



**CITY OF WEST COVINA
TRAFFIC COMMITTEE
DECEMBER 12, 2023, 3:00 PM
REGULAR MEETING**

**COMMUNITY ROOM
WEST COVINA CITY HALL
1444 W. GARVEY AVENUE SOUTH
WEST COVINA, CALIFORNIA 91790**

**Community Development Director or Representative
Police Department Traffic Committee Representative
City Engineer or Representative
City Traffic Engineer or Representative**

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California because of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20, suspending certain requirements of the Brown Act relating to the conduct of public meetings. Pursuant to the Executive Orders, Council Members may attend City Council meetings telephonically and the City Council is not required to make available a physical location from which members of the public may observe the meeting and offer public comment.

On June 18, 2020, the California Department of Public Health issued guidance mandating that people in California wear cloth face coverings in specified circumstances, including when they are inside, or in line to enter, any indoor public space.

REMOTE PUBLIC PARTICIPATION: In lieu of attending the meeting in person, members of the public can submit public comments via email or address the Traffic Committee by telephone using the methods described below.

EMAILED PUBLIC COMMENT: Members of the public can submit public comments via e-mail at traffic@transtech.org. The subject line should specify "Traffic Committee Oral Communications". Please include your full name and address in your e-mail. All emails received by 1:00 P.M. on the day of the Traffic Committee will be provided to the Traffic Committee prior to the meeting. No comments will be read out loud during the meeting. All comments received will be made part of the official public record of the meeting.

AMERICANS WITH DISABILITIES ACT

The City complies with the Americans with Disabilities Act (ADA). If you will need special assistance at the Traffic Committee meetings, please call (626) 939-8433 (voice) or (626) 960-4422 (TTY) from 8:00 AM to 5:00 PM Monday through Thursday. Do call at least one day prior to the meeting date to inform us of your particular needs and to determine if accommodation is possible.

AGENDA MATERIAL

Agenda material is available for review at the City Clerk's Office, Room 317 in City Hall, 1444 W. Garvey Avenue South, West Covina and at www.westcovina.org. Any writings or documents regarding any item on this agenda, not exempt from public disclosure, provided to a majority of the Traffic Committee that is distributed less than 72 hours before the meeting, will be made available for public inspection in the City Clerk's Office, Room 317 of City Hall located at 1444 W. Garvey Avenue South, West Covina, during normal business hours.

NOTICE

The Traffic Committee will regularly convene on the second Tuesday of the month.



CITY OF WEST COVINA

Traffic Committee Meeting

AGENDA

Meeting Name: Traffic Committee Meeting
Date: Tuesday, December 12, 2023
Time: 3:00 p.m.
Location: West Covina City Hall, Community Room

1. Call to Order

2. Traffic Committee Items Taken to the Previous Traffic Committee Meeting: All items recommended were unanimously approved by the Traffic Committee, these recommendations will be presented to City Council for final approval and installation.

- a) Traffic Review of Sunkist Avenue and Yarnell Street
- b) Traffic Review of California Avenue and Vine Avenue
- c) Traffic Review of Tonopah Avenue and Delvale Street

3. New Traffic Committee Items

- a) **Engineering Review of Citrus Street and Cameron Avenue**
 - i. Item Presentation
 - ii. Comments from Audience on Item
 - iii. Comments from Committee Members on Item

For the December 12, 2023, Traffic Committee Meeting there is one item on the agenda. Due to this item being of great concern to the community, we are expecting more residents to attend in person. To accommodate everyone, we have moved the meeting location to the Community Room, which is located outside Council Chambers. The same protocol as the regular Traffic Committee Meetings will be observed.

Item 1: Engineering Review of Citrus Street and Cameron Avenue:

To kick off the meeting, there will be a presentation which summarizes the survey responses from residents present at the March 2023 Community meeting, as well as an engineering assessment which outlines the Signal Warrants at the intersection of Citrus Street and Cameron Avenue along with different phasing or configurations that can be achieved at the intersection. During the meeting, the Traffic Committee will hear the comments of residents present on concerns with current operations at the intersection, and then the potential for installation of a Traffic Signal. These comments will be documented and added to the report prior to it going before City Council.

Summary of Findings from the Engineering Assessment: At the request of the City, a reassessment was conducted for the intersection of Citrus Street and Cameron Avenue to see if factors changed from the original request brought to the City in 2019. As part of the new review, updated vehicle volume counts were taken in 2023. As a result of the updated study, warrants for signalization were examined at the intersection of Citrus Street and Cameron Avenue. It was found that Warrant 1 (8-hour Vehicular volume), Warrant 2 (4-hour Vehicular Volume), and Warrant 3 (Peak Hour Vehicular Volume) were met, but Warrant 4 (Pedestrian Volume), and Warrant 7 (Crash Experience) were not met. Warrants 5, 6, 8 and 9 were determined to not be applicable. Warrants 1, 2 and

3 are the same warrants that were met in 2019 when signalization was first considered by Council at the Citrus Street and Cameron Avenue intersection.

The Satisfaction of meeting or exceeding a Traffic Signal Warrant does not require the installation of a Traffic Control Signal. The installation of all traffic control devices on public streets are based on sound engineering judgement, conformity to standard engineering practices, and guidelines as found in the CAMUTCD (California Manual on Uniform Traffic Control Devices), Highway Design Manual, CVC (California Vehicle Code) or other standards approved for use by the legislative body.

At the Traffic Committee Meeting, each resident wishing to speak will need to fill out a Speaker Card and will be given a set amount of time, (3 minutes), to speak after the presentation has concluded. In addition, all residents in attendance will be given a Comment Card, where residents can write their comments to City Council on the item of Citrus Street and Cameron Avenue. Each of these Comment Cards will be attached to the final Staff Report that goes to City Council. Any resident not able to be present at the Traffic Committee Meeting may send an email to the City Traffic Department at traffic@transtech.org with comments. When emailing, the subject line should specify "Traffic Committee Oral Communications". Please include your full name and address in your e-mail. Additionally, we are asking residents to indicate if you would like your comment to be attached to the final report going to City Council when emailing.

4. Audience Comments on Items Not on Agenda

5. Committee Member Comments on Items Not on Agenda

6. Adjourn

Special Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 939-8433. Notification 48 hours prior to the meeting will enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II) **Distribution:** Community Development Director; Police Department Traffic Committee Representatives; City Clerk; City Engineer; City Traffic Engineer