



BUILDING	ELECTRICAL	MECHANICAL	PLUMBING
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PERMIT/PLAN CHECK APPLICATION

Contact Email	
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Project Address:	Suite/Unit/Floor
Description of Work:	Floor Area (S/F)
	Valuation (\$)

APPLICANT'S INFORMATION

Name	Address	Phone
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LEGAL OWNER'S INFORMATION

Name	Address	Phone
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CONTRACTOR'S INFORMATION

Name	Address	Phone
City Business License No.	State License No.	Class
Worker's Compensation Carrier	Policy No.	Expiration Date

DESIGNERS'S INFORMATION

Name	Address	Phone
State License No.	Expiration Date	

<p>FIRE Department Review: Complete only for projects requiring Plan Check</p> <p><input type="checkbox"/> Regular Plans Check Service (1st & 2nd reviews)</p> <p><input type="checkbox"/> Expedited Plans Check Service (1st & 2nd reviews)</p>

Plan Check is only valid for 180 Days from the date of submittal, A Permit must be issued before this time expires

Plan Check Fee only covers the 1st and 2nd review, additional reviews after will be charged hourly

I have read and understand the above statements and authorize City staff to perform plans review for the project.

Applicant's Signature

Please Print Full Name

Date

ELECTRICAL/PLUMBING/MECHANICAL PERMIT WORKSHEET

ELECTRICAL

Enter Quantity in Space to the Left

Outlets

- Lights, switch, receptacles
 Light Pole

Branch Circuits

- 15A or 20A/120v
 15A or 20A/208v-277v

Power Apparatus & Larger Appliances:

- Up to 1 HP 2-10 HP
 11-50 HP 51-100 HP
 Over 100 HP

Circuits for Appliances not over 3 HP

- Range Heater
 Dishwasher Oven
 Dryer Washing Machine
 Cook Top Furnace/FAU
 Water Heater Hood
 Fan Disposal
 Condenser
 Other (_____)
DESCRIPTION

Services & Sub Panels

- 0-200 Amps Under 600 V
 201-1000 Amps Under 600 V
 Over 1000 Amps or Over 600 V

Temporary Power

- Pole Dist. System

Energy

- ESS (battery)
 Residential EV Charger
 Commercial EV Charger

PLUMBING

Enter Quantity in Space to the Left

Plumbing Fixtures

- Toilet/Urinal Dishwasher
 Bathtub Laundry Tub
 Shower Auto Washer

 Wash basin Water Heater
 Kitchen Sink Water Softener
 Other (_____)

Gas Piping System

- Number of Systems

Miscellaneous

- Roof Drains
 Backwater Valve
 Grease trap/Grease Interceptor
 Water Treatment Equipment
 Water Pressure Regulator
 Floor Drains and/or Floor Sinks
 Lawn Sprinklers Including Backflow
 Trap Primer
 Other (_____)

Repair (# of Fixtures served)

- Repipe Water System
 Repair/Alt of drainage and/or vents

Water (potable) System

- Water Service up to 1.5 inch
 Water Service up 2 to 3 inch
 Water Service above 3 inch

Vacuum Breakers

- # of Outlets

Private Sewage Disposal System (onsite)

- Sewer: New, Repair, Alteration

MECHANICAL

Enter Quantity in Space to the Left

Forced Air or Gravity Type Furnace

- Up to 100,000 BTU's
 100,000 to 500,000 BTU's
 Above 500,000 BTU's

Compressor/Boiler/Absorption System

- Up to 3 HP and to 100,000 BTU's
 Between 3 HP-15 HP or 100,000-500,000 BTU's
 Between 15 HP-30 HP or 500,000-1,000,000 BTU's
 Between 30 HP-50 HP or 1,000,000-1,500,000 BTU's
 Over 50 HP or 1,500,000 BTU's

Air Handling Unit (CFM)

- Up to 10,000 Over 10,000

Ventilation/Exhaust System

- Vent Fan with Single Duct
 Hood with Mechanical Exhaust
 Registers: Inlets/Outlets
 Duct Extension
 Appliance/Equipment Vents not included in appliance permit
 Ventilation System not a Part of FAU System Authorized by a Permit
 Appliance/Equipment Vents not included in appliance permit

Commercial Systems

- Fire/Smoke/Radiation Dampers
 Commercial Hood
 Spray Booth
 Product Conveying Syst
 Other (_____)