



# TRAFFIC DIVISION | CITIZEN REQUEST



## Identification of Traffic Problem

The City takes all requests about traffic concerns on City streets seriously. Each request that is received from the Traffic Department will go through an initial administrative review to determine next steps. Next steps could include contacting the West Covina Police Department for spot enforcement or placement of their speed trailer for speeding concerns to requesting code enforcement review for on-street parking complaints. Each resident will be contacted via email to acknowledge receipt of their Citizen Request Application. Due to the volume of citizen requests and the amount of funds required for traffic improvements, each request will go through a progressive approach that goes from less restrictive measures like education and enforcement to more restrictive and costly measures such as signing, striping and changes to the flow of traffic.

City staff will make an initial determination of whether the street(s) requested is eligible for further consideration based on guidance from the California Manual on Uniform Traffic Control Devices (CAMUTCD), California Vehicle Code (CVC), and engineering judgement.



### Primary Contact Information

Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Street Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_



**Location of Concern:** \_\_\_\_\_

*Please describe in detail the area of concern:* \_\_\_\_\_

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*Has the issue been reported to City Code Enforcement or Police Department: If yes, please explain:* \_\_\_\_\_

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*Does this request have neighborhood Support?* \_\_\_\_\_