



CITY OF WEST COVINA
COMMUNITY AND SENIOR SERVICES COMMISSION

TUESDAY, NOVEMBER 9, 2021, 6:00 PM

REGULAR MEETING

CORTEZ PARK COMMUNITY & SENIOR CENTER NORTH WING
2501 E CORTEZ ST. WEST COVINA, CALIFORNIA 91791

MINUTES

Chair Robert H. Torres
Vice Chair Carole Mullner
Commissioner Hector Diaz
Commissioner Sherry Fischer
Commissioner Jennifer Gutierrez
Commissioner Cecilia Munoz
Commissioner George Nguyen
Commissioner Betty Valles
Commissioner Alfred Williams
Commissioners Karim Zaklama

AMERICANS WITH DISABILITIES ACT

The Commission complies with the Americans with Disabilities Act (ADA). If you will need special assistance at Commission Meetings, please call (626) 939-8433 (voice) or (626) 960-4422 (TTY) from 8:00 a.m. to 5:00 p.m. Monday through Thursday, at least 48 hours prior to the meeting to make arrangements.

AGENDA MATERIAL

Agenda material is available for review at the West Covina City Clerk's Office, Room 317 in City Hall, 1444 W. Garvey Avenue and at www.westcovina.org. Any writings or documents regarding any item on this agenda not exempt from public disclosure, provided to a majority of the Commission that is distributed less than 72 hours before the meeting, will be made available for public inspection in the City Clerk's Office, Room 317 of City Hall during normal business hours.

PUBLIC COMMENTS

ADDRESSING THE COMMUNITY AND SENIOR SERVICES COMMISSION

Any person wishing to address the Commission on any matter listed on the agenda or on any other matter within their jurisdiction should complete a speaker card that is provided at the entrance to the Council Chambers and submit the card to the Commission Secretary

Please identify on the speaker card whether you are speaking on an agenda item or non-agenda. Requests to speak on agenda items will be heard prior to requests to speak on non-agenda items. All comments are limited to three (3) minutes per speaker.

CALL TO ORDER At: 6:08 p.m. By Chair Torres.

PLEDGE OF ALLEGIANCE / MOMENT OF SILENT PRAYER By: Chair Torres.

ROLL CALL

Chair Robert H. Torres – Present.
Vice Chair Carole Mullner – Present.
Commissioner Hector Diaz – Present.
Commissioner Sherry Fischer - Absent.
Commissioner Jennifer Gutierrez - Absent.
Commissioner Cecilia Munoz - Present.
Commissioner George Nguyen – Present.
Commissioner Betty Valles - Present.
Commissioner Alfred Williams – Absent.
Commissioners Karim Zaklama – Absent.

ORAL COMMUNICATIONS - Three (3) minutes per speaker

Please state your name and city of residence for the record when recognized by the Commission Chair.

Speaker: Paulina Morales, Assistant City Manager.
Speaker: Linda Jackson.

CONSENT CALENDAR

APPROVAL OF MEETING MINUTES

1) **JULY 13, 2021, COMMUNITY AND SENIOR SERVICES COMMISSION MEETING MINUTES.**

It is recommended that Commission approve the July 13, 2021, Community and Senior Services Commission Meeting Minutes.

Motion By: Vice Chair Mullner, 2nd by: Munoz, motion carried by a vote of 6 to 0 with 4 absent.

AYES: Diaz, Munoz, Nguyen, Valles, Mullner & Torres.
NOES: None
ABSENT: Fischer, Gutierrez, Williams & Zaklama.
ABSTAIN: None.

2) **JULY 29, 2021, COMMUNITY AND SENIOR SERVICES COMMISSION MEETING MINUTES.**

It is recommended that Commission approve the July 29, 2021, Community and Senior Services Commission Special Meeting Minutes.

Motion By: Chair Torres, 2nd by: Munoz, motion carried by a vote of 6 to 0 with 4 absent.

AYES: Diaz, Munoz, Nguyen, Valles, Mullner & Torres.
NOES: None
ABSENT: Fischer, Gutierrez, Williams & Zaklama.
ABSTAIN: None.

NEW BUSINESS

6) COMMISSIONER TORRES REQUEST THAT THE COMMISSION DISCUSS THE POTENTIAL CREATION OF A SENIOR SPOTLIGHT PROGRAM.

It is recommended that the Commission discuss this item, receive, and file.

Motion By: Chair Torres, 2nd by: Vice Chair Mullner to notify Council that the Commission would like to create a community spotlight program which spotlights community members, who make a difference in the community at each Commission meeting.

Motion carried by a vote of 6 to 0 with 0 abstaining and 4 absent.

AYES: Diaz, Munoz, Nguyen, Valles, Mullner & Torres.

NOES: None

ABSENT: Fischer, Gutierrez, Williams & Zaklama.

ABSTAIN: None.

Motion by Chair Torres, 2nd by Vice Chair Torres to open up oral communications.

Motion carried by a vote of 6 to 0 with 0 abstaining and 4 absent.

AYES: Diaz, Munoz, Nguyen, Valles, Mullner & Torres.

NOES: None

ABSENT: Fischer, Gutierrez, Williams & Zaklama.

ABSTAIN: None.

8) COMMISSIONER TORRES REQUEST FOR THE COMMISSION DISCUSS THE POSSIBLE COMMUNITY AND SENIOR SERVICES OUTREACH ENHANCEMENTS.

It is recommended that the Commission discuss this matter, receive, and file.

Motion by Chair Torres, 2nd by Vice Chair Torres to move this item to January 11,2022 meeting. Motion carried by a vote of 6 to 0 with 0 abstaining and 4 absent.

AYES: Diaz, Munoz, Nguyen, Valles, Mullner & Torres.

NOES: None

ABSENT: Fischer, Gutierrez, Williams & Zaklama.

ABSTAIN: None.

CONTINUED BUSINESS

9) COMMISSIONER TORRES REQUEST TO DISCUSS THE COMMISSIONS EXISTING SUB-COMMITTEES.

It is recommended that the Commission receive and file.

Motion by Chair Torres, 2nd by Commissioner Valles to remove Commissioner Nguyen from the Homeless Sub-Committee and replace with Commissioner Mullner.

Motion carried by a vote of 6 to 0 with 0 abstaining and 4 absent.

AYES: Diaz, Munoz, Nguyen, Valles, Mullner & Torres.

NOES: None

ABSENT: Fischer, Gutierrez, Williams & Zaklama.

ABSTAIN: None.

AD HOC COMMITTEE REPORTS

Homeless Sub-Committee met and discussed options on how to assist in the homelessness issues in the city.

COMMISSIONERS REPORTS

Chair Robert H. Torres - Homeless sub-committee meeting, trunk or Treat event, Halloween event with street closed off was well attended.

Vice Chair Carole Mullner – attended WC Women’s Club meetings and is the liaison with the city for this group, Attended the birthday party at the Historical Society, Attended the groundbreaking ceremony for the lower lot bathrooms at Shadow Oak Park.

Commissioner Hector Diaz – Visits the West Covina Sportsplex park weekly to play with the Senior baseball league of West Covina and gave high remarks for Spencer Rich, city staff for working hard to keep the facility clean and in order.

Commissioner Sherry Fischer - Absent.

Commissioner Jennifer Gutierrez – Nothing to report.

Commissioner Cecilia Munoz - Absent.

Commissioner George Nguyen – Attended the State of the City event at the West Covina Sportsplex which was a nice event.

Commissioner Betty Valles - Nothing to report as unable to attend events due to health.

Commissioner Alfred Williams - Absent.

Commissioners Karim Zaklama - Absent.

ITEMS TO BE AGENDIZED

Commissioner Torres:

- Update on the Homeless Coalition/Group that Mayor Lopez-Viado & Councilman Wu are a part of and their progress/programs.
- Available options to start doing a “Community Spotlight” at each Commission meeting.
- Update and Design for bathrooms at the parks.
- (Move of item #8 in 11/9/2021 mtg to this meeting) Commissioner Torres request for the commission discuss the possible community and senior services outreach enhancements.

Commissioner Nguyen:

- List of Bus Shelters after the Transit Survey Audit returns with more information.
- Discussion about more events for special needs children and disabled within the community.

UPCOMING EVENTS

- **Tuesday, November 9, 2021, 7:00 p.m.** - Planning Commission Meeting - City Hall Council Chambers.
- **Wednesday, November 10, 2021, 4:30 p.m.** - Community Service Group Meeting - Cortez Park Community & Senior Center at 2501 E Cortez St, West Covina, CA 91791.
- **Wednesday, November 10, 2021, 11:00 a.m. - 12:00 p.m.** - Salute to Our Veterans Day Celebration - Cortez Park Community & Senior Center. 2501 E Cortez St.
- **Thursday, November 11, 2021, 11:00 a.m.** - Veterans Day - City Hall Courtyard.
- **Saturday, November 13, 2021, 9:00 a.m. - 1:00 p.m.** - Used Motor Oil Collection & Free Filter Exchange Event - AutoZone at 730 N Azusa Ave, West Covina, CA 91791.
- **Monday, November 15, 2021, 8 a.m.** - Kiwanis West Covina Charity Golf Classic - South HillsCountry Club. For more information, please visit www.westcovinakiwanis.com or visit their Facebook page at <https://www.facebook.com/WCKiwanis/>
- **Tuesday, November 16, 2021, 7:00 p.m.** - City Council Meeting - City Hall Council Chambers.
- **Saturday, November 20, 2021, 9:00 a.m. - 1:00 p.m.** - America Recycles Day - at West Covina Farmers Market at 195 S Glendora Ave, West Covina, CA 91790. Free Paper Shredder will be in attendance. Open to West Covina Residents. Bring up to 4 boxes of documents to be shredded.
- **Tuesday, November 23, 2021, 7:00 p.m.** - Planning Commission Meeting - City Hall Council Chambers.
- **Wednesday, November 24, 2021, 11:00 a.m. - 1:00 p.m.** - Thanksgiving Celebration - Cortez Park Community & Senior Center at 2501 E Cortez St. Shake your turkey feathers to DJ Rudy.
- **Saturday, December 4, 2021, 8 a.m. - 2 p.m.** - Heart of the Valley Health Fair & 5K Run - Plaza at West Covina, 112 Plaza Dr. West Covina, CA 91790. More information and registration at <https://www.westcovinarotary.com/2021-heart-of-the-valley-health-fair-5k-run>.
- **Tuesday, December 7, 2021, 7:00 p.m.** - City Council Meeting - City Hall Council Chambers.
- **Saturday, December 11, 2021, 9:00 a.m. - 1:00 p.m.** - Free Electronic Waste Collection Round Up – City Maintenance Yard at 825 S Sunset Ave.
- **Tuesday, December 14, 2021, 7:00 p.m.** - Planning Commission Meeting - City Hall Council Chambers.
- **Monday, December 20, 2021, 3 p.m. - 4 p.m.** - Holiday Jingles with Randy Taylor - Cortez Park Community & Senior Center at 2501 E Cortez St. Pre-registration required for all activities.
- **Tuesday, December 21, 2021, 11 a.m. - 1 p.m.** - Decorating Christmas Cookies with Camryn - Cortez Park Community & Senior Center at 2501 E Cortez St. Pre-registration required for all activities.
- **Wednesday, December 22, 2021, 11 a.m. - 12 p.m.** - Mystery Event - Cortez Park Community & Senior Center at 2501 E Cortez St., West Covina, CA 91791. Pre-registration required for all activities.
- **Tuesday, December 23, 2021, 11 a.m. - 1 p.m.** - Winter Dance with DJ Rudy - Cortez Park Community & Senior Center at 2501 E Cortez St. Pre-registration required for all activities.
- **City Hall Holiday Closure from Friday, December 24, 2021, until Sunday, January 3, 2022.**
- **Tuesday, January 4, 2022, 11:00 a.m. - 1:00 p.m.** - New Year's Dance Party - Cortez Park Community & Senior Center at 2501 E Cortez St. Bring in the New Year with the sounds of DJRudy.
- **Tuesday, January 4, 2022, 7:00 p.m.** - City Council Meeting - City Hall Council Chambers.
- **Tuesday, January 11, 2022, 7:00 p.m.** - Planning Commission Meeting - City Hall Council Chambers.

ADJOURNMENT At: 8:29 p.m.

Motion by Chair Torres, 2nd by Vice Chair Torres. Motion carried by a vote of 6 to 0 with 0 abstaining and 4 absent.

AYES: Diaz, Munoz, Nguyen, Valles, Mullner & Torres.

NOES: None

ABSENT: Fischer, Gutierrez, Williams & Zaklama.

ABSTAIN: None.

2022 Community and Senior Services Commission Meetings

January 11, 2022, at 6:00 p.m.
March 8, 2022, at 6:00 p.m.
May 10, 2022, at 6:00 p.m.
July 11, 2022, at 6:00 p.m.
September 13, 2022, at 6:00 p.m.
November 8, 2022, at 6:00 p.m.