

A G E N D A
CITY OF WEST COVINA
REGULAR MEETING OF THE
HUMAN RESOURCES COMMISSION
MANAGEMENT RESOURCE CENTER, ROOM 314
CITY HALL
JUNE 10, 2015
6:30 P.M.

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Any writings or documents, not exempt from public disclosure, provided to a majority of Human Resources Commission regarding any item on this agenda will be made available for public inspection in the Human Resources Department, Room 311, in City Hall, 1444 W. Garvey Avenue, West Covina.

I. PLEDGE OF ALLEGIANCE

II. INVOCATION

III. ROLL CALL

IV. ORAL COMMUNICATIONS

A. Agenda Items

At this time the Human Resources Commission will receive comments on any agenda item. Anyone wishing to address the Human Resources Commission on an item on the agenda should come forward when requested by the Chairperson and state your name and address for the record. Comments pertaining to agenda items will be addressed by the Human Resources Commission at the time the agenda item is considered.

B. Non-Agenda Items

This is the time when any member of the public may bring a matter to the attention of the Commission that is within the scope of duties assigned to the Commission. The Ralph M. Brown Act limits the Human Resources Commission and staff's ability to respond to comments on non-agendized matters at the time such comments are made. Thus, your comments may be agendized for a future meeting or referred to staff. The Commission may discuss or ask questions for clarification, if desired, at this time.

V. CLOSED SESSION

PERSONNEL ACTION

**Determination of Commission Jurisdiction in Personnel Matter
Pursuant to Personnel Rules, Rule XV
One Matter**

VI. APPROVAL OF SUMMARY OF ACTIONS

Regular Meeting of February 11, 2015

Motion by _____ seconded by _____ to _____ the Summary of Actions of the regular meeting of February 11, 2015. Motion carried_____.

Special Meeting of April 29, 2015

Motion by _____ seconded by _____ to _____ the Summary of Actions of the special meeting of April 29, 2015. Motion carried_____.

Special Meeting of May 13, 2015

Motion by _____ seconded by _____ to _____ the Summary of Actions of the special meeting of May 13, 2015. Motion carried_____.

VII. ACTION ITEMS TO CITY MANAGER/CITY COUNCIL - NONE

VIII. INFORMATIONAL - Monthly Reports

Recruitment Status Report – February 2015, March 2015, April 2015 and May 2015

These reports provide recent recruitment activity.

IX. STAFF REPORTS/DISCUSSION

Consideration to amend the Personnel Rules and Municipal Code relating to Employer/Employee Relations.

Consideration of draft Internship Policy for review and discussion.

X. COMMISSION'S COMMENTS

XI. ADJOURNMENT