



CITY OF WEST COVINA
COMMUNITY AND SENIOR SERVICES COMMISSION

TUESDAY, NOVEMBER 10, 2020, 6:00 PM
REGULAR MEETING

MINUTES

Chair David Stewart
Vice-Chair Nick Lewis
Commissioner Paul Blackburn
Commissioner Tam Dinh
Commissioner Gayle Mason
Commissioner Carole Mullner
Commissioner Betty Valles
Commissioner Alfred Williams
Commissioners Karim Zaklama

THIS MEETING WILL BE HELD VIRTUALLY DUE TO THE FOLLOWING:

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20, suspending certain requirements of the Brown Act relating to the conduct of public meetings.

Public Participation: In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, Management Resource Center will remain closed to the public. Members of the public may participate remotely in the following way:

Public comments will be accepted via e-mail to the Commissions Administrative Assistant at djohnston@westcovina.org. The subject line should specify "Public Comment for 11/10/2020". Please include your full name and address in your e-mail. The Administrative Assistant will read emails received by 4:00 P.M. the day of the Community & Senior Services Commission meeting out loud into the public record.

AMERICANS WITH DISABILITIES ACT

The Commission complies with the Americans with Disabilities Act (ADA). If you are in need of special assistance at Commission Meetings, please call (626) 939-8433 (voice) or (626) 960-4422 (TTY) from 8:00 a.m. to 5:00 p.m. Monday through Thursday, at least 48 hours prior to the meeting to make arrangements.

AGENDA MATERIAL

Agenda material is available for review at the West Covina City Clerk’s Office, Room 317 in City Hall, 1444 W. Garvey Avenue and at www.westcovina.org. Any writings or documents regarding any item on this agenda not exempt from public disclosure, provided to a majority of the Commission that is distributed less than 72 hours before the meeting, will be made available for public inspection in the City Clerk’s Office, Room 317 of City Hall during normal business hours.

PUBLIC COMMENTS
ADDRESSING THE COMMUNITY AND SENIOR SERVICES COMMISSION

Any person wishing to address the Commission on any matter listed on the agenda or on any other matter within their jurisdiction should complete a speaker card that is provided at the entrance to the Council Chambers and submit the card to the Commission Secretary

Please identify on the speaker card whether you are speaking on an agenda item or non-agenda. Requests to speak on agenda items will be heard prior to requests to speak on non-agenda items. All comments are limited to three (3) minutes per speaker.

CALL TO ORDER by Commissioner Stewart at 6:03 p.m.

PLEDGE OF ALLEGIANCE / MOMENT OF SILENT PRAYER by Commissioner Stewart.

ROLL CALL

Present: Chair David Stewart, Vice-Chair Nick Lewis, Commissioner Paul Blackburn, Commissioner Gayle Mason, Commissioner Carole Mullner, Commissioner Betty Valles, Commissioner Alfred Williams.

Absent: Commissioner Tam Dinh, Commissioner Karim Zaklama.

Staff Present: Pubic Services Superintendent Mike Cresap, Milan Mrakich, Code Enforcement Manager, Administrative Assistant II Deborah Johnston.

ORAL COMMUNICATIONS - Three (3) minutes per speaker

Please state your name and city of residence for the record when recognized by the Commission Chair.

None.

CONSENT CALENDAR

APPROVAL OF MEETING MINUTES

- 1) **September 8, 2020, Community and Senior Services Commission Meeting Minutes.**

It is recommended that Commission approve the September 8, 2020, Community and Senior Services Commission Meeting Minutes.

Motion By: Blackburn, 2nd by: Mason. Motion carried by a vote of 7-0 with 2 absent.

AYES: Blackburn, Stewart, Williams, Mason, Lewis, Mullner, Valles.

NOES: None.

ABSENT: Dinh & Zaklama

ABSTAIN:

NEW BUSINESS

- 2) **Code Enforcement Update Information Report Presentation** - Presented by Milan Mrakich, Code Enforcement Manager.

It is recommended that the Commission receive and file this informational report.

Presented by Milan Mrakich

Discussion was had.

- 3) **Facility Usage Reports for the Months of March 2020 to August 2020.**

It is recommended that the Commission receive and file these reports.

These reports were received and filed.

CONTINUED BUSINESS

- 4) **Parks with the most need for updated playground equipment discussion.**

It is recommended that the Commission direct staff on how to precede with the plan to replace playground equipment at five (5) parks over the next five (5) years.

Presented by Mike Cresap and discussion was had on how to precede with playground replacements going forward. Commission discussed the order of parks given for replacement of playgrounds at city parks as presented by staff to precede with yearly replacement of one playground per year plan. The order is as follows:

1. Galster Park – 1620 Aroma Drive
2. Cortez Park – 2441 E Cortez Street
3. Gingrich Park – 1935 E. Woodgate Drive
4. Friendship Park – 3740 S. Sentous Steet
5. Woodgrove Park – 2001 Brentwood Drive

Motion By: Mason, 2nd by: Valles. To accept staff's recommendations for yearly playground replacement plan. Motion carried by a vote of 5-2 with 2 absent.

AYES: Stewart, Williams, Mason, Mullner, Valles.

NOES: Blackburn, Lewis.

ABSENT: Dinh & Zaklama

ABSTAIN:

AD HOC COMMITTEE REPORTS

ITEMS TO BE AGENDIZED

Commissioner Lewis request for updated on Traffic Committee process.

Commissioner Zaklama's request for update on Senior Services provided to residents.

Commissioner Lewis' request for impacts of COVID 19 and how playground replacement will move forward.

UPCOMING EVENTS

- **Tuesday, November 17, 2020, 7:00 p.m.** - City Council Meeting - City Hall Council Chambers.
- **Tuesday, November 10, 2020, 7:00 p.m.** - Planning Commission Meeting - City Hall Council Chambers.
- **Tuesday, December 1, 2020, 7:00 p.m.** - City Council Meeting - City Hall Council Chambers.
- **Tuesday, December 8, 2020, 7:00 p.m.** - Planning Commission Meeting - City Hall Council Chambers.
- **Saturday, December 12, 2020, 9:00 a.m. - 1:00 p.m.** - Free E-Waste Collection at City Maintenance Yard at 825 S Sunset Ave.
- **Saturday, December 12, 2020, 5:00 - 8:00 p.m.** - West Covina Holiday Express drive-thru event at Cortez Park Community & Senior Center.
- **Tuesday, December 15, 2020, 7:00 p.m.** - City Council Meeting - City Hall Council Chambers.
- **Tuesday, December 22, 2020, 7:00 p.m.** - Planning Commission Meeting - City Hall Council Chambers.

ADJOURNMENT at 6:451 p.m. Motion By: Lewis, 2nd by: All Commissioners present. Motion carried by a vote of 7-0 with 2 absent.

2021 Community and Senior Services Commission Meetings

January 12, 2021, at 6:00 p.m.
March 9, 2021, at 6:00 p.m.
May 11, 2021, at 6:00 p.m.
July 13, 2021, at 6:00 p.m.
September 14, 2021, at 6:00 p.m.
November 9, 2021, at 6:00 p.m.