



## WEST COVINA FIRE DEPARTMENT

# Fire Prevention Bureau

(Building Plan Notes – General –)

1. A fire inspection and final approval is required before the Building Division will accept a building final inspection request. The West Covina Fire Department can be reached at (626) 939-8823 to request an inspection.
2. A Knox key box must exist on the building or be purchased and installed before final inspection. A key to the building or suite shall be given to the fire inspector at time of final inspection. The key must be labeled and will be locked in the Knox Box, in the presence of the building owner or representative. Use of the Knox Box is for Fire Department emergency access only. (2019 CFC Section 506.1)
3. Portable, dry chemical fire extinguishers of a minimum 2A:10BC rating must be installed in accord with 2019 fire code standards. Unless otherwise specified, extinguishers shall be mounted at visible locations within 75 feet travel distance of all portions of the occupancy at a height of between 3' to 5' above the finished floor. (2019 CFC Section 906)
4. Modifications to fire sprinkler and fire alarm systems requires a separate plan check submittal and approval by the Fire Department. Work shall not commence until a permit is obtained. (2019 CFC Section 901.2)
5. Additional exit signs may be required at the time of final inspection, if the ones shown on the plans do not meet the intent of the code. Tactile exit signage for the visually impaired shall be provided wherever exit signage is required. (2019 CFC 1013.1-4)
6. If emergency illumination is required, additional fixtures may be required in accord with the tenant improvement. Testing of the fixtures will be required at final inspection.
7. Individual site address designation (numbers or letters) must be installed on or near all main doors of the suite in 6-inch high numbers or letters contrasting the background. (2019 CFC Section 505 & WCMC amendments)