

Community Development Department

BUILDING DIVISION



West Covina's Building Division has transitioned from in-house staff to consultants. Below, please find information regarding the building permit process and additional information.



Regular Hours:
Monday - Thursday: 7:30 am - 5:30 pm



Permit Turnaround Period:
Standard Plan Check: 10-15 Business Days
Subsequent & Resubmitted Plan Check: 5-10 Business Days
Expedited: 5-7 Business Days
Expedited Fee: An additional 50% of the Permit Fee
Schedule an Inspection:
Contact the Building Division at 626-939-8425
Turnaround time for Scheduling Inspection: 24 hrs



Dennis Tarango, Building Official	buildingofficial@westcovina.org
Ayla Jefferson, Building Official	buildingofficial@westcovina.org
Jason Robbins, Supervisor	building@westcovina.org
Rocio Gonzalez, Construction Permit Specialist	building@westcovina.org
Daniel Cho, Construction Permit Specialist	building@westcovina.org
Frankie Lopez, Building Inspector	inspector@westcovina.org
Daniel Cho, Building Inspector	inspector@westcovina.org



Where do you pay for your permits?

- For cash or checks, payments can be done by appointment
- For credit cards*, payments must be done online.

*Please note that there will be a 2% charge for credit card payments. There will be 2 transactions; 1 for the permit fee and the other transaction for the 2% charge.

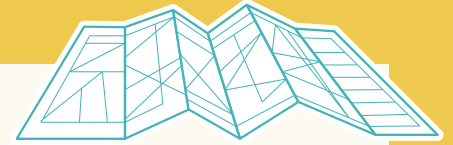


While City Hall is closed on Fridays, you can still schedule an inspection for Fridays.
For more information, including building permit forms, please visit www.westcovina.org



Community Development Department

ENGINEERING DIVISION



West Covina's Engineering Division has transitioned from in-house staff to consultants. Below, please find information regarding the engineering permit process and additional information.



Regular Hours:
Monday - Thursday: 10:00 am to 12:00 pm



Plan Review Turnaround: 10-20 Business Days
Schedule an Inspection:
Contact the Engineering Division at 626-939-8425



Michael Ackerman, City Engineer
Ricardo Sanchez, Public Works Inspector
Jana Robbins, Traffic Planner/Engineer

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rsanchez@westcovina.org
jrobbins@westcovina.org



Where do you pay for your permits?

- For cash or checks, payments can be done by appointment
- For credit cards*, payments must be done online.

*Please note that there will be a 2% charge for credit card payments. There will be 2 transactions; 1 for the permit fee and the other transaction for the 2% charge.



Reach out to the Engineering Division for inquiries regarding the following:

- Existing Infrastructure (Street Plan, Storm Drain, Sewer)
- Other (Subdivision Map and Center-Line Ties)

Turnaround time for response regarding engineering questions is generally up to 10 business days.

While City Hall is closed on Fridays, you can still schedule an inspection for Fridays.

For more information, including engineering permit forms, please visit www.westcovina.org

