



STATE OF CALIFORNIA
FAIR POLITICAL PRACTICES COMMISSION
1102 Q Street • Suite 3000 • Sacramento, CA 95811

July 11, 2023

Shirley Buchanan
[REDACTED]
[REDACTED]

Notice of Administrative Termination

FPPC No. 2023-00455; West Covina Improvement Association (1344964)

Dear Committee:

The Fair Political Practices Commission (the “Commission”) enforces the provisions of the Political Reform Act (the “Act”).¹ Your committee has been referred to the Commission’s Enforcement Division for your failure to file campaign disclosure statements as required by Section 84200, et seq.

Pursuant to Regulation 18404.2, the Enforcement Division may administratively terminate a committee provided that the committee has not filed campaign statements in the previous twelve months and has an ending cash balance of \$3,000 or less. A committee that has been administratively terminated shall not receive any subsequent contributions, and shall not make expenditures exceeding the ending cash balance on the committee’s last filed campaign statement, unless the committee’s status is reinstated. However, a committee may reinstate its status after an administrative termination by filing a written request for reinstatement with the Commission.

Your last statement was filed on February 3, 2021, reflecting an ending cash balance of \$505.54. Instead of pursuing an enforcement action for your missing campaign statements, the committee is scheduled to be administratively terminated on **August 28, 2023**.

If your committee is still active or desires to remain open, please file a written response before **August 28, 2023**. Your response need not include an explanation for your objection to the administrative termination as no request shall be denied by the Commission. **However, please note that your committee would then be required to file all outstanding statements and continue filing until you officially terminate your committee.** You will be responsible for any

¹ The Political Reform Act is contained in Government Code Sections 81000 through 91014. The regulations of the Fair Political Practices Commission are contained in Sections 18110 through 18997 of Title 2 of the California Code of Regulations.

late filing fees assessed by your filing officer² and any future failure to file your campaign statements will automatically be brought to our attention.

The information in this matter will be retained and may be considered should an enforcement action become necessary based on newly discovered information or future conduct. Failure to comply with the provisions of the Act can result in monetary penalties of up to \$5,000 for each violation.

Should you have any questions regarding this correspondence, please contact Vanessa Greer at vgreer@fppc.ca.gov or 916-322-2043.

Sincerely,

Angela J. Brereton

Angela J. Brereton
Enforcement, Assistant Chief

AJB: vg

² If any person files an original statement or report after any deadline imposed by this Act, he or she shall, in addition to any other penalties or remedies established by this Act, be liable in the amount of ten dollars (\$10) per day after the deadline until the statement or report is filed, to the officer with whom the statement or report is required to be filed. (Cal. Gov't Code § 91013)