



# West Covina Fire Department Fire Code Permit Application

**All applications must be submitted 14 days prior to the event.**

**Expedited Fee \$250.00**

Applicant Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City / Zip \_\_\_\_\_

Name of Event: \_\_\_\_\_

Location Event: \_\_\_\_\_

Date to be conducted: \_\_\_\_\_ to \_\_\_\_\_

Time: \_\_\_\_\_ to \_\_\_\_\_

**Fire Permit Fees and Stand-By Fees are listed in the City's Fee Schedule**

| Type of Permit  | Quantity                             | Fee          | Sub-total Cost |
|---|--------------------------------------|--------------|----------------|
| Special Event   | # of intended expectancy:            |              |                |
| Tents, Canopies or Temporary Membrane Structure                         | Total square ft:                     |              |                |
| Carnival/ Fair/ Circus  | # of concessions stands:             |              |                |
| Liquid and Gas Fueled Vehicles, Generators, or Electrical Power Sources | Total # of devices:                  |              |                |
| Open Flame Devices – BBQ -Site Fryer                                    | Total #:                             |              |                |
| Burn / Open Pit BBQ   |                                      |              |                |
| Fireworks Display or Pyrotechnical Special Effects Display              | Total # of devices:<br><br>Duration: |              |                |
| Production Facilities- Film Permit                                      | Duration:                            |              |                |
| Christmas Tree Lots   |                                      |              |                |
| Miscellaneous   |                                      |              |                |
|   |                                      | <b>Total</b> | <b>\$</b>      |

\*\*\* OFFICE USE ONLY \*\*\*

Planning Approval Letter    Planning Film Permit Approval Letter    City Sponsored Event

FIRE CASE NO. \_\_\_\_\_

Inspection Notification:    Fire Station No. \_\_\_\_\_    Fire Inspector \_\_\_\_\_

Processed by \_\_\_\_\_ Date \_\_\_\_\_