

# AGENDA

## EAST SAN GABRIEL VALLEY REGIONAL COMMUNICATIONS NETWORK JOINT POWERS AUTHORITY GOVERNANCE BOARD

Serving the Communities of  
AZUSA – BALDWIN PARK - COVINA - GLENDORA - IRWINDALE  
LA VERNE - WEST COVINA

SPECIAL MEETING 4:00 PM

**WEDNESDAY, MAY 29, 2019**

WEST COVINA CITY HALL COMMUNITY ROOM  
1444 W Garvey Avenue, West Covina, California



PLEASE TURN OFF CELL PHONES AND PAGERS WHILE MEETING IS IN PROGRESS

### **PUBLIC COMMENT**

The public is encouraged to address the Board on any matter posted on the agenda. If you wish to address the Board you may do so during the **PUBLIC COMMENT** period noted on the agenda. Each person is allowed three (3) minutes speaking time.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Board may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

### **AMERICANS WITH DISABILITIES ACT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office, (626) 939-8433 no later than 72 hours prior to the meeting. (28 CFR 34.102.104 ADA TITLE II)

**PLEASE NOTE:** Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at West Covina City Hall, in the City Clerk's office during regular business hours, and on the City's website [www.westcovina.org](http://www.westcovina.org). For further information, please contact the office of the City Clerk at (626) 939-8433, or via e-mail at [cgallagher@westcovina.org](mailto:cgallagher@westcovina.org).

### **DOCUMENTS DISTRIBUTED FOLLOWING THE POSTING OF THE AGENDA**

Any writing that relates to an agenda item for an open session that is distributed after the posting of the agenda is available for public inspection at the West Covina City Hall, in the City Clerk's Office, 1444 W. Garvey Avenue, West Covina.



**NOTICE AND CALL  
OF A SPECIAL MEETING  
OF THE  
EAST SAN GABRIEL VALLEY REGIONAL COMMUNICATIONS  
NETWORK JOINT POWERS AUTHORITY  
GOVERNANCE BOARD**

Serving the Communities of  
AZUSA – BALDWIN PARK - COVINA - GLENDORA – IRWINDALE  
LA VERNE - WEST COVINA

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**TO THE MEMBERS OF THE EAST SAN GABRIEL VALLEY REGIONAL COMMUNICATIONS NETWORK JOINT POWERS AUTHORITY GOVERNANCE BOARD AND TO THE CITY CLERK:**

**NOTICE IS HEREBY GIVEN** that the East San Gabriel Valley Regional Communications Network Joint Powers Authority Governance Board will conduct a special meeting at 4:00 PM on Wednesday, May 29, 2019 in West Covina City Hall Community Room, 1444 West Garvey Avenue, West Covina, CA, 91790.

Said Special Meeting shall be for the purpose of conducting business in accordance with the attached Agenda.

**NOTICE IS FURTHER GIVEN** that the public will be given the opportunity to speak only on those matters listed in this notice.

**NO OTHER BUSINESS WILL BE DISCUSSED**

Dated this 28<sup>th</sup> day of May, 2019.

Diana Campos  
ComNet Board Secretary

**CERTIFICATION AND AFFIDAVIT OF POSTING**

I, Doug Murray, Board Chairman of the East San Gabriel Valley Regional Communications Network JPA, certify that I caused the Notice and Call of a Special Meeting of the East San Gabriel Valley Regional Communications Network Joint Powers Authority Governance Board to be held Wednesday, May 29, 2019, at 4:00 PM., in the West Covina City Hall Council Chamber, 1444 West Garvey Avenue, West Covina, CA, to be delivered via email (hard copy to follow) to each board member and that I posted said notice on the posting board, West Covina City Hall, as required by law on this 28<sup>th</sup> day of May, 2019.

  
Doug Murray ComNet  
Board Chairman

**AGENDA**  
**SPECIAL MEETING**  
**of the**  
**EAST SAN GABRIEL VALLEY REGIONAL COMMUNICATIONS**  
**NETWORK JOINT POWERS AUTHORITY**  
**GOVERNANCE BOARD**

Serving the Communities of  
AZUSA – BALDWIN PARK - COVINA - GLENDORA – IRWINDALE  
LA VERNE - WEST COVINA

**WEDNESDAY, MAY 29, 2019**  
**WEST COVINA CITY HALL COMMUNITY ROOM**  
**1444 W. GARVEY AVENUE, WEST COVINA**

**4:00 PM SPECIAL MEETING**

**PRELIMINARY BUSINESS**

**CALL TO ORDER**

**ROLL CALL**

**SPECIAL ITEMS / CHANGES OR REORDERING OF THE AGENDA**

**PUBLIC COMMENT**

**CONSENT CALENDAR**

1. Approval of COM-NET Meeting Minutes

STAFF RECOMMENDATION: It is recommended that the Board receive and file the following minutes as presented: a) January 29, 2019 Special Meeting Minutes.

**BOARD MEMBER/COMMITTEE REPORTS**

None--

**NEW BUSINESS**

2. FY2019-2020 Annual Budget

It is recommended that the Board adopt the FY 2019-20 budget and accompanying resolution:

RESOLUTION NO. 2019-01 – A RESOLUTION OF THE EAST SAN GABRIEL VALLEY REGIONAL COMMUNICATIONS NETWORK GOVERNANCE BOARD, CALIFORNIA, ADOPTING THE FISCAL YEAR BUDGET FOR 2019-20.

**BOARD MEMBER & STAFF COMMENTS**

**CLOSED SESSION**


--No items for closed session

**RECONVENE OPEN SESSION AND ANNOUNCE ANY ACTION TAKEN**

--No items for closed session

**ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing special notice and agenda was posted on the West Covina City Hall bulletin board at 1444 W. Garvey Avenue South, West Covina, CA 91790 and on the City of West Covina website at [www.westcovina.org](http://www.westcovina.org) not less than 24 hours prior to the meeting in accordance with Government Code Section 54954.2. Dated this 28<sup>th</sup> day of May, 2019.

  
Doug Murray  
ComNet Board Chairman

Reminder to All JPA Participants:  
Meeting Notice/Agenda must be posted 24 hours in advance of the meeting date by all JPA cities.



## CALL TO ORDER

Chair Murray called the **SPECIAL MEETING** of the East San Gabriel Valley Regional Communications Network Joint Powers Authority Governance Board serving the communities of Azusa – Baldwin Park – Covina – Glendora – Irwindale – La Verne – West Covina to order at 2:05 p.m.

## ROLL CALL

Board Members present:

Baldwin Park – Joe Bartlotti

Covina - Chief John Curley

Glendora - Captain Matt Egan, Representing Chief Rosales;

Irwindale - Chief Ty Henshaw

La Verne - Chief Nick Paz

Azusa (Vice Chair) - Chief Steve Hunt

West Covina (Chair) - Captain Doug Murray

Board Members absent: Chief Lisa Rosales, Glendora

Staff members present: Attorney D. Wayne Leech, and Board Secretary Diana Campos

## ORAL COMMUNICATIONS

None

## CONSENT CALENDAR

1. Approval of ComNet Meeting Minutes - June 20, 2018 Special Meeting
2. Presentation of Financial Activity Report for June 1, 2018 through December 31, 2018

With no items being pulled for separate discussion, a motion was made by Board Member Henshaw and seconded by Board Member Paz to approve all items on the Consent Calendar.

Motion carried by a vote of 7-0.

AYES: Bartlotti, Curley, Egan, Henshaw, Paz, Hunt, Murray

NOES: None

ABSENT: None

ABSTAIN: None

### BOARD MEMBER/COMMITTEE REPORTS

3. Oral Presentation of a Radio Technology Update – Microwave Backhaul Update; new site status; channel expansion status.

Chair Murray gave an oral presentation on the status of the ongoing projects. No action was taken.

4. Oral Presentation on the Future Planning for COM-NET Relating to Budget and Equipment – Connectivity, MPLS and the Future of T1 Technology

Chair Murray gave an oral presentation on the proposed plan to migrate from T1 lines to Ethernet supported technology such as fiber optic, and on items/logistics to migrate the cities onto Ethernet. No action was taken.

### NEW BUSINESS

5. Financial Audit Results – FY2017-2018

Chair Murray gave a presentation on Item No. 5 and gave a detailed overview of the results of the audit.

A motion was made by Board Member Curley and seconded by Board Member Hunt to receive and file the audit report.

Motion carried by a vote of 7-0.

AYES: Bartlotti, Curley, Egan, Henshaw, Paz, Hunt, Murray  
NOES: None  
ABSENT: None  
ABSTAIN: None

6. Infrastructure Purchasing Authority

Chair Murray presented staff report outlining the need to include a one-time item to the 2019-2020 budget, necessary for completing the data backhaul for the system infrastructure. Board had no questions.

A motion was made by Board Member Curley and seconded by Board Member Hunt to authorize the addition to the 2019-2020 budget.

Motion carried by a vote of 7-0.

AYES: Bartlotti, Curley, Egan, Henshaw, Paz, Hunt, Murray  
NOES: None  
ABSENT: None  
ABSTAIN: None

**BOARD MEMBER COMMENTS**

Chair Murray introduced the new ComNet treasurer and secretary.

**ADJOURNMENT**

Chair Murray adjourned the meeting at 2:39 p.m.

Diana Campos  
Board Secretary

Minutes were affirmed on \_\_\_\_\_ by the COM-NET Board.



# AGENDA ITEM

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**MEETING DATE:** May 29, 2019

**TITLE:** Fiscal Year 2019-20 Budget for COM-NET.

**PRESENTED BY:** Doug Murray, ComNet Chair  
City of West Covina

**RECOMMENDATION:** Resolution adopting a COM-NET Resolution No. 2019-001 entitled, "A RESOLUTION OF THE EAST SAN GABRIEL VALLEY REGIONAL COMMUNICATIONS NETWORK GOVERNANCE BOARD, CALIFORNIA, ADOPTING THE FISCAL YEAR BUDGET FOR 2019-20."

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## DISCUSSION:

Each year the Board adopts an annual budget and apportions annual costs per agency. For the past several years, the proposed annual budget has been \$210,000/ \$35,000 per agency (6), and recently \$245,000/\$35,000 per agency with the addition of Baldwin Park.. ComNet has yet to increase member fees in at least five years.

The FY2019-20 budget encompasses unique challenges. In January of this year, the Board approved adding approximately \$70,000 in infrastructure necessary to complete our data backhaul project. This is the final component that interconnects the existing repeater sites, console dispatch centers via microwave, adds a third repeater site, and adds 4 additional channel pairs to the entire system. Much of this work was accomplished using \$1.8M in grant funds. This advanced backhaul will enable our members with MCC7500 consoles to reduce their fiber connectivity to Glendale to a single circuit, thereby saving each agency approximately \$9,000 per year in fiber lease fees. The \$70,000 expenditure is included in the *System Infrastructure Upgrades* line-item of \$80,000 which is normally budgeted at \$20,000. We expect this amount to revert back to \$20,000 in next year's budget.

The proposed budget also includes ComNet's membership fee to the ICI System, which supports the connectivity to the Master Site in Glendale, and the roaming/wide area capability with the other member cities' systems. For this fiscal year, our membership fees to ICI Systems have increased from \$50,000 to \$70,000. ICI System billing practices are based on aggregate population of the member cities, and ICI Systems had generously discounted ComNet's annual membership due to difficulties in the early years of the systems existence. We are now at the structured pricing model for our system size and expect this to be an ongoing expenditure.

For FY2019-20, ComNet will complete our plans to create IP connectivity to the Glendale Master Site, and reduce our reliance on T1 technology. The *T1 Circuit Lease* line-item has been reduced from \$33,000 to \$20,000, as this category has been underspent for the past several years. The JPA will maintain the remaining T1 lines until the Motorola OS 7.18 is implemented. .



We also propose modest costs for Administration, legal and travel costs.

The most significant cost to ComNet is that of our Motorola Site & Console Hardware Maintenance agreements. This cost has risen to \$104,221 from approximately \$99,252 last fiscal year. These costs generally increase 4-5% per year, thus the increase is expected.

This year, expenditures will exceed revenues by a minimum of \$21,214. This is due to the increases in ICI Systems fees of \$20,000 (on-going) and the \$70,000 increase in the *System Infrastructure Upgrades* for this FY (one-time). There is sufficient cash on hand in retained earnings to cover the variance, however the Board should consider our membership fees as we move into the upcoming years.

The ComNet system will be fully built out by the end of this year, and aside from on-going Motorola maintenance, the only expected large expenditures will be Motorola *Software Update Agreements* (SUA) that will be required from time to time. The most recent (SUA) was funded in FY2018-2019 and should not be required again for approximately 4 years.

For the Board's consideration are three options for the operating budget, any of which may be adopted by the Board.

#### **FISCAL IMPACT:**

The first version is constructed with no fee increase for FY19-20. If adopted, this would create \$245,000 in revenue, and in \$301,214 in expenditures. We would require \$56,214 from retained earnings for this fiscal year to cover operating costs.

The second version is constructed with a fee increase of \$2,500 per agency for FY19-20. If adopted, this would create \$262,000 in revenue, and in \$301,214 in expenditures. We would require \$38,714 from retained earnings for this fiscal year to cover operating costs.

The third version is constructed with a fee increase of \$5,000 for FY19-20. If adopted, this would create \$280,000 in revenue, and in \$301,214 in expenditures. We would require \$21,214 from retained earnings for this fiscal year to cover operating costs.

Respectfully submitted,

  
Doug Murray  
ComNet Chair

#### **ATTACHMENTS:**

- Attachment A: Resolution FY 2019-01 COM-NET Budget
- Attachment B: Budget Overview – No increase
- Attachment C: Budget Overview – \$2,500 annual increase
- Attachment D: Budget Overview – \$5,000 annual increase

**RESOLUTION 2019-001**

**A RESOLUTION OF THE EAST SAN GABRIEL VALLEY REGIONAL COMMUNICATIONS NETWORK GOVERNANCE BOARD, CALIFORNIA, ADOPTING THE FISCAL YEAR BUDGET FOR 2019-20**

**EAST SAN GABRIEL VALLEY REGIONAL COMMUNICATIONS NETWORK GOVERNANCE BOARD  
East San Gabriel Valley, California**

**THE EAST SAN GABRIEL VALLEY REGIONAL COMMUNICATIONS NETWORK GOVERNANCE BOARD DOES HEREBY RESOLVE AS FOLLOWS:**

**WHEREAS**, the Chair has submitted the annual budget the East San Gabriel Valley Regional Communications Network Governance Board (COM-NET) for the operation of the East San Gabriel Valley Regional Communications Network for Fiscal Year 2019-20, commencing July 1, 2019; and

**WHEREAS**, Changes to the budget throughout the fiscal year require Board approval.

**NOW, THEREFORE, THE GOVERNANCE BOARD DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1.** Adopt the budget incorporated herein by reference for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

**SECTION 2.** Authorize the Chair to sign and the Board Secretary to certify the passage and adoption of this resolution, enter the same in the Book of Original Resolutions and that this resolution shall take effect and be in force on this date.

**SECTION 3.** Direct the Board Secretary to forward a copy of this resolution to the Treasurer.

**APPROVED and PASSED** this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

East San Gabriel Valley  
Regional Communications Network  
Governance Board

BY: \_\_\_\_\_  
DOUG MURRAY  
Chair

APPROVED AS TO FORM:

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D. WAYNE LEECH  
General Counsel

I, Diana Campos, Secretary of the East San Gabriel Valley Regional Communications Network Governance Board, California, do hereby certify that the foregoing Resolution was duly adopted by the East San Gabriel Valley Regional Communications Network Governance Board at a Special Meeting held on \_\_\_\_\_, by the following vote:

AYES:           BOARD MEMBERS:  
NOES:           BOARD MEMBERS:  
ABSENT:        BOARD MEMBERS:  
ABSTAIN:       BOARD MEMBERS:

Dated:

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DIANA CAMPOS  
Secretary

**Division/Program Summary**  
**Department: Finance - ComNet JPA**  
**Program: Com-Net JPA**

5/27/2019 3:34 PM

| <b>REVENUE</b>                    | 17-18<br>Adopted<br>Budget | 17-18<br>Amended<br>Budget | 17-18<br>Actual | 18-19<br>Adopted<br>Budget | 18-19<br>YTD Actual<br>(04-30-19) | 19-20<br>Proposed<br>Budget |
|-----------------------------------|----------------------------|----------------------------|-----------------|----------------------------|-----------------------------------|-----------------------------|
| Membership                        | 210,000                    | 210,000                    | 210,000         | 245,000                    | 245,000                           | 245,000                     |
| <b>Grand Total</b>                | <b>210,000</b>             | <b>210,000</b>             | <b>210,000</b>  | <b>245,000</b>             | <b>245,000</b>                    | <b>245,000</b>              |
| <b>EXPENDITURES</b>               | 17-18<br>Adopted<br>Budget | 17-18<br>Amended<br>Budget | 17-18<br>Actual | 18-19<br>Adopted<br>Budget | 18-19<br>YTD Actual<br>(04-30-19) | 19-20<br>Proposed<br>Budget |
| I-C-I Systems Membership          | 46,000                     | 46,000                     | 46,000          | 50,000                     | 50,000                            | 70,000                      |
| System Infrastructure Upgrades    | 20,000                     | 20,000                     | -               | 20,000                     | -                                 | 80,000                      |
| T1 Circuits Lease                 | 33,000                     | 33,000                     | 17,207          | 33,000                     | 12,833                            | 20,000                      |
| Radio Equip. Maintenance          | 5,000                      | 5,000                      | 5,000           | 5,000                      | -                                 | 5,000                       |
| Motorola System Maintenance       | 95,000                     | 95,000                     | 94,525          | 99,252                     | 183,792                           | 104,214                     |
| Administration Costs              | 4,000                      | 4,000                      | 10,480          | 4,000                      | 6,231                             | 10,500                      |
| Legal Costs                       | 5,000                      | 5,000                      | 840             | 5,000                      | -                                 | 5,000                       |
| Travel Costs                      | 2,000                      | 2,000                      | -               | 2,000                      | -                                 | 2,000                       |
| Financial Audit Costs             | -                          | -                          | -               | 6,750                      | 3,600                             | 4,500                       |
| <b>Grand Total</b>                | <b>210,000</b>             | <b>210,000</b>             | <b>174,052</b>  | <b>225,002</b>             | <b>256,456</b>                    | <b>301,214</b>              |
| <b>SUMMARY</b>                    | 17-18<br>Adopted<br>Budget | 17-18<br>Amended<br>Budget | 17-18<br>Actual | 18-19<br>Adopted<br>Budget | 18-19<br>YTD Actual<br>(04-30-19) | 19-20<br>Proposed<br>Budget |
| <b>Revenue</b>                    | <b>210,000</b>             | <b>210,000</b>             | <b>210,000</b>  | <b>245,000</b>             | <b>245,000</b>                    | <b>245,000</b>              |
| <b>Total Expenditures</b>         | <b>210,000</b>             | <b>210,000</b>             | <b>174,052</b>  | <b>225,002</b>             | <b>256,456</b>                    | <b>301,214</b>              |
| <b>Net Program Revenue/(Cost)</b> | <b>-</b>                   | <b>-</b>                   | <b>35,948</b>   | <b>19,998</b>              | <b>(11,456)</b>                   | <b>(56,214)</b>             |

# Revenue Detail FY 2018-19

5/27/2019 3:34 PM

|                          |                    |                             |                             |
|--------------------------|--------------------|-----------------------------|-----------------------------|
| <b>Department:</b>       | <u>Finance</u>     | <b>Account Number:</b>      | <u>ComNet</u>               |
| <b>Division/Program:</b> | <u>Com-Net JPA</u> | <b>Account Description:</b> | <u>Member Contributions</u> |

| Detail          | 17-18<br>Adopted<br>Budget | 17-18<br>Amended<br>Budget | 17-18<br>Actual | 18-19<br>Adopted<br>Budget | 18-19<br>YTD Actual<br>(04-30-19) | 19-20<br>Proposed<br>Budget |
|-----------------|----------------------------|----------------------------|-----------------|----------------------------|-----------------------------------|-----------------------------|
| 1. Azusa        | 35,000                     | 35,000                     | 35,000          | 35,000                     | 35,000                            | 35,000                      |
| 2. Baldwin Park | -                          | -                          | -               | 35,000                     | 35,000                            | 35,000                      |
| 3. Covina       | 35,000                     | 35,000                     | 35,000          | 35,000                     | 35,000                            | 35,000                      |
| 4. Glendora     | 35,000                     | 35,000                     | 35,000          | 35,000                     | 35,000                            | 35,000                      |
| 5. Irwindale    | 35,000                     | 35,000                     | 35,000          | 35,000                     | 35,000                            | 35,000                      |
| 6. La Verne     | 35,000                     | 35,000                     | 35,000          | 35,000                     | 35,000                            | 35,000                      |
| 7. West Covina  | 35,000                     | 35,000                     | 35,000          | 35,000                     | 35,000                            | 35,000                      |
| 8.              |                            |                            |                 |                            |                                   |                             |
| 9.              |                            |                            |                 |                            |                                   |                             |
| 10.             |                            |                            |                 |                            |                                   |                             |
| 11.             |                            |                            |                 |                            |                                   |                             |
| 12.             |                            |                            |                 |                            |                                   |                             |
| 13.             |                            |                            |                 |                            |                                   |                             |
| 14.             |                            |                            |                 |                            |                                   |                             |
| 15.             |                            |                            |                 |                            |                                   |                             |
| Total:          | 210,000                    | 210,000                    | 210,000         | 245,000                    | 245,000                           | 245,000                     |

|                     |                    |
|---------------------|--------------------|
| <b>Prepared by:</b> | <b>Phone Ext.:</b> |
|---------------------|--------------------|

**Expenditure Detail FY 2018-19**

| <b>Department:</b> <u>Finance</u>   |                            | <b>Account Number:</b> <u>Com-Net</u> |                 |                            |                                   |                             |
|---|----------------------------|---------------------------------------|-----------------|----------------------------|-----------------------------------|-----------------------------|
| <b>Division/Program:</b> <u>Com-Net JPA</u>   |                            | <b>Account Description:</b> _____     |                 |                            |                                   |                             |
| Detail  | 17-18<br>Adopted<br>Budget | 17-18<br>Amended<br>Budget            | 17-18<br>Actual | 18-19<br>Adopted<br>Budget | 18-19<br>YTD Actual<br>(04-30-19) | 19-20<br>Proposed<br>Budget |
| 1. I-C-I Systems Membership   | 46,000                     | 46,000                                | 46,000          | 50,000                     | 50,000                            | 70,000                      |
| 2. System Infrastructure Upgrades   | 20,000                     | 20,000                                | -               | 20,000                     | -                                 | 80,000                      |
| 3. T1 Circuits Lease<br>632381 - Monte Vista Claremont & Sycamore Flats<br>633917 - Sycamore Flats Mount                      | 33,000                     | 33,000                                | 17,207          | 33,000                     | 12,833                            | 20,000                      |
| 4. Radio Equip. Maintenance<br>Motorola System Maintenance - Cost to be<br>apportioned in this FY due to incorrect billing of | 5,000                      | 5,000                                 | 5,000           | 5,000                      | -                                 | 5,000                       |
| 5. MCC7500 consoles.  | 95,000                     | 95,000                                | 94,525          | 99,252                     | 183,792                           | 104,214                     |
| 6. Administration Costs<br>Quickbooks, Treasurer time, postage,<br>IRS processing payments                                    | 4,000                      | 4,000                                 | 10,480          | 4,000                      | 6,231                             | 10,500                      |
| 7. Legal Costs  | 5,000                      | 5,000                                 | 840             | 5,000                      | -                                 | 5,000                       |
| 8. Travel Costs   | 2,000                      | 2,000                                 | -               | 2,000                      | -                                 | 2,000                       |
| 9. Financial Audit Costs  | -                          | -                                     | -               | 6,750                      | 3,600                             | 4,500                       |
| 10.   |                            |                                       |                 |                            |                                   |                             |
| 11.   |                            |                                       |                 |                            |                                   |                             |
| 12.   |                            |                                       |                 |                            |                                   |                             |
| 13.   |                            |                                       |                 |                            |                                   |                             |
| 14.   |                            |                                       |                 |                            |                                   |                             |
| 15.   |                            |                                       |                 |                            |                                   |                             |
| <b>Total:</b>   | <b>210,000</b>             | <b>210,000</b>                        | <b>174,052</b>  | <b>225,002</b>             | <b>256,456</b>                    | <b>301,214</b>              |
| <b>Prepared by:</b> _____   |                            | <b>Phone Ext.:</b> _____              |                 |                            |                                   |                             |

**Division/Program Summary**  
**Department: Finance - ComNet JPA**  
**Program: Com-Net JPA**

5/27/2019 3:35 PM

| <b>REVENUE</b>                    | 17-18<br>Adopted<br>Budget | 17-18<br>Amended<br>Budget | 17-18<br>Actual | 18-19<br>Adopted<br>Budget | 18-19<br>YTD Actual<br>(04-30-19) | 19-20<br>Proposed<br>Budget |
|-----------------------------------|----------------------------|----------------------------|-----------------|----------------------------|-----------------------------------|-----------------------------|
| Membership                        | 210,000                    | 210,000                    | 210,000         | 245,000                    | 245,000                           | 262,500                     |
| <b>Grand Total</b>                | <b>210,000</b>             | <b>210,000</b>             | <b>210,000</b>  | <b>245,000</b>             | <b>245,000</b>                    | <b>262,500</b>              |
| <b>EXPENDITURES</b>               | 17-18<br>Adopted<br>Budget | 17-18<br>Amended<br>Budget | 17-18<br>Actual | 18-19<br>Adopted<br>Budget | 18-19<br>YTD Actual<br>(04-30-19) | 19-20<br>Proposed<br>Budget |
| I-C-I Systems Membership          | 46,000                     | 46,000                     | 46,000          | 50,000                     | 50,000                            | 70,000                      |
| System Infrastructure Upgrades    | 20,000                     | 20,000                     | -               | 20,000                     | -                                 | 80,000                      |
| T1 Circuits Lease                 | 33,000                     | 33,000                     | 17,207          | 33,000                     | 12,833                            | 20,000                      |
| Radio Equip. Maintenance          | 5,000                      | 5,000                      | 5,000           | 5,000                      | -                                 | 5,000                       |
| Motorola System Maintenance       | 95,000                     | 95,000                     | 94,525          | 99,252                     | 183,792                           | 104,214                     |
| Administration Costs              | 4,000                      | 4,000                      | 10,480          | 4,000                      | 6,231                             | 10,500                      |
| Legal Costs                       | 5,000                      | 5,000                      | 840             | 5,000                      | -                                 | 5,000                       |
| Travel Costs                      | 2,000                      | 2,000                      | -               | 2,000                      | -                                 | 2,000                       |
| Financial Audit Costs             | -                          | -                          | -               | 6,750                      | 3,600                             | 4,500                       |
| <b>Grand Total</b>                | <b>210,000</b>             | <b>210,000</b>             | <b>174,052</b>  | <b>225,002</b>             | <b>256,456</b>                    | <b>301,214</b>              |
| <b>SUMMARY</b>                    | 17-18<br>Adopted<br>Budget | 17-18<br>Amended<br>Budget | 17-18<br>Actual | 18-19<br>Adopted<br>Budget | 18-19<br>YTD Actual<br>(04-30-19) | 19-20<br>Proposed<br>Budget |
| <b>Revenue</b>                    | <b>210,000</b>             | <b>210,000</b>             | <b>210,000</b>  | <b>245,000</b>             | <b>245,000</b>                    | <b>262,500</b>              |
| <b>Total Expenditures</b>         | <b>210,000</b>             | <b>210,000</b>             | <b>174,052</b>  | <b>225,002</b>             | <b>256,456</b>                    | <b>301,214</b>              |
| <b>Net Program Revenue/(Cost)</b> | <b>-</b>                   | <b>-</b>                   | <b>35,948</b>   | <b>19,998</b>              | <b>(11,456)</b>                   | <b>(38,714)</b>             |

**Revenue Detail FY 2018-19**

5/27/2019 3:35 PM

|                          |                    |                             |                             |
|--------------------------|--------------------|-----------------------------|-----------------------------|
| <b>Department:</b>       | <u>Finance</u>     | <b>Account Number:</b>      | <u>ComNet</u>               |
| <b>Division/Program:</b> | <u>Com-Net JPA</u> | <b>Account Description:</b> | <u>Member Contributions</u> |

| Detail          | 17-18<br>Adopted<br>Budget | 17-18<br>Amended<br>Budget | 17-18<br>Actual | 18-19<br>Adopted<br>Budget | 18-19<br>YTD Actual<br>(04-30-19) | 19-20<br>Proposed<br>Budget |
|-----------------|----------------------------|----------------------------|-----------------|----------------------------|-----------------------------------|-----------------------------|
| 1. Azusa        | 35,000                     | 35,000                     | 35,000          | 35,000                     | 35,000                            | 37,500                      |
| 2. Baldwin Park | -                          | -                          | -               | 35,000                     | 35,000                            | 37,500                      |
| 3. Covina       | 35,000                     | 35,000                     | 35,000          | 35,000                     | 35,000                            | 37,500                      |
| 4. Glendora     | 35,000                     | 35,000                     | 35,000          | 35,000                     | 35,000                            | 37,500                      |
| 5. Irwindale    | 35,000                     | 35,000                     | 35,000          | 35,000                     | 35,000                            | 37,500                      |
| 6. La Verne     | 35,000                     | 35,000                     | 35,000          | 35,000                     | 35,000                            | 37,500                      |
| 7. West Covina  | 35,000                     | 35,000                     | 35,000          | 35,000                     | 35,000                            | 37,500                      |
| 8.              |                            |                            |                 |                            |                                   |                             |
| 9.              |                            |                            |                 |                            |                                   |                             |
| 10.             |                            |                            |                 |                            |                                   |                             |
| 11.             |                            |                            |                 |                            |                                   |                             |
| 12.             |                            |                            |                 |                            |                                   |                             |
| 13.             |                            |                            |                 |                            |                                   |                             |
| 14.             |                            |                            |                 |                            |                                   |                             |
| 15.             |                            |                            |                 |                            |                                   |                             |
| <b>Total:</b>   | <b>210,000</b>             | <b>210,000</b>             | <b>210,000</b>  | <b>245,000</b>             | <b>245,000</b>                    | <b>262,500</b>              |

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# Expenditure Detail FY 2018-19

5/27/2019 3:35 PM

|                          |                    |                             |                |
|--------------------------|--------------------|-----------------------------|----------------|
| <b>Department:</b>       | <u>Finance</u>     | <b>Account Number:</b>      | <u>Com-Net</u> |
| <b>Division/Program:</b> | <u>Com-Net JPA</u> | <b>Account Description:</b> |                |

| Detail   | 17-18<br>Adopted<br>Budget | 17-18<br>Amended<br>Budget | 17-18<br>Actual | 18-19<br>Adopted<br>Budget | 18-19<br>YTD Actual<br>(04-30-19) | 19-20<br>Proposed<br>Budget |
|--|----------------------------|----------------------------|-----------------|----------------------------|-----------------------------------|-----------------------------|
|  |                            |                            |                 |                            |                                   |                             |
| 1. I-C-I Systems Membership  | 46,000                     | 46,000                     | 46,000          | 50,000                     | 50,000                            | 70,000                      |
| 2. System Infrastructure Upgrades  | 20,000                     | 20,000                     | -               | 20,000                     | -                                 | 80,000                      |
| 3. T1 Circuits Lease<br>632381 - Monte Vista Claremont & Sycamore Flats<br>633917 - Sycamore Flats Mount               | 33,000                     | 33,000                     | 17,207          | 33,000                     | 12,833                            | 20,000                      |
| 4. Radio Equip. Maintenance  | 5,000                      | 5,000                      | 5,000           | 5,000                      | -                                 | 5,000                       |
| 5. Motorola System Maintenance - Cost to be<br>apportioned in this FY due to incorrect billing of<br>MCC7500 consoles. | 95,000                     | 95,000                     | 94,525          | 99,252                     | 183,792                           | 104,214                     |
| 6. Administration Costs<br>Quickbooks, Treasurer time, postage,<br>IRS processing payments                             | 4,000                      | 4,000                      | 10,480          | 4,000                      | 6,231                             | 10,500                      |
| 7. Legal Costs   | 5,000                      | 5,000                      | 840             | 5,000                      | -                                 | 5,000                       |
| 8. Travel Costs  | 2,000                      | 2,000                      | -               | 2,000                      | -                                 | 2,000                       |
| 9. Financial Audit Costs   | -                          | -                          | -               | 6,750                      | 3,600                             | 4,500                       |
| 10.  |                            |                            |                 |                            |                                   |                             |
| 11.  |                            |                            |                 |                            |                                   |                             |
| 12.  |                            |                            |                 |                            |                                   |                             |
| 13.  |                            |                            |                 |                            |                                   |                             |
| 14.  |                            |                            |                 |                            |                                   |                             |
| 15.  |                            |                            |                 |                            |                                   |                             |
| <b>Total:</b>  | <b>210,000</b>             | <b>210,000</b>             | <b>174,052</b>  | <b>225,002</b>             | <b>256,456</b>                    | <b>301,214</b>              |

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**Division/Program Summary**  
**Department: Finance - ComNet JPA**  
**Program: Com-Net JPA**

5/27/2019 3:35 PM

| <b>REVENUE</b>                    | 17-18<br>Adopted<br>Budget | 17-18<br>Amended<br>Budget | 17-18<br>Actual | 18-19<br>Adopted<br>Budget | 18-19<br>YTD Actual<br>(04-30-19) | 19-20<br>Proposed<br>Budget |
|-----------------------------------|----------------------------|----------------------------|-----------------|----------------------------|-----------------------------------|-----------------------------|
| Membership                        | 210,000                    | 210,000                    | 210,000         | 245,000                    | 245,000                           | 280,000                     |
| <b>Grand Total</b>                | <b>210,000</b>             | <b>210,000</b>             | <b>210,000</b>  | <b>245,000</b>             | <b>245,000</b>                    | <b>280,000</b>              |
| <b>EXPENDITURES</b>               | 17-18<br>Adopted<br>Budget | 17-18<br>Amended<br>Budget | 17-18<br>Actual | 18-19<br>Adopted<br>Budget | 18-19<br>YTD Actual<br>(04-30-19) | 19-20<br>Proposed<br>Budget |
| I-C-I Systems Membership          | 46,000                     | 46,000                     | 46,000          | 50,000                     | 50,000                            | 70,000                      |
| System Infrastructure Upgrades    | 20,000                     | 20,000                     | -               | 20,000                     | -                                 | 80,000                      |
| T1 Circuits Lease                 | 33,000                     | 33,000                     | 17,207          | 33,000                     | 12,833                            | 20,000                      |
| Radio Equip. Maintenance          | 5,000                      | 5,000                      | 5,000           | 5,000                      | -                                 | 5,000                       |
| Motorola System Maintenance       | 95,000                     | 95,000                     | 94,525          | 99,252                     | 183,792                           | 104,214                     |
| Administration Costs              | 4,000                      | 4,000                      | 10,480          | 4,000                      | 6,231                             | 10,500                      |
| Legal Costs                       | 5,000                      | 5,000                      | 840             | 5,000                      | -                                 | 5,000                       |
| Travel Costs                      | 2,000                      | 2,000                      | -               | 2,000                      | -                                 | 2,000                       |
| Financial Audit Costs             | -                          | -                          | -               | 6,750                      | 3,600                             | 4,500                       |
| <b>Grand Total</b>                | <b>210,000</b>             | <b>210,000</b>             | <b>174,052</b>  | <b>225,002</b>             | <b>256,456</b>                    | <b>301,214</b>              |
| <b>SUMMARY</b>                    | 17-18<br>Adopted<br>Budget | 17-18<br>Amended<br>Budget | 17-18<br>Actual | 18-19<br>Adopted<br>Budget | 18-19<br>YTD Actual<br>(04-30-19) | 19-20<br>Proposed<br>Budget |
| <b>Revenue</b>                    | <b>210,000</b>             | <b>210,000</b>             | <b>210,000</b>  | <b>245,000</b>             | <b>245,000</b>                    | <b>280,000</b>              |
| <b>Total Expenditures</b>         | <b>210,000</b>             | <b>210,000</b>             | <b>174,052</b>  | <b>225,002</b>             | <b>256,456</b>                    | <b>301,214</b>              |
| <b>Net Program Revenue/(Cost)</b> | <b>-</b>                   | <b>-</b>                   | <b>35,948</b>   | <b>19,998</b>              | <b>(11,456)</b>                   | <b>(21,214)</b>             |

**Revenue Detail FY 2018-19**

5/27/2019 3:35 PM

|                          |                    |                             |                             |
|--------------------------|--------------------|-----------------------------|-----------------------------|
| <b>Department:</b>       | <u>Finance</u>     | <b>Account Number:</b>      | <u>ComNet</u>               |
| <b>Division/Program:</b> | <u>Com-Net JPA</u> | <b>Account Description:</b> | <u>Member Contributions</u> |

| Detail          | 17-18<br>Adopted<br>Budget | 17-18<br>Amended<br>Budget | 17-18<br>Actual | 18-19<br>Adopted<br>Budget | 18-19<br>YTD Actual<br>(04-30-19) | 19-20<br>Proposed<br>Budget |
|-----------------|----------------------------|----------------------------|-----------------|----------------------------|-----------------------------------|-----------------------------|
| 1. Azusa        | 35,000                     | 35,000                     | 35,000          | 35,000                     | 35,000                            | 40,000                      |
| 2. Baldwin Park | -                          | -                          | -               | 35,000                     | 35,000                            | 40,000                      |
| 3. Covina       | 35,000                     | 35,000                     | 35,000          | 35,000                     | 35,000                            | 40,000                      |
| 4. Glendora     | 35,000                     | 35,000                     | 35,000          | 35,000                     | 35,000                            | 40,000                      |
| 5. Irwindale    | 35,000                     | 35,000                     | 35,000          | 35,000                     | 35,000                            | 40,000                      |
| 6. La Verne     | 35,000                     | 35,000                     | 35,000          | 35,000                     | 35,000                            | 40,000                      |
| 7. West Covina  | 35,000                     | 35,000                     | 35,000          | 35,000                     | 35,000                            | 40,000                      |
| 8.              |                            |                            |                 |                            |                                   |                             |
| 9.              |                            |                            |                 |                            |                                   |                             |
| 10.             |                            |                            |                 |                            |                                   |                             |
| 11.             |                            |                            |                 |                            |                                   |                             |
| 12.             |                            |                            |                 |                            |                                   |                             |
| 13.             |                            |                            |                 |                            |                                   |                             |
| 14.             |                            |                            |                 |                            |                                   |                             |
| 15.             |                            |                            |                 |                            |                                   |                             |
| <b>Total:</b>   | <b>210,000</b>             | <b>210,000</b>             | <b>210,000</b>  | <b>245,000</b>             | <b>245,000</b>                    | <b>280,000</b>              |

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# Expenditure Detail FY 2018-19

5/27/2019 3:35 PM

|                          |                    |                             |                |
|--------------------------|--------------------|-----------------------------|----------------|
| <b>Department:</b>       | <u>Finance</u>     | <b>Account Number:</b>      | <u>Com-Net</u> |
| <b>Division/Program:</b> | <u>Com-Net JPA</u> | <b>Account Description:</b> |                |

| Detail   | 17-18<br>Adopted<br>Budget | 17-18<br>Amended<br>Budget | 17-18<br>Actual | 18-19<br>Adopted<br>Budget | 18-19<br>YTD Actual<br>(04-30-19) | 19-20<br>Proposed<br>Budget |
|--|----------------------------|----------------------------|-----------------|----------------------------|-----------------------------------|-----------------------------|
| 1. I-C-I Systems Membership  | 46,000                     | 46,000                     | 46,000          | 50,000                     | 50,000                            | 70,000                      |
| 2. System Infrastructure Upgrades  | 20,000                     | 20,000                     | -               | 20,000                     | -                                 | 80,000                      |
| 3. T1 Circuits Lease<br>632381 - Monte Vista Claremont & Sycamore Flats<br>633917 - Sycamore Flats Mount               | 33,000                     | 33,000                     | 17,207          | 33,000                     | 12,833                            | 20,000                      |
| 4. Radio Equip. Maintenance  | 5,000                      | 5,000                      | 5,000           | 5,000                      | -                                 | 5,000                       |
| 5. Motorola System Maintenance - Cost to be<br>apportioned in this FY due to incorrect billing of<br>MCC7500 consoles. | 95,000                     | 95,000                     | 94,525          | 99,252                     | 183,792                           | 104,214                     |
| 6. Administration Costs<br>Quickbooks, Treasurer time, postage,<br>IRS processing payments                             | 4,000                      | 4,000                      | 10,480          | 4,000                      | 6,231                             | 10,500                      |
| 7. Legal Costs   | 5,000                      | 5,000                      | 840             | 5,000                      | -                                 | 5,000                       |
| 8. Travel Costs  | 2,000                      | 2,000                      | -               | 2,000                      | -                                 | 2,000                       |
| 9. Financial Audit Costs   | -                          | -                          | -               | 6,750                      | 3,600                             | 4,500                       |
| 10.  |                            |                            |                 |                            |                                   |                             |
| 11.  |                            |                            |                 |                            |                                   |                             |
| 12.  |                            |                            |                 |                            |                                   |                             |
| 13.  |                            |                            |                 |                            |                                   |                             |
| 14.  |                            |                            |                 |                            |                                   |                             |
| 15.  |                            |                            |                 |                            |                                   |                             |
| <b>Total:</b>  | <b>210,000</b>             | <b>210,000</b>             | <b>174,052</b>  | <b>225,002</b>             | <b>256,456</b>                    | <b>301,214</b>              |

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| <b>Prepared by:</b> | <b>Phone Ext.:</b> |
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