



CITY OF WEST COVINA  
COMMUNITY AND SENIOR SERVICES COMMISSION

TUESDAY, JULY 9, 2019, 6:00 PM  
REGULAR MEETING

WEST COVINA CITY HALL  
MANAGEMENT RESOURCE CENTER (MRC) ROOM 314  
WEST COVINA, CALIFORNIA 91790

**AGENDA**

**Chair Leticia Lopez**  
**Vice-Chair David Stewart**  
**Commissioner Paul Blackburn**  
**Commissioner Steve Cox**  
**Commissioner Tam Dinh**  
**Commissioner Rose Gonzalez**  
**Commissioner Phil Kaufman**  
**Commissioner Glenn Kennedy**  
**Commissioner Nick Lewis**  
**Commissioner Tanya Pina**

***AMERICANS WITH DISABILITIES ACT***

The Commission complies with the Americans with Disabilities Act (ADA). If you will need special assistance at Commission Meetings, please call (626) 939-8433 (voice) or (626) 960-4422 (TTY) from 8:00 a.m. to 5:00 p.m. Monday through Thursday, at least 48 hours prior to the meeting to make arrangements.

***AGENDA MATERIAL***

Agenda material is available for review at the West Covina City Clerk's Office, Room 317 in City Hall, 1444 W. Garvey Avenue and at [www.westcovina.org](http://www.westcovina.org). Any writings or documents regarding any item on this agenda not exempt from public disclosure, provided to a majority of the Commission that is distributed less than 72 hours before the meeting, will be made available for public inspection in the City Clerk's Office, Room 317 of City Hall during normal business hours.

**PUBLIC COMMENTS**  
**ADDRESSING THE COMMUNITY AND SENIOR SERVICES COMMISSION**

Any person wishing to address the Commission on any matter listed on the agenda or on any other matter within their jurisdiction should complete a speaker card that is provided at the entrance to the Council Chambers and submit the card to the Commission Secretary

*Please identify on the speaker card whether you are speaking on an agenda item or non-agenda. Requests to speak on agenda items will be heard prior to requests to speak on non-agenda items. All comments are limited to three (3) minutes per speaker.*

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENT PRAYER**

**ROLL CALL**

**ORAL COMMUNICATIONS - Three (3) minutes per speaker**

Please state your name and city of residence for the record when recognized by the Commission Chair.

## **CONSENT CALENDAR**

### **APPROVAL OF MEETING MINUTES**

**1) MAY 14, 2019, COMMUNITY AND SENIOR SERVICES COMMISSION MEETING MINUTES**

It is recommended that the Commission approve the May 14, 2019, Community and Senior Services Commission Meeting Minutes.

### **NEW BUSINESS**

**2) CONSIDERATION TO HOLD MONTHLY MEETINGS OF THE COMMUNITY & SENIOR SERVICES COMMISSION-REQUEST BY COMMISSIONER STEWART**

It is recommended that the Commission provide staff direction on holding monthly meetings verses bi-monthly meetings.

**3) PROPOSITION 68 FUNDING OPPORTUNITY**

It is recommended that the Commission receive and file this informational report.

**4) FACILITY USAGE REPORTS FOR MARCH (UPDATED) AND APRIL 2019**

It is recommended that the Commission receive and file these informational reports.

### **CONTINUED BUSINESS**

**5) MEASURE A UPDATE - REQUEST BY COMMISSIONER LEWIS**

It is recommended that the Commission receive and file this informational report.

### **AD HOC COMMITTEE REPORTS**

### **COMMISSIONERS REPORTS**

### **ITEMS TO BE AGENDIZED**

## UPCOMING EVENTS

- **Tuesday, July 9, 2019. 7:30 p.m.** – Movies Under the Stars – Hotel Transylvania 3 - Plaza at West Covina, 3<sup>rd</sup> floor JcPenny's parking structure.
- **Wednesday, July 10, 2019. 6 – 9 p.m.** – Summer Concert Series – Kings of 88' Piano Rock Band – City Hall Courtyard.
- **Saturday, July 13, 2019. 9:00 a.m. – 1:00 p.m.** – West Covina Farmers Market – Downtown West Covina, Glendora Ave.
- **Saturday, July 13 & Sunday, July 14, 2019. 6:00 – 7:00 p.m.** – West Covina High School Dance Drill Team performance – Lakes Entertainment Square – 1200 Lakes Dr., in the courtyard next to the Edwards Theater.
- **Tuesday, July 16, 2019. 7:30 p.m.** - Movies Under the Stars – Small Foot – Plaza at West Covina, 3<sup>rd</sup> floor JcPenny's parking structure.
- **Wednesday, July 17, 2019. 6 – 9 p.m.** – Summer Concert Series – Cold Duck – City Hall Courtyard.
- **Friday, July 19, 2019. 6:30 – 8:00 p.m.** – Historical Society of West Covina Monthly Meet & Greet - Historical Society of West Covina Museum at 336 S Glendora Ave.
- **Saturday, July 20, 2019. 9:00 a.m. – 1:00 p.m.** – West Covina Farmers Market – Downtown West Covina, Glendora Ave.
- **Tuesday, July 23, 2019. 7:30 p.m.** – Movies Under the Stars – Ralph Breaks the Internet – Plaza at West Covina, 3<sup>rd</sup> floor JcPenny's parking structure.
- **Thursday, July 25, 2019. 9:00 a.m. – 2:00 p.m.** – Red Cross Blood Drive – City Hall 1<sup>st</sup> floor community room.
- **Thursday, July 25, 2019. 5:30 – 10:30 p.m.** – West Covina Film Festival Under the Stars – City Hall Courtyard.
- **Saturday, July 27, 2019. 9:00 a.m. – 1:00 p.m.** – West Covina Farmers Market – Downtown West Covina, Glendora Ave.
- **Tuesday, July 23, 2019. 7:30 p.m.** – Movies Under the Stars – Incredibles 2 – Plaza at West Covina, 3<sup>rd</sup> floor JcPenny's parking structure.
- **Saturday, August 3, 2019. 1:00 – 3:00 p.m.** – Free Landscape Workshop hosted by Suburban Water Systems – Cameron Community Center at 1305 E Cameron Ave.
- **Friday, August 16, 2019. 6:30 – 8:00 p.m.** – Historical Society of West Covina Monthly Meet & Greet - Historical Society of West Covina Museum at 336 S Glendora Ave.
- **Saturday, August 17, 2019. 9:00 a.m. – 1:00 p.m.** – Free Electronic Waste Collection Round Up – City Maintenance Yard at 825 S Sunset Ave.
- **Saturday, August 17, 2019. 9:00 a.m. – 1:00 p.m.** – Used Motor Oil Collection & Filter Exchange – AutoZone, 1035 E Amar Rd.

## ADJOURNMENT

### 2019 Community and Senior Services Commission Meetings

Tuesday, September 10, 2019

Tuesday, November 12, 2019



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## AGENDA STAFF REPORT

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City of West Covina

**DATE:** 07/09/2019  
**TO:** Community and Senior Services Commission  
**FROM:** Nikole Bresciani  
Assistant City Manager/  
Public Services Director  
**SUBJECT: MAY 14, 2019, COMMUNITY AND SENIOR SERVICES COMMISSION MEETING  
MINUTES**

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**RECOMMENDATION:**

It is recommended that the Commission approve the May 14, 2019, Community and Senior Services Commission Meeting Minutes.

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**Attachments**

Attachment No. 1 - March 14, 2019, Commission Meeting Minutes

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CITY OF WEST COVINA  
COMMUNITY AND SENIOR SERVICES COMMISSION

TUESDAY, MAY 14, 2019. 6:00 PM  
REGULAR MEETING

WEST COVINA CITY HALL  
MANAGEMENT RESOURCE CENTER (MRC) ROOM 314  
WEST COVINA, CALIFORNIA 91790

**AGENDA**

**Chair VACANT**  
**Vice-Chair David Stewart**  
**Commissioner Steven Bennett**  
**Commissioner Tam Dinh**  
**Commissioner Phil Kaufman**  
**Commissioner Nick Lewis**  
**Commissioner Gayle Mason**  
**Commissioner Carole Mullner**  
**Commissioner Betty Valles**  
**Commissioner Alfred Williams**  
**Commissioners Karim Zaklama**

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENT PRAYER**

**ROLL CALL**

Present: Vice-Chair David Stewart, Commissioner Tam Dinh, Commissioner Phil Kaufman, Commissioner Nick Lewis, Commissioner Gayle Mason, Commissioner Carole Mullner, Commissioner Betty Valles, Commissioner Alfred Williams, Commissioners Karim Zaklama.

Absent: Commissioner Steven Bennett.

Staff Present: Assistant City Manager/Public Services Director Nikole Bresciani, Public Services Superintendent Mike Cresap, Public Services Manager Kelly McDonald, Administrative Assistant II Deborah Johnston.

**ORAL COMMUNICATIONS - Three (3) minutes per speaker**

Please state your name and city of residence for the record when recognized by the Commission Chair.

None.

**CONSENT CALENDAR**

**APPROVAL OF MEETING MINUTES**

**1) March 12, 2019, Community and Senior Services Commission Meeting Minutes.**

It is recommended that the Commission approve the March 12, 2019, Community and Senior Services Commission Meeting Minutes.

Commissioner Stewart asked for a consensus to approve the meeting minutes as presented. Motion carried by a vote of 9-0 with 1 absent.

AYES: Stewart, Dinh, Kaufman, Lewis, Mason, Mullner, Valles, Williams, Zaklama.

NOES: None.

ABSENT: Bennett

ABSTAIN: None.

## NEW BUSINESS

### 2) Selection of Chair of the Community and Senior Services Commission

Motion by Lewis, second by Mason. To nominate Dave Stewart to the seat of Chair.  
Motion carried by a vote of 9-0.

AYES: Stewart, Dinh, Kaufman, Lewis, Mason, Mullner, Valles, Williams, Zaklama.

NOES: None.

ABSENT: Bennett.

ABSTAIN: None.

### 3) Selection of Vice-Chair of the Community and Senior Services Commission

Motion by Valles, second by Kaufman. To nominate Nick Lewis to the seat of Vice Chair. Motion carried by a vote of 9-0.

AYES: Stewart, Dinh, Kaufman, Lewis, Mason, Mullner, Valles, Williams, Zaklama.

NOES: None.

ABSENT: Bennett.

ABSTAIN: None.

### 4) Selection of Ad Hoc Committee Members

#### a. *Community Development Block Grant Committee (no more than 5 Commissioners)*

Dave Stewart, Gayle Mason, Nick Lewis, Carole Mullner and Alfred Williams.

#### b. *Capital Improvement Project (no more than 5 Commissioners)*

Phil Kaufman, Steve Bennett, Gayle Mason, Betty Valles and Nick Lewis.

#### c. *Homeless Sub Committee (no more than 5 Commissioners)*

Phil Kaufman, Tam Dinh, Steve Bennett, Dave Stewart and Nick Lewis.

Motion by Lewis, second by Kaufman, to approve the above Ad Hoc committees and Commissioners appointed to them. Motion carried by a vote of 9-0.

AYES: Stewart, Dinh, Kaufman, Lewis, Mason, Mullner, Valles, Williams, Zaklama.

NOES: None.

ABSENT: Bennett.

ABSTAIN: None.



**5) Volunteer of the Year Nominations Selection – Community Services & Recreation Services**

Discussion was had about the nominations received for Community Services, Andres Castaneda and Suburban Water Systems, and a selection was made.

Motion by Kaufman and second by Lewis to select Andres Castaneda as the Volunteer of the Year Awardee for Community Services. Motion carried by a vote of 8-0 with 1 abstaining and 1 absent.

AYES: Stewart, Dinh, Kaufman, Lewis, Mason, Mullner, Valles, Zaklama.

NOES: None.

ABSENT: Bennett.

ABSTAIN: Williams.

Recreation Services Nominee: No nominations were received.

Discussion was had about revisiting the criteria, making adjustments to the application, update the information for each category regarding prior awardees being eligible for nomination again, creating a list of prior awardees for future consideration and nominations and changing the timeline of the program to not coincide with the other entities Volunteer of the Year programs, to increase the number of nominations received for next year's application process. The only exception to changing the timeline would be the review of applications received for the Outstanding Older American Volunteer of the Year program as that is a Los Angeles County program.

All Commissioners agreed to direct staff to re-create and update criteria on the application for the 2020 volunteer of the year nomination process. Staff will do so.

**6) Commissioner Kaufman requested the Commission recommend to the Council to send a letter to both the Los Angeles County Sheriff & Supervisor Hilda Solis's office that includes a detailed description of the process that Chicago is doing with their county inmate release program to help alleviate homelessness within their community.**

Discussion was had about Chicago (Illinois) inmate release program that assists inmates with transiting back into society by offering temporary housing, food and job training assistance. Commissioner Lewis also stated that we should include Rhode Island's program that is not only a state wide program but has similarities to the Chicago program, within the letter for consideration as well. A request by Commissioner Kaufman for either city staff or a Commissioner to create a letter to present to Council for review and submittal to the Los Angeles County Sheriff & Supervisor Hilda Solis's offices to look into these programs and see how these programs could assist with the homelessness programs currently being created or updated within California and our community was presented for consideration.

Commissioner Stewart took a consensus of Commissioners and all in agreeance to direct Commissioner Kaufman to draft a letter to send to Nikole for review and presentation for Council's consideration.



- 7) **Commissioner Zaklama requested an update on special event calendar in conjunction with infrastructure of the parks to hold special events.** – Presented by Public Services Supervisor Mike Cresap

Discussion was had about the upcoming special events for the remainder of 2019 and events scheduled for 2020 as well as the infrastructure of city facilities and parks to hold larger scale special events. The subject of having, or creating amphitheaters or the like, for these types of events was discussed. However, due to limited space currently at facilities and parks, the logistics of larger scale events are not currently attainable at this time with the current infrastructure. Staff will include the implementation of special uses such as amphitheaters and the like in future projects that are planned through the Parks Needs Assessment process.

Discussion was had if Commissioners could assist the City with applying for grants for projects. Discussion regarding the process was given by Nikole and she welcomed the assistance from Commissioners to assist with the grant process and looks forward to working with those Commissioners that wish to participate in this process as well.

- 8) **Facility Reports for February and March 2019**

Discussion regarding the reports and numbers given. Statistics of Public Services Maintenance Division's work order status was requested by Commissioners to be placed with the facility usage reports to see the progress of work being completed by Staff and give a timeline of completion of requests. Staff will provide that documentation.

Discussion was had about the reports looking similar. Staff will verify numbers and bring back corrections to the report that are incorrect at the next meeting in July.

- 9) **Update on Measure A Funding for Park Improvement** – Presented by Assistant City Manager/Public Services Director Nikole Bresciani

Commissioners were provided with the last Park Needs Assessment listing and an updated fund allocation sheet to review during this presentation.

Discussion was had about the receipt of new funds from Measure A, the projects set to be done based on the grant funds that are allocated for the projects, as well as old projects and old funds that need to be completed before new projects can be started and funds utilized for these new projects. City Staff stated that they recently discovered through this year's Measure A process, that the City has approximately \$2 million in a fund within a holding account the County holds for the City, which needs to be used on old projects. Old projects must be completed and old funds used before new funding received can be used on new projects. Discussion was had on how to move forward with Measure A and a request by Commissioner Lewis to bring back this request at the next Commission meeting in July. Staff will bring back the request as the next meeting in July.

## CONTINUED BUSINESS

### **10) Update on Commissioner Kaufman's request that the Historical Society bust be displayed at a secure location at City Hall.**

Discussion was had as to where in city hall the Historical Society's honorary bust could be displayed in a secure location but also accessible to the public for viewing. Nikole stated that the best location/city facility to meet these needs would be the City Manager's office if the Historical Society would be willing to display it there. Nikole stated the only other location she would suggest is maybe the Plaza at West Covina if they have a location available for their request. Commissioner Kaufman stated he will bring this information back to the Historical Society and see what their decision will be and bring an update back to the Staff.

### **11) Update on Commissioner Lewis's request for uses for the parcel at South Cameron & East Hills Drive. – Update was given by Assistant City Manager/Public Services Director Nikole Bresciani**

Discussion was had regarding this property being a catch basin and the logistics in using this property for anything other than what it is currently being used for are unknown due to it being a catch basin location and the State and County regulations related to these types of use. At this time the City will not pursue any other use of this property due to these regulations.

## AD HOC COMMITTEE REPORTS

### **12) Fiscal Year 2019-2020 Community Development Block Grant Funding (CDBG) Public Service Project Funding Recommendations – Presented by Public Services Manager Kelly McDonald**

It is recommended that the Commission approve Fiscal Year (FY) 2019-2020 CDBG Public Service Project

Funding recommendation summary was given to Commissioners. Eleven (11) applications were received for request for funding and seven (7) applicants were chosen by the CDBG Sub-Committee to receive funding from Community Development Block Grant (CDGB). Discussion was had regarding these entities applications and if they provided statistics of those served that included residents of West Covina.

Motion by Lewis, second by Mason, to adjourn. Motion carried by a vote of 9-0.

AYES: Stewart, Dinh, Kaufman, Lewis, Mason, Mullner, Valles, Williams, Zaklama.

NOES: None.

ABSENT: Bennett.

ABSTAIN: None.



## COMMISSIONERS REPORTS

### **Vice Chair Stewart:**

Spoke about Queen of the Valley ER and number of beds and the project that Commissioner Kaufman reported on as well. Attended the Homeless meeting organized by citizens. Attended the Grand Opening of Toby's Latin Grill. Attended the soft opening of Portos as well.

**Commissioner Bennet:** Absent.

**Commissioner Dinh:** Nothing to report.

### **Commissioner Kaufman:**

Attended Portos soft opening and grand opening. Fabulous job done by staff of Portos. Grand Opening for Toby's Latin Grill. Attended Mike Spence Memorial services that was well attended and very well done and hearts go out to the family. Attended a meeting for the public at Queen of the Valley which gave updates to the project going into the prior baseball field that they acquired. It was a very informative meeting. There will be a few more weeks for public comment and then the hope is that the project will go forward.

**Commissioner Lewis:** Nothing to report.

### **Commissioner Mason:**

Attended the grand opening of Portos which was well attended. Spoke with Susie Perez at the senior center regarding the programs at the center and stated "what a gem she is and the best person to have in charge of this facility and programs". Spoke about the programs and the need for more gift cards for raffles during events they have at the Senior Center. She attended the Volunteer luncheon which was well attended. Stated that the senior center is a well-used facility and really great things are happening there. Attended Mike Spence's memorial services which was well attended and emotional. Attended the musical performance (Opera) at the senior center that was fantastic.

**Commissioner Mullner:** Nothing to report.

**Commissioner Valles:** Nothing to report.

**Commissioner Williams:** Nothing to report.

### **Commissioner Zaklama:**

Was approached by the Y.W.C.A. to host the youth that are currently at the Wings program which is for families whom have become homeless due to domestic violence situations. They stated that there are many programs that can be done at the facility for the youth but that anything outside the facility is not funded so the request to host the youth by donating anything to include, shoes, clothes, gift cards to various things like movies, ice cream, etc. would be greatly appreciated. His office did host several youth for the day and provided some of these items as well as some career advice. Commissioner Mullner stated maybe the West Covina Women's Club would be a good place to start or do a presentation at their next luncheon to generate much needed items for their program and youth.

## ITEMS TO BE AGENDIZED

Commissioner Lewis request to bring back clarification of Measure A Funds and the \$2 million dollars in old funds and how those funds will be utilized.

## UPCOMING EVENTS

- Saturday, May 11, 2019. 10 a.m. – 2:00 p.m. – Public Safety Open House – Cortez Park/Fire Station 2.
- Friday, May 17, 2019. 6 p.m. – Kiwanis of West Covina Proudly Presents Comedy for the Cure – Cortez Park Community & Senior Center.
- Friday, May 17, 2019. 6:30 p.m. – The Historical Society of West Covina Monthly Meet & Greet – 336 S Glendora Ave.
- Saturday, May 18, 2019. 9 a.m. – 1 p.m. – Farmers Market – Glendora Ave/Downtown.
- Saturday, May 18, 2019. 9 a.m. – 3 p.m. – Household Hazardous & E-Waste Round up – City Maintenance Yard at 825 S Sunset Ave.
- Saturday, May 18, 2019. 9 a.m. – 1 p.m. – Used Motor Oil Collection & filter exchange event – AutoZone at 730 N Azusa Ave.
- Saturday, May 18, 2019. 10 a.m. – 2 p.m. – US Congresswoman Grace F Napolitano Emergency Preparedness Fair, Azusa High School at 240 N Cerritos Ave, Azusa, CA 91702.
- Tuesday, May 21, 2019. 7 p.m. – City Council Meeting, City Hall Council Chambers.
- Wednesday, May 22, 2019. 6:00 p.m. – 49th annual Night on the Town – 1200 Lakes Drive.
- Saturday, May 25, 2019. 9 a.m. – 1 p.m. – Farmers Market – Glendora Ave/Downtown.
- Monday, May 27, 2019. 10 a.m. – Memorial Day Ceremony, City Hall Courtyard.
- Saturday, June 1, 2019. 9 a.m. – 1 p.m. – Farmers Market – Glendora Ave/Downtown.
- Tuesday, June 4, 2019. 7 p.m. – City Council Meeting, City Hall Council Chambers.
- Saturday, June 8, 2019. 9 a.m. – 1 p.m. – Farmers Market – Glendora Ave/Downtown.
- Wednesday, June 12, 2019. 6 p.m. – 10 p.m. – Summer Concert Series – Mariachi Divas.
- Saturday, June 15, 2019. 9 a.m. – 1 p.m. – Free Electronic Waste Collection Event – City Maintenance Yard, 825 S. Sunset Ave.
- Saturday, June 15, 2019. 9 a.m. – 1 p.m. – Farmers Market – Glendora Ave/Downtown.
- Monday, June 17, 2019. 7:45 p.m. – 10 p.m. - Spiderman: Into the Spiderverse – Shadow Oak Park 2121 S Shadow Oak Dr.
- Tuesday, June 18, 2019 7 p.m. – City Council Meeting, City Hall Council Chambers.
- Wednesday, June 19, 2019. 6 p.m. – 10 p.m. - Summer Concert Series – Sgt. Pepper a Tribute to the Beatles. Civic Center Courtyard.
- Friday, June 21, 2019. 6:30 p.m. – The Historical Society of West Covina Monthly Meet & Greet – 336 S Glendora Ave.
- Saturday, June 22, 2019. 9 a.m. – 1 p.m. – Farmers Market – Glendora Ave/Downtown.
- Monday, June 24, 2019. 7:45 p.m. – 10 p.m. – Christopher Robin – Shadow Oak Dr.
- Wednesday, June 26, 2019. 6 p.m. – 10 p.m. – The Smith Band, Country, Pop, Rock – Civic Center Courtyard.
- Saturday, June 29, 2019. 9 a.m. – 1 p.m. – Used Motor Oil Collection & Free Filter Exchange Event Pep Boys 1540 E. Amar Road.
- Saturday, June 29, 2019. 9 a.m. – 1 p.m. – Farmers Market – Glendora Ave/Downtown.
- Tuesday, July 2, 2019. 7 p.m. – City Council Meeting, City Hall Council Chambers.
- Wednesday, July 3, 2019. 4 p.m. – 10 p.m. – Patriotic Summer Concert Series & Laser Light Show – Smokin Cobra's, Rockin' Old School AM Radio Dance Hits & Nu-Salt Laser International Light show – Civic Center Courtyard.
- Monday, July 9, 2019. 7:30 p.m. – 10 p.m. – Hotel Transylvania 3 – Plaza at West Covina, 112 Plaza Dr.



**ADJOURNMENT** by Commissioner Stewart at 7:48 p.m.

Motion by Lewis, second by Mason, to adjourn. Motion carried by a vote of 9-0.

AYES: Stewart, Dinh, Kaufman, Lewis, Mason, Mullner, Valles, Williams, Zaklama.

NOES: None.

ABSENT: Bennett.

ABSTAIN: None.

2019 Community and Senior Services Commission Meetings

Tuesday, July 9, 2019

Tuesday, September 10, 2019

Tuesday, November 12, 2019



## AGENDA STAFF REPORT

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City of West Covina

**DATE:** 07/09/2019

**TO:** Community and Senior Services Commission

**FROM:** Nikole Bresciani  
Assistant City Manager/  
Public Services Director

**SUBJECT: CONSIDERATION TO HOLD MONTHLY MEETINGS OF THE COMMUNITY & SENIOR SERVICES COMMISSION-REQUEST BY COMMISSIONER STEWART**

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**RECOMMENDATION:**

It is recommended that the Commission provide staff direction on holding monthly meetings verses bi-monthly meetings.

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**AGENDA STAFF REPORT**

City of West Covina

**DATE:** 07/09/2019  
**TO:** Community and Senior Services Commission  
**FROM:** Nikole Bresciani  
 Assistant City Manager/  
 Public Services Director  
**SUBJECT:** **PROPOSITION 68 FUNDING OPPORTUNITY**

**RECOMMENDATION:**

It is recommended that the Commission receive and file this informational report.

**BACKGROUND:**

On June 5, 2018, the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018 (Prop 68) was approved with 56 percent of the vote to authorize the state to borrow \$4.1 billion for investments in outdoor recreation, land conservation and water projects. Prop 68 includes a Competitive and a Per Capita Program, which are applicable to West Covina.

The Competitive Program is intended to create new parks and new recreation opportunities in underserved communities across the state and the application deadline is August 5, 2019. To be eligible for the Competitive Program, a proposed project site can qualify in one of two ways:

- Less than 3 park acres per 1,000 people
- OR
- Less than \$51,026 median household income

Using the required California State Parks Community FactFinder, which evaluates park space within, the proximity of a half-mile radius of the project site, staff determined the eligibility of the following asterisked (\*) parks in the table below, based on the acreage criteria. All statewide applications will be evaluated on a points system for various criteria, including type of project, partnerships, community-based planning, employment or volunteer opportunities, park acres per 1,000 people median household income, and number below poverty.

**West Covina Parks  
 Summary of Prop 68 Eligibility Criteria**

Park	Acres/1,000	MHI (\$)	Poverty
California Parkette *	0.03	70,443	713
Walmerado *	0.76	70,635	659
Friendship *	1.01	63,094	984
Cameron *	1.15	84,415	359
Del Norte *	1.23	74,880	1,258
Palm View *	1.46	83,866	398
Orangewood	2.07	69,753	608
Woodgrove	5.85	68,515	763
Gingrich	6.45	68,542	1,626
Cortez	7.40	84,282	210
Maverick	9.11	76,195	243
Aroma	11.25	72,278	344
Galster	12.78	65,466	381
Shadow Oak	15.80	83,329	543
Heritage	31.57	78,571	221

Per Capita Program Funds will be available for local park rehabilitation, creation, and improvement grants to local governments on a per capita basis. Grant recipients are encouraged to utilize awards to rehabilitate existing infrastructure and to address deficiencies in neighborhoods lacking access to the outdoors. The release of a final procedural guide and announcement of allocations is expected to occur in late summer of 2019 according to the State Office of Grants and Local Services.

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## AGENDA STAFF REPORT

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City of West Covina

**DATE:** 07/09/2019  
**TO:** Community and Senior Services Commission  
**FROM:** Nikole Bresciani  
Assistant City Manager/  
Public Services Director  
**SUBJECT:** FACILITY USAGE REPORTS FOR MARCH (UPDATED) AND APRIL 2019

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**RECOMMENDATION:**

It is recommended that the Commission receive and file these informational reports.

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**Attachments**

Attachment No. 1. March 2019 Facility Usage Report  
Attachment No. 2. April 2019 Facility Usage Report

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PUBLIC SERVICES FACILITY USAGE & MAINTENANCE REPORTS			
Month of March 2019			
CORTEZ PARK & SENIOR CENTER		SHADOW OAK PARK & COMMUNITY CENTER	
Special Events	Monthly	Participants	NOTES:
<b>Title</b>	<b>Monthly</b>	<b>Participants</b>	<b>NOTES:</b>
St. Patrick's Day Luncheon	150	319	Average 15.19 participants at Camp / per day number
Evening Dance	53	43	parents and/or grandparents.
Friday Afternoon Dance	28	11	
Nutrition Program	120	3	
<b>Presentations</b>			
Estate Planning Pres.	40	51	
Riders on the Move Pres.	40	24	
Stress Busting Program for Caregivers	24	4	
Tap Card Distribution	50	14	
Estate Planning	25	1	
AARP Measured Driving	40	2	
<b>Excursions</b>			
<b>Title</b>	<b>Monthly</b>	<b>Participants</b>	<b>NOTES:</b>
Pauma Casino	50	12	
Warner Bros Studio	30	12	
<b>Mt. Sac Classes - class counts are reported by Instructor to Staff</b>			
<b>Title</b>	<b>Monthly</b>	<b>Participants</b>	<b>NOTES:</b>
Computing Level 1	48	50	registered about 60 attending
Computing Level 2	48	70	registered and attending
Computing Level 3	48	50	registered and attending more advanced stretching class
Toile Painting	46	50	
Watercolor	116	683	
Healthy Aging	960	15	Note: One Church 4 days, 500 attendance. Another Church 8 days, 1600 attendance, 3 rentals with 600 attendance.
Yoga	440		
Calligraphy	225		
Tai Chi	245		
Creative Computing	46		
Digital Photography	46		
Home Gardening	46		
Clubs			
<b>Paid Fee Classes</b>			
<b>Title</b>	<b>Monthly</b>	<b>Participants</b>	<b>NOTES:</b>
Zumba Gold	187	600	Per season
Line Dancing Pam	93	1	Leagues currently in season
Happy Line Dancers	312	631	Gymnastics, Karate, Kung Fu, Belly Dancing & Cheer
Gentle Exercise	37		
NEW! Ballroom Dance	35		
Case Management	12		
Legal Assurance	22		
Free Tax Assistance	18		
Coffee Card Sold	89		
Daily Coffee Tickets			
Farmer's Market Voucher			
<b>Total Participants</b>	<b>2429</b>	<b>1108</b>	
<b>CAMERON PARK &amp; COMMUNITY CENTER</b>			
<b>Event type:</b>	<b>Participants</b>	<b>NOTES:</b>	
Youth League	600		
Adult Leagues	1		
Classes	631		
<b>Mt. Sac Classes - class counts are reported by Instructor to Staff</b>			
<b>Title</b>	<b>Monthly</b>	<b>Participants</b>	<b>NOTES:</b>
Life Long Learning		39	
Jewelry		29	
Sewing & Design		100	
Passports		49	
<b>Total Participants 1281</b>			
<b>Rentals</b>			
Gym rentals	118		
Multi-purpose room rentals	8		
Open Play Basketball	556		
Pavilion Rentals	29		
<b>Total Facility Rentals</b>	<b>711</b>	<b>168</b>	
<b>DAYCARES</b>			
<b>Site</b>	<b>Total Average</b>	<b>Participants</b>	<b>NOTES:</b>
Palmview Preschool	17		
Vine Daycare	55		
Wescove Daycare	34		
<b>Average Monthly Daycare Attendance</b>	<b>106</b>		

# PUBLIC SERVICES FACILITY USAGE & MAINTENANCE REPORTS

Month of March 2019

Cortez Community & Senior Center Rentals	Monthly
CAPS (Mon-Fri)	315
Church Rental (Every Sunday)	750
Bible Study (Every Friday)	100
Large Parties/Receptions (1)	200
Meetings (3)	60
<b>Total Facility Rentals for Senior Center</b>	<b>1425</b>
At Home Low Income Senior Citizen new applicants	17
<b>Total All Facility Participants</b>	<b>7221</b>
<b>Total All Facility Rentals</b>	<b>2151</b>

SPORTS FIELD RENTAL			No. Participants
Field Name	Season		
West Covina Youth Basketball	Jan-April		430
West Covina American Little League	Feb-June		340
West Covina Girls Softball	Mar - July		900
West Covina National Little League	Mar - July		178
West Covina Pacific Coast Little League	Mar - July		174
West Covina Youth Pony Baseball	Feb-May		506
West Covina Youth Soccer	Dec - May		300
<b>TOTAL</b>			<b>2828</b>

The below totals are items that are directly reported to the Public Services Department.

This does not include any reports to the following Departments: Police, Fire, 911 or Building Departments

## City App Reports Received

ISSUE TYPE	TOTAL
Animal Control	None reported on app - directs
Code Enforcement	75
Graffiti	193
*Other Issues	153
Street Maintenance	17
Traffic Signal Issue	5
Trash/Recycling	21
Abandoned Vehicle Report	None Reported on app
<b>TOTAL</b>	<b>464</b>

\* Other Issues include the following:  
Homeless issues, shopping cart retrieval, Police issues, Tree requests as well as various other types that don't fit into the above listed types.

Description:	Days
Average turn around for request to be responded to that were submitted in the MyCity App is	1 day
See attached report from MyCity App for more information	

Environmental Services	Event
Collected	
None for the month of March	
Notes:	
None for the month of March	

## iWorks Reports Received

Work Order Status type in Work Management Module	No.	Sub Types from Citizen Engagement Module.	As of	No.
Active	76	City Facility Repairs		22
Cancelled	3	Code Enforcement		3
Complete	296	City Facility Electrical Issues		0
Referred	3	Graffiti		14
Suspended	0	Illegal Dumping		10
Scheduled	1	Mowing		0
		Park Maintenance		2
		Pot Hole Repair		4
		Sewer		2
		Sign Repair		0
		Street Maintenance		17
		Traffic Signal/Street Lights		6
		Trash/Recycling		1
		Tree Related Issues		23
<b>Total Work Orders Generated</b>	<b>379</b>			

Note:  
iWork's Citizen Engagement portal went live on March 18, 2019 which allowed us to search sub types and reports submitted for this month.

Other Issues: Include the following types	
Shopping Cart Retrieval	2
Homelessness Issues	5
Police Matters	non reported on iWork's
Graffiti on Private Property	non reported on iWork's
Bee issues	1
Coyote Siting	0
City Department Requests	4
General comments on City amenities	1
<b>Total No. Sub Types Reported</b>	<b>117</b>

We are in the process of updating software to one (1) program for the Public Services Department and are hoping for implementation of this new program within the next few months. This transition will streamline the citizen & employee requests into one location and make the process times shorter and more effective and the reports for the Commission easier to read.



# PUBLIC SERVICES FACILITY USAGE & MAINTENANCE REPORTS

Month of March 2019

## MyCity App Statistics for the Month of March 2019

11 March, 2019 - 31 March, 2019

**22**  
Total New

**291**  
Total Assigned

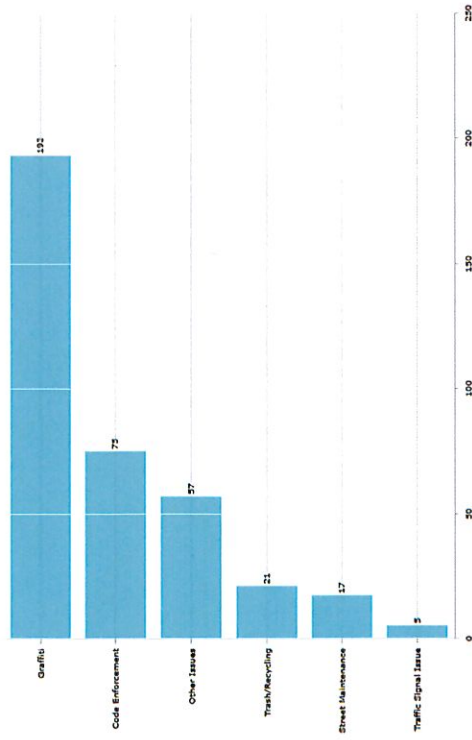
**0**  
New Today

**0**  
Resolved Today

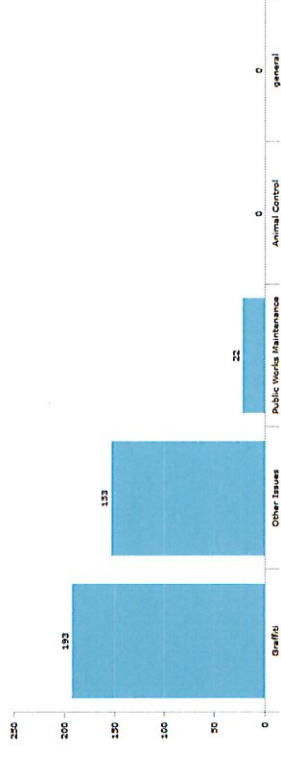
### ISSUE ACTIVITY

ISSUE TYPE	NEW	RECEIVED	ASSIGNED	REFERRED	RESOLVED	CANCELED
Code Enforcement	0	0	0	75	0	0
Graffiti	0	0	0	12	166	15
Other Issues	0	0	22	27	4	4
Street Maintenance	0	0	10	4	2	1
Traffic Signal Issue	0	0	3	2	0	0
Trash/Recycling	0	0	9	10	1	1

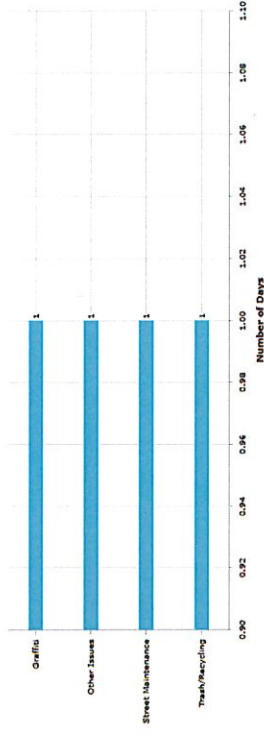
### Issue Type



### Department



### Average Resolution Time





PUBLIC SERVICES FACILITY USAGE & MAINTENANCE REPORTS			
Month of April 2019			
<b>CORTEZ PARK &amp; SENIOR CENTER</b>		<b>SHADOW OAK PARK &amp; COMMUNITY CENTER</b>	
<b>Special Events</b>	<b>Monthly</b>	<b>Participants</b>	<b>NOTES:</b>
Egg Hunt	180	326	Average 16.3 participants at Camp / per day number parents and/or grandparents.
Evening Dance	62	100	
Volunteer Luncheon	180	13	
Nutrition Program	3420	11	
<b>Presentations</b>			
Estate Planning Pres.	40	59	
Stress Busting Program for Caregivers	24	25	
		4	
		13	
		11	
		4	
		8	
		1	
		48	
<b>Excursions</b>			
Dodger Stadium Tour	Monthly	48	
	30	48	
<b>Mt. Sac Classes - class counts are reported by Instructor to Staff</b>			
<b>Title</b>	<b>Monthly</b>	<b>Participants</b>	<b>NOTES:</b>
Computing Level 1	48	600	registered about 60 attending
Computing Level 2	48	490	registered and attending
Computing Level 3	48	600	registered and attending more advanced stretching class
Toile Painting	46	<b>Total</b>	
Watercolor	116	2409	
Healthy Aging	960	<b>Facility Rentals</b>	
Yoga	440	15	Note: One Church 5 days, 500 attendance. Another Church 8 days, 1800 attendance, 2 rentals 500 attendance.
Calligraphy	225		
Tai Chi	245		
Creative Computing	46		
Digital Photography	46		
Home Gardening	46		
Clubs	145		
<b>Paid Fee Classes</b>			
<b>Title</b>	<b>Monthly</b>	<b>Participants</b>	<b>NOTES:</b>
Zumba Gold	267		
Line Dancing Pam	106		
Happy Line Dancers	180		
Gentle Exercise	37		
NEW! Ballroom Dance	42		
Young at Heart Yoga	19		
Case Management	8		
Legal Assurance	18		
Coffee Card Sold	26		
Daily Coffee Tickets	56		
Farmer's Market Voucher			
<b>Total Participants</b>	<b>2676</b>	<b>744</b>	<b>168</b>
<b>CAMERON PARK &amp; COMMUNITY CENTER</b>			
<b>Event type:</b>	<b>Participants</b>	<b>Per season</b>	<b>NOTES:</b>
Youth League	1	1	League currently in season
Adult Leagues	1	1	League currently in season
Classes	671.9	671.9	Gymnastics, Karate, Kung Fu, Belly Dancing & Cheer
<b>Mt. Sac Classes - class counts are reported by Instructor to Staff</b>			
<b>Title</b>	<b>Monthly</b>	<b>Participants</b>	<b>NOTES:</b>
Life Long Learning		39	
Jewelry		29	
Passports		100	
<b>Total Participants</b>			
Sewing & Design		82	
<b>Rentals</b>	<b>Number</b>	<b>Participants</b>	
Gym rentals	107	755.9	
Multi-purpose room rentals	3	107	
Open Play Basketball	599	3	
Pavilion Rentals	35	599	
<b>Total Facility Rentals</b>	<b>744</b>	<b>744</b>	
<b>DAYCARES</b>			
<b>Site</b>	<b>Total Average</b>	<b>Site</b>	<b>Total Average</b>
Palmyra Preschool	13.2	Palmyra Preschool	13.2
Vine Daycare	38.3	Vine Daycare	38.3
Wescove Daycare	21.7	Wescove Daycare	21.7
<b>Average Monthly Daycare Attendance</b>	<b>73</b>	<b>Average Monthly Daycare Attendance</b>	<b>73</b>

# PUBLIC SERVICES FACILITY USAGE & MAINTENANCE REPORTS

Month of April 2019

Cortez Community & Senior Center Rentals	Monthly
CAPS (Mon-Fri)	345
Church Rental (Every Sunday)	600
Bible Study (Every Friday)	80
Large Parties/Receptions (5)	1000
Meetings (4)	80
<b>Total Facility Rentals for Senior Center</b>	<b>2105</b>
Athens Low Income Senior Citizens new applicants	18
<b>Total All Facility Participants</b>	<b>8668.9</b>
<b>Total All Facility Rentals</b>	<b>2864</b>

SPORTS FIELD RENTAL		No. Participants
Field Name	Season	
West Covina Youth Basketball	Jan-April	430
West Covina American Little League	Feb-June	340
West Covina Girls Softball	Mar - July	900
West Covina National Little League	Mar - July	178
West Covina Pacific Coast Little League	Mar - July	174
West Covina Youth Pony Baseball	Feb-May	506
West Covina Youth Soccer	Dec - May	300
<b>TOTAL</b>		<b>2828</b>

The below totals are items that are directly reported to the Public Services Department.

This does not include any reports to the following Departments: Police, Fire, 911 or Building Departments

## City App Reports Received

ISSUE TYPE	TOTAL
City Tree Issue	13
Code Enforcement	94
Graffiti	306
*Other Issues	61
Street Maintenance	12
Traffic Signal Issue	4
Trash/Recycling	24
Crime Report	1
<b>TOTAL</b>	<b>515</b>

\* Other Issues include the following:  
Homeless issues, shopping cart retrieval, Police issues, Tree requests as well as various other types that don't fit into the above listed types.

Description:	Days
Average turn around for request to be responded to that were submitted in the MyCity App is	5.67
See attached report from MyCity App for more information	

Environmental Services	Event
Collected	4/27/2019 E-Waste Collection
91 pieces = 8,250 lbs.	

Notes:  
Approximately 91 pieces of computers, monitors, keyboards, televisions, VCR/DVD players, microwaves, and refrigerators were received throughout the day, for a total of 8,250 lbs.

## iWorks Reports Received

Work Order Status type in Work Management Module	No.	Sub Types from Citizen Engagement Module	As of	No.
Active	44	City Facility Repairs		22
Cancelled	4	Code Enforcement		11
Complete	316	City Facility Electrical Issues		2
Referred	2	Graffiti		15
Suspended	0	Illegal Dumping		19
Scheduled	0	Mowing		3
		Park Maintenance		4
		Pot Hole Repair		7
		Sewer		1
		Sign Repair		3
		Street Maintenance		32
		Traffic Signal/Street Lights		7
		Trash/Recycling		7
		Tree Related Issues		65
<b>Other Issues: Include the following types</b>				
		Shopping Cart Retrieval		0
		Homelessness Issues		0
		Police Matters		4
		Graffiti on Private Property		0
		Bee Issues		0
		Coyote Sighting		0
		City Department Requests		4
		General comments on City amenities		0
<b>Total No. Sub Types Reported</b>				<b>206</b>

**Total Work Orders Generated** 366  
Note:  
iWork's Citizen Engagement portal went live on March 18, 2019 which allowed us to search sub types and reports submitted for this month.

We are in the process of updating software to one (1) program for the Public Services Department and are hoping for implementation of this new program within the next few months. This transition will streamline the citizen & employee requests into one location and make the process times shorter and more effective and the reports for the Commission easier to



# PUBLIC SERVICES FACILITY USAGE & MAINTENANCE REPORTS

Month of April 2019

MyCity App Statistics for the Month of April 2019

**25**  
Total New

**291**  
Total Assigned

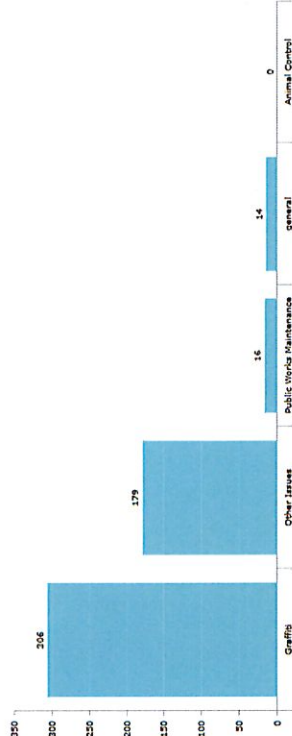
**2**  
New Today

**2**  
Resolved Today

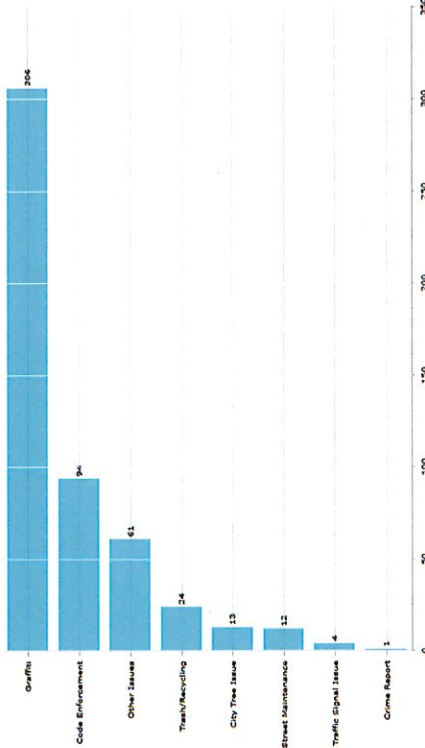
## ISSUE ACTIVITY

ISSUE TYPE	NEW	RECEIVED	ASSIGNED	REFERRED	RESOLVED	CANCELED
City Tree Issue	0	2	8	3	0	0
Code Enforcement	0	1	1	50	0	2
Crime Report	0	0	0	1	0	0
Graffiti	0	0	0	30	257	15
Other Issues	0	1	12	37	10	1
Street Maintenance	0	0	0	1	3	0
Traffic Signal Issue	0	0	2	1	1	0
Trash/Recycling	0	1	6	14	1	2

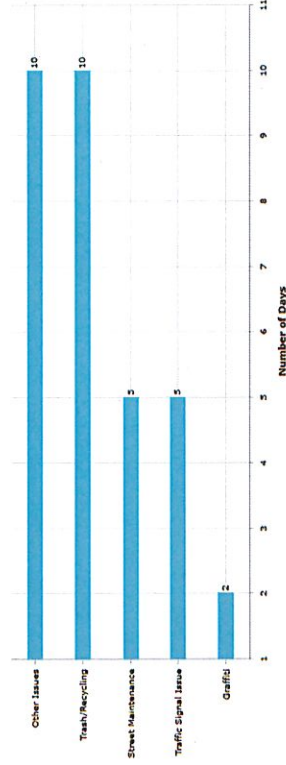
## Department



## Issue Type



## Average Resolution Time





## AGENDA STAFF REPORT

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City of West Covina

**DATE:** 07/09/2019  
**TO:** Community and Senior Services Commission  
**FROM:** Nikole Bresciani  
 Assistant City Manager/  
 Public Services Director  
**SUBJECT:** MEASURE A UPDATE - REQUEST BY COMMISSIONER LEWIS

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### RECOMMENDATION:

It is recommended that the Commission receive and file this informational report.

### BACKGROUND:

The Safe Neighborhood Parks Propositions (Proposition A) of 1992 and 1996, which voters approved on November 3, 1992, and November 5, 1996, respectively, allocated a total of \$110 million to Cities and the County of Los Angeles on a per parcel basis. These funds were allocated proportionally to Cities and to the County (for unincorporated areas of the County) based on the number of parcels within each jurisdiction, as determined by the County Assessor. These Propositions (Old Park Bond) included the provision of Maintenance and Servicing (M&S) funds to eligible agencies to offset the increased maintenance costs resulting from Proposition-funded projects.

Measure A was a ballot initiative that was approved in November 2016 by a majority of Los Angeles County voters. The Measure added a 1/4 cents parcel tax to each Los Angeles County residential property, ensuring cities in Los Angeles County would get annual funding to add or improve park property and amenities. In addition to each City's pro rata share, there is a competitive grant program which allows cities to apply for funding for regional projects that impact communities in the region. Also, cities receive Maintenance and Servicing (M&S) funding to help maintain new or enhanced projects in perpetuity.

The difference with Measure A funding compared to Old Park Bond funding is that, Measure A has no sunset clause so there is no expiration date on the parcel tax being assessed. Funds pursuant to the 1992 Proposition were collected and set aside in Fiscal Year 1993-1994 through Fiscal Year 2014-2015. The collection and set aside funds available through the 1996 Proposition began in Fiscal Year 1997-1998 and extends through Fiscal Year 2018-2019. Old Park Bond M&S funding can only be used on projects already constructed (Attachment No. 1), but M&S funding from Measure A can be used on not only new projects but the ones funded under the Old Park Bond.

For West Covina, the total in assessments collected by the County between the Old Park Bonds is \$2.54 million. Interest in the amount of \$566,280 has accrued on the balance of the assessments since the start of the collection, for a total of \$3.1 million. Because the City has expended \$1.06 million of these funds on the maintenance of projects, the City currently has \$2.04 million in Old Park Bond M&S funding remaining in its County escrow account. The City is in the process of drawing down some of those funds (Attachment No. 2). The City cannot utilize new M&S funding until the City draws down its existing M&S funds, but that does not preclude the City from applying for funding for the installation of a new project. Staff estimates that it will be eighteen months to

two years before it will need to use the new M&S funds because a project still has to be completed with Measure A funding before we can tap into the new M&S funds to maintain the new project.

**DISCUSSION:**

The City of West Covina anticipates receiving an annual allocation of \$323,000 for new/improved park projects from Measure A and \$78,000 annually of M&S funding to maintain new projects or improvements. The funding cannot pay for programs like classes or new staff unless directly related to the improvement, like City staff who maintain the Splash Pad at Del Norte Park.

The City conducted two Park Needs Assessments, and each yielded different results (Attachment No. 3). Throughout the Park Needs Assessment meetings, staff expressed Council's priority in completing the lower plateau at Shadow Oak Park. That project included a parking lot, restroom and tot lot, which was estimated at over \$1 million when the design was completed in 2017. When staff bid the restroom project alone, those bids came in at over \$500,000, so it is advisable to bid the project as one package to be cost-effective. It was anticipated that the City would fund that project in part by Measure A, and the other funding was slated to come from Park Dedication Fees. Unless otherwise directed, the intention is to continue with Shadow Oak as the Community's priority project and then, as other funding comes in, projects will be selected off the list.

As the City has transitioned to Council-Districts, staff plans on having multiple community meetings to enable residents from each District to be heard on what projects they feel are important in their neighborhoods. The Community & Senior Services Commission Ad-hoc Committee for Capital Improvement Projects will be involved with the design elements and the Commission as a whole will make recommendations to the Council regarding projects after having received input from the community at-large.

**Prepared by:** Nikole Bresciani, Assistant City Manager/Public Services Director

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**Fiscal Impact**

**FISCAL IMPACT:**

The City of West Covina will receive an annual allocation of Measure A of approximately \$323,000 for park improvements and \$75,000 annually for Maintenance & Servicing Funds to maintain new projects. Funds can be "banked" for up to five years to accumulate funding for bigger projects.

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**Attachments**

- Attachment No. 1 - City of West Covina Prop A Grants
  - Attachment No. 2 - Current Proposition A M&S Projects
  - Attachment No. 3 - Park Needs Assessment
-





## Los Angeles County Regional Park and Open Space District Grant Status of Funding

Agency	District	Grant No	Major Project Name	Description	Stage	Funding Section	Funding Amount	Paid	
City of West Covina	1	58K7-06-1358	Aroma Park Construction	A new passive neighborhood park with playground equipment, picnic benches, turf and landscape, and irrigation constructed on undeveloped City property.	Closed	3. c. 1.	\$144,766.14	\$144,766.14	
	<b>Aroma Park Construction - Total</b>								
	1	58K7-99-1090	Basketball Court Improvements	Rehabilitation of existing basketball courts; including the replacement and installation of pole extensions, backboards, rims, netting, slurry and restriping.	Closed	3. c. 1.	\$28,543.36	\$28,543.36	
	<b>Basketball Court Improvements - Total</b>								
	1	58K7-95-0359	Cameron Park Field Lighting	Purchase and installation of softball field lighting at Cameron Park.	Closed	8. b. 1.	\$75,000.00	\$75,000.00	
	<b>Cameron Park Field Lighting - Total</b>								
	1	58K7-95-0360	Cortez Park Field Lighting	Installation of ball diamond field lighting at Cortez Park.	Closed	8. b. 1.	\$161,000.00	\$161,000.00	
	<b>Cortez Park Field Lighting - Total</b>								
	1	58K7-95-0352	Cortez Park Irrigation	Irrigation upgrades for Cortez Park.	Closed	8. b. 1.	\$25,990.38	\$25,990.38	
	<b>Cortez Park Irrigation - Total</b>								
	1	58K7-95-0361	Cortez Park Parking Lot	Rehabilitation of the north parking lot at Cortez Park.	Closed	8. b. 1.	\$101,071.00	\$101,071.00	
	<b>Cortez Park Parking Lot - Total</b>								
	1	58K7-98-1064	Cortez Park Snackbar Hood	Snackbar improvements at Cortez Park Ballfield.	Closed	3. c. 1.	\$14,555.73	\$14,555.73	





## Los Angeles County Regional Park and Open Space District Grant Status of Funding

Agency	District	Grant No	Major Project Name	Description	Stage	Funding Section	Funding Amount	Paid
City of West Covina	<b>Cortez Park SnackBar Hood - Total</b>						<b>\$14,555.73</b>	<b>\$14,555.73</b>
	1	58K7-07-2110	Cortez Park Trails Extension Project	The project includes the construction of concrete walking trails and retaining walls; the addition of benches, picnic tables, security lighting; and water sprinkler relocation.	Closed	4. c. 5. D.	\$150,000.00	\$150,000.00
	<b>Cortez Park Trails Extension Project - Total</b>						<b>\$150,000.00</b>	<b>\$150,000.00</b>
	1	58K7-10-2231	Cortez Park Trails Extension Project, Phase II	Construction of additional concrete walking trail segments, retaining walls, additional security lighting and water sprinkler relocation in the southeastern portion of Cortez Park.	Closed	4. h. 5. B.	\$141,836.77	\$141,836.77
	<b>Cortez Park Trails Extension Project, Phase II - Total</b>						<b>\$141,836.77</b>	<b>\$141,836.77</b>
	1	58K7-95-0353	Del Norte Field Lighting	Installation of baseball field lighting at Del Norte Park.	Closed	8. b. 1.	\$75,000.00	\$75,000.00
	<b>Del Norte Field Lighting - Total</b>						<b>\$75,000.00</b>	<b>\$75,000.00</b>
	1	58K7-98-1067	Del Norte Park Ball Field	Various improvements to the Del Norte Ball Field.	Closed	3. c. 1.	\$26,377.72	\$26,377.72
	<b>Del Norte Park Ball Field - Total</b>						<b>\$26,377.72</b>	<b>\$26,377.72</b>
	1	58K7-96-0482	Del Norte Park Bleachers	Installation of permanent bleachers at the Del Norte Park ball field.	Closed	8. b. 1.	\$22,605.30	\$22,605.30
	<b>Del Norte Park Bleachers - Total</b>						<b>\$22,605.30</b>	<b>\$22,605.30</b>
	1	58K7-13-0900	Del Norte Park Splash Pad	Project includes purchase and installation of a splash pad and upgrades to the electrical system at Del Norte Park.	Closed	3. c. 1.	\$12,329.25	\$12,329.25
	1					8. b. 1.	\$8,671.37	\$8,671.37





# Los Angeles County Regional Park and Open Space District

## Grant Status of Funding



Agency	District	Grant No	Major Project Name	Description	Stage	Funding Section	Funding Amount	Paid
City of West Covina	<b>Del Norte Pk Splash Pad - Total</b>						<b>\$21,000.62</b>	<b>\$21,000.62</b>
	1	58K7-13-1374	Del Norte Pk-Dog Pk	Project includes site preparation, relocation of lighting, and purchase and installation of chain-link fencing and gates; construction of concrete sidewalk; installation of benches, tables, and canine drinking fountain; and planting of shade trees.	Closed	3. c. 1.	\$59,067.33	\$59,067.33
	<b>Del Norte Pk-Dog Pk - Total</b>						<b>\$59,067.33</b>	<b>\$59,067.33</b>
	1	58K7-95-0356	Friendship Parking & Lighting	Paving of parking lot and construction of a basketball court with lights at Friendship Park.	Closed	8. b. 1.	\$65,947.00	\$65,947.00
	<b>Friendship Parking &amp; Lighting - Total</b>						<b>\$65,947.00</b>	<b>\$65,947.00</b>
	1	58K7-03-2027	Galster Park Trail	Rehabilitation of the girls camp ground at Galster Park and surrounding trails leading to the camping facility.	Closed	4. c. 5. B.	\$114,901.20	\$114,901.20
	1					4. d. 5. B.	\$45,319.40	\$45,319.40
	<b>Galster Park Trail - Total</b>						<b>\$160,220.60</b>	<b>\$160,220.60</b>
	1	58K7-06-1359	Heritage Park Hiking Trail	The project includes new recreational hiking trails, interpretive signage, picnic areas, planting of native vegetation, and installation of irrigation on undeveloped City property.	Closed	3. c. 1.	\$22,800.00	\$22,800.00
	<b>Heritage Park Hiking Trail - Total</b>						<b>\$22,800.00</b>	<b>\$22,800.00</b>
1	58K7-99-1089	Hollencrest Batting Cage	Construction of a batting cage and flagpole.	Closed	3. c. 1.	\$13,401.50	\$13,401.50	
<b>Hollencrest Batting Cage - Total</b>						<b>\$13,401.50</b>	<b>\$13,401.50</b>	
1	58K7-95-0357	Palm View Field Lighting	Installation of baseball field lighting at Palm View Park.	Closed	8. b. 1.	\$75,000.00	\$75,000.00	
<b>Palm View Field Lighting - Total</b>						<b>\$75,000.00</b>	<b>\$75,000.00</b>	





# Los Angeles County Regional Park and Open Space District

## Grant Status of Funding



Agency	District	Grant No	Major Project Name	Description	Stage	Funding Section	Funding Amount	Paid
City of West Covina	1	58K7-98-1063	Palm View Park Restroom	The addition of a restroom at the Palm View Recreational Facility.	Closed	3. c. 1.	\$40,000.00	\$40,000.00
	1		Restroom			8. b. 1.	\$5,000.00	\$5,000.00
<b>Palm View Park Restroom - Total</b>								<b>\$45,000.00</b>
1		58K7-13-0901	Palm View Pk Play & Fitness Equip	Project includes the purchase and installation of play and fitness equipment and amenities at the Palm View Park.	Closed	8. b. 1.	\$20,000.00	\$20,000.00
<b>Palm View Pk Play &amp; Fitness Equip - Total</b>								<b>\$20,000.00</b>
1		58K7-95-0358	Shadow Oak Irrigation	Grading, irrigation, and landscaping near the tennis court area at Shadow Oak Park.	Closed	8. b. 1.	\$61,583.00	\$61,583.00
<b>Shadow Oak Irrigation - Total</b>								<b>\$61,583.00</b>
1		58K7-95-0362	Shadow Oak Recreation Center	Replace 4,100 sq. ft. of flooring in recreation center and replace facility partitions.	Closed	3. c. 1.	\$13,958.50	\$13,958.50
1						8. b. 1.	\$22,000.00	\$22,000.00
<b>Shadow Oak Recreation Center - Total</b>								<b>\$35,958.50</b>
1		58K7-98-1070	Shadow Oak Sprinklers	Provides for installation of an automatic sprinkler system at the Shadow Oak ball field.	Closed	3. c. 1.	\$16,627.80	\$16,627.80
<b>Shadow Oak Sprinklers - Total</b>								<b>\$16,627.80</b>
1		58K7-96-0485	Sunset Field Fencing	Upgrade fencing of two ball fields at Sunset Field.	Closed	8. b. 1.	\$24,109.76	\$24,109.76
<b>Sunset Field Fencing - Total</b>								<b>\$24,109.76</b>



## Los Angeles County Regional Park and Open Space District Grant Status of Funding

Agency	District	Grant No	Major Project Name	Description	Stage	Funding Section	Funding Amount	Paid
City of West Covina	1	58K7-96-0483	Walmerado Park Improvements	General improvements include: expanding the restroom, upgrade the electrical and plumbing and roof repair at the snack bar. Phase II to include: sodding ballfield, installing backstop & renovation of restrooms.	Closed	3. c. 1.	\$0.00	\$0.00
	1					8. b. 1.	\$94,105.19	\$94,105.19
<b>Walmerado Park Improvements - Total</b>								
	1	58K7-14-2461	Walmerado Park Playground Project	Purchase and installation of baseball themed playground equipment.	Closed	3. c. 1.	\$932.67	\$932.67
	1					4. m. 1. B.	\$125,000.00	\$125,000.00
<b>Walmerado Park Playground Project - Total</b>								
							\$125,932.67	\$125,932.67
1		58K7-14-2392	West Covina City Parks Tree Planting Revitalization	Planting of approximately 150 trees in parks including irrigation improvements in City of West Covina.	Active	4. k. 1. D.	\$60,000.00	
<b>West Covina City Parks Tree Planting Revitalization - Total</b>								
							\$60,000.00	
<b>City of West Covina - Total</b>								
							\$1,867,500.37	\$1,807,500.37
<b>Overall - Total</b>								
							\$1,867,500.37	\$1,807,500.37

**Current Proposition A  
M&S Projects**

\$400,000	Rubber Surfacing for Totlots at Aroma Parkette, Palmview Park (Airplane playground), and Walmerado Park
\$250,000	Cortez Park Parking Lot (Citrus Entrance)
\$100,000	Dog Park at Del Norte
\$100,000	Walmerado Park Restroom
\$ 80,000	Heritage Park and Galster Park Trail Renovation (Total for Both)
\$ 50,000	Annually, ongoing maintenance for splash pad (staffing, materials, utilities).



**Park Needs Assessment Re-evaluation 11/15/17**

1. Add Trails at Galster Park (71)
2. Projects at Ridge Riders Equestrian Center as follows:
  - a. Native landscaping using recycled water (32)
  - b. Renovate the arenas wood rails (31)
  - c. Add petting zoo area (29)
  - d. Update lighting & sound system (23)
  - e. Renovate snack bar (22)
  - f. Repair Stalls & Improve water for stalls (21)
  - g. Improve watering system to arenas (18)
  - h. Renovate grandstands (10)
3. Add Trails at Maverick or Orangewood Parks (37)
4. Gingrich Inclusive Playground & Benches (24)
5. Add Fitness Zone at Cortez Park (24)
6. Shadow Oak Bathrooms, Playground and Parking Lot on Lower Plateau (14)
7. Add Restrooms at Del Norte Park (14)
8. Add Fitness Zone at Shadow Oak Park (12)
9. Add Restrooms at Heritage Park (8)

*Removed from the 2016 park needs assessment list:*

- Add Community / Recreation Center at Del Norte Park (6)
- Add Amphitheater at Heritage Park (2)
- Add Trails at Del Norte Park (6)

\*The numbers in parenthesis represent the number of votes cast for each project.