

**TRANSTECH ENGINEERS, INC. INVOICES FOR  
HEALTH SERVICES  
FOR THE MONTH OF OCTOBER 2023**

Invoice Date: 12/15/2023

Invoice No	Project Description	Amount
20236361	210209 WC HEALTH DEPARTMENT IMPLEMENTATION	\$ 36,557.00
<b>TOTAL AMOUNT FOR ALL INVOICES FOR THIS MONTH</b>		<b>\$ 36,557.00</b>



**Transtech Engineers, Inc.**  
13367 Benson Ave  
Chino, CA 91710-5246  
(909) 595-8599

CITY OF WEST COVINA  
MS. PAULINA MORALES  
ACTING CITY MANAGER  
1444 WEST GARVEY AVENUE  
WEST COVINA, CA 91790

Invoice number 20236361  
Date 10/31/2023  
Billed thru: 10/31/2023

Project **210209 WC HEALTH DEPARTMENT  
IMPLEMENTATION**

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**Professional Fees**

	Hours	Rate	Billed Amount
<b>SENIOR ENGINEER</b>	6.50	158.00	1,027.00
<b>PUBLIC HEALTH ASSISTANT</b>	154.00	25.00	3,850.00
<b>Subconsultant</b>			
	Cost Amount	Multiplier	Billed Amount
<b>JIM SIMS</b>	28,800.00	1.10	31,680.00
		Invoice total	<b>36,557.00</b>

**Invoice Supporting Detail**

**Professional Services**

Phase Status: Active

Billing Cutoff: 10/31/2023

Date	Units	Rate	Amount
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**Labor** WIP Status: Billable

SENIOR ENGINEER

AHMAD ANSARI

PROJECT MANAGEMENT	10/04/2023	1.00	158.00	158.00
PROJECT MANAGEMENT	10/13/2023	1.00	158.00	158.00
PROJECT MANAGEMENT	10/16/2023	0.50	158.00	79.00
PROJECT MANAGEMENT	10/18/2023	2.00	158.00	316.00
PROJECT MANAGEMENT	10/20/2023	1.00	158.00	158.00
PROJECT MANAGEMENT	10/27/2023	1.00	158.00	158.00

Subtotal **6.50** **1,027.00**

PUBLIC HEALTH ASSISTANT

JOSE REYES

GENERAL OFFICE	10/03/2023	8.00	25.00	200.00
GENERAL OFFICE	10/04/2023	8.00	25.00	200.00
GENERAL OFFICE	10/05/2023	6.25	25.00	156.25
GENERAL OFFICE	10/06/2023	3.75	25.00	93.75
GENERAL OFFICE	10/09/2023	8.00	25.00	200.00
GENERAL OFFICE	10/10/2023	7.75	25.00	193.75
GENERAL OFFICE	10/11/2023	8.00	25.00	200.00
GENERAL OFFICE	10/12/2023	7.75	25.00	193.75
GENERAL OFFICE	10/13/2023	4.75	25.00	118.75
GENERAL OFFICE	10/16/2023	8.00	25.00	200.00
GENERAL OFFICE	10/17/2023	8.00	25.00	200.00
GENERAL OFFICE	10/18/2023	7.75	25.00	193.75
GENERAL OFFICE	10/19/2023	8.00	25.00	200.00
GENERAL OFFICE	10/20/2023	6.25	25.00	156.25
GENERAL OFFICE	10/23/2023	8.00	25.00	200.00
GENERAL OFFICE	10/24/2023	8.00	25.00	200.00
GENERAL OFFICE	10/25/2023	8.00	25.00	200.00
GENERAL OFFICE	10/26/2023	8.00	25.00	200.00
GENERAL OFFICE	10/27/2023	5.75	25.00	143.75
GENERAL OFFICE	10/30/2023	8.00	25.00	200.00
GENERAL OFFICE	10/31/2023	8.00	25.00	200.00

Subtotal **154.00** **3,850.00**

Labor total **160.50** **4,877.00**

**Consultant** WIP Status: Billable

JIM SIMS

SUBCONTRACTORS	10/13/2023			31,680.00
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Subtotal **31,680.00**

Consultant total **31,680.00**

# INVOICE

Jim Sims

## Emergency Management/Disaster Preparedness Consulting

3951 Verdugo View Dr., Los Angeles CA 90065

Simsjim2000@yahoo.com

DATE: 10/13/2023

INVOICE #: 23-TEI-04

TO: Transtech Engineers Inc.  
13367 Benson Ave.  
Chino CA 91710



Contract/P.O./T.O. Number	Project Name	Performance Period
Per PHERP Proposal	Public Health Emergency Response Plan	06/01/23 – 10/13/23

### DESCRIPTION OF SERVICE/DELIVERABLES:

- Task: Project Kick Off Meetings**  
Conducted project kickoff meetings with City Project Manager, and with Planning Team.
- Task: Project Research**  
Identified and researched related plans, statutes, literature, and regulations for relevance to West Covina Public Health Emergency Response Plan. Documented findings in notes and memos. Research included review and analysis of survey results and other material from City files.
- Task: Periodic Briefings with Project Manager**  
Conducted periodic in person, phone, and email briefings on project status with City Project Manager
- Product: Stakeholder Workshop**  
Conducted workshop with local stakeholders; documented findings and incorporated as Indicated into plan drafts.
- Product: Draft Plan**  
Prepared draft Base Plan and Annexes and circulated for review and comment.
- Product: Final Plan**  
Prepared final plan and distributed three (3) hard copies and one (1) digital copy to Project Manager

TOTAL AMOUNT DUE:

\$28,800

I AFFIRM THAT THE ABOVE IS A TRUE AND CORRECT STATEMENT OF WORK PERFORMED

*Jim Sims*

JIM SIMS

Approved by: Ahmad A.  
Date: 11-28-23  
Comments: see email  
JN 210209