



CITY OF WEST COVINA  
COMMUNITY AND SENIOR SERVICES COMMISSION

TUESDAY, MARCH 14, 2023, 6:00 PM

**REGULAR MEETING**

WEST COVINA CITY HALL MANAGEMENT RESOURCE CENTER (MRC) ROOM 314  
1444 W. GARVEY AVE. WEST COVINA, CALIFORNIA 91790

**MINUTES**

**Chair Robert H. Torres**  
**Vice-Chair Carole Mullner**  
**Commissioner Hector Diaz**  
**Commissioner Sherry Fischer**  
**Commissioner Jennifer Gutierrez**  
**Commissioner Gayle Mason**  
**Commissioner Cecilia Munoz**  
**Commissioner Betty Valles**  
**Commissioner Alfred Williams**  
**Commissioner Vacant**

**AMERICANS WITH DISABILITIES ACT**

The Commission complies with the Americans with Disabilities Act (ADA). If you will need special assistance at Commission Meetings, please call (626) 939-8433 (voice) or (626) 960-4422 (TTY) from 8:00 a.m. to 5:00 p.m. Monday through Thursday, at least 48 hours prior to the meeting to make arrangements.

**AGENDA MATERIAL**

Agenda material is available for review at the West Covina City Clerk's Office, Room 317 in City Hall, 1444 W. Garvey Avenue and at [www.westcovina.org](http://www.westcovina.org). Any writings or documents regarding any item on this agenda not exempt from public disclosure, provided to a majority of the Commission that is distributed less than 72 hours before the meeting, will be made available for public inspection in the City Clerk's Office, Room 317 of City Hall during normal business hours.

**PUBLIC COMMENTS**

**ADDRESSING THE COMMUNITY AND SENIOR SERVICES COMMISSION**

Any person wishing to address the Commission on any matter listed on the agenda or on any other matter within their jurisdiction should complete a speaker card that is provided at the entrance to the Council Chambers and submit the card to the Commission Secretary

*Please identify on the speaker card whether you are speaking on an agenda item or non-agenda.* Requests to speak on agenda items will be heard prior to requests to speak on non-agenda items. All comments are limited to three (3) minutes per speaker.

**CALL TO ORDER** By Torres at 6:10p.m.

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENT PRAYER** By: Vice Chair Mullner

**ROLL CALL**

**Commissioners Present:** Chair Robert H. Torres, Vice-Chair Carole Mullner, Commissioner Sherry Fischer, Commissioner Gayle Mason, Commissioner Cecilia Munoz, Commissioner Valles, Commissioner Alfred Williams.

## **ORAL COMMUNICATIONS - Three (3) minutes per speaker**

Please state your name and city of residence for the record when recognized by the Commission Chair.

None.

## **CONSENT CALENDAR**

### **APPROVAL OF MEETING MINUTES**

1) **JANUARY 10, 2023, COMMUNITY AND SENIOR SERVICES COMMISSION MEETING MINUTES.**

It is recommended that the Commission approve the January 10, 2023, Community and Senior Services Commission Meeting Minutes.

Motion By: Fischer, 2nd by: Mason, motion carried by a vote of 6 to 1 abstain, with 2 absent.

AYES: Chair Torres, Vice-Chair Mullner, Commissioners Fischer, Mason, Munoz, & Williams.

NOES: None.

ABSENT: Commissioners Gutierrez & Diaz.

ABSTAIN: Commissioner Valles.

## **NEW BUSINESS**

2) **LACADA PRESENTATION & COMMISSIONERS RECOMMENDATIONS TO COUNCIL FOR FUNDING.**

It is recommended that the Commission give direction to staff on how to proceed.

Motion By: Torres 2nd by: Munoz, to recommend to Council that they renew the contract term with L.A.CADA, motion carried by a vote of 7 to 0 with 2 absent.

AYES: Chair Torres, Vice-Chair Mullner, Commissioners Fischer, Mason, Munoz, Valles & Williams.

NOES: None.

ABSENT: Commissioners Gutierrez & Diaz.

ABSTAIN:

3) **COMMISSION SELECTION OF THE BAND FOR SUMMER CONCERTS ON JUNE 28, 2023.**

It is recommended that the Commission make a selection of a band for the summer concert series on Wednesday, June 28, 2023 and direct staff on how to proceed.

Motion By: Valles, 2nd by: Mason, to select one of the following bands for this concert in order listed below, based on availability for the summer concert on Wednesday, June 28, 2023:

First choice: City Beat.

Second choice if 1<sup>st</sup> choice not available: Cold Duck.

Third choice if 1<sup>st</sup> & 2<sup>nd</sup> is not available: Bumptown.

motion carried by a vote of 7 to 0 with 2 absent.

AYES: Chair Torres, Vice-Chair Mullner, Commissioners Fischer, Mason, Munoz, Valles & Williams.

NOES: None.

ABSENT: Commissioners Gutierrez & Diaz.

ABSTAIN:

4) **DISCUSSION REGARDING PARK USE POLICY.**

It is recommended that the Commission receive and file this report.

Motion By: Fischer, 2nd by: Valles, to schedule a special meeting on April 11, 2023, to discuss first revision to the Park Use Policy and review the Discover page template draft for Senior Highlighted Citizen Mr. Morris who is a 35-year resident, celebrating, along with the city, his 100<sup>th</sup> year, motion carried by a vote of 7 to 0 with 2 absent.

AYES: Chair Torres, Vice-Chair Mullner, Commissioners Fischer, Mason, Munoz, Valles & Williams.

NOES: None.

ABSENT: Commissioners Gutierrez & Diaz.

ABSTAIN:

**CONTINUED BUSINESS**

5) **CHAIR TORRES REQUEST FOR COMMISSIONERS HIGHLIGHT PAGE IN DISCOVER MAGAZINE.**

It is recommended that the Commission receive and file this report.

Motion By: Fischer, 2nd by: Valles, to schedule a special meeting on April 11, 2023, to discuss first revision to the Park Use Policy and review the Discover page template draft for Senior Highlighted Citizen Mr. Morris who is a 35-year resident, celebrating, along with the city, his 100<sup>th</sup> year, motion carried by a vote of 7 to 0 with 2 absent.

AYES: Chair Torres, Vice-Chair Mullner, Commissioners Fischer, Mason, Munoz, Valles & Williams.

NOES: None.

ABSENT: Commissioners Gutierrez & Diaz.

ABSTAIN:

## AD HOC COMMITTEE REPORTS:

Future meeting will be set up for the CDBG Committee to go over FY 2023-2024 applications and selection of funding.

## COMMISSIONERS REPORTS

Chair Robert H. Torres: Attended the cities 100<sup>th</sup> celebration festival all three days.

Vice Chair Carole Mullner: Attended the 100<sup>th</sup> celebrations at city and historical society.

Commissioner Sherry Fischer: Attended the National Little League opening day, cities 100<sup>th</sup> celebration events to include dinner, festival, and Historical Society events.

Commissioner Gayle Mason: Attended the cities 100<sup>th</sup> celebration events to include dinner, festival, and Historical Society events.

Commissioner Betty Valles: Attended the 100<sup>th</sup> dinner and festival.

Commissioner Cecilia Munoz: Attended the national Little League Opening day.

## ITEMS TO BE AGENDIZED AT FUTURE MEETINGS

Staff: Reorganization of Commission and selection of AdHoc sub-committees.

Chair Torres:

- Galster Park Trail
- CIP Committee items: Cameron Park parking lot lighting and field lighting at city park fields.
- Discussion about City Council goals that relate to the Commission and Community Services.
- Update on status of the skate park mural.
- Update on Dog Park project.
- Palmview Park Plaque update (carry over from prior meeting request).

## UPCOMING EVENTS

- **Friday, March 17, 2023, 11 a.m. - 2 p.m.** - St. Patrick's Day Event - Cortez Community & Senior Center at 2501 E Cortez Street, West Covina, CA 91791.
- **March 18th & 19th, 2023, 8 a.m. - 10 p.m.** - Adult Softball Tournament - West Covina Sportsplex at 2100 S Azusa Ave, West Covina, CA 91792.
- **Tuesday, March 21, 2023, 9 a.m. - 6:30 p.m.** - Student Government Day in partnership with West Covina Kiwanis - City Hall Council Chambers at 1444 W Garvey Ave, West Covina, CA 91790.
- **Friday, March 24, 2023, 11 a.m. - 2 p.m.** - Kick off to Spring Event - Cortez Community & Senior Center at 2501 E Cortez Street, West Covina, CA 91791.
- **Saturday, March 25, 2023, 7:30 - 11:30 a.m.** - Free Drive-up Compost Event. City Yard, 825 S Sunset Ave, West Covina, CA 91790
- **Thursday, March 30, 2023, 5 - 9 p.m.** - First day of Youth Spring Basketball Practices - Cameron Community Center at 1305 E Cameron Ave, West Covina, CA 91790.
- **Last Saturday of Every Month, beginning at 8:00 a.m.** - God's Pantry & One & All Church Food Bank Distribution - Registration required. Cameron Park at 1305 E Cameron Ave. Please register at: [www.Gods-Pantry.org](http://www.Gods-Pantry.org).

## UPCOMING EVENTS (CONT.)

- **Saturday April 1, 2023, 9 a.m. - 12 p.m.** - Easter Eggstravaganza in partnership with West Covina Kiwanis - Citywide event at Cortez Park at 2501 E Cortez Street, West Covina, CA 91791, and Del Norte Park at 1500 E Rowland Ave, West Covina, CA 91790.
- **Friday, April 14, 2023, 11 a.m. - 2 p.m.** - Easter Eggstravaganza - Cortez Park Community & Senior Center at 2501 E Cortez Street, West Covina, CA 91791.
- **April 15th & 16th, 2023, 8 a.m.-10 p.m.** - Youth Basketball Tournament - West Covina Sportsplex at 2100 S Azusa Ave, West Covina, CA 91792.
- **Saturday, April 22, 2023, 8 a.m. - 2 p.m.** - Corporate Softball Tournament - West Covina Sportsplex at 2100 S Azusa Ave, West Covina, CA 91792.
- **Saturday, April 22, 2023, from 9 a.m. - 1 p.m.** - Free E-Waste Collection Event - City maintenance yard at 825 S Sunset Ave, West Covina, CA 91790.
- **Saturday, April 29, 2023, 9 a.m. - 1 p.m.** - Free Paper Shredding Event - Cortez Park Community & Senior Center at 2501 E Cortez Street, West Covina, CA 91791 (up to four boxes).
- **April 29th & 30th, 2023, 8 a.m. - 10 p.m.** - Adult Softball Tournament - West Covina Sportsplex at 2100 S Azusa Ave, West Covina, CA 91792.
- **April 29th & 30th, 2023, 8 a.m. - 10 p.m.** - First Spring Youth Basketball Tournament - Cameron Community Center at 1305 E Cameron Ave, West Covina, CA 91790.
- **Friday, May 5, 2023, 11 a.m. - 2 p.m.** - Cinco de Mayo Fiesta - Cortez Park Community & Senior Center at 2501 E Cortez Street, West Covina, CA 91791.
- **May 5th - 7th, 2023, 8 a.m. - 10 p.m.** - Youth Baseball Tournament - West Covina Sportsplex at 2100 S Azusa Ave, West Covina, CA 91792.
- **Saturday, May 6, 2023, 9 -11 a.m.** - Free Landscape Workshop. Cortez Park Community & Senior Center at 2501 E Cortez Street, West Covina, CA 91791.
- **Wednesday, May 10, 2023, 11 a.m. - 2 p.m.** - Mother's Day - Cortez Park & Senior Center at 2501 E Cortez Street, West Covina, CA 91791.
- **Saturday, May 27, from 9 a.m. - 1 p.m.** - Free Used Motor Oil Collection and Filter Exchange - Advanced Auto at 1540 E. Amar Road, West Covina, CA 91792.
- **Last Saturday of Every Month, beginning at 8:00 a.m.** – God's Pantry & One & All Church Food Bank Distribution – Registration required. Cameron Park at 1305 E Cameron Ave. Please register at: [www.Gods-Pantry.org](http://www.Gods-Pantry.org).

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### City Meetings:

- **City Council Meetings** are every 1st & 3rd Tuesday of every month at 7 p.m. City Hall Council Chambers.
- **City Planning Commission Meetings** are every 2nd & 4th Tuesday of every month at 7 p.m. at City Hall Council Chambers

**ADJOURNMENT** at: 8:54 p.m. By: Chair Torres.  
All in favor.

### 2023 Community and Senior Services Commission Meetings

Tuesday, May 9, 2023, at 6 p.m.

Tuesday, July 11, 2023, at 6 p.m.

Tuesday, September 12, 2023, at 6 p.m.

Tuesday, November 14, 2023, at 6 p.m.

Signature  Date: 3/15/2023