



CITY OF WEST COVINA
COMMUNITY AND SENIOR SERVICES COMMISSION

TUESDAY, NOVEMBER 14, 2023, 6:00 PM

REGULAR MEETING

WEST COVINA CITY HALL MANAGEMENT RESOURCE CENTER (MRC) ROOM 314
1444 W GARVEY AVE. WEST COVINA, CALIFORNIA 91790

MINUTES

Vice-Chair Gayle Mason
Commissioner Hector Diaz
Commissioner Sherry Fischer
Commissioner Jennifer Gutierrez
Commissioner Cecilia Munoz
Commissioner Chatur Patel
Commissioner Robert H. Torres
Commissioner Betty Valles
Commissioner Alfred Williams
Commissioner Vacant

AMERICANS WITH DISABILITIES ACT

The Commission complies with the Americans with Disabilities Act (ADA). If you will need special assistance at Commission Meetings, please call (626) 939-8433 (voice) or (626) 960-4422 (TTY) from 8:00 a.m. to 5:00 p.m. Monday through Thursday, at least 48 hours prior to the meeting to make arrangements.

AGENDA MATERIAL

Agenda materials are available for review at the West Covina City Clerk's Office, Room 317 in City Hall, 1444 W. Garvey Avenue and at www.westcovina.org. Any writings or documents regarding any item on this agenda not exempt from public disclosure, provided to a majority of the Commission that is distributed less than 72 hours before the meeting, will be made available for public inspection in the City Clerk's Office, Room 317 of City Hall during normal business hours.

PUBLIC COMMENTS

ADDRESSING THE COMMUNITY AND SENIOR SERVICES COMMISSION

Any person wishing to address the Commission on any matter listed on the agenda or on any other matter within their jurisdiction should complete a speaker card that is provided at the entrance to the Council Chambers and submit the card to the Commission Secretary.

Please identify on the speaker card whether you are speaking on an agenda item or non-agenda. Requests to speak on agenda items will be heard prior to requests to speak on non-agenda items. All comments are limited to three (3) minutes per speaker.

CALL TO ORDER AT 6:05 P.M. By Acting Chair Gayle Mason

PLEDGE OF ALLEGIANCE / MOMENT OF SILENT PRAYER by: Commissioner Fischer

ROLL CALL

Commissioners Present: Vice Chair Gayle Mason, Commissioners Hector Diaz, Sherry Fischer, Jennifer Gutierrez, Cecelia Munoz, Chatur Patel, Robert Torres, and Alfred Williams.

Commissioner Absent: Commissioner Betty Valles.

City Staff Present: Roxanne E. Lerma, Assistant City Manager, Mike Cresap, Public Services Superintendent, Deborah Johnston, Public Services Administrative Assistant II.

ORAL COMMUNICATIONS - Three (3) minutes per speaker

Please state your name and city of residence for the record when recognized by the Commission Chair.

None.

CONSENT CALENDAR

APPROVAL OF MEETING MINUTES

MAY 9, 2023, COMMUNITY AND SENIOR SERVICES COMMISSION MEETING MINUTES.

It is recommended that the Commission approve the Community and Senior Services Commission Meetings for May 9, 2023, Minutes.

Motion By: Fischer, 2nd by: Torres, motion carried by a vote of 6 to 0 with 3 absent.

AYES: Vice Chair Mason, Commissioners Fischer, Gutierrez, Patel, Torres, & Williams.

NOES: None.

ABSENT: Commissioner Diaz, Munoz, Valles.

ABSTAIN: None.

JULY 25, 2023, COMMUNITY AND SENIOR SERVICES COMMISSION SPECIAL MEETING MINUTES.

It is recommended that the Commission approve the Community and Senior Services Commission Special Meeting for July 25, 2023, Minutes.

Motion By: Fischer, 2nd by: Williams, motion carried by a vote of 6 to 0 with 3 absent.

AYES: Vice Chair Mason, Commissioners Fischer, Gutierrez, Patel, Torres, & Williams.

NOES: None.

ABSENT: Commissioner Diaz, Munoz, Valles.

ABSTAIN: None.

SEPTEMBER 12, 2023, COMMUNITY AND SENIOR SERVICES COMMISSION MEETING MINUTES.

It is recommended that the Commission approve the Community and Senior Services Commission Meetings for September 12, 2023, Minutes.

Motion By: Fischer, 2nd by: Williams, motion carried by a vote of 6 to 0 with 3 absent.

AYES: Vice Chair Mason, Commissioners Fischer, Gutierrez, Patel, Torres, & Williams.

NOES: None.

ABSENT: Commissioner Diaz, Munoz, Valles.

ABSTAIN: None.

NEW BUSINESS

2024 CONCERT SHARE

It is recommended that the Commission choose two (2) Commissioners to attend the 2024 Concert Share.

Motion By: Fischer, 2nd by: Torres, motion carried by a vote of 8 to 0 with 1 absent, to send Commissioners Sherry Fischer and Cecelia Munoz to Concert Share with City Staff.

AYES: Vice Chair Mason, Commissioners Diaz, Fischer, Gutierrez, Munoz, Patel, Torres, & Williams.

NOES: None.

ABSENT: Commissioner Valles.

ABSTAIN: None.

CONTINUED BUSINESS

AD HOC COMMITTEE REPORTS

None.

COMMISSIONERS REPORTS

Vice Chair Gayle Mason: Attended Veterans day event. Staff did a wonderful job.

Commissioner Hector Diaz: Nothing to report.

Commissioner Sherry Fischer: Attended district 1 & 4 Councilmen meetings. Both were well attended. Also attended the Veterans day event in which staff did a wonderful job.

Commissioner Jennifer Gutierrez: Nothing to report.

Commissioner Cecilia Munoz: Nothing to report.

Commissioner Robert H. Torres: Attended the Veterans Day event.

Commissioner Chatur Patel: First Commission meeting and is excited to serve the community in this position.

Commissioner Betty Valles: Absent.

Commissioner Alfred Williams: Announced that this is his last Commission meeting as he has resigned and wanted to thank the residents for their support of him as a Commissioner as well as staff in helping his tenure run smoothly.

UPCOMING EVENTS

- **Saturday, November 18, 2023, 9 a.m. - 1 p.m. America Recycles Day** - 195 S Glendora Ave, West Covina, CA 91790 at the West Covina Farmers Market.
- **Saturday, November 25, 2023, - Small Business Saturday.**
- **Friday, December 1, 2023, 6 p.m. - 9 p.m. - Let It Snow In West Co.** - West Covina Civic Center at 1444 W Garvey Ave. Come join us for Holiday magic as we celebrate the season with tree lighting, games, music, vendors and fun!
- **Saturday, December 9, 2023, 9 a.m. - 1 p.m. - Free Electronic Waste Collection Round up** - West Covina Maintenance Yard at 825 S Sunset Ave, West Covina, CA 91790.
- **Saturday, December 9, 2023, 9 a.m. - 1 p.m. - Children's Christmas Parade & Santa's Village** - Historic Downtown West Covina located on S Glendora Ave, West Covina, CA 91790. Join us for food, music, entertainment, vendors, games, jumpers, petting zoo, photos with Santa and Holiday Fun!
- **Last Saturday of Every Month, beginning at 8 a.m. - God's Pantry & One & All Church Food Bank Distribution** - Registration required. Cameron Park at 1305 E Cameron Ave. Please register at www.Gods-Pantry.com

City Meetings:

- **City Council Meetings** are every 1st & 3rd Tuesday of every month at 7 p.m. City Hall Council Chambers.
- **City Traffic Committee Meetings** are every 2nd Tuesday of every month from 3 p.m. - 4 p.m. - City Hall Management Resource Center (room 314).
- **City Planning Commission Meetings** are every 2nd & 4th Tuesday of every month at 7 p.m. at City Hall Council Chambers.

ADJOURNMENT: at 8:25 p.m. by Vice Chair Mason.

Motion By: Mason with all in favor.

AYES: Vice Chair Mason, Commissioners Diaz, Fischer, Gutierrez, Munoz, Patel, Torres, & Williams.

NOES: None.

ABSENT: Commissioner Valles.

ABSTAIN: None.

2024 Community and Senior Services Commission Meetings

Tuesday, January 9, 2024, at 6 p.m.

Tuesday, March 12, 2024, at 6 p.m.

Tuesday, May 14, 2024, at 6 p.m.

Tuesday, July 9, 2024, at 6 p.m.

Tuesday, September 10, 2024, at 6 p.m.

Tuesday, November 12, 2024, at 6 p.m.

Completed by:  Date: December 28, 2023

Deborah Johnston, Administrative Assistant II