



SUBCOMMITTEE FOR DESIGN REVIEW (SUB) APPLICATION

All of the following must be submitted before the Planning Division can process the application:

1. **Filing Fee:**
 - a. Addition of Floor Area: \$580
 - b. Non-Floor Area Revisions: \$85

2. **(4) Four copies** of the required plans folded to a maximum of 8.5" X 13" and a digital copy of the full set of plans on a flash drive.
 - a. Site Plan
 - b. Floor Plan
 - c. Elevation Plans
 - d. Roof Plan (if needed)

Case No.

3. **Project Coordinator/Applicant Information:**

Name: _____ Title: _____

Address: _____

Phone: _____ E-Mail: _____

Signature: _____

4. **Property Owner's Information:**

Name: _____

Address: _____

Phone: _____ E-Mail: _____

Signature: _____

5. **Property Address:** _____

Project Description: _____

6. **Code Enforcement Case?** YES _____ NO