



CITY MANAGER'S REPORT

MARCH 7, 2023



NOW AVAILABLE ONLINE

WEST COVINA POLICE DEPARTMENT ANNUAL REVIEW 2022

SCHOOL RESOURCE OFFICERS

School Resource Officers (SROs) are sworn officers assigned to schools within the city. They assist with developing the best safety procedures for potential threats in the school, conducting drills with students and staff, and de-escalating aggression between students and between students and teachers. The officer works in collaboration with the school and the community as a resource for safety and security issues.

SROs are NOT school disciplinarians. Violations of school rules are the responsibility of the faculty. SROs are on campus to help educate students, as well as assist in providing diversion and mediation programs in order for students to stay on track and complete their education.

Officer Mosley was specifically assigned to middle school children with a focus on tobacco use prevention. The goal of this position is to bring awareness to tobacco-related issues and health problems while also reducing use in the future. During the year, the SROs contacted all tobacco retailers in West Covina to educate them on law changes and to remind them to not sell tobacco to anyone under 21 years of age.

In 2022, the SROs presented a course to all West Covina High School faculty on opioid awareness, specifically addressing the dangers of fentanyl use.



OFFICER DUARTE
SOUTH HILLS HS



OFFICER MOHLER
EDGEWOOD HS



OFFICER ALEXANDER
WEST COVINA HS



OFFICER MOSLEY
MIDDLE SCHOOLS



WEST COVINA
UNIFIED SCHOOL DISTRICT



RECORDS

- 1 Manager
- 1 Supervisor
- 3 Specialists II
- 2 Specialists I
- 2 Part-time



ERIKA DE LA CUEVA

RECORDS MANAGER

Erika was hired to the department in 2022, after working with the Sierra Madre Police Department for two years as a Services Division Supervisor. She supervised all records staff personnel, dispatch and community relations. Before her time with the Sierra Madre Police Department, she dedicated nine years with the City of San Gabriel as a Dispatcher Clerk and Records Specialist.



ZI TRUONG

RECORDS SUPERVISOR

Zi started her career with the department in 2017 as a Records Specialist I. She continually demonstrated her hard work and was eventually promoted to Records Specialist II in 2021, before ultimately promoting to a Records Supervisor in 2022. This position was created to help the oversight and processing of various important records and documents.



The Records Bureau is responsible for the processing reports into local, state and information systems, the records, preparation case files to the court Attorney's Office, and compiling crime statistics for the Department of Justice Bureau of Investigations.

The Records Bureau is West Covina Police Day center and by tele-assisting the general personnel assist report manager oversight.

RECORDS PRO-REPORT

- Crime/infr
- Arrest rep
- Supplier
- Field intr



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1444 W Garvey Ave S, West Covina, CA 91790 | 626.539.8500 | www.wcpd.org



2022 ACCOMPLISHMENTS

EFFECTIVE USE OF DATA & TECHNOLOGY

- Added an Internet Crimes Against Children (ICAC) detective
- Acquisition of handheld and vehicle radios to improve quality, coverage, and interagency communication
- Deployed new computers for detectives
- Acquisition of Fleetio software to help maintain our vehicle fleet.

STRENGTHEN COMMUNITY AND CITY RELATIONSHIPS

- Added an overlap shift for continuous and improved coverage for our community
- Continued to keep the community informed using our social media/online platforms
- Partnered with Target, Dick's Sporting Goods, and the West Covina Police Department Officers' Association to bring back Shop with a Cop

ENHANCE THE PROFESSIONALISM OF THE DEPARTMENT

- Construction has begun on a wellness/training center
- Added a forensics supervisor to assist officers with major crime scenes
- Implemented Racial and Identity Profiling Act (RIPA) stop reports
- Added a records manager and supervisor to better serve community requests



2023 STRATEGIC PRIORITIES

EFFECTIVE USE OF DATA & TECHNOLOGY

- The implementation of body worn cameras for sworn officers
- Purchase of new mobile digital computers for the department
- Expand on our software to assist with preventing and solving crimes and issues within our community

ENHANCE THE PROFESSIONALISM OF THE DEPARTMENT

- Creation of a wellness/training center
- Providing relevant training opportunities

STRENGTHEN COMMUNITY AND CITY RELATIONSHIPS

- Approval of a new shift for improved coverage
- Advance our social media/online presence with encouraging content on the various platforms
- Host and participate in community events



FORENSIC IDENTIFICATION UNIT

The West Covina PD Forensic Identification Unit (FIU) is responsible for conducting forensic investigations on all major crime scenes which include photography, diagramming, and evidence collection. The FIU processes evidence items for DNA and latent prints to be submitted into local and national criminal databases. The unit is currently being redeveloped under the supervision of newly appointed Forensics Supervisor Adam McDonald. However, other department personnel have been trained in the previously mentioned areas of expertise to assist if needed.

The Forensic Identification Unit also provides print services for other municipal agencies. We also assist the DMV, FBI, Los Angeles County TRAP, and the DA's office.

The West Covina PD Forensics Unit takes pride in their highly trained and experienced experts who help in solving crimes throughout the San Gabriel Valley.



ADAM MACDONALD
FORENSIC SUPERVISOR

Forensic Supervisor Adam MacDonal was hired to the department in 2022, after completing 24 years at Pomona Police Department as a Senior Crime Scene Investigator. With his knowledge and experience, Adam will be able to improve the forensic unit within the department as well as provide further investigative leads that can assist in solving cases. Adam has transitioned smoothly by providing department training and updating procedures of the unit.



HOMELESS OUTREACH & PARK ENFORCEMENT (HOPE)

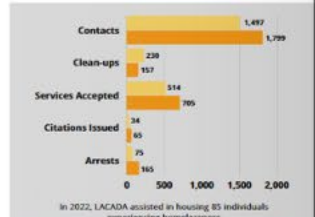
The mission of the HOPE Team is to provide an enhanced level of safety for our community and businesses by addressing criminal activity in our city parks and surrounding neighborhoods and addressing homelessness issues city-wide. Working in conjunction with our City's Mental Evaluation Team (MET), Code Enforcement, Community Services, Public Works, and our patrol resources, they are able to provide a more consistent response effort to assist the homeless population with available resources and enforce laws. The HOPE Team also assists patrol with the handling of transient-related calls for service city-wide as well as monitoring locations throughout the City where homelessness issues are prevalent.

Our HOPE Team has recently partnered with the Los Angeles Centers for Alcohol and Drug Abuse (LACADA) and they have been doing incredible work together!

The LACADA Outreach provides full-time assistance to the homeless community for the City of West Covina. The outreach navigators work together with law enforcement to provide street outreach and housing solutions to ALL who are at risk. Their broad continuum of care enables the outreach team to assist those struggling with substance abuse, homelessness, and mental health challenges.

Individuals are screened, assessed, and provided with support services depending on their unique situations. They are treated with respect and not pressured nor forced into any housing options which are not conducive to their well-being. The overall mission is to partner with and help the homeless and their families to better care for themselves and find permanent housing solutions. LACADA strives to reduce the number of individuals and families experiencing homelessness by providing helpful resources and supportive care.

For assistance from our HOPE Team or LACADA personnel, please email them at HOPE@wcpd.org or at LACADA@wcpd.org.





City of West Covina

Homebuyer Assistance Program

Housing Developments offering HAP:

- **Asteria by Lennar** | 1651 E. Rowland Avenue *(Now Available)*
- **Vincent Place by Meritage Homes** | 1024 W. Workman Avenue *(Now Available)*
- **West Cameron II** by Meritage Homes | 1600 W. Cameron Avenue
- **Grove at Merced** by RC Homes, Inc. | 1912 W. Merced Avenue

Grants starting from

\$15K to \$20K



For more info, visit www.westcovina.org/housing

DISPATCH ROOF UNDER CONSTRUCTION



CITY'S NEW CITIZEN REQUEST FOR TRAFFIC REVIEW

Step A. Resident(s) inform(s) the City regarding a concern about traffic on their City streets by submitting a Citizen Request Application Form.

Step B. Administrative Review which would include an evaluation of existing conditions, three (3) years of collision and determination of eligibility of the street for further study. The resident will be notified of the findings from the Administrative Review.

Step C. After Level 1 measures have been implemented, the City may recommend the location be a candidate for Level 2 Traffic Measures. This step would include the collection of additional data such as speed and volume data collection, pedestrian counts, and field observations, as appropriate.

Step D. Level 3 measures will be only considered for streets that have already implemented Level 2 technique(s). Since Level 3 measures require significant costs to the City, funds need to be identified before these measures go forward.



TRAFFIC DIVISION | CITIZEN REQUEST



Identification of Traffic Problem

The City takes all requests about traffic concerns on City streets seriously. Each request that is received from the Traffic Department will go through an initial administrative review to determine next steps. Next steps could include contacting the West Covina Police Department for spot enforcement or placement of their speed trailer for speeding concerns to requesting code enforcement review for on-street parking complaints. Each resident will be contacted via email to acknowledge receipt of their Citizen Request Application. Due to the volume of citizen requests and the amount of funds required for traffic improvements, each request will go through a progressive approach that goes from less restrictive measures like education and enforcement to more restrictive and costly measures such as signing, striping and changes to the flow of traffic.

City staff will make an initial determination of whether the street(s) requested is eligible for further consideration based on guidance from the California Manual on Uniform Traffic Control Devices (CAMUTCD), California Vehicle Code (CVC), and engineering judgement.



Primary Contact Information

Name: _____ Email Address: _____

Street Address: _____ Phone Number: _____



Location of Concern: _____

Please describe in detail the area of concern: _____

Has the issue been reported to City Code Enforcement or Police Department: If yes,

please explain: _____

Does this request have neighborhood support? _____

CITRUS STREET AT CAMERON AVENUE COMMUNITY MEETING NOTICE

Meeting Hosted by: City of West Covina Engineering Department and City Traffic Division

Date: Wednesday March 29, 2023

Time: 6:00 pm

Location:

West Covina Senior Center
2501 E. Cortez Street
West Covina, 91792

Discussion: Improvements to the intersection of Citrus Street and Cameron Avenue



If you have comments or questions before this time, please email the West Covina Traffic Department at traffic@transtech.org. Please include your name, address, and contact information so that we may respond.



WEST COVINA PD CITIZENS ACADEMY

The Citizens Academy is a ten-week **FREE** program designed to provide West Covina residents and employees first-hand information about how their police department works

Applicant Requirements:

- Must be a resident of West Covina
- Be at least 21 years old
- Pass a background check
- Never have been a member of prior Citizen Police Academy classes
- Commit to attending all scheduled training sessions

City of West Covina COMMUNITY MEETING

TOPIC

FIRE DEPARTMENT OVERVIEW

HOSTS

DAVID CARMANY, CITY MANAGER
VINCENT CAPELLE, FIRE CHIEF



MARCH 15, 2023
06:00 PM TO 08:00PM



SATURDAY, MARCH 11, 2023 EVENTS

Landscape Workshop



LANDSCAPE WORKSHOP **FREE!**

Suburban Water Systems

This workshop will cover what we as Californians need to know about the drought and what steps we need to take now to help our state reach a sustainable way of life for water security in the future.

DATES
March 11, 2023
May 6, 2023

TIME
9 am - 11 am

LOCATION
Cortez Park Community and Senior Center
2501 E. Cortez Street West Covina, CA 91790
(626) 331-5366



Shoe Drive



City of West Covina & GSGV Rotary

Got Sneakers? Shoe Drive

Saturday, March 11
Cortez Park Community & Senior Center
2501 E. Cortez St.
9am-12pm

JOIN US!



  
@gsgv_rotary
@westcovinacity
www.gsgvrotary.org
www.westcovina.org