

# AGENDA

## EAST SAN GABRIEL VALLEY REGIONAL COMMUNICATIONS NETWORK JOINT POWERS AUTHORITY GOVERNANCE BOARD

Serving the Communities of  
AZUSA – BALDWIN PARK – COVINA – GLENDORA – IRWINDALE  
LA VERNE – WEST COVINA

SPECIAL MEETING 1:30 PM

WEDNESDAY, JUNE 20, 2018

WEST COVINA CITY HALL COUNCIL CHAMBER  
1444 W Garvey Avenue South, West Covina, California



PLEASE TURN OFF CELL PHONES AND PAGERS WHILE MEETING IS IN PROGRESS

### **PUBLIC COMMENT**

The public is encouraged to address the Board on any matter posted on the agenda. If you wish to address the Board you may do so during the **PUBLIC COMMENT** period noted on the agenda. Each person is allowed three (3) minutes speaking time.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Board may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

### **AMERICANS WITH DISABILITIES ACT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office, (626) 939-8433 no later than 72 hours prior to the meeting. (28 CFR 34.102.104 ADA TITLE II)

**PLEASE NOTE:** Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at West Covina City Hall, in the City Clerk's office during regular business hours, and on the City's website [www.westcovina.org](http://www.westcovina.org). For further information, please contact the office of the City Clerk at (626) 939-8433, or via e-mail at [rbutler@westcovina.org](mailto:rbutler@westcovina.org).

### **DOCUMENTS DISTRIBUTED FOLLOWING THE POSTING OF THE AGENDA**

Any writing that relates to an agenda item for an open session that is distributed after the posting of the agenda is available for public inspection at the West Covina City Hall, in the City Clerk's Office, 1444 W. Garvey Avenue South, West Covina.



**NOTICE AND CALL  
OF A SPECIAL MEETING  
OF THE  
EAST SAN GABRIEL VALLEY REGIONAL COMMUNICATIONS  
NETWORK JOINT POWERS AUTHORITY  
GOVERNANCE BOARD**

Serving the Communities of  
AZUSA – BALDWIN PARK – COVINA – GLENDORA – IRWINDALE  
LA VERNE – WEST COVINA

**TO THE MEMBERS OF THE EAST SAN GABRIEL VALLEY REGIONAL  
COMMUNICATIONS NETWORK JOINT POWERS AUTHORITY GOVERNANCE  
BOARD AND TO THE CITY CLERK:**

**NOTICE IS HEREBY GIVEN** that the East San Gabriel Valley Regional Communications Network Joint Powers Authority Governance Board will conduct a special meeting at 1:30 PM on Wednesday, June 20, 2018 in West Covina City Hall Council Chamber, 1444 West Garvey Avenue South, West Covina, CA, 91790.

Said Special Meeting shall be for the purpose of conducting business in accordance with the attached Agenda.

**NOTICE IS FURTHER GIVEN** that the public will be given the opportunity to speak only on those matters listed in this notice.

**NO OTHER BUSINESS WILL BE DISCUSSED**

Dated this 18<sup>th</sup> day of June, 2018.

Rosalia A Butler, MMC  
Assistant City Clerk/Board Secretary

**CERTIFICATION AND AFFIDAVIT OF POSTING**

I, Rosalia A. Butler, MMC, Assistant City Clerk/Board Secretary of the City of West Covina, certify that I caused the Notice and Call of a Special Meeting of the East San Gabriel Valley Regional Communications Network Joint Powers Authority Governance Board to be held Wednesday, June 20, 2018, at 1:30 PM., in the West Covina City Hall Council Chamber, 1444 West Garvey Avenue South, West Covina, CA, to be delivered via email (hard copy to follow) to each board member and that I posted said notice on the posting board, West Covina City Hall, as required by law on this 18<sup>th</sup> day of June, 2018.

A handwritten signature in blue ink, appearing to read "R. A. Butler", is written over the typed name and title of the signatory.

Rosalia A. Butler, MMC  
Assistant City Clerk/Board Secretary

**AGENDA**  
**SPECIAL MEETING**  
**of the**  
**EAST SAN GABRIEL VALLEY REGIONAL COMMUNICATIONS**  
**NETWORK JOINT POWERS AUTHORITY**  
**GOVERNANCE BOARD**

Serving the Communities of  
AZUSA – BALDWIN PARK – COVINA – GLENDORA – IRWINDALE  
LA VERNE – WEST COVINA

**WEDNESDAY, JUNE 20, 2018**  
**WEST COVINA CITY HALL COUNCIL CHAMBER**  
**1444 W. GARVEY AVENUE SOUTH, WEST COVINA**

**1:30 PM SPECIAL MEETING**

**PRELIMINARY BUSINESS**

**CALL TO ORDER**

**ROLL CALL**

**CONSENT CALENDAR**

1. Approval of COM-NET Meeting Minutes

STAFF RECOMMENDATION: It is recommended that the Board receive and file the following minutes as presented: a) April 11, 2018 Special Meeting Minutes.

2. Financial Activity Report

STAFF RECOMMENDATION: It is recommended that the Board receive and file the Financial Activity Report for the month of April 1, 2018 through May 31, 2018.

## **BOARD MEMBER/COMMITTEE REPORTS**

3. Oral Presentation of a Radio Technology Update – Software Upgrade Agreement Status

STAFF RECOMMENDATION: It is recommended that the Board discuss the status of the Software Upgrade Agreement.

4. Oral Presentation on the Future Planning for COM-NET Relating to Budget and Equipment – Connectivity, MPLS and the Future of T1 Technology

STAFF RECOMMENDATION: It is recommended that the Board discuss the future planning for COM-NET relating to budget and equipment – Connectivity, MPLS and the future of T1 Technology.

5. Washington DC Delegation Report

STAFF RECOMMENDATION: It is recommended that the Board discuss the Washington DC Delegation Report.

## **NEW BUSINESS**

6. Software Upgrade Agreement

STAFF RECOMMENDATION: It is recommended that the Board adopt the following resolution:

RESOLUTION NO. 2018-02 – A RESOLUTION OF THE EAST SAN GABRIEL VALLEY REGIONAL COMMUNICATIONS NETWORK GOVERNANCE BOARD, CALIFORNIA, ADOPTING A BUDGET AMENDMENT FOR THE FISCAL YEAR COMMENCING JULY 1, 2018, AND ENDING JUNE 30, 2019 (APPROPRIATING RETAINED EARNING FUNDS FOR A SOFTWARE UPGRADE AGREEMENT

7. Infrastructure Purchasing Authority

STAFF RECOMMENDATION: It is recommended that the Board provide the Chair with purchasing authority for unfunded connectivity infrastructure items.

## **ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing special notice and agenda was posted on the West Covina City Hall bulletin board at 1444 W. Garvey Avenue South, West Covina, CA 91790 and on the City of West Covina website at [www.westcovina.org](http://www.westcovina.org) not less than 24 hours prior to the meeting in accordance with Government Code Section 54954.2. Dated this 18<sup>th</sup> day of April, 2018.

Rosalia A. Butler, MMC  
Assistant City Clerk/Board Secretary

Reminder to All JPA Participants:  
Meeting Notice/Agenda must be posted 24 hours in advance of the meeting date by all JPA cities.

**Minutes**  
Special Meeting



**Wednesday, April 11, 2018**  
West Covina City Hall  
Council Chamber  
1444 W. Garvey Ave. South  
West Covina, CA

**CALL TO ORDER**

Chair Murray called the **SPECIAL MEETING** of the East San Gabriel Valley Regional Communications Network Joint Powers Authority Governance Board serving the communities of Azusa – Baldwin Park – Covina – Glendora – Irwindale – La Verne – West Covina to order at 1:38 p.m.

**ROLL CALL**

Board Members present: Interim Chief Michael Taylor, Baldwin Park; Chief John Curley, Covina; Chief Lisa Rosales, Glendora; Sergeant Rudy Gatto representing Chief Ty Henshaw, Irwindale; Chief Nick Paz, La Verne; Azusa; Chair Captain Doug Murray, West Covina

Board Members absent: Chief Ty Henshaw, Irwindale; Vice-Chair Chief Steve Hunt, Azusa

Staff members present: Attorney D. Wayne Leech, and Board Secretary Rosalia A. Butler

**ORAL COMMUNICATIONS**

None

**CONSENT CALENDAR**

1. Approval of Com-Net Meeting Minutes

A motion was made by Board Member Rosales and seconded by Board Member Paz to receive and file the following minutes: a) January 17, 2018 Special Meeting Minutes. Motion carried by a vote of 6-0.

AYES: Curley, Gatto, Paz, Rosales, Taylor, Murray  
NOES: None  
ABSENT: Hunt  
ABSTAIN: None

2. Presentation of Financial Activity Report for January 1, 2018 through March 31, 2018

A motion was made by Board Member Rosales and seconded by Board Member Paz to receive and file the Financial Report. Motion carried by a vote of 6-0.

AYES: Curley, Gatto, Paz, Rosales, Taylor, Murray  
NOES: None  
ABSENT: Hunt  
ABSTAIN: None

**BOARD MEMBER/COMMITTEE REPORTS**

3. Discussion of Future Planning for COM-NET Relating to Budget and Equipment

Chair Murray gave a presentation on Item No. 3. No discussion was given by Board Members.

**NEW BUSINESS**

4. Fiscal Year 2018-2019 Budget for COM-NET

Chair Murray gave a presentation on Item No. 4 and gave a detailed overview of the proposed FY 2018-19 Budget.

Board Member Curley inquired about the Server User Agreement.

Chair Murray explained that the Server User Agreement with Motorola was for software purposes only such as upgrades.

A motion was made by Board Member Curley and seconded by Board Member Rosales to adopt the following resolution:

RESOLUTION NO. 2018-01 – A RESOLUTION OF THE EAST SAN GABRIEL VALLEY REGIONAL COMMUNICATIONS NETWORK GOVERNANCE BOARD, CALIFORNIA, ADOPTING THE FISCAL YEAR BUDGET FOR 2018-19.

Motion carried by a vote of 6-0.

AYES: Curley, Gatto, Paz, Rosales, Taylor, Murray  
NOES: None  
ABSENT: Hunt  
ABSTAIN: None

5. Com-Net Bi-Annual Reorganization

A motion was made by Board Member Rosales and seconded by Board Member Paz to re-appoint Chief Hunt as Vice-Chair and re-appoint Captain Murray as Chair.

Motion carried by a vote of 6-0.

AYES: Curley, Gatto, Paz, Rosales, Taylor, Murray  
NOES: None  
ABSENT: Hunt  
ABSTAIN: None

6. Emergency Repair Cost Consideration

Chair Murray gave a brief presentation on Item No. 6.

A motion was made by Board Member Curley and seconded by Board Member Rosales to approve partial funding to aid the City of West Covina with an emergency repair at the BKK radio site.

Motion carried by a vote of 6-0.

AYES: Curley, Gatto, Paz, Rosales, Taylor, Murray

NOES: None

ABSENT: Hunt

ABSTAIN: None

**BOARD MEMBER COMMENTS**

Sgt. Gatto spoke on the new equipment and training that is being implemented within the City of Irwindale.

Board Member Curley reported that the City of Covina had acquired new consoles and thanked those who had assisted with the process in obtaining the consoles.

Board Member Rosales reported on the completion of the radio console audit that was done in the City of Glendora.

Board Member Taylor shared that the equipment for the City of Baldwin Park will be going online sometime in July.

Chair Murray spoke on grant funding for equipment.

**ADJOURNMENT**

Chair Murray adjourned the meeting at 2:07 p.m.

Rosalia A. Butler, MMC  
Board Secretary

Minutes were affirmed on \_\_\_\_\_ by the COM-NET Board.





## AGENDA ITEM

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**MEETING DATE:** June 20, 2018

**TITLE:** Financial Activity Report

**PRESENTED BY:** Doug Murray, ComNet Chair  
City of West Covina

**RECOMMENDATION:** It is recommended that the Board Receive and File the Financial Activity Report for the month of April 1, 2018 through May 31, 2018.

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### **BACKGROUND:**

Pursuant to Article II, Section 6 of the Rules of Procedure of the ComNet Board, the Treasurer shall prepare a quarterly financial report to the board detailing all receipts and disbursements since the last report and the balance of cash on hand.

### **DISCUSSION:**

The attached combined summaries of financial activities include the month of April and May of FY2017-2018.

As of May 31, 2018, ComNet had received 100% of the budgeted revenues for a total of \$210,000, and 78% of the budgeted expenditures had been spent.

### **CEQA (CALIFORNIA ENVIRONMENTAL QUALITY ACT):**

None

### **FISCAL IMPACT:**

Through May 31, 2018 the JPA has received \$210,000 in revenues and spent \$162,765 in operating costs. This leaves an adjusted balance of cash on hand of \$112,347.

Respectfully submitted,

  
Doug Murray  
ComNet Chair

### **ATTACHMENTS:**

Attachment A: April & May 2018 Financial Reconciliations

**East San Gabriel Valley Regional Communications Network  
aka COM-NET JPA**

Summary of Financial Activity  
2017-2018 Fiscal Year  
July 1, 2017 through April 30, 2018

	Current Year			Prior Year	
	Adopted Budget	Actual	%	Actual	\$ Variance
<b>Revenues</b>					
Member Contributions					
Azusa	35,000	35,000	100%	35,000	-
Covina	35,000	35,000	100%	35,000	-
Glendora	35,000	35,000	100%	35,000	-
Irwindale	35,000	35,000	100%	35,000	-
La Verne	35,000	35,000	100%	35,000	-
West Covina	35,000	35,000	100%	35,000	-
<b>Total Revenues</b>	<b>210,000</b>	<b>210,000</b>	<b>100%</b>	<b>210,000</b>	<b>-</b>
<b>Expenditures</b>					
ICIS Membership	46,000	46,000	100%	46,000	-
System Infrastructure	20,000			-	-
Six T1 Circuits Lease	33,000	14,634	44%	18,023	(3,389)
Motorola System Maintenance	95,000	94,525	100%	111,514	(16,989)
Radio Equip. Maintenance	5,000		0%	-	-
Administration Costs	4,000	479	12%	604	(125)
Legal Costs	5,000	840	17%	450	390
Travel	2,000		0%	1,206	(1,206)
<b>Total Expenditures</b>	<b>210,000</b>	<b>156,479</b>	<b>75%</b>	<b>177,798</b>	<b>(21,318)</b>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<b>-</b>	<b>53,521</b>		<b>32,202</b>	<b>21,318</b>
<b>Retained Earnings</b>		<b>65,113</b>			
<b>Net Revenue</b>		<b>53,521</b>			
<b>Cash on hand at the end of the period</b>		<b>118,633</b>			

Prepared By:  05-09-18  
Accountant - Brenda Ramirez

Approved By:   
Police Department - Doug Murray

## COM-NET JPA

Cash on hand, Period Ending 04/30/2018

## RECONCILIATION REPORT

Reconciled on: 05/09/2018

Reconciled by: Brenda Ramirez

Any changes made to transactions after this date aren't included in this report.

## Summary

USD

Statement beginning balance	121,106.90
Checks and payments cleared (3)	-2,473.63
Deposits and other credits cleared (0)	0.00
Statement ending balance	<u>118,633.27</u>

Uncleared transactions as of 04/30/2018	0.00
Register balance as of 04/30/2018	118,633.27
Cleared transactions after 04/30/2018	0.00
Uncleared transactions after 04/30/2018	-6,286.10
Register balance as of 05/09/2018	<u>112,347.17</u>

## Details

## Checks and payments cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/10/2018	Check	1041	Frontier Communications	-643.05
04/10/2018	Check	1043	City of Glendora	-1,187.53
04/10/2018	Check	1042	Frontier Communications	-643.05
<b>Total</b>				<b>-2,473.63</b>

## Additional Information

## Uncleared deposits and other credits as of 04/30/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/13/2014	Expense		AT&T	0.00
01/05/2015	Check		Verizon California	0.00
01/23/2015	Check		AT&T	0.00
08/17/2017	Check	1020	City of Glendale	0.00
<b>Total</b>				<b>0.00</b>

## Uncleared checks and payments after 04/30/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/09/2018	Check	1046	City of West Covina	-5,000.00
05/09/2018	Check	1044	Frontier Communications	-643.05
05/09/2018	Check	1045	Frontier Communications	-643.05
<b>Total</b>				<b>-6,286.10</b>

# COM-NET JPA

## STATEMENT OF ACTIVITY

July 2017 - April 2018

	TOTAL
Revenue	
Services	210,000.00
<b>Total Revenue</b>	<b>\$210,000.00</b>
GROSS PROFIT	<b>\$210,000.00</b>
Expenditures	
Administration	479.40
Annual Costs	46,000.00
Circuit Leases	14,634.49
Legal Costs	840.00
Motorola System Maintenance	94,525.44
<b>Total Expenditures</b>	<b>\$156,479.33</b>
NET OPERATING REVENUE	<b>\$53,520.67</b>
NET REVENUE	<b>\$53,520.67</b>

# COM-NET JPA

## STATEMENT OF FINANCIAL POSITION

As of April 30, 2018

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Cash on hand	118,633.27
<b>Total Bank Accounts</b>	<b>\$118,633.27</b>
Accounts Receivable	
Accounts Receivable	0.00
<b>Total Accounts Receivable</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$118,633.27</b>
<b>TOTAL ASSETS</b>	<b>\$118,633.27</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
<b>Total Liabilities</b>	
Equity	
Retained Earnings	65,112.60
Net Revenue	53,520.67
<b>Total Equity</b>	<b>\$118,633.27</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$118,633.27</b>

**East San Gabriel Valley Regional Communications Network  
aka COM-NET JPA**

Summary of Financial Activity  
2017-2018 Fiscal Year  
July 1, 2017 through May 31, 2018

	Current Year			Prior Year	
	Adopted Budget	Actual	%	Actual	\$ Variance
<i>Revenues</i>					
Member Contributions					
Azusa	35,000	35,000	100%	35,000	-
Covina	35,000	35,000	100%	35,000	-
Glendora	35,000	35,000	100%	35,000	-
Irwindale	35,000	35,000	100%	35,000	-
La Verne	35,000	35,000	100%	35,000	-
West Covina	35,000	35,000	100%	35,000	-
<b>Total Revenues</b>	<b>210,000</b>	<b>210,000</b>	<b>100%</b>	<b>210,000</b>	<b>-</b>
<i>Expenditures</i>					
ICIS Membership	46,000	46,000	100%	46,000	-
System Infrastructure	20,000			-	-
Six T1 Circuits Lease	33,000	15,921	48%	18,023	(2,102)
Motorola System Maintenance	95,000	94,525	100%	111,514	(16,989)
Radio Equip. Maintenance	5,000		0%	-	-
Administration Costs	4,000	479	12%	604	(125)
Legal Costs	5,000	840	17%	450	390
Travel	2,000	-	0%	1,206	(1,206)
Uncategorized Reimbursement	-	5,000		-	5,000
<b>Total Expenditures</b>	<b>210,000</b>	<b>162,765</b>	<b>78%</b>	<b>177,798</b>	<b>(15,032)</b>
<i>Excess (Deficiency) of Revenues Over (Under) Expenditures</i>	<b>-</b>	<b>47,235</b>		<b>32,202</b>	<b>15,032</b>
<i>Retained Earnings</i>		65,113			
<i>Net Revenue</i>		47,235			
<i>Cash on hand at the end of the period</i>		112,347			

Prepared By: Brenda Ramirez 08-08-18  
Accountant - Brenda Ramirez

Approved By: Doug Murray  
Police Department - Doug Murray

## COM-NET JPA

Cash on hand, Period Ending 05/31/2018

## RECONCILIATION REPORT

Reconciled on: 06/08/2018

Reconciled by: Brenda Ramirez

Any changes made to transactions after this date aren't included in this report.

## Summary

USD

Statement beginning balance	118,633.27
Checks and payments cleared (3)	-6,286.10
Deposits and other credits cleared (0)	0.00
Statement ending balance	112,347.17

Uncleared transactions as of 05/31/2018	0.00
Register balance as of 05/31/2018	112,347.17
Cleared transactions after 05/31/2018	0.00
Uncleared transactions after 05/31/2018	-11,286.10
Register balance as of 06/08/2018	101,061.07

## Details

## Checks and payments cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/09/2018	Check	1045	Frontier Communications	-643.05
05/09/2018	Check	1046	City of West Covina	-5,000.00
05/09/2018	Check	1044	Frontier Communications	-643.05
Total				-6,286.10

## Additional Information

## Uncleared deposits and other credits as of 05/31/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/13/2014	Expense		AT&T	0.00
01/05/2015	Check		Verizon California	0.00
01/23/2015	Check		AT&T	0.00
08/17/2017	Check	1020	City of Glendale	0.00
Total				0.00

## Uncleared checks and payments after 05/31/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/07/2018	Check	1048	Frontier Communications	-643.05
06/07/2018	Check	1050	City of West Covina	-5,000.00
06/07/2018	Check	1049	City of West Covina	-5,000.00
06/07/2018	Check	1047	Frontier Communications	-643.05
Total				-11,286.10

# COM-NET JPA

## STATEMENT OF ACTIVITY

July 2017 - May 2018

	TOTAL
Revenue	
Services	210,000.00
<b>Total Revenue</b>	<b>\$210,000.00</b>
GROSS PROFIT	<b>\$210,000.00</b>
Expenditures	
Administration	479.40
Annual Costs	46,000.00
Circuit Leases	15,920.59
Legal Costs	840.00
Motorola System Maintenance	94,525.44
Uncategorized Expense	5,000.00
<b>Total Expenditures</b>	<b>\$162,765.43</b>
NET OPERATING REVENUE	<b>\$47,234.57</b>
NET REVENUE	<b>\$47,234.57</b>



# COM-NET JPA

## STATEMENT OF FINANCIAL POSITION

As of May 31, 2018

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Cash on hand	112,347.17
<b>Total Bank Accounts</b>	<b>\$112,347.17</b>
Accounts Receivable	
Accounts Receivable	0.00
<b>Total Accounts Receivable</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$112,347.17</b>
<b>TOTAL ASSETS</b>	<b>\$112,347.17</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
<b>Total Liabilities</b>	
Equity	
Retained Earnings	65,112.60
Net Revenue	47,234.57
<b>Total Equity</b>	<b>\$112,347.17</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$112,347.17</b>



## AGENDA ITEM

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**MEETING DATE:** June 20, 2018

**TITLE:** Oral Presentation of a Radio Technology Update – Software Upgrade Agreement Status

**PRESENTED BY:** Doug Murray, ComNet Chair  
City of West Covina

**RECOMMENDATION:** It is recommended that the Board discuss the status of the Software Upgrade Agreement.

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Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Doug Murray".

Doug Murray  
ComNet Chair



## AGENDA ITEM

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**MEETING DATE:** June 20, 2018

**TITLE:** Oral Presentation on the Future Planning for COM-NET Relating to Budget and Equipment – Connectivity, MPLS and the Future of T1 Technology

**PRESENTED BY:** Doug Murray, ComNet Chair  
City of West Covina

**RECOMMENDATION:** It is recommended that the Board discuss the future planning for COM-NET relating to budget and equipment – Connectivity, MPLS and the future of T1 Technology.

---

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Doug Murray".

Doug Murray  
ComNet Chair



## AGENDA ITEM

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**MEETING DATE:** June 20, 2018

**TITLE:** Washington DC Delegation Report

**PRESENTED BY:** Doug Murray, ComNet Chair  
City of West Covina

**RECOMMENDATION:** It is recommended that the Board discuss the Washington DC Delegation Report.

---

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Doug Murray'.

Doug Murray  
ComNet Chair



## AGENDA ITEM

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**MEETING DATE:** June 20, 2018

**TITLE:** Software Upgrade Agreement

**PRESENTED BY:** Doug Murray, ComNet Chair  
City of West Covina

**RECOMMENDATION:** RESOLUTION NO. 2018-02 – A RESOLUTION OF THE EAST SAN GABRIEL VALLEY REGIONAL COMMUNICATIONS NETWORK GOVERNANCE BOARD, CALIFORNIA, ADOPTING A BUDGET AMENDMENT FOR THE FISCAL YEAR COMMENCING JULY 1, 2018, AND ENDING JUNE 30, 2019 (APPROPRIATING RETAINED EARNING FUNDS FOR A SOFTWARE UPGRADE AGREEMENT)

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### BACKGROUND:

ComNet's primary infrastructure consists of two simulcast transmitter sites; one is on Johnstone Peak and the second is located at the BKK landfill. The transmitter sites and dispatch consoles are interconnected via Internet Protocol based technology, and are controlled by complex proprietary software packages, which are in need of upgrade.

### DISCUSSION:

The ICI-System, which ComNet is interconnected, is largely controlled and receives its robust feature sets from the proprietary software produced Motorola Solutions. The design of the system requires that all system users be on the same version of the software, which is currently at operating system version 7.14. As version 7.14 is nearing its end of life, Motorola proposed a lengthy concept of a Software Upgrade Agreement (SUA) to the ICI-System governance board. The SUA concept would have provided annual software updates as part of the agreement as well as hardware replacements for equipment that became obsolete due to upgraded software. The SUA as proposed by Motorola originally consisted of a 10-year agreement that had a large initial cost, followed by annual maintenance payments between \$79,279 and \$80,346. The total costs for ComNet over the life of the SUA was \$1,090,921. These costs were deemed untenable by ComNet and were not approved by the ICI-Systems Board.

The second proposal from Motorola eliminated the initial cost but still maintained the existing annual maintenance payments. This too was untenable for ComNet and also was not approved by the ICI-Systems Board.

Ultimately, the ICI-Systems Board was able to negotiate a single upgrade from operating system version 7.14 to 7.18 that would be valid for a period of at least four years before any other action would be needed. The net cost to ComNet would be a one-time expense of \$77,744.

On June 7, 2018, the ICI-Systems Governance Board authorized the Executive Director to execute an agreement with Motorola Solutions, and to apportion costs to the member agencies. ICI-Systems will make one payment to Motorola Solutions on behalf of the consortium and will invoice the member entities no later than October 1, 2018.

**CEQA (CALIFORNIA ENVIRONMENTAL QUALITY ACT):**

None

**FISCAL IMPACT:**

The SUA would represent an overall \$77,744 impact on ComNet, which would be transferred from retained earnings. There would otherwise be no impact on our operating budget.

Respectfully submitted,



Doug Murray  
ComNet Chair

**ATTACHMENTS:**

Attachment A: Resolution 2018-02 – Budget Amendment for a Software Upgrade Agreement

**RESOLUTION 2018-02**

**A RESOLUTION OF THE EAST SAN GABRIEL VALLEY REGIONAL COMMUNICATIONS NETWORK GOVERNANCE BOARD, CALIFORNIA, ADOPTING A BUDGET AMENDMENT FOR THE FISCAL YEAR COMMENCING JULY 1, 2018, AND ENDING JUNE 30, 2019 (APPROPRIATING RETAINED EARNING FUNDS FOR A SOFTWARE UPGRADE AGREEMENT).**

**East San Gabriel Valley, California**

**THE EAST SAN GABRIEL VALLEY REGIONAL COMMUNICATIONS NETWORK GOVERNANCE BOARD DOES HEREBY RESOLVE AS FOLLOWS:**

**WHEREAS**, the East San Gabriel Valley Regional Communications Network Governance Board (COM-NET) has adopted a budget for the operation of the East San Gabriel Valley Regional Communications Network for Fiscal Year 2018-19, commencing July 1, 2018; and

**WHEREAS**, Changes to the budget throughout the fiscal year require Board approval.

**WHEREAS**, the ICI-System Governance Board has accepted a proposal from Motorola Solutions to migrate the ICI-System Network in its entirety to Operating System 7.18; and

**WHEREAS**, ICI-Systems is issuing a single payment of \$1,305,588 to Motorola Solutions for the aggregate cost of the migration; and

**WHEREAS**, the cost of migration has been apportioned to the member agencies based on the specific scope of work for each member, and \$77,744 was been apportioned to the ComNet Joint Powers Authority.

**NOW, THEREFORE, THE GOVERNANCE BOARD DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1.** Amend the adopted budget, appropriating \$77,744 from retained earnings to ICI-Systems Membership expenditures account.

**SECTION 2.** Authorize the Chair to issue payment in the amount of \$77,744 to ICI-Systems no later than October 1, 2018.

**SECTION 3.** Authorize the Chair to sign and the Board Secretary to certify the passage and adoption of this resolution, enter the same in the Book of Original Resolutions and that this resolution shall take effect and be in force on this date.

**SECTION 4.** Direct the Board Secretary to forward a copy of this resolution to the Treasurer.

**APPROVED** and **PASSED** this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.  
East San Gabriel Valley  
Regional Communications Network  
Governance Board

BY: \_\_\_\_\_  
DOUG MURRAY  
Chair

APPROVED AS TO FORM:

\_\_\_\_\_  
D. WAYNE LEECH  
General Counsel

I, Rosalia A. Butler, Secretary of the East San Gabriel Valley Regional Communications Network Governance Board, California, do hereby certify that the foregoing Resolution was duly adopted by the East San Gabriel Valley Regional Communications Network Governance Board at a Regular Meeting held on \_\_\_\_\_, by the following vote:

AYES:           BOARD MEMBERS:  
NOES:           BOARD MEMBERS:  
ABSENT:       BOARD MEMBERS:  
ABSTAIN:       BOARD MEMBERS:

Dated:

\_\_\_\_\_  
ROSALIA A. BUTLER, MMC  
Secretary





## AGENDA ITEM

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**MEETING DATE:** June 20, 2018

**TITLE:** Infrastructure Purchasing Authority

**PRESENTED BY:** Doug Murray, ComNet Chair  
City of West Covina

**RECOMMENDATION:** It is recommended that the Board provide the Chair with purchasing authority for unfunded connectivity infrastructure items.

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### **BACKGROUND:**

ComNet's primary infrastructure consists of two simulcast transmitter sites, one proposed additional transmitter site, and six dispatch locations using MCC7500 Consoles. The transmitter sites and dispatch consoles are interconnected via Internet Protocol based technology.

### **DISCUSSION:**

The ICI-System, which ComNet is interconnected, is largely controlled and receives its robust feature sets from the proprietary software produced Motorola Solutions. The connectivity in ComNet currently consists of a blend of T1 telco lines, PTP Ethernet, and microwave. Within the next calendar year, ICI Systems and ComNet will be migrating to technology that will cause some of this technology to be obsolete. The consortium will be deploying IP technology called Multiprotocol Label Switching (MPLS), which means that as data moves over IP throughout the system, the routing is significantly more efficient. The reduction in network latency improves quality of service, system performance and system stability.

The integration of MPLS will cause some IP infrastructure to become obsolete. At any point where two or more data connections aggregate, an MPLS router/switch is required. Currently, ComNet owns none of this equipment. Tentatively, new routers would be required at the three transmitter sites.

ComNet does not have comprehensive purchase policies, and as such, it is recommended that the Chair be authorized to negotiate and approve the purchase of the required equipment with Motorola or one of its authorized affiliates, within the capabilities of our retained earnings and/or current operating budget.

### **CEQA (CALIFORNIA ENVIRONMENTAL QUALITY ACT):**

None

**FISCAL IMPACT:**

The purchase of the required equipment will impact ComNet at a value yet to be determined, but for FY2018-2019 will not exceed current retained earnings or the approved operating budget.

Respectfully submitted,



Doug Murray  
ComNet Chair

**ATTACHMENTS:**

None