



CITY OF WEST COVINA
COMMUNITY AND SENIOR SERVICES COMMISSION

TUESDAY, MAY 9, 2023, 6:00 PM

REGULAR MEETING

WEST COVINA CITY HALL MANAGEMENT RESOURCE CENTER (MRC) ROOM 314
1444 W GARVEY AVE. WEST COVINA, CALIFORNIA 91790

MINUTES

Chair Robert H. Torres
Vice-Chair Carole Mullner
Commissioner Hector Diaz
Commissioner Sherry Fischer
Commissioner Jennifer Gutierrez
Commissioner Gayle Mason
Commissioner Cecilia Munoz
Commissioner Betty Valles
Commissioner Alfred Williams
Commissioner Vacant

AMERICANS WITH DISABILITIES ACT The Commission complies with the Americans with Disabilities Act (ADA). If you will need special assistance at Commission Meetings, please call (626) 939-8433 (voice) or (626) 960-4422 (TTY) from 8:00 a.m. to 5:00 p.m. Monday through Thursday, at least 48 hours prior to the meeting to make arrangements.

AGENDA MATERIAL

Agenda material is available for review at the West Covina City Clerk's Office, Room 317 in City Hall, 1444 W. Garvey Avenue and at www.westcovina.org. Any writings or documents regarding any item on this agenda not exempt from public disclosure, provided to a majority of the Commission that is distributed less than 72 hours before the meeting, will be made available for public inspection in the City Clerk's Office, Room 317 of City Hall during normal business hours.

PUBLIC COMMENTS

ADDRESSING THE COMMUNITY AND SENIOR SERVICES COMMISSION

Any person wishing to address the Commission on any matter listed on the agenda or on any other matter within their jurisdiction should complete a speaker card that is provided at the entrance to the Council Chambers and submit the card to the Commission Secretary

Please identify on the speaker card whether you are speaking on an agenda item or non-agenda. Requests to speak on agenda items will be heard prior to requests to speak on non-agenda items. All comments are limited to three (3) minutes per speaker.

CALL TO ORDER AT 6:04 P.M. BY: Chair Torres

PLEDGE OF ALLEGIANCE / MOMENT OF SILENT PRAYER ROLL CALL BY: Chair Torres

ROLL CALL

Commissioners Present: Chair Robert H. Torres, Vice-Chair Carole Mullner, Commissioners Hector Diaz, Gayle Mason, Cecilia Munoz and Betty Valles.

Commissioners Absent: Commissioner Sherry Fischer, Jennifer Gutierrez, Alfred Williams.

ORAL COMMUNICATIONS - Three (3) minutes per speaker

Please state your name and city of residence for the record when recognized by the Commission Chair.

None.

CONSENT CALENDAR

APPROVAL OF MEETING MINUTES

MARCH 14, 2023, COMMUNITY AND SENIOR SERVICES COMMISSION MEETING MINUTES AND SPECIAL COMMUNITY AND SENIOR SERVICES COMMISSION MEETING MINUTES FOR APRIL 11, 2023 AND MAY 3, 2023 MEETINGS.

It is recommended that the Commission approve the March 14, 2023, Community and Senior Services Commission Meeting, and the Special Community and Senior Services Commission Meetings for April 11, 2023, and May 3, 2023, Minutes.

Motion By: Commissioner Valles, 2nd by: Vice Chair Mullner, motion carried by a vote of 6 to 0 with 3 absent.

AYES: Chair Robert H. Torres, Vice-Chair Carole Mullner, Commissioners Hector Diaz, Gayle Mason, Cecilia Munoz and Betty Valles.

NOES: None.

ABSENT: Commissioner Sherry Fischer, Jennifer Gutierrez, Alfred Williams.

ABSTAIN: None.

NEW BUSINESS

SELECTION OF THE VICE-CHAIR OF THE COMMUNITY & SENIOR SERVICES COMMISSION.

Selection of Vice-Chair of the Community and Senior Services Commission

Motion by: Valles, 2nd by: Vice Chair Mullner, To nominate Commissioner Mason to the seat of Vice Chair. motion carried by a vote of 6 to 0 with 3 absent.

AYES: Chair Robert H. Torres, Vice-Chair Carole Mullner, Commissioners Hector Diaz, Gayle Mason, Cecilia Munoz and Betty Valles.

NOES: None.

ABSENT: Commissioner Sherry Fischer, Jennifer Gutierrez, Alfred Williams.

ABSTAIN: None.

SELECTION OF CHAIR FOR THE COMMUNITY & SENIOR SERVICES COMMISSION.

Selection of Chair of the Community and Senior Services Commission

Motion by: Commissioner Valles, 2nd by: Commissioner Mason To nominate Commissioner Mullner to the seat of Chair. motion carried by a vote of 6 to 0 with 3 absent.

AYES: Chair Robert H. Torres, Vice-Chair Carole Mullner, Commissioners Hector Diaz, Gayle Mason, Cecilia Munoz and Betty Valles.

NOES: None.

ABSENT: Commissioner Sherry Fischer, Jennifer Gutierrez, Alfred Williams.

ABSTAIN: None.

SELECTION OF AD HOC COMMITTEE MEMBERS. (maximum of 4 Commissioners per committee)

Community Development Block Grant Committee

Commissioner Mason, Commissioner Valles, Commissioner Mullner, Commissioner Munoz.

Motion by: Commissioner Mason, 2nd by: Commissioner Valles To assign the above listed Commissioners to the Community Development Block Grant Committee. Motion carried by a vote of 6 to 0 with 3 absent.

AYES: Chair Robert H. Torres, Vice-Chair Carole Mullner, Commissioners Hector Diaz, Gayle Mason, Cecilia Munoz and Betty Valles.

NOES: None.

ABSENT: Commissioner Sherry Fischer, Jennifer Gutierrez, Alfred Williams.

ABSTAIN: None.

Homeless Sub Committee

Commissioner Torres, Commissioner Mason, Commissioner Mason & Commissioner Diaz.

Motion by: Commissioner Mason, 2nd by: Commissioner Valles, to assign the above listed Commissioner to the Homeless Sub Committee. Motion carried by a vote of 6 to 0 with 3 absent.

AYES: Chair Robert H. Torres, Vice-Chair Carole Mullner, Commissioners Hector Diaz, Gayle Mason, Cecilia Munoz and Betty Valles.

NOES: None.

ABSENT: Commissioner Sherry Fischer, Jennifer Gutierrez, Alfred Williams.

ABSTAIN: None.

Motion by Commissioner Torres, 2nd by: Commissioner Valles to bring back the following Committees at the next commission meeting so that the Commissioners absent can volunteer to sit on a committee.

1. Capital Improvement Project Committee
with Commissioners Munoz, Valles & Torres selected, with one (1) seat remaining.
2. Sports Council Committee:
with Commissioner Torres, Munoz selected, with two (2) seats remaining.
3. Any other Committees to be formed by Commissioners if they wish to do so.

Motion carried by a vote of 6 to 0 with 3 absent.

AYES: Chair Robert H. Torres, Vice-Chair Carole Mullner, Commissioners Hector Diaz, Gayle Mason, Cecilia Munoz and Betty Valles.

NOES: None.

ABSENT: Commissioner Sherry Fischer, Jennifer Gutierrez, Alfred Williams.

ABSTAIN: None.

DISCUSSION ABOUT THE ADOPT A PARK PROGRAM.

It is recommended that the Commission receive and file this report.

No action taken.

DISCUSSION ABOUT THE PARKS MASTER PLAN.

It is recommended that the Commission receive and file this report.

No action taken

DISCUSSION ABOUT GALSTER TRAIL REQUESTED BY CHAIR TORRES.

It is recommended that the Commission receive and file this request.

No action taken.

CONTINUED BUSINESS

AD HOC COMMITTEE REPORTS

Kelly McDonald, Public Services Manager met with the CDBG committee to go over the CDBG Fiscal Year 2023/2024 Action Plan which received 10 application requests for funding. Committee members chose funding items to remain status quo and this item will go to the next council meeting on Tuesday, July 16, 2023, for review and approval.

COMMISSIONERS REPORTS

Chair Mullner – Attended the US Post Office Dedication, Historical Society Meet & Greet and grand opening of Vietnamese restaurant at the Colony on Glendora.

Vice Chair Mason – Attended the Cherry Blossom event, Post Office Dedication, Historical Society Meet & Greet.

Commissioner Diaz – Met Police Chief Bell and Captains.

Commissioner Munoz – Attended CDBG Committee Meeting, Post Office Dedication, Visited Friendship and Maverick parks, Attended neighborhood community meeting in district 4.

Commissioner Robert H. Torres - Attended the ESGV Japanese Community Center Adult Day Program Opening Day event.

Commissioner Valles – Attended the Cherry Blossom event, Post Office Dedication and grand opening of Vietnamese restaurant at the Colony on Glendora.

ITEMS TO BE AGENDIZED

1. Park Master Plan
2. Bench Donation by resident – Dedicated to resident who lives near Cortez Park
3. Quarterly Community Services update & Snapshot
4. Selection of Commissioners to the following AD HOC committees:
 - Homeless
 - Sports Council
 - Other (by a vote to create)
5. Selection of Senior Highlight resident for next edition of the Discover
ESGV Japanese Community has a resident named Tim that the Commission would like to discuss for the next discover magazines Senior Highlight.

UPCOMING EVENTS

Thursday, May 4, 2023, 5:30 p.m. - 7:30 p.m. - Small Business Week Mixer - Temple Bar Urban Eats at 128 N Grand Ave.

Saturday, May 11, 2023, 9 -11 a.m. - Free Landscape Workshop. Cortez Park Community & Senior Center at 2501 E Cortez Street, West Covina, CA 91791.

Saturday, May 20, 2023, 9 a.m. - 3 p.m. - Free Household Hazardous and Electronic Waste Drive-Thru Collection Event. Maintenance Yard at 825 S Sunset Ave, West Covina, CA 91790

Saturday, May 27, from 9 a.m. - 1 p.m. - Free Used Motor Oil Collection and Filter Exchange - Advanced Auto at 1540 E. Amar Road, West Covina, CA 91792.

Monday, May 29, 2023 10:00 a.m. - Memorial Day - Civic Center Courtyard

Last Saturday of Every Month, beginning at 8:00 a.m. – God’s Pantry & One & All Church Food Bank Distribution – Registration required. Cameron Park at 1305 E Cameron Ave. Please register at: www.Gods-Pantry.org.

Saturday, June 10, 2023, from 9 a.m. - 1 p.m. - Free E-Waste Collection Event - City maintenance yard at 825 S Sunset Ave, West Covina, CA 91790.

Saturday, June 10, 2023, from 9 a.m. - 12 p.m. - **Got Sneakers Shoe Drive** - Cortez Park Community & Senior Center.

Wednesday, June 14, 2023, 6 p.m. - 9 p.m. - **Summer Concert Series Kick off** - Concert 1 - City Hall Courtyard.

Saturday, June 17, 2023, 9 -10:30 a.m. - Free Smart Gardening Class (Advanced Workshop). Cortez Park Community & Senior Center at 2501 E Cortez Street, West Covina, CA 91791.

Wednesday, June 21, 2023, 6 p.m. - 9 p.m. - **Summer Concert Series Kick off** - Concert 2 - City Hall Courtyard.

UPCOMING EVENTS (cont.)

Saturday, June 24, 2023, from 9 a.m. - 1 p.m. - Free Used Motor Oil Collection and Filter Exchange
- Advanced Auto at 1540 E. Amar Road, West Covina, CA 91792.

Wednesday, June 28, 2023, 6 p.m. - 9 p.m. - **Summer Concert Series Kick off** - Concert 3 - City Hall Courtyard.

Tuesday, July 4, 2023, - Independence Day Celebration - 2:00 p.m.- 9 p.m. - West Covina Sportsplex.

Last Saturday of Every Month, beginning at 8:00 a.m. – God’s Pantry & One & All Church Food Bank Distribution – Registration required. Cameron Park at 1305 E Cameron Ave. Please register at: www.Gods-Pantry.org.

City Meetings:

City Council Meetings are every 1st & 3rd Tuesday of every month at 7 p.m. City Hall Council Chambers. July 4, 2023, council meeting is canceled due to Independence Day Celebration.

City Traffic Committee Meetings are every 2nd Tuesday of every month from 3 p.m. - 4 p.m. - City Hall Management Resource Center (room 314).

City Planning Commission Meetings are every 2nd & 4th Tuesday of every month at 7 p.m. at City Hall Council Chambers.

Summer Concert Series on Wednesdays from 6 - 9 p.m. - City Hall Courtyard at 1444 W Garvey Ave., West Covina, CA 91790. Dates as follows:

June 14, 2023 - Cold Duck (old school, Latin, Jazz)

June 21, 2023 - Bruno & The Hooligans (Bruno Mars Tribute Band) June 28, 2023 - City Beat & The Main Street Horns (R&B, Rock & Soul) July 12, 2023 - Southland Band (Country, Rock & R&B)

July 19, 2023 - Stone Soul (Classic Soul & Motown) July 26, 2023 - Corazon de Mana (Mana Tribute Band)

ADJOURNMENT at 7:33 p.m. By Chair Mullner.

All in favor. Adjourned.

2023 Community and Senior Services Commission Meetings

Tuesday, July 11, 2023, at 6 p.m.

Tuesday, September 12, 2023, at 6 p.m.

Tuesday, November 14, 2023, at 6 p.m.

Signature



Date: 7/6/2023