
- Obtained Used Oil Payment Program Grant from CalRecycle. Funds were expended to educate and promote used oil and used oil filter recycling. During used oil events 300 gallons of used oil were collected and 517 oil change kits were given to residents. In Addition, funds were used towards installing catch basin inserts to help keep pollutants out of the storm drains.
- Collected over 769 pounds of Sharps containers and 55,410 pounds of electronic waste.
- Approved, renewed, and processed over 575 low-income senior citizen waste collection discount applications.

Fund: General Fund
Department: Public Works
Division/Program: Public Works (110-4110)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.41.4110.5111 Full Time Salaries	100,593	107,581	49,465	97,349	97,349	99,488
110.41.4110.5112 Part Time Salaries	-	-	-	5,889	5,748	12,658
110.41.4110.5113 Overtime	-	-	-	-	-	-
110.41.4110.5XXX Premium Pay	-	-	-	-	-	296
110.41.4110.5124 Sick Leave Buyback	740	740	2,948	2,690	2,690	1,500
110.41.4110.5125 Vacation Buyback	30	30	12,204	5,240	5,240	11,800
110.41.4110.5XXX Fringe Benefits	19,496	19,496	50,888	23,548	23,689	25,718
110.41.4110.5156-7 Retirement - PERS	19,890	19,890	34,353	25,193	25,193	7,977
110.41.4110.5160 Retiree Medical Benefit	32,080	32,080	36,703	34,620	34,620	46,300
110.41.4110.5180 Leave Lump Sum	-	-	-	-	-	-
110.41.4110.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	20,419
110.41.4110.5999 Salary Savings	(46,270)	-	-	-	-	-
Subtotal	126,559	179,818	186,560	194,529	194,529	226,156
Materials & Services						
110.41.4110.6050 Conferences & Meetings	1,200	1,200	1,572	700	700	700
110.41.4110.6147 Cellular Phones	1,500	1,500	1,704	1,600	1,600	1,600
110.41.4110.6270 Other Supplies / Materials	430	430	851	200	200	200
110.41.4110.6424 Capitalized Lease Payments	2,885	2,885	192	2,885	2,885	2,773
Subtotal	6,015	6,015	4,320	5,385	5,385	5,273
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
110.41.4110.8102 Property & Liability Ins Charges	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
Grand Total	132,574	185,833	190,880	199,914	199,914	231,429

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	126,559	179,818	186,560	194,529	194,529	226,156
Maintenance & Operations	6,015	6,015	4,320	5,385	5,385	5,273
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	132,574	185,833	190,880	199,914	199,914	231,429
Net Program Revenue/(Cost)	(132,574)	(185,833)	(190,880)	(199,914)	(199,914)	(231,429)

Fund: General Fund
Department: Public Works
Division/Program: Building Services (110-4120)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
110.41.4220	Building Permits	515,000	515,000	490,147	604,000	604,000	650,000
110.41.4221	Electrical Permits	61,800	61,800	62,146	62,000	62,000	110,000
110.41.4222	Plumbing Permits	61,800	61,800	53,559	62,000	62,000	90,000
110.41.4330	Waste Diversion Plan Forfeiture	20,000	20,000	59,700	40,000	40,000	50,000
110.41.4614	Plan Check Fees	103,000	103,000	226,684	233,200	233,200	250,000
110.41.4615	Expedited Plan Check	51,500	51,500	42,506	54,590	54,590	20,000
110.41.4617	After Hours Plan Check	-	-	616	-	-	-
110.41.4655	Admin Cost Recovery Fee	20,000	20,000	27,615	26,500	26,500	26,500
Grand Total		833,100	833,100	962,973	1,082,290	1,082,290	1,196,500

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
110.41.4120.5111	Full Time Salaries	289,582	306,812	283,276	285,750	260,936	291,759
110.41.4120.5112	Part Time Salaries	32,000	32,000	23,294	33,212	31,200	33,680
110.41.4120.5113	Overtime	-	-	276	-	-	-
110.41.4120.5XXX	Premium Pay	2,009	2,009	2,285	7,202	2,016	8,749
110.41.4120.5121	Holiday Opt - No PERS	-	-	612	940	940	1,000
110.41.4120.5124	Sick Leave Buyback	7,260	7,260	15,739	12,660	12,660	7,300
110.41.4120.5125	Vacation Buyback	1,630	1,630	9,440	4,060	4,060	6,100
110.41.4120.5XXX	Fringe Benefits	72,770	72,770	79,615	77,363	79,375	79,332
110.41.4120.5156-7	Retirement - PERS	68,697	68,697	70,436	75,817	75,817	24,006
110.41.4120.5180	Leave Lump Sum	-	-	-	-	-	-
110.41.4120.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	61,450
110.41.4120.5999	Salary Savings	-	-	-	-	-	-
Subtotal		473,948	491,178	484,973	497,004	467,004	513,376
Materials & Services							
110.41.4120.6030	Memberships	500	500	390	500	500	500
110.41.4120.6050	Conferences & Meetings	4,200	4,200	3,890	3,600	3,600	3,600
110.41.4120.6110	Professional Services	75,000	43,000	43,439	15,000	55,000	75,000
110.41.4120.6120	Other Contractual Services	20,000	17,947	-	-	-	-
110.41.4120.6147	Cellular Phones	1,000	1,000	1,818	2,000	2,000	2,000
110.41.4120.6210	Office Supplies	1,200	1,200	997	1,000	1,000	1,000
110.41.4120.6270	Other Supplies / Materials	5,500	5,500	5,595	1,000	932	1,000
110.41.4120.6319	Pool Car Usage	1,000	1,000	1,646	1,000	1,000	1,000
110.41.4120.6330	Equipment Maint & Repair	-	-	-	-	-	600
110.41.4120.6999	Non-Capital Equipment	4,000	4,000	1,308	-	-	-
Subtotal		112,400	78,347	59,082	24,100	64,032	84,700
Capital Assets							
Subtotal		-	-	-	-	-	-
Allocated Costs							
110.41.4120.8102	Property & Liability Ins Charges	-	-	-	-	-	-
110.41.4120.8104	Vehicle Maintenance Charges	1,000	1,000	588	1,814	1,814	205
110.41.4120.8105	Fuel & Charges	2,196	2,196	2,352	2,520	2,520	2,864
Subtotal		3,195	3,195	2,941	4,334	4,334	3,069
Grand Total		589,543	572,720	546,996	525,438	535,370	601,145

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	833,100	833,100	962,973	1,082,290	1,082,290	1,196,500
Salaries & Benefits	473,948	491,178	484,973	497,004	467,004	513,376
Maintenance & Operations	112,400	78,347	59,082	24,100	64,032	84,700
Allocated Costs	3,195	3,195	2,941	4,334	4,334	3,069
Capital Outlay	-	-	-	-	-	-
Total Expenditures	589,543	572,720	546,996	525,438	535,370	601,145
Net Program Revenue/(Cost)	243,557	260,380	415,977	556,852	546,920	595,355

Fund: General Fund
Department: Public Works
Division/Program: General Engineering (110-4130)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
110.41.4251	Street Improvements	10,300	10,300	9,836	10,300	10,000
110.41.4255	Walls (Retaining, Overheight)	10,000	10,000	38,158	15,000	15,000
110.41.4257	Onsite Improvements	30,000	30,000	15,101	20,000	25,000
110.41.4259	Grading	30,000	30,000	6,295	20,000	20,000
110.41.4262	Driveway Approach	1,500	1,500	1,819	1,500	1,500
110.41.4263	Sidewalk	15,000	15,000	17,778	15,000	10,000
110.41.4264	Curb Drains, All Other Inspections	500	500	92	500	500
110.41.4265	Asphalt Concrete (AC) & Portland Cement Concrete (PCC) Paving	15,000	15,000	20,539	20,000	15,000
110.41.4266	Excavation	25,000	25,000	27,725	25,000	20,000
110.41.4267	Miscellaneous Sewer Facilities	3,500	3,500	7,577	3,500	1,000
110.41.4272	Street Obstruction	15,000	15,000	17,292	15,000	15,000
110.41.4273	Encroachment	500	500	809	1,000	1,000
110.41.4281	Sewer Maintenance	100	100	221	-	-
110.41.4290	Other Licenses & Permits	5,000	5,000	4,672	5,000	7,500
110.41.4647	Miscellaneous Reimbursement	-	-	-	-	-
110.41.4813	Sale Maps/Plans/Documents	1,000	1,000	619	1,000	1,000
110.41.4816	Final Map, Lot Adjustment, Cert Compl	20,000	20,000	780	5,000	10,000
110.41.4818	Miscellaneous	-	-	1,780	-	-
110.41.4820	Landscaping - Los Angeles County	38,000	38,000	38,047	38,000	38,000
110.41.4822	Contractual Reimbursement	2,127	2,127	2,128	2,200	2,200
Grand Total	222,527	222,527	211,267	198,000	198,000	192,700

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.41.4130.5111	Full Time Salaries	32,814	44,647	(1,682)	18,881	20,964
110.41.4130.5112	Part Time Salaries	-	-	518	-	-
110.41.4130.5113	Overtime	-	-	-	-	-
110.41.4130.5XXX	Premium Pay	120	120	120	120	223
110.41.4130.5124	Sick Leave Buyback	2,120	2,120	8,957	8,760	5,600
110.41.4130.5125	Vacation Buyback	5,480	5,480	7,123	6,930	7,300
110.41.4130.5XXX	Fringe Benefits	7,190	7,190	19,353	4,184	4,836
110.41.4130.5156-7	Retirement - PERS	7,242	7,242	12,485	4,920	1,693
110.41.4130.5180	Leave Lump Sum	-	-	(46)	-	-
110.41.4130.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	4,334
110.41.4130.5999	Salary Savings	-	-	-	-	-
Subtotal	54,966	66,798	46,828	43,795	43,795	44,950
Materials & Services						
110.41.4130.6030	Memberships	-	-	-	400	400
110.41.4130.6050	Conferences & Meetings	1,030	1,000	724	500	500
110.41.4130.6110	Professional Services	50,000	57,891	26,772	30,000	50,000
110.41.4130.6145	Telephone-Special Lines	600	600	607	620	620
110.41.4130.6147	Cellular Phones	1,500	1,500	854	1,650	1,650
110.41.4130.6210	Office Supplies	800	800	585	600	600
110.41.4130.6214	Printing & Copying	-	-	-	-	1,046
110.41.4130.6270	Other Supplies / Materials	1,000	1,000	964	800	800
110.41.4130.6319	Pool Car Usage	300	300	-	150	150
110.41.4130.6330	Equipment Maint & Repair	425	425	397	500	1,100
Subtotal	55,655	63,516	30,903	35,220	77,111	56,866
Capital Assets						
Subtotal	-	-	-	-	-	-

Allocated Costs							
110.41.4130.8102	Property & Liability Ins Charges	-	-	-	-	-	-
110.41.4130.8103	Vehicle Replacement Charges	-	-	-	-	-	-
110.41.4130.8104	Vehicle Maintenance Charges	2,055	2,055	4,160	1,196	1,196	1,453
110.41.4130.8105	Fuel & Oil Charges	864	864	617	998	998	751
Subtotal		2,919	2,919	4,777	2,194	2,194	2,204
Grand Total		113,540	133,232	82,508	81,209	123,100	104,020

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	222,527	222,527	211,267	198,000	198,000	192,700
Salaries & Benefits	54,966	66,798	46,828	43,795	43,795	44,950
Maintenance & Operations	55,655	63,516	30,903	35,220	77,111	56,866
Allocated Costs	2,919	2,919	4,777	2,194	2,194	2,204
Capital Outlay	-	-	-	-	-	-
Total Expenditures	113,540	133,232	82,509	81,209	123,100	104,020
Net Program Revenue/(Cost)	108,987	89,295	128,758	116,791	74,900	88,680

Fund: General Fund
Department: Public Works
Division/Program: Maintenance Service (110-4140)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.41.4140.5111 Full Time Salaries	45,528	63,847	(15,189)	103,470	103,470	81,051
110.41.4140.5112 Part Time Salaries	-	-	-	-	-	-
110.41.4140.5113 Overtime	1,850	1,850	10	-	-	-
110.41.4140.5XXX Premium Pay	239	239	1,201	420	420	1,110
110.41.4140.5121 Holiday Opt - No PERS	-	-	1,211	1,480	1,480	7,000
110.41.4140.5124 Sick Leave Buyback	9,290	9,290	9,412	9,570	9,570	11,200
110.41.4140.5125 Vacation Buyback	3,930	3,930	3,808	2,270	2,270	4,300
110.41.4140.5XXX Fringe Benefits	12,883	13,917	47,750	29,505	29,505	25,789
110.41.4140.5156-7 Retirement - PERS	10,665	11,216	23,969	26,898	26,898	7,181
110.41.4140.5180 Leave Lump Sum	49,010	49,010	21,365	32,680	32,680	-
110.41.4140.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	18,383
110.41.4140.5999 Salary Savings	-	-	-	-	-	-
Subtotal	133,394	153,299	93,537	206,293	206,293	156,014
Materials & Services						
110.41.4140.6011 Uniforms	200	200	128	-	-	-
110.41.4140.6050 Conferences & Meetings	2,100	2,100	2,058	510	510	610
110.41.4140.6120 Other Contractual Services	7,200	7,200	6,394	7,200	6,924	8,700
110.41.4140.6141 Natural Gas	2,000	2,000	2,070	2,000	2,000	2,000
110.41.4140.6142 Electricity	45,500	45,500	38,599	40,000	40,000	50,000
110.41.4140.6143 Water	7,000	7,000	7,351	7,000	7,000	8,000
110.41.4140.6167 Community Awareness	7,290	7,290	3,013	2,500	2,500	2,500
110.41.4140.6210 Office Supplies	1,630	1,630	1,273	1,350	1,350	1,350
110.41.4140.6214 Printing & Copying	-	-	-	-	785	785
110.41.4140.6270 Other Supplies / Materials	1,000	871	380	500	500	1,500
110.41.4140.6330 Equipment Maint & Repair	1,200	662	-	800	800	800
Subtotal	75,120	74,453	61,267	61,860	62,369	76,245
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
110.41.4140.8102 Property & Liability Ins Charges	-	-	-	-	-	9,496
110.41.4140.8103 Vehicle Replacement Charges	-	-	-	-	-	-
110.41.4140.8104 Vehicle Maintenance Charges	10,752	10,752	9,138	3,773	3,773	3,192
110.41.4140.8105 Fuel & Oil Charges	-	10,151	2,222	6,258	6,258	2,705
Subtotal	10,752	20,903	11,360	10,031	10,031	15,393
Grand Total	219,266	248,656	166,164	278,184	278,693	247,652

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	133,394	153,299	93,537	206,293	206,293	156,014
Maintenance & Operations	75,120	74,453	61,267	61,860	62,369	76,245
Allocated Costs	10,752	20,903	11,360	10,031	10,031	15,393
Capital Outlay	-	-	-	-	-	-
Total Expenditures	219,266	248,655	166,164	278,184	278,693	247,652
Net Program Revenue/(Cost)	(219,266)	(248,655)	(166,164)	(278,184)	(278,693)	(247,652)

Fund: General Fund
Department: Public Works
Division/Program: Park Maintenance (110-4142)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.41.4142.5111 Full Time Salaries	193,578	232,560	185,075	224,758	223,781	195,750
110.41.4142.5112 Part Time Salaries	65,899	65,899	58,403	55,753	52,806	94,783
110.41.4142.5113 Overtime	5,000	5,000	2,446	3,732	3,506	3,167
110.41.4142.5XXX Premium Pay	-	-	-	-	-	2,192
110.41.4142.5121 Holiday Opt - No PERS	-	-	1,765	2,140	2,140	1,400
110.41.4142.5124 Sick Leave Buyback	4,050	4,050	11,949	11,020	11,020	4,500
110.41.4142.5125 Vacation Buyback	-	-	2,720	1,080	1,080	2,800
110.41.4142.5XXX Fringe Benefits	62,299	62,299	126,908	74,158	78,308	99,701
110.41.4142.5156-7 Retirement - PERS	45,356	45,356	72,072	56,031	56,031	15,834
110.41.4142.5180 Leave Lump Sum	-	-	47,246	15,000	15,000	-
110.41.4142.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	40,533
110.41.4142.5999 Salary Savings	-	-	-	-	-	(315,459)
Subtotal	376,184	415,165	508,584	443,672	443,672	145,201
Materials & Services						
110.41.4142.6011 Uniform	5,895	5,895	3,785	8,165	10,165	11,870
110.41.4142.6120 Other Contractual Services	1,660	1,660	1,704	1,630	1,630	1,550
110.41.4142.6130 Service Contracts	445,520	484,916	453,852	525,992	525,992	776,017
110.41.4142.6141 Natural gas	6,000	6,000	6,382	6,000	6,000	6,000
110.41.4142.6142 Electricity	170,000	170,000	153,586	150,000	150,000	160,000
110.41.4142.6143 Water	200,000	200,000	273,258	220,000	220,000	320,000
110.41.4142.6147 Cellular Phones	1,000	1,000	864	1,000	1,000	1,000
110.41.4142.6270 Other Supplies / Materials	18,000	18,000	17,010	30,500	30,765	30,000
Subtotal	848,075	887,471	910,440	943,287	945,552	1,306,437
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
110.41.4142.8102 Property & Liability Ins Charges	58,423	58,423	87,674	53,506	53,506	31,814
110.41.4142.8103 Vehicle Replacement charges	-	-	-	-	-	-
110.41.4142.8104 Vehicle Maintenance Charges	33,635	33,635	68,889	10,870	10,870	24,065
110.41.4142.8105 Fuel & Oil Charges	25,873	25,873	21,586	27,800	27,800	26,278
Subtotal	117,931	117,931	178,150	92,176	92,176	82,157
Grand Total	1,342,190	1,420,567	1,597,174	1,479,135	1,481,400	1,533,795

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	376,184	415,165	508,584	443,672	443,672	145,201
Maintenance & Operations	848,075	887,471	910,440	943,287	945,552	1,306,437
Allocated Costs	117,931	117,931	178,150	92,176	92,176	82,157
Capital Outlay	-	-	-	-	-	-
Total Expenditures	1,342,190	1,420,567	1,597,174	1,479,135	1,481,400	1,533,795
Net Program Revenue/(Cost)	(1,342,190)	(1,420,567)	(1,597,174)	(1,479,135)	(1,481,400)	(1,533,795)

Fund: General Fund
Department: Public Works
Division/Program: City Buildings (110-4144)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.41.4144.5111 Full Time Salaries	124,580	171,741	106,012	149,586	144,322	144,450
110.41.4144.5112 Part Time Salaries	15,885	15,885	15,973	36,985	34,744	17,337
110.41.4144.5113 Overtime	8,000	8,000	1,735	2,693	2,586	2,406
110.41.4144.5XXX Premium Pay	-	-	-	-	-	2,085
110.41.4144.5121 Holiday Opt - No PERS	-	-	1,476	1,700	1,700	400
110.41.4144.5124 Sick Leave Buyback	2,130	2,130	19,186	14,110	14,110	3,300
110.41.4144.5125 Vacation Buyback	-	-	8,365	6,720	6,720	1,200
110.41.4144.5XXX Fringe Benefits	45,472	45,472	122,185	52,118	59,730	100,525
110.41.4144.5156-7 Retirement - PERS	29,361	29,361	64,644	37,521	37,521	15,494
110.41.4144.5180 Leave Lump Sum	-	-	9,470	9,500	9,500	-
110.41.4144.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	39,662
110.41.4144.5999 Salary Savings	-	-	-	-	-	-
Subtotal	225,428	272,588	349,045	310,933	310,933	326,859
Materials & Services						
110.41.4144.6011 Uniforms	4,725	4,725	1,838	1,300	1,300	1,137
110.41.4144.6120 Other Contractual Services	5,000	5,000	5,203	5,000	4,724	5,000
110.41.4144.6130 Service Contracts	277,663	279,428	274,508	212,800	212,800	240,025
110.41.4144.6141 Natural Gas	32,500	32,500	22,311	25,000	25,000	25,000
110.41.4144.6142 Electricity	264,180	264,180	258,386	240,000	240,000	240,000
110.41.4144.6143 Water	40,000	40,000	19,068	30,000	30,000	30,000
110.41.4144.6145 Telephone-Special lines	1,500	1,500	1,438	1,500	1,500	1,500
110.41.4144.6147 Cellular Phones	1,000	1,000	900	1,000	1,000	1,000
110.41.4144.6270 Other Supplies / Materials	65,000	65,000	59,158	65,000	65,000	65,000
110.41.4144.6310 Building & Improv. Maint & Repair	40,000	40,000	47,810	50,000	50,000	50,000
110.41.4144.6330 Equipment Maint & Repair	30,000	30,000	30,047	30,000	30,000	30,000
Subtotal	761,568	763,333	720,666	661,600	661,324	688,662
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
110.41.4144.8102 Property & Liability Ins charges	-	-	-	-	-	45,074
110.41.4144.8104 Vehicle Maintenance Charges	894	894	3,651	1,241	1,241	1,276
110.41.4144.8105 Fuel & Oil Charges	846	846	1,555	1,423	1,423	1,893
Subtotal	1,740	1,740	5,206	2,664	2,664	48,243
Grand Total	988,736	1,037,661	1,074,917	975,197	974,921	1,063,764

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	225,428	272,588	349,045	310,933	310,933	326,859
Maintenance & Operations	761,568	763,333	720,666	661,600	661,324	688,662
Allocated Costs	1,740	1,740	5,206	2,664	2,664	48,243
Capital Outlay	-	-	-	-	-	-
Total Expenditures	988,736	1,037,661	1,074,917	975,197	974,921	1,063,764
Net Program Revenue/(Cost)	(988,736)	(1,037,661)	(1,074,917)	(975,197)	(974,921)	(1,063,764)

Fund: General Fund
Department: Public Works
Division/Program: Graffiti (110-4147)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.41.4147.5111 Full Time Salaries	-	-	-	50,775	50,775	53,760
110.41.4147.5112 Part Time Salaries	-	-	-	-	-	-
110.41.4147.5113 Overtime	-	-	-	-	-	-
110.41.4147.5XXX Premium Pay	-	-	-	-	-	666
110.41.4147.5121 Holiday Opt - No PERS	-	-	-	-	-	1,500
110.41.4147.5124 Sick Leave Buyback	-	-	-	-	-	-
110.41.4147.5125 Vacation Buyback	-	-	-	-	-	-
110.41.4147.5XXX Fringe Benefits	-	-	-	17,077	17,077	25,195
110.41.4147.5156-7 Retirement - PERS	-	-	-	13,157	13,157	4,359
110.41.4147.5180 Leave Lump Sum	-	-	-	-	-	-
110.41.4147.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	11,159
110.41.4147.5999 Salary Savings	-	-	-	-	-	-
Subtotal	-	-	-	81,009	81,009	96,639
Materials & Services						
110.41.4147.6147 Cellular Phones	-	-	-	2,000	2,000	2,000
110.41.4147.6270 Other Supplies / Materials	107,971	139,796	98,098	55,000	47,995	35,000
Subtotal	107,971	139,796	98,098	57,000	49,995	37,000
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
110.41.4147.8102 Property & Liability Ins charges	-	-	-	-	-	-
110.41.4147.8104 Vehicle Maintenance Charges	-	-	-	87	87	-
110.41.4147.8105 Fuel & Oil Charges	-	-	-	-	-	-
Subtotal	-	-	-	87	87	-
Grand Total	107,971	139,796	98,098	138,096	131,091	133,639

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	81,009	81,009	96,639
Maintenance & Operations	107,971	139,796	98,098	57,000	49,995	37,000
Allocated Costs	-	-	-	87	87	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	107,971	139,796	98,098	138,096	131,091	133,639
Net Program Revenue/(Cost)	(107,971)	(139,796)	(98,098)	(138,096)	(131,091)	(133,639)

Fund: General Fund
Department: Public Works
Division/Program: Landfill Enforcement (110-4182)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
110.41.4628 Waste Management Fees	70,000	70,000	75,388	70,000	70,000	75,000
Grand Total	70,000	70,000	75,388	70,000	70,000	75,000

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.41.4182.5111 Full Time Salaries	12,112	35,583	24,483	13,777	13,777	13,981
110.41.4182.5112 Part Time Salaries	-	-	-	-	-	-
110.41.4182.5113 Overtime	-	-	-	-	-	-
110.41.4182.5XXX Premium Pay	-	-	-	-	-	25
110.41.4182.5121 Holiday Opt - No PERS	-	-	-	-	-	-
110.41.4182.5124 Sick Leave Buyback	30	30	-	30	30	-
110.41.4182.5125 Vacation Buyback	360	360	-	360	360	-
110.41.4182.5XXX Fringe Benefits	2,167	2,167	2,170	3,161	3,161	3,422
110.41.4182.5156-7 Retirement - PERS	2,511	2,511	4,686	3,564	3,564	1,120
110.41.4182.5180 Leave Lump Sum	-	-	-	-	-	-
110.41.4182.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	2,866
110.41.4182.5999 Salary Savings	-	-	-	-	-	-
Subtotal	17,179	40,650	31,339	20,892	20,892	21,414
Materials & Services						
110.41.4182.6120 Other Contractual Services	6,000	19,693	14,374	8,800	8,800	8,800
110.41.4182.6210 Office Supplies	100	100	-	100	100	100
Subtotal	6,100	19,793	14,374	8,900	8,900	8,900
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
110.41.4182.8102 Property & Liability Ins charges	-	-	-	997	997	-
110.41.4182.8104 Vehicle Maintenance Charges	-	-	-	-	-	-
110.41.4182.8105 Fuel & Oil Charges	-	-	-	-	-	-
Subtotal	-	-	-	997	997	-
Grand Total	23,279	60,443	45,713	30,789	30,789	30,314

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	70,000	70,000	75,388	70,000	70,000	75,000
Salaries & Benefits	17,179	40,650	31,339	20,892	20,892	21,414
Maintenance & Operations	6,100	19,793	14,374	8,900	8,900	8,900
Allocated Costs	-	-	-	997	997	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	23,279	60,443	45,713	30,789	30,789	30,314
Net Program Revenue/(Cost)	46,721	9,557	29,675	39,211	39,211	44,686

Fund: General Fund
Department: Public Works
Division/Program: National Pollutant Discharge Elimination System (NPDES) (110-4189)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						
	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
110.41.4189.6110 Professional Services	350,000	350,000	247,727	315,000	350,240	-
Subtotal	350,000	350,000	247,727	315,000	350,240	-
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	350,000	350,000	247,727	315,000	350,240	-

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	350,000	350,000	247,727	315,000	350,240	-
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	350,000	350,000	247,727	315,000	350,240	-
Net Program Revenue/(Cost)	(350,000)	(350,000)	(247,727)	(315,000)	(350,240)	-

Fund: Air Quality Improvement Trust
Department: Public Works
Division/Program: Air Quality (AB2766) (119-4183)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
119.41.4521	State Grant	630,000	630,000	137,753	141,000	641,000	141,000
119.41.4535	Grants From Other Agencies	-	54,199	-	-	54,199	-
Grand Total		630,000	684,199	137,753	141,000	695,199	141,000

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
Subtotal		-	-	-	-	-	-
Materials & Services							
119.41.4183.6030	Memberships & Subscriptions	500	500	-	500	500	500
119.41.4183.6050	Training/Conferences/Meetings	80	80	-	80	80	80
119.41.4183.6112	Accounting and Auditing	1,520	3,020	1,500	1,540	3,060	1,540
119.41.4183.6120	Other Contractual Services	8,300	8,300	6,127	7,500	8,800	8,800
119.41.4183.6142	Electricity	5,600	5,600	2,813	4,000	4,000	4,000
119.41.4183.6167	Community Awareness	2,000	2,000	-	2,000	700	700
119.41.4183.6210	Office Supplies	200	200	-	200	200	200
119.41.4183.6330	Equipment Maint & Repair	6,500	6,500	-	6,500	6,500	6,500
Subtotal		24,700	26,200	10,440	22,320	23,840	22,320
Capital Assets							
Subtotal		-	-	-	-	-	-
Allocated Costs							
119.41.4183.8101	Admin & Overhead Charges	4,877	4,877	5,301	6,333	6,333	6,333
Subtotal		4,877	4,877	5,301	6,333	6,333	6,333
Grand Total		29,577	31,077	15,741	28,653	30,173	28,653

SUMMARY		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue		630,000	684,199	137,753	141,000	695,199	141,000
Salaries & Benefits		-	-	-	-	-	-
Maintenance & Operations		24,700	26,200	10,440	22,320	23,840	22,320
Allocated Costs		4,877	4,877	5,301	6,333	6,333	6,333
Capital Outlay		-	-	-	-	-	-
Total Expenditures		29,577	31,077	15,741	28,653	30,173	28,653
Net Program Revenue/(Cost)		600,423	653,122	122,012	112,347	665,026	112,347

Fund: Proposition "C"
Department: Public Works
Division/Program: Pavement Management (122-4132)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
122.41.4132.5111 Full Time Salaries	140,165	140,165	118,767	142,563	142,563	150,603
122.41.4132.5112 Part Time Salaries	10,058	10,058	6,587	12,914	12,131	12,977
122.41.4132.5113 Overtime	-	-	-	-	-	-
122.41.4132.5XXX Premium Pay	-	-	-	-	-	602
122.41.4132.5124 Sick Leave Buyback	-	-	-	-	-	-
122.41.4132.5125 Vacation Buyback	-	-	289	-	-	-
122.41.4132.5XXX Fringe Benefits	33,267	33,267	15,620	33,359	34,142	37,133
122.41.4132.5156-7 Retirement - PERS	30,675	30,675	20,628	36,886	36,886	11,736
122.41.4132.5180 Leave Lump Sum	-	-	(371)	-	-	-
122.41.4132.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	30,043
122.41.4132.5999 Salary Savings	-	-	-	-	-	(8,651)
Subtotal	214,164	214,164	161,519	225,722	225,722	234,443
Materials & Services						
122.41.4132.6050 Conferences & Meetings	1,000	1,000	123	1,000	1,000	1,000
122.41.4132.6110 Professional Services	20,000	25,081	21,657	20,000	22,746	20,000
122.41.4132.6130 Service Contracts	10,150	10,150	10,150	10,660	10,660	-
122.41.4132.6147 Cellular Phones	1,500	1,500	1,355	1,650	1,650	1,650
122.41.4132.6215 Computer Supplies	2,450	1,091	1,093	2,450	2,382	2,450
122.41.4132.6270 Special Department Supplies	250	250	207	250	250	250
122.41.4132.6272 Software Licensing	3,500	3,500	-	3,500	3,568	3,500
122.41.4132.6330 Equipment Maint & Repair	600	600	-	600	600	1,000
122.41.4132.6999 Non-Capital Equipment	-	1,359	1,071	-	-	-
Subtotal	39,450	44,531	35,655	40,110	42,856	29,850
Grand Total	253,614	258,695	197,174	265,832	268,578	264,293

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	214,164	214,164	161,519	225,722	225,722	234,443
Maintenance & Operations	39,450	44,531	35,655	40,110	42,856	29,850
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	253,614	258,695	197,174	265,832	268,578	264,293
Net Program Revenue/(Cost)	(253,614)	(258,695)	(197,174)	(265,832)	(268,578)	(264,293)

Fund: State Gas Tax
Department: Public Works
Division/Program: Traffic Engineering (124-4131)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
124.41.4288 Street Name Signs	-	-	309	-	-	-
124.41.4510 Highway User Tax Acct Loan Repayment	-	-	-	123,427	123,427	122,565
124.41.4512 Gas Tax-Section 2105	677,036	677,036	606,130	626,985	626,985	630,848
124.41.4513 Gas Tax-Section 2106	335,267	335,267	358,310	383,479	383,479	370,559
124.41.4514 Gas Tax-Section 2107	940,173	940,173	768,474	809,973	809,973	783,124
124.41.4515 Gas Tax-Section 2107.5	10,000	10,000	10,000	10,000	10,000	10,000
124.41.4518 Gas Tax-Section 2103	262,893	262,893	287,918	431,900	431,900	412,604
124.41.4519 Road Maint Rehab	-	-	-	622,074	622,074	-
124.41.4647 Misc Reimbursement	-	-	-	-	-	-
124.00.9110 Transfer In	-	-	-	-	-	-
124.00.9237 Transfer In	-	-	-	-	-	-
Grand Total	2,225,369	2,225,369	2,031,141	3,007,838	3,007,838	2,329,700

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
124.41.4131.5111 Full Time Salaries	90,356	90,356	77,916	43,479	43,479	47,091
124.41.4131.5112 Part Time Salaries	-	-	4,778	3,926	3,688	3,945
124.41.4131.5113 Overtime	-	-	-	-	-	-
124.41.4131.5XXX Premium Pay	-	-	-	-	-	229
124.41.4131.5124 Sick Leave Buyback	-	-	-	-	-	-
124.41.4131.5125 Vacation Buyback	-	-	144	-	-	-
124.41.4131.5XXX Fringe Benefits	19,167	19,167	9,136	10,071	10,309	11,269
124.41.4131.5156-7 Retirement - PERS	19,305	19,305	13,594	11,253	11,253	3,695
124.41.4131.5180 Leave Lump Sum	-	-	(185)	-	-	-
124.41.4131.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	9,458
124.41.4131.5999 Salary Savings	-	-	-	-	-	-
Subtotal	128,828	128,828	105,382	68,729	68,729	75,687
Materials & Services						
124.41.4131.6110 Professional Services	25,000	31,351	27,071	25,000	28,432	25,000
124.41.4131.6050 Conferences & Meetings	1,500	1,500	880	1,200	1,200	1,200
124.41.4131.6147 Cellular Phones	1,000	1,000	643	1,100	1,100	1,100
124.41.4131.6210 Office Supplies	550	550	492	550	550	550
124.41.4131.6270 Special Department Supplies	1,400	1,400	1,451	1,400	1,332	1,300
124.41.4131.6330 Equipment Maint & Repair	425	425	-	425	425	600
Subtotal	29,875	36,226	30,537	29,675	33,039	29,750
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
124.41.4131.8104 Vehicle Maintenance Charges	67	-	480	531	531	168
124.41.4131.8105 Fuel & Oil Charges	-	67	94	75	75	115
Subtotal	67	67	574	606	606	283
Grand Total	158,769	165,120	136,492	99,010	102,374	105,720

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	2,225,369	2,225,369	2,031,141	3,007,838	3,007,838	2,329,700
Salaries & Benefits	128,828	128,828	105,382	68,729	68,729	75,687
Maintenance & Operations	29,875	36,226	30,537	29,675	33,039	29,750
Allocated Costs	67	67	574	606	606	283
Capital Outlay	-	-	-	-	-	-
Total Expenditures	158,770	165,120	136,493	99,010	102,374	105,720
Net Program Revenue/(Cost)	2,066,600	2,060,249	1,894,648	2,908,828	2,905,464	2,223,980

Fund: State Gas Tax
Department: Public Works
Division/Program: Landscape Maintenance (124-4141)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
124.41.4141.6130 Service Contracts	255,500	255,500	207,385	255,500	262,705	250,337
124.41.4141.6142 Electricity	17,284	17,284	15,007	17,300	17,300	17,300
124.41.4141.6143 Water	120,000	120,000	107,329	120,000	120,000	130,000
Subtotal	392,784	392,784	329,721	392,800	400,005	397,637
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
124.41.4141.8102 Property & Liability Charges	18,207	18,207	27,333	14,470	14,470	8,442
Subtotal	18,207	18,207	27,333	14,470	14,470	8,442
Grand Total	410,991	410,991	357,054	407,270	414,475	406,079

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	392,784	392,784	329,721	392,800	400,005	397,637
Allocated Costs	18,207	18,207	27,333	14,470	14,470	8,442
Capital Outlay	-	-	-	-	-	-
Total Expenditures	410,991	410,991	357,054	407,270	414,475	406,079
Net Program Revenue/(Cost)	(410,991)	(410,991)	(357,054)	(407,270)	(414,475)	(406,079)

Fund: State Gas Tax
Department: Public Works
Division/Program: Traffic Signal Maintenance (124-4150)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
124.41.4150.6130 Service Contracts	25,000	25,000	26,628	25,000	25,000	25,000
124.41.4150.6142 Electricity	120,000	120,000	116,243	120,000	120,000	120,000
124.41.4150.6330 Equipment Maint & Repair	19,000	19,000	11,571	19,000	19,000	30,000
Subtotal	164,000	164,000	154,442	164,000	164,000	175,000
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
124.41.4150.8102 Property & Liability Charges	1,484	1,484	2,228	7,242	7,242	-
124.41.4150.8104 Vehicle Maintenance Charges	13,905	13,905	-	1,649	1,649	-
124.41.4150.8105 Fuel & Oil Charges	3,183	3,183	-	2,056	2,056	-
Subtotal	18,571	18,571	2,228	10,947	10,947	-
Grand Total	182,571	182,571	156,669	174,947	174,947	175,000

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	164,000	164,000	154,442	164,000	164,000	175,000
Allocated Costs	18,571	18,571	2,228	10,947	10,947	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	182,571	182,571	156,669	174,947	174,947	175,000
Net Program Revenue/(Cost)	(182,571)	(182,571)	(156,669)	(174,947)	(174,947)	(175,000)

Fund: State Gas Tax
Department: Public Works
Division/Program: Street Maintenance (124-4151)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-
EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
124.41.4151.5111 Full Time Salaries	535,127	535,127	591,790	501,155	501,155	530,274
124.41.4151.5112 Part Time Salaries	22,942	22,942	10,841	-	-	-
124.41.4151.5113 Overtime	40,000	40,000	23,049	21,958	20,628	18,837
124.41.4151.5XXX Premium Pay	311	311	1	120	120	20,344
124.41.4151.5121 Holiday Opt - No PERS	-	-	-	-	-	700
124.41.4151.5124 Sick Leave Buyback	-	-	6,405	2,460	2,460	2,460
124.41.4151.5125 Vacation Buyback	-	-	69	70	70	70
124.41.4151.5XXX Fringe Benefits	225,814	225,814	137,431	183,782	185,112	225,825
124.41.4151.5156-7 Retirement - PERS	124,811	124,811	98,102	130,178	130,178	43,277
124.41.4151.5180 Leave Lump Sum	-	-	19,921	-	-	-
124.41.4151.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	110,781
124.41.4151.5999 Salary Savings	(118,465)	(118,465)	-	-	-	(331,493)
Subtotal	830,540	830,540	887,608	839,723	839,723	621,075
Materials & Services						
124.41.4151.6011 Uniforms	5,500	5,500	5,548	6,400	10,091	10,051
124.41.4151.6030 Memberships	800	800	71	400	400	400
124.41.4151.6050 Conferences & Meetings	2,500	2,500	99	2,290	2,290	1,560
124.41.4151.6120 Other Contractual Services	45,000	45,000	13,540	45,000	42,224	86,500
124.41.4151.6142 Electricity	20,400	20,400	22,829	20,400	20,400	16,000
124.41.4151.6147 Cellular Phones	500	500	557	500	500	500
124.41.4151.6210 Office Supplies	380	380	572	380	380	380
124.41.4151.6250 Maint. Dept. Supplies	27,000	30,826	29,534	27,000	27,000	27,000
124.41.4151.6251 Asphalt / Road Supplies	17,500	17,500	14,117	17,500	16,000	17,500
124.41.4151.6252 Traffic Paint/Supplies	28,000	28,000	14,851	20,000	20,000	10,000
124.41.4151.6253 Cement/Const Mat'l	6,000	6,000	6,260	5,000	5,000	10,000
124.41.4151.6254 Signs/Hardware	43,880	45,572	34,306	43,880	41,880	63,000
124.41.4151.6255 Grounds Lndscpng supps	100	100	82	-	-	-
124.41.4151.6310 Buildings & Improv. Maint & Repair	1,000	1,000	523	1,000	1,000	1,000
124.41.4151.6330 Equipment Maint & Repair	10,000	10,000	8,162	12,000	12,000	12,600
124.41.4151.6424 Capitalized Lease Payments	640	640	640	700	700	872
Subtotal	209,200	214,718	151,690	202,450	199,866	257,363
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
124.41.4151.8101 Admin & Overhead Charges	244,859	244,859	299,207	263,694	263,694	263,694
124.41.4151.8102 Property & Liability Charges	51,396	51,396	77,157	61,444	61,444	25,645
124.41.4151.8104 Vehicle Maintenance Charges	89,745	89,745	115,697	32,030	32,030	40,416
124.41.4151.8105 Fuel & Oil Charges	35,707	35,707	25,334	37,046	37,046	30,839
Subtotal	421,708	421,708	517,396	394,214	394,214	360,594
Grand Total	1,461,448	1,466,965	1,556,695	1,436,387	1,433,803	1,239,032

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	830,540	830,540	887,608	839,723	839,723	621,075
Maintenance & Operations	209,200	214,718	151,690	202,450	199,866	257,363
Allocated Costs	421,708	421,708	517,396	394,214	394,214	360,594
Capital Outlay	-	-	-	-	-	-
Total Expenditures	1,461,448	1,466,965	1,556,694	1,436,387	1,433,803	1,239,032
Net Program Revenue/(Cost)	(1,461,448)	(1,466,965)	(1,556,694)	(1,436,387)	(1,433,803)	(1,239,032)

Fund: State Gas Tax
Department: Public Works
Division/Program: Street Lighting (124-4152)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						
	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
124.41.4152.6142 Electricity	245,000	245,000	229,939	245,000	245,000	240,000
Subtotal	245,000	245,000	229,939	245,000	245,000	240,000
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	245,000	245,000	229,939	245,000	245,000	240,000

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	245,000	245,000	229,939	245,000	245,000	240,000
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	245,000	245,000	229,939	245,000	245,000	240,000
Net Program Revenue/(Cost)	(245,000)	(245,000)	(229,939)	(245,000)	(245,000)	(240,000)

Fund: Assembly Bill 939
Department: Public Works
Division/Program: Waste Reduction (AB939) (129-4188)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
129.41.4601	Recycling Revenue	3,000	3,000	-	2,000	2,000	-
129.41.4629	Misc Reimbursement-Athens AB 939	170,000	170,000	187,242	170,000	170,000	170,000
Grand Total		173,000	173,000	187,242	172,000	172,000	170,000

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
129.41.4188.5111	Full Time Salaries	67,456	67,456	72,500	67,540	67,885	101,816
129.41.4188.5112	Part Time Salaries	9,204	9,204	9,328	8,944	8,730	8,987
129.41.4188.5113	Overtime	3,738	3,738	933	1,488	1,398	1,535
129.41.4188.5XXX	Premium Pay	24	24	0	600	24	1,186
129.41.4188.5124	Sick Leave Buyback	890	890	-	890	890	890
129.41.4188.5125	Vacation Buyback	1,900	1,900	-	1,900	1,900	1,900
129.41.4188.5XXX	Fringe Benefits	18,070	18,070	10,459	18,062	18,597	21,629
129.41.4188.5156-7	Retirement - PERS	15,063	15,063	11,820	17,592	17,592	6,237
129.41.4188.5180	Leave Lump Sum	-	-	-	-	-	-
129.41.4188.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	15,967
129.41.4188.5999	Salary Savings	-	-	-	-	-	-
Subtotal		116,345	116,345	105,040	117,016	117,016	160,147
Materials & Services							
129.41.4188.6030	Memberships	400	400	-	400	400	400
129.41.4188.6050	Conferences & Meetings	1,000	1,000	-	-	-	-
129.41.4188.6110	Professional Services	8,000	20,000	8,120	8,000	20,000	8,000
129.41.4188.6120	Others Contactual Services	2,640	2,640	2,161	3,880	3,880	3,880
129.41.4188.6167	Community Awareness	10,000	10,000	9,754	16,200	16,200	16,200
129.41.4188.6210	Office Supplies	500	500	296	500	500	500
129.41.4188.6270	Special Department Supplies	5,000	5,000	478	5,000	5,000	5,000
129.41.4188.6330	Equipment Maint & Repair	820	820	599	820	820	600
129.41.4188.6424	Capitalized Lease Payments	2,371	2,371	192	2,371	2,371	872
Subtotal		30,731	42,731	21,600	37,171	49,171	35,452
Capital Assets							
Subtotal		-	-	-	-	-	-
Allocated Costs							
129.41.4188.8101	Admin & Overhead Charges	16,175	16,175	12,585	15,662	15,662	15,662
129.41.4188.8102	Property & Liability Charges	5,838	5,838	8,764	5,477	5,477	2,607
Subtotal		22,013	22,013	21,349	21,139	21,139	18,269
Grand Total		169,089	181,089	147,990	175,326	187,326	213,868

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	173,000	173,000	187,242	172,000	172,000	170,000
Salaries & Benefits	116,345	116,345	105,040	117,016	117,016	160,147
Maintenance & Operations	30,731	42,731	21,600	37,171	49,171	35,452
Allocated Costs	22,013	22,013	21,349	21,139	21,139	18,269
Capital Outlay	-	-	-	-	-	-
Total Expenditures	169,089	181,089	147,989	175,326	187,326	213,868
Net Program Revenue/(Cost)	3,911	(8,089)	39,253	(3,326)	(15,326)	(43,868)

Fund: Waste Management Enforcement Grant
Department: Public Works
Division/Program: Landfill Enforcement (145-4182)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
145.41.4521 State Grant	19,472	19,472	16,070	15,739	15,739	15,733
Grand Total	19,472	19,472	16,070	15,739	15,739	15,733

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
145.41.4182.6120 Other Contractual Services	15,760	16,070	16,070	15,739	15,739	15,800
Subtotal	15,760	16,070	16,070	15,739	15,739	15,800
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	15,760	16,070	16,070	15,739	15,739	15,800

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	19,472	19,472	16,070	15,739	15,739	15,733
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	15,760	16,070	16,070	15,739	15,739	15,800
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	15,760	16,070	16,070	15,739	15,739	15,800
Net Program Revenue/(Cost)	3,712	3,402	-	-	-	(67)

Fund: Construction Tax
Department: Public Works
Division/Program: City Buildings (161-4144)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
161.41.4170 Construction Tax	90,000	90,000	62,594	95,000	95,000	70,000
Grand Total	90,000	90,000	62,594	95,000	95,000	70,000

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
161.41.4144.6310 Building & Improv. Maint & Repair	-	-	-	-	-	20,000
Subtotal	-	-	-	-	-	20,000
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
129.41.4188.8101 Admin & Overhead Charges	-	-	-	-	-	-
129.41.4188.8102 Property & Liability Charges	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
Grand Total	-	-	-	-	-	20,000

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	90,000	90,000	62,594	95,000	95,000	70,000
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	-	-	-	-	-	20,000
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	20,000
Net Program Revenue/(Cost)	90,000	90,000	62,594	95,000	95,000	50,000

Fund: Maintenance District #1
Department: Public Works
Division/Program: District Maintenance (181-4145)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
181.00.4410	Interest Income	3,040	3,040	11,033	3,262	3,262	11,000
181.41.4010	Property Taxes	456,923	456,923	514,160	456,923	456,923	460,000
Grand Total		459,963	459,963	525,193	460,185	460,185	471,000

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
181.41.4145.5111	Full Time Salaries	80,967	80,967	46,542	67,428	67,175	73,412
181.41.4145.5112	Part Time Salaries	-	-	-	393	384	395
181.41.4145.5113	Overtime	300	300	-	283	266	339
181.41.4145.5XXX	Premium Pay	48	48	0	60	60	516
181.41.4145.5124	Sick Leave Buyback	1,060	1,060	-	1,060	1,060	1,060
181.41.4145.5125	Vacation Buyback	1,010	1,010	-	1,010	1,010	1,010
181.41.4145.5XXX	Fringe Benefits	24,131	24,131	7,736	20,721	21,000	22,988
181.41.4145.5156-7	Retirement - PERS	18,839	18,839	7,418	16,700	16,700	5,813
181.41.4145.5180	Leave Lump Sum	1,650	1,650	-	1,650	1,650	1,650
181.41.4145.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	14,879
181.41.4145.5999	Salary Savings	-	-	-	-	-	-
Subtotal		128,004	128,004	61,697	109,305	109,305	122,062
Materials & Services							
181.41.4145.6011	Uniforms	230	230	41	-	-	-
181.41.4145.6130	Service Contracts	100,000	100,000	63,198	100,000	101,681	80,777
181.41.4145.6142	Electricity	6,120	6,120	4,833	6,120	6,120	6,000
181.41.4145.6143	Water	64,000	64,000	68,028	64,000	64,000	64,000
181.41.4145.6270	Other Supplies/Materials	8,040	7,740	-	8,040	8,040	5,000
Subtotal		178,390	178,090	136,101	178,160	179,841	155,777
Capital Assets							
Subtotal		-	-	-	-	-	-
Allocated Costs							
181.41.4145.8101	Admin & Overhead Charges	40,231	40,231	36,330	45,828	45,828	45,828
181.41.4145.8102	Property & Liability Charges	13,079	13,079	19,635	10,293	10,293	3,586
Subtotal		53,310	53,310	55,965	56,121	56,121	49,414
Grand Total		359,704	359,404	253,762	343,586	345,267	327,253

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	459,963	459,963	525,193	460,185	460,185	471,000
Salaries & Benefits	128,004	128,004	61,697	109,305	109,305	122,062
Maintenance & Operations	178,390	178,090	136,101	178,160	179,841	155,777
Allocated Costs	53,310	53,310	55,965	56,121	56,121	49,414
Capital Outlay	-	-	-	-	-	-
Total Expenditures	359,704	359,404	253,762	343,586	345,267	327,253
Net Program Revenue/(Cost)	100,259	100,559	271,431	116,599	114,918	143,747

Fund: Maintenance District #1
Department: Public Works
Division/Program: National Pollutant Discharge Elimination System (NPDES) (181-4189)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
181.41.4189.6130 Service Contracts	10,000	10,000	10,000	10,000	10,000	10,000
Subtotal	10,000	10,000	10,000	10,000	10,000	10,000
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	10,000	10,000	10,000	10,000	10,000	10,000

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	10,000	10,000	10,000	10,000	10,000	10,000
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	10,000	10,000	10,000	10,000	10,000	10,000
Net Program Revenue/(Cost)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)

Fund: Maintenance District #2
Department: Public Works
Division/Program: District Maintenance (182-4145)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
182.00.4410	Interest Income	-	-	-	-	-	3,000
182.41.4010	Property Taxes	138,500	138,500	166,998	143,662	139,885	144,000
Grand Total		138,500	138,500	166,998	143,662	139,885	147,000

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
182.41.4145.5111	Full Time Salaries	57,166	57,166	35,627	66,389	66,134	42,484
182.41.4145.5112	Part Time Salaries	-	-	-	393	384	395
182.41.4145.5113	Overtime	300	300	-	283	266	339
182.41.4145.5XXX	Premium Pay	36	36	0	48	48	345
182.41.4145.5124	Sick Leave Buyback	880	880	-	880	880	880
182.41.4145.5125	Vacation Buyback	1,000	1,000	-	1,000	1,000	1,000
182.41.4145.5XXX	Fringe Benefits	17,105	17,105	6,575	20,472	20,753	13,592
182.41.4145.5156-7	Retirement - PERS	13,223	13,223	6,164	16,428	16,428	3,416
182.41.4145.5180	Leave Lump Sum	1,650	1,650	-	1,650	1,650	1,650
182.41.4145.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	8,744
182.41.4145.5999	Salary Savings	-	-	-	-	-	-
Subtotal		91,359	91,359	48,367	107,543	107,543	72,845
Materials & Services							
182.41.4145.6130	Service Contracts	30,000	30,000	12,444	30,000	29,746	23,551
182.41.145.6142	Electricity	620	620	594	620	620	620
182.41.4145.6143	Water	8,000	8,000	5,917	8,000	8,000	8,000
182.41.4145.6250	Maint. Dept. Supplies	1,150	1,150	59	1,150	1,150	1,000
Subtotal		39,770	39,770	19,014	39,770	39,516	33,171
Capital Assets							
Subtotal		-	-	-	-	-	-
Allocated Costs							
182.41.4145.8101	Admin & Overhead Charges	11,478	11,478	11,638	16,547	16,547	16,547
182.41.4145.8102	Property & Liability Charges	4,204	4,204	6,311	3,954	3,954	8,196
Subtotal		15,682	15,682	17,949	20,501	20,501	24,743
Grand Total		146,811	146,811	85,330	167,814	167,560	130,759

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	138,500	138,500	166,998	143,662	139,885	147,000
Salaries & Benefits	91,359	91,359	48,367	107,543	107,543	72,845
Maintenance & Operations	39,770	39,770	19,014	39,770	39,516	33,171
Allocated Costs	15,682	15,682	17,949	20,501	20,501	24,743
Capital Outlay	-	-	-	-	-	-
Total Expenditures	146,811	146,811	85,330	167,814	167,560	130,759
Net Program Revenue/(Cost)	(8,311)	(8,311)	81,668	(24,152)	(27,675)	16,241

Fund: Maintenance District #2
Department: Public Works
Division/Program: National Pollutant Discharge Elimination System (NPDES) (182-4189)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						
	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
182.41.4189.6130 Service Contracts	5,000	5,000	4,287	5,000	5,713	2,000
Subtotal	5,000	5,000	4,287	5,000	5,713	2,000
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	5,000	5,000	4,287	5,000	5,713	2,000

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	5,000	5,000	4,287	5,000	5,713	2,000
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	5,000	5,000	4,287	5,000	5,713	2,000
Net Program Revenue/(Cost)	(5,000)	(5,000)	(4,287)	(5,000)	(5,713)	(2,000)

Fund: Maintenance District #2
Department: Public Works
Division/Program: Transfers (182-9500)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
182.95.9500.9184 Transfer Out	9,000	9,000	9,000	9,000	9,000	9,000
Subtotal	9,000	9,000	9,000	9,000	9,000	9,000
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	9,000	9,000	9,000	9,000	9,000	9,000

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	9,000	9,000	9,000	9,000	9,000	9,000
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	9,000	9,000	9,000	9,000	9,000	9,000
Net Program Revenue/(Cost)	(9,000)	(9,000)	(9,000)	(9,000)	(9,000)	(9,000)

Fund: West Covina Coastal Sage Scrub Community Facilities District
Department: Public Works
Division/Program: District Maintenance (183-4145)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
183.00.4190	Other Taxes	125,000	125,000	107,054	125,000	125,000	110,000
183.00.4410	Interest Income	-	-	-	-	-	1,600
183.00.4818	Miscellaneous	-	-	-	-	-	-
Grand Total		125,000	125,000	107,054	125,000	125,000	111,600

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
183.41.4145.5111	Full Time Salaries	23,236	23,236	17,287	23,470	23,527	10,848
183.41.4145.5112	Part Time Salaries	-	-	-	-	-	-
183.41.4145.5113	Overtime	-	-	-	-	-	-
183.41.4145.5XXX	Premium Pay	-	-	-	-	-	69
183.41.4145.5124	Sick Leave Buyback	400	400	-	400	400	400
183.41.4145.5125	Vacation Buyback	890	890	36	890	890	890
183.41.4145.5XXX	Fringe Benefits	6,384	6,384	3,253	6,683	6,626	3,380
183.41.4145.5156-7	Retirement - PERS	5,474	5,474	3,066	5,953	5,953	903
183.41.4145.5180	Leave Lump Sum	-	-	(46)	-	-	-
183.41.4145.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	2,312
183.41.4145.5999	Salary Savings	-	-	-	-	-	-
Subtotal		36,384	36,384	23,596	37,396	37,396	18,802
Materials & Services							
183.41.4145.6110	Professional Services	2,624	2,624	-	-	-	10,000
183.41.4145.6130	Service Contracts	60,000	60,000	24,599	60,000	60,402	78,150
183.41.4145.6142	Electricity	1,000	1,000	507	1,000	1,000	1,000
183.41.4145.6143	Water	12,000	12,000	13,720	12,000	12,000	13,000
Subtotal		75,624	75,624	38,826	73,000	73,402	102,150
Capital Assets							
Subtotal		-	-	-	-	-	-
Allocated Costs							
183.41.4145.8101	Admin & Overhead Charges	7,798	7,798	7,348	9,312	9,312	9,312
183.41.4145.8102	Property & Liability Charges	3,377	3,377	5,070	3,126	3,126	1,849
Subtotal		11,175	11,175	12,418	12,438	12,438	11,161
Grand Total		123,183	123,183	74,839	122,834	123,236	132,113

SUMMARY		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue		125,000	125,000	107,054	125,000	125,000	111,600
Salaries & Benefits		36,384	36,384	23,596	37,396	37,396	18,802
Maintenance & Operations		75,624	75,624	38,826	73,000	73,402	102,150
Allocated Costs		11,175	11,175	12,418	12,438	12,438	11,161
Capital Outlay		-	-	-	-	-	-
Total Expenditures		123,183	123,183	74,840	122,834	123,236	132,113
Net Program Revenue/(Cost)		1,817	1,817	32,215	2,166	1,765	(20,513)

Fund: West Covina Coastal Sage Scrub Community Facilities District
Department: Public Works
Division/Program: National Pollutant Discharge Elimination System (NPDES) (183-4189)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
183.41.4189.6130 Service Contracts	8,000	8,000	8,000	8,000	8,000	8,000
Subtotal	8,000	8,000	8,000	8,000	8,000	8,000
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	8,000	8,000	8,000	8,000	8,000	8,000

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	8,000	8,000	8,000	8,000	8,000	8,000
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	8,000	8,000	8,000	8,000	8,000	8,000
Net Program Revenue/(Cost)	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)

Fund: Maintenance District #4
Department: Public Works
Division/Program: District Maintenance (184-4145)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
184.00.4410	Interest Income	5,000	5,000	14,052	10,000	10,000	10,000
184.41.4623	Maintenance District Assessment	1,040,000	1,040,000	1,039,889	1,037,950	1,037,950	1,037,950
Grand Total		1,045,000	1,045,000	1,053,941	1,047,950	1,047,950	1,047,950

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
184.41.4145.5111	Full Time Salaries	127,318	127,318	80,193	122,513	121,913	107,820
184.41.4145.5112	Part Time Salaries	-	-	-	393	384	395
184.41.4145.5113	Overtime	2,000	2,000	-	848	797	964
184.41.4145.5XXX	Premium Pay	179	179	0	180	180	745
184.41.4145.5124	Sick Leave Buyback	2,400	2,400	-	2,400	2,400	2,400
184.41.4145.5125	Vacation Buyback	1,470	1,470	-	1,470	1,470	1,470
184.41.4145.5XXX	Fringe Benefits	39,920	39,920	13,439	36,967	37,627	33,601
184.41.4145.5156-7	Retirement - PERS	29,997	29,997	12,932	30,660	30,660	8,472
184.41.4145.5180	Leave Lump Sum	5,510	5,510	-	5,510	5,510	5,510
184.41.4145.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	21,686
184.41.4145.5999	Salary Savings	-	-	-	-	-	-
Subtotal		208,794	208,794	106,565	200,941	200,941	183,063
Materials & Services							
184.41.4145.6011	Uniforms	80	80	-	-	-	-
184.41.4145.6110	Professional Services	4,070	6,718	1,220	8,063	12,056	3,993
184.41.4145.6120	Other Contractual Services	26,440	26,440	2,876	26,440	26,440	20,000
184.41.4145.6130	Service Contracts	378,650	378,650	221,091	378,650	378,227	243,334
184.41.4145.6142	Electricity	25,000	25,000	23,768	25,000	25,000	25,000
184.41.4145.6143	Water	292,000	292,000	329,972	292,000	292,000	320,000
184.41.4145.6210	Office Supplies	140	140	140	200	200	200
184.41.4145.6270	Other Supplies/Materials	17,850	17,150	4,102	17,850	17,850	10,000
184.41.4145.6310	Buildings & Improv. Maint & Repair	7,050	7,050	589	7,050	7,050	-
Subtotal		751,280	753,228	583,756	755,253	758,822	622,527
Capital Assets							
Subtotal		-	-	-	-	-	-
Allocated Costs							
184.41.4145.8101	Admin & Overhead Charges	103,436	103,436	116,442	121,704	121,704	121,704
184.41.4145.8102	Property & Liability Charges	40,717	40,717	61,126	30,878	30,878	11,289
Subtotal		144,153	144,153	177,567	152,582	152,582	132,993
Grand Total		1,104,227	1,106,175	867,888	1,108,776	1,112,345	938,583

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	1,045,000	1,045,000	1,053,941	1,047,950	1,047,950	1,047,950
Salaries & Benefits	208,794	208,794	106,565	200,941	200,941	183,063
Maintenance & Operations	751,280	753,228	583,756	755,253	758,822	622,527
Allocated Costs	144,153	144,153	177,567	152,582	152,582	132,993
Capital Outlay	-	-	-	-	-	-
Total Expenditures	1,104,227	1,106,175	867,888	1,108,776	1,112,345	938,583
Net Program Revenue/(Cost)	(59,227)	(61,175)	186,053	(60,826)	(64,395)	109,367

Fund: Maintenance District #4
Department: Public Works
Division/Program: National Pollutant Discharge Elimination System (NPDES) (184-4189)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
184.41.4189.6130 Service Contracts	75,000	75,000	75,000	75,000	75,000	75,000
Subtotal	75,000	75,000	75,000	75,000	75,000	75,000
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	75,000	75,000	75,000	75,000	75,000	75,000

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	75,000	75,000	75,000	75,000	75,000	75,000
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	75,000	75,000	75,000	75,000	75,000	75,000
Net Program Revenue/(Cost)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)

Fund: Maintenance District #4
Department: Public Works
Division/Program: Transfers (184-9500)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
184.00.9182 Transfer In	9,000	9,000	9,000	9,000	9,000	9,000
Grand Total	9,000	9,000	9,000	9,000	9,000	9,000

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
Subtotal	-	-	-	-	-	-
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	-	-	-	-	-	-

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	9,000	9,000	9,000	9,000	9,000	9,000
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-
Net Program Revenue/(Cost)	9,000	9,000	9,000	9,000	9,000	9,000

Fund: Maintenance District #6
Department: Public Works
Division/Program: District Maintenance (186-4145)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
186.00.4410	Interest Income	-	-	2,015	508	508	500
186.41.4623	Maintenance District Assessment	154,700	154,700	155,143	154,700	154,700	154,700
Grand Total		154,700	154,700	157,158	155,208	155,208	155,200

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
186.41.4145.5111	Full Time Salaries	46,061	46,061	39,185	55,482	55,459	25,660
186.41.4145.5112	Part Time Salaries	-	-	-	393	384	395
186.41.4145.5113	Overtime	300	300	-	-	-	26
186.41.4145.5XXX	Premium Pay	36	36	0	48	48	233
186.41.4145.5124	Sick Leave Buyback	710	710	-	710	710	710
186.41.4145.5125	Vacation Buyback	880	880	-	880	880	880
186.41.4145.5XXX	Fringe Benefits	13,919	13,919	6,583	17,248	17,280	8,441
186.41.4145.5156-7	Retirement - PERS	10,676	10,676	6,378	13,649	13,649	2,052
186.41.4145.5180	Leave Lump Sum	1,650	1,650	-	1,650	1,650	1,650
186.41.4145.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	5,252
186.41.4145.5999	Salary Savings	-	-	-	-	-	-
Subtotal		74,232	74,232	52,146	90,060	90,060	45,299
Materials & Services							
186.41.4145.6110	Professional Services	3,040	4,640	814	5,360	7,680	2,320
186.41.4145.6130	Service Contracts	77,000	77,000	50,714	77,000	84,024	65,401
186.41.4145.6142	Electricity	3,060	3,060	2,961	3,060	3,060	3,000
186.41.4145.6143	Water	20,000	20,000	20,688	20,000	20,000	20,000
Subtotal		103,100	104,700	75,177	105,420	114,764	90,721
Capital Assets							
Subtotal		-	-	-	-	-	-
Allocated Costs							
186.41.4145.8101	Admin & Overhead Charges	9,984	9,984	13,277	14,565	14,565	14,565
186.41.4145.8102	Property & Liability Charges	5,784	5,784	8,683	5,027	5,027	5,202
Subtotal		15,768	15,768	21,961	19,592	19,592	19,767
Grand Total		193,100	194,700	149,283	215,072	224,416	155,787

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	154,700	154,700	157,158	155,208	155,208	155,200
Salaries & Benefits	74,232	74,232	52,146	90,060	90,060	45,299
Maintenance & Operations	103,100	104,700	75,177	105,420	114,764	90,721
Allocated Costs	15,768	15,768	21,961	19,592	19,592	19,767
Capital Outlay	-	-	-	-	-	-
Total Expenditures	193,100	194,700	149,283	215,072	224,416	155,787
Net Program Revenue/(Cost)	(38,400)	(40,000)	7,875	(59,864)	(69,208)	(587)

Fund: Maintenance District #6
Department: Public Works
Division/Program: National Pollutant Discharge Elimination System (NPDES) (186-4189)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
186.41.4189.6130 Service Contracts	5,000	5,000	5,000	5,000	5,000	5,000
Subtotal	5,000	5,000	5,000	5,000	5,000	5,000
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	5,000	5,000	5,000	5,000	5,000	5,000

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	5,000	5,000	5,000	5,000	5,000	5,000
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	5,000	5,000	5,000	5,000	5,000	5,000
Net Program Revenue/(Cost)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)

Fund: Maintenance District #7
Department: Public Works
Division/Program: District Maintenance (187-4145)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
187.00.4410	Interest Income	2,150	2,150	2,192	2,000	2,000	2,000
187.41.4623	Maintenance District Assessment	163,813	163,813	166,116	165,948	165,948	170,821
Grand Total		165,963	165,963	168,308	167,948	167,948	172,821

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
187.41.4145.5111	Full Time Salaries	46,571	46,571	43,286	55,992	55,969	25,660
187.41.4145.5112	Part Time Salaries	-	-	-	393	384	395
187.41.4145.5113	Overtime	300	300	-	-	-	26
187.41.4145.5XXX	Premium Pay	48	48	0	60	60	233
187.41.4145.5124	Sick Leave Buyback	710	710	-	710	710	710
187.41.4145.5125	Vacation Buyback	900	900	-	900	900	900
187.41.4145.5XXX	Fringe Benefits	14,044	14,044	6,407	17,379	17,411	8,441
187.41.4145.5156-7	Retirement - PERS	10,800	10,800	6,192	13,784	13,784	2,052
187.41.4145.5180	Leave Lump Sum	1,650	1,650	-	1,650	1,650	1,650
187.41.4145.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	5,252
187.41.4145.5999	Salary Savings	-	-	-	-	-	-
Subtotal		75,023	75,023	55,886	90,868	90,868	45,319
Materials & Services							
187.41.4145.6110	Professional Services	2,840	4,665	2,090	5,185	7,530	2,345
187.41.4145.6130	Service Contracts	67,365	67,365	47,076	67,365	67,189	55,966
187.41.4145.6142	Electricity	4,200	4,200	3,850	4,200	4,200	4,200
187.41.4145.6143	Water	22,200	22,200	20,833	22,200	22,200	30,000
Subtotal		96,605	98,430	73,848	98,950	101,119	92,511
Capital Assets							
Subtotal		-	-	-	-	-	-
Allocated Costs							
187.41.4145.8101	Admin & Overhead Charges	17,935	17,935	20,799	23,710	23,710	23,710
187.41.4145.8102	Property & Liability Charges	5,432	5,432	8,155	5,092	5,092	3,572
Subtotal		23,367	23,367	28,954	28,802	28,802	27,282
Grand Total		194,995	196,820	158,687	218,620	220,789	165,112

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	165,963	165,963	168,308	167,948	167,948	172,821
Salaries & Benefits	75,023	75,023	55,886	90,868	90,868	45,319
Maintenance & Operations	96,605	98,430	73,848	98,950	101,119	92,511
Allocated Costs	23,367	23,367	28,954	28,802	28,802	27,282
Capital Outlay	-	-	-	-	-	-
Total Expenditures	194,995	196,820	158,688	218,620	220,789	165,112
Net Program Revenue/(Cost)	(29,032)	(30,857)	9,621	(50,672)	(52,841)	7,709

Fund: Maintenance District #7
Department: Public Works
Division/Program: National Pollutant Discharge Elimination System (NPDES) (187-4189)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
187.41.4189.6130 Service Contracts	5,000	5,000	5,000	5,000	5,000	5,000
Subtotal	5,000	5,000	5,000	5,000	5,000	5,000
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	5,000	5,000	5,000	5,000	5,000	5,000

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	5,000	5,000	5,000	5,000	5,000	5,000
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	5,000	5,000	5,000	5,000	5,000	5,000
Net Program Revenue/(Cost)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)

Fund: Citywide Maintenance District
Department: Public Works
Division/Program: District Engineering (188-4133)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
188.00.4410	Interest Income	300	300	6,081	336	336	4,000
188.41.4621	Street Lighting Assessment	1,622,434	1,622,434	1,625,301	1,663,639	1,663,639	1,670,879
188.41.4625	Tree Removal	-	-	1,899	-	-	-
Grand Total		1,622,734	1,622,734	1,633,281	1,663,975	1,663,975	1,674,879

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
188.41.4133.5111	Full Time Salaries	13,888	13,888	16,592	19,755	19,755	21,123
188.41.4133.5112	Part Time Salaries	-	-	-	-	-	-
188.41.4133.5113	Overtime	-	-	-	-	-	-
188.41.4133.5XXX	Premium Pay	-	-	-	-	-	75
188.41.4133.5124	Sick Leave Buyback	300	300	-	300	300	300
188.41.4133.5125	Vacation Buyback	690	690	-	690	690	690
188.41.4133.5XXX	Fringe Benefits	3,813	3,813	2,310	5,099	5,099	5,614
188.41.4133.5156-7	Retirement - PERS	3,197	3,197	2,524	5,111	5,111	1,692
188.41.4133.5180	Leave Lump Sum	-	-	-	-	-	-
188.41.4133.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	4,332
188.41.4133.5999	Salary Savings	-	-	-	-	-	-
Subtotal		21,888	21,888	21,426	30,955	30,955	33,826
Materials & Services							
188.41.4133.6110	Professional Services	4,000	10,871	4,017	7,178	14,031	7,178
188.41.4133.6210	Office Supplies	330	330	326	330	330	330
188.41.4133.6270	Special Department Supplies	425	425	425	425	425	425
188.41.4133.6330	Equipment Maint & Repair	-	-	-	-	-	600
Subtotal		4,755	11,626	4,768	7,933	14,786	8,533
Capital Assets							
Subtotal		-	-	-	-	-	-
Allocated Costs							
188.41.4133.8101	Admin & Overhead Charges	68,643	68,643	94,963	78,111	78,111	78,111
Subtotal		68,643	68,643	94,963	78,111	78,111	78,111
Grand Total		95,286	102,157	121,157	116,999	123,852	120,470

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	1,622,734	1,622,734	1,633,281	1,663,975	1,663,975	1,674,879
Salaries & Benefits	21,888	21,888	21,426	30,955	30,955	33,826
Maintenance & Operations	4,755	11,626	4,768	7,933	14,786	8,533
Allocated Costs	68,643	68,643	94,963	78,111	78,111	78,111
Capital Outlay	-	-	-	-	-	-
Total Expenditures	95,286	102,157	121,157	116,999	123,852	120,470
Net Program Revenue/(Cost)	1,527,448	1,520,577	1,512,125	1,546,976	1,540,123	1,554,409

Fund: Citywide Maintenance District
Department: Public Works
Division/Program: Landscape Maintenance (188-4141)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
188.41.4141.5111 Full Time Salaries	20,870	20,870	26,784	27,475	26,205	44,319
188.41.4141.5112 Part Time Salaries	-	-	-	-	-	-
188.41.4141.5113 Overtime	2,500	2,500	-	-	-	157
188.41.4141.5XXX Premium Pay	-	-	-	24	24	415
188.41.4141.5124 Sick Leave Buyback	1,370	1,370	-	1,370	1,370	1,370
188.41.4141.5125 Vacation Buyback	-	-	-	-	-	-
188.41.4141.5XXX Fringe Benefits	6,755	6,755	4,561	8,857	10,127	16,316
188.41.4141.5156-7 Retirement - PERS	4,918	4,918	3,276	6,614	6,614	3,542
188.41.4141.5180 Leave Lump Sum	-	-	-	-	-	-
188.41.4141.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	9,066
188.41.4141.5999 Salary Savings	-	-	-	-	-	-
Subtotal	36,412	36,412	34,621	44,340	44,340	75,185
Materials & Services						
188.41.4141.6011 Uniforms	230	230	230	125	125	380
188.41.4141.6030 Memberships	500	500	30	245	245	220
188.41.4141.6050 Conferences & Meetings	500	500	258	-	-	-
188.41.4141.6130 Service Contracts	246,200	246,200	159,792	330,000	355,746	285,210
188.41.4141.6147 Cellular Phones	1,600	1,600	1,451	1,600	1,600	1,600
188.41.4141.6210 Office Supplies	170	170	163	200	200	200
188.41.4141.6270 Special Department Supplies	18,410	25,136	18,820	18,500	18,500	22,000
Subtotal	267,610	274,336	180,745	350,670	376,416	309,610
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
188.41.4141.8102 Property & Liability Charges	11,614	11,614	17,435	14,940	14,940	5,879
Subtotal	11,614	11,614	17,435	14,940	14,940	5,879
Grand Total	315,636	322,362	232,801	409,950	435,696	390,674

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	36,412	36,412	34,621	44,340	44,340	75,185
Maintenance & Operations	267,610	274,336	180,745	350,670	376,416	309,610
Allocated Costs	11,614	11,614	17,435	14,940	14,940	5,879
Capital Outlay	-	-	-	-	-	-
Total Expenditures	315,636	322,362	232,801	409,950	435,696	390,674
Net Program Revenue/(Cost)	(315,636)	(322,362)	(232,801)	(409,950)	(435,696)	(390,674)

Fund: Citywide Maintenance District
Department: Public Works
Division/Program: Street Lighting (188-4152)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
188.41.4152.5111 Full Time Salaries	18,525	18,525	9,739	19,042	19,042	19,416
188.41.4152.5112 Part Time Salaries	-	-	-	-	-	-
188.41.4152.5113 Overtime	1,400	1,400	275	848	797	860
188.41.4152.5XXX Premium Pay	-	-	-	-	-	186
188.41.4152.5124 Sick Leave Buyback	470	470	-	470	470	470
188.41.4152.5125 Vacation Buyback	-	-	-	-	-	-
188.41.4152.5XXX Fringe Benefits	5,592	5,592	2,118	5,969	6,020	6,936
188.41.4152.5156-7 Retirement - PERS	4,366	4,366	1,609	4,929	4,929	1,565
188.41.4152.5180 Leave Lump Sum	-	-	-	-	-	-
188.41.4152.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	4,007
188.41.4152.5999 Salary Savings	-	-	-	-	-	-
Subtotal	30,352	30,352	13,740	31,258	31,258	33,440
Materials & Services						
188.41.4152.6011 Uniforms	720	720	532	1,430	1,840	1,984
188.41.4152.6120 Other Contractual Services	14,700	21,595	6,895	14,700	14,700	20,000
188.41.4152.6142 Electricity	960,000	960,000	927,992	1,075,200	1,075,200	1,000,000
188.41.4152.6270 Other Supplies / Materials	1,580	1,580	61	1,580	1,170	1,580
Subtotal	977,000	983,895	935,479	1,092,910	1,092,910	1,023,564
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
188..41.4152.8102 Property & Liability Charges	51,146	51,146	76,782	45,408	45,408	16,491
188..41.4152.8104 Vehicle Maintenance Charges	9,319	9,319	10,032	4,434	4,434	3,504
188..41.4152.8105 Fuel & Oil Charges	1,118	1,118	4,087	2,708	2,708	4,975
Subtotal	61,583	61,583	90,901	52,550	52,550	24,970
Grand Total	1,068,936	1,075,831	1,040,121	1,176,718	1,176,718	1,081,974

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	30,352	30,352	13,740	31,258	31,258	33,440
Maintenance & Operations	977,000	983,895	935,479	1,092,910	1,092,910	1,023,564
Allocated Costs	61,583	61,583	90,901	52,550	52,550	24,970
Capital Outlay	-	-	-	-	-	-
Total Expenditures	1,068,935	1,075,830	1,040,120	1,176,718	1,176,718	1,081,974
Net Program Revenue/(Cost)	(1,068,935)	(1,075,830)	(1,040,120)	(1,176,718)	(1,176,718)	(1,081,974)

Fund: Sewer Maintenance
Department: Public Works
Division/Program: District Engineering (189-4133)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
189.41.4010	Property Taxes	190,000	190,000	227,656	190,000	190,000	190,000
189.00.4014	Residual / Excess Tax Increment (County)	-	-	47,601	-	-	-
189.00.4410	Interest Income	6,000	6,000	17,283	2,500	2,500	10,000
189.41.4622	Sewer Assessments	2,159,867	2,159,867	2,330,149	3,155,862	3,155,862	3,395,003
Grand Total		2,355,867	2,355,867	2,622,689	3,348,362	3,348,362	3,595,003

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
189.41.4133.5111	Full Time Salaries	207,145	207,145	211,661	215,241	215,241	226,297
189.41.4133.5112	Part Time Salaries	17,589	17,589	18,351	27,474	26,817	27,607
189.41.4133.5113	Overtime	-	-	-	-	-	-
189.41.4133.5XXX	Premium Pay	239	239	1	240	240	1,104
189.41.4133.5124	Sick Leave Buyback	2,890	2,890	-	2,890	2,890	2,890
189.41.4133.5125	Vacation Buyback	4,690	4,690	217	4,690	4,690	4,690
189.41.4133.5XXX	Fringe Benefits	47,003	47,003	28,143	50,477	51,134	55,749
189.41.4133.5156-7	Retirement - PERS	44,773	44,773	36,298	55,760	55,760	18,320
189.41.4133.5180	Leave Lump Sum	-	-	(278)	-	-	-
189.41.4133.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	46,896
189.41.4133.5999	Salary Savings	-	-	-	-	-	-
Subtotal		324,330	324,330	294,392	356,772	356,772	383,553
Materials & Services							
189.41.4133.6110	Professional Services	56,000	23,012	10,217	20,178	27,556	20,178
189.41.4133.6210	Office Supplies	430	430	520	430	430	430
189.41.4133.6270	Special Department Supplies	9,000	8,800	8,735	9,000	8,927	9,300
189.41.4133.6330	Equipment Maint & Repair	-	-	-	-	-	600
189.41.4133.6999	Non-Capital Equipment	-	9,200	-	-	9,074	-
Subtotal		65,430	41,442	19,471	29,608	45,987	30,508
Capital Assets							
Subtotal		-	-	-	-	-	-
Allocated Costs							
189.41.4133.8101	Admin & Overhead Charges	126,463	126,463	132,152	139,901	139,901	139,901
189.41.4133.8102	Property & Liability Charges	11,339	11,339	17,023	10,357	10,357	5,272
Subtotal		137,802	137,802	149,174	150,258	150,258	145,173
Grand Total		527,562	503,574	463,038	536,638	553,017	559,234

SUMMARY		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue		2,355,867	2,355,867	2,622,689	3,348,362	3,348,362	3,595,003
Salaries & Benefits		324,330	324,330	294,392	356,772	356,772	383,553
Maintenance & Operations		65,430	41,442	19,471	29,608	45,987	30,508
Allocated Costs		137,802	137,802	149,174	150,258	150,258	145,173
Capital Outlay		-	-	-	-	-	-
Total Expenditures		527,562	503,574	463,038	536,638	553,017	559,234
Net Program Revenue/(Cost)		1,828,305	1,852,293	2,159,651	2,811,724	2,795,345	3,035,769

Fund: Sewer Maintenance
Department: Public Works
Division/Program: Sewer Maintenance (189-4160)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
189.41.4160.5111 Full Time Salaries	594,541	594,541	502,847	621,966	621,192	719,972
189.41.4160.5112 Part Time Salaries	-	-	-	-	-	-
189.41.4160.5113 Overtime	29,000	29,000	14,170	17,228	16,184	20,279
189.41.4160.5XXX Premium Pay	120	120	0	240	240	18,340
189.41.4160.5121 Holiday Opt - No PERS	-	-	-	-	-	4,000
189.41.4160.5124 Sick Leave Buyback	6,820	6,820	3,072	6,820	6,820	3,200
189.41.4160.5125 Vacation Buyback	2,150	2,150	4,485	4,490	4,490	1,100
189.41.4160.5XXX Fringe Benefits	227,151	227,151	127,962	249,206	251,024	301,625
189.41.4160.5156-7 Retirement - PERS	138,678	138,678	86,814	160,444	160,444	57,711
189.41.4160.5180 Leave Lump Sum	13,770	13,770	-	13,770	13,770	24,200
189.41.4160.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	147,729
189.41.4160.5999 Salary Savings	-	-	-	-	-	(21,986)
Subtotal	1,012,229	1,012,229	739,352	1,074,164	1,074,164	1,276,170
Materials & Services						
189.41.4160.6011 Uniforms	6,790	6,790	5,382	4,000	7,778	9,047
189.41.4160.6030 Memberships	250	250	-	250	250	250
189.41.4160.6050 Conferences & Meetings	5,000	5,000	467	5,000	5,000	4,000
189.41.4160.6120 Other Contractual Services	94,450	94,450	56,375	94,450	92,918	105,541
189.41.4160.6142 Electricity	10,200	10,200	9,066	10,200	10,200	10,000
189.41.4160.6147 Cellular Phones	3,500	3,500	1,825	2,500	2,500	2,500
189.41.4160.6270 Special Department Supplies	9,480	9,480	9,715	9,480	9,480	9,420
189.41.4160.6330 Equipment Maint & Repair	17,500	17,500	13,674	17,500	15,396	17,900
189.41.4160.6424 Capitalized Lease Payments	1,000	1,000	672	1,000	1,000	872
Subtotal	148,170	148,170	97,177	144,380	144,522	159,530
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
189.41.4160.8102 Property & Liability Charges	60,004	60,004	90,080	56,431	56,431	146,098
189.41.4160.8103 Vehicle Replacement Charges	-	-	-	-	-	-
189.41.4160.8104 Vehicle Maintenance Charges	101,072	101,072	70,709	22,141	22,141	24,700
189.41.4160.8105 Fuel & Oil Charges	19,066	19,066	12,829	15,251	15,251	15,617
Subtotal	180,142	180,142	173,618	93,823	93,823	186,415
Grand Total	1,340,542	1,340,542	1,010,146	1,312,367	1,312,509	1,622,115

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	1,012,229	1,012,229	739,352	1,074,164	1,074,164	1,276,170
Maintenance & Operations	148,170	148,170	97,177	144,380	144,522	159,530
Allocated Costs	180,142	180,142	173,618	93,823	93,823	186,415
Capital Outlay	-	-	-	-	-	-
Total Expenditures	1,340,541	1,340,541	1,010,147	1,312,367	1,312,509	1,622,115
Net Program Revenue/(Cost)	(1,340,541)	(1,340,541)	(1,010,147)	(1,312,367)	(1,312,509)	(1,622,115)

Fund: Sewer Maintenance
Department: Public Works
Division/Program: National Pollutant Discharge Elimination System (NPDES) (189-4189)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
189.41.4189.6130 Service Contracts	20,000	20,000	-	20,000	20,000	15,000
Subtotal	20,000	20,000	-	20,000	20,000	15,000
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	20,000	20,000	-	20,000	20,000	15,000

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	20,000	20,000	-	20,000	20,000	15,000
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	20,000	20,000	-	20,000	20,000	15,000
Net Program Revenue/(Cost)	(20,000)	(20,000)	-	(20,000)	(20,000)	(15,000)

Fund: Measure R
Department: Public Works
Division/Program: Street Sweeping (224-4153)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
224.41.4153.6130 Service Contracts	-	-	-	-	-	524,515
224.41.4153.6143 Water	-	-	-	-	-	2,000
Subtotal	-	-	-	-	-	526,515
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total						
	-	-	-	-	-	526,515

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	-	-	-	-	-	526,515
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	526,515
Net Program Revenue/(Cost)	-	-	-	-	-	(526,515)

Fund: Fleet Management
Department: Public Works
Division/Program: Fleet Maintenance (365-4170)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
365.41.4430	Rental Income	-	-	-	240,000	240,000	259,982
365.41.4750	Interfund Charges Veh Maint	982,610	982,610	1,041,249	441,625	441,625	531,858
365.41.4780	Interfund Charges-Fuel & Oil	600,000	600,000	493,607	600,000	600,000	600,000
365.41.4822	Contractual Reimbursement	-	-	-	-	-	31,545
Grand Total		1,582,610	1,582,610	1,534,856	1,281,625	1,281,625	1,423,385

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
365.41.4170.5111	Full Time Salaries	350,156	350,156	323,319	58,272	58,272	63,421
365.41.4170.5112	Part Time Salaries	16,672	16,672	10,794	17,932	16,846	-
365.41.4170.5113	Overtime	3,637	3,637	381	-	-	596
365.41.4170.5XXX	Premium Pay	179	179	0	-	-	304
365.41.4170.5121	Holiday Opt - No PERS	-	-	1,097	1,350	1,350	500
365.41.4170.5124	Sick Leave Buyback	4,500	4,500	1,926	1,930	1,930	200
365.41.4170.5125	Vacation Buyback	5,610	5,610	7,135	7,050	7,050	2,500
365.41.4170.5XXX	Fringe Benefits	133,804	133,804	108,851	25,135	26,221	26,145
365.41.4170.5156-7	Retirement - PERS	82,192	82,192	70,775	15,086	15,086	5,090
365.41.4170.5180	Leave Lump Sum	7,160	7,160	26,153	7,160	7,160	400
365.41.4170.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	13,029
365.41.4170.5999	Salary Savings	-	-	-	-	-	-
Subtotal		603,910	603,910	550,431	133,915	133,915	112,185
Materials & Services							
365.41.4170.6011	Uniforms	4,600	4,600	4,344	6,840	6,840	200
365.41.4170.6050	Conferences & Meetings	3,500	3,500	400	3,500	3,500	2,500
365.41.4170.6120	Other Contractual Services	12,000	12,000	18,262	12,000	12,000	18,000
365.41.4170.6130	Service Contracts	17,000	12,415	6,566	37,000	37,000	28,000
365.41.4170.6141	Natural Gas	-	-	-	-	-	10,000
365.41.4170.6147	Cellular Phones	1,000	1,000	589	1,600	1,600	1,000
365.41.4170.6210	Office Supplies	2,000	2,000	1,131	2,000	2,000	500
365.41.4170.6270	Special Department Supplies	9,600	9,400	7,926	10,000	9,516	6,000
365.41.4170.6319	Pool Car Usage	2,000	2,000	(3,163)	1,000	1,000	1,000
365.41.4170.6325	Parts	150,000	150,000	188,400	150,000	50,000	50,000
365.41.4170.6329	Other Vehicle Sublet Repairs	175,000	177,765	247,225	320,000	380,000	530,000
365.41.4170.6330	Equipment M & R	2,000	2,000	1,203	2,000	2,000	2,000
365.41.4170.6417	Uninsured Losses	-	-	-	-	40,000	60,000
365.41.4170.6485	Fuel Usage	600,000	600,000	492,786	600,000	600,000	600,000
365.41.4170.6495	Depreciation Expense	-	-	35,769	-	-	-
Subtotal		978,700	976,680	1,001,438	1,145,940	1,145,456	1,309,200
Capital Assets							
Subtotal		-	-	-	-	-	-
Allocated Costs							
365.41.4170.8104	Vehicle Maintenance Charges	-	-	5,508	-	-	-
365.41.4170.8105	Fuel & Oil Charges	-	-	821	-	-	-
Subtotal		-	-	6,329	-	-	-
Grand Total		1,582,610	1,580,590	1,558,198	1,279,855	1,279,371	1,421,385

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	1,582,610	1,582,610	1,534,856	1,281,625	1,281,625	1,423,385
Salaries & Benefits	603,910	603,910	550,431	133,915	133,915	112,185
Maintenance & Operations	978,700	976,680	1,001,438	1,145,940	1,145,456	1,309,200
Allocated Costs	-	-	6,329	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	1,582,610	1,580,590	1,558,198	1,279,855	1,279,371	1,421,385
Net Program Revenue/(Cost)	257	2,021	(23,342)	1,770	2,254	2,000

Fund: Vehicle Replacement
Department: Public Works
Division/Program: Transfers Out (367-9500)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
367.41.4750 Interdepartmental Charges	168,486	168,486	168,486	-	-	-
Grand Total	168,486	168,486	168,486	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
367.95.9500.9110 Transfer Out - General Fund	-	-	-	-	-	140,000
Subtotal	-	-	-	-	-	140,000
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	-	-	-	-	-	140,000

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	168,486	168,486	168,486	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	-	-	-	-	-	140,000
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	140,000
Net Program Revenue/(Cost)	168,486	168,486	168,486	-	-	(140,000)

Community Services

COMMUNITY SERVICES DEPARTMENT

MISSION STATEMENT: To create community and enhance the quality of life in West Covina through people, facilities, programs, and partnerships.

The Community Services Department provides a variety of social and recreational programming for the benefit of the community.

Department staff is responsible for planning, developing, coordinating, and implementing a variety of leisure activities, including: youth and adult sports; senior services; equestrian activities; educational, fitness, cultural, dance and art classes; nature programs; child-care programs; Go West shuttle and dial-a-ride services; and a variety of family, cultural, and community events that promote the quality of life in West Covina.

The Community Services Department operates one nature center, one senior center, three licensed day cares, one licensed preschool, two community centers, one equestrian center, one splash pad, one skate park, one roller hockey center, and ten athletic facilities, as well as the Big League Dreams complex via contract.

The department also hosts special events each year to celebrate the community's diverse culture, holidays, youth and senior populations, summer vacations, and sports league openings. In addition, the City also partners with community-based organizations to provide many more special events.

This year, the City will participate in community events in partnership with other organizations and service groups:

- 90+ Birthday Celebration
- Memorial & Veterans Day Ceremonies
- Movies in the Park – The Plaza West Covina
- Summer Concert Series – Corporate Sponsors
- Volunteer Recognition Luncheon – Intervalley Health Plan
- West Covina Senior Center Events – Corporate Sponsors
- Parents' Place Family Festival
- 5K Pumpkin Run & Health/Fitness Expo – Kiwanis
- Cherry Blossom Festival – East San Gabriel Valley Japanese Community Center
- Lions Club Night on the Town
- Martin Luther King, Jr. Birthday - NAACP
- Red Ribbon Rally – Rotary & West Covina Unified School District
- Relay for Life – American Cancer Society
- Tree Lighting Ceremony @ Plaza West Covina

Community Services

The department also provides the general administration to direct, oversee, and support all operations of the department, including:

- Development and monitoring of the department budget.
- Oversight and administration of AB 2404 (Gender Equity) compliance throughout department programs and affiliated athletic groups.
- Production of the *Discover City Newsletter and Community Recreation Guide*.
- Oversight of the Animal Control contract.
- Passport services at Cameron Park Community Center.
- Involvement in localized and regional homeless services advocacy organizations.
- Providing support to the Community and Senior Services Commission.

Grant management programs are also assigned to the department and include the administration of the Community Development Block Grant (CDBG), the Area Agency on Aging Grant for senior meals, Summer Food Service Program, County Park Bond Grant Program, Propositions A and C as well as Measures R and M Local Return funds, and the department pursues competitive grants in community service areas.

In an effort to raise funds for the community's benefit, the department also manages a 501(c) 3 non-profit called the West Covina Community Services Foundation that allows the opportunity for residents and businesses to make donations to offset the costs of the various community events and miscellaneous operations of the City facilities.

The department acts as a liaison to various community organizations:

- Community Service Group – Comprised of numerous civic groups, non-profit organizations, and businesses, this coordinating council fosters community involvement and partnerships that create civic participation opportunities for the overall improvement of the community.
- Sports Council - Comprised of eight (8) volunteer youth sports organizations including: football/cheer, softball, basketball, soccer, and four baseball leagues. This council coordinates the use of City facilities for youth sports and provides recommendations for the maintenance, repair and overall field safety at City properties.
- Youth Council – Comprised of students from local intermediate and high schools, this group provides leadership training, social activities, and numerous volunteer opportunities for teens wanting to make a difference in their community.

Community Services

Community and Senior Services Commission

The Community and Senior Services Commission (CSSC) was created by the City Council. It is comprised of ten (10) commissioners to aid and advise the City Council on matters that pertain to the community service needs of the citizens of West Covina relating to: public recreational services; cultural activities and special events; youth and senior services; public transportation; and neighborhood and human relations.

There are five (5) Ad-Hoc Committees designed to provide in-depth review of certain project areas:

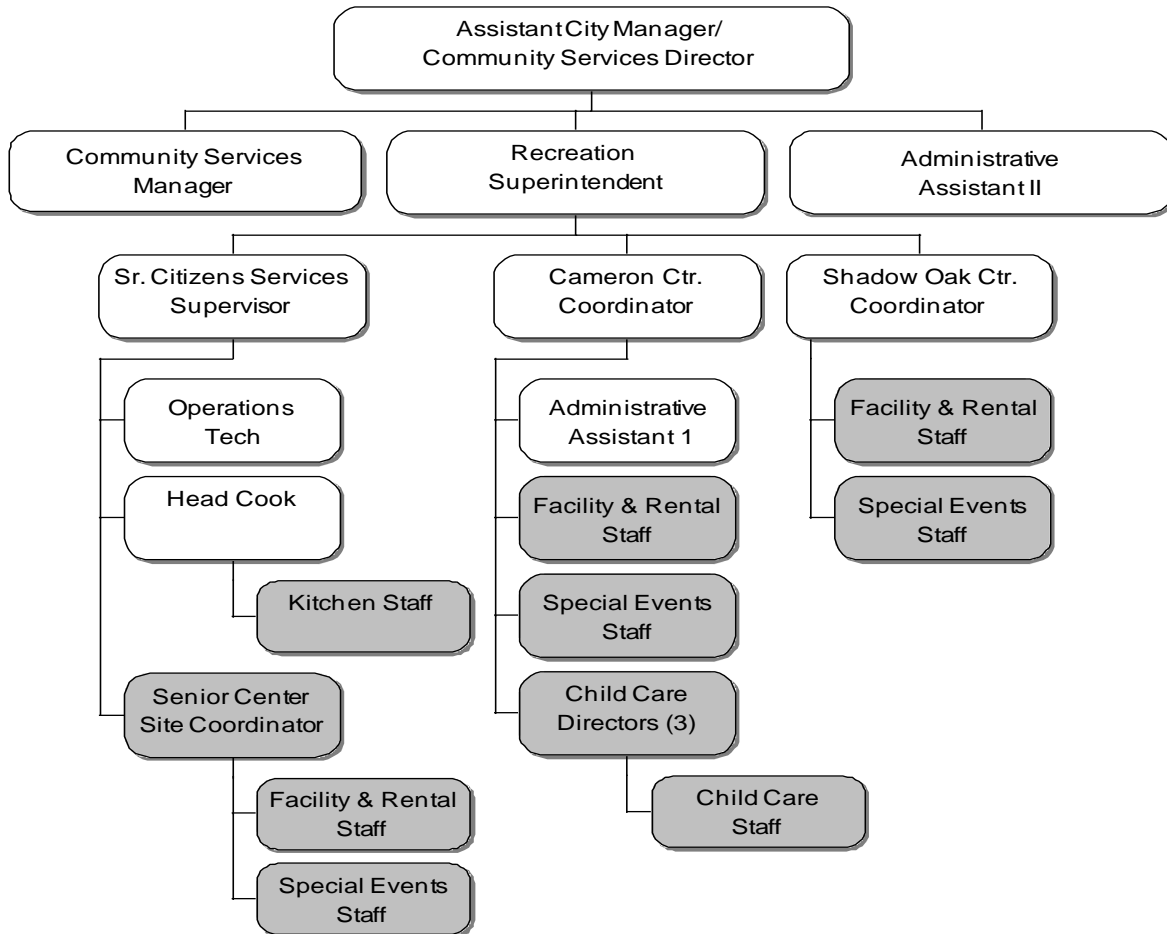
1. CDBG
2. Capital Improvement Projects (CIP)
3. Sports Council
4. Youth Council
5. Senior Services

During Fiscal Year 2017-18, the CSSC was instrumental in:

- Reviewing and recommending CIP Projects within the City of West Covina.
- Reviewing and recommending CDBG funding allocations for service groups.
- Reviewing and recommending Sports Council compliance issues.
- Recommending improvements to recreational facilities.
- Promoting community and recreational events.
- Developing standards and guidelines for drought tolerant landscaping throughout City facilities.

Community Services

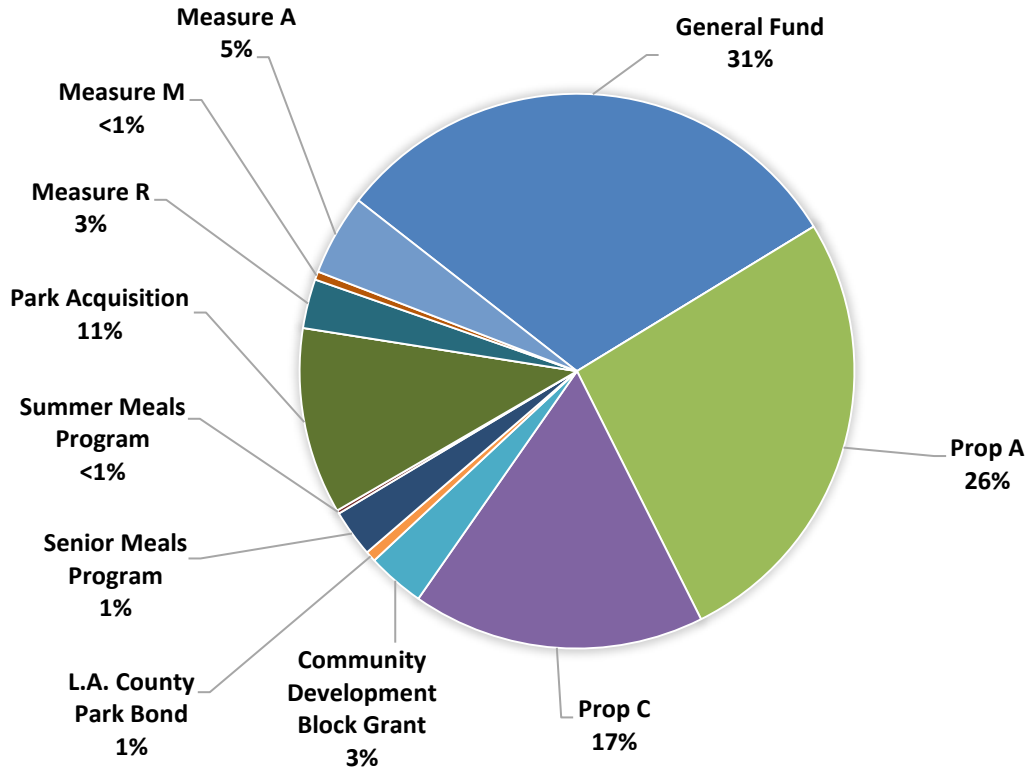
Organizational Chart by Position



*Shading denotes part time staff

Community Services

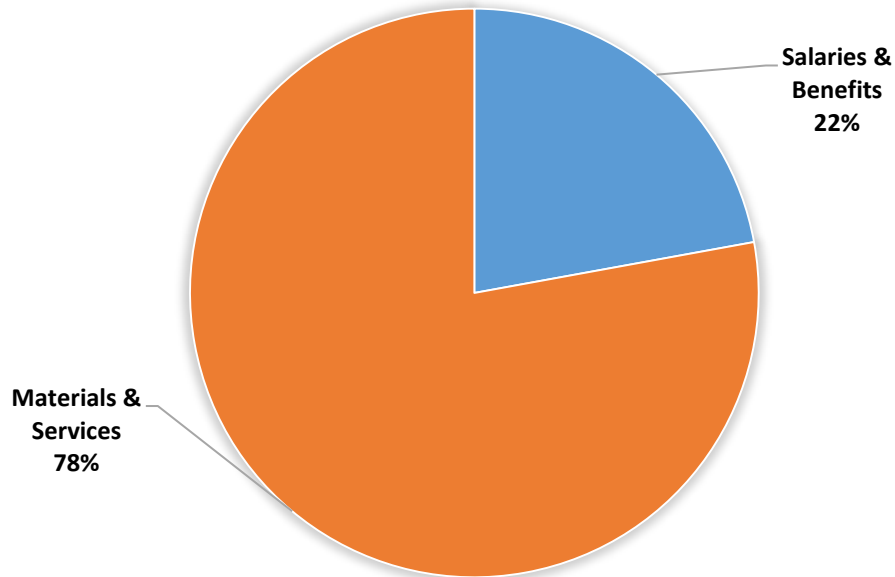
EXPENDITURES BY FUNDING SOURCE



	2015-16 Actual Expense	2016-17 Actual Expense	2017-18 Adopted Budget	2018-19 Adopted Budget
Source of Funds:				
General Fund	\$ 682,737	\$2,554,475	\$2,654,963	\$2,605,561
Fee & Charge	1,329,429	-	-	-
Prop A	2,145,674	2,449,621	2,133,534	2,234,723
Prop C	854,718	845,928	1,309,346	1,448,185
Community Development Block Grant	187,793	232,495	265,804	284,459
L.A. County Park Bond	41,725	32,015	49,105	53,069
Senior Meals Program	187,727	181,522	209,566	233,536
Summer Meals Program	13,679	8,158	23,716	17,000
Park Acquisition	-	921,680	-	921,680
WC Community Services Foundation	80,646	95,872	-	-
Measure R	589,852	449,340	221,808	243,097
Measure M	-	-	-	40,974
Measure A	-	-	-	400,000
Total Source of Funds	\$6,113,980	\$7,771,106	\$6,867,842	\$8,482,284

Community Services

EXPENDITURES BY CATEGORY



	2015-16 Actual Expense	2016-17 Actual Expense	2017-18 Adopted Budget	2018-19 Adopted Budget
Expense Classification:				
Total Salaries & Benefits	\$ 1,625,708	\$ 1,827,572	\$ 2,056,931	\$ 1,877,472
Total Materials & Services	4,488,272	5,943,534	4,810,911	6,604,812
Total Source of Funds	\$ 6,113,980	\$ 7,771,106	\$ 6,867,842	\$ 8,482,284

Community Services

FY 2018-2019 GOALS AND OBJECTIVES

- Continue to provide the highest level of service, while maintaining fiscal responsibility in providing new special events, volunteer opportunities, and promotion of community activities.
- Continue to partner with organizations in the West Covina Community Service Group to offer additional community volunteerism efforts and events in West Covina, including the Community Service Day, and the Adopt-A-Park program.
- Increase revenues to offset fees for Community Services operations through donations, increased rentals, and reduction in expenditures.
- Increase marketing efforts for all classes, programs and events through flyers, Discover Newsletter & Community Recreation Guide and social media.
- Complete improvements at Shadow Oak Park.

FY 2017-2018 ACCOMPLISHMENTS

- In collaboration with the Community and Senior Services Commission, developed the conceptual design for themed playgrounds for City parks.
- Conducted public meeting on future use of Ridgeriders.
- Grand opening of the Orangewood Park Soccer Complex.
- Utilized CDBG funding to replace flooring in the main hall of the Senior Center.
- Re-branded and launched the new Discover Newsletter & Community Recreation Guide.
- Organized a Health & Fitness Expo in partnership with the Annual 5K Pumpkin Run/Walk event.
- Adopted Title 10 for Animal Control and successfully entered into multi-year contract with Los Angeles County Department of Animal Care and Control.
- Launched passport services for residents at Cameron Community Center.

Community Services

- Hosted the City's second Annual Volunteer Recognition Luncheon in partnership with Inter Valley Health Plan.
- The 2017 Independence Day Celebration, was hosted at Edgewood Middle/High School. The event included a carnival, game and food booths, entertainment, and a fireworks show. A portion of the gate proceeds from the event were donated to the Muscular Dystrophy Association.
- Staff collaborated with a wide variety of community organizations and service clubs throughout the year to provide other special events for the community.
- The Go West Shuttle provided service to over 64,000 passengers, while Dial-A-Ride service provided approximately 20,000 rides to West Covina residents. The department continued to utilize transit vehicles for public service announcements to promote City events and programs.
- Approximately 127 trips were granted financial assistance through the Recreation Transit program, which discounts transit fees for qualifying school field trips and resident excursions.
- Increased programming and rentals at the Shadow Oak Community Center which generated increased revenue.
- Staff served as the City's liaison to the U.S. Department of Housing and Urban Development (HUD) to ensure the City's Community Development Block Grant (CDBG) program complies with federal requirements.
- Staff administered agreements and provided technical assistance to the City's 12 CDBG-funded sub-recipients for Fiscal Year 2017-2018, which included services such as: food banks, Meals on Wheels, fair housing services, senior nutrition, senior case management, homeless services, and subsidies for child care and recreation.
- Completed and submitted the CDBG One-Year Action Plan (FY 2017-2018).
- Conducted the Summer Concert Series, with six performances sponsored by Athens Services.
- Applied for and awarded \$50,000 for the development of a homeless planning grant through the United Way.

Fund: General Fund
Department: Community Services
Division/Program: Community Services Commission (110-5101)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.51.5101.5114 Elective/Appointive	5,980	5,980	3,300	4,500	4,500	3,000
110.51.5101.5XXX Fringe Benefits	146	146	86	115	115	85
Subtotal	6,126	6,126	3,386	4,615	4,615	3,085
Materials & Services						
110.51.5101.6050 Conferences & Meetings	1,000	1,000	-	-	-	-
110.51.5101.6060 Commission Expenses	500	500	417	-	-	-
Subtotal	1,500	1,500	417	-	-	-
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	7,626	7,626	3,803	4,615	4,615	3,085

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	6,126	6,126	3,386	4,615	4,615	3,085
Maintenance & Operations	1,500	1,500	417	-	-	-
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	7,626	7,626	3,803	4,615	4,615	3,085
Net Program Revenue/(Cost)	(7,626)	(7,626)	(3,803)	(4,615)	(4,615)	(3,085)

Fund: General Fund
Department: Community Services
Division/Program: Youth Council (110-5103)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
110.51.5103.6270 Special Department Supplies	1,500	1,500	1,333	1,500	1,500	-
Subtotal	1,500	1,500	1,333	1,500	1,500	-
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	1,500	1,500	1,333	1,500	1,500	-

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	1,500	1,500	1,333	1,500	1,500	-
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	1,500	1,500	1,333	1,500	1,500	-
Net Program Revenue/(Cost)	(1,500)	(1,500)	(1,333)	(1,500)	(1,500)	-

Fund: General Fund
Department: Community Services
Division/Program: Community Services Administration (110-5110)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
110.51.4430	Rental Income	-	-	-	-	10,200	20,400
110.51.4644	Passport Services	11,124	11,124	19,875	25,900	25,900	20,000
110.51.4655	Administrative Cost Recovery Fee	-	-	-	-	-	50,000
110.51.4656	Passport Photos	2,400	2,400	5,781	7,800	7,800	5,000
110.51.4810	Advertising Revenue	60,000	60,000	67,055	60,000	60,000	45,000
Grand Total		73,524	73,524	92,711	93,700	103,900	140,400

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
110.51.5110.5111	Full Time Salaries	219,900	230,401	270,951	260,984	219,072	147,600
110.51.5110.5112	Part Time Salaries	-	-	1,633	-	-	-
110.51.5110.5113	Overtime	-	-	-	-	-	-
110.51.5110.5XXX	Premium Pay	-	-	-	-	-	833
110.51.5110.5124	Sick Leave Buyback	3,920	3,920	6,976	3,910	3,910	6,700
110.51.5110.5125	Vacation Buyback	3,380	3,380	4,983	2,920	2,920	5,710
110.51.5110.5XXX	Fringe Benefits	69,496	69,496	87,305	71,590	61,044	44,584
110.51.5110.5156-7	Retirement - PERS	46,307	46,307	63,769	67,536	56,222	11,854
110.51.5110.5160	Retiree Medical Benefit	9,750	9,750	12,662	11,840	11,840	13,600
110.51.5110.5180	Leave Lump Sum	3,840	3,840	38	3,840	3,840	-
110.51.5110.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	30,345
110.51.5110.5999	Salary Savings	(44,136)	-	-	-	-	-
Subtotal		312,457	367,094	448,317	422,620	358,848	261,226
Materials & Services							
110.51.5110.6030	Memberships	1,040	1,040	833	540	540	-
110.51.5110.6050	Conferences & Meetings	6,000	6,000	5,536	1,000	1,000	-
110.51.5110.6120	Other Contractual Services	380	5,150	5,150	250	250	250
110.51.5110.6145	Telephone-Special Lines	630	630	635	630	1,570	1,990
110.51.5110.6147	Cellular Phones	1,880	1,880	1,006	1,880	940	940
110.51.5110.6210	Office Supplies	3,000	2,693	1,983	3,000	3,604	1,000
110.51.5110.6214	Printing & Copying	-	-	-	-	3,924	4,000
110.51.5110.6270	Other Supplies/Materials	3,500	1,000	2,079	3,720	3,720	3,720
110.51.5110.6319	Pool Car Usage	400	400	426	400	400	500
110.51.5110.6330	Equipment Maint & Repair	130	130	101	130	130	130
110.51.5110.6424	Capitalized Lease Payments	730	730	608	730	730	730
110.51.5110.6440	City Newsletter	99,825	99,825	84,389	25,000	49,030	40,000
Subtotal		117,515	119,478	102,746	37,280	65,838	53,260
Capital Assets							
Subtotal		-	-	-	-	-	-
Allocated Costs							
110.51.5110.8101	Admin & Overhead	-	-	-	-	-	-
110.51.5110.8102	Property & Liability Ins Charges	31,870	31,870	47,844	25,601	25,601	39,640
110.51.5110.8104	Vehicle Maintenance Charges	4,025	4,025	3,003	226	226	1,049
110.51.5110.8105	Fuel & Oil Charges	493	493	141	156	156	171
Subtotal		36,387	36,387	50,988	25,983	25,983	40,860
Grand Total		466,359	522,959	602,051	485,883	450,669	355,346

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	73,524	73,524	92,711	93,700	103,900	140,400
Salaries & Benefits	312,457	367,094	448,317	422,620	358,848	261,226
Maintenance & Operations	117,515	119,478	102,746	37,280	65,838	53,260
Allocated Costs	36,387	36,387	50,988	25,983	25,983	40,860
Capital Outlay	-	-	-	-	-	-
Total Expenditures	466,359	522,960	602,051	485,883	450,669	355,346
Net Program Revenue/(Cost)	(392,835)	(449,436)	(509,340)	(392,183)	(346,769)	(214,946)

Fund: General Fund
Department: Community Services
Division/Program: Wescove Afterschool Program (110-5132)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
110.51.4651 Afterschool Program - Wescove	92,700	98,700	94,438	141,995	141,995	290,850
Grand Total	92,700	98,700	94,438	141,995	141,995	290,850

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.51.5132.5111 Full Time Salaries	2,803	2,967	2,951	3,001	3,264	5,888
110.51.5132.5112 Part Time Salaries	61,883	74,883	73,581	94,035	91,181	111,115
110.51.5132.5113 Overtime	-	-	-	-	-	-
110.51.5132.5XXX Premium Pay	-	-	-	-	-	29
110.51.5132.5124 Sick Leave Buyback	-	-	-	-	-	40
110.51.5132.5125 Vacation Buyback	-	-	-	-	-	-
110.51.5132.5XXX Fringe Benefits	3,111	3,111	3,072	851	3,442	2,121
110.51.5132.5156-7 Retirement - PERS	661	661	695	777	777	475
110.51.5132.5180 Leave Lump Sum	-	-	4	-	-	-
110.51.5132.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	1,216
110.51.5132.5999 Salary Savings	-	-	-	-	-	-
Subtotal	68,458	81,622	80,303	98,664	98,664	120,884
Materials & Services						
110.51.5132.6011 Uniforms	600	600	525	600	600	1,200
110.51.5132.6050 Training/Conferences/Meetings	950	950	491	330	330	810
110.51.5132.6120 Other Contractual Services	2,480	2,930	4,666	4,148	4,148	6,256
110.51.5132.6142 Electricity	2,600	2,600	2,622	3,000	3,000	4,250
110.51.5132.6145 Telephone-Special Lines	1,130	1,130	1,130	1,000	1,000	2,850
110.51.5132.6147 Cellular Phones	400	400	730	800	800	-
110.51.5132.6270 Other Supplies/Materials	5,000	6,000	5,169	9,670	9,670	19,340
110.51.5132.6330 Equipment Maint & Repair	500	500	145	500	500	1,500
110.51.5132.6999 Non-Capital Equipment	350	350	-	350	350	600
Subtotal	14,010	15,460	15,478	20,398	20,398	36,806
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
110.51.5132.8101 Admin and Overhead	-	-	-	-	-	-
110.51.5132.8102 Property & Liability Ins Charges	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
Grand Total	82,468	97,082	95,781	119,062	119,062	157,690

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	92,700	98,700	94,438	141,995	141,995	290,850
Salaries & Benefits	68,458	81,622	80,303	98,664	98,664	120,884
Maintenance & Operations	14,010	15,460	15,478	20,398	20,398	36,806
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	82,468	97,082	95,781	119,062	119,062	157,690
Net Program Revenue/(Cost)	10,232	1,618	(1,343)	22,933	22,933	133,160

Fund: General Fund
Department: Community Services
Division/Program: Vine Afterschool Program (110-5133)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
110.51.4653 Afterschool Program - Vine	154,500	173,500	185,952	198,188	198,188	198,188
Grand Total	154,500	173,500	185,952	198,188	198,188	198,188

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.51.5133.5111 Full Time Salaries	2,803	2,967	2,989	3,001	3,264	5,888
110.51.5133.5112 Part Time Salaries	87,437	98,437	101,947	115,953	112,434	109,152
110.51.5133.5113 Overtime	-	-	-	-	-	-
110.51.5133.5XXX Premium Pay	-	-	-	-	-	29
110.51.5133.5124 Sick Leave Buyback	-	-	-	-	-	20
110.51.5133.5125 Vacation Buyback	-	-	-	-	-	-
110.51.5133.5XXX Fringe Benefits	3,909	3,909	4,037	851	4,107	2,121
110.51.5133.5156-7 Retirement - PERS	660	660	698	777	777	475
110.51.5133.5180 Leave Lump Sum	-	-	4	-	-	-
110.51.5133.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	1,216
110.51.5133.5999 Salary Savings	-	-	-	-	-	-
Subtotal	94,809	105,974	109,675	120,582	120,582	118,901
Materials & Services						
110.51.5133.6011 Uniforms	600	600	525	600	600	600
110.51.5133.6050 Training/Conferences/Meetings	950	950	352	380	380	380
110.51.5133.6120 Other Contractual Services	3,990	3,990	3,599	4,468	4,468	4,468
110.51.5133.6142 Electricity	3,450	3,450	3,053	3,450	3,450	3,450
110.51.5133.6143 Water	600	600	1,029	750	750	750
110.51.5133.6145 Telephone-Special Lines	1,090	1,090	1,139	900	900	1,420
110.51.5133.6147 Cellular Phones	400	400	268	400	400	-
110.51.5133.6270 Other Supplies/Materials	6,300	6,300	4,654	10,670	10,670	5,670
110.51.5133.6330 Equipment Maint & Repair	500	500	429	500	500	500
110.51.5133.6999 Non-Capital Equipment	250	250	-	5,250	5,250	5,250
Subtotal	18,130	18,130	15,049	27,368	27,368	22,488
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
110.51.5133.8101 Admin and Overhead	-	-	-	-	-	-
110.51.5133.8102 Property & Liability Ins Charges	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
Grand Total	112,939	124,104	124,724	147,950	147,950	141,389

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	154,500	173,500	185,952	198,188	198,188	198,188
Salaries & Benefits	94,809	105,974	109,675	120,582	120,582	118,901
Maintenance & Operations	18,130	18,130	15,049	27,368	27,368	22,488
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	112,939	124,104	124,724	147,950	147,950	141,389
Net Program Revenue/(Cost)	41,561	49,396	61,228	50,238	50,238	56,799

Fund: General Fund
Department: Community Services
Division/Program: Orangewood Afterschool Program (110-5134)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
110.51.4654 Afterschool Program - Orangewood	97,850	124,350	159,351	165,610	165,610	-
Grand Total	97,850	124,350	159,351	165,610	165,610	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.51.5134.5111 Full Time Salaries	2,803	2,967	2,979	3,001	3,264	-
110.51.5134.5112 Part Time Salaries	81,244	107,744	105,810	127,911	124,028	-
110.51.5134.5113 Overtime	-	-	-	-	-	-
110.51.5134.5XXX Premium Pay	-	-	-	-	-	-
110.51.5134.5124 Sick Leave Buyback	-	-	-	-	-	-
110.51.5134.5125 Vacation Buyback	-	-	-	-	-	-
110.51.5134.5XXX Fringe Benefits	3,717	3,717	4,170	851	4,471	-
110.51.5134.5156-7 Retirement - PERS	661	661	701	777	777	-
110.51.5134.5180 Leave Lump Sum	-	-	4	-	-	-
110.51.5134.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	-
110.51.5134.5999 Salary Savings	-	-	-	-	-	-
Subtotal	88,424	115,089	113,663	132,540	132,540	-
Materials & Services						
110.51.5134.6011 Uniforms	600	600	525	600	600	-
110.51.5134.6050 Training/Conferences/Meetings	1,000	1,000	705	480	480	-
110.51.5134.6120 Other Contractual Services	1,450	1,450	1,757	2,108	2,108	-
110.51.5134.6142 Electricity	1,250	1,250	935	1,250	1,250	-
110.51.5134.6145 Telephone-Special Lines	1,090	1,090	373	1,220	1,220	-
110.51.5134.6147 Cellular Phones	400	400	729	800	800	-
110.51.5134.6270 Other Supplies/Materials	5,000	5,000	5,141	9,670	9,670	-
110.51.5134.6330 Equipment Maint & Repair	1,000	1,000	574	1,000	1,000	-
110.51.5134.6999 Non-Capital Equipment	250	250	-	250	250	-
Subtotal	12,040	12,040	10,739	17,378	17,378	-
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
110.51.5134.8101 Admin and Overhead	-	-	-	-	-	-
110.51.5134.8102 Property & Liability Ins Charges	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
Grand Total	100,464	127,129	124,402	149,918	149,918	-

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	97,850	124,350	159,351	165,610	165,610	-
Salaries & Benefits	88,424	115,089	113,663	132,540	132,540	-
Maintenance & Operations	12,040	12,040	10,739	17,378	17,378	-
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	100,464	127,129	124,402	149,918	149,918	-
Net Program Revenue/(Cost)	(2,614)	(2,779)	34,949	15,692	15,692	-

Fund: General Fund
Department: Community Services
Division/Program: Palmview Preschool Program (110-5135)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
110.51.4675 Preschool Program - Palmview	103,000	117,500	120,347	192,250	192,250	150,760
Grand Total	103,000	117,500	120,347	192,250	192,250	150,760

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.51.5135.5111 Full Time Salaries	2,803	2,967	2,951	3,001	3,264	5,888
110.51.5135.5112 Part Time Salaries	88,135	102,635	100,947	128,631	124,726	111,834
110.51.5135.5113 Overtime	-	-	-	-	-	-
110.51.5135.5XXX Premium Pay	-	-	-	-	-	29
110.51.5135.5124 Sick Leave Buyback	-	-	-	-	-	20
110.51.5135.5125 Vacation Buyback	-	-	-	-	-	-
110.51.5135.5XXX Fringe Benefits	3,933	3,933	3,980	851	4,493	2,121
110.51.5135.5156-7 Retirement - PERS	661	661	695	777	777	475
110.51.5135.5180 Leave Lump Sum	-	-	4	-	-	-
110.51.5135.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	1,216
110.51.5135.5999 Salary Savings	-	-	-	-	-	-
Subtotal	95,531	110,195	108,577	133,260	133,260	121,583
Materials & Services						
110.51.5135.6011 Uniforms	600	600	525	600	600	600
110.51.5135.6050 Training/Conferences/Meetings	850	850	198	430	430	430
110.51.5135.6120 Other Contractual Services	1,290	1,290	719	2,965	2,965	2,965
110.51.5135.6145 Telephone-Special Lines	2,390	2,390	2,495	2,580	2,580	2,840
110.51.5135.6147 Cellular Phones	400	400	729	400	400	-
110.51.5135.6270 Other Supplies/Materials	5,000	5,000	4,482	5,630	5,630	5,630
110.51.5135.6330 Equipment Maint & Repair	500	500	306	500	500	500
110.51.5135.6999 Non-Capital Equipment	250	250	-	250	250	250
Subtotal	11,280	11,280	9,456	13,355	13,355	13,215
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
110.51.5135.8101 Admin and Overhead	-	-	-	-	-	-
110.51.5135.8102 Property & Liability Ins Charges	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
Grand Total	106,811	121,475	118,034	146,615	146,615	134,798

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	103,000	117,500	120,347	192,250	192,250	150,760
Salaries & Benefits	95,531	110,195	108,577	133,260	133,260	121,583
Maintenance & Operations	11,280	11,280	9,456	13,355	13,355	13,215
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	106,811	121,475	118,033	146,615	146,615	134,798
Net Program Revenue/(Cost)	(3,811)	(3,975)	2,314	45,635	45,635	15,962

Fund: General Fund
Department: Community Services
Division/Program: Special Events (110-5150)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
110.51.4649 Special Events	10,000	10,000	11,335	10,000	10,000	-
Grand Total	10,000	10,000	11,335	10,000	10,000	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.51.5150.5111 Full Time Salaries	39,144	40,877	37,370	40,403	41,979	-
110.51.5150.5112 Part Time Salaries	6,573	6,573	9,200	3,500	3,500	-
110.51.5150.5113 Overtime	4,392	4,392	3,734	4,500	4,500	-
110.51.5150.5XXX Premium Pay	239	239	28	240	240	-
110.51.5150.5124 Sick Leave Buyback	-	-	623	380	380	-
110.51.5150.5125 Vacation Buyback	20	20	249	20	20	-
110.51.5150.5XXX Fringe Benefits	13,877	13,877	9,198	11,109	9,533	-
110.51.5150.5156-7 Retirement - PERS	8,805	8,805	8,709	10,523	10,523	-
110.51.5150.5180 Leave Lump Sum	200	200	724	1,080	1,080	-
110.51.5150.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	-
110.51.5150.5999 Salary Savings	-	-	-	-	-	-
Subtotal	73,250	74,984	69,835	71,755	71,755	-
Materials & Services						
110.51.5150.6188 Other Special Events	29,698	18,270	17,753	-	75,000	-
110.51.5150.6497 July 4th Event	15,000	15,000	-	-	83,431	-
Subtotal	44,698	33,270	17,753	-	158,431	-
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
110.51.5150.8102 Property & Liability Ins Charges	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
Grand Total	117,948	108,254	87,588	71,755	230,186	-

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	10,000	10,000	11,335	10,000	10,000	-
Salaries & Benefits	73,250	74,984	69,835	71,755	71,755	-
Maintenance & Operations	44,698	33,270	17,753	-	158,431	-
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	117,948	108,254	87,588	71,755	230,186	-
Net Program Revenue/(Cost)	(107,948)	(98,254)	(76,253)	(61,755)	(220,186)	-

Fund: General Fund
Department: Community Services
Division/Program: Cameron Community Center (110-5161)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
110.51.4661	Recreation Classes/Programs - CCC	128,750	128,750	98,771	120,000	120,000	120,000
110.51.4662	Sports - CCC	41,200	41,200	26,398	42,000	42,000	25,000
110.51.4663	Facility Rental - CCC	195,700	195,700	171,189	187,000	187,000	169,750
Grand Total		365,650	365,650	296,357	349,000	349,000	314,750

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
110.51.5161.5111	Full Time Salaries	43,845	46,698	33,324	42,710	42,710	70,864
110.51.5161.5112	Part Time Salaries	154,594	154,594	118,875	169,085	163,954	134,473
110.51.5161.5113	Overtime	-	-	392	-	-	-
110.51.5161.5XXX	Premium Pay	598	598	71	600	600	946
110.51.5161.5124	Sick Leave Buyback	330	330	374	230	230	700
110.51.5161.5125	Vacation Buyback	440	440	577	430	430	750
110.51.5161.5XXX	Fringe Benefits	17,162	17,162	14,247	10,162	15,293	22,063
110.51.5161.5156-7	Retirement - PERS	10,188	10,188	7,841	11,214	11,214	5,766
110.51.5161.5180	Leave Lump Sum	-	-	1,754	1,800	1,800	-
110.51.5161.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	14,759
Subtotal		227,158	230,011	177,454	236,231	236,231	250,321
Materials & Services							
110.51.5161.6011	Uniforms	1,500	1,500	996	1,500	1,500	1,500
110.51.5161.6050	Training/Conferences/Meetings	5,500	5,500	1,904	500	500	500
110.51.5161.6120	Other Contractual Services	95,000	87,000	83,298	103,240	94,210	122,040
110.51.5161.6141	Natural Gas	3,000	3,000	3,616	3,700	3,700	3,700
110.51.5161.6142	Electricity	72,000	72,000	58,207	70,000	70,000	70,000
110.51.5161.6143	Water	2,600	2,600	2,984	3,200	3,200	3,200
110.51.5161.6145	Telephone-Special Lines	2,040	2,040	2,758	2,100	2,100	2,760
110.51.5161.6210	Office Supplies	1,500	1,500	959	1,500	1,500	1,500
110.51.5161.6270	Other Supplies/Materials	13,750	13,750	3,500	13,750	13,750	11,250
110.51.5161.6330	Equipment Maint & Repair	15,000	15,800	12,165	17,500	26,583	17,500
110.51.5161.6999	Non-Capital Equipment	6,000	6,000	6,371	10,000	1,304	10,000
Subtotal		217,890	210,690	176,759	226,990	218,347	243,950
Capital Assets							
Subtotal		-	-	-	-	-	-
Allocated Costs							
110.51.5161.8102	Property & Liability Ins Charges	-	-	-	-	-	-
Subtotal		-	-	-	-	-	-
Grand Total		445,048	440,701	354,214	463,221	454,578	494,271

SUMMARY		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue		365,650	365,650	296,357	349,000	349,000	314,750
Salaries & Benefits		227,158	230,011	177,454	236,231	236,231	250,321
Maintenance & Operations		217,890	210,690	176,759	226,990	218,347	243,950
Allocated Costs		-	-	-	-	-	-
Capital Outlay		-	-	-	-	-	-
Total Expenditures		445,048	440,701	354,213	463,221	454,578	494,271
Net Program Revenue/(Cost)		(79,398)	(75,051)	(57,856)	(114,221)	(105,578)	(179,521)

Fund: General Fund
Department: Community Services
Division/Program: Facility Rentals (110-5162)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
110.51.4681	Rental - Roller Hockey	66,950	66,950	33,014	66,950	66,950	40,000
110.51.4682	Facility Rentals	92,700	112,700	158,891	63,725	96,125	71,590
110.51.4685	Park Shelter Rentals	-	-	300	68,250	68,250	68,250
Grand Total		159,650	179,650	192,205	198,925	231,325	179,840

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
110.51.5162.5111	Full Time Salaries	26,403	27,197	32,994	27,554	27,554	34,381
110.51.5162.5112	Part Time Salaries	-	-	425	-	-	-
110.51.5162.5113	Overtime	-	-	385	717	700	756
110.51.5162.5XXX	Premium Pay	179	179	21	180	180	348
110.51.5162.5124	Sick Leave Buyback	110	110	274	150	150	500
110.51.5162.5125	Vacation Buyback	180	180	242	150	150	250
110.51.5162.5XXX	Fringe Benefits	8,140	8,140	8,728	7,439	7,456	10,447
110.51.5162.5156-7	Retirement - PERS	5,865	5,865	7,864	7,134	7,134	2,788
110.51.5162.5180	Leave Lump Sum	860	860	526	810	810	-
110.51.5162.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	7,138
110.51.5162.5999	Salary Savings	-	-	-	-	-	-
Subtotal		41,738	42,532	51,460	44,134	44,134	56,608
Materials & Services							
110.51.5162.6011	Uniforms	500	500	-	500	500	500
110.51.5162.6120	Other Contractual Services	-	-	-	-	8,700	-
110.51.5162.6270	Other Supplies/Materials	1,000	1,000	155	1,000	500	1,000
110.51.5162.6330	Equipment Maint & Repair	1,000	1,000	-	1,000	-	1,000
Subtotal		2,500	2,500	155	2,500	9,700	2,500
Capital Assets							
Subtotal		-	-	-	-	-	-
Allocated Costs							
110.51.5162.8101	Admin & Overhead	-	-	-	-	-	-
110.51.5162.8102	Property & Liability Ins Charges	-	-	-	-	-	-
110.51.5162.8104	Vehicle Maintenance Charges	1,874	1,874	1,733	-	-	605
110.51.5162.8105	Fuel & Oil Charges	604	604	208	834	834	253
Subtotal		2,478	2,478	1,941	834	834	858
Grand Total		46,715	47,510	53,555	47,468	54,668	59,966

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	159,650	179,650	192,205	198,925	231,325	179,840
Salaries & Benefits	41,738	42,532	51,460	44,134	44,134	56,608
Maintenance & Operations	2,500	2,500	155	2,500	9,700	2,500
Allocated Costs	2,478	2,478	1,941	834	834	858
Capital Outlay	-	-	-	-	-	-
Total Expenditures	46,716	47,510	53,555	47,468	54,668	59,966
Net Program Revenue/(Cost)	112,934	132,140	138,649	151,457	176,657	119,874

Fund: General Fund
Department: Community Services
Division/Program: Shadow Oak (110-5165)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
110.51.4664	Recreation Classes	163,900	163,900	180,570	130,000	130,000	130,000
110.51.4687	Facility Rentals - Shadow Oak	-	-	305	65,000	65,000	65,000
Grand Total		163,900	163,900	180,875	195,000	195,000	195,000

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
110.51.5165.5111	Full Time Salaries	43,347	45,354	41,943	46,095	45,735	52,664
110.51.5165.5112	Part Time Salaries	37,764	37,764	33,239	61,159	59,303	45,102
110.51.5165.5113	Overtime	-	-	-	-	-	-
110.51.5165.5XXX	Premium Pay	179	179	21	180	180	438
110.51.5165.5124	Sick Leave Buyback	-	-	748	750	750	1,000
110.51.5165.5125	Vacation Buyback	60	60	-	60	60	60
110.51.5165.5XXX	Fringe Benefits	10,437	10,437	9,405	8,813	11,029	11,922
110.51.5165.5156-7	Retirement - PERS	8,931	8,931	9,892	11,888	11,888	4,263
110.51.5165.5180	Leave Lump Sum	1,720	1,720	526	810	810	-
110.51.5165.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	10,913
110.51.5165.5999	Salary Savings	-	-	-	-	-	-
Subtotal		102,439	104,446	95,774	129,755	129,755	126,362
Materials & Services							
110.51.5165.6011	Uniforms	300	-	-	300	300	300
110.51.5165.6050	Training/Conferences/Meetings	2,000	-	-	-	-	-
110.51.5165.6120	Other Contractual Services	80,000	91,420	99,922	101,200	101,200	101,200
110.51.5165.6145	Telephone-Special Lines	2,770	2,770	2,862	2,600	2,600	2,950
110.51.5165.6210	Office Supplies	1,500	4,800	805	1,500	1,500	1,500
110.51.5165.6270	Other Supplies/Materials	1,000	-	-	1,000	1,000	1,000
110.51.5165.6330	Equipment Maint & Repair	3,000	3,000	-	3,000	3,000	3,000
110.51.5165.6999	Non-Capital Equipment	2,000	2,000	-	2,000	2,000	2,000
Subtotal		92,570	103,990	103,588	111,600	111,600	111,950
Capital Assets							
Subtotal		-	-	-	-	-	-
Allocated Costs							
110.51.5165.8101	Admin & Overhead	-	-	-	-	-	-
110.51.5165.8102	Property & Liability Ins Charges	-	-	-	-	-	-
Subtotal		-	-	-	-	-	-
Grand Total		195,009	208,436	199,362	241,355	241,355	238,312

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	163,900	163,900	180,875	195,000	195,000	195,000
Salaries & Benefits	102,439	104,446	95,774	129,755	129,755	126,362
Maintenance & Operations	92,570	103,990	103,588	111,600	111,600	111,950
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	195,009	208,436	199,362	241,355	241,355	238,312
Net Program Revenue/(Cost)	(31,109)	(44,536)	(18,487)	(46,355)	(46,355)	(43,312)

Fund: General Fund
Department: Community Services
Division/Program: Senior Citizen Center (110-5180)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
110.51.4689 Senior Donations	10,000	10,000	12,776	10,500	10,500	10,000
110.51.4690 Senior Center Rentals	41,200	41,200	61,959	50,000	50,000	50,000
110.51.4693 Senior Excursions	20,000	20,000	23,143	20,000	20,000	25,000
110.51.4695 Senior Classes	25,000	25,000	18,062	29,500	29,500	30,000
Grand Total	96,200	96,200	115,939	110,000	110,000	115,000

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
110.51.5180.5111 Full Time Salaries	40,258	42,062	40,428	42,594	41,335	88,868
110.51.5180.5112 Part Time Salaries	150,567	150,567	141,905	161,220	156,326	129,685
110.51.5180.5113 Overtime	-	-	-	-	-	-
110.51.5180.5XXX Premium Pay	-	-	-	-	-	439
110.51.5180.5124 Sick Leave Buyback	-	-	-	-	-	700
110.51.5180.5125 Vacation Buyback	210	210	-	210	210	210
110.51.5180.5XXX Fringe Benefits	11,427	11,427	11,599	6,985	13,138	18,074
110.51.5180.5156-7 Retirement - PERS	8,019	8,019	9,528	10,701	10,701	6,814
110.51.5180.5180 Leave Lump Sum	6,020	6,020	-	6,020	6,020	-
110.51.5180.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	17,444
Subtotal	216,502	218,307	203,460	227,730	227,730	262,234
Materials & Services						
110.51.5180.6011 Uniforms	600	600	563	600	600	600
110.51.5180.6050 Conferences & Meetings	5,000	3,000	2,625	1,000	1,000	-
110.51.5180.6120 Other Contractual Services	20,000	20,000	19,356	20,000	20,000	20,000
110.51.5180.6145 Telephones-Special Lines	3,780	3,780	5,013	4,830	4,830	4,870
110.51.5180.6147 Cellular Phones	400	400	41	400	400	-
110.51.5180.6164 Senior Excursions	12,000	14,000	12,616	15,000	15,000	15,000
110.51.5180.6210 Office Supplies	3,000	3,000	2,753	3,000	3,000	3,000
110.51.5180.6270 Other Supplies / Materials	5,000	5,000	6,039	10,000	4,635	7,500
110.51.5180.6330 Equipment Maint & Repair	20,000	20,000	14,652	10,000	10,000	10,000
110.51.5180.6999 Non-Capital Equipment	9,500	9,500	9,558	7,500	-	7,500
Subtotal	79,280	79,280	73,215	72,330	59,465	68,470
Capital Assets						
110.51.5180.7160 Other Equipment	-	-	-	-	11,906	-
Subtotal	-	-	-	-	11,906	-
Allocated Costs						
110.51.5180.8102 Property & Liability Ins Charges	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
Grand Total	295,782	297,587	276,674	300,060	299,101	330,704

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	96,200	96,200	115,939	110,000	110,000	115,000
Salaries & Benefits	216,502	218,307	203,460	227,730	227,730	262,234
Maintenance & Operations	79,280	79,280	73,215	72,330	59,465	68,470
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	11,906	-
Total Expenditures	295,782	297,587	276,675	300,060	299,101	330,704
Net Program Revenue/(Cost)	(199,582)	(201,387)	(160,736)	(190,060)	(189,101)	(215,704)

Fund: General Fund
Department: Community Services
Division/Program: Animal Control Services (110-5190)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Proposed Budget
110.51.4210 Animal Control	190,000	190,000	199,338	540,000	540,000	440,000
Grand Total	190,000	190,000	199,338	540,000	540,000	440,000

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Proposed Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
110.51.5190.6130 Service Contracts	457,800	457,800	456,347	447,800	447,800	690,000
Subtotal	457,800	457,800	456,347	447,800	447,800	690,000
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
110.51.5190.8101 Admin and Overhead Charges	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
Grand Total	457,800	457,800	456,347	447,800	447,800	690,000

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Proposed Budget
Revenue	190,000	190,000	199,338	540,000	540,000	440,000
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	457,800	457,800	456,347	447,800	447,800	690,000
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	457,800	457,800	456,347	447,800	447,800	690,000
Net Program Revenue/(Cost)	(267,800)	(267,800)	(257,009)	92,200	92,200	(250,000)

Fund: Proposition "A"
Department: Community Services
Division/Program: Regional Transportation (121-5140)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
121.51.4110	Sales Tax	1,986,155	1,986,155	1,978,032	2,006,292	2,006,292	2,110,197
121.51.4565	Proposition A Discretionary Incentive	100,000	100,000	97,022	100,000	100,000	103,665
Grand Total		2,086,155	2,086,155	2,075,054	2,106,292	2,106,292	2,213,862

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
Subtotal		-	-	-	-	-	-
Materials & Services							
121.51.5140.6087	San Gabriel Valley Council of Govts	32,168	32,168	32,167	32,811	32,843	34,000
121.51.5140.6520	Proposition A Exchange	2,281,155	2,281,155	2,281,155	2,100,000	2,100,000	2,200,000
Subtotal		2,313,323	2,313,323	2,313,322	2,132,811	2,132,843	2,234,000
Capital Assets							
Subtotal		-	-	-	-	-	-
Allocated Costs							
121.51.5140.8101	Admin & Overhead Charges	4,317	4,317	7,025	723	723	723
Subtotal		4,317	4,317	7,025	723	723	723
Grand Total		2,317,640	2,317,640	2,320,348	2,133,534	2,133,566	2,234,723

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	2,086,155	2,086,155	2,075,054	2,106,292	2,106,292	2,213,862
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	2,313,323	2,313,323	2,313,322	2,132,811	2,132,843	2,234,000
Allocated Costs	4,317	4,317	7,025	723	723	723
Capital Outlay	-	-	-	-	-	-
Total Expenditures	2,317,640	2,317,640	2,320,348	2,133,534	2,133,566	2,234,723
Net Program Revenue/(Cost)	(231,485)	(231,485)	(245,294)	(27,242)	(27,274)	(20,861)

Fund: Proposition "C"
Department: Community Services
Division/Program: Program Administration (122-5120)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
122.51.4110 Sales Tax	1,647,463	1,647,463	1,644,472	1,664,167	1,664,167	1,750,353
Grand Total	1,647,463	1,647,463	1,644,472	1,664,167	1,664,167	1,750,353

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
122.51.5120.5111 Full Time Salaries	51,767	51,767	41,121	55,363	56,151	57,292
122.51.5120.5112 Part Time Salaries	-	-	-	-	-	-
122.51.5120.5113 Overtime	-	-	-	-	-	-
122.51.5120.5XXX Premium Pay	-	-	-	-	-	102
122.51.5120.5124 Sick Leave Buyback	-	-	-	-	-	-
122.51.5120.5125 Vacation Buyback	-	-	-	-	-	-
122.51.5120.5XXX Fringe Benefits	13,348	13,348	6,624	12,121	11,333	13,777
122.51.5120.5156-7 Retirement - PERS	10,991	10,991	9,685	14,322	14,322	4,596
122.51.5120.5180 Leave Lump Sum	-	-	-	-	-	-
122.51.5120.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	11,765
122.51.5120.5999 Salary Savings	-	-	-	-	-	-
Subtotal	76,105	76,105	57,430	81,806	81,806	87,532
Materials & Services						
122.51.5120.6170 Advertising & Publications	2,500	2,500	2,077	2,500	2,500	2,500
122.51.5120.6210 Office Supplies	1,000	1,000	118	1,000	1,000	1,000
122.51.5120.6330 Equipment Maint & Repair	150	150	116	150	150	150
122.51.5120.6424 Capitalized Lease Payments	750	750	600	750	750	750
122.51.5120.6999 Non-Capital Equipment	500	500	204	500	500	500
Subtotal	4,900	4,900	3,114	4,900	4,900	4,900
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
122.51.5120.8101 Admin & Overhead Charges	59,340	59,340	76,904	80,648	80,648	80,648
122.51.5120.8102 Property & Liability Charges	-	-	-	-	-	22,956
Subtotal	59,340	59,340	76,904	80,648	80,648	103,604
Grand Total	140,345	140,345	137,448	167,354	167,354	196,036

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	1,647,463	1,647,463	1,644,472	1,664,167	1,664,167	1,750,353
Salaries & Benefits	76,105	76,105	57,430	81,806	81,806	87,532
Maintenance & Operations	4,900	4,900	3,114	4,900	4,900	4,900
Allocated Costs	59,340	59,340	76,904	80,648	80,648	103,604
Capital Outlay	-	-	-	-	-	-
Total Expenditures	140,345	140,345	137,448	167,354	167,354	196,036
Net Program Revenue/(Cost)	1,507,118	1,507,118	1,507,024	1,496,813	1,496,813	1,554,317

Fund: Proposition "C"
Department: Community Services
Division/Program: Corridor Shuttle (Fixed Route) (122-5142)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						
	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
122.51.5142.6120 Other Contractual Services	105,000	104,675	91,912	220,000	227,233	240,586
Subtotal	105,000	104,675	91,912	220,000	227,233	240,586
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
122.51.5142.8105 Fuel & Oil Charges	72,453	72,453	55,914	54,224	54,224	68,065
Subtotal	72,453	72,453	55,914	54,224	54,224	68,065
Grand Total	177,453	177,128	147,826	274,224	281,457	308,651

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	105,000	104,675	91,912	220,000	227,233	240,586
Allocated Costs	72,453	72,453	55,914	54,224	54,224	68,065
Capital Outlay	-	-	-	-	-	-
Total Expenditures	177,453	177,128	147,826	274,224	281,457	308,651
Net Program Revenue/(Cost)	(177,453)	(177,128)	(147,826)	(274,224)	(281,457)	(308,651)

Fund: Proposition "C"
Department: Community Services
Division/Program: Dial-A-Ride (122-5143)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
122.51.5143.6120 Other Contractual Services	105,000	105,000	105,000	370,000	378,797	404,605
Subtotal	105,000	105,000	105,000	370,000	378,797	404,605
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
122.51.5143.8105 Fuel & Oil Charges	48,085	48,085	50,359	48,268	48,268	61,303
Subtotal	48,085	48,085	50,359	48,268	48,268	61,303
Grand Total	153,085	153,085	155,359	418,268	427,065	465,908

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	105,000	105,000	105,000	370,000	378,797	404,605
Allocated Costs	48,085	48,085	50,359	48,268	48,268	61,303
Capital Outlay	-	-	-	-	-	-
Total Expenditures	153,085	153,085	155,359	418,268	427,065	465,908
Net Program Revenue/(Cost)	(153,085)	(153,085)	(155,359)	(418,268)	(427,065)	(465,908)

Fund: Proposition "C"
Department: Community Services
Division/Program: Bus Shelter Maintenance (122-5144)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
122.51.5144.6120 Other Contractual Services	72,000	72,000	61,396	72,000	72,000	75,000
122.51.5144.6270 Special Department Supplies	2,500	2,500	-	2,500	2,500	-
Subtotal	74,500	74,500	61,396	74,500	74,500	75,000
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	74,500	74,500	61,396	74,500	74,500	75,000

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	74,500	74,500	61,396	74,500	74,500	75,000
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	74,500	74,500	61,396	74,500	74,500	75,000
Net Program Revenue/(Cost)	(74,500)	(74,500)	(61,396)	(74,500)	(74,500)	(75,000)

Fund: Proposition "C"
Department: Community Services
Division/Program: Recreation/Education Transit (122-5145)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
122.51.5145.6120 Other Contractual Services	80,000	80,000	58,574	80,000	80,000	80,000
Subtotal	80,000	80,000	58,574	80,000	80,000	80,000
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	80,000	80,000	58,574	80,000	80,000	80,000

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	80,000	80,000	58,574	80,000	80,000	80,000
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	80,000	80,000	58,574	80,000	80,000	80,000
Net Program Revenue/(Cost)	(80,000)	(80,000)	(58,574)	(80,000)	(80,000)	(80,000)

Fund: Proposition "C"
Department: Community Services
Division/Program: Fixed Route Green Line Corridor Shuttle (122-5148)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						
	-	-	-	-	-	-

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
122.51.5148.6120 Other Contractual Services	285,000	285,325	285,325	295,000	304,699	322,590
Subtotal	285,000	285,325	285,325	295,000	304,699	322,590
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	285,000	285,325	285,325	295,000	304,699	322,590

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	285,000	285,325	285,325	295,000	304,699	322,590
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	285,000	285,325	285,325	295,000	304,699	322,590
Net Program Revenue/(Cost)	(285,000)	(285,325)	(285,325)	(295,000)	(304,699)	(322,590)

**Fund: Community Development Block Grant
 Department: Community Services
 Division/Program: Fair Housing (131-2244)**

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
131.51.2244.6120 Other Contractual Services	10,000	10,000	10,000	10,000	10,000	10,000
Subtotal	10,000	10,000	10,000	10,000	10,000	10,000
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	10,000	10,000	10,000	10,000	10,000	10,000

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	10,000	10,000	10,000	10,000	10,000	10,000
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	10,000	10,000	10,000	10,000	10,000	10,000
Net Program Revenue/(Cost)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)

Fund: Community Development Block Grant
Department: Community Services
Division/Program: Program Administration (131-5120)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
131.51.4551	Federal Grants	740,580	2,249,724	726,769	732,715	732,715	766,361
131.51.4856	Repayment of Loans	-	-	133,314	80,000	80,000	80,000
Grand Total		740,580	2,249,724	860,083	812,715	812,715	846,361

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
131.51.5120.5111	Full Time Salaries	69,476	69,476	49,770	77,023	73,762	72,235
131.51.5120.5112	Part Time Salaries	-	-	-	-	-	-
131.51.5120.5113	Overtime	-	-	-	-	-	7,357
131.51.5120.5XXX	Premium Pay	-	-	-	-	-	267
131.51.5120.5124	Sick Leave Buyback	-	-	-	-	-	-
131.51.5120.5125	Vacation Buyback	-	-	-	-	-	-
131.51.5120.5XXX	Fringe Benefits	13,534	13,534	6,833	14,225	14,225	14,107
131.51.5120.5156-7	Retirement - PERS	15,884	15,884	11,722	19,927	19,927	5,808
131.51.5120.5180	Leave Lump Sum	-	-	-	-	-	-
131.51.5120.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	14,867
131.51.5120.5999	Salary Savings	-	-	-	-	-	-
Subtotal		98,895	98,895	68,325	111,175	107,914	114,641
Materials & Services							
131.51.5120.6050	Conferences & Meetings	250	250	38	250	250	250
131.51.5120.6052	Reimbursed Mileage	200	200	-	200	200	200
131.51.5120.6110	Professional Services	20,000	20,000	1,053	2,000	2,000	2,000
131.51.5120.6112	Accounting and Auditing	3,550	5,550	2,000	3,550	7,100	3,550
131.51.5120.6120	Other Contractual Services	250	250	27	250	250	250
131.51.5120.6170	Advertising & Publications	2,000	2,000	1,387	2,500	2,500	2,500
131.51.5120.6210	Office Supplies	1,000	1,000	198	1,000	1,000	1,000
131.51.5120.6330	Equipment Maint & Repair	250	250	194	250	250	250
131.51.5120.6424	Capitalized Lease Payments	600	600	416	600	600	600
131.51.5120.6999	Non-Capital Equipment	2,000	2,000	-	2,000	2,000	2,000
Subtotal		30,100	32,100	5,314	12,600	16,150	12,600
Capital Assets							
Subtotal		-	-	-	-	-	-
Allocated Costs							
131.51.5120.8101	Admin & Overhead Charges	35,121	35,121	57,466	42,029	42,029	42,029
Subtotal		35,121	35,121	57,466	42,029	42,029	42,029
Grand Total		164,116	166,116	131,105	165,804	166,093	169,270

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	740,580	2,249,724	860,083	812,715	812,715	846,361
Salaries & Benefits	98,895	98,895	68,325	111,175	107,914	114,641
Maintenance & Operations	30,100	32,100	5,314	12,600	16,150	12,600
Allocated Costs	35,121	35,121	57,466	42,029	42,029	42,029
Capital Outlay	-	-	-	-	-	-
Total Expenditures	164,116	166,116	131,105	165,804	166,093	169,270
Net Program Revenue/(Cost)	576,464	2,083,608	728,978	646,911	646,622	677,091

Fund: Community Development Block Grant
Department: Community Services
Division/Program: Community Subrecipients (131-5121)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
131.51.5121.6120 Other Contractual Services	60,000	60,000	59,940	60,000	60,000	60,000
131.51.5121.6460 Subrecipients	23,087	23,087	22,271	20,000	34,191	39,189
Subtotal	83,087	83,087	82,211	80,000	94,191	99,189
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	83,087	83,087	82,211	80,000	94,191	99,189

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	83,087	83,087	82,211	80,000	94,191	99,189
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	83,087	83,087	82,211	80,000	94,191	99,189
Net Program Revenue/(Cost)	(83,087)	(83,087)	(82,211)	(80,000)	(94,191)	(99,189)

**Fund: Community Development Block Grant
 Department: Community Services
 Division/Program: Careship (131-5136)**

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
131.51.5136.6120 Other Contractual Services	10,000	10,000	9,179	10,000	10,000	6,000
Subtotal	10,000	10,000	9,179	10,000	10,000	6,000
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	10,000	10,000	9,179	10,000	10,000	6,000

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	10,000	10,000	9,179	10,000	10,000	6,000
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	10,000	10,000	9,179	10,000	10,000	6,000
Net Program Revenue/(Cost)	(10,000)	(10,000)	(9,179)	(10,000)	(10,000)	(6,000)

Fund: LA County Park Bond
Department: Community Services
Division/Program: Del Norte Splash Pad (143-5172)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
143.51.4540	Los Angeles County Grants	296,700	296,700	316,109	70,153	70,153	303,069
Grand Total		296,700	296,700	316,109	70,153	70,153	303,069

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
143.51.5172.5111	Full Time Salaries	8,635	8,635	7,223	8,556	8,556	13,738
143.51.5172.5112	Part Time Salaries	6,289	6,289	-	6,486	6,289	-
143.51.5172.5113	Overtime	-	-	-	-	-	-
143.51.5172.5XXX	Premium Pay	-	-	-	-	-	68
143.51.5172.5124	Sick Leave Buyback	-	-	-	-	-	-
143.51.5172.5125	Vacation Buyback	-	-	-	-	-	-
143.51.5172.5XXX	Fringe Benefits	3,025	3,025	1,841	2,606	2,803	4,346
143.51.5172.5156-7	Retirement - PERS	2,033	2,033	1,701	2,214	2,214	1,106
143.51.5172.5180	Leave Lump Sum	-	-	-	-	-	-
143.51.5172.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	2,832
143.51.5172.5999	Salary Savings	-	-	-	-	-	-
Subtotal		19,982	19,982	10,765	19,862	19,862	22,090
Materials & Services							
143.51.5172.6143	Water	3,500	3,500	-	-	-	-
143.51.5172.6270	Special Department Supplies	6,000	6,000	2,859	6,000	6,000	6,000
143.51.5172.6330	Equipment Maint & Repair	8,000	8,000	6,869	10,000	10,000	10,000
143.51.5172.6999	Non-Capital Equipment	2,000	2,000	-	3,000	3,000	3,000
Subtotal		19,500	19,500	9,728	19,000	19,000	19,000
Capital Assets							
Subtotal		-	-	-	-	-	-
Allocated Costs							
143.51.5172.8101	Admin & Overhead Charges	6,009	6,009	5,011	7,628	7,628	7,628
143.51.5172.8104	Vehicle Maintenance Charges	2,782	2,782	4,119	471	471	1,439
143.51.5172.8105	Fuel & Oil Charges	1,881	1,881	2,392	2,144	2,144	2,912
Subtotal		10,672	10,672	11,522	10,243	10,243	11,979
Grand Total		50,153	50,153	32,016	49,105	49,105	53,069

SUMMARY		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue		296,700	296,700	316,109	70,153	70,153	303,069
Salaries & Benefits		19,982	19,982	10,765	19,862	19,862	22,090
Maintenance & Operations		19,500	19,500	9,728	19,000	19,000	19,000
Allocated Costs		10,672	10,672	11,522	10,243	10,243	11,979
Capital Outlay		-	-	-	-	-	-
Total Expenditures		50,154	50,154	32,015	49,105	49,105	53,069
Net Program Revenue/(Cost)		246,546	246,546	284,094	21,048	21,048	250,000

Fund: Senior Meals Program
Department: Community Services
Division/Program: Meal Grant (146-5186)

REVENUE		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
146.51.4551	Federal Grants	160,000	160,000	144,074	165,250	165,250	174,218
146.51.4691	Meals Program Donations	45,000	45,000	37,740	45,000	45,000	40,000
Grand Total		205,000	205,000	181,814	210,250	210,250	214,218

EXPENDITURES		16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits							
146.51.5186.5111	Full Time Salaries	46,722	46,722	20,697	46,571	46,571	59,630
146.51.5186.5112	Part Time Salaries	41,642	41,642	58,905	42,946	41,642	45,303
146.51.5186.5113	Overtime	-	-	-	-	-	-
146.51.5186.5XXX	Premium Pay	-	-	-	-	-	283
146.51.5186.5124	Sick Leave Buyback	1,530	1,530	-	2,360	2,360	1,000
146.51.5186.5125	Vacation Buyback	-	-	-	1,570	1,570	1,570
146.51.5186.5XXX	Fringe Benefits	24,417	24,417	20,996	21,698	23,002	26,508
146.51.5186.5156-7	Retirement - PERS	11,016	11,016	10,286	12,061	12,061	4,742
146.51.5186.5180	Leave Lump Sum	-	-	-	-	-	-
146.51.5186.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	12,140
146.51.5186.5999	Salary Savings	-	-	-	-	-	-
Subtotal		125,327	125,327	110,884	127,206	127,206	151,176
Materials & Services							
146.51.5186.6011	Uniforms	3,700	3,700	1,251	700	700	700
146.51.5186.6120	Other Contractual Services	1,000	1,000	2,712	4,000	4,000	4,000
146.51.5186.6158	Meals	94,000	94,000	49,572	60,000	60,000	60,000
146.51.5186.6270	Other Supplies/Materials	11,680	11,680	11,456	11,680	11,680	11,680
146.51.5186.6330	Equipment Maint & Repair	2,380	2,380	2,557	2,380	2,380	2,380
146.51.5186.6424	Capitalized Lease Payments	3,600	3,600	3,090	3,600	4,267	3,600
Subtotal		116,360	116,360	70,638	82,360	83,027	82,360
Capital Assets							
Subtotal		-	-	-	-	-	-
Allocated Costs							
Subtotal		-	-	-	-	-	-
Grand Total		241,687	241,687	181,522	209,566	210,233	233,536

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	205,000	205,000	181,814	210,250	210,250	214,218
Salaries & Benefits	125,327	125,327	110,884	127,206	127,206	151,176
Maintenance & Operations	116,360	116,360	70,638	82,360	83,027	82,360
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	241,687	241,687	181,522	209,566	210,233	233,536
Net Program Revenue/(Cost)	(36,687)	(36,687)	292	684	17	(19,318)

Fund: Summer Meals Program
Department: Community Services
Division/Program: Summer Lunch (159-5166)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
159.51.4551 Summer Meals Program	20,000	20,000	8,148	25,000	25,000	17,000
Grand Total	20,000	20,000	8,148	25,000	25,000	17,000

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
159.51.5166.5111 Full Time Salaries	-	-	-	-	-	-
159.51.5166.5112 Part Time Salaries	3,602	3,602	2,044	3,716	3,603	1,600
159.51.5166.5113 Overtime	-	-	-	-	-	-
159.51.5166.5XXX Premium Pay	-	-	-	-	-	-
159.51.5166.5124 Sick Leave Buyback	-	-	-	-	-	-
159.51.5166.5125 Vacation Buyback	-	-	-	-	-	-
159.51.5166.5XXX Fringe Benefits	113	113	-	-	113	-
159.51.5166.5156-7 Retirement - PERS	-	-	-	-	-	-
159.51.5166.5160 Retiree Medical Benefit	-	-	-	-	-	-
159.51.5166.5180 Leave Lump Sum	-	-	-	-	-	-
159.51.5166.5999 Salary Savings	-	-	-	-	-	-
Subtotal	3,715	3,715	2,044	3,716	3,716	1,600
Materials & Services						
159.51.5166.6158 Meals	23,000	23,000	6,114	20,000	33,886	15,400
Subtotal	23,000	23,000	6,114	20,000	33,886	15,400
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	26,715	26,715	8,158	23,716	37,602	17,000

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	20,000	20,000	8,148	25,000	25,000	17,000
Salaries & Benefits	3,715	3,715	2,044	3,716	3,716	1,600
Maintenance & Operations	23,000	23,000	6,114	20,000	33,886	15,400
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	26,715	26,715	8,158	23,716	37,602	17,000
Net Program Revenue/(Cost)	(6,715)	(6,715)	(10)	1,284	(12,602)	-

Fund: Park Acquisition
Department: Community Services
Division/Program: Transfers (169-9500)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
169.00.4823 Proceeds from Sale	-	930,000	921,680	3,900,000	3,900,000	3,900,000
Grand Total	-	930,000	921,680	3,900,000	3,900,000	3,900,000

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
169.95.9500.9300 Transfer Out	-	-	-	921,680	921,680	921,680
Subtotal	-	-	-	921,680	921,680	921,680
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	-	-	-	921,680	921,680	921,680

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	930,000	921,680	3,900,000	3,900,000	3,900,000
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	-	-	-	921,680	921,680	921,680
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	-	-	-	921,680	921,680	921,680
Net Program Revenue/(Cost)	-	930,000	921,680	2,978,320	2,978,320	2,978,320

Fund: Measure R
Department: Community Services
Division/Program: Program Administration (224-5120)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
224.51.4110 Sales Tax	1,235,506	1,235,506	1,230,841	1,248,150	1,248,150	1,312,792
Grand Total	1,235,506	1,235,506	1,230,841	1,248,150	1,248,150	1,312,792

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
224.51.5120.5111 Full Time Salaries	41,268	41,268	33,241	43,757	43,757	45,857
224.51.5120.5112 Part Time Salaries	-	-	-	-	-	-
224.51.5120.5113 Overtime	-	-	-	-	-	-
224.51.5120.5XXX Premium Pay	-	-	-	-	-	46
224.51.5120.5124 Sick Leave Buyback	-	-	-	-	-	-
224.51.5120.5125 Vacation Buyback	-	-	-	-	-	-
224.51.5120.5XXX Fringe Benefits	8,631	8,631	5,267	8,445	8,445	9,274
224.51.5120.5156-7 Retirement - PERS	8,516	8,516	7,827	11,317	11,317	3,674
224.51.5120.5180 Leave Lump Sum	-	-	-	-	-	-
224.51.5120.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	9,404
224.51.5120.5999 Salary Savings	-	-	-	-	-	-
Subtotal	58,415	58,415	46,335	63,519	63,519	68,255
Materials & Services						
224.51.5120.6170 Advertising & Publications	2,500	2,500	2,101	2,500	2,500	2,500
224.51.5120.6210 Office Supplies	2,000	2,000	-	2,000	2,000	2,000
224.51.5120.6999 Non-Capital Equipment	500	500	204	500	500	500
Subtotal	5,000	5,000	2,305	5,000	5,000	5,000
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
224.51.5120.8101 Admin & Overhead Charges	20,476	20,476	28,109	13,289	13,289	13,289
224.51.5120.8102 Property & Liability Charges	-	-	-	-	-	3,458
Subtotal	20,476	20,476	28,109	13,289	13,289	16,747
Grand Total	83,891	83,891	76,748	81,808	81,808	90,002

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	1,235,506	1,235,506	1,230,841	1,248,150	1,248,150	1,312,792
Salaries & Benefits	58,415	58,415	46,335	63,519	63,519	68,255
Maintenance & Operations	5,000	5,000	2,305	5,000	5,000	5,000
Allocated Costs	20,476	20,476	28,109	13,289	13,289	16,747
Capital Outlay	-	-	-	-	-	-
Total Expenditures	83,891	83,891	76,748	81,808	81,808	90,002
Net Program Revenue/(Cost)	1,151,615	1,151,615	1,154,093	1,166,342	1,166,342	1,222,790

Fund: Measure R
Department: Community Services
Division/Program: Corridor Shuttle (Fixed Route) (224-5142)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Grand Total						

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
Subtotal	-	-	-	-	-	-
Materials & Services						
224.51.5142.6120 Other Contractual Services	260,000	260,000	227,592	140,000	144,603	153,095
Subtotal	260,000	260,000	227,592	140,000	144,603	153,095
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	260,000	260,000	227,592	140,000	144,603	153,095

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operations	260,000	260,000	227,592	140,000	144,603	153,095
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	260,000	260,000	227,592	140,000	144,603	153,095
Net Program Revenue/(Cost)	(260,000)	(260,000)	(227,592)	(140,000)	(144,603)	(153,095)

Fund: Measure M
Department: Community Services
Division/Program: Program Administration (235-5120)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
235.51.4110 Sales Tax	-	-	-	1,343,814	1,343,814	1,487,800
Grand Total	-	-	-	1,343,814	1,343,814	1,487,800

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
235.51.5120.5111 Full Time Salaries	-	-	-	-	-	27,599
235.51.5120.5112 Part Time Salaries	-	-	-	-	-	-
235.51.5120.5113 Overtime	-	-	-	-	-	-
235.51.5120.5XXX Premium Pay	-	-	-	-	-	46
235.51.5120.5124 Sick Leave Buyback	-	-	-	-	-	-
235.51.5120.5125 Vacation Buyback	-	-	-	-	-	-
235.51.5120.5XXX Fringe Benefits	-	-	-	-	-	5,452
235.51.5120.5156-7 Retirement - PERS	-	-	-	-	-	2,213
235.51.5120.5180 Leave Lump Sum	-	-	-	-	-	-
235.51.5120.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	5,664
235.51.5120.5999 Salary Savings	-	-	-	-	-	-
Subtotal	-	-	-	-	-	40,974
Materials & Services						
Subtotal	-	-	-	-	-	-
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	-	-	-	-	-	40,974

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	1,343,814	1,343,814	1,487,800
Salaries & Benefits	-	-	-	-	-	40,974
Maintenance & Operations	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	40,974
Net Program Revenue/(Cost)	-	-	-	1,343,814	1,343,814	1,446,826

Fund: Measure A
Department: Community Services
Division/Program: Program Administration (236-5120)

REVENUE	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
236.51.4010 Property Taxes	-	-	-	-	-	400,000
Grand Total	-	-	-	-	-	400,000

EXPENDITURES	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Salaries & Benefits						
236.51.5120.5111 Full Time Salaries	-	-	-	-	-	70,000
236.51.5120.5112 Part Time Salaries	-	-	-	-	-	-
236.51.5120.5113 Overtime	-	-	-	-	-	-
236.51.5120.5XXX Premium Pay	-	-	-	-	-	-
236.51.5120.5124 Sick Leave Buyback	-	-	-	-	-	-
236.51.5120.5125 Vacation Buyback	-	-	-	-	-	-
236.51.5120.5XXX Fringe Benefits	-	-	-	-	-	-
236.51.5120.5156-7 Retirement - PERS	-	-	-	-	-	-
236.51.5120.5180 Leave Lump Sum	-	-	-	-	-	-
Subtotal	-	-	-	-	-	70,000
Materials & Services						
Subtotal	-	-	-	-	-	-
Capital Assets						
Subtotal	-	-	-	-	-	-
Allocated Costs						
Subtotal	-	-	-	-	-	-
Grand Total	-	-	-	-	-	70,000

SUMMARY	16-17 Adopted Budget	16-17 Amended Budget	16-17 Actual	17-18 Adopted Budget	17-18 Amended (3-31-18)	18-19 Adopted Budget
Revenue	-	-	-	-	-	400,000
Salaries & Benefits	-	-	-	-	-	70,000
Maintenance & Operations	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	70,000
Net Program Revenue/(Cost)	-	-	-	-	-	330,000

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CAPITAL IMPROVEMENT PROGRAM

The City of West Covina develops a five-year Capital Improvement Program (CIP) that consists of an extensive list of projects necessary to maintain and improve the City's infrastructure. The City defines a CIP as having (1) a capital asset with a desired minimum dollar amount of \$45,000, and (2) an estimated useful life of three years or more. A multi-year CIP is necessary because it is impossible to fund all capital projects immediately. In order to meet the City's needs, it is imperative that the City continues to plan and strategize how it will allocate limited financial resources for capital projects.

The CIP should not be confused with the capital improvement budget. The capital improvement budget represents the first year of the CIP that is reviewed and adopted by the City Council. It authorizes specific projects and appropriates specific funding for those projects. The capital improvement budget for fiscal year 2018-2019 provides \$6.9 million for new projects.

Projects and funding sources listed in the CIP for years other than year one (commonly called "out years") are not authorized until the annual budget for those years is adopted by the City Council. The "out years" serve only as a guide for future planning and are subject to further review and modification in subsequent years. The City Council adopts a five-year CIP to provide a standard by which to:

- Prioritize the increased needs of the City
- Analyze the various funding sources
- Match, as appropriate, the funds to the various needs
- Plan to meet the City's capital needs over an extended period of time, as funding becomes available
- Help to eliminate deficiencies, yet accommodate changing priorities while progressing toward a goal

CAPITAL IMPROVEMENT SELECTION PROCESS

The CIP has been developed with the combined input from the City Council, City staff, and sports league representatives. Requests are submitted to a committee of City staff members to review along with justifications, suggested funding source(s) and associated costs including any ongoing operating costs. The projects are categorized as Building, Energy Efficiency/Conservation, General, Parks, Streets, Traffic, Utilities, Vehicles, or NPDES. They are assessed based on the funding availability and the needs and priorities of the City, then presented to the City Council for consideration and approval. Projects not funded in the current fiscal year are put in "out years." Conversely, during the budget year there may be additional CIP projects approved by the City Council that were unforeseen during the budget adoption process.

The CIP budget for fiscal year 2018-2019 is \$6,899,108. A list of all the recommended projects is shown on the following pages.

SPECIAL COMMENTS

1. Although staff has made every attempt to adhere to the definition of a CIP, there are some occasions when projects may be below the \$45,000 limit. While these projects may not be classified by most agencies as “capital projects,” they have been included due to their uniqueness. The Government Finance Officers’ Association defines a capital asset as “a new or rehabilitated physical asset that is nonrecurring, has a useful life of more than three to five years, and is expensive to purchase.” The term “expensive” is relative and may appear arbitrary at first; however, a survey of local cities revealed that the most common dollar figure used to define a capital asset is \$45,000.
2. This year, the majority of CIP projects will be funded from special funds. These projects include major and residential streets rehabilitation, upgrades to the Azusa Sewer Lift Station, Citywide schools crosswalk improvements, and new additions to Shadow Oak Park, including new restrooms, a lower parking lot, and NPDES improvements. The Historic Resources Study Update project is the only project being funded by the General Fund for a total of \$75,000.
3. There have been increasingly less restricted funds available for CIP projects. Lack of funding has created an extraordinary challenge for staff due to the numerous building maintenance projects that are in need of funding. This is particularly troublesome as many of the City’s facilities and equipment are aged and in need of rehabilitation or replacement. Many of the building projects shown on the attached CIP list have been on the list for over ten years and continue to be moved to “out years.” The City Hall building needs numerous repairs/improvements; most of the carpet throughout all departments, ceiling tiles, the roof and skylight – all need to be replaced. Most of the fire stations are all in need of replacement or refurbishment requiring a significant amount of repairs to be funded from the Fire and Public Works Department’s operating budget.
4. The City’s fleet is also aging as well as the equipment in the vehicle maintenance garage. Many of the public works and public safety vehicles have exceeded their useful life and repairs have become very costly to the departments’ operating budgets. With the depletion of the Vehicle Replacement Fund years ago, it is extremely difficult to fund vehicles, particularly the high-priced fire trucks, police vehicles and heavy duty maintenance trucks.
5. This Five Year Capital Improvement Program is presented to the City Council as a working document. The projects and funding sources are subject to change during the budget year to better reflect the priorities of the City Council. The City is committed to meeting its capital improvement needs in a fiscally reasonable manner and is aggressively seeking strategic alternatives that will allow the highest level of service to the residents, visitors, and businesses in the City. Further, staff continues to search and apply for grants to assist in the funding for capital projects.

CAPITAL IMPROVEMENT PROGRAM PROJECT SUMMARY

Type of Improvement	Five-Year Funding Schedule					Five-Year Total Program
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	
BUILDINGS	\$355,206	\$2,097,200	\$643,500	\$539,500	\$14,000,000	\$17,635,406
CONSERVATION	231,902	1,250,000	-	-	-	\$1,481,902
GENERAL	-	2,545,368	1,900,000	135,000	-	\$4,580,368
STUDIES	75,000	120,000	120,000	110,000	-	\$425,000
PARKS	1,422,000	1,555,000	675,000	675,000	650,000	\$4,977,000
STREETS	3,095,000	8,537,148	7,542,148	4,042,148	4,042,148	\$27,258,592
TRAFFIC SIGNALS	755,000	1,330,000	700,000	600,000	680,000	\$4,065,000
UTILITIES	850,000	1,942,600	292,600	727,600	152,600	\$3,965,400
VEHICLES	-	914,823	358,414	358,414	358,414	\$1,990,065
NPDES	115,000	530,000	\$50,000	50,000	50,000	\$795,000
TOTALS	\$6,899,108	\$20,822,139	\$12,281,662	\$7,237,662	\$19,933,162	\$67,173,733

Fiscal Year 2018-2019 Totals by Funding Source		
Fund No.	Fund Title	Total
122	Proposition "C" (Prop "C")	800,000
128	Transportation Development Act (TDA)	70,000
131	Community Development Grant Program (CDBG)	541,902
140	Surface Transportation Program-Local (STPL)	500,000
143	Park Bond Grants (PBG)	250,000
150	Inmate Welfare	10,500
160	Capital Projects (CP)	75,000
161	Construction Tax (CT)	21,370
172	Park Dedication Fees (C) (PDF "C")	75,000
174	Park Dedication Fees (E) (PDF "E")	30,000
175	Park Dedication Fees (F) (PDF "F")	92,000
181	Maintenance District 1 (MD1)	140,000
182	Maintenance District 2 (MD2)	140,000
184	Maintenance District 4 (MD4)	100,000
186	Maintenance District 6 (MD6)	50,000
187	Maintenance District 7 (MD7)	40,000
189	Sewer (SF)	1,065,000
205	Charter PEG Funds (PEG)	13,336
224	Measure R	855,000
235	Measure M	1,700,000
236	Measure A	330,000
GRAND TOTAL		\$6,899,108

FY 2018-2019 PROJECT SUMMARY BY FUND

NO	FUND NO.	FUND	PROJECT	AMOUNT
18002	122	Prop C	Cortez Senior Center Parking Lot	75,000
S-4	122	Prop C	Bus Stop Enhancement Program - Annual Program	25,000
18005	122	Prop C	Major Street Rehabilitation - Azusa Avenue (I-10 to N. City Limits)	700,000
			TOTAL PROPOSITION C - 122	800,000
S-2	128	TDA	Annual Concrete/Sidewalk/Stamped Concrete/Curb & Gutter Replacement Program	70,000
			TOTAL TRANSPORTATION DEVELOPMENT ACT - 128	70,000
18004	131	CDBG	Cortez Senior Center - Main Facility & North Wing - Replace carpet & vinyl flooring, & paint interior & exterior	70,000
B-14	131	CDBG	Restroom Renovation at Senior Center	200,000
B-29	131	CDBG	Senior Center Marquee Replacement	40,000
C-1	131	CDBG	Senior Center Roof Replacement	231,902
			TOTAL COMMUNITY DEVELOPMENT GRANT PROGRAM - 131	541,902
S-10	140	STPL	Major Street Rehabilitation - Annual Program (Azusa Avenue - South of S. Garvey)	500,000
			TOTAL SURFACE TRANSPORTATION PROGRAM-LOCAL - 140	500,000
P-6	143	PBG	Cortez Park Parking Lot - Citrus Entrance	250,000
			TOTAL PARK BOND GRANTS - 143	250,000
B-28	150	Inmate Welfare	Repair Jail Doors & Paint Jail	10,500
			TOTAL INMATE WELFARE - 150	10,500
SD-2	160	Capital Projects	Historic Resources Study Update	75,000
			TOTAL CAPITAL PROJECTS - 160	75,000
B-28	161	Const Tax	Repair Jail Doors & Paint Jail	21,370
			TOTAL CONSTRUCTION TAX - 161	21,370
P-36	172	PDF "C"	Orangewood Park/Soccer Complex - Security Fence & Gate	75,000
			TOTAL PARK DEDICATION FEES "C" - 172	75,000
P-5	174	PDF "E"	Cortez Park Restroom Improvements	30,000
			TOTAL PARK DEDICATION FEES "E" - 174	30,000
16023	175	PDF "F"	Shadow Oak Restroom, Lower Parking Lot & National Pollutant Discharge Elimination System (NPDES) Improvements	92,000
			TOTAL PARK DEDICATION FEES "F" - 175	92,000
P-8	181	MD1	Tree Trimming	40,000
P-10	181	MD1	Landscape/Lighting/Concrete Improvements	100,000
			TOTAL MAINTENANCE DISTRICT 1 - 181	140,000
P-12	182	MD2	Tree Trimming	40,000
P-14	182	MD2	Landscape Improvements	100,000
			TOTAL MAINTENANCE DISTRICT 2 - 182	140,000
P-20	184	MD4	Landscape/Lighting/Concrete Improvements	100,000
			TOTAL MAINTENANCE DISTRICT 4 - 184	100,000
P-23	186	MD6	Landscape Improvements	50,000
			TOTAL MAINTENANCE DISTRICT 6 - 186	50,000
P-27	187	MD7	Landscape Improvements	40,000
			TOTAL MAINTENANCE DISTRICT 7 - 187	40,000
17022	189	Sewer	Upgrades for 2700 Azusa Ave Sewer Lift Station	800,000
16023	189	Sewer	Shadow Oak Restroom, Lower Parking Lot & National Pollutant Discharge Elimination System (NPDES) Improvements	100,000
N-2	189	Sewer	Catch Basin Trash Capture Device Installation Program	40,000
N-4	189	Sewer	Storm Drain Repair at Cherrywood St & Walnut Creek Pkwy	75,000
U-8	189	Sewer	Replacement/Repair of Pump Station Facilities at Freeway Undercrossings	50,000
			TOTAL SEWER FUND - 189	1,065,000
17027	205	PEG	Council Chambers Technology Upgrades	13,336
			TOTAL CHARTER PEG FUNDS - 205	13,336

FY 2018-2019 PROJECT SUMMARY BY FUND

NO	FUND NO.	FUND	PROJECT	AMOUNT
S-3	224	Measure R	Median Drought Landscaping - Annual Program	200,000
S-10	224	Measure R	Major Street Rehabilitation - Annual Program (Azusa Avenue - South of S. Garvey)	100,000
T-5	224	Measure R	Battery Replacement for Traffic Signal Battery Back-Up Systems	30,000
T-6	224	Measure R	Flashing Beacons	150,000
T-16	224	Measure R	Traffic Calming Improvements - Vine Avenue - Design	75,000
S-13	224	Measure R	Citywide Schools Crosswalk Improvements	300,000
TOTAL MEASURE R - 224				855,000
S-5	235	Measure M	Bicycle and Pedestrian Improvements	200,000
S-12	235	Measure M	Sidewalk Improvements at Merced Elementary School	200,000
T-3	235	Measure M	Traffic Signal at Cameron Ave/Citrus Street	250,000
T-17	235	Measure M	Traffic Signal at Cameron Ave/Barranca Street	250,000
S-9	235	Measure M	Residential Street Rehabilitation - Annual Program	800,000
TOTAL MEASURE M - 235				1,700,000
16023	236	Measure A	Shadow Oak Restroom, Lower Parking Lot & National Pollutant Discharge Elimination System (NPDES) Improvements	330,000
TOTAL MEASURE A - 236				330,000
GRAND TOTAL				\$6,899,108

2018-2023 CAPITAL IMPROVEMENT PROGRAM PROJECTS - BUILDING

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule				
				2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
B-1	ADA Access - Public Facilities	400,000	CDBG		100,000	100,000	100,000	100,000
B-2	Police - Forensic Lab upgrade Part 1	211,200	CP		211,200			
B-3	Police - Forensic Lab upgrade Part 2	93,500	CP			93,500		
B-4	Police - Forensic Lab upgrade Part 3	39,500	CP				39,500	
B-5	Fire Station 3 - Construction & Relocation	3,500,000	CDBG					3,500,000
B-6	Fire Station 1 & Headquarters Replacement	10,400,000	Unfunded					10,400,000
B-7	Fire Station 1 - Replace Emergency Generator	30,000	CT		30,000			
B-8	Fire Station 1 - Gate & Fence Installation	18,000	CT		18,000			
B-9	Shadow Oak Community Center Reroofing	130,000	PDF G		130,000			
B-10	City Hall - Acoustical Ceiling Tiles Seismic Retrofit	250,000	CT			250,000		
B-11	City Hall - Repainting Exterior	400,000	CP				400,000	
B-12	Palm View Center - Roll-up Doors & Windows	25,000	PDF B		25,000			
18004	Cortez Senior Center - Main Facility & North Wing - Replace carpet & vinyl flooring, & paint interior & exterior	70,000	CDBG	70,000				
B-13	Cortez Senior Center - Update heating serving line in kitchen	30,000	PDF E		30,000			
B-14	Restroom Renovation at Senior Center	200,000	CDBG	200,000				
B-15	City Hall Parking Lot Resurfacing	300,000	Unfunded		300,000			
B-16	Fire Station 5 Replace Emergency Generator	40,000	CP		40,000			
B-17	New Permit Center	450,000	CP		450,000			
B-18	Fire Stations Floor Improvements	28,000	CT		28,000			
B-23	Replace Emergency Generator at City Hall	85,000	CT		85,000			
B-24	City Hall Elevator Improvements	200,000	CT		200,000			
B-25	Door Access - Phase II	250,000	CP		25,000			
			CT		200,000			
			IT		25,000			
B-26	City Council Chamber Seating Replacement	200,000	CP			200,000		
B-27	City Yard Parking Lot Improvements	200,000	Unfunded		200,000			
B-28	Repair Jail Doors & Paint Jail	31,870	Inmate Welfare	10,500				
			CT	21,370				
B-29	Senior Center Marquee Replacement	40,000	CDBG	40,000				
17027	Council Chambers Technology Upgrades	13,336	PEG	13,336		-		
TOTAL BUILDING PROJECTS		\$17,635,406		\$355,206	\$2,097,200	\$643,500	\$539,500	\$14,000,000

2018-2023 CAPITAL IMPROVEMENT PROGRAM PROJECTS - ENERGY EFFICIENCY / CONSERVATION

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule				
				2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
C-1	Energy Efficiency for City Buildings	1,481,902	CP		1,250,000			
	City Yard Roof Repair		CP					
	City Hall Roof Replacement		CP					
	Fire Station No. 2 - Roof Repair		CP					
	Senior Center Roof Replacement		CDBG	231,902				
	TOTAL ENERGY EFFICIENCY PROJECTS	\$1,481,902		\$231,902	\$1,250,000	\$0	\$0	\$0

2018-2023 CAPITAL IMPROVEMENT PROGRAM PROJECTS - GENERAL

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule				
				2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
G-1	Replace 2 Fire Dept. ZOLL Series E Monitor/Defibrillators	90,000	CP		90,000			
G-2	City Yard Block Wall	1,000,000	CP			1,000,000		
G-3	IT Upgrades	2,828,028	IT		1,793,028	900,000	135,000	
G-4	Fleet Vehicle Safety Equipment Upgrade	55,000	GT		28,000			
			Sewer		27,000			
G-5	Fire Dept - Replace Mobile Data Computers	86,850	Grant		86,850			
G-6	Replace Fire Department Turnout Gear (coats & pants)	167,996	Grant		167,996			
G-7	Replace Fire Station Alerting System	252,494	Grant		252,494			
G-8	BKK Radio Tower Improvements	100,000	CT		100,000			
	TOTAL GENERAL PROJECTS	\$4,580,368		\$0	\$2,545,368	\$1,900,000	\$135,000	\$0

2018-2023 CAPITAL IMPROVEMENT PROGRAM PROJECTS - STUDIES

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule				
				2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
SD-1	Comprehensive Zoning & Subdivision Code Revision	350,000	CP		120,000	120,000	110,000	
SD-2	Historic Resources Study Update	75,000	CP	75,000				
	TOTAL STUDIES PROJECTS	\$425,000		\$75,000	\$120,000	\$120,000	\$110,000	\$0

2018-2023 CAPITAL IMPROVEMENT PROGRAM PROJECTS - PARKS

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule				
				2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
	GENERAL PARK IMPROVEMENTS							
P-2	Resurfacing of Tennis Courts at Del Norte	20,000	PDF A		20,000			
P-3	City Parks Restroom Improvements & Upgrades	875,000	PDF		225,000	225,000	225,000	200,000
P-37	Resurfacing of Basketball Courts at Gingrich	20,000	PDF G		20,000			
	CAMERON PARK							
P-4	Cameron Park Community Center Water Proofing	265,000	PDF D		265,000			
	CORTEZ PARK							
18002	Cortez Senior Center Parking Lot	75,000	Prop C	75,000				
P-6	Cortez Park Parking Lot - Citrus Entrance	250,000	PBG	250,000				
P-5	Cortez Park Restroom Improvements	30,000	PDF E	30,000				
	MAINTENANCE DISTRICT 1							
P-8	Tree Trimming	40,000	MD1	40,000				
P-10	Landscape/Lighting/Concrete Improvements	700,000	MD1	100,000	150,000	150,000	150,000	150,000
	MAINTENANCE DISTRICT 2							
P-12	Tree Trimming	40,000	MD2	40,000				
P-14	Landscape Improvements	500,000	MD2	100,000	100,000	100,000	100,000	100,000
	MAINTENANCE DISTRICT 4							
P-20	Landscape/Lighting/Concrete Improvements	500,000	MD4	100,000	100,000	100,000	100,000	100,000
	MAINTENANCE DISTRICT 6							
P-23	Landscape Improvements	250,000	MD6	50,000	50,000	50,000	50,000	50,000
	MAINTENANCE DISTRICT 7							
P-27	Landscape Improvements	240,000	MD7	40,000	50,000	50,000	50,000	50,000
	SHADOW OAK PARK							
P-30	Shadow Oak Kitchen Remodel, cabinets, counter tops and appliances	25,000	PDF G		25,000			
P-31	Shadow Oak Beautification	30,000	PDF G		30,000			
P-32	Shadow Oak Tot Lot Replacement	225,000	Measure A		225,000			
P-33	Shadow Oak Slurry Seal Upper and Middle Parking Lots	120,000	PDF G		120,000			

2018-2023 CAPITAL IMPROVEMENT PROGRAM PROJECTS - PARKS

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule				
				2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
P-34	Shadow Oak Marquee	75,000	PDF G		75,000			
P-35	Shadow Oak Park Stairwell and Slope	100,000	PDF G		100,000			
16023	Shadow Oak Restroom, Lower Parking Lot & NPDES Improvements	522,000	PDF F	92,000				
			SF	100,000				
			Measure A	330,000				
	ORANGEWOOD PARK							
P-36	Orangewood Park/Soccer Complex - Security Fence & Gate	75,000	PDF C	75,000				
	TOTALS	\$4,977,000		\$1,422,000	\$1,555,000	\$675,000	\$675,000	\$650,000

2018-2023 CAPITAL IMPROVEMENT PROGRAM PROJECTS - STREETS

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule				
				2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
S-1	Pavement Management Plan Update	70,000	Prop C		70,000			
S-2	Annual Concrete/Sidewalk/Stamped Concrete/Curb & Gutter Replacement Program	1,070,000	Measure R		180,000	180,000	180,000	180,000
			TDA	70,000	70,000	70,000	70,000	70,000
S-3	Median Drought Landscaping - Annual Program	1,000,000	Measure R	200,000	200,000	200,000	200,000	200,000
16047	Glendora Avenue Complete Streets Reconfiguration	7,000,000	Measure R		3,500,000	3,500,000		
S-4	Bus Stop Enhancement Program - Annual Program	125,000	Prop C, Grant	25,000	25,000	25,000	25,000	25,000
S-5	Bicycle and Pedestrian Improvements	1,000,000	Measure M	200,000	200,000	200,000	200,000	200,000
S-6	Curb Access Ramp Transition Plan	100,000	CDBG		100,000			
S-7	Galster Way Slope Stabilization	325,000	Measure R		325,000			
S-8	Street Lights LED's Conversion Program	300,000	Measure R		300,000			
S-9	Residential Street Rehabilitation - Annual Program	9,068,592	CP		567,148	567,148	567,148	567,148
			SB1		1,500,000	1,500,000	1,500,000	1,500,000
			Measure M	800,000				
S-10	Major Street Rehabilitation - Annual Program	4,600,000	STPL	500,000	500,000	500,000	500,000	500,000
			Measure R	100,000	500,000	500,000	500,000	500,000
S-11	Implementation of Green Streets Improvements	1,400,000	Measure R		500,000	300,000	300,000	300,000
S-12	Sidewalks Improvements at Merced Elementary School	200,000	Measure M	200,000				
18005	Major Street Rehabilitation - Azusa Avenue	700,000	Prop C	700,000				
S-13	Citywide Schools Crosswalk Improvements	300,000	Measure R	300,000				
TOTALS		\$27,258,592		\$3,095,000	\$8,537,148	\$7,542,148	\$4,042,148	\$4,042,148

2018-2023 CAPITAL IMPROVEMENT PROGRAM PROJECTS - TRAFFIC SIGNALS

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule				
				2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
T-1	Merced/Sunset Avenues - Left Turn	190,000	Measure R		25,000			
			Grant		165,000			
T-2	Glendora/Merced Avenues - Left Turn	190,000	Measure R		25,000			
			Grant		165,000			
T-3	Traffic Signal at Cameron/Citrus Avenues	250,000	Measure M	250,000				
T-4	Traffic Signal Modifications at Cameron/Lark Ellen Avenues	150,000	Measure R		150,000			
T-5	Battery Replacement for Traffic Signal Battery Back-Up Systems	30,000	Measure R	30,000				
T-6	Flashing Beacons	150,000	Measure R	150,000				
T-7	GPS Emergency Pre-emption System	800,000	Measure R		200,000	200,000	200,000	200,000
T-8	Update Traffic & Engineering Surveys	80,000	Measure R					80,000
T-9	Traffic Signal Synchronization	800,000	Measure R		200,000	200,000	200,000	200,000
T-10	Traffic Signal Management Center	100,000	Measure R		100,000			
T-11	Update Traffic Signal Controllers	200,000	Measure R		100,000	100,000		
T-12	Video Detection	120,000	Measure R		30,000	30,000	30,000	30,000
T-13	Closed-Circuit Television Cameras	400,000	Measure R		100,000	100,000	100,000	100,000
T-14	Traffic Signal Back-Up System	160,000	Measure R		40,000	40,000	40,000	40,000
T-15	Installation of Traffic Control Devices	120,000	Measure R		30,000	30,000	30,000	30,000
T-16	Traffic Calming Improvements - Vine Avenue	75,000	Measure R	75,000				
T-17	Traffic Signal at Cameron Ave/Barranca Street	250,000	Measure M	250,000				
	TOTALS	\$4,065,000		\$755,000	\$1,330,000	\$700,000	\$600,000	\$680,000

2018-2023 CAPITAL IMPROVEMENT PROGRAM PROJECTS - UTILITIES

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule				
				2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
U-1	Replacement & Upgrade of pumps for Storm Water Lift Station at City Hall	50,000	CP		50,000			
U-2	Upgrades for Sewer Lift Station in Basement of Police Department	600,000	SF		600,000			
U-3	Sewer System Management Plan Update	75,000	SF				75,000	
17022	Upgrades for 2700 Azusa Ave Sewer Lift Station	800,000	SF	800,000				
U-4	Cortez Park Infiltration Project	500,000	Unfunded				500,000	
C-5	CIPP Lining Program	610,400	SF		152,600	152,600	152,600	152,600
U-6	Sewer Main Replacement	1,000,000	SF		1,000,000			
U-7	Sewer System Controls and Power - Program	280,000	SF		140,000	140,000		
U-8	Replacement/Repair of Pump Station Facilities at Freeway Undercrossings	50,000	SF	50,000				
	TOTALS	\$3,965,400		\$850,000	\$1,942,600	\$292,600	\$727,600	\$152,600

2018-2023 CAPITAL IMPROVEMENT PROGRAM PROJECTS - VEHICLES

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule				
				2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
V-1	Fire Chief Vehicle	45,000	CP		45,000			
V-3	Police - Replace units	1,433,656	CP		358,414	358,414	358,414	358,414
V-8	Replace 2004 Leader Ambulance Unit F30	214,709	VR		214,709			
V-9	Replace 2004 Leader Ambulance Unit F32	180,000	CP		180,000			
V-11	Fire Prevention Vehicle	54,000	AQMD		54,000			
V-12	Police Dept - Officer Training Hybrid Pool Car	31,350	AQMD		31,350			
V-13	Hybrid Vehicle for Parking Enforcement	31,350	AQMD		31,350			
	TOTALS	\$1,990,065		\$0	\$914,823	\$358,414	\$358,414	\$358,414

2018-2023 CAPITAL IMPROVEMENT PROGRAM PROJECTS - NPDES

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule				
				2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
17009	Bassett High School Regional Infiltration Project	400,000	SF		400,000			
N-2	Catch Basin Trash Capture Device Installation Program	240,000	SF	40,000	50,000	50,000	50,000	50,000
N-3	City Yard NPDES Disposal Area	80,000	CP		80,000			
N-4	Storm Drain Repair at Cherrywood St & Walnut Creek Pkwy	75,000	SF	75,000				
	TOTAL NPDES PROJECTS	\$795,000		\$115,000	\$530,000	\$50,000	\$50,000	\$50,000

BUILDING PROJECT DESCRIPTIONS

Project No.	Project Title	Cost of Item	Funding Sources	Requesting Department	Description
B-1	ADA Access - Public Facilities	400,000	CDBG	Public Works	Provide ADA access in all City owned public facilities (ex. Restroom ADA Accessibility, ramps, etc.)
B-2	Police - Forensic Lab upgrade Part 1	211,200	CP	Police Dept	Interior of lab: demolition of walls and cabinets, removal of asbestos and lead paint, waterproofing the roof, updating the chemical exhaust and electrical, installing metal cabinets and lockers, updating the plumbing and fire suppression system, and finishing the interior of the lab.
B-3	Police - Forensic Lab upgrade Part 2	93,500	CP	Police Dept	Forensic Identification Unit (FIU) office area: demolition of walls, removal of asbestos and lead paint, installing lighting and electrical, updating the ventilation and air conditioning, and updating the plumbing.
B-4	Police - Forensic Lab upgrade Part 3	39,500	CP	Police Dept	Forensic equipment: includes calibrated forensic thermometers, hemostats, ninhydrin chamber, specialized chemical processing flasks and dishes etc., agitators, and other tools/supplies
B-5	Fire Station 3 - Construction & Relocation	3,800,000	CDBG	Fire Dept	Construct a new fire station 3.
B-6	Fire Station 1 & Headquarters Replacement	10,400,000	Unfunded	Fire Dept	Construct a new fire station 1 and headquarters.
B-7	Fire Station 1 - Replace emergency generator	30,000	CT	Fire Dept	Replace Fire Station 1 Emergency Generator.
B-8	Fire Station 1 - Gate & Fence Installation	18,000	CT	Fire Dept	Installation of a fence on the west side of the station preventing traffic from driving in front of station addressing safety concerns.
B-9	Shadow Oak Community Center Reroofing	130,000	PDF G	Public Works	Replace the existing community center roof with new roofing system to comply with Title 24 Energy regulations.
B-10	City Hall - Acoustical Ceiling Tiles Seismic Retrofit	250,000	CT	Public Works	Replace existing acoustical ceiling tiles with new acoustical ceiling tiles on 2nd and 3rd floors at City Hall.
B-11	City Hall - Repainting Exterior	400,000	CP	Public Works	Repaint exterior walls of City Hall.
B-12	Palm View Center - Roll-up Doors & Windows	25,000	PDF B	Community Services	Replace worn out roll-up doors and windows.
18004	Cortez Senior Center - Flooring & Paint	100,000	CDBG	Community Services	Cortez Senior Center - Main Facility & North Wing - Replace carpet & vinyl flooring, & paint interior & exterior.
B-13	Cortez Senior Center - Heating serving line in kitchen	30,000	PDF E	Community Services	Upgrade outdated heating serving line in kitchen.
B-14	Restroom Renovation at Senior Center	200,000	CDBG	Community Services	Renovation of the main hall and North Wing restrooms to bring to ADA compliance.
B-15	City Hall Parking Lot Resurfacing	300,000	Unfunded	Public Works	Rehabilitate existing asphalt pavement of surface parking lot at City Hall.
B-16	Fire Station 5 Replace Emergency Generator	40,000	CP	Fire Dept	Replace Emergency Generator and change over control at fire station 5.
B-17	New Permit Center	450,000	CP	Public Works	Design and construction of a new permit center that provides development services of Building and Engineering Divisions, Planning, and Fire Department in one central location.
B-18	Fire Stations Floor Improvements	28,000	CT	Fire Dept	Floor improvements including carpet and polished staining at various fire stations.
B-23	Replace Emergency Generator at City Hall	85,000	CT	Public Works	Generator to be stored at City Yard and mobilized as needed to various locations throughout the City.
B-24	City Hall Elevator Improvements	200,000	CT	Public Works	Remove & replace existing controller, push button fixtures, door equipment, install a new pump unit, wiring, switches, fire life safety system and upgrade interior cabs including ceilings.

BUILDING PROJECT DESCRIPTIONS

Project No.	Project Title	Cost of Item	Funding Sources	Requesting Department	Description
B-25	Door Access - Phase II	250,000	CP, CT, IT	Public Works	Provide secure access into the remainder of the City's buildings & facilities, including City Hall & Cameron Center.
B-26	City Council Chamber Seating Replacement	200,000	CP	City Manager	Replace original seating in council chambers.
B-27	City Yard Parking Lot Improvements	200,000	Unfunded	Public Works	Parking lot improvements.
B-28	Repair Jail Doors & Paint Jail	31,870	Inmate Welfare, CT	Police Dept	Repair of doors & painting of Jail building.
B-29	Senior Center Marquee Replacement	40,000	CDBG	Community Services	Replace outdated and inefficient facility marquee with an electronic, programmable marquee to promote park and facility events and programs.
17027	Council Chamber Technology Upgrades	289,963	CP, PEG	Finance	Council Chamber Technology Upgrades

ENERGY EFFICIENCY / CONSERVATION PROJECT DESCRIPTIONS

Project No.	Project Title	Cost of Item	Funding Sources	Requesting Department	Description
C-1	Energy Efficiency for City Buildings	1,481,902	CP, CDBG	Public Works	Install solar panels, new roofs, new AC Units, LED Interior/Exterior at various City Buildings including City Yard, City Hall, Fire Station 2 and Senior Center.

GENERAL PROJECT DESCRIPTIONS

Project No.	Project Title	Cost of Item	Funding Sources	Requesting Department	Description
G-1	Replace 2 Fire Dept. ZOLL Series E Monitor/Defibrillators	90,000	CP	Fire Dept	Replace 2 of 6 remaining Zoll Series E monitor/defibrillators.
G-2	City Yard Block Wall	1,000,000	CP	Public Works	Perimeter wall to divide city yard from flood channel and neighboring apartments.
G-3	IT Upgrades	2,828,028	IT	Finance	Infrastructure, cabling, wiring, software selection services and implementation costs.
G-4	Fleet Vehicle Safety Equipment Upgrade	55,000	GT, Sewer	Public Works	Safety equipment upgrades. Add back-up alarms, add/replace malfunctioning safety lights, re-build/replace truck lift gates, repair flat bed trucks floor boards, install pressure washer & water tank to unit 124.
G-5	Fire Dept - Replace Mobile Data Computers	86,850	Grant	Fire Dept	Replace 11 mobile data computers (MDCs) assigned to each first responding vehicle in the FD. E1,E2,E3,E4,E5,T2,RA1,RA2,RA4, & the AC's & Chief's vehicles.
G-6	Replace Fire Department Turnout Gear (coats & pants)	167,996	Grant	Fire Dept	Replace turnout gear assigned to firefighters at stations 1,2,3,4, & 5. 58 sets of turnout gear.
G-7	Replace Fire Station Alerting System	252,494	Grant	Fire Dept	Replace alerting system at all 5 fire stations.
G-8	BKK Radio Tower Improvements	100,000	CT	Public Works	Upgrades to support current & future loads including larger generator, upgrade automatic transfer switch (ATS), upgraded power panel, & upgrade transformer. Supports communications for PD, Fire, & other users.

STUDIES PROJECT DESCRIPTIONS

Project No.	Project Title	Cost of Item	Funding Sources	Requesting Department	Description
SD-1	Comprehensive Zoning & Subdivision Code Revision	350,000	CP	Planning Dept	Revise the zoning section of the Municipal Code to allow for easier reference and update to modern legal and review standards.
SD-2	Historic Resources Study Update	75,000	CP	Planning Dept	Update of the Historic Resources Survey conducted in 2006 to include commercial as well as residential buildings.

PARK PROJECT DESCRIPTIONS

Project No.	Project Title	Cost of Item	Funding Sources	Requesting Department	Description
P-2	Resurfacing of Tennis Courts at Del Norte	20,000	PDF A	Public Works	Resurface playing surface on tennis courts at Del Norte.
P-3	City Parks Restroom Improvements & Upgrades	875,000	PDF	Public Works	Reseal concrete floors, replace partitions toilets, fixtures as needed, remove paper towel dispensers & install air blower hand dryers at Del Norte, Palmview, Cortez, Ridge Rider/Maverick, Galster, Friendship, Grigrich, Woodgrove, Walmerado, Cameron, & Orangewood.
P-37	Resurfacing of Basketball Courts at Gingrich	20,000	PDF G	Public Works	Resurface playing surface Basketball Court at Gingrich.
P-4	Cameron Park Community Center Water Proofing	265,000	PDF D	Public Works	Seal and water proof the community center masonry and plaster wall.
P-5	Cortez Park Restrooms Improvements	30,000	PDF E	Public Works	To upgrade the Cortez Park restroom.
18002	Cortez Senior Center Parking Lot	104,000	Prop C	Public Works	Remove damaged asphalt, backfill, grade, compact & repave w/3" asphalt over 9" base.
P-6	Cortez Park Parking Lot - Citrus Entrance	250,000	PBG	Public Works	Remove damaged asphalt, backfill, grade, compact & repave w/3" asphalt over 9" base.
P-8	Tree Trimming	40,000	MD1	Public Works	Tree trimming.
P-10	Landscape/Lighting/Concrete Improvements	700,000	MD1	Public Works	Upgrades including drought tolerant landscaping, concrete work, paseo lighting upgrades.
P-12	Tree Trimming	40,000	MD2	Public Works	Tree trimming.
P-14	Landscape Improvements	500,000	MD2	Public Works	Upgrades including drought tolerant landscaping.
P-20	Landscape/Lighting/Concrete Improvements	500,000	MD4	Public Works	Upgrades including drought tolerant landscaping, concrete work, passeio lighting upgrades.
P-23	Landscape Improvements	250,000	MD6	Public Works	Upgrades including drought tolerant landscaping.
P-27	Landscape Improvements	240,000	MD7	Public Works	Upgrades including drought tolerant landscaping.
P-30	Shadow Oak Kitchen Remodel, cabinets, counter tops and appliances	25,000	PDF G	Community Services	Shadow Oak kitchen remodel, cabinets, counter tops and appliances.
P-31	Shadow Oak Beautification	30,000	PDF G	Community Services	Interior & Exterior paint, replace rotten wood in courtyard coverings & paint, replace stained ceiling tiles.
P-32	Shadow Oak Tot Lot Replacement	225,000	Measure A	Community Services	Replace old, worn tot lot equipment with state of the art play apparatus.
P-33	Shadow Oak Slurry Seal Upper and Middle Parking Lots	120,000	PDF G	Community Services	Slurry seal parking lots.
P-34	Shadow Oak Marquee	75,000	PDF G	Community Services	Replace outdated and inefficient facility marquee with an electronic, programmable marquee to promote park and facility events and programs.
P-35	Shadow Oak Park Stairwell and Slope	100,000	PDF G	Public Works	Improve staircase and provide drainage for slope.
16023	Shadow Oak Restroom, Lower Parking Lot & NPDES Improvements	772,000	PDF F, Measure A, SF	Public Works	Construct lower level parking lot improvements. Project will also construct infiltration basins to treat urban and storm water run off, lighting, and landscaping improvements.
P-36	Orangewood Park/Soccer Complex - Security Fence & Gate	75,000	PDF C	Public Works	Secure access and protect park. Protect soccer field in off-season and secure from vandalism.

STREET PROJECT DESCRIPTIONS

Project No.	Project Title	Cost of Item	Funding Sources	Requesting Department	Description
S-1	Pavement Management Plan Update	70,000	Prop C	Public Works	Field survey of arterials and residential streets and update of City's pavement management program.
S-2	Annual Concrete/Sidewalk/Stamped Concrete/Curb & Gutter Replacement Program	1,070,000	Measure R, TDA	Public Works	Concrete removal and replacement/repairs citywide; Construct sidewalk along the designated City's Safe Routes to School plan and replace landscaped parkways with colored stamped concrete; Remove and replace damaged curbs and gutters citywide. - Annual Program
S-3	Median Drought Landscaping - Annual Program	1,000,000	Measure R	Public Works	Install drought tolerant planting and water-wise irrigation on city medians.
16047	Glendora Avenue Complete Street Reconfiguration	12,510,000	Measure R, Prop C	Public Works	Reconstruction and reconfiguration of Glendora Ave. Widen the median to at least 50' wide to accommodate pedestrians and events. Minimum one lane in each direction. Parallel or diagonal parking. Project is tied to and parallel to City General plan and through Planning Department.
S-4	Bus Stop Enhancement Program	125,000	Prop C, Foothill Transit Grant	Public Works	Add covered shelters and trash receptacles to the bus stops that have a bench only.
S-5	Bicycle and Pedestrian Improvements	1,000,000	Measure M	Public Works	Annual program to implement bicycle and pedestrian improvements recommended in the Active Transportation Plan.
S-6	Curb Access Ramp Transition Plan	100,000	CDBG	Public Works	Develop a curb access ramp inventory and a plan for implementation.
S-7	Galster Way Slope Stabilization	325,000	Measure R	Public Works	Stabilization of the slope along the north side of Galster Way.
S-8	Street Lights LED's Conversion Program	300,000	Measure R	Public Works	Convert all existing street light fixtures to L.E.D. lighting fixtures.
S-9	Residential Street Rehabilitation - Annual Program	9,068,592	CP, Measure M, SB1	Public Works	Based on Pavement Management System (PMS), construct the needed rehabilitation treatment that would extend the life of the roadway in the most cost effective manner possible.
S-10	Major Street Rehabilitation - Annual Program	4,600,000	STPL, Measure R	Public Works	Based on Pavement Management System (PMS), construct the needed rehabilitation treatment that would extend the life of the roadway in the most cost effective manner possible.
S-11	Implementation of Green Streets Improvements	1,400,000	Measure R	Public Works	Implement green street improvements such as permeable pavements, bioswales, etc. in an effort to meet NPDES MS4 permit requirements and objectives.
S-12	Sidewalk Improvements at Merced Elementary School	200,000	Measure M	Public Works	Install missing sidewalk along Glenview Road between Vine Ave & Merced Ave.
18005	Major Street Rehabilitation - Azusa Avenue	1,700,000	Prop C, STPL, Measure R	Public Works	Based on Pavement Management System (PMS), construct the needed rehabilitation treatment that would extend the life of the roadway in the most cost effective manner possible.
S-13	Citywide Schools Crosswalk Improvements	300,000	Measure R	Public Works	Improvements to Citywide schools crosswalks.

TRAFFIC SIGNAL PROJECT DESCRIPTIONS

Project No.	Project Title	Cost of Item	Funding Sources	Requesting Department	Description
T-1	Merced/Sunset Avenues - Left Turn	190,000	Measure R, Grant	Public Works	Install protected left-turn phasing for the east and westbound Merced Avenue at Sunset Avenue.
T-2	Glendora/Merced Avenues - Left Turn	190,000	Measure R, Grant	Public Works	Install protected left-turn phasing for the east and westbound Merced Avenue at Glendora Avenue.
T-3	Traffic Signal at Cameron Ave/Citrus Street	250,000	Measure M	Public Works	Install new traffic signal at the intersection of Cameron Avenue and Citrus Street.
T-4	Traffic Signal Modifications at Cameron/Lark Ellen Avenues	150,000	Measure R	Public Works	Replace traffic signal poles, signal heads and accessories to comply with latest MUTCD regulations. Install illuminated street name signs at this intersection.
T-5	Battery Replacement for Traffic Signal Battery Back-Up Systems	30,000	Measure R	Public Works	Replace expired and stolen battery back-ups at traffic signals.
T-6	Flashing Beacons	150,000	Measure R	Public Works	Install flashing beacons citywide as approved by Traffic Committee.
T-7	GPS Emergency Pre-emption System	800,000	Measure R	Public Works	Install GPS Pre-emption System at traffic signals to enhance response time of emergency vehicles (Fire & Police).
T-8	Update Traffic & Engineering Surveys	80,000	Measure R	Public Works	Prepare Traffic and Engineering Surveys to establish lawful speed limits on City streets.
T-9	Traffic Signal Synchronization	800,000	Measure R	Public Works	Synchronize traffic signals along a corridor to enhance levels of service and traffic circulation.
T-10	Traffic Signal Management Center	100,000	Measure R	Public Works	Upgrade software, hardware, and buy new monitors.
T-11	Update Traffic Signal Controllers	200,000	Measure R	Public Works	Replace old traffic signal controllers with new ones.
T-12	Video Detection	120,000	Measure R	Public Works	Install video detection at several traffic signal locations.
T-13	Closed-Circuit Television Cameras	400,000	Measure R	Public Works	Install closed circuit television cameras (CCTV) at various locations.
T-14	Traffic Signal Back-up Systems	160,000	Measure R	Public Works	Upgrade traffic controller systems to be equipped with battery back up systems. Keeps signals operation during power outages. 16 total intersections need to be upgraded.
T-15	Installation of Traffic Control Devices	120,000	Measure R	Public Works	Install traffic control devices (e.g. speed bumps, striping, pavement markers, signage, etc.).
T-16	Traffic Calming Improvements - Vine Avenue	75,000	Measure R	Public Works	Implementation of traffic calming measures on Vine Ave between Citrus Ave and Glendora Ave such as bulb-outs, edge of pavement striping, refresh yellow center line & crosswalks, install radar speed feedback signs, install rectangular rapid fire flashing beacons, additional signage, etc.
T-17	Traffic Signal at Cameron Ave/Barranca Street	250,000	Measure M	Public Works	Install new traffic signal at the intersection of Cameron Avenue and Barranca Street.

UTILITIES PROJECT DESCRIPTIONS

Project No.	Project Title	Cost of Item	Funding Sources	Requesting Department	Description
U-1	Replacement & Upgrade of pumps for Storm Water Lift Station at City Hall	50,000	CP	Public Works	Replacement of pumps and upgrade of electrical panel used to pump storm water out of the parking lot.
U-2	Upgrades for Sewer Lift Station in Basement of Police Department	600,000	SF	Public Works	Hire consulting company to evaluate sewer system and holding tank. Consultant will provide best way to upgrade sewer pumps and tank.
U-3	Sewer System Management Plan Update	75,000	SF	Public Works	Update City's Sewer System Management Plan as mandated by WDR for SSO's.
17022	Upgrades for 2700 Azusa Ave Sewer Lift Station	2,600,000	SF	Public Works	Upgrades to sewer pumps and installation of emergency generator on site to power sewer pumps.
U-4	Cortez Park Infiltration Project	500,000	Unfunded	Public Works	Design of a regional infiltration basin below Cortez Park. The infiltration system will be installed below the ballfields. The infiltration system will take flows diverted from an existing 60-inch storm drain pipe along Citrus Street.
U-5	CIPP Lining Program	610,400	SF	Public Works	Cured In Place Pipe (CIPP) rehabilitation of cracked, broken and failed sewer pipes.
U-6	Sewer Main Replacement	1,000,000	SF	Public Works	Replace three segments with new ones, as identified in the SSMP.
U-7	Sewer System Controls and Power - Program	280,000	SF	Public Works	Install SCADA controls at each City operated lift station to allow for remote monitoring and control. Install backup generator with automatic transfer switch at each City operated lift station.
U-8	Replacement/Repair of Pump Station Facilites at Freeway Undercrossings	50,000	SF	Public Works	Replace/repair pump stations, as needed. (Cameron Ave, West Covina Pkwy, Sunset Ave, Vincent Ave, Lark Ellen Ave, Azusa Ave, Hollenbeck Ave, Citrus Street).

VEHICLE PROJECT DESCRIPTIONS

Project No.	Project Title	Cost of Item	Funding Sources	Requesting Department	Description
V-1	Fire Chief Vehicle	45,000	CP	Fire Dept	Replace 2005 Ford Crown Victoria Sedan - Fire Chief Vehicle.
V-3	Police - Replace units	1,433,656	CP	Police Dept	Replace approx. 7 patrol vehicles per fiscal year.
V-8	Replace 2004 Leader Ambulance Unit F30	214,709	VR	Fire Dept	Replace Fire Department ambulance unit F30.
V-9	Replace 2004 Leader Ambulance Unit F32	180,000	CP	Fire Dept	Replace Fire Department ambulance unit F32.
V-11	Fire Prevention Vehicle	54,000	AQMD	Fire Dept	Replace Fire Prevention Vehicle. A 2002 Ford Crown Victoria.
V-12	Police Dept - Officer Training Hybrid Pool Car	31,350	AQMD	Police Dept	Pool car vehicle for officers and civillians to use to travel to training events.
V-13	Hybrid Vehicle for Parking Enforcement	31,350	AQMD	Police Dept	Replace existing aged vehicle with alternative fuel vehicle.

NPDES PROJECT DESCRIPTIONS

Project No.	Project Title	Cost of Item	Funding Sources	Requesting Department	Description
17009	Bassett High School Regional Infiltration Project	400,000	CP, SF	Public Works	This is a cooperative project with La Puente School District, City of La Puente, County of Los Angeles and City of West Covina to design and construct a regional storm water infiltration project at Bassett High School.
N-2	Catch Basin Trash Capture Device Installation Program - Annual Program	240,000	SF	Public Works	Install "full trash capture devices" at 30 high and medium trash generating catch basins at various locations in the City.
N-3	City Yard NPDES Disposal Area	80,000	CP	Public Works	Re-construct disposal area to properly manage waste disposal.
N-4	Storm Drain Repair at Cherrywood St & Walnut Creek Pkwy	75,000	SF	Public Works	This 185 feet long storm drain is adjacent to 1612 E. Walnut Creek Pkwy. This 24-inch storm drain line collects all of the run off in the vicinity which is then discharged into the Walnut Creek Channel. Line is severely corroded and is need of replacement. It is causing a sinkhole and can potentially damage the adjacent home structure.

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2018-19 SCHEDULE OF POSITIONS

	<u>FY 15-16</u> <u>Amended</u>	<u>FY 16-17</u> <u>Amended</u>	<u>FY 17-18</u> <u>Adopted</u>	<u>FY 17-18</u> <u>Amended</u>	<u>FY 18-19</u> <u>Adopted</u>
<u>CITY COUNCIL & CITY MANAGER</u>					
City Manager	1.00	1.00	1.00	1.00	1.00
Assistant City Manager/Community Services Director	-	-	0.50	0.50	0.50
Deputy City Manager	1.00	1.00	1.00	1.00	1.00
Economic Dev/Housing Manager	1.00	1.00	1.00	1.00	1.00
Econ Dev Project Coordinator	1.00	1.00	1.00	1.00	1.00
Economic Dev Specialist	-	1.00	1.00	1.00	1.00
Executive Asst to the City Manager	1.00	1.00	1.00	1.00	1.00
Administrative Assistant II	1.00	-	-	-	-
Administrative Assistant I	-	1.00	1.00	1.00	1.00
Information Technology Manager	-	-	-	-	1.00 ¹
IT Analyst I / II	-	-	-	-	1.00 ¹
Computer Services Technician	-	-	-	-	- ^{1,2}
Communications Technician	-	-	-	-	1.00 ¹
Total - City Council & City Manager	6.00	7.00	7.50	7.50	10.50
<u>CITY CLERK</u>					
Assistant City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	-	1.00	-	-	1.00 ³
Administrative Assistant II	1.00	1.00	1.00	1.00	- ³
Administrative Technician	1.00	-	-	-	-
Total - City Clerk	3.00	3.00	2.00	2.00	2.00
<u>FINANCE DEPARTMENT</u>					
Finance Director	1.00	1.00	1.00	1.00	1.00
Assistant Finance Director	1.00	-	-	-	-
Accounting Manager	1.00	1.00	1.00	1.00	1.00
Purchasing Manager	1.00	1.00	1.00	1.00	1.00
Information Technology Manager	-	1.00	1.00	1.00	- ¹
Computer Systems Administrator	1.00	-	-	-	-
IT Analyst I / II	-	1.00	1.00	1.00	- ¹
Management Analyst I / II	2.00	2.00	2.00	1.00	1.00
Accountant	2.00	3.00	3.00	2.00	2.00
Accounting Technician	3.00	3.00	3.00	4.00	3.00 ⁴
Computer Services Technician	2.00	1.00	1.00	1.00	- ^{1,2}
Communications Technician	1.00	1.00	1.00	1.00	- ¹
Reprographics Coordinator	1.00	1.00	-	-	-
Senior Administrative Assistant	1.00	1.00	1.00	-	-
Administrative Assistant I	-	-	-	1.00	1.00
Senior Account Clerk	2.00	1.00	1.00	1.00	1.00
Account Clerk	1.00	2.00	1.00	1.00	1.00
Total - Finance Dept	20.00	20.00	18.00	17.00	12.00

2018-19 SCHEDULE OF POSITIONS

	<u>FY 15-16</u> <u>Amended</u>	<u>FY 16-17</u> <u>Amended</u>	<u>FY 17-18</u> <u>Adopted</u>	<u>FY 17-18</u> <u>Amended</u>	<u>FY 18-19</u> <u>Adopted</u>
<u>HUMAN RESOURCES DEPARTMENT</u>					
Human Resources Director	1.00	1.00	1.00	1.00	1.00
Management Analyst I / II	2.00	1.00	1.00	1.00	2.00 ⁵
Human Resources Technician	2.00	1.00	1.00	1.00	1.00
Administrative Aide	-	2.00	2.00	2.00	- ⁵
Total - Human Resources Dept	5.00	5.00	5.00	5.00	4.00
<u>PLANNING DEPARTMENT</u>					
Planning Director	1.00	1.00	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Planning Assistant	2.00	2.00	-	-	-
Planning Associate	1.00	1.00	2.00	2.00	1.00 ⁶
Total- Planning Dept	6.00	6.00	5.00	5.00	4.00
<u>POLICE DEPARTMENT</u>					
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00	2.00	2.00
Police Lieutenant	6.00	6.00	6.00	6.00	6.00
Police Sergeant	13.00	13.00	13.00	13.00	13.00
Police Corporal	16.00	17.00	17.00	17.00	17.00
Police Officer	59.00	65.00	65.00	67.00	60.25 ^{7,8}
<i>Subtotal Sworn</i>	<u>97.00</u>	<u>104.00</u>	<u>104.00</u>	<u>106.00</u>	<u>99.25</u>
Police Administrative Services Manager	1.00	1.00	1.00	1.00	1.00
Police Records Supervisor	1.00	1.00	1.00	1.00	1.00
Criminal Justice Research Analyst	1.00	1.00	1.00	1.00	1.00
Code Enforcement Supervisor	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Computer Services Technician	1.00	1.00	1.00	1.00	- ⁹
Senior Administrative Assistant	2.00	2.00	2.00	2.00	2.00
Administrative Assistant I	1.00	1.00	1.00	1.00	1.00
Victim Advocate	1.00	1.00	1.00	1.00	1.00
Forensic Specialist	-	-	-	1.00	1.00 ¹⁰
Community Services Officer	12.00	12.00	11.00	10.00	10.00
Lead Jailer	-	1.00	1.00	1.00	1.00
Jailer	6.00	5.00	6.00	6.00	6.00
Records Specialist II	4.00	4.00	4.00	4.00	4.00
Records Specialist I	6.00	6.00	6.00	6.00	6.00
<i>Subtotal Admin Services, Records, Jail</i>	<u>38.00</u>	<u>38.00</u>	<u>38.00</u>	<u>38.00</u>	<u>37.00</u>

2018-19 SCHEDULE OF POSITIONS

	<u>FY 15-16</u> <u>Amended</u>	<u>FY 16-17</u> <u>Amended</u>	<u>FY 17-18</u> <u>Adopted</u>	<u>FY 17-18</u> <u>Amended</u>	<u>FY 18-19</u> <u>Adopted</u>
Software Development Manager	1.00	1.00	1.00	1.00	1.00
Senior Software Developer	2.00	2.00	2.00	2.00	2.00
Software Developer	6.00	6.00	6.00	6.00	6.00
User Support Specialist	1.00	1.00	1.00	1.00	1.00
<i>Subtotal West Covina Service Group</i>	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>
Communications Manager	1.00	1.00	1.00	1.00	1.00
Communications Supervisor	4.00	4.00	4.00	4.00	4.00
Senior Communications Operator	4.00	4.00	4.00	4.00	4.00
Public Safety Dispatcher	10.00	10.00	10.00	10.00	10.00
<i>Subtotal Dispatch</i>	<u>19.00</u>	<u>19.00</u>	<u>19.00</u>	<u>19.00</u>	<u>19.00</u>
Total - Police Dept	<u>164.00</u>	<u>171.00</u>	<u>171.00</u>	<u>173.00</u>	<u>165.25</u>
<u>FIRE DEPARTMENT</u>					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Assistant Fire Chief	3.00	3.00	3.00	3.00	3.00
Assistant Fire Chief / Fire Marshal	1.00	-	-	-	-
Fire Captain	18.00	18.00	15.00	18.00	15.00 ¹¹
Fire Engineer	18.00	18.00	15.00	18.00	15.00 ¹¹
Firefighter / Paramedic	35.00	35.00	33.00	36.00	33.00 ¹¹
Firefighter	1.00	1.00	3.00	3.00	3.00
<i>Subtotal Sworn</i>	<u>77.00</u>	<u>76.00</u>	<u>70.00</u>	<u>79.00</u>	<u>70.00</u>
Fire Marshal	-	1.00	-	-	-
Deputy Fire Marshal	1.00	-	-	-	-
Fire Protection Specialist	-	-	1.00	1.00	1.00
Management Analyst I / II	-	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Aide	-	1.00	1.00	1.00	1.00
Senior Account Clerk	1.00	1.00	1.00	1.00	1.00
<i>Subtotal Non Sworn</i>	<u>3.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
Total - Fire Dept	<u>80.00</u>	<u>81.00</u>	<u>75.00</u>	<u>84.00</u>	<u>75.00</u>

2018-19 SCHEDULE OF POSITIONS

	<u>FY 15-16</u> <u>Amended</u>	<u>FY 16-17</u> <u>Amended</u>	<u>FY 17-18</u> <u>Adopted</u>	<u>FY 17-18</u> <u>Amended</u>	<u>FY 18-19</u> <u>Adopted</u>
<u>PUBLIC WORKS DEPARTMENT</u>					
Public Works Director / City Engineer	1.00	1.00	1.00	1.00	1.00
Management Analyst I / II	1.00	1.00	1.00	2.00	2.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Assistant I	1.00	1.00	1.00	1.00	1.00
<i>Subtotal Administration</i>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>5.00</u>	<u>5.00</u>
Building Official	-	-	-	-	1.00 ¹²
Deputy Building Official	1.00	1.00	1.00	1.00	- ¹²
Building Inspector	2.00	2.00	2.00	2.00	2.00
Building Permit Technician	2.00	2.00	2.00	2.00	2.00
<i>Subtotal Building</i>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
Assistant City Engineer	-	1.00	1.00	1.00	1.00
Public Works Project Supervisor	1.00	1.00	1.00	1.00	1.00
Civil Engineering Associate	1.00	-	-	-	-
Civil Engineering Assistant	1.00	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00	1.00
<i>Subtotal Engineering</i>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Public Works Superintendent	1.00	1.00	1.00	1.00	1.00
Equipment Maintenance Supervisor	1.00	1.00	-	-	-
Park Maintenance Supervisor	1.00	1.00	1.00	1.00	- ¹³
Street Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Building Maintenance Leadworker	1.00	1.00	1.00	1.00	1.00
Electrician Leadworker	1.00	1.00	1.00	1.00	1.00
Electrician II	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic Leadworker	1.00	1.00	-	-	-
Equipment Mechanic II	2.00	2.00	-	-	-
Equipment Operator	2.00	2.00	2.00	2.00	2.00
Maintenance Leadworker	8.00	7.00	7.00	7.00	7.00
Senior Maintenance Worker	6.00	4.00	4.00	4.00	4.00
Maintenance Worker I / II / III	10.00	15.00	15.00	15.00	- ¹³
Administrative Assistant II	1.00	1.00	1.00	1.00	1.00
Administrative Assistant I	1.00	1.00	1.00	-	-
Administrative Aide	1.00	-	-	-	-
Senior Account Clerk	1.00	1.00	1.00	1.00	1.00
Contract Coordinator	1.00	1.00	1.00	1.00	1.00
Fleet Services Coordinator	-	-	1.00	1.00	1.00
Operations Technician	1.00	1.00	1.00	-	-
<i>Subtotal Maintenance</i>	<u>42.00</u>	<u>43.00</u>	<u>40.00</u>	<u>38.00</u>	<u>22.00</u>
Total - Public Works Dept	<u>55.00</u>	<u>56.00</u>	<u>53.00</u>	<u>52.00</u>	<u>36.00</u>

2018-19 SCHEDULE OF POSITIONS

	<u>FY 15-16</u> <u>Amended</u>	<u>FY 16-17</u> <u>Amended</u>	<u>FY 17-18</u> <u>Adopted</u>	<u>FY 17-18</u> <u>Amended</u>	<u>FY 18-19</u> <u>Adopted</u>
<u>COMMUNITY SERVICES DEPARTMENT</u>					
Assistant City Manager/Community Services					
Director	-	-	0.50	0.50	0.50
Community Services Director	1.00	1.00	-	-	-
Community Services Manager	1.00	-	1.00	1.00	1.00
Recreation Superintendent	-	1.00	1.00	1.00	1.00
Management Analyst I / II	1.00	1.00	-	-	-
Recreation Services Supervisor	1.00	-	-	-	-
Senior Citizens Services Supervisor	1.00	1.00	1.00	1.00	1.00
Administrative Assistant II	-	1.00	1.00	1.00	1.00
Administrative Assistant I	1.00	1.00	1.00	1.00	1.00
Head Cook	1.00	1.00	1.00	1.00	1.00
Community Services Coordinator	2.00	3.00	3.00	3.00	2.00 ¹⁴
Operations Technician	-	-	-	1.00	1.00
Office Assistant II	1.00	-	-	-	-
Total - Community Services Dept	10.00	10.00	9.50	10.50	9.50
<u>GRAND TOTAL</u>	<u>349.00</u>	<u>359.00</u>	<u>346.00</u>	<u>356.00</u>	<u>318.25</u>

Summary of Changes:

- ¹ IT division has been moved from Finance to the City Manager's Office.
- ² Underfilled vacant Computer Services Technician position with part time staffing.
- ³ Upgraded Administrative Assistant II to Deputy City Clerk.
- ⁴ Eliminated one vacant Accounting Technician.
- ⁵ Eliminated one vacant Administrative Aide and upgraded the other Administrative Aide position to a Management Analyst I/II position.
- ⁶ Eliminated one vacant Planning Associate.
- ⁷ Office of Traffic Safety Grant, which currently funds one traffic Officer, expires 9/30/2018.
- ⁸ Eliminated six vacant Police Officer positions.
- ⁹ Eliminated vacant Police Computer Services Technician position.
- ¹⁰ De-funded vacant Forensic Specialist. This position is still authorized, as it can be filled if the department is able to offset the costs with a new revenue source.
- ¹¹ Implemented new Fire Department staffing model.
- ¹² Reclassified Deputy Building Official to Building Official.
- ¹³ Eliminated positions due to restructuring of the Public Works Department.
- ¹⁴ Eliminated one vacant Community Services Coordinator.

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GLOSSARY OF TERMS

Appropriation - Legal authorization granted to the City Manager by the City Council to expend monies, and/or to incur legal obligations for specific departmental purposes. An appropriation is usually limited in amount, as well as to the time when it may be expended.

Assessed Valuation - A dollar value placed upon real estate or other property by San Bernardino County as a basis for levying property taxes.

Balanced Budget - A budget in which current revenues equal recurring expenditures.

Beginning Fund Balance - Fund balance available in a fund at the end of the prior fiscal year for use in the following fiscal year.

Bond - A city may raise capital by issuing a written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, together with periodic interest at a specific rate.

Budget Amendment - A revision of the adopted budget that, when approved by the City Council, replaces the original provision. Budget amendments occur frequently throughout the fiscal year, as spending priorities shift.

Budget Message - A general discussion of the proposed budget as presented in writing by the City Manager to the City Council. The message contains an explanation of the principal budget items and summarizes the proposed budget relative to the current year adopted budget.

Capital Improvement Program - A financial plan of proposed capital improvement projects and the means of financing them for a given period of time.

Capital Expenditures - A budget category which budgets all equipment having a unit cost of more than \$5,000. Capital outlay items are budgeted in the operating budget.

Cash Basis of Accounting - A method of accounting in which revenues are recorded only when cash is received and expenditures are recorded only when payments are made. Since payments can be delayed to the next fiscal year, cash basis can result in an inaccurate picture of the financial condition of a fund. To be in conformance with GAAP, local governments must use the accrual basis, rather than the cash basis of accounting.

Chart of Accounts - A chart that assigns a unique number to each type of transaction and to each budgetary unit in the organization. The chart of accounts provides a system for recording revenues and expenditures that fits the organizational structure.

Debt Service - Annual principal and interest payments owed on money that has been borrowed.
Department- An organizational unit comprised of divisions or programs. It is possible for a department to be comprised of only one division.

Disbursement - Payment for goods or services that have been delivered and invoiced.

Division - An organizational unit consisting of programs and/or activities within a department which furthers the objectives of the City Council by providing services or products.

Encumbrance - Financial commitments related to unperformed contracts for goods or services for which part of an appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Enterprise Fund - A type of fund established to account for the total costs of those governmental facilities and services which are operated in a manner similar to private enterprises. These funds are entirely or predominately self-supporting.

Fiscal Year - A twelve-month period of time to which the budget applies. For the City of West Covina, it is July 1 through June 30.

Fund - An independent fiscal and accounting entity used to record all financial transactions related to the specific purposes for which the fund was created. There are five major types of funds: General, Special Revenue, Capital Project, Enterprise Funds, and Fiduciary Funds.

Fund Balance - The amount of financial resources immediately available for use. Generally, this represents the excess of current assets over current liabilities.

Gann Appropriations Limit - Article XIII B of the State constitution was amended by Proposition 4 (Gann initiative) in 1979. Article XIII B limits growth in the spending of tax proceeds appropriated in the “base year” of 1978-79 times the product of the allowable annual percentage change in a cost-of-living factor and the allowable annual percentage change in a population change factor. The cost-of-living factor is the larger of the annual percentage change in the State per capita personal income or the annual percentage change in the local non-residential assessed valuation due to new construction. The population change factor is the larger of the annual percentage change of the jurisdiction’s population or the annual percentage change of the county in which the jurisdiction is located.

Generally Accepted Accounting Principles - Uniform minimum standards used by state and local governments for financial recording and reporting; established by the accounting profession through the Governmental Accounting Standards Board (GASB).

General Fund - The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. Examples of departments financed by the General Fund include City Council, Finance, Police and Fire Departments.

Grant - Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.
Infrastructure- The underlying foundation or basic framework of a system or organization, such as the roads, sewers, water lines, and storm drains.

Interfund Transactions/Transfers - These budgetary transactions consist of quasi-external transactions which would be treated as revenues and expenditures if they involved organizations external to the governmental unit, reimbursements of expenditures initially made in one fund which are attributable to another fund, and operating transfers where monies are appropriated from one fund to another fund to reimburse expenses which are of benefit to the first fund.

Quarterly Financial Reports - Quarterly comparisons of budgeted with actual revenues and expenditures to date. These reports provide decision makers with an early warning of impending expenditure overruns or revenue shortfalls.

Modified accrual basis of accounting - A form of accrual accounting in which (1) the expenditures are recognized when the goods or services are received and (2) revenues, such as taxes, are recognized when measurable and available to pay expenditures in the current accounting period.

Operating Budget - A financial, programmatic and organizational plan for furthering the goals of the City Council through the departments of the City, which does not include one-time capital improvement projects.

Performance Budget - A budget that includes (1) performance goals and objectives (2) demand, workload, efficiency, and effectiveness measures for each government program.

Performance Measures - Indicators used in budgets to show, for example, (1) the amount of work accomplished, (2) the efficiency with which tasks were completed, and (3) the effectiveness of a program.

Purchase Order - An agreement to buy goods and services from a specific vendor, with a promise to pay on delivery.

Reimbursements - Payments of amounts remitted on behalf of another party, department, or fund. They are recorded as expenditures or expenses in the reimbursement fund and as reductions of the expenditure or expense in the fund that is reimbursed.

Reserve - An account that is used to earmark a portion of the fund balance as legally segregated for a specific use.

Salary Savings - The reduced expenditures for salaries that result from department restructuring or keeping positions vacant.

Unassigned Fund Balance - Money left over from prior years that is not committed for other purposes and can be allocated in the upcoming budget.

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