

CITY OF WEST COVINA, CALIFORNIA

1444 W. Garvey Avenue South, West Covina CA 91790

ADOPTED BUDGET

for fiscal year
July 1, 2012 - June 30, 2013

CITY COUNCIL

Mike Touhey, Mayor
Shelley Sanderson, Mayor Pro Tem
Steve Herfert
Rob Sotelo
Fred Sykes

CITY MANAGER

Andrew G. Pasmant

EXECUTIVE MANAGEMENT TEAM

Tom Bachman, Assistant City Manager/Finance Director
Chris Freeland, Deputy City Manager
Arnold Alvarez-Glasman, City Attorney
Sue Rush, Assistant City Clerk
Theresa St. Peter, Interim Human Resources & Risk Management Director
Jeff Anderson, Planning Director
Chris Chung, CDC Director
Frank Wills, Police Chief
Paul Segalla, Fire Chief
Shannon Yauchzee, Public Works Director

Page Intentionally Left Blank

TABLE OF CONTENTS

| | |
|--|---|
| <p>How to Use This Budget Book----- iv</p> <p>Budget Adoption Resolution ----- v</p> <p>Appropriations Limit Resolution ----- viii</p> <p>Operating Budget Calendar----- x</p> <p>Financial Policies ----- xi</p> <p>Citywide Goals ----- xiv</p> <p>INTRODUCTION</p> <p> City Manager’s Budget Message ----- 1</p> <p>OVERVIEW</p> <p> Financial Structure & Operations----- 9</p> <p> 2011-2012 Combined Fund Summary -- 20</p> <p> 2012-2013 Combined Fund Summary -- 24</p> <p> Fund Balance ----- 28</p> <p> Revenue by Fund----- 30</p> <p> Expenditure by Fund ----- 32</p> <p> Fund Transfers----- 34</p> <p> Workforce Summary ----- 35</p> <p> Citywide Elected and Administrative Organizational Chart----- 37</p> <p>REVENUE</p> <p> Projections ----- 39</p> <p> Revenue tables----- 43</p> <p>CITY DEPARTMENTS</p> <p> Administration----- 87</p> <p> City Clerk ----- 95</p> <p> Finance ----- 103</p> | <p>Human Resources/Risk Management - 115</p> <p>Planning----- 127</p> <p>Police----- 135</p> <p>Fire----- 151</p> <p>Public Works ----- 161</p> <p>Community Services ----- 181</p> <p>Community Development Commission ----- 195</p> <p>CAPITAL IMPROVEMENT PROGRAM</p> <p> Introduction ----- 203</p> <p> Proposed Funding Sources ----- 206</p> <p> CIP Project Summary----- 208</p> <p> Building----- 209</p> <p> Energy Efficiency Conservation ----- 211</p> <p> General----- 212</p> <p> Parks----- 214</p> <p> Streets ----- 217</p> <p> Traffic ----- 219</p> <p> Utilities----- 221</p> <p> Vehicles----- 222</p> <p> Youth Sports ----- 223</p> <p> Funding Sources & Use Restrictions -- 224</p> <p>DEBT SERVICE SCHEDULE----- 249</p> <p>INDEX ----- 259</p> |
|--|---|

HOW TO USE THIS BUDGET BOOK

The budget is the City organization's operational master plan for the fiscal year. It's designed to acquaint readers with the organization and to help them make the best use of the information contained herein.

The budget is divided into sections by tabs. A table of contents is included at the beginning of the book.

The "Introduction" includes the City Manager's Message. It identifies major issues, notes decisions to be made by the City Council when adopting the budget, and explains what the budget means for this fiscal year.

The "Overview" section includes a summary of all fund types that are used to account for the City's financial resources. This section also includes the combined fund summary, history of fund balances, revenues and expenditures, and a schedule of fund transfers. It also presents the Workforce Summary of the City, along with a brief description of changes in full-time staffing.

An organizational chart provides the reader with a quick picture of the entire City organization. Organization charts for each department are located with the departmental budgets.

The "Revenues" section describes the budget process and the major General Fund type revenues. This section also includes all revenues by fund.

Included in each department section are narratives describing the department or division mission, an organization chart, fiscal year 2011-12 accomplishments, fiscal year 2012-13 goals and objectives, measures by which to judge the performance of the department during the next fiscal year, budget comments explaining significant expenditures within each budget, department issues, personnel details, followed by summary departmental expenditures that are grouped by type of expenditure (ie. personnel costs, supplies and services, capital outlay) and source of funding..

BUDGET ADOPTION RESOLUTION

RESOLUTION NO. 2012-63

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING THE CITY OF WEST COVINA; COMMUNITY DEVELOPMENT COMMISSION; SUCCESSOR AGENCY; WEST COVINA COMMUNITY SERVICES FOUNDATION, INCORPORATED; CAPITAL IMPROVEMENT PROGRAM; AND LOCAL ENFORCEMENT AGENCY OPERATING BUDGETS AND APPROVING THE APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2012 AND ENDING JUNE 30, 2013

WHEREAS, the City Council of the City of West Covina has conducted public hearings to consider the fiscal year 2012-13 budget document and,

WHEREAS, the City Council of the City of West Covina has concluded its review and intends to approve and adopt the fiscal years 2012-13 budget for the City, Community Development Commission, Successor Agency, Capital Improvement Programs and Local Enforcement Agency.

NOW, THEREFORE, the City Council of the City of West Covina does resolve as follows:

Section 1. The operating budget for the City of West Covina for the fiscal year commencing July 1, 2012 and ending June 30, 2013, as prepared and submitted by the City Manager and as modified by the City Council, is hereby approved and adopted as the Budget of the City of West Covina for said fiscal year. A copy of said budget is hereby ordered to be filed in the Office of the City Clerk within thirty days and shall be certified by the City Clerk as having been adopted by this resolution.

Section 2. The budget for the West Covina Community Development Commission for the fiscal year commencing July 1, 2012 and ending June 30, 2013, as prepared and submitted by the Executive Director and as modified by the Commission Board of Directors, is hereby approved and adopted as the Budget of the West Covina Community Development Commission for said fiscal year. A copy of said budget is hereby ordered to be filed in the Office of the City Clerk/Secretary within thirty days and shall be certified by the City Clerk/Secretary as having been adopted by this resolution.

Section 3. The budget for the Successor Agency to the West Covina Redevelopment Agency for the fiscal year commencing July 1, 2012 and ending June 30, 2013, as prepared and submitted by the Executive Director and as modified by the Agency Board Members, is hereby approved and adopted as the Budget of the Successor Agency to the West Covina Redevelopment Agency for said fiscal year. A copy of said budget is hereby ordered to be filed in the Office of the City Clerk/Secretary within thirty days and shall be certified by the City Clerk/Secretary as having been adopted by this resolution.

Section 4. The budget for the West Covina Community Services Foundation, Incorporated for the fiscal year commencing July 1, 2012 and ending June 30, 2013, as prepared and submitted by the President and as modified by the Foundation Board Members, is hereby approved and adopted as the West Covina Community Services Foundation, Incorporated for said fiscal year. A copy of said budget is hereby ordered to be filed in the Office of the City Clerk/Secretary within thirty days and shall be certified by the City Clerk/Secretary as having been adopted by this resolution.

Section 5. The operating budget for the Capital Improvement Program for the fiscal year commencing July 1, 2012, and ending June 30, 2013, as prepared and submitted by the City Manager and as modified by the City Council, is hereby approved and adopted as the budget of the Capital Improvement Program for said fiscal year. A copy of said budget is hereby ordered to be filed in the Office of the City Clerk within thirty days and shall be certified by the City Clerk as having been adopted by this resolution.

Section 6. The operating budget for the Local Enforcement Agency for the fiscal year commencing July 1, 2012 and ending June 30, 2013, as prepared and submitted by the City Manager and as modified by the City Council, is hereby approved and adopted as the Budget of the Local Enforcement Agency for said fiscal year. A copy of said budget is hereby ordered to be filed in the Office of the City Clerk within thirty days and shall be certified by the City Clerk as having been adopted by this resolution.

Section 7. From the effective date of said Budget, appropriations may be reallocated from one activity account to another within the operating budget upon review by the finance department and approval of the City Manager, providing there is no change in the scope of service delivery level or increase in the appropriation as approved by the City Council.

Section 8. From the effective date of said budget, monies received from the Federal Drug Rebate Program may be allocated by the City Manager upon recommendation from the Chief of Police and review by the finance department for law enforcement-related activities as authorized by applicable law.

Section 9. From the effective date of said budget, appropriations may be reallocated from one activity account to another within the Community Development Commission Budget upon review by the finance department and approval of the Executive Director, providing there is no change in the scope of service delivery level or increase in the appropriation as approved by the City Council/Commission Board of Directors.

Section 10. From the effective date of said budget, appropriations may be reallocated from one activity account to another within the Successor Agency Budget upon review by the finance department and approval of the Executive Director, providing there is no change in the scope of service delivery level or increase in the appropriation as approved by the City Council/Agency Board Members.

Section 11. From the effective date of said budget, monies received by the Community Services Foundations may be allocated by the City Manager upon recommendation from the City staff and review by the finance department for public purposes activities as authorized by Foundation bylaws and applicable law.

Section 12. From the effective date of said budget, the total amount as stated therein for each project in the Capital Improvement Budget shall be and is appropriated, subject to expenditures pursuant to the specific project, prior approval of the City Council and all applicable laws, statues and ordinances of the City of West Covina and the State of California.

Section 13. From the effective date of said budget, appropriations may be reallocated from one activity account to another within the Local Enforce Agency Budget upon review by the finance department and approval of the City Manager, providing there is no change in the scope of service delivery level or increase in the appropriation as approved by the City Council.

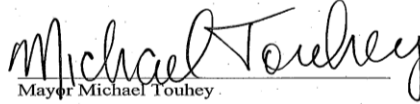
Section 14. At close of each fiscal year, unexpended appropriations in the Operating Budget will be carried forward to the next fiscal year as necessary to underwrite the expense of outstanding purchase commitments and programs.

Section 15. At the close of the 2012-13 fiscal year, unexpended appropriations in the Operating Budget may be carried forward to the 2013-14 fiscal year upon review by the finance department and approval of the City Manager.

Section 16. Except for additions to the Adopted Budget made pursuant to Sections 8 and 11 of this resolution, total appropriations for the Operating Budget of any fund may be increased or decreased only by motion of the City Council.

Section 17. The City Clerk shall certify to the adoption of this resolution.

Approved and adopted on the 1st day of August 2012.


Mayor Michael Touhey

ATTEST:


City Clerk Laurie Carrico

I, LAURIE CARRICO, CITY CLERK of the City of West Covina, California, do hereby certify that the foregoing resolution was duly adopted by the City Council of the City of West Covina, California, at a regular meeting held thereof on the 1st day of August 2012, by the following vote of the City Council:

AYES: Sanderson, Sotelo, Sykes, Touhey
NOES: None
ABSENT: Herfert
ABSTAIN: None


City Clerk Laurie Carrico

APPROVED AS TO FORM:


City Attorney Arnold Alvarez-Glasman

APPROPRIATIONS LIMIT RESOLUTION

RESOLUTION NO. 2012-40

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, SETTING THE ANNUAL APPROPRIATIONS LIMIT FOR THE FISCAL YEAR ENDING JUNE 30, 2013

WHEREAS, Article XIIB of the California Constitution requires the Legislative Body to establish its appropriations limit at a regularly scheduled meeting for the upcoming fiscal year ending June 30, 2013; and

WHEREAS, Section 7910 of the Government Code requires the governing body of each local jurisdiction to make such determinations and establish its appropriations limit by resolution; and

WHEREAS, the appropriations limit documentation has been available for public inspection, per Section 7910 of the Government Code, prior to the approval of the limit by Legislative Body.

WHEREAS, for the fiscal year ending June 30, 2013, the appropriations limit has been computed using the change in population for the City of West Covina (rather than for the County of Los Angeles) and the change in change in local assessed value due to the addition of non-residential new construction (rather than the California per capita personal income).

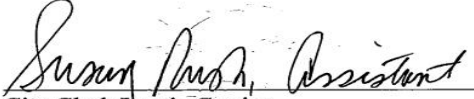
NOW, THEREFORE, the City Council of the City of West Covina does resolve as follows:

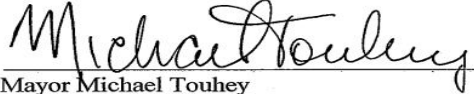
SECTION 1. The appropriations limit for year ending June 30, 2013, is established at \$126,177,278; and

SECTION 2. That the City Clerk shall certify to the adoption of this resolution and the same shall be in full force in effect immediately upon adoption.

APPROVED AND ADOPTED on this 19th day of June 2012.

ATTEST:


City Clerk Laurie Carrico


Mayor Michael Touhey

I, LAURIE CARRICO, CITY CLERK of the City of West Covina, California, do hereby certify that the foregoing resolution was duly adopted by the City Council of the City of West Covina, California, at a regular meeting held thereof on the 19th day of June 2012 by the following vote of the City Council:

| | |
|----------|---|
| AYES: | Herfert, Sanderson, Sotelo, Sykes, Touhey |
| NOES: | None |
| ABSENT: | None |
| ABSTAIN: | None |


City Clerk Laurie Carrico

APPROVED AS TO FORM:

APPROPRIATIONS LIMIT COMPUTATION FY 2012-2013

| | |
|--|----------------|
| 2011-2012 Appropriations Limit, as revised (1) | \$110,672,1156 |
| Multiply by Cumulative Growth Factor | 1.1401 |
| 2012-2013 Appropriations Limit | \$126,177,278 |

* **Inflation Change:** = 13.56 Percent = 1.1356 Factor
Non-Residential Assessed Value due to New Construction

** **Population Change:**
City of West Covina = .40 Percent = 1.0040 Factor

Cumulative Growth Factor:
Calculation: 1.1356×1.0040 = 1.1401 Ratio

* Change in Non-Residential Assessed Value due to New Construction was selected because it exceeds the change in California Per Capita Personal Income of 3.77%.

** City of West Covina population change was selected because it exceeds the County of Los Angeles change of 0.38%.

(1) The 2011-2012 Appropriations Limit was revised to accurately reflect the change in County Population (change in population minus exclusions of 1.0038 rather than the change in total population of 1.0049 which was used in the original calculation). As a result, the 2011-2012 Appropriations Limit decreased by \$118,309.

OPERATING BUDGET CALENDAR 2012-2013

| <u>Date</u> | <u>Day</u> | <u>Dept.</u> | <u>Description</u> |
|-------------------|------------|---------------|---|
| 1/16/12 – 2/14/12 | | Finance | Finance completes FY 12 year-end and FY 13 preliminary personnel estimates. |
| 2/7/2012 | Tues. | * | 2011-2012 fiscal year mid-year budget update. |
| 2/1/12 – 5/21/12 | | Finance | Finance completes FY 12 year-end estimates and FY 13 preliminary materials/services expenditure and revenue budget. |
| 5/23/12 | Wed. | Finance | Rollover budgets distributed to all Department Heads. |
| 5/31/12 – 6/7/12 | | All | Departments meet with City Controller to review budgets and proposed cuts. |
| 6/8/12 – 7/18/12 | | CMO | City Manager reviews budgets, proposed cuts, personnel reallocations and fund balances. |
| 7/9/12 | Mon. | Public Works | CIP requests, suggested funding sources and justifications due to public works analyst. |
| 7/16/12 | Mon. | Finance | Finance provided CIP fund availability to Public Works. |
| 7/17/12 | Tues.. | Public Works | Public works project manager completes final review & cost estimates of CIP. |
| 7/18/12 – 7/31/12 | | CMO / Finance | Final budget adjustments. |
| 8/1/12 | Tue. | * | 2012-2013 Budget Adopted. |

*Denotes city council participation

FINANCIAL POLICIES

The West Covina City Council has established the following general financial guidelines to ensure the economic integrity of the City and to ensure that current needs do not unfairly tax future generations.

Reserves

Based upon the economic strength of the City and the susceptibility of the tax base to swings in the local economy, the following general guidelines have been established for reserves.

1. Maintain uncommitted General Fund reserves at a minimum of \$10 million. This base reserve level should not be used to fund operations or capital improvements. This reserve level is available for emergencies only.
2. Maintain Self-insurance Fund Reserves adequate to keep the Self-insurance Fund actuarially sound. Thus, reserves must be adequate to pay all valid claims, including those incurred but not reported.

General Budgeting

The following parameters have been established to ensure the ongoing integrity of the City's financial assets:

1. All budgets, operating and capital, should be in harmony with the City's long-term financial goals. Recurring expenditures will be funded with recurring revenues. Similarly, one-time expenditures may be funded with one-time revenues or reserve balances.
2. Budgets are prepared on the same basis used for financial accounting and

reporting. Thus, governmental fund types are prepared on the modified accrual basis of accounting and proprietary funds are budgeted on the accrual basis of accounting.

Operating Budgets

The following guidelines have been established specifically for operating budgets:

1. All governmental funds will have balanced budgets. Defined as ongoing revenues equal to or greater than ongoing expenditures.
2. Recurring expenditures will be funded with recurring revenues. Similarly, one-time expenditures may be funded with one-time revenues.
3. All proprietary funds will be self-supporting over the long term. Thus, revenues for services shall be set at rates adequate to fully recover the cost of providing the services.

Capital Improvement Program Budget

The following guidelines have been established specifically for capital projects budgets:

1. Projects with multiple funding sources available will be funded from the most restrictive funding source available.
2. Major capital items may be funded by long-term financing methods, if appropriate.

Debt Service Budgets: The following guidelines have been established specifically for debt service budgets:

1. All debt must be for purposes, which further the City's service goals.
2. The terms of the debt service agreements should be consistent with the City's Long-Term Financial Plan.
3. The structure of debt financing should not expose the City to interest rate risk.
4. Debt service should be accounted for in a separate fund for management control purposes.
5. Anticipated recurring revenues must be adequate to fund scheduled debt service payments.

As a general law city, West Covina cannot incur general obligation indebtedness, which exceeds 3.75% of the total assessed valuation of all real and personal property within the City. On June 30, 2012, the City's debt limit was more than \$236 million. In keeping with the City Council's policy to meet ongoing needs with current revenues and to maintain a low tax rate within the City, there were no outstanding general obligation bonds on that date.

ASSET AND LIABILITY MANAGEMENT

Within the finance department, the City manages the City's portfolio. The City has taken an active approach to cash management to maximize interest earnings, maintain adequate liquidity and comply with state and federal regulations and the City's investment policy. The policy is updated and approved annually by the City Council. It states that the primary objectives, in

priority order, of the City of West Covina's investment activities shall be:

- A. **Safeguard principal:** Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to insure the preservation of capital in the overall portfolio.
- B. **Meet liquidity needs:** The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating expenditure needs which might be reasonably anticipated for the following six months.
- C. **Achieve a return on funds:** The City's investment portfolio shall be designed with the objective of maximizing yield consistent with (A) and (B) above.

The City invests in a variety of investment vehicles, including:

Private, state and county investment pools, government-backed securities; and medium term corporate notes.

USE OF FUNDS

The City's accounting system is organized and operated on a "fund basis" under which each fund is a distinct self-balancing accounting entity. A fund is "an independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created." Funds are established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, legal restrictions or limitations. The fund balance is the amount that remains in a fund at the end of the fiscal year after revenues have been received and expenditures have been paid. In the case of

restricted special funds, it is not unusual for large one-time capital expenditures to exceed one-year revenues. This is because some of these funds take a number of years to build up a balance adequate to pay for large projects.

Differences in fund reporting found in the budget versus financial statements: The budget distinguishes between several different general fund types designated at various times by the City Council. In the financial statements, these are consolidated

into a single fund. The internal services funds are also combined. The financial statements also include trust funds, which are not found in the budget document. These are monies held in trust for an outside party such as developer deposits and are not a part of the budgeting process.

FINANCIAL GOALS

A discussion of short and long-term financial goals can be found in the budget message.

CITYWIDE GOALS

In January 2005, the City council identified the citywide goals listed below. Staff was directed to use these goals in setting departmental priorities and developing their own goals during the budget process. While attaining these goals has been much more challenging in recent years as a result of the recession and state action that have eliminated or reduced many of the City's revenue sources, these goals remain the main focus when preparing City budgets. These goals are identified below:

- Balance the Budget
 - Implement changes to balance the budget, including, promoting economic and redevelopment development to increase revenues and reduction in operational expenses.
- Wind Down the Former Redevelopment Agency
 - Continue to prepare semi-annual Recognized Obligations Payment Schedule to secure funding to pay outstanding obligations of the former redevelopment agency.
 - Take necessary steps to protect City loans to the former redevelopment agency as valid agreements and a necessary source of funds for the City's General Fund.
 - Ensure the proper transfer of real property owned by the former redevelopment agency to the appropriate public or private entity.
- Downtown Revitalization
 - Explore development options for the downtown corridor, including mixed-use projects.
- Economic Development
 - Promote economic development throughout the community to increase needed revenue for the City.
 - Assist property owners in re-tenanting the many vacancies left by the recession by ensuring a smooth and efficient entitlement and building inspection process.
- Complete development at the former BKK Landfill Site
 - Evaluate potential development options for the two remaining commercial sites (700/750 pads) located above the Big League Dreams Sports Park.
 - Continue to market and evaluate potential projects for the top deck of the landfill and surrounding area that was originally slated for development of an 18-hole public golf course and recreational facility.
- Improve Infrastructure
 - Work with CalTrans to mitigate the impacts of the I-10 freeway widening on the community and achieve proper compensation for City/Redevelopment Agency owned property to be taken for this purpose.
 - Construct new median, curb and gutter, and street improvements throughout the community.
- Preserve Public Safety
 - Secure additional grants to pay for public safety capital and personnel costs.
 - Maintain the excellent level of service that residents have come to expect.

City Manager's Office

August 1, 2012

Honorable Mayor and
City Council of the City of West Covina

I hereby submit the City Manager's fiscal year 2012-13 Adopted Budget for the City of West Covina. Like most cities, West Covina has been dealing with a severe economic downturn for the past several years. As we began the 2011-12 fiscal year, there is general consensus that the nation has moved into a recovery. During the 2011-12 fiscal year, the City's sales tax, property tax, and hotel occupancy tax all showed growth and that provided a source of further optimism that the economy had finally turned the corner and was starting to recover. That optimism was muted however with the uncertainty over the future of redevelopment and then the stark reality hit mid-year when the California Supreme Court upheld the legislation dissolving redevelopment agencies. This meant the loss of almost \$5 million in resources to the City's General Fund in the way of interest income, reimbursement of lost sales tax, overhead charges, and shared costs.

To put in perspective the magnitude of the budget challenge facing the City, the initial preliminary budget produced an estimated \$3.8 million deficit that when combined with the additional almost \$5 million loss due to elimination of redevelopment, resulted in a budget deficit of \$8.9 million. This meant that the City would have to make some drastic decisions during the budget process including further cuts to public safety and for the first time ever, laying off employees. These cuts would be in addition to the many reductions the City has made over the last several years.

Following City Council direction, the City Manager and staff collaborated on a number of proposals, service reductions, revenue reallocations, and employee concessions that eliminated the \$8.9 million deficit and resulted in a balanced budget that was presented to the City Council for adoption. An Adopted Budget was an absolute necessity given that approximately 75% of the City's General Fund reserve was loaned to the former redevelopment agency and the legislation dissolving redevelopment agencies has put that amount at risk of not being repaid in the near future.

2012-13 Budget Overview

The operating budget for 2012-13 (General and Special Revenue funds, exclusive of capital projects) as presented, totals \$65,326,322. The balance of the budget is for proprietary type, capital project, debt service, and Successor Agency funds. The total City budget is \$97,064,566, which the General Fund budget is \$51,496,861. The Successor Agency (SA) includes activities of both the Successor Agency to the Redevelopment Agency and the Housing Successor Agency. The Community Development Commission (CDC) budget now only includes the Fashion Plaza

Community Facilities District (CFD) activities. The Capital Improvement Program (CIP) budget, which is funded predominately from special revenue funds, totals \$3,787,559. Below is a summary of the total 2012-13 City/SA/CDC budget broken down by type of fund.

| | |
|----------------------------------|---------------------|
| General Fund | \$ 51,496,861 |
| Less: General Fund transfers out | \$ (1,226,550) |
| Special Revenue Funds | \$ 13,834,461 |
| Debt Service Funds | \$ 11,508,468 |
| Proprietary Funds | \$ 5,530,813 |
| Successor Agency | \$ 8,288,654 |
| Community Development Commission | \$ 3,844,300 |
| Capital Improvement Program | <u>\$ 3,787,559</u> |
| Total City / SA / CDC Budget | \$ 97,064,566 |

The 2012-13 Adopted General Fund Budget includes \$51.54 million of estimated revenues and \$51.49 million of appropriations, resulting in a small surplus of \$45,864. Revenues in 2012-13 are projected to decrease by 1.8 percent below the 2011-12 estimates while expenditures are projected to decrease by 3.7 percent below the 2011-12 budget.

A summary of the General Fund budget is presented below:

| | Adopted 2011-12 | Estimated 2011-12 | Preliminary 2012-13 |
|---|----------------------------|------------------------------|--------------------------------|
| Beginning Total Fund Balance | \$29,542,171 | \$29,542,171 | \$28,722,032 |
| Revenues and Transfers In | 51,623,820 | 52,502,670 | 51,542,725 |
| Operating Expenditures/Transfers Out | 53,485,599 | 53,322,809 | 51,496,861 |
| Capital Improvement Projects: | <u> -</u> | <u> -</u> | <u> -</u> |
| Projected Surplus / -Deficit | -1,861,779 | -820,139 | 45,864 |
| Estimated Ending Total Fund Balance | <u>\$27,680,392</u> | <u>\$28,722,032</u> | <u>\$28,767,896</u> |
| Estimated Ending Available Fund Balance | <u>\$ 7,340,213</u> | <u>\$12,576,618</u> | <u>\$12,622,482</u> |

General Fund Financial Condition Overview

The City’s financial condition had been severely and negatively impacted by three major factors as a result of the recession: a sharp decline in sales tax revenues, followed by a modest decline in property tax revenues, and finally, a sharp increase in pension contribution costs. Just as the economy started to turn around, the City has now had to grapple with a fourth major setback as a result of the state action to eliminate redevelopment agencies. These four factors are discussed further below.

Sales tax revenues, the City's second largest revenue, peaked in 2006-07 and then proceeded to decline by 23% over the next three years as the recession took hold. Sales tax started to rebound in 2010-11 and has shown moderate growth over the last two years, although the 2011-12 year-end total of \$12.5 million was still 12% below the 2006-07 peak amount of \$14.2 million. The continued moderate growth, the addition of new commercial and retail outlets, and the anticipated reopening of auto dealerships are factored into the budget estimate of \$13.5 million in 2012-13. It is anticipated that sales tax will finally reach its prior peak in 2013-14, seven years after it started its decline.

Property tax revenues, the City's largest revenue source, experienced a two-year decline beginning in 2009-10 and started to rebound in 2011-12. While the decline was much less severe than sales tax, it is also projected to grow more slowly than sales tax in the near future. Moving forward, property tax will get an immediate boost from the City's share of residual tax increment revenues from the former redevelopment agency that are distributed to the various taxing entities, including the City. This new ongoing revenue source for the General Fund represents 18.2% of the residual amount and is estimated at \$1.15 million in 2012-13.

Rising pension costs will continue to be a challenge for public agencies. The City's public safety employer contribution rate has risen from 25.2% of pay in 2008-09 to 35.2% in 2012-13, while the non-sworn rate has risen from 9.0% to 13.7% over that same period of time. This rise in pension costs is due in large part to the collapse of the stock market during which CalPERS lost significant investment value in the 2007-08 and 2008-09 fiscal years. These rates are projected to continue to increase in the future due to PERS lowering its assumed earnings rate from 7.75% down to 7.5%, and are expected to remain at these elevated rates for the foreseeable future.

The City has however made significant strides in pension reform in the last two years. With the recent approval of the public safety MOUs, all City employees now pay their entire portion of the pension contribution that was previously paid by the City. This shifting of cost to the employees saves the City over \$3 million each year. The City also instituted a second tier for all new hires as well. Newly hired non-sworn employees will be enrolled in the 2% @ 60 pension formula, while newly hired safety employees will be enrolled in the 3% @ 55 plan with 3-year average final compensation.

The elimination of the redevelopment agency will continue to cause serious impacts to the City's General Fund. In addition to the ongoing impacts, the 2011-12 budget was impacted as well due to the loss of approximately \$1 million in interest income from City loans to the redevelopment agency as well as the loss of \$1.2 million from the elimination of the Sales Tax Reimbursement Agreement. While the City believes that these were legally valid agreements, the State Department of Finance has taken a different view and invalidated them.

While the City will adjust to the loss of revenues due to the elimination of redevelopment, the bigger issue is the unavailability of a \$16.1 million of the General Fund reserve. The \$5 million that was repaid by the redevelopment agency to the City also potentially remains at risk. AB 1484 purported to make loans from cities to redevelopment agencies that were previously held

invalid under AB 26X, valid. AB 1484, however, contains a number of provisions that make repayment of the loans to the City virtually impossible to achieve in the foreseeable future.

Given the uncertainty over the availability of a significant portion of the General Fund reserve, achieving the City Council's goal of a balanced budget became a necessity. The City's available reserve at June 30, 2012, will be approximately \$12.5 million, but that includes the \$5 million repayment from the redevelopment agency and the \$4 million investment transferred from the City's debt service fund. While that investment could be liquidated before its maturity date in 2015, it is a high yielding investment whose income is used to pay a portion of the debt service on the Civic Center bonds. When those two amounts are removed, the available cash balance is only \$3.5 million (total General Fund reserve \$28.7 million).

Budget Process

The budget process was an eight-month process, beginning with an initial preliminary budget in December of 2011 and ending with adoption of the budget on August 1, 2012. This longer-than-normal time to complete the budget was necessitated by the uncertainty over the impacts of the loss of redevelopment and the results of the ongoing labor negotiations with the public safety units. During this period of time, the City also implemented a staffing reduction plan, which included the layoff of nine employees.

At the end of this eight-month process, staff presented the City Council with a balanced budget that eliminated the \$8.9 million deficit and resulted in a small surplus of \$45,864. To achieve this level of deficit reduction, the expenditure budget was reduced by \$6,051,969 and the revenue budget was increased by \$2,958,444. Below is a listing of the major components of these adjustments.

- **Staffing reduction plan** consisted of the elimination or non-funding of a net 33 positions, including eight vacant sworn police officer positions and nine layoffs (four in redevelopment). The plan also included reallocating certain positions to Successor Agency funding and other special funds, and having the Deputy City Manager take over responsibility for the Community Services Department. The plan will save \$2,778,625.
- **Public safety concessions** were part of recently City Council approved two-year MOUs with the four public safety units that included the employees paying their entire employee pension contribution. The concessions will save \$2,029,866.
- **Reduction of police and fire department overtime** budgets will save \$480,000.
- **Reallocation of additional street maintenance costs to Gas Tax** is the result the Gas Tax Swap that eliminated the state sales tax on gasoline (Prop 42) and replaced it with an increase in the excise tax on gasoline equal to the loss of Prop 42 funds. The increased Gas Tax may be used for street maintenance, where the Prop 42 amounts previously received by the City did not allow for maintenance. This additional revenue generates \$1,003,950.
- **Additional Prop A Exchange** is the result of the City having excess Prop A funds carried over from 2011-12 that when combined with the 2012-13 allocation of \$1.8 million will

allow the City to sell \$2 million at seventy five cents on the dollar in the 2012-13 fiscal year. The City sold \$1.5 million in 2011-12. This additional exchange will generate \$500,000.

- As a result of the dissolution of the redevelopment agency, the City will receive 18.2% of **RDA residual property tax increment** revenues beyond what is needed to pay enforceable obligations. This estimate is somewhat difficult to estimate due to the continued uncertainty as to what items the DOF will determine to be enforceable obligations. This revenue is projected to generate \$1,150,000.

Other Funds Budget Overview

Many of the other restricted funds that were affected by economic conditions are also starting to rebound. Prop A Transit, Prop C Transit, Measure R Transit, and Prop 172 Public Safety Augmentation are all based on sales tax revenues and are expected to grow in the coming year. Gas Tax revenue includes a flat 18 cent per gallon tax and an additional percentage excise tax (currently 17.7%) on gasoline sales. Both taxes are allocated to cities based on population. While Gas Tax revenue had declined sharply in recent years with the drop in demand for gasoline as a result of high fuel prices and changing driving habits, it appears that this revenue source, which provides funding for the City's street maintenance program, has stabilized. The federal Community Development Block Grant (CDBG) experienced a significant reduction in the City's allocation for 2012-13. This reduction will affect the City's ability to perform certain eligible capital projects. Due to the lack of residential building, there have been no construction tax or park dedication fees generated in the last few years, which will also affect capital projects.

Successor Agency Overview

In addition to the uncertainty of the General Fund reserves as a result of the elimination of redevelopment agencies, the wind down of the redevelopment also contains many uncertainties. The State Department of Finance wields virtually autonomous authority when making decisions regarding what is an enforceable obligation and how much money will be passed on to successor agencies to pay the debt of the former redevelopment agency and the cost to administer that process. The City has and will continue to incur both administrative and legal costs to perform the tasks of winding down the agency and to litigate certain matters related to redevelopment agency assets. To the extent that the funds allocated to the Successor Agency are not sufficient to cover these costs, the General Fund will be responsible for them. These contingent amounts, which could be significant, are hard to estimate now due to the many uncertainties surrounding evolution of the wind down process as the law in this still vague in some areas and the regulatory guidance from the state and the county is ever changing.

Capital Improvement Program (CIP)

The City's proposed CIP is also included in the Preliminary Budget. The proposed CIP provides for \$4,465,559 million for new projects and does not include any General Fund monies. This is an increase of \$1,126,659 in funding over the prior year. Of the \$4.5 million, \$3,787,559 is from various City funding sources and \$678,000 is to be funded from grants. Below is a summary of the proposed projects grouped by type of improvement.

| | |
|--------------------------------|------------|
| Buildings/General | \$ 849,905 |
| Energy Efficiency/Conservation | \$ 265,000 |

| | |
|---------------------|--------------|
| Parks | \$ 560,000 |
| Street Improvements | \$ 2,410,704 |
| Traffic | \$ 208,600 |
| Utilities | \$ 90,000 |
| Vehicles | \$ 81,350 |
| Youth Sports | \$ 0 |
| Total CIP | \$ 4,465,599 |

Conclusion

This budget by no means signals the end of the fiscal challenges facing the City, but given the financial environment facing West Covina and most other cities in the state, it is a good budget that is balanced using current revenues without the use of reserves. It also contains many positive factors that address some of the long-term financial issues facing the City. The City has now implemented pension reform with all City employees by creating second tier pension plans that contain lower benefit levels and higher retirement ages for new hires, along with having all current and future employees pay their entire employee share of the pension contributions. The City also placed a cap on retiree medical benefits for public safety employees that previously had no limits on them. This budget also provides increases in funding for the City's workers' comp and general liability self-insurance funds that have been significantly depleted over the last couple of years.

Moving forward, the City will have to address certain areas that will continue to prove financially challenging. Pension costs will continue to rise and remain at elevated levels. This budget also contains one-time items that will not exist in the future such as salary savings generated by employees working on the 960 plan, the suspension of funding for some positions, and the additional Prop A revenue. The use of Gas Tax revenues for street maintenance that were previously used for street improvement capital projects may have an impact on the condition of streets if this shift in funding is not reversed in the future. It is anticipated however that the opening of a major discount retailer and the reopening of closed auto dealerships may generate sufficient revenues to offset many of these onetime items.

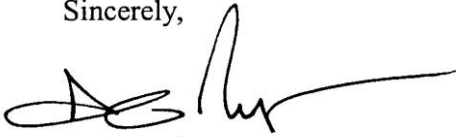
In 2007-08 the City had 445 full time employees, including 127 sworn police officers and 80 sworn firefighters. The proposed budget contains 338 full time employees, including 90 sworn police officers and 76 sworn firefighters. This equates to a 24% reduction in the City's workforce. While efficiencies will certainly be achieved by the reduced number of employees, staffing levels will need to be more closely evaluated for appropriateness and ability to provide needed services. The City must also prepare for the end of the FEMA grant in September 2013, which provides funding for twelve firefighters. Future staffing models for the fire department will need to be evaluated during the budget year to prepare for the loss of FEMA funding.

As the City has struggled to provide adequate core service levels with reduced resources, many of the City's capital needs have been deferred. General Fund spending on capital items has not occurred for several years and reserves that otherwise could have been used for onetime capital needs have instead been used for operating purposes. While much of the focus has been on balancing the budget, provisions for funding capital needs must also be considered. The City

needs an ongoing replacement plan for its fleet of aging police vehicles, fire apparatus, public works vehicles, and city facilities to keep up with extensive usage.

Finally, given the uncertainty surrounding much of the General Fund reserve, the City must remain committed to balanced budgets and developing a sustainable spending plan that balances operating expenses with ongoing revenues. This plan must include funding for large capital items such as equipment, facilities and infrastructure, and methods to control and fund long-term liabilities such as pensions and retiree medical costs. I am confident that we can build on the successes we achieved during this budget process and allow the City to move forward in a fiscally responsible manner.

Sincerely,

A handwritten signature in black ink, appearing to read 'Andrew G. Pasmant', with a long horizontal flourish extending to the right.

Andrew G. Pasmant
City Manager

Page Intentionally Left Blank

OVERVIEW

FINANCIAL STRUCTURE AND OPERATIONS

The City's accounting system is organized and operated on a "fund basis" under which each fund is a distinct self-balancing accounting entity. A fund is "an independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created". Funds are established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, legal restrictions, or limitations on the revenue source. The City's annual operating budget is prepared in conformity with Generally Accepted Accounting Principles (GAAP).

The annual budget provides for the general operation of the City. The annual budget is adopted by City Council Resolution in June of each year for the General, Special Revenue, Debt Service, and Capital Projects Funds. The resolution appropriates funds for the operation of the City.

The city manager is authorized to transfer budgeted amounts between departments to assure adequate and proper standards of service. Budgetary revisions, which increase the combined appropriations in individual funds, must be approved by the City Council. The City manager is authorized to decrease department budgets to reflect savings generated by position vacancies. The budgetary level of control is at the departmental level.

The City provides a full range of services to its citizens. These include police, fire, emergency medical, street construction and maintenance, traffic signalization, parks,

recreational, cultural and social, planning, building and safety, economic development, environmental, and general administrative services.

Services are categorized into a departmental structure to afford similarity in services provided. Departments may receive funding from one or more funds. Through the budget process and ongoing activity, the City Council oversees the operation of the City, and sets forth community priorities and policies to be implemented by the City manager. The City manager directs the department heads in the administration of City programs and service delivery. The city manager establishes administrative policy in areas under his purview.

To monitor and evaluate departmental effectiveness, a project-performance program has been initiated. Under this program, each department sets forth projects and programs to be undertaken during the fiscal year. Projects and programs may be one-time (with a specific completion date) or ongoing programs. A listing of each department's projects and programs is submitted at the beginning of the fiscal year as an overview of the department's work program. This information is compiled in the budget document and provides a detailed overview of the City's work program for the fiscal year.

The more significant departmental projects and programs provide the basis for the departmental goals and objectives, and workload indicators included in the departmental budgets.

Departmental work programs are updated periodically. Completed projects,

completion dates, new projects undertaken, as well as specific actions completed in providing ongoing programs, are established and reviewed. This process provides an ongoing measure of departmental activity and effectiveness in meeting the City Council's priorities.

GANN LIMIT

The adoption of the appropriation limit occurs annually to comply with the California Constitution, Article XIII B (as amended) and Government Code Section 7910. The Gann Limit restricts annual expenditures the City may appropriate. If certain proceeds of taxes exceed allowed appropriations, the excess must either be refunded to the State Controller or refunded to the taxpayers. For the fiscal year ending June 30, 2012, the appropriation limit, as revised, was \$110,672,115. The City's tax proceeds are projected to be less than the established appropriation limit. The limit for 2012-2013 is \$126,177,278.

BUDGET PROCESS

The process of creating an operating budget for the City requires a great deal of effort on the part of the City Council and all members of the City's management team.

The budget process begins with a mid-year review. This allows department managers the opportunity to review their current work program and begin to plan for any changes, which they may recommend for the following year. Following the mid-year review, departments are requested to submit a prediction budget, which provides an estimate of the department's proposed budget and which highlights any new programs, major cost items, or reductions in programs.

A preliminary revenue estimate is also prepared at this time. This information is compiled by the finance department and presented to the City manager and departments as a prediction budget. At this early stage, the prediction budget normally identifies a gap between revenues and requested appropriations. This "gap" is then addressed through the various stages of the budget process.

Early in the budget process, the City Council provides policy direction to the city manager and management team. Using the prediction budget and City Council policy direction, the city manager provides direction to departments for preparing their line-item budgets. Line-item information is then forwarded to finance staff for compilation. Once the initial line-item requests are compiled, finance staff works with the city manager and departments to identify any gap in revenues and expenditures, and to review departmental work programs.

At this point, the budget undergoes another review. Department managers are presented with updated revenue projections and any projected gap between revenues and expenditures. Actions available for addressing the budget gap are discussed, along with the merits of the various work program components. During this review, department managers adjust their budgets based on the city manager's direction. City Council Budget Study Sessions are then held to discuss departmental work programs, specific policy issues and the Capital Improvement Budget (CIP). Final adjustments are made by the city manager, and the manager's recommended budget is prepared for presentation to the City Council. Additional City Council Budget Study Sessions may be held to ensure that the budget accurately reflects the City Council's objectives for the coming year. City Council adjustments are then

incorporated into the manager's recommended budget.

The recommended budget is then presented to the City Council during a regular City Council meeting. The final budget is adopted, incorporating any final adjustments directed by the City Council as a result of the public hearing.

Budget Amendment Procedures

The City's operating budget may be amended by three methods: 1) purchase order carryovers, 2) administrative carryovers approved by the city manager, and 3) City Council action. Under all instances where appropriations are increased, funds must be available to match the request.

Administrative Carryovers

At the end of each fiscal year, the finance department requests that each department review its budget for items or programs for which any planned expenditure is pending. This may include a project, which has been initiated, or an item ordered but not received.

The finance director determines the merit of any requests and ensures that adequate funding is available. Recommendations are then presented to the city manager; who in turn, determines which requests will be approved. Approved carryover requests increase the department's budget appropriation in the new fiscal year.

City Council Action

Throughout the year, the City Council considers departmental requests for additional appropriations to fund activities not included in the original Adopted Budget.

Capital Improvement Program

Each year, the City Council adopts a Capital Improvement Program (CIP), which identifies all of the major projects to be undertaken to improve facilities and infrastructure within the city. During the fiscal year, a separate CIP document that reflects the current year program and proposes a program of prioritized projects for the next four to five years is prepared.

Department heads submit all proposed projects for their department in the foreseeable future, along with their best cost-estimate. The request includes the year a project will commence, any funding sources that may be available with either future sources or ones, which might have been previously designated; justification for the project, and on-going costs expected to occur after the project has been completed. The CIP budget team then compiles the information and presents a draft CIP program to the City Council. Projects are prioritized, based on City Council and staff input. Additional projects may be approved during the year by City Council action.

Capital projects may be funded from a variety of funds, with the majority of projects funded from restricted funds.

The City Council places a high priority on the maintenance and enhancement of recreational facilities, as reflected in the CIP. However, the recent reductions in available funding sources have resulted in a significantly reduced budget for these areas.

CIP Carryovers

Every year, staff reviews each capital project and carries forward prior year appropriations for projects that have not been completed or for which long-term funding is being accumulated. The carryovers are handled administratively and are not included as part of the current year CIP Budget. Projects funded in prior years, but not started, are reviewed with the City Council during the CIP Budget Study Session. This review is designed to determine whether such projects continue to be City Council priorities. The budget for any project that has not been started and is no longer a City Council priority is made available for other projects.

Allocated Costs

As part of the City's effort to incorporate stronger cost accounting controls and methods, the cost of operating certain departments is allocated to user departments. This process is used to fund those departments that provide inter-departmental services. This allows these departments to operate in a manner similar to an Internal Service Fund.

Allocated departments include fleet maintenance, reprographic services, and risk management. Fleet maintenance and reprographic services are budgeted based on prior year data and allocated based on a department's actual service usage during the year. Risk management is funded by a separate charge for workers' compensation, and one for property and liability insurance and claims. The appropriations for these programs are included in the operating budget of departments. Allocated costs were not adequate to cover all expenses in the fleet management fund. These allocations will be increased each year until the full costs of operations are recovered.

CITY FUND STRUCTURE

A number of different funds are utilized to account for the City, the Successor Agency to the Former Redevelopment Agency and Community Development Commission (which serves as the Housing Successor Agency) financial resources. Funds are classified into the following fund types:

- General Fund
- Special Revenue Fund
- Debt Service
- Capital Projects
- Proprietary

The City has established multiple funds under each fund type to assist in accounting and record keeping for the City and outside agencies.

A brief description of each fund with the above fund types is provided below.

GENERAL FUND TYPE

General Fund (Fund 110)

The General Fund is the City's largest single fund type and is used to account for unrestricted revenues. The City's General Fund is the main operating fund for non-restricted revenues, such as general taxes and fees. Appropriations may be made from the General Fund for any legal City activity. This fund is used to account for basic City services such as police, fire, building, planning and general administration. Within the General Fund, the City maintains non-spendable (not available) and unassigned (available) reserves that represent the unappropriated fund balance.

SPECIAL REVENUE FUND TYPE

This fund type accounts for revenue that the City receives for a specific purpose. The City receives a significant amount of tax revenue that is restricted as to its use. The City also assesses property and business owner's fees to be used to provide specific benefits to the assessed property or business. The City also receives grants and contracts that can only be used for specific purposes. These revenue sources are accounted for in the following Special Revenue Funds.

AB939 (Fund 129)

This fund accounts for revenues and expenditures of programs implemented to meet the requirements of the California Integrated Waste Management Act of 1989 (AB 939). Revenues are generated through a waste management fee. Programs funded include the development and implementation of a solid waste reduction and recycling project, household hazardous waste disposal project, and solid waste management activities.

Air Quality Improvement Trust (Fund 119)

In 1991-1992, the state passed AB 2766, the state's Air Quality Improvement Trust Fund. An increase in motor vehicle license fees collected by the State of California supports this state fund. The City receives a portion of the fees to enhance the City's clean air efforts. Programs supported by the fees include the Rideshare Program, the development of an Air Quality Management Plan and the City's Alternative Fuel Program.

Art in Public Places Fund (Fund 212)

This fund accounts for development fees paid in lieu of acquisition and installation of

approved artwork in a development with expenditures restricted to acquisition, installation, maintenance and repair of artworks at approved sites.

Business Improvement District (Fund 190)

This is an assessment district supported by six of West Covina's automobile dealers to fund the construction, maintenance and operation of a reader board adjacent to Interstate 10.

Business Improvement Tax Fund (Fund 118)

The revenue source for this fund were business improvement taxes, which can only be used to benefit local businesses. The underlying tax has been eliminated so the residual balance in this fund has been declining and the fund will eventually be closed.

Charter PEG (Fund 205)

Charter Communications awarded the City a \$150,000 Public Education Grant for a number of years. Due to changes in communications rules, no additional grant revenue is being received. The money remaining in this fund can only be used to make capital expenditures related to the City's Public Access Channel.

Citywide Maintenance District (Fund 188)

This is the City's most significant special assessment fund. Revenue for the fund comes from annual special benefit assessments from property owners who benefit from covered improvements. The Citywide Assessment District provides the majority of funding for the City's street lighting system and street tree program.

Coastal Sage and Scrub Community Facilities District (Fund 183)

This community facilities district was formed to provide for the restoration and ongoing maintenance of sensitive

environmental habitat within the development area of a former landfill including habitat for endangered species such as the California gnatcatcher (*Polioptila californica*).

Community Development Block Grant (Fund 131, 225)

This fund accounts for activities of the Community Development Block Grant received from the U.S. Department of Housing and Urban Development, including monies received from this agency as part of the federal stimulus program.

COPS/SLESF (Fund 155)

This fund accounts for grant revenue provided by the state to support Community Oriented Policing programs. Funds must be spent on front-line law enforcement services.

CRV / Litter Removal Grant (Fund 158)

The California Redemption Value / Litter Removal Grant provides funds derived from consumer deposits on beverage containers. These funds are to be used for beverage container recycling and litter cleanup activities.

Drug Enforcement Rebate (Funds 116 and 117)

Drug Enforcement Rebate (DER) revenues are received based on the City's participation in drug-related asset seizures. Funds are received from federal and state agencies. These funds are restricted to uses that enhance the police department's activities.

Fee and Charge (Fund 111)

This fund applies to recreation services programs in which an individual must pay a registration fee in order to enroll in a recreation class, program or activity (e.g., child care, sports, arts, crafts and tiny tots).

Fire Training Fund (Fund 219)

This fund accounts for fire training programs.

Gasoline Tax (Fund 124)

This fund accounts for State Gas Tax monies received under various state laws. The funds are used to fund the City's street maintenance program. Activities include ongoing minor street repairs, upgrades of traffic signals, replacement and installation of new traffic signs and street painting. Programs are administered through the public works department.

Inmate Welfare (Fund 150)

This fund accounts for revenues from items sold to inmates. The revenues are used to enhance inmate welfare.

Integrated Waste Management (Fund 120)

This fund is used to account for the City's waste management efforts on non-AB939 programs. Funding comes from the residential trash hauler per the operating agreement.

I.S.T.E.A./T-21 (Fund 140)

The Intermodal Surface Transportation Efficiency Act of 1992 (ISTEA) is the Federal Highway Program. This fund accounts for federal money received for use in improving certain major streets. Caltrans and the Federal Highway Administration must approve projects.

Maintenance District Funds (Fund 18x)

The City levies special benefit assessments and property taxes upon property within defined districts. Through the Los Angeles County Tax Collector, assessments are placed on the property owner's annual tax bill. These funds are used to maintain and improve the open spaces within the districts by providing landscape maintenance. Assessment districts currently established in

the City include:

Maintenance District #1 (Fund 181)
Maintenance District #2 (Fund 182)
Maintenance District #4 (Fund 184)
Maintenance District #6 (Fund 186)
Maintenance District #7 (Fund 187)

Measure R (Fund 224)

Under Measure R, the City receives a portion of a ½ cent sales tax levied in Los Angeles County to provide transportation related projects and programs. The City uses Measure R Funds to provide a variety of transportation services including Dial-A-Ride, the West Covina Shuttle (a fixed route system), bus pass subsidies and recreational transit services.

North Azusa Relinquishment Fund (Fund 215)

This fund accounts for monies received from the State as a result of the relinquishment to the City of a certain portion of North Azusa Avenue.

Police Special Programs Funds

These funds come from federal or state grants to provide funding for various public safety programs.

Bullet Proof Vest Grant (Fund 195)
Traffic Safety grants (Funds 195 and 207)
Justice Assistance grant (Fund 208)
U.S. Dept of Justice (COPS) grant (Fund 214)
Homeland Security Grants (Funds 219 and 227)
Recovery Byrne Grant (Fund 228)

Police Special Programs Fund

This fund accounts for donations received and expenditures related to various police programs.

Police Donations (Fund 127)
Police Private Grants (Fund 221)

Proposition A (Fund 121)

Under Proposition A, the City receives a portion of the ½ cent of sales tax levied in Los Angeles County to provide transportation-related programs and projects. In recent years, the City has sold its Prop A funds to other cities in exchange for non-restricted General Fund dollars.

Proposition C (Fund 122)

Under Proposition C, the City receives a portion of an additional ½ cent sales tax approved for transportation-related programs in Los Angeles County. The funds may be used for certain capital projects or transportation projects similar to those allowed under Proposition A. Projects include street rehabilitation and reconstruction, traffic monitoring systems, congestion management and planning, bus shelter maintenance, and Park-and-Ride lots.

Public Safety Augmentation (Fund 153)

This fund accounts for the permanent extension of the sales tax by ½ cent guaranteed under Proposition 172. These revenues are restricted to the enhancement of public safety services. Revenue is allocated based on each qualified county's proportionate share of statewide taxable sales.

Senior Meals Program (Fund 146)

This program provides meals to low-income seniors with funding from the United States Department of Agriculture and Area Agency on Aging. The program also receives donations from seniors for the meals served.

Sewer Maintenance (Fund 189)

This fund supports the City's street sweeping program and maintenance of the City's sewer system. The City also provides services to the City of Covina through this fund.

Summer Meals Program (Fund 159)

This fund comes from the Food and Nutrition Service (FNS) of the United States Department of Agriculture which provides for the free lunch to children on weekdays during the summer months.

Traffic Safety (Fund 123)

This fund receives revenue from two citation sources: 1) moving traffic violations within the city limits and 2) parking violations. These resources are used to support the City's Traffic Enforcement Program to fund certain traffic engineering costs and capital improvements such as traffic signals.

Transportation Development Act (Fund 128)

Transportation Development Act Funds are received through the County and may only be used for specific transportation development purposes. These funds are generally used by the City for sidewalk rehabilitation and construction and the long-term transportation planning efforts within the city.

Tree Fund (Fund 144)

This fund accumulates funds restricted for use in urban forestation projects.

Used Oil Block Grant (Fund 149)

This grant is a three-year grant awarded solely to the City of West Covina. The California Integrated Waste Management Board (CIWMB) provides grant funds to cities to promote used motor oil recycling.

The environmental management division in the public works department oversees the use of these funds in used oil recycling programs. These grant funds are used to certify used oil collection centers and purchase promotional items to publicize and educate the community about used oil recycling.

Waste Management Enforcement Grant (Fund 145)

This fund accounts for the money received from the State of California to help support the local enforcement agent monitor the local closed landfill.

WC Community Services Foundation Fund (Fund 220)

This fund is used to account for activity of the West Covina Community Services Foundation, a 501(c)(3) non-profit organization.

CAPITAL PROJECT FUND TYPE

This fund type is used for funds that are either restricted to, or designated for capital projects. The City has established the following Capital Project Funds:

Construction Tax (Fund 161)

The Construction Tax Fund receives monies from developers based on the construction of dwelling units in the city. These funds are then used to purchase or construct public facilities, such as street reconstruction, traffic signal modifications, curb and gutter replacements and rehabilitation of park structures and equipment.

Park Dedication Fees (Fund 17x)

The City receives fees from developers to fund recreation facilities. The city has been divided into seven park districts. Staff has historically used the funds from developers for recreational facilities within the same district as the development that generated the fees. If desired, the City Council can direct staff to use Park Dedication Fees for qualified recreational purposes anywhere in the city. The following Districts have been established:

Fund 170 Park District "A"
Fund 171 Park District "B"
Fund 172 Park District "C"
Fund 173 Park District "D"
Fund 174 Park District "E"
Fund 175 Park District "F"
Fund 176 Park District "G"
Fund 177 Park District "H"

Parks (Fund 163)

This fund accounts for park-related revenue, such as franchise fees received from park-related activities.

Capital Projects (Fund 160)

This fund provides funding for capital needs within the city. The fund was established by the City Council to serve as the source of

capital funding for projects that have no other funding source.

DEBT SERVICE FUND TYPE

Debt Service Fund – City (Fund 300)

The City has established one Debt Service Fund to accumulate assets for the repayment of City long-term debt, which includes outstanding bonds, notes, capital leases and tax revenue anticipation notes, and related costs. Funding is accumulated from interest income, developer reimbursements, and transfers from the General Fund and the Successor Agency.

PROPRIETARY FUND TYPES

Proprietary Fund Types use the full accrual basis of accounting and operate as if they were private businesses. There are two categories of Proprietary Fund Types: 1) Internal Service Funds that provide services to departments within the City and 2) Enterprise Funds that provide services to other governmental and non-governmental entities, including individuals and businesses. The City has established the following proprietary funds:

Internal Service Funds:

Fleet Management (Fund 365)

The maintenance division of the public works department operates the fleet management function for the City. Fleet management oversees the purchase, use, repair and disposal of City vehicles and heavy equipment.

Revenue for the fleet management fund is generated through charges to operating departments. Each department that operates assigned vehicles is charged based on the departmental usage of the vehicles, including depreciation costs. Fleet management costs are reflected in each

department's line-item budget.

Retiree Lump Sum Benefits (Fund 368)

This fund was established to set aside lump sum benefits for retiring employees.

Self-Insurance - Uninsured Loss (Fund 360) & Self-Insurance - General and Auto Liability (Fund 361)

Self-Insurance - Workers' Compensation (Fund 363)

Insurance coverage is administered through the City's risk management department.

Funding for general/auto liability claims and uninsured losses is provided through a set charge per full-time employee and assessed on all operating departments.

Funding for workers' compensation is derived from a percentage charge of all salaries with different rates levied for the various employee categories.

Vehicle Replacement (Fund 367)

The City put surplus funds into this fund for the replacement of vehicles to update the fleet and save on maintenance costs.

Enterprise Funds:

Enterprise funds account for business type activities of a government entity.

Police Enterprise (Fund 375)

This fund accounts for the computer services provided by the police department to other public safety agencies for a fee. The programs are marketed to both public and private agencies. The program also provides these products and services to the West Covina Police Department.

Successor Agency to the City of West Covina Redevelopment Agency Funds

SA Redevelopment Obligation Retirement Fund (Fund 810)

The City's redevelopment agency was dissolved as a result of the passage of ABIX 26, and the Successor Agency was subsequently created for the purposes of winding down the affairs of the former redevelopment agency. The responsibilities of the successor agency are to (1) continue to make payments on the outstanding debt of the former redevelopment agency for items that are deemed to be "enforceable obligations", and (2) wind down the activities of the redevelopment agency through the sale and disposition of assets and properties. The Successor Agency will receive allocations of property tax increment in amounts determined by the State Department of Finance and deposited into the Redevelopment Property Tax Trust Fund (RPTTF) by the county. Those RPTTF allocations will then be used to pay the enforceable obligations.

SA Administrative Budget (Fund 815)

This fund is for all allowable administrative expenses of the Successor Agency, including salaries and benefits, legal costs, appraisals, consultants and other administration and overhead charges as well as support costs incurred for the Oversight Board. The Successor Agency receives an annual amount equal to 3% of the RPTTF allocation approved for payment of enforceable obligations.

SA Community Facilities District (Fund 853)

This fund was established as part of the Fashion Plaza Expansion Project of the former Redevelopment Agency for the purpose of issuing bonds to assist in the expansion of the leasable square footage and parking facilities of a regional shopping mall. The fund collects revenues from a special tax assessment on the property, as well as sales and property tax increment revenues generated on the property. Those revenues are used to service the principal and interest payments and related costs of the outstanding bonds.

Housing Successor Agency to the West Covina Redevelopment Agency (West Covina Community Development Commission Housing Authority)

Housing Successor Agency (Fund 820)

Under ABXI 26, the housing functions were transferred to the West Covina Community Development Commission Housing Authority with the adoption of Resolution No. 2012-11 adopted by the West Covina City Council on January 17, 2012. Accordingly, all rights, powers, duties and obligations related to the housing functions have been assumed by the Housing

Authority and it may enforce affordability covenants and perform related activities pursuant to the applicable provisions of the Community Redevelopment Law.

ABIX 26 provides that the non-cash housing assets and obligations of dissolving redevelopment agencies ("RDAs") do not pass to the Successor Agencies formed to wind-down each RDA, but rather to the Housing Successor Agency. As such, decisions regarding such housing assets and obligations are not subject to approval by the Oversight Board of Successor Agency.

This fund will accumulate loan repayments from homeowners and mutli-family housing developers per agreements that were put in place using low and moderate income housing funds of the former redevelopment agency. Those funds, along with repayment of the Supplemental Educational Revenue Augmentation Fund loans that were previously made by the housing fund of the former redevelopment agency, will be used to continue to provide low and moderate income housing programs in compliance with state law regarding affordable housing.

2011-2012 COMBINED FUND SUMMARY

| <u>FUND#</u> | <u>FUND DESCRIPTION</u> | <u>07/01/11 ACTUAL FUND BALANCE</u> | <u>ESTIMATED REVENUES FY 11-12</u> | <u>INTERNAL SERVICE FUND CHARGES</u> | <u>TRANSFER IN</u> | <u>ESTIMATED AVAILABLE RESOURCES</u> |
|---|--|---|--|--|------------------------|--|
| 1 | 110 GENERAL FUND | 29,542,172 | 47,053,670 | - | 5,449,000 | 82,044,842 |
| SPECIAL REVENUE FUND TYPES | | | | | | |
| 2 | 111 FEE & CHARGE | (50,444) | 1,115,351 | - | 116,050 | 1,180,957 |
| 3 | 116 STATE ASSET FORFEITURES | 66,921 | 1,665 | - | - | 68,586 |
| 4 | 117 DRUG ENFORCEMENT REBATE | 631,249 | 2,841,497 | - | - | 3,472,746 |
| 5 | 118 BUSINESS IMPROVEMENT TAX | 31,790 | 137 | - | - | 31,927 |
| 6 | 119 AIR QUALITY IMPROVEMENT TRUST | 96,469 | 126,447 | - | - | 222,916 |
| 7 | 120 INTEGRATED WASTE MANAGEMENT | 13,218 | 70,162 | - | - | 83,380 |
| 8 | 121 PROPOSITION "A" | 207,761 | 1,757,759 | - | - | 1,965,520 |
| 9 | 122 PROPOSITION "C" | 2,327,707 | 1,333,500 | - | - | 3,661,207 |
| 10 | 123 TRAFFIC SAFETY | 290,509 | 900,957 | - | - | 1,191,466 |
| 11 | 124 GASOLINE TAX | 1,906,248 | 3,014,587 | - | 50,000 | 4,970,835 |
| 12 | 126 PROP 1B | 9,027 | 39 | - | - | 9,066 |
| 13 | 127 POLICE DONATIONS | 21,307 | 2,337 | - | - | 23,644 |
| 14 | 128 TRANSPORTATION DEV. ACT | (32,093) | 99,000 | - | - | 66,907 |
| 15 | 129 AB 939 | 360,081 | 174,793 | - | - | 534,874 |
| 16 | 130 BUREAU OF JUSTICE ASSISTANCE GRANT | - | - | - | - | - |
| 17 | 131 COMMUNITY DEVEL. BLOCK GRANT | (62,067) | 2,132,875 | - | - | 2,070,808 |
| 18 | 140 F.A.U./I.S.T.E.A./T3 | (119,144) | 1,010,420 | - | - | 891,276 |
| 19 | 143 LA COUNTY PARK BOND | 27,954 | 135 | - | - | 28,089 |
| 20 | 144 TREE FUND | 1,100 | 5 | - | - | 1,105 |
| 21 | 145 WASTE MGT ENFORCEMENT - GRANT | (15,765) | 15,765 | - | - | - |
| 22 | 146 SENIOR MEALS PROGRAM | 79,759 | 218,247 | - | - | 298,006 |
| 23 | 149 USED OIL BLOCK GRANT | 10,538 | 62,183 | - | - | 72,721 |
| 24 | 150 INMATE WELFARE | (6,010) | 3,934 | - | - | (2,076) |
| 25 | 153 PUBLIC SAFETY AUGMENTATION | 83,660 | 575,010 | - | - | 658,670 |
| 26 | 154 PRIVATE GRANTS | 8,384 | 36 | - | - | 8,420 |
| 27 | 155 COPS/SLESF | 190,901 | 172,773 | - | - | 363,674 |
| 28 | 158 C.R.V. / LITTER REMOVAL GRANT | 70,590 | 29,044 | - | - | 99,634 |
| 29 | 159 SUMMER MEALS PROGRAM | 64 | 20,501 | - | - | 20,565 |
| 30 | 181 MAINTENANCE DISTRICT #1 | 1,244,996 | 370,168 | - | - | 1,615,164 |
| 31 | 182 MAINTENANCE DISTRICT #2 | 431,794 | 144,260 | - | - | 576,054 |
| 32 | 183 COASTAL SAGE CFD | 117,326 | 125,546 | - | - | 242,872 |
| 33 | 184 MAINTENANCE DISTRICT #4 | 1,820,740 | 1,047,289 | - | 9,000 | 2,877,029 |
| 34 | 186 MAINTENANCE DISTRICT #6 | 216,656 | 157,562 | - | - | 374,218 |
| 35 | 187 MAINTENANCE DISTRICT #7 | 253,809 | 143,042 | - | - | 396,851 |
| 36 | 188 CITYWIDE MAINTENANCE DISTRICT | (2,403) | 1,509,979 | - | 13,115 | 1,520,691 |
| 37 | 189 SEWER MAINTENANCE | 200,505 | 2,625,273 | - | - | 2,825,778 |
| 38 | 190 BUSINESS IMPROVEMENT DISTRICT | 38,933 | 54,158 | - | - | 93,091 |
| 39 | 198 OTS CSBCC GRANT | (18,765) | 18,765 | - | - | 0 |
| 40 | 204 COPS TECHNOLOGY GRANT | 2,635 | 11 | - | - | 2,646 |
| 41 | 205 CHARTER PEG FUND | 411,625 | 1,785 | - | - | 413,410 |
| 42 | 207 OTS GRANTS | (2,346) | 7,866 | - | - | 5,520 |
| 43 | 208 JUSTICE ASSISTANCE GRANT | 2,981 | - | - | - | 2,981 |
| 44 | 212 ART IN PUBLIC PLACES | 80,002 | 26,350 | - | - | 106,352 |
| 45 | 215 N AZUSA RELINQUISHMENT | 408,385 | 1,771 | - | - | 410,156 |
| 46 | 219 FIRE TRAINING | 121,551 | 16,911 | - | - | 138,462 |
| 47 | 220 WC COMMUNITY SERVICES FOUNDATION | 71,937 | 41,735 | - | - | 113,672 |
| 48 | 221 POLICE PRIVATE GRANTS | 8,116 | 9,544 | - | - | 17,660 |
| 49 | 223 HAZARD ELIMINATION SAFETY | (8,643) | 8,643 | - | - | 0 |
| 50 | 224 MEASURE R | 919,981 | 1,004,302 | - | - | 1,924,283 |
| 51 | 225 CDBG-R | (17,012) | 5,100 | - | - | (11,912) |
| 52 | 226 ARRA - STIMULUS PROJECTS | 219,779 | 893 | - | 125,000 | 345,672 |
| 53 | 227 HOMELAND SECURITY GRANT | (280,066) | 280,066 | - | - | (0) |
| 54 | 228 RECOVERY BYRNE GRANT | (33,726) | 97,024 | - | - | 63,298 |
| 55 | 229 RUBBERIZED ASPHALT CONCRETE GRANT | 23,717 | 103 | - | - | 23,820 |
| 56 | 230 ENERGY EFFICIENCY GRANT | (57) | 43,839 | - | - | 43,782 |
| 57 | 231 ADVANCED TRAFFIC MGMT SYSTEM | - | 782,379 | - | - | 782,379 |
| TOTAL - SPECIAL REVENUE FUND TYPES | | 12,382,166 | 24,203,523 | - | 313,165 | 36,898,854 |

2011-2012 COMBINED FUND SUMMARY

| | | <u>ESTIMATED</u> | <u>CIP</u> | <u>DEBT</u> | <u>INTERNAL</u> | <u>TOTAL</u> | <u>TRANSFER</u> | <u>06/30/12</u> | <u>FUND</u> |
|--------------|-----|---------------------|-------------------|----------------|-----------------|-------------------|------------------|-------------------|--------------------|
| <u>FUND#</u> | | <u>EXPENDITURES</u> | <u>BUDGET</u> | <u>SERVICE</u> | <u>SERVICE</u> | <u>BUDGET</u> | <u>OUT</u> | <u>PROJECTED</u> | <u>BALANCE</u> |
| | | | | <u>BUDGET</u> | <u>FUND</u> | | | <u>FUND</u> | <u>BALANCE</u> |
| | | | | | <u>EXPENSES</u> | | | <u>BALANCE</u> | <u>CHANGE</u> |
| 1 | 110 | 52,531,760 | - | - | - | 52,531,760 | 791,050 | 28,722,032 | (820,140) |
| 2 | 111 | 1,291,312 | - | - | - | 1,291,312 | - | (110,355) | (59,911) |
| 3 | 116 | - | - | - | - | - | - | 68,586 | 1,665 |
| 4 | 117 | 1,255,631 | 54,152 | - | - | 1,309,783 | - | 2,162,963 | 1,531,714 |
| 5 | 118 | 4,492 | - | - | - | 4,492 | - | 27,435 | (4,355) |
| 6 | 119 | 20,725 | 130,000 | - | - | 150,725 | - | 72,191 | (24,278) |
| 7 | 120 | 62,736 | - | - | - | 62,736 | - | 20,644 | 7,426 |
| 8 | 121 | 1,547,721 | 15,000 | - | - | 1,562,721 | - | 402,799 | 195,038 |
| 9 | 122 | 1,186,847 | 1,930,468 | - | - | 3,117,315 | - | 543,892 | (1,783,815) |
| 10 | 123 | 172,399 | 4,378 | - | - | 176,777 | 800,000 | 214,689 | (75,820) |
| 11 | 124 | 1,545,736 | 2,672,046 | - | - | 4,217,782 | - | 753,053 | (1,153,195) |
| 12 | 126 | - | - | - | - | - | - | 9,066 | 39 |
| 13 | 127 | 15,969 | - | - | - | 15,969 | - | 7,675 | (13,632) |
| 14 | 128 | - | 99,952 | - | - | 99,952 | - | (33,045) | (952) |
| 15 | 129 | 170,730 | 50,000 | - | - | 220,730 | - | 314,144 | (45,937) |
| 16 | 130 | 21,923 | - | - | - | 21,923 | - | (21,923) | (21,923) |
| 17 | 131 | 443,902 | 1,626,906 | - | - | 2,070,808 | - | (0) | 62,067 |
| 18 | 140 | - | 891,196 | - | - | 891,196 | - | 80 | 119,224 |
| 19 | 143 | - | 110,607 | - | - | 110,607 | - | (82,518) | (110,472) |
| 20 | 144 | - | 1,000 | - | - | 1,000 | - | 105 | (995) |
| 21 | 145 | 15,760 | - | - | - | 15,760 | - | (15,760) | 5 |
| 22 | 146 | 212,255 | - | - | - | 212,255 | - | 85,751 | 5,992 |
| 23 | 149 | 45,852 | - | - | - | 45,852 | - | 26,869 | 16,331 |
| 24 | 150 | 13,049 | - | - | - | 13,049 | - | (15,125) | (9,115) |
| 25 | 153 | - | - | - | - | - | 550,000 | 108,670 | 25,010 |
| 26 | 154 | - | - | - | - | - | - | 8,420 | 36 |
| 27 | 155 | 138,490 | - | - | - | 138,490 | - | 225,184 | 34,283 |
| 28 | 158 | 18,491 | - | - | - | 18,491 | - | 81,143 | 10,553 |
| 29 | 159 | 21,213 | - | - | - | 21,213 | - | (648) | (712) |
| 30 | 181 | 327,088 | 87,532 | - | - | 414,620 | 1,195 | 1,199,349 | (45,647) |
| 31 | 182 | 97,942 | 34,657 | - | - | 132,599 | 10,195 | 433,260 | 1,466 |
| 32 | 183 | 117,341 | - | - | - | 117,341 | - | 125,531 | 8,205 |
| 33 | 184 | 986,330 | - | - | - | 986,330 | 3,575 | 1,887,124 | 66,384 |
| 34 | 186 | 154,197 | - | - | - | 154,197 | 3,575 | 216,446 | (210) |
| 35 | 187 | 141,937 | - | - | - | 141,937 | 3,575 | 251,339 | (2,470) |
| 36 | 188 | 1,421,007 | - | - | - | 1,421,007 | - | 99,684 | 102,087 |
| 37 | 189 | 2,309,567 | 89,564 | - | - | 2,399,131 | 50,000 | 376,647 | 176,142 |
| 38 | 190 | 45,306 | - | - | - | 45,306 | - | 47,785 | 8,852 |
| 39 | 198 | - | - | - | - | - | - | 0 | 18,765 |
| 40 | 204 | - | - | - | - | - | - | 2,646 | 11 |
| 41 | 205 | 25,000 | - | - | - | 25,000 | - | 388,410 | (23,215) |
| 42 | 207 | 4,534 | - | - | - | 4,534 | - | 986 | 3,332 |
| 43 | 208 | 25,136 | - | - | - | 25,136 | - | (22,155) | (25,136) |
| 44 | 212 | 74,781 | - | - | - | 74,781 | - | 31,571 | (48,431) |
| 45 | 215 | - | 373,881 | - | - | 373,881 | - | 36,275 | (372,110) |
| 46 | 219 | 35,000 | - | - | - | 35,000 | - | 103,462 | (18,089) |
| 47 | 220 | 100,753 | - | - | - | 100,753 | - | 12,919 | (59,018) |
| 48 | 221 | 12,240 | - | - | - | 12,240 | - | 5,420 | (2,696) |
| 49 | 223 | - | - | - | - | - | - | 0 | 8,643 |
| 50 | 224 | 550,110 | 859,954 | - | - | 1,410,064 | - | 514,219 | (405,762) |
| 51 | 225 | 1,984 | - | - | - | 1,984 | - | (13,896) | 3,116 |
| 52 | 226 | - | 311,934 | - | - | 311,934 | - | 33,738 | (186,041) |
| 53 | 227 | - | - | - | - | - | - | (0) | 280,066 |
| 54 | 228 | 96,377 | - | - | - | 96,377 | - | (33,079) | 647 |
| 55 | 229 | - | - | - | - | - | - | 23,820 | 103 |
| 56 | 230 | - | 79,780 | - | - | 79,780 | - | (35,998) | (35,941) |
| 57 | 231 | - | 780,000 | - | - | 780,000 | - | 2,379 | 2,379 |
| | | 14,731,863 | 10,203,007 | - | - | 24,934,870 | 1,422,115 | 10,541,869 | (1,840,297) |

2011-2012 COMBINED FUND SUMMARY

| <u>FUND#</u> <u>FUND DESCRIPTION</u> | <u>07/01/11 ACTUAL FUND BALANCE</u> | <u>ESTIMATED REVENUES FY 11-12</u> | <u>INTERNAL SERVICE FUND CHARGES</u> | <u>TRANSFER IN</u> | <u>ESTIMATED AVAILABLE RESOURCES</u> |
|---|---|--|--|------------------------|--|
| CAPITAL PROJECT FUND TYPE | | | | | |
| 58 160 CAPITAL PROJECTS | 1,300,258 | 5,377 | - | - | 1,305,635 |
| 59 161 CONSTRUCTION TAX | 197,812 | 36,372 | - | - | 234,184 |
| 60 163 PARKS | 149,570 | 36,913 | - | - | 186,483 |
| 61 170 PARK DEDICATION FEES "A" | 8,128 | 21 | - | - | 8,149 |
| 62 171 PARK DEDICATION FEES "B" | 6,428 | 17 | - | - | 6,445 |
| 63 172 PARK DEDICATION FEES "C" | 125,304 | 12,977 | - | - | 138,281 |
| 64 173 PARK DEDICATION FEES "D" | 81 | - | - | - | 81 |
| 65 174 PARK DEDICATION FEES "E" | 32,872 | 93 | - | - | 32,965 |
| 66 175 PARK DEDICATION FEES "F" | 15,024 | 38 | - | - | 15,062 |
| 67 176 PARK DEDICATION FEES "G" | 129,336 | 319 | - | - | 129,655 |
| 68 177 PARK DEDICATION FEES "H" | 132 | - | - | - | 132 |
| TOTAL - CAPITAL PROJECT FUND TYPES | 1,964,943 | 92,127 | - | - | 2,057,070 |
| DEBT SERVICES FUND TYPES | | | | | |
| 69 300 DEBT SERVICE - CITY | 16,144,442 | 11,613,383 | - | 1,969,000 | 29,726,825 |
| TOTAL - DEBT SERVICES FUND TYPES | 16,144,442 | 11,613,383 | - | 1,969,000 | 29,726,825 |
| PROPRIETARY FUND TYPES | | | | | |
| <i>INTERNAL SERVICE FUND TYPES</i> | | | | | |
| 70 361 LIABILITY UNINSURED LOSSES | 2,753,014 | - | 1,090,694 | - | 3,843,708 |
| 71 363 WORKER'S COMPENSATION | 3,291,008 | - | 1,127,353 | - | 4,418,361 |
| 72 365 FLEET MANAGEMENT | (4,710) | - | 1,610,377 | - | 1,605,667 |
| 73 367 VEHICLE REPLACEMENT | 227,783 | - | 988 | - | 228,771 |
| 74 368 RETIREE LUMP SUM BENEFITS | 481,132 | - | 127,752 | - | 608,884 |
| <i>ENTERPRISE FUND TYPES:</i> | | | | | |
| 75 370 DARE ENTERPRISE | 9,941 | 43 | - | - | 9,984 |
| 76 375 POLICE SERVICE GROUP | (787,339) | 1,805,243 | - | - | 1,017,904 |
| TOTAL - PROPRIETARY FUND TYPES | 5,970,828 | 1,805,286 | 3,957,164 | - | 11,733,278 |
| SUCCESSOR HOUSING AGENCY | | | | | |
| 77 820 SUCCESSOR HOUSING AGENCY | - | 318,191 | - | 1,798,962 | 2,117,153 |
| TOTAL - SUCCESSOR HOUSING AGENCY | - | 318,191 | - | 1,798,962 | 2,117,153 |
| SUCCESSOR AGENCY | | | | | |
| 78 810 REDEV. OBLIGATION RETIREMENT FUND | - | 5,367,895 | - | 16,211,078 | 21,578,973 |
| 79 815 SUCCESSOR AGENCY ADMINISTRATION | - | 245,597 | - | - | 245,597 |
| 80 853 CFD DEBT SERVICE | - | 2,574,188 | - | 2,287,726 | 4,861,914 |
| TOTAL -SUCCESSOR AGENCY | - | 8,187,680 | - | 18,498,804 | 26,686,484 |
| COMMUNITY DEVELOPMENT COMMISSION | | | | | |
| <i>CDC CAPITAL PROJECT FUND TYPE:</i> | | | | | |
| 81 862 HOUSING SET-ASIDE | 4,753,663 | 201,396 | - | 1,783,787 | 6,738,846 |
| 82 876 MERGED AREA CAPITAL PROJECTS | 2,757,640 | 56,856 | - | 1,166,667 | 3,981,163 |
| 83 877 CITYWIDE AREA CAPITAL PROJECTS | 2,494,837 | 6,720 | - | 291,667 | 2,793,224 |
| <i>CDC DEBT SERVICE FUNDS:</i> | | | | | |
| 84 853 CFD DEBT SERVICE | 2,915,792 | 2,055,963 | - | - | 4,971,755 |
| 85 882 MERGED AREA DEBT SERVICE | 6,120,462 | 7,831,298 | - | - | 13,951,760 |
| 86 883 CITYWIDE AREA DEBT SERVICE | 408,832 | 1,103,607 | - | - | 1,512,439 |
| TOTAL - CDC | 19,451,226 | 11,255,840 | - | 3,242,121 | 33,949,187 |
| TOTAL | 85,455,777 | 104,529,700 | 3,957,164 | 31,271,052 | 225,213,693 |

2011-2012 COMBINED FUND SUMMARY

| | <u>ESTIMATED</u> | <u>CIP</u> | <u>DEBT</u> | <u>INTERNAL</u> | <u>TOTAL</u> | <u>TRANSFER</u> | <u>06/30/12</u> | <u>FUND</u> |
|--------------|---------------------|-------------------|-------------------|------------------|--------------------|-------------------|-------------------|---------------------|
| <u>FUND#</u> | <u>EXPENDITURES</u> | <u>BUDGET</u> | <u>SERVICE</u> | <u>SERVICE</u> | <u>BUDGET</u> | <u>OUT</u> | <u>PROJECTED</u> | <u>BALANCE</u> |
| | | | <u>BUDGET</u> | <u>FUND</u> | | | <u>FUND</u> | <u>BALANCE</u> |
| | | | | <u>EXPENSES</u> | | | <u>BALANCE</u> | <u>CHANGE</u> |
| 58 160 | - | 858,959 | - | - | 858,959 | - | 446,676 | (853,582) |
| 59 161 | 5,000 | 120,987 | - | - | 125,987 | 125,000 | (16,803) | (214,615) |
| 60 163 | - | 120,000 | - | - | 120,000 | - | 66,483 | (83,087) |
| 61 170 | - | - | - | - | - | 8,123 | 26 | (8,102) |
| 62 171 | - | 19,995 | - | - | 19,995 | - | (13,550) | (19,978) |
| 63 172 | - | 105,640 | - | - | 105,640 | 6,929 | 25,712 | (99,592) |
| 64 173 | - | - | - | - | - | 81 | (0) | (81) |
| 65 174 | - | 4,046 | - | - | 4,046 | 27,314 | 1,605 | (31,267) |
| 66 175 | - | - | - | - | - | 14,997 | 65 | (14,959) |
| 67 176 | - | 13,150 | - | - | 13,150 | 117,479 | (974) | (130,310) |
| 68 177 | - | - | - | - | - | 77 | 55 | (77) |
| | 5,000 | 1,242,777 | - | - | 1,247,777 | 300,000 | 509,293 | (1,455,650) |
| 69 300 | - | - | 13,822,195 | - | 13,822,195 | 4,000,000 | 11,904,630 | (4,239,812) |
| | - | - | 13,822,195 | - | 13,822,195 | 4,000,000 | 11,904,630 | (4,239,812) |
| 70 361 | - | - | - | 2,892,791 | 2,892,791 | - | 950,917 | (1,802,097) |
| 71 363 | - | - | - | 2,028,640 | 2,028,640 | - | 2,389,721 | (901,287) |
| 72 365 | - | - | - | 1,605,666 | 1,605,666 | - | 1 | 4,711 |
| 73 367 | - | - | - | - | - | - | 228,771 | 988 |
| 74 368 | - | - | - | 122,700 | 122,700 | - | 486,184 | 5,052 |
| 75 370 | - | - | - | - | - | - | 9,984 | 43 |
| 76 375 | 1,820,192 | - | - | - | 1,820,192 | 99,000 | (901,288) | (113,949) |
| | 1,820,192 | - | - | 6,649,797 | 8,469,989 | 99,000 | 3,164,289 | (2,806,539) |
| 77 820 | 146,296 | - | - | - | 146,296 | - | 1,970,857 | 1,970,857 |
| | 146,296 | - | - | - | 146,296 | - | 1,970,857 | 1,970,857 |
| 78 810 | 50,000 | - | 3,361,897 | - | 3,411,897 | 2,265,212 | 15,901,864 | 15,901,864 |
| 79 815 | 206,084 | - | - | - | 206,084 | - | 39,513 | 39,513 |
| 80 853 | - | - | 1,273,771 | - | 1,273,771 | - | 3,588,143 | 3,588,143 |
| | 256,084 | - | 4,635,668 | - | 4,891,752 | 2,265,212 | 19,529,520 | 19,529,520 |
| 81 862 | 1,698,309 | - | 969,405 | - | 2,667,714 | 4,071,132 | - | (4,753,663) |
| 82 876 | 1,803,395 | 3,123 | - | - | 1,806,518 | 2,174,645 | - | (2,757,640) |
| 83 877 | 135,635 | - | - | - | 135,635 | 2,657,589 | - | (2,494,837) |
| 84 853 | - | - | 2,684,029 | - | 2,684,029 | 2,287,726 | - | (2,915,792) |
| 85 882 | - | - | 4,143,672 | - | 4,143,672 | 9,808,088 | - | (6,120,462) |
| 86 883 | - | - | 117,944 | - | 117,944 | 1,394,495 | - | (408,832) |
| | 3,637,339 | 3,123 | 7,915,050 | - | 11,555,512 | 22,393,675 | - | (19,451,226) |
| | 73,128,534 | 11,448,907 | 26,372,913 | 6,649,797 | 117,600,151 | 31,271,052 | 76,342,490 | (9,113,287) |

2012-2013 COMBINED FUND SUMMARY

| <u>FUND#</u> | <u>FUND DESCRIPTION</u> | <u>07/01/12 ESTIMATED FUND BALANCE</u> | <u>ESTIMATED REVENUES FY 12-13</u> | <u>INTERNAL SERVICE FUND CHARGES</u> | <u>TRANSFER IN</u> | <u>ESTIMATED AVAILABLE RESOURCES</u> |
|--------------|---|--|--|--|------------------------|--|
| 1 110 | GENERAL FUND | 28,722,032 | 49,152,500 | - | 2,390,225 | 80,264,757 |
| | SPECIAL REVENUE FUND TYPES | - | | | | |
| 2 111 | FEE & CHARGE | (110,355) | 1,257,099 | - | 116,050 | 1,262,794 |
| 3 116 | STATE ASSET FORFEITURES | 68,586 | 5,000 | - | - | 73,586 |
| 4 117 | DRUG ENFORCEMENT REBATE | 2,162,963 | 7,000 | - | - | 2,169,963 |
| 5 118 | BUSINESS IMPROVEMENT TAX | 27,435 | - | - | - | 27,435 |
| 6 119 | AIR QUALITY IMPROVEMENT TRUST | 72,191 | 126,000 | - | - | 198,191 |
| 7 120 | INTEGRATED WASTE MANAGEMENT | 20,644 | 70,000 | - | - | 90,644 |
| 8 121 | PROPOSITION "A" | 402,799 | 1,835,000 | - | - | 2,237,799 |
| 9 122 | PROPOSITION "C" | 543,892 | 1,380,000 | - | - | 1,923,892 |
| 10 123 | TRAFFIC SAFETY | 214,689 | 900,000 | - | - | 1,114,689 |
| 11 124 | GASOLINE TAX | 753,053 | 2,795,000 | - | 50,000 | 3,598,053 |
| 12 126 | PROP 1B | 9,066 | - | - | - | 9,066 |
| 13 127 | POLICE DONATIONS | 7,675 | - | - | - | 7,675 |
| 14 128 | TRANSPORTATION DEV. ACT | (33,045) | 45,000 | - | - | 11,955 |
| 15 129 | AB 939 | 314,144 | 173,500 | - | - | 487,644 |
| 16 130 | BUREAU OF JUSTICE ASSISTANCE GRANT | (21,923) | 33,423 | - | - | 11,500 |
| 17 131 | COMMUNITY DEVEL. BLOCK GRANT | (0) | 1,369,872 | - | - | 1,369,872 |
| 18 140 | F.A.U./I.S.T.E.A./T3 | 80 | - | - | - | 80 |
| 19 143 | LA COUNTY PARK BOND | (82,518) | 158,018 | - | - | 75,500 |
| 20 144 | TREE FUND | 105 | - | - | - | 105 |
| 21 145 | WASTE MGT ENFORCEMENT - GRANT | (15,760) | 31,522 | - | - | 15,762 |
| 22 146 | SENIOR MEALS PROGRAM | 85,751 | 215,000 | - | - | 300,751 |
| 23 149 | USED OIL BLOCK GRANT | 26,869 | 31,167 | - | - | 58,036 |
| 24 150 | INMATE WELFARE | (15,125) | 7,000 | - | - | (8,125) |
| 25 153 | PUBLIC SAFETY AUGMENTATION | 108,670 | 600,000 | - | - | 708,670 |
| 26 154 | PRIVATE GRANTS | 8,420 | - | - | - | 8,420 |
| 27 155 | COPS/SLESF | 225,184 | 100,000 | - | - | 325,184 |
| 28 158 | C.R.V. / LITTER REMOVAL GRANT | 81,143 | 38,379 | - | - | 119,522 |
| 29 159 | SUMMER MEALS PROGRAM | (648) | 30,000 | - | - | 29,352 |
| 30 181 | MAINTENANCE DISTRICT #1 | 1,199,349 | 365,000 | - | - | 1,564,349 |
| 31 182 | MAINTENANCE DISTRICT #2 | 433,260 | 142,500 | - | - | 575,760 |
| 32 183 | COASTAL SAGE CFD | 125,531 | 125,000 | - | - | 250,531 |
| 33 184 | MAINTENANCE DISTRICT #4 | 1,887,124 | 1,040,000 | - | 9,000 | 2,936,124 |
| 34 186 | MAINTENANCE DISTRICT #6 | 216,446 | 156,650 | - | - | 373,096 |
| 35 187 | MAINTENANCE DISTRICT #7 | 251,339 | 144,650 | - | - | 395,989 |
| 36 188 | CITYWIDE MAINTENANCE DISTRICT | 99,684 | 1,533,560 | - | 13,115 | 1,646,359 |
| 37 189 | SEWER MAINTENANCE | 376,647 | 2,674,000 | - | - | 3,050,647 |
| 38 190 | BUSINESS IMPROVEMENT DISTRICT | 47,785 | 12,200 | - | - | 59,985 |
| 39 204 | COPS TECHNOLOGY GRANT | 2,646 | - | - | - | 2,646 |
| 40 205 | CHARTER PEG FUND | 388,410 | - | - | - | 388,410 |
| 41 207 | OTS GRANTS | 986 | 5,518 | - | - | 6,504 |
| 42 208 | JUSTICE ASSISTANCE GRANT | (22,155) | 22,155 | - | - | (0) |
| 43 212 | ART IN PUBLIC PLACES | 31,571 | - | - | - | 31,571 |
| 44 215 | N AZUSA RELINQUISHMENT | 36,275 | - | - | - | 36,275 |
| 45 219 | FIRE TRAINING | 103,462 | 17,000 | - | - | 120,462 |
| 46 220 | WC COMMUNITY SERVICES FOUNDATION | 12,919 | 24,300 | - | - | 37,219 |
| 47 221 | POLICE PRIVATE GRANTS | 5,420 | - | - | - | 5,420 |
| 48 224 | MEASURE R | 514,219 | 1,050,000 | - | - | 1,564,219 |
| 49 225 | CDBG-R | (13,896) | 13,896 | - | - | 0 |
| 50 226 | ARRA - STIMULUS PROJECTS | 33,738 | - | - | - | 33,738 |
| 51 228 | RECOVERY BYRNE GRANT | (33,079) | 33,079 | - | - | (0) |
| 52 229 | RUBBERIZED ASPHALT CONCRETE GRANT | 23,820 | - | - | - | 23,820 |
| 53 230 | ENERGY EFFICIENCY GRANT | (35,998) | 35,998 | - | - | (0) |
| 54 231 | ADVANCED TRAFFIC MGMT SYSTEM | 2,379 | - | - | - | 2,379 |
| | TOTAL - SPECIAL REVENUE FUND TYPES | 10,541,869 | 18,603,486 | - | 188,165 | 29,333,520 |

2012-2013 COMBINED FUND SUMMARY

| <u>FUND#</u> | <u>PRELIMINARY BUDGET</u> | <u>CIP BUDGET</u> | <u>DEBT SERVICE BUDGET</u> | <u>INTERNAL SERVICE FUND EXPENSES</u> | <u>TOTAL BUDGET</u> | <u>TRANSFER OUT</u> | <u>06/30/13 PROJECTED FUND BALANCE</u> | <u>FUND BALANCE CHANGE</u> |
|--------------|---------------------------|-------------------|----------------------------|---------------------------------------|---------------------|---------------------|--|----------------------------|
| 1 110 | 50,270,311 | - | - | - | 50,270,311 | 1,226,550 | 28,767,896 | 45,864 |
| 2 111 | 1,323,961 | - | - | - | 1,323,961 | - | (61,167) | 49,188 |
| 3 116 | - | - | - | - | - | - | 73,586 | 5,000 |
| 4 117 | - | - | - | - | - | - | 2,169,963 | 7,000 |
| 5 118 | 4,492 | - | - | - | 4,492 | - | 22,943 | (4,492) |
| 6 119 | 26,936 | 171,255 | - | - | 198,191 | - | (0) | (72,191) |
| 7 120 | 67,999 | - | - | - | 67,999 | - | 22,645 | 2,001 |
| 8 121 | 2,030,900 | - | - | - | 2,030,900 | - | 206,899 | (195,900) |
| 9 122 | 1,126,770 | 675,000 | - | - | 1,801,770 | - | 122,122 | (421,770) |
| 10 123 | - | - | - | - | - | 867,381 | 247,308 | 32,619 |
| 11 124 | 1,816,246 | 945,238 | - | - | 2,761,484 | 836,569 | 0 | (753,053) |
| 12 126 | - | 9,066 | - | - | 9,066 | - | 0 | (9,066) |
| 13 127 | - | - | - | - | - | - | 7,675 | - |
| 14 128 | - | - | - | - | - | - | 11,955 | 45,000 |
| 15 129 | 206,987 | - | - | - | 206,987 | - | 280,657 | (33,487) |
| 16 130 | - | - | - | - | - | - | 11,500 | 33,423 |
| 17 131 | 457,322 | 700,000 | - | - | 1,157,322 | - | 212,550 | 212,550 |
| 18 140 | - | - | - | - | - | - | 80 | - |
| 19 143 | 75,500 | - | - | - | 75,500 | - | (0) | 82,518 |
| 20 144 | - | - | - | - | - | - | 105 | - |
| 21 145 | 15,762 | - | - | - | 15,762 | - | - | 15,760 |
| 22 146 | 208,421 | - | - | - | 208,421 | - | 92,330 | 6,579 |
| 23 149 | 34,243 | - | - | - | 34,243 | - | 23,793 | (3,076) |
| 24 150 | 7,052 | - | - | - | 7,052 | - | (15,177) | (52) |
| 25 153 | - | - | - | - | - | 575,000 | 133,670 | 25,000 |
| 26 154 | - | - | - | - | - | - | 8,420 | - |
| 27 155 | - | - | - | - | - | - | 325,184 | 100,000 |
| 28 158 | 38,357 | - | - | - | 38,357 | - | 81,165 | 22 |
| 29 159 | 28,791 | - | - | - | 28,791 | - | 561 | 1,209 |
| 30 181 | 321,035 | 75,000 | - | - | 396,035 | 1,195 | 1,167,119 | (32,230) |
| 31 182 | 104,273 | - | - | - | 104,273 | 10,195 | 461,292 | 28,032 |
| 32 183 | 109,650 | - | - | - | 109,650 | - | 140,881 | 15,350 |
| 33 184 | 970,100 | 50,000 | - | - | 1,020,100 | 3,575 | 1,912,449 | 25,325 |
| 34 186 | 152,545 | - | - | - | 152,545 | 3,575 | 216,976 | 530 |
| 35 187 | 139,014 | - | - | - | 139,014 | 3,575 | 253,400 | 2,061 |
| 36 188 | 1,425,175 | - | - | - | 1,425,175 | - | 221,184 | 121,500 |
| 37 189 | 2,429,688 | 130,000 | - | - | 2,559,688 | 50,000 | 440,959 | 64,312 |
| 38 190 | 41,670 | - | - | - | 41,670 | - | 18,315 | (29,470) |
| 39 204 | - | - | - | - | - | - | 2,646 | - |
| 40 205 | 25,000 | - | - | - | 25,000 | - | 363,410 | (25,000) |
| 41 207 | - | - | - | - | - | - | 6,504 | 5,518 |
| 42 208 | - | - | - | - | - | - | (0) | 22,155 |
| 43 212 | 2,454 | - | - | - | 2,454 | - | 29,117 | (2,454) |
| 44 215 | - | - | - | - | - | 36,275 | 0 | (36,275) |
| 45 219 | 35,000 | - | - | - | 35,000 | - | 85,462 | (18,000) |
| 46 220 | 1,000 | - | - | - | 1,000 | - | 36,219 | 23,300 |
| 47 221 | - | - | - | - | - | - | 5,420 | - |
| 48 224 | 603,118 | 960,000 | - | - | 1,563,118 | - | 1,101 | (513,118) |
| 49 225 | - | - | - | - | - | - | 0 | 13,896 |
| 50 226 | - | - | - | - | - | - | 33,738 | - |
| 51 228 | - | - | - | - | - | - | (0) | 33,079 |
| 52 229 | - | - | - | - | - | - | 23,820 | - |
| 53 230 | - | - | - | - | - | - | (0) | 35,998 |
| 54 231 | - | - | - | - | - | - | 2,379 | - |
| | 13,829,461 | 3,715,559 | - | - | 17,545,020 | 2,387,340 | 9,401,160 | (1,140,709) |

2012-2013 COMBINED FUND SUMMARY

| <u>FUND#</u> | <u>FUND DESCRIPTION</u> | <u>07/01/12 ESTIMATED FUND BALANCE</u> | <u>ESTIMATED REVENUES FY 12-13</u> | <u>INTERNAL SERVICE FUND CHARGES</u> | <u>TRANSFER IN</u> | <u>ESTIMATED AVAILABLE RESOURCES</u> |
|------------------------------------|---|--|--|--|------------------------|--|
| CAPITAL PROJECT FUND TYPE | | | | | | |
| 55 | 160 CAPITAL PROJECTS | 446,676 | - | - | - | 446,676 |
| 56 | 161 CONSTRUCTION TAX | (16,803) | 36,000 | - | - | 19,197 |
| 57 | 163 PARKS | 66,483 | - | - | - | 66,483 |
| 58 | 170 PARK DEDICATION FEES "A" | 26 | - | - | - | 26 |
| 59 | 171 PARK DEDICATION FEES "B" | (13,550) | - | - | - | (13,550) |
| 60 | 172 PARK DEDICATION FEES "C" | 25,712 | - | - | - | 25,712 |
| 61 | 173 PARK DEDICATION FEES "D" | (0) | - | - | - | (0) |
| 62 | 174 PARK DEDICATION FEES "E" | 1,605 | - | - | - | 1,605 |
| 63 | 175 PARK DEDICATION FEES "F" | 65 | - | - | - | 65 |
| 64 | 176 PARK DEDICATION FEES "G" | (974) | - | - | - | (974) |
| 65 | 177 PARK DEDICATION FEES "H" | 55 | - | - | - | 55 |
| | TOTAL - CAPITAL PROJECT FUND TYPES | 509,293 | 36,000 | - | - | 545,293 |
| DEBT SERVICES FUND TYPES | | | | | | |
| 66 | 300 DEBT SERVICE - CITY | 11,904,630 | 9,099,770 | - | 2,237,500 | 23,241,900 |
| | TOTAL - DEBT SERVICES FUND TYPES | 11,904,630 | 9,099,770 | - | 2,237,500 | 23,241,900 |
| PROPRIETARY FUND TYPES | | | | | | |
| <i>INTERNAL SERVICE FUND TYPES</i> | | | | | | |
| 67 | 361 LIABILITY UNINSURED LOSSES | 950,917 | - | 1,405,769 | - | 2,356,686 |
| 68 | 363 WORKER'S COMPENSATION | 2,389,721 | - | 1,505,158 | - | 3,894,879 |
| 69 | 365 FLEET MANAGEMENT | 1 | - | 1,547,078 | - | 1,547,079 |
| 70 | 367 VEHICLE REPLACEMENT | 228,771 | - | - | - | 228,771 |
| 71 | 368 RETIREE LUMP SUM BENEFITS | 486,184 | - | 106,005 | - | 592,189 |
| <i>ENTERPRISE FUND TYPES:</i> | | | | | | |
| 72 | 370 DARE ENTERPRISE | 9,984 | - | - | - | 9,984 |
| 73 | 375 POLICE SERVICE GROUP | (901,288) | 1,976,401 | - | - | 1,075,113 |
| | TOTAL - PROPRIETARY FUND TYPES | 3,164,289 | 1,976,401 | 4,564,010 | - | 9,704,700 |
| SUCCESSOR HOUSING AGENCY | | | | | | |
| 74 | 820 SUCCESSOR HOUSING AGENCY | 1,970,857 | 30,000 | - | 1,798,962 | 3,799,819 |
| | TOTAL - SUCCESSOR HOUSING AGENCY | 1,970,857 | 30,000 | - | 1,798,962 | 3,799,819 |
| SUCCESSOR AGENCY | | | | | | |
| 75 | 810 REDEV. OBLIGATION RETIREMENT FUND | 15,901,864 | 10,355,000 | - | - | 26,256,864 |
| 76 | 815 SUCCESSOR AGENCY ADMINISTRATION | 39,513 | 310,650 | - | - | 350,163 |
| 77 | 853 CFD DEBT SERVICE | 3,588,143 | 4,442,300 | - | - | 8,030,443 |
| | TOTAL -SUCCESSOR AGENCY | 19,529,520 | 15,107,950 | - | - | 34,637,470 |
| | TOTAL | 76,342,490 | 94,006,107 | 4,564,010 | 6,614,852 | 181,527,459 |

2012-2013 COMBINED FUND SUMMARY

| <u>FUND#</u> | <u>PRELIMINARY BUDGET</u> | <u>CIP BUDGET</u> | <u>DEBT SERVICE BUDGET</u> | <u>INTERNAL SERVICE FUND EXPENSES</u> | <u>TOTAL BUDGET</u> | <u>TRANSFER OUT</u> | <u>06/30/13 PROJECTED FUND BALANCE</u> | <u>FUND BALANCE CHANGE</u> |
|--------------|-------------------------------|-----------------------|------------------------------------|---|-------------------------|-------------------------|--|------------------------------------|
| 55 160 | - | - | - | - | - | - | 446,676 | - |
| 56 161 | 5,000 | 12,000 | - | - | 17,000 | - | 2,197 | 19,000 |
| 57 163 | - | 47,500 | - | - | 47,500 | - | 18,983 | (47,500) |
| 58 170 | - | - | - | - | - | - | 26 | - |
| 59 171 | - | - | - | - | - | - | (13,550) | - |
| 60 172 | - | 12,500 | - | - | 12,500 | - | 13,212 | (12,500) |
| 61 173 | - | - | - | - | - | - | (0) | - |
| 62 174 | - | - | - | - | - | - | 1,605 | - |
| 63 175 | - | - | - | - | - | - | 65 | - |
| 64 176 | - | - | - | - | - | - | (974) | - |
| 65 177 | - | - | - | - | - | - | 55 | - |
| | 5,000 | 72,000 | - | - | 77,000 | - | 468,293 | (41,000) |
| 66 300 | - | - | 11,508,468 | - | 11,508,468 | - | 11,733,432 | (171,198) |
| | - | - | 11,508,468 | - | 11,508,468 | - | 11,733,432 | (171,198) |
| 67 361 | - | - | - | 1,079,714 | 1,079,714 | - | 1,276,972 | 326,055 |
| 68 363 | - | - | - | 1,167,986 | 1,167,986 | - | 2,726,893 | 337,172 |
| 69 365 | - | - | - | 1,547,079 | 1,547,079 | - | (0) | (1) |
| 70 367 | - | - | - | - | - | - | 228,771 | - |
| 71 368 | - | - | - | 57,000 | 57,000 | - | 535,189 | 49,005 |
| 72 370 | - | - | - | - | - | - | 9,984 | - |
| 73 375 | 1,679,034 | - | - | - | 1,679,034 | 75,000 | (678,921) | 222,367 |
| | 1,679,034 | - | - | 3,851,779 | 5,530,813 | 75,000 | 4,098,887 | 934,598 |
| 74 820 | 392,316 | - | - | - | 392,316 | - | 3,407,503 | 1,436,646 |
| | 392,316 | - | - | - | 392,316 | - | 3,407,503 | 1,436,646 |
| 75 810 | 1,800,000 | - | 5,529,117 | - | 7,329,117 | 2,925,962 | 16,001,785 | 99,921 |
| 76 815 | 567,221 | - | - | - | 567,221 | - | (217,058) | (256,571) |
| 77 853 | - | - | 3,844,300 | - | 3,844,300 | - | 4,186,143 | 598,000 |
| | 2,367,221 | - | 9,373,417 | - | 11,740,638 | 2,925,962 | 19,970,870 | 441,350 |
| | 68,543,343 | 3,787,559 | 20,881,885 | 3,851,779 | 97,064,566 | 6,614,852 | 77,848,041 | 1,505,551 |

FUND BALANCE

| FUND# | FUND DESCRIPTION | 2009 Actuals | 2010 Actuals | 2011 Actuals | 2012 Estimated | 2013 Adopted |
|--------------|---|-------------------------|-------------------------|-------------------------|---------------------------|-------------------------|
| 110 | GENERAL FUND | 35,467,321 | 31,567,951 | 29,542,172 | 28,722,032 | 28,767,896 |
| | SPECIAL REVENUE FUNDS | | | | | |
| 111 | FEE & CHARGE | (19,571) | (66,269) | (50,444) | (110,355) | (61,167) |
| 116 | STATE ASSET FORFEITURES | 43,304 | 60,348 | 66,921 | 68,586 | 73,586 |
| 117 | DRUG ENFORCEMENT REBATE | 364,401 | 518,941 | 631,249 | 2,162,963 | 2,169,963 |
| 118 | BUSINESS IMPROVEMENT TAX | 33,819 | 32,923 | 31,790 | 27,435 | 22,943 |
| 119 | AIR QUALITY IMPROVEMENT TRUST | 137,750 | 104,136 | 96,469 | 72,191 | (0) |
| 120 | INTEGRATED WASTE MANAGEMENT | - | 763 | 13,218 | 20,644 | 22,645 |
| 121 | PROPOSITION "A" | 1,642 | 132,855 | 207,761 | 402,799 | 206,899 |
| 122 | PROPOSITION "C" | 2,808,938 | 2,248,890 | 2,327,707 | 543,892 | 122,122 |
| 123 | TRAFFIC SAFETY | 409,913 | 531,562 | 290,509 | 214,689 | 247,308 |
| 124 | GASOLINE TAX | - | 278,158 | 1,906,248 | 753,053 | - |
| 125 | TRAFFIC CONGESTION (PROP 42) | 229,732 | 397,018 | - | - | - |
| 126 | PROP 1B | 1,561,844 | 13,755 | 9,027 | 9,066 | - |
| 127 | POLICE DONATIONS | 11,417 | 10,362 | 21,307 | 7,675 | 7,675 |
| 128 | TRANSPORTATION DEV. ACT | 39,563 | (25,210) | (32,093) | (33,045) | 11,955 |
| 129 | AB 939 | 244,745 | 308,910 | 360,081 | 314,144 | 280,657 |
| 130 | BUREAU OF JUSTICE ASSISTANCE GRANT | - | - | - | (21,923) | 11,500 |
| 131 | COMMUNITY DEVEL. BLOCK GRANT | - | 52,022 | (62,067) | - | 212,550 |
| 140 | F.A.U./I.S.T.E.A./T21 | - | 43,233 | (119,144) | 80 | 80 |
| 143 | LA COUNTY PARK BOND | - | 154,706 | 27,954 | (82,518) | - |
| 144 | TREE FUND | 26 | 26 | 1,100 | 105 | 105 |
| 145 | WASTE MGT ENFORCEMENT - GRANT | - | (15,770) | (15,765) | (15,760) | - |
| 146 | SENIOR MEALS PROGRAM | - | 64,622 | 79,759 | 85,751 | 92,330 |
| 149 | USED OIL BLOCK GRANT | (10,356) | (12,652) | 10,538 | 26,869 | 23,793 |
| 150 | INMATE WELFARE | (95) | (107) | (6,010) | (15,125) | (15,177) |
| 153 | PUBLIC SAFETY AUGMENTATION | - | 55,944 | 83,660 | 108,670 | 133,670 |
| 154 | PRIVATE GRANTS | 8,268 | 8,325 | 8,384 | 8,420 | 8,420 |
| 155 | COPS/SLES | 185,261 | 206,824 | 190,901 | 225,184 | 325,184 |
| 158 | C.R.V. / LITTER REMOVAL GRANT | 58,993 | 56,263 | 70,590 | 81,143 | 81,165 |
| 159 | SUMMER MEALS PROGRAM | - | (1,037) | 64 | (648) | 561 |
| 181 | MAINTENANCE DISTRICT #1 | 1,128,170 | 1,183,121 | 1,244,996 | 1,199,349 | 1,167,119 |
| 182 | MAINTENANCE DISTRICT #2 | 391,982 | 447,340 | 431,794 | 433,260 | 461,292 |
| 183 | WEST COVINA COASTAL SAGE & SCRUB CFD | 85,662 | 93,065 | 117,326 | 125,531 | 140,881 |
| 184 | MAINTENANCE DISTRICT #4 | 1,422,818 | 1,650,044 | 1,820,740 | 1,887,124 | 1,912,449 |
| 186 | MAINTENANCE DISTRICT #6 | 131,487 | 161,795 | 216,656 | 216,446 | 216,976 |
| 187 | MAINTENANCE DISTRICT #7 | 243,278 | 243,974 | 253,809 | 251,339 | 253,400 |
| 188 | CITYWIDE MAINTENANCE DISTRICT | (159,481) | (81,904) | (2,403) | 99,684 | 221,184 |
| 189 | SEWER MAINTENANCE | 65,769 | 12,874 | 200,505 | 376,647 | 440,959 |
| 190 | BUSINESS IMPROVEMENT DISTRICT | 50,063 | 37,284 | 38,933 | 47,785 | 18,315 |
| 195 | BULLET PROOF VEST GRANT | - | (4,609) | (33) | - | - |
| 198 | OTS CSBCC GRANT | - | (29,471) | (18,765) | - | - |
| 203 | CHARTER SETTLEMENT FUND | 49,452 | 21,692 | - | - | - |
| 204 | COPS TECHNOLOGY GRANT | 2,597 | 2,617 | 2,635 | 2,646 | 2,646 |
| 205 | CHARTER PEG FUND | 419,594 | 416,942 | 411,625 | 388,410 | 363,410 |
| 207 | OTS GRANTS | - | - | (2,346) | 986 | 6,504 |
| 208 | JUSTICE ASSISTANCE GRANT | (2,495) | 31,128 | 2,981 | (22,155) | - |
| 210 | LA COUNTY 5TH DISTRICT GRANT | (160,221) | - | - | - | - |
| 212 | ART IN PUBLIC PLACES | 37,150 | 57,359 | 80,002 | 31,571 | 29,117 |
| 214 | USDOJ COPS GRANT | (887) | (12,784) | (1,805) | - | - |
| 215 | N AZUSA RELINQUISHMENT | 411,919 | 411,299 | 408,385 | 36,275 | - |
| 218 | 2006 HOMELAND SECURITY GRANT | (147,177) | (826) | (826) | - | - |
| 219 | FIRE TRAINING | 25,933 | 73,978 | 121,551 | 103,462 | 85,462 |
| 220 | WC COMMUNITY SERVICES FOUNDATION | 56,235 | 45,052 | 71,937 | 12,919 | 36,219 |
| 221 | POLICE PRIVATE GRANTS | 5,061 | 10,473 | 8,116 | 5,420 | 5,420 |
| 222 | 2007 HOMELAND SECURITY GRANT | (9,821) | - | - | - | - |
| 223 | HAZARD ELIMINATION SAFETY GRANT | (59,462) | (66,078) | (8,643) | - | - |
| 224 | MEASURE R | - | 554,409 | 919,981 | 514,219 | 1,101 |
| 225 | CDBG-R | - | (5,522) | (17,012) | (13,896) | 0 |
| 226 | ARRA - STIMULUS PROJECTS | - | 44,730 | 219,779 | 33,738 | 33,738 |
| 227 | HOMELAND SECURITY GRANT | - | (123,839) | (280,066) | - | - |
| 228 | RECOVERY BRYNE GRANT | - | (17,251) | (33,726) | (33,079) | - |
| 229 | RUBBERIZED ASPHALT CONCRETE GRANT | - | - | 23,717 | 23,820 | 23,820 |
| 230 | ENERGY EFFICIENCY GRANT | - | - | (57) | (35,998) | - |
| 231 | ADVANCED TRAFFIC MGMT SYSTEM | - | - | - | 2,379 | 2,379 |
| | TOTAL-SPECIAL REVENUE FUND TYPES | 10,097,220 | 10,316,433 | 12,379,500 | 10,541,869 | 9,401,160 |

FUND BALANCE

| FUND# | FUND DESCRIPTION | 2009 Actuals | 2010 Actuals | 2011 Actuals | 2012 Estimated | 2013 Adopted |
|---|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| CAPITAL PROJECT FUND TYPES | | | | | | |
| 160 | CAPITAL PROJECTS | 3,151,185 | 1,356,922 | 1,300,258 | 446,676 | 446,676 |
| 161 | CONSTRUCTION TAX | 345,097 | 225,923 | 197,812 | (16,803) | 2,197 |
| 163 | PARKS | - | 149,570 | 149,570 | 66,483 | 18,983 |
| 170 | PDF A - DEL NORTE | 14,938 | 15,043 | 8,128 | 26 | 26 |
| 171 | PDF B - PALM VIEW | 120,505 | 26,245 | 6,428 | (13,550) | (13,550) |
| 172 | PDF C - ORANGEWOOD - CA | 283,362 | 131,510 | 125,304 | 25,712 | 13,212 |
| 173 | PDF D - WALMERADO-CAM | 573 | 577 | 81 | - | - |
| 174 | PDF E - CORTEZ | 53,946 | 39,199 | 32,872 | 1,605 | 1,605 |
| 175 | PDF F - GALSTER-WDGROV-CAM | 14,813 | 14,917 | 15,024 | 65 | 65 |
| 176 | PDF G - SHADOW OAK/GING/SHAKESPEARE | 240,556 | 172,816 | 129,336 | (974) | (974) |
| 177 | PDF H - FRIENDSHIP | 273 | 275 | 132 | 55 | 55 |
| | TOTAL- CAPITAL PROJECT FUND TYPES | 4,225,248 | 2,132,997 | 1,964,945 | 509,293 | 468,293 |
| DEBT SERVICE FUND TYPES | | | | | | |
| 300 | DEBT SRVCE- CITY | 984,904 | 2,592,778 | 16,144,442 | 11,904,630 | 11,733,432 |
| | TOTAL - DEBT SERVICE FUND TYPES | 984,904 | 2,592,778 | 16,144,442 | 11,904,630 | 11,733,432 |
| PROPRIETARY FUND TYPES | | | | | | |
| <i>INTERNAL SERVICE FUND TYPES</i> | | | | | | |
| 361 | SELF-INSURANCE -GEN/AUTO LIABILITY | 4,324,071 | 3,490,762 | 2,753,014 | 950,917 | 1,276,972 |
| 363 | SELF-INSURANCE-- WORKERS COMPENSATION | 4,686,222 | 3,738,426 | 3,291,008 | 2,389,721 | 2,726,893 |
| 365 | FLEET MANAGEMENT | (329,244) | (207,417) | (4,710) | 1 | - |
| 367 | VEHICLE REPLACEMENT | 676,564 | 432,275 | 227,783 | 228,771 | 228,771 |
| 368 | RETIREE LUMP SUM BENEFIT | 273,140 | 429,463 | 481,132 | 486,184 | 535,189 |
| <i>ENTERPRISE SERVICE FUND TYPES</i> | | | | | | |
| 370 | DARE ENTERPRISE | 9,801 | 9,870 | 9,941 | 9,984 | 9,984 |
| 375 | POLICE ENTERPRISE | (551,827) | (885,602) | (787,339) | (901,288) | (678,921) |
| | TOTAL - PROPRIETARY FUND TYPES | 9,088,727 | 7,007,777 | 5,970,829 | 3,164,289 | 4,098,887 |
| SUCCESSOR HOUSING AGENCY | | | | | | |
| 820 | SUCCESSOR HOUSING AGENCY | - | - | - | 1,970,857 | 3,407,503 |
| | TOTAL- SUCCESSOR HOUSING AGENCY | - | - | - | 1,970,857 | 3,407,503 |
| SUCCESSOR AGENCY | | | | | | |
| 810 | REDEV. OBLIGATION RETIREMENT FUND | - | - | - | 15,901,864 | 16,001,785 |
| 815 | SUCCESSOR AGENCY ADMINISTRATION | - | - | - | 39,513 | (217,058) |
| 853 | CFD DEBT SERVICE | - | - | - | 3,588,143 | 4,186,143 |
| | TOTAL - SUCCESSOR AGENCY | - | - | - | 19,529,520 | 19,970,870 |
| COMMUNITY DEVELOPMENT COMMISSION | | | | | | |
| <i>CDC CAPITAL PROJECT FUND TYPES</i> | | | | | | |
| 862 | HOUSING SET ASIDE | 14,160,379 | 8,061,730 | 4,753,663 | - | - |
| 876 | MERGED PROJ AREA CAPITAL PROJECT | 3,645,027 | 3,549,187 | 2,757,640 | - | - |
| 877 | CITYWIDE PROJ AREA CAPITAL PROJECT | 2,394,183 | 2,692,421 | 2,494,837 | - | - |
| <i>CDC DEBT SERVICE FUNDS</i> | | | | | | |
| 853 | CFD DEBT SERVICE | 2,086,852 | 2,670,447 | 2,915,792 | - | - |
| 882 | MERGED PROJ AREA DEBT SERVICE | 2,628,647 | 4,218,021 | 6,120,462 | - | - |
| 883 | CITYWIDE PROJ AREA DEBT SERVICE | 626,852 | 908,334 | 408,832 | - | - |
| | TOTAL- CDC | 25,541,940 | 22,100,140 | 19,451,226 | - | - |
| | GRAND TOTAL | 85,405,360 | 75,718,076 | 85,453,114 | 76,342,490 | 77,848,041 |

REVENUE BY FUND

| FUND# FUND DESCRIPTION | 2009 Actuals | 2010 Actuals | 2011 Actuals | 2012 Estimated | 2012 Adopted |
|--|-----------------|-----------------|-----------------|-------------------|-----------------|
| 110 GENERAL FUND | 50,700,154 | 46,560,487 | 47,834,005 | 47,053,670 | 49,152,500 |
| SPECIAL REVENUE FUNDS | | | | | |
| 111 FEE & CHARGE | 1,147,047 | 1,076,870 | 1,162,326 | 1,115,351 | 1,257,099 |
| 116 STATE ASSET FORFEITURES | 27,477 | 17,045 | 21,872 | 1,665 | 5,000 |
| 117 DRUG ENFORCEMENT REBATE | 478,120 | 322,641 | 608,003 | 2,841,497 | 7,000 |
| 118 BUSINESS IMPROVEMENT TAX | 981 | 237 | 234 | 137 | - |
| 119 AIR QUALITY IMPROVEMENT TRUST | 134,092 | 163,136 | 124,935 | 126,447 | 126,000 |
| 120 INTEGRATED WASTE MANAGEMENT | 69,166 | 69,166 | 70,162 | 70,162 | 70,000 |
| 121 PROPOSITION "A" | 1,815,936 | 1,592,349 | 1,676,380 | 1,757,759 | 1,835,000 |
| 122 PROPOSITION "C" | 1,428,760 | 1,207,652 | 1,281,834 | 1,333,500 | 1,380,000 |
| 123 TRAFFIC SAFETY | 1,041,341 | 1,126,409 | 902,381 | 900,957 | 900,000 |
| 124 GASOLINE TAX | 1,792,815 | 1,828,560 | 2,787,023 | 3,014,587 | 2,795,000 |
| 125 TRAFFIC CONGESTION (PROP 42) | 958,895 | 1,020,169 | - | - | - |
| 126 PROP 1B | 1,698,981 | 7,959 | 78 | 39 | - |
| 127 POLICE DONATIONS | 3,531 | 1,374 | 15,236 | 2,337 | - |
| 128 TRANSPORTATION DEV. ACT | 1,784 | 27,076 | 86,726 | 99,000 | 45,000 |
| 129 AB 939 | 181,961 | 182,276 | 175,105 | 174,793 | 173,500 |
| 130 BUREAU OF JUSTICE ASSISTANCE GRANT | - | - | - | - | 33,423 |
| 131 COMMUNITY DEVEL. BLOCK GRANT | 1,123,498 | 1,474,875 | 903,819 | 2,132,875 | 1,369,872 |
| 133 TRAFFIC ENFORCEMENT GRANT | 331,003 | - | - | - | - |
| 134 COPS SCHOOL BASED PARTNERSHIP | 106 | - | - | - | - |
| 135 BJA BLOCK GRANT | 1,585 | - | - | - | - |
| 136 COP UHP GRANT | (34,497) | - | - | - | - |
| 138 ABC TRAFFIC SAFETY GRANT | 26,951 | - | - | - | - |
| 140 F.A.U./I.S.T.E.A./T21 | (194,552) | 149,512 | 446,364 | 1,010,420 | - |
| 141 G.R.E.A.T. GRANT | 46,738 | - | - | - | - |
| 142 OCJP DOMESTIC VIOLENCE GRANT | 1,160 | - | - | - | - |
| 143 LA COUNTY PARK BOND | (31,113) | 167,931 | 15,970 | 135 | 158,018 |
| 144 TREE FUND | 15 | - | 1,074 | 5 | - |
| 145 WASTE MGT ENFORCEMENT - GRANT | (34,661) | 15,804 | 15,770 | 15,765 | 31,522 |
| 146 SENIOR MEALS PROGRAM | 216,918 | 220,886 | 220,871 | 218,247 | 215,000 |
| 148 SCAQMD ELEC. VEH. CORRIDOR GRANT | (7,465) | - | - | - | - |
| 149 USED OIL BLOCK GRANT | 86,704 | 17,193 | 55,289 | 62,183 | 31,167 |
| 150 INMATE WELFARE | 8,110 | 15,225 | 7,200 | 3,934 | 7,000 |
| 151 COPS/MORE | (891) | - | - | - | - |
| 153 PUBLIC SAFETY AUGMENTATION | 558,724 | 530,944 | 552,716 | 575,010 | 600,000 |
| 154 PRIVATE GRANTS | 213 | 58 | 60 | 36 | - |
| 155 COPS/SLES | 104,472 | 142,044 | 140,187 | 172,773 | 100,000 |
| 158 C.R.V. / LITTER REMOVAL GRANT | 26,338 | 14,328 | 30,078 | 29,044 | 38,379 |
| 159 SUMMER MEALS PROGRAM | 27,915 | 27,869 | 24,773 | 20,501 | 30,000 |
| 169 STATE PARK BOND GRANT | 54,489 | - | - | - | - |
| 181 MAINTENANCE DISTRICT #1 | 395,071 | 384,275 | 382,812 | 370,168 | 365,000 |
| 182 MAINTENANCE DISTRICT #2 | 162,588 | 150,530 | 147,356 | 144,260 | 142,500 |
| 183 WEST COVINA COASTAL SAGE & SCRUB CFD | 148,416 | 107,651 | 108,082 | 125,546 | 125,000 |
| 184 MAINTENANCE DISTRICT #4 | 1,064,661 | 1,066,631 | 1,059,196 | 1,047,289 | 1,040,000 |
| 186 MAINTENANCE DISTRICT #6 | 142,871 | 149,240 | 165,887 | 157,562 | 156,650 |
| 187 MAINTENANCE DISTRICT #7 | 107,319 | 118,042 | 132,464 | 143,042 | 144,650 |
| 188 CITYWIDE MAINTENANCE DISTRICT | 1,407,399 | 1,449,494 | 1,480,856 | 1,509,979 | 1,533,560 |
| 189 SEWER MAINTENANCE | 1,742,369 | 2,319,893 | 2,585,258 | 2,625,273 | 2,674,000 |
| 190 BUSINESS IMPROVEMENT DISTRICT | 39,907 | 19,896 | 36,106 | 54,158 | 12,200 |
| 192 BJA LLEBG 2004 | (7,625) | - | - | - | - |
| 193 BJA LLEBG 2000-2002 | 297 | - | - | - | - |
| 194 OCJP CLETP GRANT | 14,856 | - | - | - | - |
| 195 BULLET PROOF VEST GRANT | 564 | 29 | 4,576 | - | - |
| 196 STATE DOMESTIC PREP EQUIP GRANT | 42 | - | - | - | - |
| 197 COPS/SRO GRANT | 10,209 | - | - | - | - |
| 198 OTS CSBCC GRANT | (11,003) | 35,388 | 34,630 | 18,765 | - |
| 199 TRANSPORTATION (PROP A) GRANT | 17,599 | - | - | - | - |
| 201 BJA LLEBG 2003 | 1,142 | - | - | - | - |
| 203 CHARTER SETTLEMENT FUND | 1,561 | 256 | 19 | - | - |
| 204 COPS TECHNOLOGY GRANT | 514,486 | 19 | 19 | 11 | - |
| 205 CHARTER PEG FUND | 2,468 | 2,950 | 2,954 | 1,785 | - |
| 207 OTS GRANTS | - | - | 1,210 | 7,866 | 5,518 |
| 208 JUSTICE ASSISTANCE GRANT | 53,123 | 166,061 | 64,375 | - | 22,155 |
| 210 LA COUNTY 5TH DISTRICT GRANT | - | 160,221 | - | - | - |
| 211 LAND & WATER CONSERVATION | 26,892 | - | - | - | - |
| 212 ART IN PUBLIC PLACES | 53,801 | 28,534 | 29,805 | 26,350 | - |
| 214 USDOJ COPS GRANT | - | 73,727 | 12,376 | - | - |
| 215 N AZUSA RELINQUISHMENT | 14,357 | 2,879 | 2,928 | 1,771 | - |
| 218 2006 HOMELAND SECURITY GRANT | - | 146,351 | - | - | - |
| 219 FIRE TRAINING | 22,675 | 51,410 | 59,174 | 16,911 | 17,000 |

REVENUE BY FUND

| FUND# | FUND DESCRIPTION | 2009 Actuals | 2010 Actuals | 2011 Actuals | 2012 Estimated | 2012 Adopted |
|--------------|--|-------------------------|-------------------------|-------------------------|---------------------------|-------------------------|
| 220 | WC COMMUNITY SERVICES FOUNDATION | 46,986 | 90,952 | 56,911 | 41,735 | 24,300 |
| 221 | POLICE PRIVATE GRANTS | 14,216 | 8,553 | 2,069 | 9,544 | - |
| 222 | 2007 HOMELAND SECURITY GRANT | - | 9,821 | - | - | - |
| 223 | HAZARD ELIMINATION SAFETY GRANT | - | - | 57,435 | 8,643 | - |
| 224 | MEASURE R | - | 716,946 | 950,087 | 1,004,302 | 1,050,000 |
| 225 | CDBG-R | - | 293,305 | 8,119 | 5,100 | 13,896 |
| 226 | ARRA-STIMULUS PROJECTS | - | 3,205,624 | 952,868 | 893 | - |
| 227 | HOMELAND SECURITY GRANT | - | - | - | 280,066 | - |
| 228 | RECOVERY BYRNE GRANT | - | 39,393 | 85,688 | 97,024 | 33,079 |
| 229 | RUBBERIZED ASPHALT CONCRETE GRANT | - | - | 250,000 | 103 | - |
| 230 | ENERGY EFFICIENCY GRANT | - | - | 143 | 43,839 | 35,998 |
| 231 | ADVANCED TRAFFIC MGMT SYSTEM | - | - | - | 782,379 | - |
| | TOTAL-SPECIAL REVENUE FUND TYPES | 19,079,894 | 22,217,659 | 19,999,869 | 24,203,523 | 18,603,486 |
| | CAPITAL PROJECT FUND TYPES | | | | | |
| 160 | CAPITAL PROJECTS | 48,176 | 12,432 | 38,957 | 5,377 | - |
| 161 | CONSTRUCTION TAX | 160,689 | 52,963 | 58,376 | 36,372 | 36,000 |
| 163 | PARKS | - | 150,000 | - | 36,913 | - |
| 170 | PDF A - DEL NORTE | 11,255 | 105 | 85 | 21 | - |
| 171 | PDF B - PALM VIEW | 6,445 | 547 | 122 | 17 | - |
| 172 | PDF C - ORANGEWOOD - CA | 35,002 | 11,431 | 909 | 12,977 | - |
| 173 | PDF D - WALMERADO-CAM | 15 | 4 | 4 | - | - |
| 174 | PDF E - CORTEZ | 1,872 | 320 | 273 | 93 | - |
| 175 | PDF F - GALSTER-WDGROV-CAM | 412 | 104 | 107 | 38 | - |
| 176 | PDF G - SHADOW OAK/GING/SHAKESPEARE | 7,709 | 24,059 | 1,023 | 319 | - |
| 177 | PDF H - FRIENDSHIP | 7 | 2 | 2 | - | - |
| | TOTAL- CAPITAL PROJECT FUND TYPES | 271,582 | 251,967 | 99,858 | 92,127 | 36,000 |
| | DEBT SERVICE FUND TYPES | | | | | |
| 300 | DEBT SRVCE- CITY | 1,251,948 | 2,311,344 | 11,869,977 | 11,613,383 | 9,099,770 |
| | TOTAL - DEBT SERVICE FUND TYPES | 1,251,948 | 2,311,344 | 11,869,977 | 11,613,383 | 9,099,770 |
| | PROPRIETARY FUND TYPES | | | | | |
| | <i>INERNAL SERVICE FUND TYPES</i> | | | | | |
| 360 | SELF-INSURANCE-- UNINSURED LOSS | (88,531) | 179,612 | 26,834 | (13,002) | - |
| 361 | SELF-INSURANCE -GEN/AUTO LIABILITY | 1,000,468 | 1,262,770 | 985,002 | 1,103,696 | 1,405,769 |
| 363 | SELF-INSURANCE-- WORKERS COMPENSATION | 1,343,130 | 1,196,613 | 1,160,596 | 1,127,353 | 1,505,158 |
| 365 | FLEET MANAGEMENT | 1,643,240 | 1,622,263 | 1,489,449 | 1,610,377 | 1,547,078 |
| 367 | VEHICLE REPLACEMENT | 16,261 | 3,846 | 2,926 | 988 | - |
| 368 | RETIREE LUMP SUM BENEFIT | 224,591 | 190,821 | 140,870 | 127,752 | 106,005 |
| | <i>ENTERPRISE SERVICE FUND TYPES</i> | | | | | |
| 370 | DARE ENTERPRISE | 253 | 69 | 71 | 43 | - |
| 375 | POLICE ENTERPRISE | 1,897,885 | 2,193,145 | 2,268,982 | 1,805,243 | 1,976,401 |
| | TOTAL - PROPRIETARY FUND TYPES | 6,037,297 | 6,649,139 | 6,074,730 | 5,762,450 | 6,540,411 |
| | SUCCESSOR HOUSING AGENCY | | | | | |
| 820 | SUCCESSOR HOUSING AGENCY | - | - | - | 318,191 | 30,000 |
| | TOTAL- SUCCESSOR HOUSING AGENCY | - | - | - | 318,191 | 30,000 |
| | SUCCESSOR AGENCY | | | | | |
| 810 | REDEV. OBLIGATION RETIREMENT FUND | - | - | - | 5,367,895 | 10,355,000 |
| 815 | SUCCESSOR AGENCY ADMINISTRATION | - | - | - | 245,597 | 310,650 |
| 853 | CFD DEBT SERVICE | - | - | - | 2,574,188 | 4,442,300 |
| | TOTAL - SUCCESSOR AGENCY | - | - | - | 8,187,680 | 15,107,950 |
| | COMMUNITY DEVELOPMENT COMMISSION | | | | | |
| | <i>CDC CAPITAL PROJECT FUND TYPES</i> | | | | | |
| 862 | HOUSING SET ASIDE | 1,034,773 | 529,375 | 918,999 | 201,396 | - |
| 876 | MERGED PROJ AREA CAPITAL PROJECT | 413,881 | 350,405 | 1,105,320 | 56,856 | - |
| 877 | CITYWIDE PROJ AREA CAPITAL PROJECT | 44,637 | 18,263 | 12,005 | 6,720 | - |
| | <i>CDC DEBT SERVICE FUNDS</i> | | | | | |
| 853 | CFD DEBT SERVICE | 3,705,487 | 4,145,624 | 3,910,464 | 2,055,963 | - |
| 882 | MERGED PROJ AREA DEBT SERVICE | 17,027,187 | 16,901,105 | 17,396,060 | 7,831,298 | - |
| 883 | CITYWIDE PROJ AREA DEBT SERVICE | 2,552,448 | 2,714,797 | 2,203,117 | 1,103,607 | - |
| | TOTAL- CDC | 24,778,413 | 24,659,569 | 25,545,965 | 11,255,840 | - |
| | GRAND TOTAL | 102,119,288 | 102,650,165 | 111,424,404 | 108,486,864 | 98,570,117 |

EXPENDITURES BY FUND

| FUND# FUND DESCRIPTION | 2009 Actuals | 2010 Actuals | 2011 Actuals | 2012 Estimated | 2013 Adopted |
|--|-------------------------|-------------------------|-------------------------|---------------------------|-------------------------|
| 110 GENERAL FUND | 54,506,485 | 53,436,931 | 50,486,424 | 52,531,760 | 50,270,311 |
| SPECIAL REVENUE FUNDS | | | | | |
| 111 FEE & CHARGE | 1,282,662 | 1,183,569 | 1,255,331 | 1,291,312 | 1,323,961 |
| 116 STATE ASSET FORFEITURES | - | - | 15,300 | - | - |
| 117 DRUG ENFORCEMENT REBATE | 140,640 | 168,099 | 495,695 | 1,309,783 | - |
| 118 BUSINESS IMPROVEMENT TAX | 7,175 | 1,132 | 1,367 | 4,492 | 4,492 |
| 119 AIR QUALITY IMPROVEMENT TRUST | 104,792 | 196,750 | 132,604 | 150,725 | 198,191 |
| 120 INTEGRATED WASTE MANAGEMENT | 143,230 | 68,409 | 57,707 | 62,736 | 67,999 |
| 121 PROPOSITION "A" | 3,112,186 | 1,461,139 | 1,601,476 | 1,562,721 | 2,030,900 |
| 122 PROPOSITION "C" | 1,177,349 | 1,765,468 | 1,203,022 | 3,117,315 | 1,801,770 |
| 123 TRAFFIC SAFETY | 210,366 | 204,760 | 193,438 | 176,777 | - |
| 124 GASOLINE TAX | 1,715,038 | 1,600,406 | 1,579,762 | 4,217,782 | 2,761,484 |
| 125 TRAFFIC CONGESTION (PROP 42) | 745,176 | 852,882 | - | - | 9,066 |
| 126 PROP 1B | 1,721,771 | 1,556,048 | 4,807 | - | - |
| 127 POLICE DONATIONS | 966 | 4,429 | 4,290 | 15,969 | - |
| 128 TRANSPORTATION DEV. ACT | 48,966 | 91,850 | 93,609 | 99,952 | - |
| 129 AB 939 | 118,706 | 118,110 | 123,934 | 220,730 | 206,987 |
| 130 BUREAU OF JUSTICE GRANT | - | - | - | 21,923 | - |
| 131 COMMUNITY DEVEL. BLOCK GRANT | 1,414,223 | 1,225,589 | 913,871 | 2,070,808 | 1,157,322 |
| 140 F.A.U./I.S.T.E.A./T21 | 30,041 | 80,076 | 526,138 | 891,196 | - |
| 143 LA COUNTY PARK BOND | - | 13,224 | 142,724 | 110,607 | 75,500 |
| 144 TREE FUND | 558 | - | - | 1,000 | - |
| 145 WASTE MGT ENFORCEMENT - GRANT | 15,806 | 15,770 | 15,765 | 15,760 | 15,762 |
| 146 SENIOR MEALS PROGRAM | 206,593 | 210,482 | 205,737 | 212,255 | 208,421 |
| 149 USED OIL BLOCK GRANT | 15,896 | 19,489 | 32,100 | 45,852 | 34,243 |
| 150 INMATE WELFARE | 12,980 | 15,238 | 13,102 | 13,049 | 7,052 |
| 153 PUBLIC SAFETY AUGMENTATION | 6,131 | - | - | - | - |
| 155 COPS/SLES | 94,777 | 120,481 | 156,111 | 138,490 | - |
| 158 C.R.V. / LITTER REMOVAL GRANT | 11,394 | 17,059 | 15,752 | 18,491 | 38,357 |
| 159 SUMMER MEALS PROGRAM | 26,117 | 21,837 | 23,671 | 21,213 | 28,791 |
| 181 MAINTENANCE DISTRICT #1 | 239,415 | 328,131 | 319,744 | 414,620 | 396,035 |
| 182 MAINTENANCE DISTRICT #2 | 96,268 | 84,979 | 152,712 | 132,599 | 104,273 |
| 183 WEST COVINA COASTAL SAGE & SCRUB CFD | 76,572 | 100,248 | 83,825 | 117,341 | 109,650 |
| 184 MAINTENANCE DISTRICT #4 | 1,096,354 | 844,834 | 893,929 | 986,330 | 1,020,100 |
| 186 MAINTENANCE DISTRICT #6 | 136,086 | 115,357 | 107,451 | 154,197 | 152,545 |
| 187 MAINTENANCE DISTRICT #7 | 114,666 | 113,773 | 119,055 | 141,937 | 139,014 |
| 188 CITYWIDE MAINTENANCE DISTRICT | 1,633,883 | 1,411,935 | 1,414,474 | 1,421,007 | 1,425,175 |
| 189 SEWER MAINTENANCE | 2,348,521 | 2,322,796 | 2,347,632 | 2,399,131 | 2,559,688 |
| 190 BUSINESS IMPROVEMENT DISTRICT | 56,153 | 32,676 | 34,458 | 45,306 | 41,670 |
| 195 BULLET PROOF VEST GRANT | - | 4,638 | - | - | - |
| 198 OTS CSBCC GRANT | 27,146 | 26,419 | 23,922 | - | - |
| 203 CHARTER SETTLEMENT FUND | 43,087 | 28,016 | - | - | - |
| 204 COPS TECHNOLOGY GRANT | 514,415 | - | - | - | - |
| 205 CHARTER PEG FUND | 26,618 | 5,603 | 8,271 | 25,000 | 25,000 |
| 207 OTS GRANTS | - | - | 3,556 | 4,534 | - |
| 208 JUSTICE ASSISTANCE GRANT | 17,854 | 132,438 | 92,524 | 25,136 | - |
| 209 RIVERS & WATER CONSERVATION | 61,677 | - | - | - | - |
| 212 ART IN PUBLIC PLACES | 3,439 | 8,325 | 7,162 | 74,781 | 2,454 |
| 214 USDOJ COPS GRANT | 3,610 | 79,831 | 1,395 | - | - |
| 215 N AZUSA RELINQUISHMENT | 213,760 | 3,500 | 5,841 | 373,881 | - |
| 218 2006 HOMELAND SECURITY GRANT | 146,351 | - | - | - | - |
| 219 FIRE TRAINING | 8,690 | 3,365 | 11,600 | 35,000 | 35,000 |
| 220 WC COMMUNITY SERVICES FOUNDATION | 7,344 | 31,754 | 33,383 | 100,753 | 1,000 |
| 221 POLICE PRIVATE GRANTS | 12,905 | 3,140 | 4,428 | 12,240 | - |
| 222 2007 HOMELAND SECURITY GRANT | 9,821 | - | - | - | - |
| 223 HAZARD ELIMINATION SAFETY GRANT | 59,463 | 6,618 | - | - | - |
| 224 MEASURE R | - | 162,536 | 584,515 | 1,410,064 | 1,563,118 |
| 225 CDBG-R | 8,910 | 289,919 | 19,609 | 1,984 | - |
| 226 ARRA-STIMULUS PROJECTS | - | 2,943,008 | 995,714 | 311,934 | - |
| 227 HOMELAND SECURITY GRANT | - | 123,839 | 156,228 | - | - |
| 228 RECOVERY BYRNE GRANT | - | 56,644 | 102,166 | 96,377 | - |
| 229 RUBBERIZED ASPHALT CONCRETE GRANT | - | - | 226,282 | - | - |
| 230 ENERGY EFFICIENCY GRANT | - | - | 199 | 79,780 | - |
| 231 ADVANCED TRAFFIC MGMT SYSTEM | - | - | - | 780,000 | - |
| TOTAL-SPECIAL REVENUE FUND TYPES | 19,326,547 | 20,276,618 | 16,557,388 | 24,934,870 | 17,545,020 |

EXPENDITURES BY FUND

| <u>FUND# FUND DESCRIPTION</u> | 2009 Actuals | 2010 Actuals | 2011 Actuals | 2012 Estimated | 2013 Adopted |
|---|-------------------------|-------------------------|-------------------------|---------------------------|-------------------------|
| CAPITAL PROJECT FUND TYPES | | | | | |
| 160 CAPITAL PROJECTS | 1,813,182 | 1,875,080 | 74,973 | 858,959 | - |
| 161 CONSTRUCTION TAX | 152,745 | 172,138 | 86,491 | 125,987 | 17,000 |
| 163 PARKS | 420 | 431 | - | 120,000 | 47,500 |
| 169 STATE PARK BOND | - | - | (9) | - | - |
| 170 PDF A - DEL NORTE | - | - | 7,000 | - | - |
| 171 PDF B - PALM VIEW | 96,367 | 94,808 | 19,940 | 19,995 | - |
| 172 PDF C - ORANGEWOOD - CA | 66,925 | 63,283 | 7,117 | 105,640 | 12,500 |
| 173 PDF D - WALMERADO-CAM | - | - | 500 | - | - |
| 174 PDF E - CORTEZ | 39,739 | 15,067 | 6,600 | 4,046 | - |
| 175 PDF F - GALSTER-WDGROV-CAM | 2,534 | - | - | - | - |
| 176 PDF G - SHADOW OAK/GING/SHAKESPEARE | 106,934 | 16,800 | 44,503 | 13,150 | - |
| 177 PDF H - FRIENDSHIP | - | - | 145 | - | - |
| TOTAL- CAPITAL PROJECT FUND TYPES | 2,278,846 | 2,237,607 | 247,260 | 1,247,777 | 77,000 |
| DEBT SERVICE FUND TYPES | | | | | |
| 300 DEBT SERVICE- CITY | 3,865,943 | 3,473,253 | 14,254,737 | 13,822,195 | 11,508,468 |
| TOTAL - DEBT SERVICE FUND TYPES | 3,865,943 | 3,473,253 | 14,254,737 | 13,822,195 | 11,508,468 |
| PROPRIETARY FUND TYPES | | | | | |
| <i>INTERNAL SERVICE FUND TYPES</i> | | | | | |
| 360 SELF-INSURANCE-- UNINSURED LOSS | 204,797 | 216,350 | 102,443 | 100,000 | 100,000 |
| 361 SELF-INSURANCE -GEN/AUTO LIABILITY | 1,036,980 | 3,865,174 | 1,311,086 | 2,792,791 | 979,714 |
| 363 SELF-INSURANCE-- WORKERS COMPENSATION | 3,225,029 | 1,423,884 | 1,633,096 | 2,028,640 | 1,167,986 |
| 365 FLEET MANAGEMENT | 1,628,251 | 1,622,261 | 1,577,527 | 1,605,666 | 1,547,079 |
| 367 VEHICLE REPLACEMENT | 64,432 | 63,607 | 63,607 | - | - |
| 368 RETIREE LUMP SUM BENEFIT | 20,075 | 35,200 | 89,200 | 122,700 | 57,000 |
| <i>ENTERPRISE SERVICE FUND TYPES</i> | | | | | |
| 375 POLICE ENTERPRISE | 2,633,563 | 2,507,500 | 2,086,136 | 1,820,192 | 1,679,034 |
| TOTAL - PROPRIETARY FUND TYPES | 8,813,127 | 9,733,976 | 6,863,095 | 8,469,989 | 5,530,813 |
| SUCCESSOR HOUSING AGENCY | | | | | |
| 820 SUCCESSOR HOUSING AGENCY | - | - | - | 146,296 | 392,316 |
| TOTAL- SUCCESSOR HOUSING AGENCY | - | - | - | 146,296 | 392,316 |
| SUCCESSOR AGENCY | | | | | |
| 810 REDEV. OBLIGATION RETIREMENT FUND | - | - | - | 3,411,897 | 7,329,117 |
| 815 SUCCESSOR AGENCY ADMINISTRATION | - | - | - | 206,084 | 567,221 |
| 853 CFD DEBT SERVICE | - | - | - | 1,273,771 | 3,844,300 |
| TOTAL - SUCCESSOR AGENCY | - | - | - | 4,891,752 | 11,740,638 |
| COMMUNITY DEVELOPMENT COMMISSION | | | | | |
| <i>CDC CAPITAL PROJECT FUND TYPES</i> | | | | | |
| 862 HOUSING SET ASIDE | 6,813,949 | 4,026,995 | 6,858,934 | 2,667,714 | - |
| 876 MERGED PROJ AREA CAPITAL PROJECT | 4,189,596 | 2,571,100 | 1,878,796 | 1,806,518 | - |
| 877 CITYWIDE PROJ AREA CAPITAL PROJECT | 257,723 | 224,968 | 205,803 | 135,635 | - |
| <i>CDC DEBT SERVICE FUNDS</i> | | | | | |
| 853 CFD DEBT SERVICE | 4,011,890 | 3,742,948 | 4,152,035 | 2,684,029 | - |
| 882 MERGED PROJ AREA DEBT SERVICE | 8,782,253 | 8,580,702 | 11,201,430 | 4,143,672 | - |
| 883 CITYWIDE PROJ AREA DEBT SERVICE | 595,253 | 7,177,985 | 1,856,722 | 117,944 | - |
| TOTAL- CDC | 24,650,664 | 26,324,698 | 26,153,720 | 11,555,512 | - |
| GRAND TOTAL | 113,441,612 | 115,483,083 | 114,562,624 | 117,600,151 | 97,064,566 |

FUND TRANSFERS

| From | To | Description | FY 11-12 Year-End Estimate | FY 12-13 Adopted |
|--------|--------|--|----------------------------------|---------------------|
| Fund # | Fund # | | | |
| 110 | 111 | Xfr for pool and Cameron | 116,050 | 116,050 |
| 110 | 300 | Xfr for debt service | 675,000 | 1,110,500 |
| 123 | 110 | Supplement GF for Traffic Safety expenditures | 800,000 | 867,381 |
| 124 | 110 | For landscape maint, traffic signal maint, street lighting | - | 836,569 |
| 153 | 110 | Supplement GF for Public Safety Augmentation expenditures | 550,000 | 575,000 |
| 161 | 226 | Xfr from Construction Tax to ARRA for amended Energy Efficiency program goals of DOE | 125,000 | - |
| 17X | 300 | Xfr for Cameron Park bond debt service | 175,000 | - |
| 181 | 188 | Reimburse Fund 188 for shared services | 1,195 | 1,195 |
| 182 | 184 | Reimburse Fund 184 for shared services | 9,000 | 9,000 |
| 182 | 188 | Reimburse Fund 188 for shared services | 1,195 | 1,195 |
| 184 | 188 | Reimburse Fund 188 for shared services | 3,575 | 3,575 |
| 186 | 188 | Reimburse Fund 188 for shared services | 3,575 | 3,575 |
| 187 | 188 | Reimburse Fund 188 for shared services | 3,575 | 3,575 |
| 189 | 124 | Reimburse Gas Tax for pavement cuts | 50,000 | 50,000 |
| 215 | 110 | Transfer residual balance to General Fund | - | 36,275 |
| 300 | 110 | Transfer of investment to improve cash and investment position of GF | 4,000,000 | - |
| 375 | 110 | WCSG El Monte in-kind helicopter | 99,000 | 75,000 |
| 810 | 300 | Transfer for BLD bonds funding | 466,250 | 1,127,000 |
| 810 | 820 | Transfer for SERAF loan repayment | 1,798,962 | 1,798,962 |
| 853 | 853 | Move residual balance from CDC to Successor Agency | 2,287,726 | - |
| 862 | 810 | Move residual balance from CDC to Successor Agency | 4,071,132 | |
| 876 | 810 | Move residual balance from CDC to Successor Agency | 2,174,645 | |
| 877 | 810 | Move residual balance from CDC to Successor Agency | 2,657,589 | |
| 882 | 810 | Move residual balance from CDC to Successor Agency | 9,808,088 | |
| 883 | 810 | Move residual balance from CDC to Successor Agency | 1,394,495 | |
| | | Total | 31,271,052 | 6,614,852 |

WORKFORCE SUMMARY

These tables summarize the number of full-time and part-time staff in the City's workforce from FY 10 through FY 13. A full-time position is equivalent to 2,922 hours for fire-sworn personnel and 2,080 hours for all other personnel.

For details of staffing changes over five fiscal years, please refer to the department's section in this book.

| Department | FY 09-10 | | FY 10-11 | | FY 11-12 | | FY 12-13 | |
|-------------------------------------|------------|--------------|------------|--------------|--------------|--------------|--------------|--------------|
| | Full-Time | Part-Time | Full-Time | Part-Time | Full-Time | Part-Time | Full-Time | Part-Time |
| Administration | 7 | 0.04 | 7 | 0.04 | 6.5 | 0.04 | 6.5 | 0.04 |
| City Clerk | 3 | 0.70 | 3 | 0.70 | 3.0 | 0.70 | 3.0 | - |
| Finance | 20 | 1.30 | 19 | 1.76 | 19.5 | - | 15.5 | 0.46 |
| Human Resources | 4 | 0.62 | 4 | 0.62 | 3.0 | 0.62 | 3.0 | - |
| Risk Management | 3 | - | 3 | - | 3.0 | - | 2.0 | - |
| Planning | 6 | 1.90 | 6 | 1.50 | 6.0 | - | 5.0 | - |
| CDC / Successor Agency | 13 | 2.00 | 9 | 2.00 | 8.0 | 2.00 | 2.0 | - |
| Police Dept ¹⁾ | 192 | 21.10 | 182 | 20.50 | 166.0 | 20.50 | 153.0 | 20.50 |
| Fire Dept ²⁾ | 81 | 0.80 | 72 | 6.80 | 77.0 | 0.80 | 79.0 | 0.80 |
| Communications | - | - | - | - | - | - | - | - |
| Public Works | 72 | 6.00 | 71 | 4.75 | 67.0 | 4.46 | 60.0 | 4.46 |
| Community Services | 14 | 32.62 | 12 | 32.41 | 12.0 | 32.41 | 9.0 | - |
| Environmental Mgmt | - | - | - | - | - | - | - | - |
| Total | 415 | 67.08 | 388 | 71.08 | 371.0 | 61.53 | 338.0 | 26.26 |
| ¹⁾ Sworn Police Officers | 119 | | 112 | | 98 | | 90 | |
| ²⁾ Sworn Firefighters | 77 | | 68 | | 74 | | 76 | |

Changes in Full-Time Staffing

Changes in Funding

Funded Full-Time Positions FY 11-12

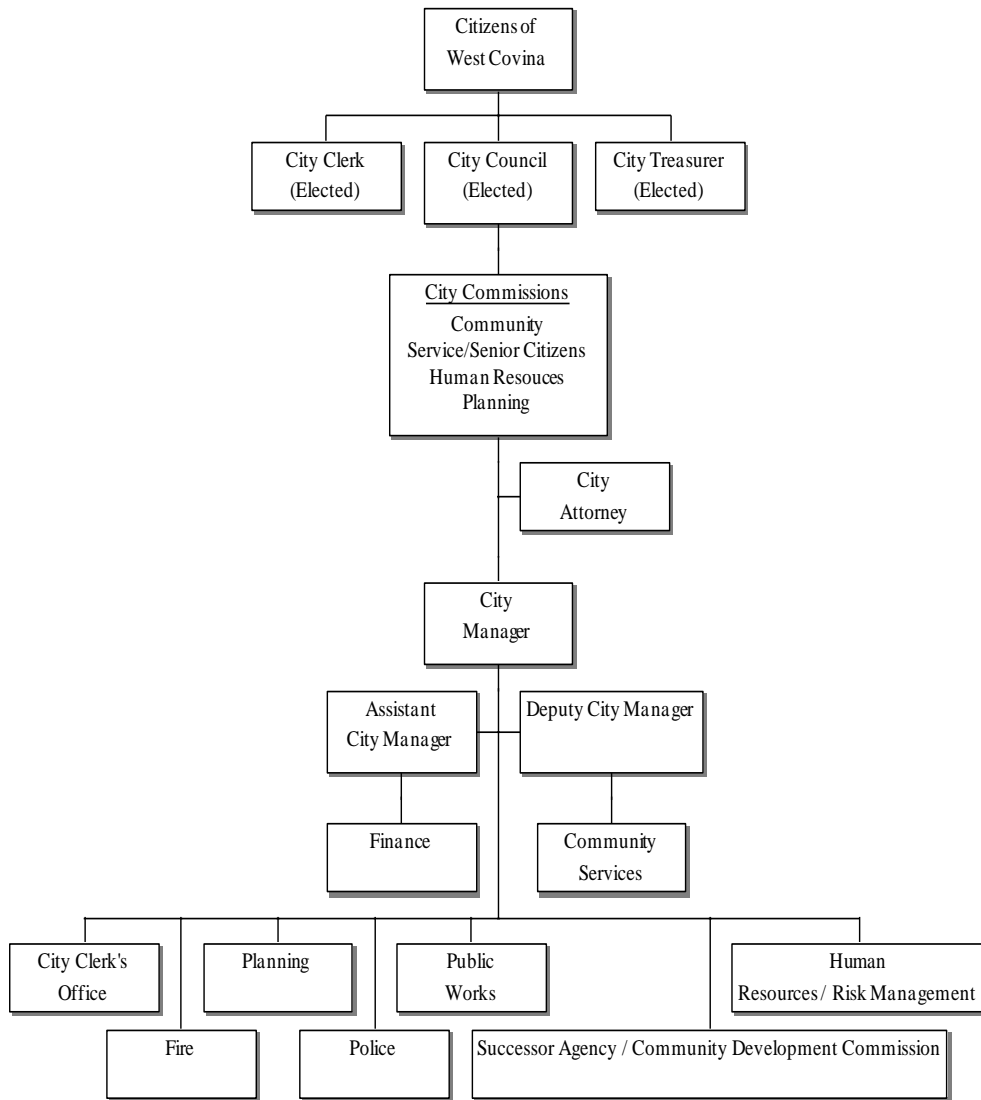
371

| Department | Position | Funding Added | Funding Eliminated | Funding Suspended | |
|--|--|------------------|-----------------------|----------------------|------------|
| Finance | Telecommunications Coordinator | | -1 | | |
| Finance | Revenue Services Supervisor (vacant) | | -1 | | |
| Finance | Reprographics Technician | | -1 | | |
| Finance | Sr. Account Clerk | | -1 | | |
| Human Resources | Management Analyst (vacant) | | -1 | | |
| Human Resources | Director | 1 | | | |
| Risk Management | Director (vacant) | | -1 | | |
| Planning | Director | 1 | | | |
| Planning | Principal Planner | | -1 | | |
| Planning | Administrative Assistant | | -1 | | |
| Community Dev.Commission | Redevelopment Manager | | -1 | | |
| Community Dev.Commission | Project Manager | | -1 | | |
| Community Dev.Commission | Housing Program Coordinator | | -1 | | |
| Community Dev.Commission | Sr. Administrative Assistant (vacant) | | -1 | | |
| Community Dev.Commission | Administrative Assistant | | -1 | | |
| Community Dev.Commission | Redevelopment Project Coordinator (vacant) | | -1 | | |
| Police | Sergeant (vacant) | | -1 | | |
| Police | Corporal | 1 | | | |
| Police | Police Officer | | -1 | | |
| Police | Police Officer (vacant) | | -7 | | |
| Police | Computer Systems Administrator (vacant) | | -1 | | |
| Police | Community Services Officer (vacant) | | | -1 | |
| Police | Jailer (vacant) | | | -1 | |
| Police | Police Records Specialist (vacant) | | | -1 | |
| Police | Communications Supervisor (vacant) | | | -1 | |
| Fire | Asst Fire Chief/ Marshal (vacant) | | -1 | | |
| Fire | Firefighter / Paramedic – grant funded | 3 | | | |
| Public Works | Public Works Project Supervisor | | -1 | | |
| Public Works | Sr. Community Enhancement Officer (vacant) | | -1 | | |
| Public Works | Construction Coordinator (vacant) | | -1 | | |
| Public Works | Comm. Enhancement Officer (vacant) | | -1 | | |
| Public Works | Park Maintenance Supervisor (vacant) | | -1 | | |
| Public Works | Maintenance Operations Manager | 1 | | | |
| Public Works | Street Maintenance Supervisor | | -1 | | |
| Public Works | Storekeeper (vacant) | | -1 | | |
| Public Works | Engineering Technician (vacant) | | -1 | | |
| Community Services | Director (vacant) | | -1 | | |
| Community Services | Community Services Manager | | -1 | | |
| Community Services | Recreation Supervisor | 1 | | | |
| Community Services | Sr. Administrative Assistant | | -1 | | |
| Community Services | Community Services Coordinator | | -1 | | |
| Total – | | 8 | -37 | -4 | -33 |
| Funded Full-Time Positions FY 12-13 | | | | | 338 |

Position Reclassifications

| | |
|--------------|--|
| Finance | 1 Sr Admin. Assistant to Management Analyst |
| Finance | 1 Account Clerk to Sr. Account Clerk |
| Fire | 1 Fire Protection Specialist to Deputy Fire Marshal |
| Public Works | 1 Comm. Enhancement Officer to Comm. Enhancement Coordinator |

CITYWIDE ELECTED AND ADMINISTRATIVE ORGANIZATIONAL CHART



Page Intentionally Left Blank

REVENUE

PROJECTIONS

Assumptions and Trends

Revenue projections for the 2012-2013 fiscal year are based upon economic forecasts for the area, information supplied by other agencies, City Council policies and direction, and service levels projected by the various departments within the City.

The City utilizes information from various outside agencies, such as the Federal Department of the Treasury, State Department of Finance, State Board of Equalization, and the Los Angeles County Assessor's Office, to predict revenues for entitlements, grants, state subventions, sales tax, and property tax. City staff project fee and charge revenues, including many related to development.

Once this general information has been collected, the finance department develops specific revenue estimates for each revenue source by taking into account past performance and expected future events. These assumptions and projections are documented so that they can be evaluated during the year as part of the ongoing fiscal monitoring process. They are then modified as needed for the following year's revenue estimates.

The City continues to lose over \$3 million annually as a result of the property taxes being shifted away from the City to the Educational Revenue Augmentation Fund (ERAF) that began in the early 1990's and is now a permanent shift.

Fiscal year 2004-05 was another year in which the City's revenue structure changed dramatically due to actions taken at the state level. The first change is the so-called "triple flip" which was adopted as part of the state fiscal recovery bonds approved by California voters in March 2004. Under the triple flip, one quarter of the City's sales tax revenue will be swapped for a like amount of property tax. The amount of property tax revenues received under this swap is directly tied to sales tax revenues. This swap will remain in place as long as the fiscal recovery bonds are outstanding.

The second major change in the revenue structure was the result of an agreement between the state and local governments. It involves the elimination of the backfill portion of the vehicle license fee (VLF) revenues. As with the sales tax swap, the loss of VLF revenues was replaced with a like amount of property tax revenues. This is a permanent shift and changes for this revenue source are now tied to changes in assessed valuation in the City.

Elimination of Redevelopment

The revenue estimates for the fiscal year 2012-2013 reflect the need to be realistic about the short-term fiscal period. This means guarding against being too conservative in good times or too optimistic in bad times. Recent economic turmoil has shown how important it is to update these projections during the year.

The unprecedented severity of the recession that began at the end of 2007 has impacted government at every level in California. Job losses, declining property values, store closures, home foreclosures, crisis in the

financial markets and credit tightening have impacted consumers, businesses and government. This has resulted in lower employment and reduced consumer spending. This in turn has affected the City's sales tax revenues, which is the City's second largest revenue source generating approximately 26% of general fund revenues in 2012-13. Sales tax revenues have declined sharply since the peak of \$14.2 million in 2007-08. It is rebounding slowly. The projected level of \$13.5 million in 2012-13, however, is still about 5% below the peak. Property tax, the City's largest revenue source, will generate approximately 38% of general fund revenue in 2012-13. It had declined by 4% over a two-year period before increasing by 1.6% in 2011-12. It is also expected to grow slowly. While some revenues have started to rebound, most notably sales tax revenues, revenues are still not at their pre-recession levels. Below is a summary of the major General Fund Revenue Sources.

Sales Taxes: Sales tax revenues, including the triple flip amount, grew by 4.2% in 2011-12 and are projected at \$13.5 million for 2012-13. This projection is based on continued recovery of the overall consumer market, the expansion of the Westfield regional mall, the opening of a new large discount store in late 2012, and the reopening of at least three auto dealerships during second half of the fiscal year.

Property Taxes: Property tax revenues, make up 37.7% of General Fund revenues. Property tax experienced a two-year decline beginning in 2009-10, started to rebound in 2011-12, and is projected at \$19.4 million in 2012-13. It is projected to grow more slowly than sales tax in the near future. While housing prices are not starting to increase again, pending assessment appeals of commercial properties will continue to dampen growth. Moving forward, property

tax will get an immediate boost from the City's share of residual tax increment revenues from the former redevelopment agency. This new ongoing revenue source for the General Fund represents 18.2% of the residual amount and is estimated at \$1.15 million in 2012-13. This new revenue source represents the majority of the projected growth in property tax in 2012-13.

Franchise Taxes: This revenue source includes franchise fees collected on trash, cable television, and utilities operating within the city. These revenues are based on a percentage of gross income of the various companies and are estimated to increase only modestly.

Business License Taxes: Business License taxes automatically increases by the consumer price index in January of each year. Business license taxes declined in 2011-12 after years of solid growth due to some delinquencies of certain businesses. This revenue is expected to the previous year's level in 2012-13 and grow moderately after that.

Ambulance Service: The City provides ambulance transport service as part of its emergency response service. The majority of the revenues collected for transports are reimbursement from private insurance, Medi-care and Medi-Cal. Ambulance rates are based on the county rate. The revenue fluctuates from year to year based on collection rates of outstanding accounts estimate is expected to be about the same as last year.

Interest Income from Community Development Commission (CDC): One of the major impacts to the City from the elimination of redevelopment agencies was the determination by the State Department of Finance (DOF) that the loans from the

City to the Redevelopment Agency are currently invalid. While subsequent legislation included a provision that could make those loans valid in the future, the immediate impact was that those loans ceased to exist as of February 1, 2012. This caused the loss of approximately \$800,000 in interest income in 2011-12 the loss of \$1.8 million annually in future years.

If the City meets the criteria under the subsequent legislation to have these loans deemed valid in future years, they will have to be restructured to calculate interest at the rate paid by the state Local Agency Investment Fund (LAIF), rather than the higher rates previously paid by the Redevelopment Agency. This repayment would also be limited by a calculation of available growth in future tax increment per the legislation. The City is also considering its legal options against the state regarding the invalidation of loans as previously negotiated between the City and the Redevelopment Agency.

Sales Tax Reimbursement Agreement:

Another casualty of the elimination of the Redevelopment Agency is the determination by DOF that this Sales Tax Reimbursement Agreement is also invalid.

Pursuant to an agreement in 1990, the City has pledged sales tax revenues as security for the Community Facilities District (CFD) bonds used to expand the West Covina Plaza shopping mall. The City annually shifts sales tax revenues to pay debt service on the bonds. The City and the Redevelopment Agency entered into an agreement in which the RDA would reimburse the City for those sales tax amounts used to pay debt service on the CFD bonds. This agreement includes all past payments from sales tax revenues as well as future payments from sales tax revenues.

While this is also an agreement that could be considered valid in the future, it has been removed from projected revenues in the 2012-13 fiscal year. The elimination of this revenue source has cost the City in excess of \$1.2 million in annual lost revenue.

Transient Occupancy Taxes: The City’s hotel tax is at 10%. This revenue source has grown rapidly since it bottomed out in 2009-10 at \$647,000, due to the resurgence in the hospitality market and the addition of a new hotel. TOT revenues for 2011-12 were \$1,052,000 and are projected to generate a similar amount in 2012-13.

Proposition A Fund Exchange: The City plans to exchange approximately \$2 million Proposition A Transportation funds with other cities in exchange for \$1,500,000 in General Fund Revenues as part of the 2012-2013 Adopted Budget. This will be the fifth year the City has exchanged these funds as this revenue source has been used to offset some of the other revenue losses due to the recession and state action.

The following table summarizes the major revenue sources in the General Fund by revenue source (exclusive of fund transfers):

| REVENUE SOURCE | 2012-2013 ADOPTED |
|-----------------------|------------------------------|
| Property tax | \$19,425,000 |
| Sales tax | 13,525,000 |
| Franchise tax | 3,325,000 |
| Business license tax | 2,200,000 |
| Ambulance service | 1,800,000 |
| Prop A exchanges | 1,500,000 |
| Charges for services | 1,299,400 |
| Transient occupancy | 1,050,000 |
| Licenses and permits | 959,200 |
| Other revenues | 4,068,900 |
| TOTAL REVENUE | \$49,152,500 |

The General Fund is the recipient of several inter-fund transfers:

- Fines and forfeitures from the Traffic Safety Fund in the amount of \$867,381.
- Revenues from the Gas Tax in the amount of \$836,570 to fund street landscape maintenance, traffic signal maintenance, and street lighting.
- Revenues from the Public Safety Augmentation Fund established by the State of California to supplement

public safety efforts by local agencies in the amount of \$575,000.

- In-kind service revenue from the West Covina Services Group where they provide services to the City of El Monte in exchange for a like value of helicopter service in the amount of \$75,000.

The following schedules depict historical revenue information for fiscal years 2009-2010 and 2010-11. For the 2011-12 fiscal year, it shows the adjusted budget and year-end estimate. Projections for 2012-13 are also shown.

REVENUE BY FUND

110 GENERAL FUND

| <u>Title/Object</u> | <u>2010 Actuals</u> | <u>2011 Actuals</u> | <u>2012 Adj Budget</u> | <u>2012 Yr. End Est</u> | <u>2013 Adopted</u> |
|---|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4000 PROPERTY TAXES | | | | | |
| 4010 CURRENT SECURED | 7,905,571 | 8,017,652 | 7,900,000 | 8,000,000 | 8,300,000 |
| 4012 SUPPL IN LIEU OF VLF | 8,542,896 | 8,525,669 | 8,600,000 | 8,690,000 | 8,850,000 |
| 4014 RESIDUAL/EXCESS TAX INCREMENT (COUNTY) | 0 | 0 | 0 | 249,185 | 1,150,000 |
| 4020 CURRENT UNSECURED | 379,669 | 382,936 | 380,000 | 370,000 | 350,000 |
| 4030 SUPPLEMENTAL (SB813) | 84,308 | 94,772 | 150,000 | 120,000 | 150,000 |
| 4040 REDEMPTIONS | 627,537 | 430,019 | 300,000 | 300,000 | 300,000 |
| 4050 HOMEOWNERS EXEMPTIONS | 75,417 | 75,198 | 80,000 | 75,000 | 75,000 |
| 4060 TAXPAYER REFUNDS | 90,339- | 3,003- | 100,000- | 100,000- | 50,000- |
| 4070 CRA ANNUAL GROWTH ADJUSTMENTS | 315,979 | 282,034 | 375,000 | 290,000 | 300,000 |
| Total PROPERTY TAXES | 17,841,038 | 17,805,277 | 17,685,000 | 17,994,185 | 19,425,000 |
| 4100 OTHER TAXES | | | | | |
| 4110 SALES TAX | 8,074,434 | 8,905,393 | 9,400,000 | 9,200,000 | 10,025,000 |
| 4111 SALES TAX COMP FUND | 2,969,340 | 3,069,448 | 3,300,000 | 3,350,000 | 3,500,000 |
| 4120 FRANCHISE TAX | 3,093,538 | 3,159,080 | 3,325,000 | 3,225,000 | 3,325,000 |
| 4130 TRANSIENT OCCUPANCY TAX | 647,123 | 756,573 | 850,000 | 1,000,000 | 1,050,000 |
| 4140 BUSINESS LICENSE TAX | 2,075,987 | 2,182,985 | 2,200,000 | 2,100,000 | 2,200,000 |
| 4150 DOCUMENTARY TRANSFER TAX | 236,240 | 189,730 | 300,000 | 275,000 | 240,000 |
| 4160 CONTRACTORS LICENSE TAX | 180,322 | 164,421 | 250,000 | 150,000 | 200,000 |
| Total OTHER TAXES | 17,276,984 | 18,427,630 | 19,625,000 | 19,300,000 | 20,540,000 |
| 4200 LICENSES & PERMITS | | | | | |
| 4210 DOG LICENSES | 156,389 | 291,983 | 315,000 | 225,000 | 225,000 |
| 4211 SOLICITATIONS | 198 | 268 | 0 | 200 | 0 |
| 4212 GAMES OF SKILL/SCIENCE PERMITS | 2,773 | 1,632 | 2,500 | 1,700 | 2,000 |
| 4213 BINGO PERMIT | 220 | 356 | 300 | 300 | 300 |
| 4214 HYPNOTIST PERMITS | 0 | 0 | 100 | 0 | 0 |
| 4215 VEHICLE/ HIRE PERMITS | 385 | 928 | 2,000 | 1,000 | 1,000 |
| 4216 FORTUNE TELLER | 0 | 326 | 100 | 100 | 100 |
| 4217 MASSAGE THERAPIST PERMITS | 3,869 | 3,474 | 2,000 | 2,000 | 2,000 |
| 4218 MOBILE FOOD VENDOR PERMIT | 138 | 121 | 0 | 0 | 0 |
| 4220 BUILDING PERMITS | 379,812 | 351,134 | 450,000 | 331,000 | 400,000 |
| 4221 ELECTRICAL PERMITS | 39,865 | 46,233 | 68,000 | 38,000 | 55,000 |
| 4222 PLUMBING PERMITS | 34,078 | 38,403 | 52,000 | 35,000 | 40,000 |
| 4250 FIRE PERMIT FEES | 45,016 | 35,586 | 52,000 | 27,000 | 35,000 |
| 4251 STREET IMPROVEMENTS | 0 | 12,265 | 30,000 | 3,300 | 20,000 |
| 4252 STORM DRAIN SYSTEMS | 0 | 0 | 10,000 | 0 | 5,000 |
| 4253 MAINLINE, LATERALS & PLANTS | 2,915 | 0 | 7,000 | 100 | 3,000 |
| 4255 WALLS (RETAINING, OVERHEIGHT) | 33,772 | 5,285 | 25,000 | 2,000 | 15,000 |
| 4256 LANDSCAPING IRRIGATION | 0 | 11,238 | 14,000 | 5,000 | 10,000 |
| 4257 ONSITE IMPROVEMENTS | 26,057 | 49,355 | 32,000 | 34,000 | 25,000 |
| 4259 GRADING | 37,794 | 11,586 | 18,000 | 22,000 | 15,000 |
| 4261 CURB & GUTTER | 60 | 423 | 0 | 100 | 0 |
| 4262 DRIVEWAY APPROACH | 1,133 | 1,442 | 3,000 | 1,500 | 1,500 |
| 4263 SIDEWALK | 16,298 | 22,455 | 12,000 | 14,000 | 12,000 |
| 4264 CURB DRAINS, ALL OTHER INSP. | 412 | 369 | 800 | 800 | 800 |
| 4265 A.C. & P.C.C. PAVING | 55,391 | 116,535 | 50,000 | 57,000 | 50,000 |
| 4266 EXCAVATION | 30,976 | 46,123 | 30,000 | 34,000 | 25,000 |
| 4267 MISCELLANEOUS SEWER FACILITIES | 3,153 | 2,867 | 8,000 | 400 | 3,000 |
| 4272 STREET OBSTRUCTION | 6,020 | 10,725 | 2,000 | 25,000 | 5,000 |

110 GENERAL FUND

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4273 ENCROACHMENT | 516 | 237 | 1,800 | 500 | 1,000 |
| 4274 ADVERTISING VEHICLE | 18,866 | 31,772 | 0 | 0 | 0 |
| 4281 SEWER MAINTENANCE | 422 | 142 | 1,500 | 500 | 500 |
| 4290 OTHER LICENSES & PERMITS | 8,459 | 5,824 | 6,700 | 7,300 | 7,000 |
| Total LICENSES & PERMITS | 904,987 | 1,099,087 | 1,195,800 | 868,800 | 959,200 |
| 4300 FINES AND FORFEITURES | | | | | |
| 4320 OTHER COURT FINES | 2,300 | 2,350 | 1,000 | 3,300 | 1,000 |
| 4321 VEHICLE IMPOUND FEES | 128,518 | 105,060 | 125,000 | 80,000 | 100,000 |
| 4325 ADMINISTRATIVE CITATIONS | 70,521 | 41,881 | 10,000 | 30,000 | 25,000 |
| 4330 WASTE DIVERSION PLAN FORFEITURE | 0 | 7,750 | 0 | 46,000 | 10,000 |
| Total FINES AND FORFEITURES | 201,339 | 157,041 | 136,000 | 159,300 | 136,000 |
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 63,087 | 112,365 | 0 | 50,000 | 360,500 |
| 4411 INTEREST INCOME-RDA | 2,627,639 | 2,224,749 | 2,354,228 | 1,310,827 | 0 |
| 4413 INTEREST INCOME-SALES TAX REIMBURSEMENT | 368,872 | 364,872 | 361,000 | 0 | 0 |
| 4414 FAIR VALUE ADJUSTMENT | 3,438 | 27,157- | 0 | 0 | 0 |
| 4430 RENTAL INCOME | 288,319 | 380,882 | 325,000 | 350,000 | 330,500 |
| Total USE OF MONEY AND PROPERTY | 3,351,355 | 3,055,711 | 3,040,228 | 1,710,827 | 691,000 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4511 MOTOR VEHICLE IN LIEU | 331,290 | 517,098 | 250,000 | 55,000 | 0 |
| 4541 COUNTY PROP A MAINTENANCE | 41,638 | 41,853 | 42,000 | 42,000 | 42,000 |
| 4551 FEDERAL GRANTS | 0 | 0 | 1,495,092 | 950,000 | 1,550,000 |
| 4553 FIRE ASSISTANCE REIMBURSEMENT | 144,520 | 33,511 | 25,000 | 0 | 25,000 |
| 4571 CROSSING GUARD AID | 5,748 | 5,387 | 4,000 | 5,000 | 5,000 |
| 4572 FIRE STATE MANDATED INSPECTION | 15,265 | 10,574 | 12,000 | 12,000 | 12,000 |
| 4573 STATE MANDATED REVENUE | 44,504 | 40,494 | 25,000 | 30,000 | 25,000 |
| 4574 POST | 61,133 | 35,106 | 50,000 | 50,000 | 50,000 |
| 4580 PROP A EXCHANGE | 705,000 | 1,020,000 | 1,000,000 | 1,125,000 | 1,500,000 |
| Total REVENUE FROM OTHER AGENCIES | 1,349,098 | 1,704,023 | 2,903,092 | 2,269,000 | 3,209,000 |
| 4600 CHARGES FOR SERVICES | | | | | |
| 4601 RECYCLING REVENUE | 4,076 | 1,125 | 0 | 0 | 0 |
| 4602 TOWING FRANCHISE | 217,880 | 219,509 | 225,000 | 200,000 | 210,000 |
| 4603 DUI ACCIDENT REPOSE INVESTIGATION | 12,875 | 1,461- | 12,000 | 10,000 | 10,000 |
| 4605 JAIL BOOKING | 63,409 | 41,983 | 40,000 | 35,000 | 35,000 |
| 4606 CLEARANCE LETTER AND PROCESS | 408 | 424 | 400 | 400 | 400 |
| 4607 TRAINING SEMINARS | 25,080 | 19,110 | 30,000 | 5,000 | 20,000 |
| 4608 JUVENILE DETENTION COSTS | 737 | 217 | 1,000 | 1,000 | 1,000 |
| 4609 AMBULANCE SERVICES | 1,794,461 | 1,715,806 | 1,750,000 | 1,800,000 | 1,800,000 |
| 4610 BUSINESS LICENSE PROCESSING FEE | 42,106 | 45,714 | 44,000 | 44,000 | 45,000 |
| 4611 PLANNING FILING FEES | 285,347 | 211,170 | 200,000 | 230,000 | 220,000 |
| 4614 PLAN CHECK FEES | 145,285 | 70,580 | 150,000 | 77,000 | 90,000 |
| 4615 CONTRACT PLAN CHECK | 77,258 | 131,696 | 125,000 | 88,000 | 90,000 |
| 4616 SEARCH FEES | 3,426 | 3,734 | 3,000 | 3,900 | 3,000 |
| 4617 AFTER HOURS PLAN CHECK | 2,409 | 325 | 0 | 1,300 | 0 |
| 4619 EXPEDITED PLAN CHECK (ENGINEERING) | 1,256 | 256 | 10,000 | 1,300 | 2,000 |
| 4624 WEED ASSESSMENTS | 1,049 | 0 | 300 | 0 | 0 |
| 4630 FIRE PLAN CHECK/INSP FEES | 143,191 | 154,011 | 140,000 | 164,000 | 165,000 |
| 4631 FIRE INCIDENT REPORT COPYING | 938 | 1,046 | 500 | 1,000 | 1,000 |
| 4633 FIRE SPECIAL SERVICES | 0 | 200 | 0 | 0 | 0 |
| 4636 FIRE COMPANY STAND-BY | 0 | 1,700 | 0 | 0 | 0 |
| 4640 FALSE ALARMS | 90,805 | 80,277 | 90,000 | 77,000 | 85,000 |

110 GENERAL FUND

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|-----------------------------------|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4641 PHOTOCOPYING | 1,349 | 2,991 | 1,500 | 1,500 | 1,500 |
| 4642 RETURNED CHECK FEE | 1,400 | 675 | 1,000 | 1,000 | 1,000 |
| 4643 ADDRESS CHANGE | 768 | 960 | 1,000 | 500 | 500 |
| 4644 PASSPORT SERVICES | 26,368 | 17,182 | 20,000 | 16,500 | 15,000 |
| 4645 POLICE REIMBURSEMENTS | 190,923 | 163,123 | 0 | 26,000 | 100,000 |
| 4646 GRAFFITI RESTITUTION | 38,380 | 48,980 | 1,000 | 28,000 | 10,000 |
| 4647 MISC REIMBURSEMENT | 52,078 | 151,193 | 75,000 | 149,000 | 75,000 |
| 4648 FIRE SAFETY INSPECTIONS | 6,267 | 7,150 | 4,000 | 5,000 | 5,000 |
| 4649 SPECIAL EVENTS | 5,787 | 7,520 | 3,000 | 10,000 | 5,000 |
| 4655 ADMIN COST RECOVERY FEE | 0 | 21,025 | 10,000 | 24,000 | 25,000 |
| 4656 PASSPORT PHOTOS | 5,879 | 4,215 | 5,000 | 4,100 | 3,000 |
| 4657 AMBULANCE SUBSCRIPTION FEE | 9,600 | 14,538 | 15,000 | 15,000 | 16,000 |
| 4658 PAID PARKING - CIVIC CENTER | 34,730 | 67,315 | 80,000 | 63,000 | 65,000 |
| Total CHARGES FOR SERVICES | 3,285,525 | 3,204,289 | 3,037,700 | 3,082,500 | 3,099,400 |
| 4700 INTERFUND CHARGES | | | | | |
| 4750 OVERHEAD CHARGEBACKS | 1,610,642 | 1,383,362 | 1,600,000 | 1,488,340 | 900,000 |
| 4790 SALES TAX REIMBURSEMENT | 585,461 | 851,273 | 775,000 | 0 | 0 |
| Total INTERFUND CHARGES | 2,196,103 | 2,234,635 | 2,375,000 | 1,488,340 | 900,000 |
| 4800 OTHER REVENUES | | | | | |
| 4810 ADVERTISING REVENUE | 0 | 0 | 28,000 | 25,000 | 90,000 |
| 4811 SALE REAL/PERSONAL PROP | 0 | 0 | 0 | 36,018 | 0 |
| 4812 SALE OF PUBLICATIONS | 0 | 0 | 100 | 0 | 0 |
| 4813 SALE MAPS/PLANS/DOCUMENTS | 3,536 | 3,762 | 3,500 | 4,000 | 3,500 |
| 4814 PROCEEDS FROM AUCTION | 5,024 | 19,505 | 10,000 | 20,000 | 10,000 |
| 4816 FINAL MAP | 0 | 0 | 1,000 | 1,000 | 1,000 |
| 4817 DUI ARREST AND REPORT | 0 | 0 | 1,000 | 0 | 0 |
| 4818 MISCELLANEOUS | 20,376 | 75,070 | 40,000 | 45,000 | 40,000 |
| 4820 LANDSCAPING - COUNTY | 52,134 | 38,047 | 31,000 | 38,000 | 38,000 |
| 4821 POOL MAINT - SCHOOL DIST | 60,263 | 0 | 54,000 | 0 | 0 |
| 4822 CONTRACTUAL REIMBURSEMENT | 12,620 | 9,928 | 8,000 | 11,200 | 10,000 |
| 4840 CIVIL SUBPOENAS | 75 | 0 | 400 | 500 | 400 |
| 4862 DONATIONS | 30 | 0 | 0 | 0 | 0 |
| Total OTHER REVENUES | 154,058 | 146,312 | 177,000 | 180,718 | 192,900 |
| Total GENERAL FUND | 46,560,487 | 47,834,005 | 50,174,820 | 47,053,670 | 49,152,500 |

111 FEE & CHARGE

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 12 | 0 | 0 | 0 | 0 |
| Total USE OF MONEY AND PROPERTY | 12 | 0 | 0 | 0 | 0 |
| 4600 CHARGES FOR SERVICES | | | | | |
| 4650 AFTERSCHOOL PROGRAM-CALIFORNIA | 68,956 | 80,672 | 116,370 | 76,892 | 80,000 |
| 4651 AFTERSCHOOL PROGRAM-WESCOVE | 70,878 | 88,729 | 116,380 | 86,463 | 90,173 |
| 4653 AFTERSCHOOL PROGRAMS-VINE | 161,324 | 169,009 | 152,798 | 161,172 | 165,263 |
| 4654 AFTERSCHOOL PROGRAM-ORANGEWOOD | 47,885 | 48,248 | 81,570 | 79,593 | 80,000 |
| 4661 RECREATION CLASSES/PROGRAMS - CCC | 136,815 | 116,553 | 167,050 | 105,000 | 167,050 |
| 4662 SPORTS - CCC | 37,582 | 39,047 | 40,238 | 45,000 | 45,000 |

111 FEE & CHARGE

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|-------------------------------------|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4663 FACILITY RENTAL - CCC | 106,665 | 108,425 | 90,000 | 118,000 | 100,000 |
| 4664 RECREATION CLASSES | 152,401 | 129,205 | 166,556 | 100,443 | 115,000 |
| 4675 PALM VIEW AFTER SCHOOL PROGRAM | 51,431 | 67,633 | 88,097 | 59,688 | 98,538 |
| 4681 RENTAL - ROLLER HOCKEY | 49,397 | 63,322 | 60,000 | 55,000 | 60,000 |
| 4682 FACILITY RENTALS | 48,592 | 71,936 | 41,912 | 63,100 | 60,000 |
| 4689 SENIOR DONATIONS | 12,325 | 11,512 | 12,500 | 6,000 | 10,000 |
| 4690 SENIOR CENTER RENTALS | 40,248 | 43,161 | 5,500 | 38,000 | 40,000 |
| 4693 SENIOR EXCURSIONS | 5,809 | 7,025 | 8,000 | 9,000 | 8,000 |
| 4695 SENIOR CLASSES | 189 | 0 | 0 | 0 | 0 |
| 4699 MUNICIPAL POOL | 86,198 | 86,299 | 88,075 | 77,000 | 88,075 |
| Total CHARGES FOR SERVICES | 1,076,695 | 1,130,776 | 1,235,046 | 1,080,351 | 1,207,099 |
| 4800 OTHER REVENUES | | | | | |
| 4818 MISCELLANEOUS | 163 | 0 | 0 | 0 | 0 |
| 4821 POOL MAINT - SCHOOL DIST | 0 | 31,550 | 50,000 | 35,000 | 50,000 |
| Total OTHER REVENUES | 163 | 31,550 | 50,000 | 35,000 | 50,000 |
| Total FEE & CHARGE | 1,076,870 | 1,162,326 | 1,285,046 | 1,115,351 | 1,257,099 |

112 RDA PROJECTS

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| Total RDA PROJECTS | 0 | 0 | 0 | 0 | 0 |

113 WATER SALE

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4800 OTHER REVENUES | | | | | |
| Total OTHER REVENUES | 0 | 0 | 0 | 0 | 0 |
| Total WATER SALE | 0 | 0 | 0 | 0 | 0 |

114 COMMUNITY ENHANCEMENT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| Total COMMUNITY ENHANCEMENT | 0 | 0 | 0 | 0 | 0 |

116 STATE ASSET FORFEITURE

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 379 | 465 | 0 | 295 | 0 |
| Total USE OF MONEY AND PROPERTY | 379 | 465 | 0 | 295 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4559 DRUG ENFORCEMENT REBATE | 16,666 | 21,407 | 7,000 | 1,370 | 5,000 |
| Total REVENUE FROM OTHER AGENCIES | 16,666 | 21,407 | 7,000 | 1,370 | 5,000 |
| Total STATE ASSET FORFEITURE | 17,045 | 21,872 | 7,000 | 1,665 | 5,000 |

117 DRUG ENFORCEMENT REBATE

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 2,992 | 4,115 | 0 | 7,588 | 0 |
| Total USE OF MONEY AND PROPERTY | 2,992 | 4,115 | 0 | 7,588 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4559 DRUG ENFORCEMENT REBATE | 311,939 | 601,492 | 7,000 | 2,822,529 | 7,000 |
| 4569 D.E.R TREASURY | 7,710 | 2,396 | 0 | 11,380 | 0 |
| Total REVENUE FROM OTHER AGENCIES | 319,649 | 603,888 | 7,000 | 2,833,909 | 7,000 |
| Total DRUG ENFORCEMENT REBATE | 322,641 | 608,003 | 7,000 | 2,841,497 | 7,000 |

118 BUSINESS IMPROVEMENT TAX

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 237 | 234 | 0 | 137 | 0 |
| Total USE OF MONEY AND PROPERTY | 237 | 234 | 0 | 137 | 0 |
| 4800 OTHER REVENUES | | | | | |
| 4818 MISCELLANEOUS | 0 | 0 | 1,000 | 0 | 0 |
| Total OTHER REVENUES | 0 | 0 | 1,000 | 0 | 0 |
| Total BUSINESS IMPROVEMENT TAX | 237 | 234 | 1,000 | 137 | 0 |

119 AIR QUALITY IMPROVEMENT TRUST

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 365 | 687 | 0 | 447 | 0 |
| Total USE OF MONEY AND PROPERTY | 365 | 687 | 0 | 447 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4521 STATE GRANTS | 162,771 | 124,248 | 128,000 | 126,000 | 126,000 |
| Total REVENUE FROM OTHER AGENCIES | 162,771 | 124,248 | 128,000 | 126,000 | 126,000 |

| | | | | | | |
|--------------|-------------------------------|---------|---------|---------|---------|---------|
| Total | AIR QUALITY IMPROVEMENT TRUST | 163,136 | 124,935 | 128,000 | 126,447 | 126,000 |
|--------------|-------------------------------|---------|---------|---------|---------|---------|

120 INTEGRATED WASTE MANAGEMENT

| <u>Title/Object</u> | <u>2010 Actuals</u> | <u>2011 Actuals</u> | <u>2012 Adj Budget</u> | <u>2012 Yr. End Est</u> | <u>2013 Adopted</u> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4600 CHARGES FOR SERVICES | | | | | |
| 4628 WASTE MANAGEMENT FEES | 69,166 | 70,162 | 70,000 | 70,162 | 70,000 |
| Total CHARGES FOR SERVICES | 69,166 | 70,162 | 70,000 | 70,162 | 70,000 |
| Total INTEGRATED WASTE MANAGEMENT | 69,166 | 70,162 | 70,000 | 70,162 | 70,000 |

121 PROP A

| <u>Title/Object</u> | <u>2010 Actuals</u> | <u>2011 Actuals</u> | <u>2012 Adj Budget</u> | <u>2012 Yr. End Est</u> | <u>2013 Adopted</u> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4100 OTHER TAXES | | | | | |
| 4110 SALES TAX | 1,433,416 | 1,523,535 | 1,600,000 | 1,600,000 | 1,675,000 |
| Total OTHER TAXES | 1,433,416 | 1,523,535 | 1,600,000 | 1,600,000 | 1,675,000 |
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 6 | 34 | 0 | 0 | 0 |
| Total USE OF MONEY AND PROPERTY | 6 | 34 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4530 TRANSPORTATION GRANT - MTA | 158,885 | 0 | 0 | 0 | 0 |
| 4565 PROP A DISCRETIONARY INCENTIVE | 0 | 150,699 | 150,000 | 157,759 | 160,000 |
| Total REVENUE FROM OTHER AGENCIES | 158,885 | 150,699 | 150,000 | 157,759 | 160,000 |
| 4600 CHARGES FOR SERVICES | | | | | |
| 4692 RTD BUS PASS S.C.C. | 42 | 412 | 0 | 0 | 0 |
| Total CHARGES FOR SERVICES | 42 | 412 | 0 | 0 | 0 |
| 4800 OTHER REVENUES | | | | | |
| 4810 ADVERTISING REVENUE | 0 | 1,700 | 1,700 | 0 | 0 |
| Total OTHER REVENUES | 0 | 1,700 | 1,700 | 0 | 0 |
| Total PROP A | 1,592,349 | 1,676,380 | 1,751,700 | 1,757,759 | 1,835,000 |

122 PROP C

| <u>Title/Object</u> | <u>2010 Actuals</u> | <u>2011 Actuals</u> | <u>2012 Adj Budget</u> | <u>2012 Yr. End Est</u> | <u>2013 Adopted</u> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4100 OTHER TAXES | | | | | |
| 4110 SALES TAX | 1,189,080 | 1,265,690 | 1,325,000 | 1,325,000 | 1,380,000 |
| Total OTHER TAXES | 1,189,080 | 1,265,690 | 1,325,000 | 1,325,000 | 1,380,000 |
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 18,572 | 16,144 | 0 | 8,500 | 0 |
| Total USE OF MONEY AND PROPERTY | 18,572 | 16,144 | 0 | 8,500 | 0 |
| Total PROP C | 1,207,652 | 1,281,834 | 1,325,000 | 1,333,500 | 1,380,000 |

123 TRAFFIC SAFETY

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4300 FINES AND FORFEITURES | | | | | |
| 4310 VEHICLE CODE FINES | 598,103 | 450,649 | 600,000 | 450,000 | 450,000 |
| 4315 PARKING CODE FINES | 525,256 | 449,233 | 575,000 | 450,000 | 450,000 |
| Total FINES AND FORFEITURES | 1,123,359 | 899,882 | 1,175,000 | 900,000 | 900,000 |
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 3,050 | 2,499 | 0 | 957 | 0 |
| Total USE OF MONEY AND PROPERTY | 3,050 | 2,499 | 0 | 957 | 0 |
| Total TRAFFIC SAFETY | 1,126,409 | 902,381 | 1,175,000 | 900,957 | 900,000 |

124 GASOLINE TAX

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4200 LICENSES & PERMITS | | | | | |
| 4288 STREET NAME SIGNS | 51 | 0 | 0 | 102 | 0 |
| Total LICENSES & PERMITS | 51 | 0 | 0 | 102 | 0 |
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 0 | 5,410 | 0 | 8,838 | 0 |
| Total USE OF MONEY AND PROPERTY | 0 | 5,410 | 0 | 8,838 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4512 GAS TAX SECTION 2105 | 615,893 | 579,495 | 635,250 | 505,000 | 500,000 |
| 4513 GAS TAX SECTION 2106 | 364,685 | 344,103 | 363,000 | 335,000 | 335,000 |
| 4514 GAS TAX SECTION 2107 | 820,852 | 773,951 | 816,750 | 764,000 | 760,000 |
| 4515 GAS TAX SECTION 2107.5 | 10,000 | 10,000 | 10,000 | 0 | 0 |
| 4518 GAS TAX SECTION 2103 | 0 | 1,069,422 | 1,000,000 | 1,400,000 | 1,200,000 |
| Total REVENUE FROM OTHER AGENCIES | 1,811,430 | 2,776,971 | 2,825,000 | 3,004,000 | 2,795,000 |
| 4600 CHARGES FOR SERVICES | | | | | |
| 4647 MISC REIMBURSEMENT | 17,079 | 4,642 | 2,500 | 1,647 | 0 |
| Total CHARGES FOR SERVICES | 17,079 | 4,642 | 2,500 | 1,647 | 0 |
| 4800 OTHER REVENUES | | | | | |
| Total OTHER REVENUES | 0 | 0 | 0 | 0 | 0 |
| Total GASOLINE TAX | 1,828,560 | 2,787,023 | 2,827,500 | 3,014,587 | 2,795,000 |

125 PROP 42 TRAFFIC CONGESTION RELIEF

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 876 | 0 | 0 | 0 | 0 |
| Total USE OF MONEY AND PROPERTY | 876 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4521 STATE GRANTS | 1,019,293 | 0 | 0 | 0 | 0 |
| Total REVENUE FROM OTHER AGENCIES | 1,019,293 | 0 | 0 | 0 | 0 |
| Total PROP 42 TRAFFIC CONGESTION RELIEF | 1,020,169 | 0 | 0 | 0 | 0 |

126 PROP 1B

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 7,959 | 78 | 0 | 39 | 0 |
| Total USE OF MONEY AND PROPERTY | 7,959 | 78 | 0 | 39 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| Total PROP 1B | 7,959 | 78 | 0 | 39 | 0 |

127 POLICE DONATIONS

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 74 | 98 | 0 | 97 | 0 |
| Total USE OF MONEY AND PROPERTY | 74 | 98 | 0 | 97 | 0 |
| 4800 OTHER REVENUES | | | | | |
| 4831 POLICE EXPLORER DONATIONS | 0 | 25 | 0 | 0 | 0 |
| 4832 SHOP DONATIONS | 0 | 1,576 | 1,890 | 1,890 | 0 |
| 4833 EVERY 15 MINUTES REVENUE | 1,000 | 275 | 0 | 0 | 0 |
| 4835 MOUNTED ENFORCEMENT TEAM | 0 | 10,612 | 0 | 0 | 0 |
| 4838 MISC POLICE DONATIONS | 300 | 2,650 | 350 | 350 | 0 |
| Total OTHER REVENUES | 1,300 | 15,138 | 2,240 | 2,240 | 0 |
| Total POLICE DONATIONS | 1,374 | 15,236 | 2,240 | 2,337 | 0 |

128 TRANSPORTATION DEVELOPMENT ACT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|---|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 78 | 0 | 0 | 0 | 0 |
| Total USE OF MONEY AND PROPERTY | 78 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4521 STATE GRANTS | 26,998 | 86,726 | 45,274 | 99,000 | 45,000 |
| Total REVENUE FROM OTHER AGENCIES | 26,998 | 86,726 | 45,274 | 99,000 | 45,000 |
| Total TRANSPORTATION DEVELOPMENT ACT | 27,076 | 86,726 | 45,274 | 99,000 | 45,000 |

129 AB 939

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 1,782 | 2,184 | 0 | 1,291 | 0 |
| Total USE OF MONEY AND PROPERTY | 1,782 | 2,184 | 0 | 1,291 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| 4600 CHARGES FOR SERVICES | | | | | |

129 AB 939

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|---------------------------------------|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4601 RECYCLING REVENUE | 10,420 | 6,430 | 5,000 | 3,502 | 3,500 |
| 4629 MISC REIMBURSEMENT-ATHENS AB 939 | 170,074 | 166,491 | 170,000 | 170,000 | 170,000 |
| Total CHARGES FOR SERVICES | 180,494 | 172,921 | 175,000 | 173,502 | 173,500 |
| 4800 OTHER REVENUES | | | | | |
| Total OTHER REVENUES | 0 | 0 | 0 | 0 | 0 |
| Total AB 939 | 182,276 | 175,105 | 175,000 | 174,793 | 173,500 |

130 BUREAU OF JUSTICE ASST.

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4551 FEDERAL GRANTS | 0 | 0 | 0 | 0 | 33,423 |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 33,423 |
| Total BUREAU OF JUSTICE ASST. | 0 | 0 | 0 | 0 | 33,423 |

131 COMMUNITY DEV. BLOCK GRANT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4551 FEDERAL GRANTS | 1,425,551 | 699,464 | 1,162,443 | 1,979,175 | 1,339,872 |
| Total REVENUE FROM OTHER AGENCIES | 1,425,551 | 699,464 | 1,162,443 | 1,979,175 | 1,339,872 |
| 4800 OTHER REVENUES | | | | | |
| 4856 LOAN REPAYMENTS | 49,324 | 204,355 | 30,000 | 153,700 | 30,000 |
| Total OTHER REVENUES | 49,324 | 204,355 | 30,000 | 153,700 | 30,000 |
| Total COMMUNITY DEV. BLOCK GRANT | 1,474,875 | 903,819 | 1,192,443 | 2,132,875 | 1,369,872 |

133 TRAFFIC ENFORCEMENT GRANT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| Total TRAFFIC ENFORCEMENT GRANT | 0 | 0 | 0 | 0 | 0 |

134 COPS/SCHOOL-BASED PARTNERSHIP

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| Total COPS/SCHOOL-BASED PARTNERSHIP | 0 | 0 | 0 | 0 | 0 |

135 BJA BLOCK GRANT 1997-1999

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| Total BJA BLOCK GRANT 1997-1999 | 0 | 0 | 0 | 0 | 0 |

136 COPS UHP GRANT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| Total COPS UHP GRANT | 0 | 0 | 0 | 0 | 0 |

137 EMERGENCY SERVICES FUND

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| Total EMERGENCY SERVICES FUND | 0 | 0 | 0 | 0 | 0 |

138 ABC GRANT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |

| | | | | | | |
|--------------|-----------|---|---|---|---|---|
| Total | ABC GRANT | 0 | 0 | 0 | 0 | 0 |
|--------------|-----------|---|---|---|---|---|

139 FEMA GRANT

| <u>Title/Object</u> | <u>2010 Actuals</u> | <u>2011 Actuals</u> | <u>2012 Adj Budget</u> | <u>2012 Yr. End Est</u> | <u>2013 Adopted</u> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| Total FEMA GRANT | 0 | 0 | 0 | 0 | 0 |

140 ISTE/T-21

| <u>Title/Object</u> | <u>2010 Actuals</u> | <u>2011 Actuals</u> | <u>2012 Adj Budget</u> | <u>2012 Yr. End Est</u> | <u>2013 Adopted</u> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 222 | 57 | 0 | 80 | 0 |
| Total USE OF MONEY AND PROPERTY | 222 | 57 | 0 | 80 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4521 STATE GRANTS | 0 | 0 | 209,250 | 0 | 0 |
| 4551 FEDERAL GRANTS | 149,290 | 446,307 | 463,600 | 1,010,340 | 0 |
| Total REVENUE FROM OTHER AGENCIES | 149,290 | 446,307 | 672,850 | 1,010,340 | 0 |
| Total ISTE/T-21 | 149,512 | 446,364 | 672,850 | 1,010,420 | 0 |

141 G.R.E.A.T. GRANT

| <u>Title/Object</u> | <u>2010 Actuals</u> | <u>2011 Actuals</u> | <u>2012 Adj Budget</u> | <u>2012 Yr. End Est</u> | <u>2013 Adopted</u> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| Total G.R.E.A.T. GRANT | 0 | 0 | 0 | 0 | 0 |

142 OCJP - DOMESTIC VIOLENCE GRANT

| <u>Title/Object</u> | <u>2010 Actuals</u> | <u>2011 Actuals</u> | <u>2012 Adj Budget</u> | <u>2012 Yr. End Est</u> | <u>2013 Adopted</u> |
|---|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| Total OCJP - DOMESTIC VIOLENCE GRANT | 0 | 0 | 0 | 0 | 0 |

143 L.A. COUNTY PARK BOND

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 365 | 417 | 0 | 135 | 0 |
| Total USE OF MONEY AND PROPERTY | 365 | 417 | 0 | 135 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4540 COUNTY GRANTS | 167,566 | 15,553 | 101,001 | 0 | 158,018 |
| Total REVENUE FROM OTHER AGENCIES | 167,566 | 15,553 | 101,001 | 0 | 158,018 |
| Total L.A. COUNTY PARK BOND | 167,931 | 15,970 | 101,001 | 135 | 158,018 |

144 TREE FUND

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 0 | 7 | 0 | 5 | 0 |
| Total USE OF MONEY AND PROPERTY | 0 | 7 | 0 | 5 | 0 |
| 4800 OTHER REVENUES | | | | | |
| 4818 MISCELLANEOUS | 0 | 1,067 | 0 | 0 | 0 |
| Total OTHER REVENUES | 0 | 1,067 | 0 | 0 | 0 |
| Total TREE FUND | 0 | 1,074 | 0 | 5 | 0 |

145 WASTE MGT ENFORCEMENT GRANT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4521 STATE GRANTS | 15,804 | 15,770 | 15,770 | 15,765 | 31,522 |
| Total REVENUE FROM OTHER AGENCIES | 15,804 | 15,770 | 15,770 | 15,765 | 31,522 |
| Total WASTE MGT ENFORCEMENT GRANT | 15,804 | 15,770 | 15,770 | 15,765 | 31,522 |

146 SENIOR MEALS PROGRAM

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 72 | 677 | 0 | 247 | 0 |
| Total USE OF MONEY AND PROPERTY | 72 | 677 | 0 | 247 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4551 FEDERAL GRANTS | 170,226 | 172,271 | 170,000 | 173,000 | 170,000 |
| Total REVENUE FROM OTHER AGENCIES | 170,226 | 172,271 | 170,000 | 173,000 | 170,000 |
| 4600 CHARGES FOR SERVICES | | | | | |
| 4691 MEALS PROGRAM DONATION | 50,588 | 47,923 | 55,000 | 45,000 | 45,000 |
| Total CHARGES FOR SERVICES | 50,588 | 47,923 | 55,000 | 45,000 | 45,000 |

| | | | | | | |
|--------------|----------------------|---------|---------|---------|---------|---------|
| Total | SENIOR MEALS PROGRAM | 220,886 | 220,871 | 225,000 | 218,247 | 215,000 |
|--------------|----------------------|---------|---------|---------|---------|---------|

147 USED OIL GRANT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| Total USED OIL GRANT | 0 | 0 | 0 | 0 | 0 |

148 SCAQMD ELEC VEH

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| Total SCAQMD ELEC VEH | 0 | 0 | 0 | 0 | 0 |

149 USED OIL BLOCK GRANT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 0 | 22 | 0 | 42 | 0 |
| Total USE OF MONEY AND PROPERTY | 0 | 22 | 0 | 42 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4521 STATE GRANTS | 17,193 | 55,267 | 0 | 62,141 | 31,167 |
| Total REVENUE FROM OTHER AGENCIES | 17,193 | 55,267 | 0 | 62,141 | 31,167 |
| 4800 OTHER REVENUES | | | | | |
| Total OTHER REVENUES | 0 | 0 | 0 | 0 | 0 |
| Total USED OIL BLOCK GRANT | 17,193 | 55,289 | 0 | 62,183 | 31,167 |

150 INMATE WELFARE

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 5 | 0 | 0 | 0 | 0 |
| Total USE OF MONEY AND PROPERTY | 5 | 0 | 0 | 0 | 0 |
| 4800 OTHER REVENUES | | | | | |
| 4819 INMATE PHONE REVENUE | 15,220 | 7,200 | 21,635 | 3,934 | 7,000 |
| Total OTHER REVENUES | 15,220 | 7,200 | 21,635 | 3,934 | 7,000 |
| Total INMATE WELFARE | 15,225 | 7,200 | 21,635 | 3,934 | 7,000 |

151 COPS/MORE

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| Total COPS/MORE | 0 | 0 | 0 | 0 | 0 |

152 BKK COMMUNITY

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4800 OTHER REVENUES | | | | | |
| Total OTHER REVENUES | 0 | 0 | 0 | 0 | 0 |
| Total BKK COMMUNITY | 0 | 0 | 0 | 0 | 0 |

153 PUBLIC SAFETY AUGMENTATION

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|---|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4100 OTHER TAXES | | | | | |
| 4110 SALES TAX | 530,944 | 552,716 | 575,000 | 575,000 | 600,000 |
| Total OTHER TAXES | 530,944 | 552,716 | 575,000 | 575,000 | 600,000 |
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 0 | 0 | 0 | 10 | 0 |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 10 | 0 |
| Total PUBLIC SAFETY AUGMENTATION | 530,944 | 552,716 | 575,000 | 575,010 | 600,000 |

154 PRIVATE GRANTS

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 58 | 60 | 0 | 36 | 0 |
| Total USE OF MONEY AND PROPERTY | 58 | 60 | 0 | 36 | 0 |
| Total PRIVATE GRANTS | 58 | 60 | 0 | 36 | 0 |

155 COPS/SLESF

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--------------------------------|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |

155 COPS/SLESF

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4410 INTEREST INCOME | 1,320 | 1,327 | 0 | 836 | 0 |
| Total USE OF MONEY AND PROPERTY | 1,320 | 1,327 | 0 | 836 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4521 STATE GRANTS | 140,724 | 138,860 | 0 | 171,937 | 100,000 |
| Total REVENUE FROM OTHER AGENCIES | 140,724 | 138,860 | 0 | 171,937 | 100,000 |
| Total COPS/SLESF | 142,044 | 140,187 | 0 | 172,773 | 100,000 |

158 C.R.V. RECYCLING GRANT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 344 | 344 | 0 | 274 | 0 |
| Total USE OF MONEY AND PROPERTY | 344 | 344 | 0 | 274 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4521 STATE GRANTS | 13,984 | 29,734 | 28,000 | 28,770 | 38,379 |
| Total REVENUE FROM OTHER AGENCIES | 13,984 | 29,734 | 28,000 | 28,770 | 38,379 |
| 4800 OTHER REVENUES | | | | | |
| Total OTHER REVENUES | 0 | 0 | 0 | 0 | 0 |
| Total C.R.V. RECYCLING GRANT | 14,328 | 30,078 | 28,000 | 29,044 | 38,379 |

159 SUMMER MEALS PROGRAM

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 0 | 1 | 0 | 1 | 0 |
| Total USE OF MONEY AND PROPERTY | 0 | 1 | 0 | 1 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4551 FEDERAL GRANTS | 27,869 | 24,772 | 30,000 | 20,500 | 30,000 |
| Total REVENUE FROM OTHER AGENCIES | 27,869 | 24,772 | 30,000 | 20,500 | 30,000 |
| Total SUMMER MEALS PROGRAM | 27,869 | 24,773 | 30,000 | 20,501 | 30,000 |

160 CAPITAL PROJECTS

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 12,432 | 9,429 | 0 | 5,377 | 0 |
| Total USE OF MONEY AND PROPERTY | 12,432 | 9,429 | 0 | 5,377 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4521 STATE GRANTS | 0 | 24,341 | 0 | 0 | 0 |
| Total REVENUE FROM OTHER AGENCIES | 0 | 24,341 | 0 | 0 | 0 |
| 4600 CHARGES FOR SERVICES | | | | | |
| 4647 MISC REIMBURSEMENT | 0 | 5,187 | 0 | 0 | 0 |

160 CAPITAL PROJECTS

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|-----------------------------------|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| Total CHARGES FOR SERVICES | 0 | 5,187 | 0 | 0 | 0 |
| 4800 OTHER REVENUES | | | | | |
| Total OTHER REVENUES | 0 | 0 | 0 | 0 | 0 |
| Total CAPITAL PROJECTS | 12,432 | 38,957 | 0 | 5,377 | 0 |

161 CONSTRUCTION TAX

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4100 OTHER TAXES | | | | | |
| 4170 CONTRUCTION TAX | 50,949 | 56,723 | 40,000 | 36,000 | 36,000 |
| Total OTHER TAXES | 50,949 | 56,723 | 40,000 | 36,000 | 36,000 |
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 2,014 | 1,653 | 0 | 372 | 0 |
| Total USE OF MONEY AND PROPERTY | 2,014 | 1,653 | 0 | 372 | 0 |
| 4600 CHARGES FOR SERVICES | | | | | |
| Total CHARGES FOR SERVICES | 0 | 0 | 0 | 0 | 0 |
| Total CONSTRUCTION TAX | 52,963 | 58,376 | 40,000 | 36,372 | 36,000 |

163 PARKS

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4540 COUNTY GRANTS | 150,000 | 0 | 0 | 0 | 0 |
| Total REVENUE FROM OTHER AGENCIES | 150,000 | 0 | 0 | 0 | 0 |
| 4600 CHARGES FOR SERVICES | | | | | |
| 4647 MISC REIMBURSEMENT | 0 | 0 | 0 | 36,913 | 0 |
| Total CHARGES FOR SERVICES | 0 | 0 | 0 | 36,913 | 0 |
| Total PARKS | 150,000 | 0 | 0 | 36,913 | 0 |

169 STATE PARK BOND

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| Total STATE PARK BOND | 0 | 0 | 0 | 0 | 0 |

170 PDF A - DEL NORTE

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 105 | 85 | 0 | 21 | 0 |
| Total USE OF MONEY AND PROPERTY | 105 | 85 | 0 | 21 | 0 |
| 4800 OTHER REVENUES | | | | | |
| Total OTHER REVENUES | 0 | 0 | 0 | 0 | 0 |
| Total PDF A - DEL NORTE | 105 | 85 | 0 | 21 | 0 |

171 PDF B PALM VIEW

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 547 | 122 | 0 | 17 | 0 |
| Total USE OF MONEY AND PROPERTY | 547 | 122 | 0 | 17 | 0 |
| 4800 OTHER REVENUES | | | | | |
| Total OTHER REVENUES | 0 | 0 | 0 | 0 | 0 |
| Total PDF B PALM VIEW | 547 | 122 | 0 | 17 | 0 |

172 PDF C ORANGEWOOD - CA

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 1,451 | 909 | 0 | 477 | 0 |
| Total USE OF MONEY AND PROPERTY | 1,451 | 909 | 0 | 477 | 0 |
| 4600 CHARGES FOR SERVICES | | | | | |
| 4647 MISC REIMBURSEMENT | 9,980 | 0 | 0 | 12,500 | 0 |
| Total CHARGES FOR SERVICES | 9,980 | 0 | 0 | 12,500 | 0 |
| 4800 OTHER REVENUES | | | | | |
| Total OTHER REVENUES | 0 | 0 | 0 | 0 | 0 |
| Total PDF C ORANGEWOOD - CA | 11,431 | 909 | 0 | 12,977 | 0 |

173 PDF D WALMERADO-CAM.

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 4 | 4 | 0 | 0 | 0 |
| Total USE OF MONEY AND PROPERTY | 4 | 4 | 0 | 0 | 0 |
| 4800 OTHER REVENUES | | | | | |
| Total OTHER REVENUES | 0 | 0 | 0 | 0 | 0 |
| Total PDF D WALMERADO-CAM. | 4 | 4 | 0 | 0 | 0 |

174 PDF E - CORTEZ

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 320 | 273 | 0 | 93 | 0 |
| Total USE OF MONEY AND PROPERTY | 320 | 273 | 0 | 93 | 0 |
| 4800 OTHER REVENUES | | | | | |
| Total OTHER REVENUES | 0 | 0 | 0 | 0 | 0 |
| Total PDF E - CORTEZ | 320 | 273 | 0 | 93 | 0 |

175 PDF F - GAL-WOGROV-CAM

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 104 | 107 | 0 | 38 | 0 |
| Total USE OF MONEY AND PROPERTY | 104 | 107 | 0 | 38 | 0 |
| 4800 OTHER REVENUES | | | | | |
| Total OTHER REVENUES | 0 | 0 | 0 | 0 | 0 |
| Total PDF F - GAL-WOGROV-CAM | 104 | 107 | 0 | 38 | 0 |

176 PDF G - S.O./GING/SHAKES

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 1,559 | 1,023 | 0 | 319 | 0 |
| 4430 RENTAL INCOME | 22,500 | 0 | 0 | 0 | 0 |
| Total USE OF MONEY AND PROPERTY | 24,059 | 1,023 | 0 | 319 | 0 |
| 4800 OTHER REVENUES | | | | | |
| Total OTHER REVENUES | 0 | 0 | 0 | 0 | 0 |
| Total PDF G - S.O./GING/SHAKES | 24,059 | 1,023 | 0 | 319 | 0 |

177 PDF H - FRIENDSHIP

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 2 | 2 | 0 | 0 | 0 |
| Total USE OF MONEY AND PROPERTY | 2 | 2 | 0 | 0 | 0 |
| 4800 OTHER REVENUES | | | | | |
| Total OTHER REVENUES | 0 | 0 | 0 | 0 | 0 |
| Total PDF H - FRIENDSHIP | 2 | 2 | 0 | 0 | 0 |

181 MAINTENANCE DISTRICT #1

181 MAINTENANCE DISTRICT #1

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4000 PROPERTY TAXES | | | | | |
| 4010 CURRENT SECURED | 376,257 | 374,112 | 360,000 | 365,000 | 365,000 |
| 4070 CRA ANNUAL GROWTH ADJUSTMENTS | 118 | 295 | 0 | 0 | 0 |
| Total PROPERTY TAXES | 376,375 | 374,407 | 360,000 | 365,000 | 365,000 |
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 7,900 | 8,405 | 0 | 5,168 | 0 |
| Total USE OF MONEY AND PROPERTY | 7,900 | 8,405 | 0 | 5,168 | 0 |
| 4800 OTHER REVENUES | | | | | |
| Total OTHER REVENUES | 0 | 0 | 0 | 0 | 0 |
| Total MAINTENANCE DISTRICT #1 | 384,275 | 382,812 | 360,000 | 370,168 | 365,000 |

182 MAINTENANCE DISTRICT #2

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4000 PROPERTY TAXES | | | | | |
| 4010 CURRENT SECURED | 145,297 | 141,767 | 120,000 | 142,500 | 142,500 |
| 4070 CRA ANNUAL GROWTH ADJUSTMENTS | 2,440 | 2,317 | 0 | 0 | 0 |
| Total PROPERTY TAXES | 147,737 | 144,084 | 120,000 | 142,500 | 142,500 |
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 2,793 | 3,272 | 0 | 1,760 | 0 |
| Total USE OF MONEY AND PROPERTY | 2,793 | 3,272 | 0 | 1,760 | 0 |
| 4700 INTERFUND CHARGES | | | | | |
| 4791 CDC PASS THROUGH PAYMENT | 0 | 0 | 2,500 | 0 | 0 |
| Total INTERFUND CHARGES | 0 | 0 | 2,500 | 0 | 0 |
| Total MAINTENANCE DISTRICT #2 | 150,530 | 147,356 | 122,500 | 144,260 | 142,500 |

183 WC CSS CFD

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4100 OTHER TAXES | | | | | |
| 4190 OTHER TAXES | 107,055 | 107,344 | 125,000 | 125,000 | 125,000 |
| Total OTHER TAXES | 107,055 | 107,344 | 125,000 | 125,000 | 125,000 |
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 596 | 738 | 0 | 546 | 0 |
| Total USE OF MONEY AND PROPERTY | 596 | 738 | 0 | 546 | 0 |
| 4600 CHARGES FOR SERVICES | | | | | |
| Total CHARGES FOR SERVICES | 0 | 0 | 0 | 0 | 0 |
| Total WC CSS CFD | 107,651 | 108,082 | 125,000 | 125,546 | 125,000 |

184 MAINTENANCE DISTRICT #4

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--------------------------------|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |

184 MAINTENANCE DISTRICT #4

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4410 INTEREST INCOME | 9,695 | 11,910 | 0 | 7,289 | 0 |
| Total USE OF MONEY AND PROPERTY | 9,695 | 11,910 | 0 | 7,289 | 0 |
| 4600 CHARGES FOR SERVICES | | | | | |
| 4623 SPECIAL ASSESSMENTS | 1,056,936 | 1,047,286 | 1,040,000 | 1,040,000 | 1,040,000 |
| Total CHARGES FOR SERVICES | 1,056,936 | 1,047,286 | 1,040,000 | 1,040,000 | 1,040,000 |
| Total MAINTENANCE DISTRICT #4 | 1,066,631 | 1,059,196 | 1,040,000 | 1,047,289 | 1,040,000 |

186 MAINTENANCE DISTRICT #6

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 925 | 1,285 | 0 | 912 | 0 |
| Total USE OF MONEY AND PROPERTY | 925 | 1,285 | 0 | 912 | 0 |
| 4600 CHARGES FOR SERVICES | | | | | |
| 4623 SPECIAL ASSESSMENTS | 148,315 | 164,602 | 156,650 | 156,650 | 156,650 |
| Total CHARGES FOR SERVICES | 148,315 | 164,602 | 156,650 | 156,650 | 156,650 |
| Total MAINTENANCE DISTRICT #6 | 149,240 | 165,887 | 156,650 | 157,562 | 156,650 |

187 MAINTENANCE DISTRICT #7

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 1,631 | 1,740 | 0 | 1,042 | 0 |
| Total USE OF MONEY AND PROPERTY | 1,631 | 1,740 | 0 | 1,042 | 0 |
| 4600 CHARGES FOR SERVICES | | | | | |
| 4623 SPECIAL ASSESSMENTS | 116,411 | 130,724 | 142,000 | 142,000 | 144,650 |
| Total CHARGES FOR SERVICES | 116,411 | 130,724 | 142,000 | 142,000 | 144,650 |
| Total MAINTENANCE DISTRICT #7 | 118,042 | 132,464 | 142,000 | 143,042 | 144,650 |

188 CITYWIDE MAINTENANCE DISTRICT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4200 LICENSES & PERMITS | | | | | |
| Total LICENSES & PERMITS | 0 | 0 | 0 | 0 | 0 |
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 0 | 236 | 0 | 0 | 0 |
| Total USE OF MONEY AND PROPERTY | 0 | 236 | 0 | 0 | 0 |
| 4600 CHARGES FOR SERVICES | | | | | |
| 4621 STREET LIGHTING ASSESSMENTS | 1,444,448 | 1,476,364 | 1,497,000 | 1,500,060 | 1,530,060 |
| 4625 TREE REMOVAL | 5,046 | 4,256 | 3,500 | 9,919 | 3,500 |
| Total CHARGES FOR SERVICES | 1,449,494 | 1,480,620 | 1,500,500 | 1,509,979 | 1,533,560 |

| | | | | | | |
|--------------|-------------------------------|-----------|-----------|-----------|-----------|-----------|
| Total | CITYWIDE MAINTENANCE DISTRICT | 1,449,494 | 1,480,856 | 1,500,500 | 1,509,979 | 1,533,560 |
|--------------|-------------------------------|-----------|-----------|-----------|-----------|-----------|

189 SEWER MAINTENANCE

| <u>Title/Object</u> | <u>2010 Actuals</u> | <u>2011 Actuals</u> | <u>2012 Adj Budget</u> | <u>2012 Yr. End Est</u> | <u>2013 Adopted</u> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4000 PROPERTY TAXES | | | | | |
| 4010 CURRENT SECURED | 185,150 | 184,652 | 174,000 | 174,000 | 174,000 |
| 4070 CRA ANNUAL GROWTH ADJUSTMENTS | 4,308 | 3,911 | 0 | 0 | 0 |
| Total PROPERTY TAXES | 189,458 | 188,563 | 174,000 | 174,000 | 174,000 |
| 4200 LICENSES & PERMITS | | | | | |
| 4281 SEWER MAINTENANCE | 70 | 0 | 0 | 0 | 0 |
| Total LICENSES & PERMITS | 70 | 0 | 0 | 0 | 0 |
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 237 | 683 | 0 | 89 | 0 |
| Total USE OF MONEY AND PROPERTY | 237 | 683 | 0 | 89 | 0 |
| 4600 CHARGES FOR SERVICES | | | | | |
| 4622 SEWER ASSESSMENTS | 2,100,350 | 2,386,830 | 2,543,235 | 2,450,000 | 2,500,000 |
| 4639 WORK ORDER REIMBURSEMENTS | 29,778 | 9,182 | 5,000 | 0 | 0 |
| 4647 MISC REIMBURSEMENT | 0 | 0 | 0 | 1,184 | 0 |
| Total CHARGES FOR SERVICES | 2,130,128 | 2,396,012 | 2,548,235 | 2,451,184 | 2,500,000 |
| 4700 INTERFUND CHARGES | | | | | |
| 4791 CDC PASS THROUGH PAYMENT | 0 | 0 | 3,300 | 0 | 0 |
| Total INTERFUND CHARGES | 0 | 0 | 3,300 | 0 | 0 |
| 4800 OTHER REVENUES | | | | | |
| Total OTHER REVENUES | 0 | 0 | 0 | 0 | 0 |
| Total SEWER MAINTENANCE | 2,319,893 | 2,585,258 | 2,725,535 | 2,625,273 | 2,674,000 |

190 BUSINESS IMPROVEMENT DISTRICT

| <u>Title/Object</u> | <u>2010 Actuals</u> | <u>2011 Actuals</u> | <u>2012 Adj Budget</u> | <u>2012 Yr. End Est</u> | <u>2013 Adopted</u> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4100 OTHER TAXES | | | | | |
| 4190 OTHER TAXES | 19,600 | 29,026 | 48,093 | 53,994 | 12,200 |
| Total OTHER TAXES | 19,600 | 29,026 | 48,093 | 53,994 | 12,200 |
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 296 | 286 | 100 | 164 | 0 |
| Total USE OF MONEY AND PROPERTY | 296 | 286 | 100 | 164 | 0 |
| 4800 OTHER REVENUES | | | | | |
| 4818 MISCELLANEOUS | 0 | 6,794 | 100 | 0 | 0 |
| Total OTHER REVENUES | 0 | 6,794 | 100 | 0 | 0 |
| Total BUSINESS IMPROVEMENT DISTRICT | 19,896 | 36,106 | 48,293 | 54,158 | 12,200 |

192 BJA LLEBG 2004

| <u>Title/Object</u> | <u>2010 Actuals</u> | <u>2011 Actuals</u> | <u>2012 Adj Budget</u> | <u>2012 Yr. End Est</u> | <u>2013 Adopted</u> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |

| | | | | | | |
|--------------|----------------|---|---|---|---|---|
| Total | BJA LLEBG 2004 | 0 | 0 | 0 | 0 | 0 |
|--------------|----------------|---|---|---|---|---|

193 BJA LLEBG 2000-2002

| <u>Title/Object</u> | <u>2010 Actuals</u> | <u>2011 Actuals</u> | <u>2012 Adj Budget</u> | <u>2012 Yr. End Est</u> | <u>2013 Adopted</u> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| Total BJA LLEBG 2000-2002 | 0 | 0 | 0 | 0 | 0 |

194 OCJP - CLETEP

| <u>Title/Object</u> | <u>2010 Actuals</u> | <u>2011 Actuals</u> | <u>2012 Adj Budget</u> | <u>2012 Yr. End Est</u> | <u>2013 Adopted</u> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| Total OCJP - CLETEP | 0 | 0 | 0 | 0 | 0 |

195 BULLET PROOF VEST GRANT

| <u>Title/Object</u> | <u>2010 Actuals</u> | <u>2011 Actuals</u> | <u>2012 Adj Budget</u> | <u>2012 Yr. End Est</u> | <u>2013 Adopted</u> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 29 | 0 | 0 | 0 | 0 |
| Total USE OF MONEY AND PROPERTY | 29 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4551 FEDERAL GRANTS | 0 | 4,576 | 0 | 0 | 0 |
| Total REVENUE FROM OTHER AGENCIES | 0 | 4,576 | 0 | 0 | 0 |
| Total BULLET PROOF VEST GRANT | 29 | 4,576 | 0 | 0 | 0 |

196 OJP-ST DOMESTIC PREP EQUIP GR

| <u>Title/Object</u> | <u>2010 Actuals</u> | <u>2011 Actuals</u> | <u>2012 Adj Budget</u> | <u>2012 Yr. End Est</u> | <u>2013 Adopted</u> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| Total OJP-ST DOMESTIC PREP EQUIP GR | 0 | 0 | 0 | 0 | 0 |

197 COPS/SRO

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| Total COPS/SRO | 0 | 0 | 0 | 0 | 0 |

198 OTS GRANTS

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4551 FEDERAL GRANTS | 11,108 | 18,800 | 0 | 18,765 | 0 |
| 4579 FED: 2006-08 OTS GRANT | 24,280 | 15,830 | 0 | 0 | 0 |
| Total REVENUE FROM OTHER AGENCIES | 35,388 | 34,630 | 0 | 18,765 | 0 |
| Total OTS GRANTS | 35,388 | 34,630 | 0 | 18,765 | 0 |

199 MTA GRANT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| Total MTA GRANT | 0 | 0 | 0 | 0 | 0 |

201 BJA LLEBG 2003

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| Total BJA LLEBG 2003 | 0 | 0 | 0 | 0 | 0 |

202 COPS HOMELAND SECURITY OT PROGRAM

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--------------------------------|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |

202 COPS HOMELAND SECURITY OT PROGRAM

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| Total COPS HOMELAND SECURITY OT PROGRAM | 0 | 0 | 0 | 0 | 0 |

203 CHARTER SETTLEMENT FUND

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 256 | 19 | 0 | 0 | 0 |
| Total USE OF MONEY AND PROPERTY | 256 | 19 | 0 | 0 | 0 |
| 4600 CHARGES FOR SERVICES | | | | | |
| Total CHARGES FOR SERVICES | 0 | 0 | 0 | 0 | 0 |
| 4800 OTHER REVENUES | | | | | |
| Total OTHER REVENUES | 0 | 0 | 0 | 0 | 0 |
| Total CHARTER SETTLEMENT FUND | 256 | 19 | 0 | 0 | 0 |

204 COPS TECHNOLOGY GRANT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 18 | 19 | 0 | 11 | 0 |
| Total USE OF MONEY AND PROPERTY | 18 | 19 | 0 | 11 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4551 FEDERAL GRANTS | 1 | 0 | 0 | 0 | 0 |
| Total REVENUE FROM OTHER AGENCIES | 1 | 0 | 0 | 0 | 0 |
| Total COPS TECHNOLOGY GRANT | 19 | 19 | 0 | 11 | 0 |

205 PEG FUND

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 2,950 | 2,954 | 0 | 1,785 | 0 |
| Total USE OF MONEY AND PROPERTY | 2,950 | 2,954 | 0 | 1,785 | 0 |
| 4800 OTHER REVENUES | | | | | |
| Total OTHER REVENUES | 0 | 0 | 0 | 0 | 0 |
| Total PEG FUND | 2,950 | 2,954 | 0 | 1,785 | 0 |

206 2004 STATE HOMELAND SECURITY GRANT

206 2004 STATE HOMELAND SECURITY GRANT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|---|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| Total 2004 STATE HOMELAND SECURITY GRANT | 0 | 0 | 0 | 0 | 0 |

207 OTS GRANTS

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4520 STATE GRANTS | 0 | 0 | 11,039 | 5,520 | 5,518 |
| 4556 FEDERAL PASS THRU STATE | 0 | 1,210 | 0 | 2,346 | 0 |
| Total REVENUE FROM OTHER AGENCIES | 0 | 1,210 | 11,039 | 7,866 | 5,518 |
| Total OTS GRANTS | 0 | 1,210 | 11,039 | 7,866 | 5,518 |

208 JUSTICE ASSISTANCE GRANT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 63 | 77 | 0 | 0 | 0 |
| Total USE OF MONEY AND PROPERTY | 63 | 77 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4551 FEDERAL GRANTS | 165,998 | 37,955 | 0 | 0 | 22,155 |
| 4555 FEDERAL - JAG | 0 | 26,343 | 0 | 0 | 0 |
| Total REVENUE FROM OTHER AGENCIES | 165,998 | 64,298 | 0 | 0 | 22,155 |
| Total JUSTICE ASSISTANCE GRANT | 166,061 | 64,375 | 0 | 0 | 22,155 |

209 RIVERS & MTNS CONSERVANCY

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| Total RIVERS & MTNS CONSERVANCY | 0 | 0 | 0 | 0 | 0 |

210 LA COUNTY GRANT - 5TH DISTRICT

210 LA COUNTY GRANT - 5TH DISTRICT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|---|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4540 COUNTY GRANTS | 160,221 | 0 | 0 | 0 | 0 |
| Total REVENUE FROM OTHER AGENCIES | 160,221 | 0 | 0 | 0 | 0 |
| Total LA COUNTY GRANT - 5TH DISTRICT | 160,221 | 0 | 0 | 0 | 0 |

211 LAND & WATER CONSERVATION

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| Total LAND & WATER CONSERVATION | 0 | 0 | 0 | 0 | 0 |

212 ART IN PUBLIC PLACES

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 242 | 513 | 0 | 385 | 0 |
| Total USE OF MONEY AND PROPERTY | 242 | 513 | 0 | 385 | 0 |
| 4800 OTHER REVENUES | | | | | |
| 4859 ART IN PUBLIC PLACES | 28,292 | 29,292 | 0 | 25,965 | 0 |
| Total OTHER REVENUES | 28,292 | 29,292 | 0 | 25,965 | 0 |
| Total ART IN PUBLIC PLACES | 28,534 | 29,805 | 0 | 26,350 | 0 |

213 ST HOMELAND SECURITY - 2005

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| Total ST HOMELAND SECURITY - 2005 | 0 | 0 | 0 | 0 | 0 |

214 USDOJ COPS GRANT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--------------------------------|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |

214 USDOJ COPS GRANT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4410 INTEREST INCOME | 7 | 0 | 0 | 0 | 0 |
| Total USE OF MONEY AND PROPERTY | 7 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4551 FEDERAL GRANTS | 73,720 | 12,376 | 0 | 0 | 0 |
| Total REVENUE FROM OTHER AGENCIES | 73,720 | 12,376 | 0 | 0 | 0 |
| Total USDOJ COPS GRANT | 73,727 | 12,376 | 0 | 0 | 0 |

215 N. AZUSA RELINQUISHMENT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 2,879 | 2,928 | 0 | 1,771 | 0 |
| Total USE OF MONEY AND PROPERTY | 2,879 | 2,928 | 0 | 1,771 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| Total N. AZUSA RELINQUISHMENT | 2,879 | 2,928 | 0 | 1,771 | 0 |

216 SAFE ROUTES TO SCHOOLS GRANT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|---|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| Total SAFE ROUTES TO SCHOOLS GRANT | 0 | 0 | 0 | 0 | 0 |

217 BUFFER ZONE PROTECTION PROGRAM

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|---|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| Total BUFFER ZONE PROTECTION PROGRAM | 0 | 0 | 0 | 0 | 0 |

218 2006 HOMELAND SECURITY GRANT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--------------------------------|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |

218 2006 HOMELAND SECURITY GRANT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|---|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4551 FEDERAL GRANTS | 146,351 | 0 | 0 | 0 | 0 |
| Total REVENUE FROM OTHER AGENCIES | 146,351 | 0 | 0 | 0 | 0 |
| Total 2006 HOMELAND SECURITY GRANT | 146,351 | 0 | 0 | 0 | 0 |

219 FIRE TRAINING

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4600 CHARGES FOR SERVICES | | | | | |
| 4637 FIRE SEMINAR | 51,410 | 59,174 | 35,000 | 16,911 | 17,000 |
| Total CHARGES FOR SERVICES | 51,410 | 59,174 | 35,000 | 16,911 | 17,000 |
| Total FIRE TRAINING | 51,410 | 59,174 | 35,000 | 16,911 | 17,000 |

220 WC COMMUNITY SVCS FOUNDATION

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|---|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 357 | 434 | 0 | 285 | 0 |
| Total USE OF MONEY AND PROPERTY | 357 | 434 | 0 | 285 | 0 |
| 4600 CHARGES FOR SERVICES | | | | | |
| 4649 SPECIAL EVENTS | 0 | 13,686 | 10,650 | 14,650 | 10,650 |
| 4689 SENIOR DONATIONS | 1,500 | 1,450 | 0 | 0 | 0 |
| Total CHARGES FOR SERVICES | 1,500 | 15,136 | 10,650 | 14,650 | 10,650 |
| 4800 OTHER REVENUES | | | | | |
| 4831 POLICE EXPLORER DONATIONS | 0 | 1,000 | 1,020 | 0 | 0 |
| 4838 MISC POLICE DONATIONS | 0 | 1,000 | 17,000 | 0 | 0 |
| 4862 DONATIONS | 16,358 | 17,255 | 22,326 | 15,200 | 9,300 |
| 4865 PD DONATIONS - CAPITAL TRUST | 66,380 | 0 | 0 | 0 | 0 |
| 4866 DONATIONS-GALSTER PARK NATURE CENTER | 0 | 2,000 | 0 | 0 | 0 |
| 4867 DONATIONS-CAMERON COMM CENTER | 4,787 | 5,600 | 2,750 | 2,750 | 2,750 |
| 4868 DONATIONS-SHADOW OAK COMM CTR | 1,570 | 2,100 | 1,600 | 1,600 | 1,600 |
| 4869 DONATIONS - WC MEMORIAL WALL | 0 | 13,386 | 0 | 0 | 0 |
| 4870 WALL OF HONOR | 0 | 0 | 7,250 | 7,250 | 0 |
| Total OTHER REVENUES | 89,095 | 42,341 | 51,946 | 26,800 | 13,650 |
| Total WC COMMUNITY SVCS FOUNDATION | 90,952 | 57,911 | 62,596 | 41,735 | 24,300 |

221 POLICE PRIVATE GRANTS

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|---------------------|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
|---------------------|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|

221 POLICE PRIVATE GRANTS

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 53 | 69 | 0 | 44 | 0 |
| Total USE OF MONEY AND PROPERTY | 53 | 69 | 0 | 44 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 0 | 0 |
| 4800 OTHER REVENUES | | | | | |
| 4864 PRIVATE GRANTS | 8,500 | 2,000 | 2,500 | 9,500 | 0 |
| Total OTHER REVENUES | 8,500 | 2,000 | 2,500 | 9,500 | 0 |
| Total POLICE PRIVATE GRANTS | 8,553 | 2,069 | 2,500 | 9,544 | 0 |

222 2007 HOMELAND SECURITY GRANT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|---|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4551 FEDERAL GRANTS | 9,821 | 0 | 0 | 0 | 0 |
| Total REVENUE FROM OTHER AGENCIES | 9,821 | 0 | 0 | 0 | 0 |
| Total 2007 HOMELAND SECURITY GRANT | 9,821 | 0 | 0 | 0 | 0 |

223 HAZARD ELIMINATION SAFETY

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4551 FEDERAL GRANTS | 0 | 57,435 | 0 | 8,643 | 0 |
| Total REVENUE FROM OTHER AGENCIES | 0 | 57,435 | 0 | 8,643 | 0 |
| Total HAZARD ELIMINATION SAFETY | 0 | 57,435 | 0 | 8,643 | 0 |

224 MEASURE R

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4100 OTHER TAXES | | | | | |
| 4110 SALES TAX | 715,442 | 944,604 | 1,000,000 | 1,000,000 | 1,050,000 |
| Total OTHER TAXES | 715,442 | 944,604 | 1,000,000 | 1,000,000 | 1,050,000 |
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 1,504 | 5,483 | 0 | 4,302 | 0 |
| Total USE OF MONEY AND PROPERTY | 1,504 | 5,483 | 0 | 4,302 | 0 |
| Total MEASURE R | 716,946 | 950,087 | 1,000,000 | 1,004,302 | 1,050,000 |

225 CDBG - R

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4551 FEDERAL GRANTS | 293,305 | 8,119 | 1,936 | 5,100 | 13,896 |
| Total REVENUE FROM OTHER AGENCIES | 293,305 | 8,119 | 1,936 | 5,100 | 13,896 |
| Total CDBG - R | 293,305 | 8,119 | 1,936 | 5,100 | 13,896 |

226 ARRA - Stimulus Projects

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 2,247 | 1,115 | 0 | 893 | 0 |
| Total USE OF MONEY AND PROPERTY | 2,247 | 1,115 | 0 | 893 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4551 FEDERAL GRANTS | 3,203,377 | 916,898 | 0 | 0 | 0 |
| Total REVENUE FROM OTHER AGENCIES | 3,203,377 | 916,898 | 0 | 0 | 0 |
| 4600 CHARGES FOR SERVICES | | | | | |
| 4647 MISC REIMBURSEMENT | 0 | 34,855 | 0 | 0 | 0 |
| Total CHARGES FOR SERVICES | 0 | 34,855 | 0 | 0 | 0 |
| Total ARRA - Stimulus Projects | 3,205,624 | 952,868 | 0 | 893 | 0 |

227 HOMELAND SECURITY GRANT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4551 FEDERAL GRANTS | 0 | 0 | 24,803 | 280,066 | 0 |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 24,803 | 280,066 | 0 |
| Total HOMELAND SECURITY GRANT | 0 | 0 | 24,803 | 280,066 | 0 |

228 RECOVERY BYRNE GRANT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4551 FEDERAL GRANTS | 39,393 | 85,688 | 0 | 97,024 | 33,079 |
| Total REVENUE FROM OTHER AGENCIES | 39,393 | 85,688 | 0 | 97,024 | 33,079 |
| Total RECOVERY BYRNE GRANT | 39,393 | 85,688 | 0 | 97,024 | 33,079 |

229 RUBBERIZED ASPHALT CONCRETE GRANT (RAC)

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|---|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 0 | 0 | 0 | 103 | 0 |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 103 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4551 FEDERAL GRANTS | 0 | 250,000 | 0 | 0 | 0 |
| Total REVENUE FROM OTHER AGENCIES | 0 | 250,000 | 0 | 0 | 0 |
| Total RUBBERIZED ASPHALT CONCRETE GRANT (R | 0 | 250,000 | 0 | 103 | 0 |

230 ENERGY EFFICIENCY GRANT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|---|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4520 STATE GRANTS | 0 | 143 | 0 | 1,683 | 35,998 |
| 4521 STATE GRANTS | 0 | 0 | 0 | 1,366 | 0 |
| 4524 STATE GRANT - SGV ENERGY WISE PARTNRSH | 0 | 0 | 40,790 | 40,790 | 0 |
| Total REVENUE FROM OTHER AGENCIES | 0 | 143 | 40,790 | 43,839 | 35,998 |
| Total ENERGY EFFICIENCY GRANT | 0 | 143 | 40,790 | 43,839 | 35,998 |

231 ADVANCED TRAFFIC MGT SYSTEM

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 0 | 0 | 0 | 2,379 | 0 |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 2,379 | 0 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4540 COUNTY GRANTS | 0 | 0 | 0 | 475,000 | 0 |
| 4542 *** Title Not Found *** | 0 | 0 | 0 | 305,000 | 0 |
| Total REVENUE FROM OTHER AGENCIES | 0 | 0 | 0 | 780,000 | 0 |
| Total ADVANCED TRAFFIC MGT SYSTEM | 0 | 0 | 0 | 782,379 | 0 |

300 DEBT SERVICE - CITY

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 1,098,788 | 1,098,788 | 1,098,788 | 1,098,788 | 788,287 |
| 4412 INTEREST INCOME - FISCAL AGENT | 75,205 | 36,505 | 31,000 | 24,000 | 24,000 |
| 4414 FAIR VALUE ADJUSTMENT | 657,848 | 200,771- | 0 | 0 | 0 |
| 4415 AMORTIZATION - PREMIUM | 44,452- | 44,452- | 0 | 0 | 0 |
| Total USE OF MONEY AND PROPERTY | 1,787,389 | 890,070 | 1,129,788 | 1,122,788 | 812,287 |
| 4600 CHARGES FOR SERVICES | | | | | |

300 DEBT SERVICE - CITY

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|-----------------------------------|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4647 MISC REIMBURSEMENT | 398,176 | 459,977 | 475,000 | 475,000 | 562,483 |
| 4659 BLD REIMBURSEMENT | 125,779 | 434,595 | 450,000 | 425,000 | 425,000 |
| Total CHARGES FOR SERVICES | 523,955 | 894,572 | 925,000 | 900,000 | 987,483 |
| 4700 INTERFUND CHARGES | | | | | |
| Total INTERFUND CHARGES | 0 | 0 | 0 | 0 | 0 |
| 4800 OTHER REVENUES | | | | | |
| 4853 DEBT PROCEEDS | 0 | 10,085,335 | 9,490,000 | 9,590,595 | 7,300,000 |
| Total OTHER REVENUES | 0 | 10,085,335 | 9,490,000 | 9,590,595 | 7,300,000 |
| Total DEBT SERVICE - CITY | 2,311,344 | 11,869,977 | 11,544,788 | 11,613,383 | 9,099,770 |

360 SELF INSURANCE-UNINSURED LOSS

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4800 OTHER REVENUES | | | | | |
| 4825 PROPERTY DAMAGE RECOVERY | 179,612 | 26,834 | 0 | 13,002- | 0 |
| Total OTHER REVENUES | 179,612 | 26,834 | 0 | 13,002- | 0 |
| Total SELF INSURANCE-UNINSURED LOSS | 179,612 | 26,834 | 0 | 13,002- | 0 |

361 SELF INSURANCE GENRL/AUTO LIAB

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|---|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4600 CHARGES FOR SERVICES | | | | | |
| 4647 MISC REIMBURSEMENT | 265,956 | 1,662 | 0 | 1,169 | 0 |
| 4684 SPECIAL EVENT INSURANCE | 2,439 | 3,949 | 0 | 3,136 | 0 |
| Total CHARGES FOR SERVICES | 268,395 | 5,611 | 0 | 4,305 | 0 |
| 4700 INTERFUND CHARGES | | | | | |
| 4760 INTERFUND CHARGES | 994,375 | 979,391 | 1,099,391 | 1,099,391 | 1,405,769 |
| Total INTERFUND CHARGES | 994,375 | 979,391 | 1,099,391 | 1,099,391 | 1,405,769 |
| Total SELF INSURANCE GENRL/AUTO LIAB | 1,262,770 | 985,002 | 1,099,391 | 1,103,696 | 1,405,769 |

363 SELF-INSURANCE - WORKERS' COMP

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4600 CHARGES FOR SERVICES | | | | | |
| 4647 MISC REIMBURSEMENT | 3,079 | 51,505 | 0 | 33,828 | 0 |
| 4684 SPECIAL EVENT INSURANCE | 1,742 | 0 | 0 | 0 | 0 |

363 SELF-INSURANCE - WORKERS' COMP

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|---|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| Total CHARGES FOR SERVICES | 4,821 | 51,505 | 0 | 33,828 | 0 |
| 4700 INTERFUND CHARGES | | | | | |
| 4760 INTERFUND CHARGES | 1,190,400 | 1,108,091 | 1,292,987 | 1,093,525 | 1,505,158 |
| Total INTERFUND CHARGES | 1,190,400 | 1,108,091 | 1,292,987 | 1,093,525 | 1,505,158 |
| 4800 OTHER REVENUES | | | | | |
| 4822 CONTRACTUAL REIMBURSEMENT | 1,392 | 1,000 | 0 | 0 | 0 |
| Total OTHER REVENUES | 1,392 | 1,000 | 0 | 0 | 0 |
| Total SELF-INSURANCE - WORKERS' COMP | 1,196,613 | 1,160,596 | 1,292,987 | 1,127,353 | 1,505,158 |

365 FLEET MANAGEMENT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--------------------------------|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4700 INTERFUND CHARGES | | | | | |
| 4750 OVERHEAD CHARGEBACKS | 905,817 | 759,872 | 892,871 | 807,285 | 687,517 |
| 4780 INTERFUND CHARGES - FUEL | 693,109 | 728,932 | 697,338 | 802,932 | 859,561 |
| Total INTERFUND CHARGES | 1,598,926 | 1,488,804 | 1,590,209 | 1,610,217 | 1,547,078 |
| 4800 OTHER REVENUES | | | | | |
| 4818 MISCELLANEOUS | 4,463 | 0 | 0 | 160 | 0 |
| 4822 CONTRACTUAL REIMBURSEMENT | 18,874 | 645 | 0 | 0 | 0 |
| Total OTHER REVENUES | 23,337 | 645 | 0 | 160 | 0 |
| Total FLEET MANAGEMENT | 1,622,263 | 1,489,449 | 1,590,209 | 1,610,377 | 1,547,078 |

367 VEHICLE REPLACEMENT

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 3,846 | 2,926 | 0 | 988 | 0 |
| Total USE OF MONEY AND PROPERTY | 3,846 | 2,926 | 0 | 988 | 0 |
| 4800 OTHER REVENUES | | | | | |
| Total OTHER REVENUES | 0 | 0 | 0 | 0 | 0 |
| Total VEHICLE REPLACEMENT | 3,846 | 2,926 | 0 | 988 | 0 |

368 RETIREE LUMP SUM BENEFITS

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|---|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 2,488 | 3,274 | 0 | 2,067 | 0 |
| Total USE OF MONEY AND PROPERTY | 2,488 | 3,274 | 0 | 2,067 | 0 |
| 4700 INTERFUND CHARGES | | | | | |
| 4755 INTERFUND CHARGES - RETIREE LUMP SUM | 188,333 | 137,596 | 125,568 | 125,685 | 106,005 |
| Total INTERFUND CHARGES | 188,333 | 137,596 | 125,568 | 125,685 | 106,005 |

| | | | | | | |
|--------------|---------------------------|---------|---------|---------|---------|---------|
| Total | RETIREE LUMP SUM BENEFITS | 190,821 | 140,870 | 125,568 | 127,752 | 106,005 |
|--------------|---------------------------|---------|---------|---------|---------|---------|

370 DARE ENTERPRISE

| <u>Title/Object</u> | <u>2010 Actuals</u> | <u>2011 Actuals</u> | <u>2012 Adj Budget</u> | <u>2012 Yr. End Est</u> | <u>2013 Adopted</u> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 69 | 71 | 0 | 43 | 0 |
| Total USE OF MONEY AND PROPERTY | 69 | 71 | 0 | 43 | 0 |
| Total DARE ENTERPRISE | 69 | 71 | 0 | 43 | 0 |

375 POLICE ENTERPRISE

| <u>Title/Object</u> | <u>2010 Actuals</u> | <u>2011 Actuals</u> | <u>2012 Adj Budget</u> | <u>2012 Yr. End Est</u> | <u>2013 Adopted</u> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 2800 CHARGES FOR SERVICES | | | | | |
| 2848 CITY OF LA MESA | 91,040 | 93,635 | 96,444 | 98,943 | 101,911 |
| 2849 CITY OF HANFORD | 15,000 | 0 | 0 | 0 | 0 |
| 2850 CITY OF CORONA | 94,698 | 94,698 | 97,539 | 97,539 | 100,465 |
| 2851 CITY OF COVINA | 82,475 | 79,739 | 82,131 | 82,831 | 85,316 |
| 2853 CITY OF CYPRESS | 78,040 | 72,580 | 74,757 | 75,457 | 77,721 |
| 2854 CITY OF EL MONTE | 93,140 | 95,934 | 98,812 | 98,811 | 101,775 |
| 2855 CITY OF EL SEGUNDO | 76,910 | 39,228 | 19,000 | 19,000 | 19,570 |
| 2856 CITY OF FOUNTAIN VALLEY | 91,200 | 93,860 | 96,676 | 96,675 | 99,575 |
| 2862 CITY OF LOS ALAMITOS | 74,610 | 76,648 | 78,020 | 78,020 | 80,361 |
| 2863 CITY OF LA PALMA | 72,860 | 104,986 | 82,235 | 77,235 | 79,552 |
| 2864 CITY OF MONTCLAIR | 72,410 | 73,869 | 76,085 | 76,084 | 78,367 |
| 2865 CITY OF LA HABRA | 130,640 | 87,103 | 89,716 | 89,715 | 92,407 |
| 2870 CITY OF SEAL BEACH | 68,660 | 71,660 | 72,780 | 72,780 | 74,963 |
| 2871 CITY OF PORTERVILLE | 71,510 | 71,500 | 73,645 | 73,644 | 75,853 |
| 2872 CITY OF SPARKS, NV | 41,900 | 38,757 | 39,920 | 39,920 | 41,117 |
| 2873 CITY OF TUSTIN | 124,140 | 92,768 | 95,551 | 95,550 | 98,417 |
| 2877 CITY OF CHINO | 92,069 | 99,095 | 97,536 | 97,535 | 100,461 |
| 2880 CITY OF TRACY | 88,840 | 91,369 | 94,110 | 94,109 | 96,932 |
| 2882 CITY OF MAYWOOD | 89,440 | 0 | 20,000 | 0 | 0 |
| 2883 CITY OF SAN MARINO | 101,095 | 82,849 | 85,335 | 119,151 | 122,726 |
| 2884 CITY OF MONTCLAIR | 2,500 | 0 | 0 | 0 | 0 |
| 2885 CITY OF ALHAMBRA | 92,995 | 95,575 | 98,442 | 98,620 | 101,579 |
| 2887 SALES - DOS PALOS | 57,517 | 56,949 | 56,598 | 56,587 | 58,285 |
| 2888 SALES - KNOWLEDGE COMPUTING CORP | 20,000 | 0 | 0 | 0 | 0 |
| 2889 SALES - WC FIRE DEPT | 26,250 | 26,250 | 27,038 | 27,037 | 27,848 |
| 2890 SALES - OC PARKS | 40,000 | 32,000 | 32,960 | 0 | 0 |
| 2891 SALES - PASADENA | 303,098 | 597,930 | 150,000 | 140,000 | 144,200 |
| 2892 SALES - HEMET | 0 | 0 | 0 | 0 | 117,000 |
| Total CHARGES FOR SERVICES | 2,193,037 | 2,268,982 | 1,835,330 | 1,805,243 | 1,976,401 |
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 108 | 0 | 0 | 0 | 0 |
| Total USE OF MONEY AND PROPERTY | 108 | 0 | 0 | 0 | 0 |
| 4800 OTHER REVENUES | | | | | |
| 4822 CONTRACTUAL REIMBURSEMENT | 0 | 0 | 469,907 | 0 | 0 |
| Total OTHER REVENUES | 0 | 0 | 469,907 | 0 | 0 |
| Total POLICE ENTERPRISE | 2,193,145 | 2,268,982 | 2,305,237 | 1,805,243 | 1,976,401 |

810 REDEVELOPMENT OBLIGATION RETIREMENT FUND

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4000 PROPERTY TAXES | | | | | |
| 4010 CURRENT SECURED | 0 | 0 | 0 | 5,374,891 | 10,355,000 |
| Total PROPERTY TAXES | 0 | 0 | 0 | 5,374,891 | 10,355,000 |
| 4100 OTHER TAXES | | | | | |
| Total OTHER TAXES | 0 | 0 | 0 | 0 | 0 |
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 0 | 0 | 0 | 1,403 | 0 |
| 4412 INTEREST INCOME - FISCAL AGENT | 0 | 0 | 0 | 20,899- | 0 |
| 4430 RENTAL INCOME | 0 | 0 | 0 | 12,500 | 0 |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 6,996- | 0 |
| 4800 OTHER REVENUES | | | | | |
| Total OTHER REVENUES | 0 | 0 | 0 | 0 | 0 |
| Total REDEVELOPMENT OBLIGATION RETIREMENT | 0 | 0 | 0 | 5,367.895 | 10,355.000 |

811 SUCCESSOR AGENCY MERGED DS

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|---|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4000 PROPERTY TAXES | | | | | |
| Total PROPERTY TAXES | 0 | 0 | 0 | 0 | 0 |
| 4100 OTHER TAXES | | | | | |
| Total OTHER TAXES | 0 | 0 | 0 | 0 | 0 |
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4800 OTHER REVENUES | | | | | |
| Total OTHER REVENUES | 0 | 0 | 0 | 0 | 0 |
| Total SUCCESSOR AGENCY MERGED DS | 0 | 0 | 0 | 0 | 0 |

812 SUCCESSOR AGENCY CITYWIDE DS

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|---|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4000 PROPERTY TAXES | | | | | |
| Total PROPERTY TAXES | 0 | 0 | 0 | 0 | 0 |
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| Total SUCCESSOR AGENCY CITYWIDE DS | 0 | 0 | 0 | 0 | 0 |

815 SUCCESSOR AGENCY ADMINISTRATION

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|----------------------|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4000 PROPERTY TAXES | | | | | |
| 4010 CURRENT SECURED | 0 | 0 | 0 | 241,175 | 310,650 |

815 SUCCESSOR AGENCY ADMINISTRATION

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| Total PROPERTY TAXES | 0 | 0 | 0 | 241,175 | 310,650 |
| 4100 OTHER TAXES | | | | | |
| Total OTHER TAXES | 0 | 0 | 0 | 0 | 0 |
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 0 | 0 | 0 | 4,422 | 0 |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 4,422 | 0 |
| 4800 OTHER REVENUES | | | | | |
| Total OTHER REVENUES | 0 | 0 | 0 | 0 | 0 |
| Total SUCCESSOR AGENCY ADMINISTRATION | 0 | 0 | 0 | 245,597 | 310,650 |

820 SUCCESSOR HOUSING AGENCY

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4800 OTHER REVENUES | | | | | |
| 4856 LOAN REPAYMENTS | 0 | 0 | 0 | 307,277 | 0 |
| 4858 LOAN REPAYMENT-EQUITY SHARE | 0 | 0 | 0 | 10,914 | 30,000 |
| Total OTHER REVENUES | 0 | 0 | 0 | 318,191 | 30,000 |
| Total SUCCESSOR HOUSING AGENCY | 0 | 0 | 0 | 318,191 | 30,000 |

831 SUCCESSOR AGENCY MERGED PROJECTS

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|---|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4600 CHARGES FOR SERVICES | | | | | |
| Total CHARGES FOR SERVICES | 0 | 0 | 0 | 0 | 0 |
| 4800 OTHER REVENUES | | | | | |
| Total OTHER REVENUES | 0 | 0 | 0 | 0 | 0 |
| Total SUCCESSOR AGENCY MERGED PROJECTS | 0 | 0 | 0 | 0 | 0 |

832 SUCCESSOR AGENCY CITYWIDE PROJECTS

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| Total USE OF MONEY AND PROPERTY | 0 | 0 | 0 | 0 | 0 |
| 4600 CHARGES FOR SERVICES | | | | | |
| Total CHARGES FOR SERVICES | 0 | 0 | 0 | 0 | 0 |
| 4800 OTHER REVENUES | | | | | |
| Total OTHER REVENUES | 0 | 0 | 0 | 0 | 0 |

Total SUCCESSOR AGENCY CITYWIDE PROJECTS 0 0 0 0 0

853 CFD DEBT SERVICE

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4000 PROPERTY TAXES | | | | | |
| 4010 CURRENT SECURED | 1,168,524 | 889,446 | 1,450,000 | 1,325,000 | 1,400,000 |
| Total PROPERTY TAXES | 1,168,524 | 889,446 | 1,450,000 | 1,325,000 | 1,400,000 |
| 4100 OTHER TAXES | | | | | |
| 4110 SALES TAX | 406,122 | 575,316 | 650,000 | 550,000 | 575,000 |
| 4190 OTHER TAXES | 2,252,947 | 2,126,588 | 2,200,000 | 2,387,700 | 2,100,000 |
| Total OTHER TAXES | 2,659,069 | 2,701,904 | 2,850,000 | 2,937,700 | 2,675,000 |
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 13,047 | 11,208 | 12,000 | 7,451 | 7,300 |
| 4412 INTEREST INCOME - FISCAL AGENT | 304,984 | 307,906 | 350,000 | 360,000 | 360,000 |
| Total USE OF MONEY AND PROPERTY | 318,031 | 319,114 | 362,000 | 367,451 | 367,300 |
| Total CFD DEBT SERVICE | 4,145,624 | 3,910,464 | 4,662,000 | 4,630,151 | 4,442,300 |

862 HOUSING SET ASIDE

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 79,559 | 17,650 | 20,000 | 8,316 | 0 |
| 4412 INTEREST INCOME - FISCAL AGENT | 55,843 | 45,918 | 45,000 | 24,023 | 0 |
| 4414 FAIR VALUE ADJUSTMENT | 5,948- | 4,019 | 0 | 0 | 0 |
| Total USE OF MONEY AND PROPERTY | 129,454 | 67,587 | 65,000 | 32,339 | 0 |
| 4800 OTHER REVENUES | | | | | |
| 4818 MISCELLANEOUS | 200 | 84,222 | 0 | 112 | 0 |
| 4856 LOAN REPAYMENTS | 357,061 | 480,501 | 200,000 | 152,748 | 0 |
| 4858 LOAN REPAYMENT-EQUITY SHARE | 42,660 | 36,490 | 30,000 | 16,197 | 0 |
| 4860 GAIN/LOSS ON PROPERTY | 0 | 250,199 | 0 | 0 | 0 |
| Total OTHER REVENUES | 399,921 | 851,412 | 230,000 | 169,057 | 0 |
| Total HOUSING SET ASIDE | 529,375 | 918,999 | 295,000 | 201,396 | 0 |

876 MERGED PROJ. AREA CAPITAL PROJECTS

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 31,175 | 17,574 | 30,000 | 15,561 | 0 |
| 4411 INTEREST INCOME-RDA | 1,336 | 588 | 0 | 0 | 0 |
| 4414 FAIR VALUE ADJUSTMENT | 64 | 4,496- | 0 | 0 | 0 |
| 4430 RENTAL INCOME | 97,545 | 62,900 | 75,000 | 39,825 | 0 |
| Total USE OF MONEY AND PROPERTY | 130,120 | 76,566 | 105,000 | 55,386 | 0 |
| 4600 CHARGES FOR SERVICES | | | | | |
| 4647 MISC REIMBURSEMENT | 138 | 1,003,378 | 0 | 0 | 0 |
| Total CHARGES FOR SERVICES | 138 | 1,003,378 | 0 | 0 | 0 |
| 4800 OTHER REVENUES | | | | | |
| 4818 MISCELLANEOUS | 220,147 | 25,376 | 0 | 1,470 | 0 |

876 MERGED PROJ. AREA CAPITAL PROJECTS

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|---|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| Total OTHER REVENUES | 220,147 | 25,376 | 0 | 1,470 | 0 |
| Total MERGED PROJ. AREA CAPITAL PROJECTS | 350,405 | 1,105,320 | 105,000 | 56,856 | 0 |

877 CITYWIDE PROJ. AREA CAPITAL PROJECTS

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|---|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 18,254 | 15,791 | 10,000 | 6,720 | 0 |
| 4414 FAIR VALUE ADJUSTMENT | 9 | 3,786- | 0 | 0 | 0 |
| Total USE OF MONEY AND PROPERTY | 18,263 | 12,005 | 10,000 | 6,720 | 0 |
| 4800 OTHER REVENUES | | | | | |
| Total OTHER REVENUES | 0 | 0 | 0 | 0 | 0 |
| Total CITYWIDE PROJ. AREA CAPITAL PROJECTS | 18,263 | 12,005 | 10,000 | 6,720 | 0 |

882 MERGED PROJ. AREA DEBT SERVICE

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|---|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4000 PROPERTY TAXES | | | | | |
| 4010 CURRENT SECURED | 15,591,985 | 15,878,894 | 15,800,000 | 6,906,490 | 0 |
| 4020 CURRENT UNSECURED | 913,576 | 771,807 | 825,000 | 747,432 | 0 |
| 4030 SUPPLEMENTAL (SB813) | 100,362 | 510,714 | 300,000 | 32,289 | 0 |
| 4040 REDEMPTIONS | 347,670 | 694,603 | 300,000 | 62,341 | 0 |
| 4050 HOMEOWNERS EXEMPTIONS | 35,808 | 34,524 | 38,000 | 0 | 0 |
| 4060 TAXPAYER REFUNDS | 133,698- | 545,288- | 500,000- | 67,301 | 0 |
| Total PROPERTY TAXES | 16,855,703 | 17,345,254 | 16,763,000 | 7,815,853 | 0 |
| 4100 OTHER TAXES | | | | | |
| 4190 OTHER TAXES | 211 | 0 | 0 | 0 | 0 |
| Total OTHER TAXES | 211 | 0 | 0 | 0 | 0 |
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 34,743 | 48,029 | 15,000 | 8,416 | 0 |
| 4412 INTEREST INCOME - FISCAL AGENT | 7,298 | 9,227 | 10,000 | 7,029 | 0 |
| 4414 FAIR VALUE ADJUSTMENT | 3,150 | 6,450- | 0 | 0 | 0 |
| Total USE OF MONEY AND PROPERTY | 45,191 | 50,806 | 25,000 | 15,445 | 0 |
| 4800 OTHER REVENUES | | | | | |
| Total OTHER REVENUES | 0 | 0 | 0 | 0 | 0 |
| Total MERGED PROJ. AREA DEBT SERVICE | 16,901,105 | 17,396,060 | 16,788,000 | 7,831,298 | 0 |

883 CITYWIDE PROJ. AREA DEBT SERVICE

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|----------------------|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4000 PROPERTY TAXES | | | | | |
| 4010 CURRENT SECURED | 2,479,362 | 2,309,337 | 2,200,000 | 953,317 | 0 |

883 CITYWIDE PROJ. AREA DEBT SERVICE

| <i>Title/Object</i> | <i>2010 Actuals</i> | <i>2011 Actuals</i> | <i>2012 Adj Budget</i> | <i>2012 Yr. End Est</i> | <i>2013 Adopted</i> |
|---|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4020 CURRENT UNSECURED | 175,124 | 149,860 | 150,000 | 120,434 | 0 |
| 4030 SUPPLEMENTAL (SB813) | 62,675 | 18,208 | 0 | 2,993 | 0 |
| 4040 REDEMPTIONS | 40,122 | 3,795 | 5,000 | 26,717 | 0 |
| 4050 HOMEOWNERS EXEMPTIONS | 2,944 | 3,441 | 0 | 0 | 0 |
| 4060 TAXPAYER REFUNDS | 51,639- | 287,719- | 200,000- | 379- | 0 |
| Total PROPERTY TAXES | 2,708,588 | 2,196,922 | 2,155,000 | 1,103,082 | 0 |
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 6,186 | 8,568 | 4,000 | 525 | 0 |
| 4414 FAIR VALUE ADJUSTMENT | 23 | 2,373- | 0 | 0 | 0 |
| Total USE OF MONEY AND PROPERTY | 6,209 | 6,195 | 4,000 | 525 | 0 |
| Total CITYWIDE PROJ. AREA DEBT SERVICE | 2,714,797 | 2,203,117 | 2,159,000 | 1,103,607 | 0 |

Grand Totals

| <u>Title/Object</u> | <u>2010 Actuals</u> | <u>2011 Actuals</u> | <u>2012 Adj Budget</u> | <u>2012 Yr. End Est</u> | <u>2013 Adopted</u> |
|---|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 2800 CHARGES FOR SERVICES | | | | | |
| 2848 CITY OF LA MESA | 91,040 | 93,635 | 96,444 | 98,943 | 101,911 |
| 2849 CITY OF HANFORD | 15,000 | 0 | 0 | 0 | 0 |
| 2850 CITY OF CORONA | 94,698 | 94,698 | 97,539 | 97,539 | 100,465 |
| 2851 CITY OF COVINA | 82,475 | 79,739 | 82,131 | 82,831 | 85,316 |
| 2853 CITY OF CYPRESS | 78,040 | 72,580 | 74,757 | 75,457 | 77,721 |
| 2854 CITY OF EL MONTE | 93,140 | 95,934 | 98,812 | 98,811 | 101,775 |
| 2855 CITY OF EL SEGUNDO | 76,910 | 39,228 | 19,000 | 19,000 | 19,570 |
| 2856 CITY OF FOUNTAIN VALLEY | 91,200 | 93,860 | 96,676 | 96,675 | 99,575 |
| 2862 CITY OF LOS ALAMITOS | 74,610 | 76,648 | 78,020 | 78,020 | 80,361 |
| 2863 CITY OF LA PALMA | 72,860 | 104,986 | 82,235 | 77,235 | 79,552 |
| 2864 CITY OF MONTCLAIR | 72,410 | 73,869 | 76,085 | 76,084 | 78,367 |
| 2865 CITY OF LA HABRA | 130,640 | 87,103 | 89,716 | 89,715 | 92,407 |
| 2870 CITY OF SEAL BEACH | 68,660 | 71,660 | 72,780 | 72,780 | 74,963 |
| 2871 CITY OF PORTERVILLE | 71,510 | 71,500 | 73,645 | 73,644 | 75,853 |
| 2872 CITY OF SPARKS, NV | 41,900 | 38,757 | 39,920 | 39,920 | 41,117 |
| 2873 CITY OF TUSTIN | 124,140 | 92,768 | 95,551 | 95,550 | 98,417 |
| 2877 CITY OF CHINO | 92,069 | 99,095 | 97,536 | 97,535 | 100,461 |
| 2880 CITY OF TRACY | 88,840 | 91,369 | 94,110 | 94,109 | 96,932 |
| 2882 CITY OF MAYWOOD | 89,440 | 0 | 20,000 | 0 | 0 |
| 2883 CITY OF SAN MARINO | 101,095 | 82,849 | 85,335 | 119,151 | 122,726 |
| 2884 CITY OF MONTCLAIR | 2,500 | 0 | 0 | 0 | 0 |
| 2885 CITY OF ALHAMBRA | 92,995 | 95,575 | 98,442 | 98,620 | 101,579 |
| 2887 SALES - DOS PALOS | 57,517 | 56,949 | 56,598 | 56,587 | 58,285 |
| 2888 SALES - KNOWLEDGE COMPUTING CORP | 20,000 | 0 | 0 | 0 | 0 |
| 2889 SALES - WC FIRE DEPT | 26,250 | 26,250 | 27,038 | 27,037 | 27,848 |
| 2890 SALES - OC PARKS | 40,000 | 32,000 | 32,960 | 0 | 0 |
| 2891 SALES - PASADENA | 303,098 | 597,930 | 150,000 | 140,000 | 144,200 |
| 2892 SALES - HEMET | 0 | 0 | 0 | 0 | 117,000 |
| Total CHARGES FOR SERVICES | 2,193,037 | 2,268,982 | 1,835,330 | 1,805,243 | 1,976,401 |
| 4000 PROPERTY TAXES | | | | | |
| 4010 CURRENT SECURED | 27,852,146 | 27,795,860 | 28,004,000 | 23,482,373 | 21,047,150 |
| 4012 SUPPL IN LIEU OF VLF | 8,542,896 | 8,525,669 | 8,600,000 | 8,690,000 | 8,850,000 |
| 4014 RESIDUAL/EXCESS TAX INCREMENT (COUNTY) | 0 | 0 | 0 | 249,185 | 1,150,000 |
| 4020 CURRENT UNSECURED | 1,468,369 | 1,304,603 | 1,355,000 | 1,237,866 | 350,000 |
| 4030 SUPPLEMENTAL (SB813) | 247,345 | 623,694 | 450,000 | 155,282 | 150,000 |
| 4040 REDEMPTIONS | 1,015,329 | 1,128,417 | 605,000 | 389,058 | 300,000 |
| 4050 HOMEOWNERS EXEMPTIONS | 114,169 | 113,163 | 118,000 | 75,000 | 75,000 |
| 4060 TAXPAYER REFUNDS | 275,676- | 836,010- | 800,000- | 33,078- | 50,000- |
| 4070 CRA ANNUAL GROWTH ADJUSTMENTS | 322,845 | 288,557 | 375,000 | 290,000 | 300,000 |
| Total PROPERTY TAXES | 39,287,423 | 38,943,953 | 38,707,000 | 34,535,686 | 32,172,150 |
| 4100 OTHER TAXES | | | | | |
| 4110 SALES TAX | 12,349,438 | 13,767,254 | 14,550,000 | 14,250,000 | 15,305,000 |
| 4111 SALES TAX COMP FUND | 2,969,340 | 3,069,448 | 3,300,000 | 3,350,000 | 3,500,000 |
| 4120 FRANCHISE TAX | 3,093,538 | 3,159,080 | 3,325,000 | 3,225,000 | 3,325,000 |
| 4130 TRANSIENT OCCUPANCY TAX | 647,123 | 756,573 | 850,000 | 1,000,000 | 1,050,000 |
| 4140 BUSINESS LICENSE TAX | 2,075,987 | 2,182,985 | 2,200,000 | 2,100,000 | 2,200,000 |
| 4150 DOCUMENTARY TRANSFER TAX | 236,240 | 189,730 | 300,000 | 275,000 | 240,000 |
| 4160 CONTRACTORS LICENSE TAX | 180,322 | 164,421 | 250,000 | 150,000 | 200,000 |

Grand Totals [Continued]

| <u>Title/Object</u> | <u>2010 Actuals</u> | <u>2011 Actuals</u> | <u>2012 Adj Budget</u> | <u>2012 Yr. End Est</u> | <u>2013 Adopted</u> |
|--------------------------------------|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4170 CONSTRUCTION TAX | 50,949 | 56,723 | 40,000 | 36,000 | 36,000 |
| 4190 OTHER TAXES | 2,379,813 | 2,262,958 | 2,373,093 | 2,566,694 | 2,237,200 |
| Total OTHER TAXES | 23,982,750 | 25,609,172 | 27,188,093 | 26,952,694 | 28,093,200 |
| 4200 LICENSES & PERMITS | | | | | |
| 4210 DOG LICENSES | 156,389 | 291,983 | 315,000 | 225,000 | 225,000 |
| 4211 SOLICITATIONS | 198 | 268 | 0 | 200 | 0 |
| 4212 GAMES OF SKILL/SCIENCE PERMITS | 2,773 | 1,632 | 2,500 | 1,700 | 2,000 |
| 4213 BINGO PERMIT | 220 | 356 | 300 | 300 | 300 |
| 4214 HYPNOTIST PERMITS | 0 | 0 | 100 | 0 | 0 |
| 4215 VEHICLE/ HIRE PERMITS | 385 | 928 | 2,000 | 1,000 | 1,000 |
| 4216 FORTUNE TELLER | 0 | 326 | 100 | 100 | 100 |
| 4217 MASSAGE THERAPIST PERMITS | 3,869 | 3,474 | 2,000 | 2,000 | 2,000 |
| 4218 MOBILE FOOD VENDOR PERMIT | 138 | 121 | 0 | 0 | 0 |
| 4220 BUILDING PERMITS | 379,812 | 351,134 | 450,000 | 331,000 | 400,000 |
| 4221 ELECTRICAL PERMITS | 39,865 | 46,233 | 68,000 | 38,000 | 55,000 |
| 4222 PLUMBING PERMITS | 34,078 | 38,403 | 52,000 | 35,000 | 40,000 |
| 4250 FIRE PERMIT FEES | 45,016 | 35,586 | 52,000 | 27,000 | 35,000 |
| 4251 STREET IMPROVEMENTS | 0 | 12,265 | 30,000 | 3,300 | 20,000 |
| 4252 STORM DRAIN SYSTEMS | 0 | 0 | 10,000 | 0 | 5,000 |
| 4253 MAINLINE, LATERALS & PLANTS | 2,915 | 0 | 7,000 | 100 | 3,000 |
| 4255 WALLS (RETAINING, OVERHEIGHT) | 33,772 | 5,285 | 25,000 | 2,000 | 15,000 |
| 4256 LANDSCAPING IRRIGATION | 0 | 11,238 | 14,000 | 5,000 | 10,000 |
| 4257 ONSITE IMPROVEMENTS | 26,057 | 49,355 | 32,000 | 34,000 | 25,000 |
| 4259 GRADING | 37,794 | 11,586 | 18,000 | 22,000 | 15,000 |
| 4261 CURB & GUTTER | 60 | 423 | 0 | 100 | 0 |
| 4262 DRIVEWAY APPROACH | 1,133 | 1,442 | 3,000 | 1,500 | 1,500 |
| 4263 SIDEWALK | 16,298 | 22,455 | 12,000 | 14,000 | 12,000 |
| 4264 CURB DRAINS, ALL OTHER INSP. | 412 | 369 | 800 | 800 | 800 |
| 4265 A.C. & P.C.C. PAVING | 55,391 | 116,535 | 50,000 | 57,000 | 50,000 |
| 4266 EXCAVATION | 30,976 | 46,123 | 30,000 | 34,000 | 25,000 |
| 4267 MISCELLANEOUS SEWER FACILITIES | 3,153 | 2,867 | 8,000 | 400 | 3,000 |
| 4272 STREET OBSTRUCTION | 6,020 | 10,725 | 2,000 | 25,000 | 5,000 |
| 4273 ENCROACHMENT | 516 | 237 | 1,800 | 500 | 1,000 |
| 4274 ADVERTISING VEHICLE | 18,866 | 31,772 | 0 | 0 | 0 |
| 4281 SEWER MAINTENANCE | 492 | 142 | 1,500 | 500 | 500 |
| 4288 STREET NAME SIGNS | 51 | 0 | 0 | 102 | 0 |
| 4290 OTHER LICENSES & PERMITS | 8,459 | 5,824 | 6,700 | 7,300 | 7,000 |
| Total LICENSES & PERMITS | 905,108 | 1,099,087 | 1,195,800 | 868,902 | 959,200 |
| 4300 FINES AND FORFEITURES | | | | | |
| 4310 VEHICLE CODE FINES | 598,103 | 450,649 | 600,000 | 450,000 | 450,000 |
| 4315 PARKING CODE FINES | 525,256 | 449,233 | 575,000 | 450,000 | 450,000 |
| 4320 OTHER COURT FINES | 2,300 | 2,350 | 1,000 | 3,300 | 1,000 |
| 4321 VEHICLE IMPOUND FEES | 128,518 | 105,060 | 125,000 | 80,000 | 100,000 |
| 4325 ADMINISTRATIVE CITATIONS | 70,521 | 41,881 | 10,000 | 30,000 | 25,000 |
| 4330 WASTE DIVERSION PLAN FORFEITURE | 0 | 7,750 | 0 | 46,000 | 10,000 |
| Total FINES AND FORFEITURES | 1,324,698 | 1,056,923 | 1,311,000 | 1,059,300 | 1,036,000 |
| 4400 USE OF MONEY AND PROPERTY | | | | | |
| 4410 INTEREST INCOME | 1,443,334 | 1,426,877 | 1,189,888 | 1,270,197 | 1,156,087 |
| 4411 INTEREST INCOME-RDA | 2,628,975 | 2,225,337 | 2,354,228 | 1,310,827 | 0 |
| 4412 INTEREST INCOME - FISCAL AGENT | 443,330 | 399,556 | 436,000 | 394,153 | 384,000 |

Grand Totals [Continued]

| <u>Title/Object</u> | <u>2010 Actuals</u> | <u>2011 Actuals</u> | <u>2012 Adj Budget</u> | <u>2012 Yr. End Est</u> | <u>2013 Adopted</u> |
|--|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4413 INTEREST INCOME-SALES TAX REIMBURSEMENT | 368,872 | 364,872 | 361,000 | 0 | 0 |
| 4414 FAIR VALUE ADJUSTMENT | 658,584 | 241,014- | 0 | 0 | 0 |
| 4415 AMORTIZATION - PREMIUM | 44,452- | 44,452- | 0 | 0 | 0 |
| 4430 RENTAL INCOME | 408,364 | 443,782 | 400,000 | 402,325 | 330,500 |
| Total USE OF MONEY AND PROPERTY | 5,907,007 | 4,574,958 | 4,741,116 | 3,377,502 | 1,870,587 |
| 4500 REVENUE FROM OTHER AGENCIES | | | | | |
| 4511 MOTOR VEHICLE IN LIEU | 331,290 | 517,098 | 250,000 | 55,000 | 0 |
| 4512 GAS TAX SECTION 2105 | 615,893 | 579,495 | 635,250 | 505,000 | 500,000 |
| 4513 GAS TAX SECTION 2106 | 364,685 | 344,103 | 363,000 | 335,000 | 335,000 |
| 4514 GAS TAX SECTION 2107 | 820,852 | 773,951 | 816,750 | 764,000 | 760,000 |
| 4515 GAS TAX SECTION 2107.5 | 10,000 | 10,000 | 10,000 | 0 | 0 |
| 4518 GAS TAX SECTION 2103 | 0 | 1,069,422 | 1,000,000 | 1,400,000 | 1,200,000 |
| 4520 STATE GRANTS | 0 | 143 | 11,039 | 7,203 | 41,516 |
| 4521 STATE GRANTS | 1,396,767 | 474,946 | 426,294 | 504,979 | 372,068 |
| 4524 STATE GRANT - SGV ENERGY WISE PARTNRSH | 0 | 0 | 40,790 | 40,790 | 0 |
| 4530 TRANSPORTATION GRANT - MTA | 158,885 | 0 | 0 | 0 | 0 |
| 4540 COUNTY GRANTS | 477,787 | 15,553 | 101,001 | 475,000 | 158,018 |
| 4541 COUNTY PROP A MAINTENANCE | 41,638 | 41,853 | 42,000 | 42,000 | 42,000 |
| 4542 *** Title Not Found *** | 0 | 0 | 0 | 305,000 | 0 |
| 4551 FEDERAL GRANTS | 5,716,010 | 2,734,661 | 3,347,874 | 4,542,613 | 3,192,425 |
| 4553 FIRE ASSISTANCE REIMBURSEMENT | 144,520 | 33,511 | 25,000 | 0 | 25,000 |
| 4555 FEDERAL - JAG | 0 | 26,343 | 0 | 0 | 0 |
| 4556 FEDERAL PASS THRU STATE | 0 | 1,210 | 0 | 2,346 | 0 |
| 4559 DRUG ENFORCEMENT REBATE | 328,605 | 622,899 | 14,000 | 2,823,899 | 12,000 |
| 4565 PROP A DISCRETIONARY INCENTIVE | 0 | 150,699 | 150,000 | 157,759 | 160,000 |
| 4569 D.E.R TREASURY | 7,710 | 2,396 | 0 | 11,380 | 0 |
| 4571 CROSSING GUARD AID | 5,748 | 5,387 | 4,000 | 5,000 | 5,000 |
| 4572 FIRE STATE MANDATED INSPECTION | 15,265 | 10,574 | 12,000 | 12,000 | 12,000 |
| 4573 STATE MANDATED REVENUE | 44,504 | 40,494 | 25,000 | 30,000 | 25,000 |
| 4574 POST | 61,133 | 35,106 | 50,000 | 50,000 | 50,000 |
| 4579 FED: 2006-08 OTS GRANT | 24,280 | 15,830 | 0 | 0 | 0 |
| 4580 PROP A EXCHANGE | 705,000 | 1,020,000 | 1,000,000 | 1,125,000 | 1,500,000 |
| Total REVENUE FROM OTHER AGENCIES | 11,270,572 | 8,525,674 | 8,323,998 | 13,193,969 | 8,390,027 |
| 4600 CHARGES FOR SERVICES | | | | | |
| 4601 RECYCLING REVENUE | 14,496 | 7,555 | 5,000 | 3,502 | 3,500 |
| 4602 TOWING FRANCHISE | 217,880 | 219,509 | 225,000 | 200,000 | 210,000 |
| 4603 DUI ACCIDENT REPOSE INVESTIGATION | 12,875 | 1,461- | 12,000 | 10,000 | 10,000 |
| 4605 JAIL BOOKING | 63,409 | 41,983 | 40,000 | 35,000 | 35,000 |
| 4606 CLEARANCE LETTER AND PROCESS | 408 | 424 | 400 | 400 | 400 |
| 4607 TRAINING SEMINARS | 25,080 | 19,110 | 30,000 | 5,000 | 20,000 |
| 4608 JUVENILE DETENTION COSTS | 737 | 217 | 1,000 | 1,000 | 1,000 |
| 4609 AMBULANCE SERVICES | 1,794,461 | 1,715,806 | 1,750,000 | 1,800,000 | 1,800,000 |
| 4610 BUSINESS LICENSE PROCESSING FEE | 42,106 | 45,714 | 44,000 | 44,000 | 45,000 |
| 4611 PLANNING FILING FEES | 285,347 | 211,170 | 200,000 | 230,000 | 220,000 |
| 4614 PLAN CHECK FEES | 145,285 | 70,580 | 150,000 | 77,000 | 90,000 |
| 4615 CONTRACT PLAN CHECK | 77,258 | 131,696 | 125,000 | 88,000 | 90,000 |
| 4616 SEARCH FEES | 3,426 | 3,734 | 3,000 | 3,900 | 3,000 |
| 4617 AFTER HOURS PLAN CHECK | 2,409 | 325 | 0 | 1,300 | 0 |
| 4619 EXPEDITED PLAN CHECK (ENGINEERING) | 1,256 | 256 | 10,000 | 1,300 | 2,000 |
| 4621 STREET LIGHTING ASSESSMENTS | 1,444,448 | 1,476,364 | 1,497,000 | 1,500,060 | 1,530,060 |

Grand Totals [Continued]

| <u>Title/Object</u> | <u>2010 Actuals</u> | <u>2011 Actuals</u> | <u>2012 Adj Budget</u> | <u>2012 Yr. End Est</u> | <u>2013 Adopted</u> |
|---|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4622 SEWER ASSESSMENTS | 2,100,350 | 2,386,830 | 2,543,235 | 2,450,000 | 2,500,000 |
| 4623 SPECIAL ASSESSMENTS | 1,321,662 | 1,342,612 | 1,338,650 | 1,338,650 | 1,341,300 |
| 4624 WEED ASSESSMENTS | 1,049 | 0 | 300 | 0 | 0 |
| 4625 TREE REMOVAL | 5,046 | 4,256 | 3,500 | 9,919 | 3,500 |
| 4628 WASTE MANAGEMENT FEES | 69,166 | 70,162 | 70,000 | 70,162 | 70,000 |
| 4629 MISC REIMBURSEMENT-ATHENS AB 939 | 170,074 | 166,491 | 170,000 | 170,000 | 170,000 |
| 4630 FIRE PLAN CHECK/INSP FEES | 143,191 | 154,011 | 140,000 | 164,000 | 165,000 |
| 4631 FIRE INCIDENT REPORT COPYING | 938 | 1,046 | 500 | 1,000 | 1,000 |
| 4633 FIRE SPECIAL SERVICES | 0 | 200 | 0 | 0 | 0 |
| 4636 FIRE COMPANY STAND-BY | 0 | 1,700 | 0 | 0 | 0 |
| 4637 FIRE SEMINAR | 51,410 | 59,174 | 35,000 | 16,911 | 17,000 |
| 4639 WORK ORDER REIMBURSEMENTS | 29,778 | 9,182 | 5,000 | 0 | 0 |
| 4640 FALSE ALARMS | 90,805 | 80,277 | 90,000 | 77,000 | 85,000 |
| 4641 PHOTOCOPYING | 1,349 | 2,991 | 1,500 | 1,500 | 1,500 |
| 4642 RETURNED CHECK FEE | 1,400 | 675 | 1,000 | 1,000 | 1,000 |
| 4643 ADDRESS CHANGE | 768 | 960 | 1,000 | 500 | 500 |
| 4644 PASSPORT SERVICES | 26,368 | 17,182 | 20,000 | 16,500 | 15,000 |
| 4645 POLICE REIMBURSEMENTS | 190,923 | 163,123 | 0 | 26,000 | 100,000 |
| 4646 GRAFFITI RESTITUTION | 38,380 | 48,980 | 1,000 | 28,000 | 10,000 |
| 4647 MISC REIMBURSEMENT | 746,486 | 1,712,399 | 552,500 | 711,241 | 637,483 |
| 4648 FIRE SAFETY INSPECTIONS | 6,267 | 7,150 | 4,000 | 5,000 | 5,000 |
| 4649 SPECIAL EVENTS | 5,787 | 21,206 | 13,650 | 24,650 | 15,650 |
| 4650 AFTERSCHOOL PROGRAM-CALIFORNIA | 68,956 | 80,672 | 116,370 | 76,892 | 80,000 |
| 4651 AFTERSCHOOL PROGRAM-WESCOVE | 70,878 | 88,729 | 116,380 | 86,463 | 90,173 |
| 4653 AFTERSCHOOL PROGRAMS-VINE | 161,324 | 169,009 | 152,798 | 161,172 | 165,263 |
| 4654 AFTERSCHOOL PROGRAM-ORANGWOOD | 47,885 | 48,248 | 81,570 | 79,593 | 80,000 |
| 4655 ADMIN COST RECOVERY FEE | 0 | 21,025 | 10,000 | 24,000 | 25,000 |
| 4656 PASSPORT PHOTOS | 5,879 | 4,215 | 5,000 | 4,100 | 3,000 |
| 4657 AMBULANCE SUBSCRIPTION FEE | 9,600 | 14,538 | 15,000 | 15,000 | 16,000 |
| 4658 PAID PARKING - CIVIC CENTER | 34,730 | 67,315 | 80,000 | 63,000 | 65,000 |
| 4659 BLD REIMBURSEMENT | 125,779 | 434,595 | 450,000 | 425,000 | 425,000 |
| 4661 RECREATION CLASSES/PROGRAMS - CCC | 136,815 | 116,553 | 167,050 | 105,000 | 167,050 |
| 4662 SPORTS - CCC | 37,582 | 39,047 | 40,238 | 45,000 | 45,000 |
| 4663 FACILITY RENTAL - CCC | 106,665 | 108,425 | 90,000 | 118,000 | 100,000 |
| 4664 RECREATION CLASSES | 152,401 | 129,205 | 166,556 | 100,443 | 115,000 |
| 4675 PALM VIEW AFTER SCHOOL PROGRAM | 51,431 | 67,633 | 88,097 | 59,688 | 98,538 |
| 4681 RENTAL - ROLLER HOCKEY | 49,397 | 63,322 | 60,000 | 55,000 | 60,000 |
| 4682 FACILITY RENTALS | 48,592 | 71,936 | 41,912 | 63,100 | 60,000 |
| 4684 SPECIAL EVENT INSURANCE | 4,181 | 3,949 | 0 | 3,136 | 0 |
| 4689 SENIOR DONATIONS | 13,825 | 12,962 | 12,500 | 6,000 | 10,000 |
| 4690 SENIOR CENTER RENTALS | 40,248 | 43,161 | 5,500 | 38,000 | 40,000 |
| 4691 MEALS PROGRAM DONATION | 50,588 | 47,923 | 55,000 | 45,000 | 45,000 |
| 4692 RTD BUS PASS S.C.C. | 42 | 412 | 0 | 0 | 0 |
| 4693 SENIOR EXCURSIONS | 5,809 | 7,025 | 8,000 | 9,000 | 8,000 |
| 4695 SENIOR CLASSES | 189 | 0 | 0 | 0 | 0 |
| 4699 MUNICIPAL POOL | 86,198 | 86,299 | 88,075 | 77,000 | 88,075 |
| Total CHARGES FOR SERVICES | 10,441,072 | 11,919,787 | 10,933,281 | 10,772,082 | 10,984,992 |
| 4700 INTERFUND CHARGES | | | | | |
| 4750 OVERHEAD CHARGEBACKS | 2,516,459 | 2,143,234 | 2,492,871 | 2,295,625 | 1,587,517 |
| 4755 INTERFUND CHARGES - RETIREE LUMP SUM | 188,333 | 137,596 | 125,568 | 125,685 | 106,005 |

Grand Totals [Continued]

| <u>Title/Object</u> | <u>2010 Actuals</u> | <u>2011 Actuals</u> | <u>2012 Adj Budget</u> | <u>2012 Yr. End Est</u> | <u>2013 Adopted</u> |
|---|-------------------------|-------------------------|----------------------------|-----------------------------|-------------------------|
| 4760 INTERFUND CHARGES | 2,184,775 | 2,087,482 | 2,392,378 | 2,192,916 | 2,910,927 |
| 4780 INTERFUND CHARGES - FUEL | 693,109 | 728,932 | 697,338 | 802,932 | 859,561 |
| 4790 SALES TAX REIMBURSEMENT | 585,461 | 851,273 | 775,000 | 0 | 0 |
| 4791 CDC PASS THROUGH PAYMENT | 0 | 0 | 5,800 | 0 | 0 |
| Total INTERFUND CHARGES | 6,168,137 | 5,948,517 | 6,488,955 | 5,417,158 | 5,464,010 |
| 4800 OTHER REVENUES | | | | | |
| 4810 ADVERTISING REVENUE | 0 | 1,700 | 29,700 | 25,000 | 90,000 |
| 4811 SALE REAL/PERSONAL PROP | 0 | 0 | 0 | 36,018 | 0 |
| 4812 SALE OF PUBLICATIONS | 0 | 0 | 100 | 0 | 0 |
| 4813 SALE MAPS/PLANS/DOCUMENTS | 3,536 | 3,762 | 3,500 | 4,000 | 3,500 |
| 4814 PROCEEDS FROM AUCTION | 5,024 | 19,505 | 10,000 | 20,000 | 10,000 |
| 4816 FINAL MAP | 0 | 0 | 1,000 | 1,000 | 1,000 |
| 4817 DUI ARREST AND REPORT | 0 | 0 | 1,000 | 0 | 0 |
| 4818 MISCELLANEOUS | 245,349 | 192,529 | 41,100 | 46,742 | 40,000 |
| 4819 INMATE PHONE REVENUE | 15,220 | 7,200 | 21,635 | 3,934 | 7,000 |
| 4820 LANDSCAPING - COUNTY | 52,134 | 38,047 | 31,000 | 38,000 | 38,000 |
| 4821 POOL MAINT - SCHOOL DIST | 60,263 | 31,550 | 104,000 | 35,000 | 50,000 |
| 4822 CONTRACTUAL REIMBURSEMENT | 32,886 | 11,573 | 477,907 | 11,200 | 10,000 |
| 4825 PROPERTY DAMAGE RECOVERY | 179,612 | 26,834 | 0 | 13,002- | 0 |
| 4831 POLICE EXPLORER DONATIONS | 0 | 1,025 | 1,020 | 0 | 0 |
| 4832 SHOP DONATIONS | 0 | 1,576 | 1,890 | 1,890 | 0 |
| 4833 EVERY 15 MINUTES REVENUE | 1,000 | 275 | 0 | 0 | 0 |
| 4835 MOUNTED ENFORCEMENT TEAM | 0 | 10,612 | 0 | 0 | 0 |
| 4838 MISC POLICE DONATIONS | 300 | 3,650 | 17,350 | 350 | 0 |
| 4840 CIVIL SUBPOENAS | 75 | 0 | 400 | 500 | 400 |
| 4853 DEBT PROCEEDS | 0 | 10,085,335 | 9,490,000 | 9,590,595 | 7,300,000 |
| 4856 LOAN REPAYMENTS | 406,385 | 684,856 | 230,000 | 613,725 | 30,000 |
| 4858 LOAN REPAYMENT-EQUITY SHARE | 42,660 | 36,490 | 30,000 | 27,111 | 30,000 |
| 4859 ART IN PUBLIC PLACES | 28,292 | 29,292 | 0 | 25,965 | 0 |
| 4860 GAIN/LOSS ON PROPERTY | 0 | 250,199 | 0 | 0 | 0 |
| 4862 DONATIONS | 16,388 | 17,255 | 22,326 | 15,200 | 9,300 |
| 4864 PRIVATE GRANTS | 8,500 | 2,000 | 2,500 | 9,500 | 0 |
| 4865 PD DONATIONS - CAPITAL TRUST | 66,380 | 0 | 0 | 0 | 0 |
| 4866 DONATIONS-GALSTER PARK NATURE CENTER | 0 | 2,000 | 0 | 0 | 0 |
| 4867 DONATIONS-CAMERON COMM CENTER | 4,787 | 5,600 | 2,750 | 2,750 | 2,750 |
| 4868 DONATIONS-SHADOW OAK COMM CTR | 1,570 | 2,100 | 1,600 | 1,600 | 1,600 |
| 4869 DONATIONS - WC MEMORIAL WALL | 0 | 13,386 | 0 | 0 | 0 |
| 4870 WALL OF HONOR | 0 | 0 | 7,250 | 7,250 | 0 |
| Total OTHER REVENUES | 1,170,361 | 11,478,351 | 10,528,028 | 10,504,328 | 7,623,550 |
| Grand Totals | 102,650,165 | 111,425,404 | 111,252,601 | 108,486,864 | 98,570,117 |

CITY COUNCIL

MISSION STATEMENT: To provide policy leadership for the community and administration on all issues that affect the health, safety, and welfare of West Covina

The West Covina City Council is the governing body with the authority to adopt and enforce municipal laws and regulations. They are elected at-large to serve a four-year term. They consist of four City Councilmembers and the Mayor who is appointed by the City Council to serve a one-year term. The appointment is made on a rotating basis, based on seniority. There are no term limits for Councilmembers. City Council appoints members of the community to serve on the City's various boards and commissions to ensure that a wide cross-section of the community is represented in city government.

The City Council also appoints the City Manager and City Attorney. The City Manager is the Chief Administrative Officer and is responsible for the day-to-day operations of the City. The City Attorney serves as the City's chief legal officer.

FY 2011-2012 ACCOMPLISHMENTS

- Selected "*Most Business Friendly City in Los Angeles County*" by the Los Angeles Economic Development Corporation for the City's commitment to business expansion, low taxes, and excellent customer service.
- Completed numerous energy efficiency upgrades to City facilities to reduce the amount of greenhouse gases generated by the City and to reduce the City's energy cost. Southern California Edison

awarded the City with the *Platinum Achievement Award*. West Covina is the only City in all of Southern California Edison's service area to have received this prestigious recognition.

- Implemented pension reform in which all City employees pay the employee share of their retirement.
- Authorized over \$3 million of Capital Improvement Projects to strengthen the City's infrastructure, facilities, and parks.
- Opened West Covina Senior Villas II, a 65 unit senior housing project.
- Represented the City at numerous community events and on eleven regional boards and committees.
- Inducted twelve (12) honorees into the West Covina "Walk of Fame" at Big League Dreams for their success both on and off the sports field.
- Welcomed several new businesses to West Covina: Lazy Dog Café, Toys R Us, Michaels, Nordstrom Rack, Five Guys Burgers, Gatten Sushi, Gold's Gym, Oto Oto Izakaya, Qdoba, Pacific Fish Grill, PetSmart, and many others.

- Hosted several e-waste collection events, Christmas tree recycle program and planted new trees in the community to become a “greener” City. The City was awarded *Tree City USA* for the 30th consecutive year.
- Celebrated the opening of the City’s first dog park “Central Bark” and Splashpad playground at Del Norte Park.
- Installed new tot-lot playground and fitness equipment at Palmview Park.

FY 2012-2013 GOALS AND OBJECTIVES

- Implement the structural changes to the organization that allowed for a balanced budget for FY 2012-2013, by promoting economic development opportunities to increase revenues, reduction of operational expenses, and full implementation of pension reform for all City employees.
- Complete over \$3.7 million of Capital Improvement projects to improve the City’s infrastructure, facilities, and parks, by utilizing AQMD, CDBG, and voter approved Measure R funds to repave 20 miles of streets, install new curb and gutters, and park equipment throughout the community.
- Assist developer with the entitlement process to construct a mixed-use development with 450 condominiums and 15,000 square feet of commercial space at the former Wickes Furniture site.
- Adopt a memorandum of understanding with Foothill Transit, Westfield, and the City of West Covina for the construction

of a 500 parking space park and ride facility including a transit center at the Westfield West Covina Shopping Center.

- Continue negotiations with the California Department of Transportation to mitigate the impacts on residents and businesses on the proposed design and construction of the Interstate 10 carpool lane through West Covina.
- Approve funding, design, and installation of a new tot-lot playground at Del Norte park.
- Assist Westfield West Covina with entitlements in their mall expansion of Dillon’s Irish Pub, Paris Baguette, and Off Broadway.
- Provide entitlement assistance to the Eastland Shopping Center to open DSW Shoes, Chase Bank, and additional tenants for the former Mervyn’s and Levitz sites.
- Utilize federal grant funds to complete the Azusa/Amar intersection improvements to relieve traffic congestion at the City’s busiest intersection.
- Provide advertising opportunities in *Discover West Covina* as a means to offset the yearly costs of the publication.
- Continue the redevelopment of McIntrye Square with the addition of Gellatissimo, Vincenzo’s Terraza restaurant, 85C Bakery and Café, Guppy House restaurant, and other new businesses.

APPROVED POSITIONS

| Title | FY 08-09 | FY 09-10 | FY 10-11 | FY 11-12 | FY 12-13 |
|------------------------------------|-------------|-------------|-------------|-------------|-------------|
| Full -Time Positions | | | | | |
| Sr Administrative Assistant | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| Administrative Assistant I | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| Department Total | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |

ADMINISTRATION

MISSION STATEMENT: To provide administrative leadership and management for the daily operations of the City government under the direction of the City Council

Office of the City Manager

The City Manager is appointed by the City Council and serves as the administrative head of the City and the key staff advisor to the City Council. His responsibilities are to implement policies as directed by the City Council and to enforce all municipal laws and regulations for the benefit of the community. His duties are to direct and supervise the departments, prepare and administer the annual City budget, and plan and implement key projects.

City Attorney

The City Attorney represents and advises the City Council, boards, commissions, officers, and employees in all matters of law pertaining to their offices and official activities; prepares all proposed ordinances, resolutions and amendments; prepares or approves the form of all other legal documents; and represents the City in litigation to which the City is a party.

City attorney services are provided on a contractual basis. This budget also includes expenditures for the City Prosecutor and other attorneys hired by the City for designated cases.

Public Information

This division provides the community with information about City activities and issues through *Discover West Covina*, the web site, and local media outlets.

PERFORMANCE MEASURES

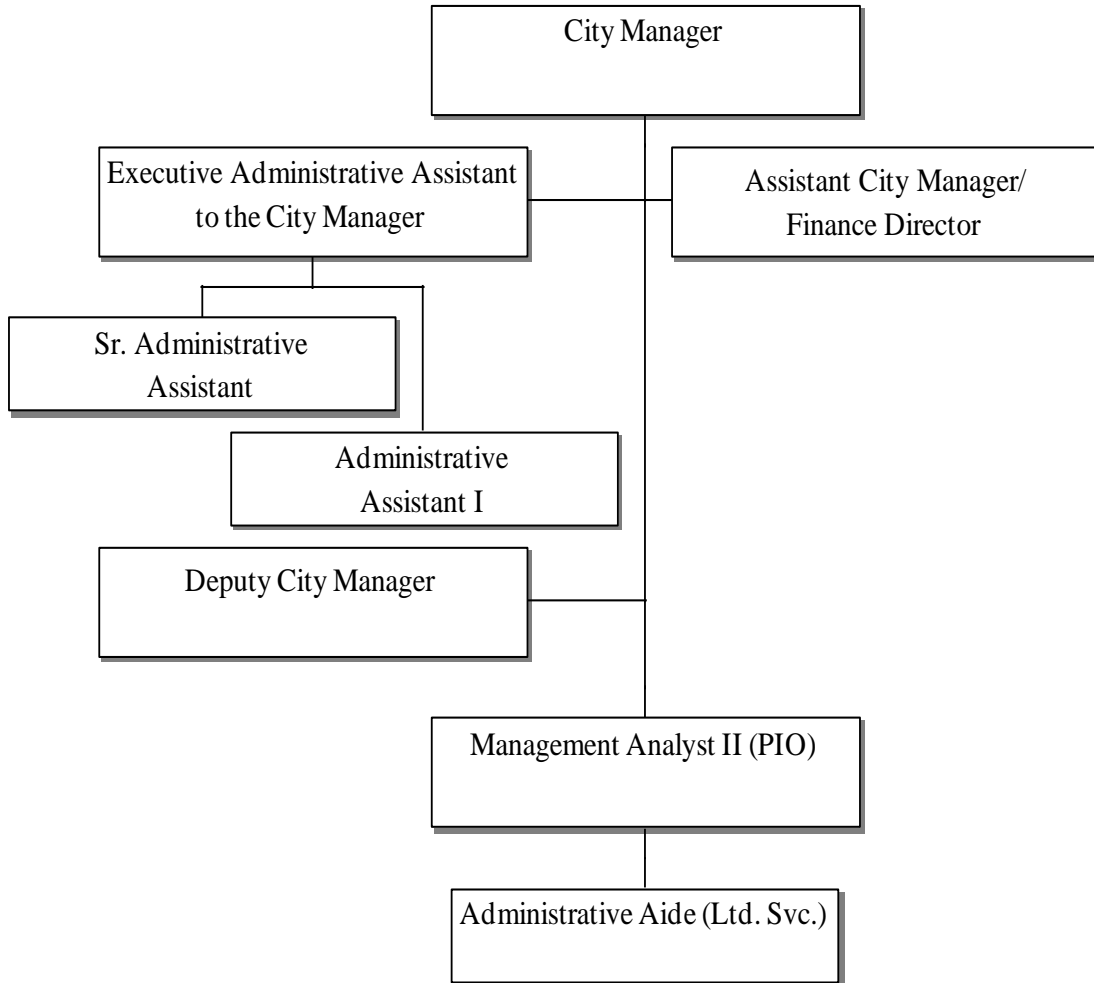
| Performance Measures | 2008-2009 Actual | 2009-2010 Actual | 2010-2011 Actual | 2011-2012 Estimated | 2012-2013 Projected |
|---|---------------------|---------------------|---------------------|------------------------|------------------------|
| City Council | | | | | |
| City Council or CDC regular and special meetings | 39 | 48 | 64 | 63 | 60 |
| Ordinances/resolutions enacted | 105 | 70 | 64 | 83 | 80 |
| Office of the City Manager | | | | | |
| Council action requests | 246 | 193 | 88 | 120 | 150 |
| Weekly reports to the City Council | 52 | 52 | 52 | 52 | 52 |
| City Attorney | | | | | |
| Agreements and contracts prepared | 35 | 35 | 38 | 29 | 35 |
| Ordinances and resolutions prepared | 105 | 70 | 64 | 83 | 80 |
| Public Information | | | | | |
| Number of "Discover West Covina" newspapers distributed (6 months/year) | 212,892 | 205,218 | 210,000 | 210,000 | 210,000 |
| Number of web page views | 2,587,207 | 7,076,232 | 8,208,543 | 6,126,576 | 7,000,000 |

Note: In November 2009, the City of West Covina developed a new webpage.

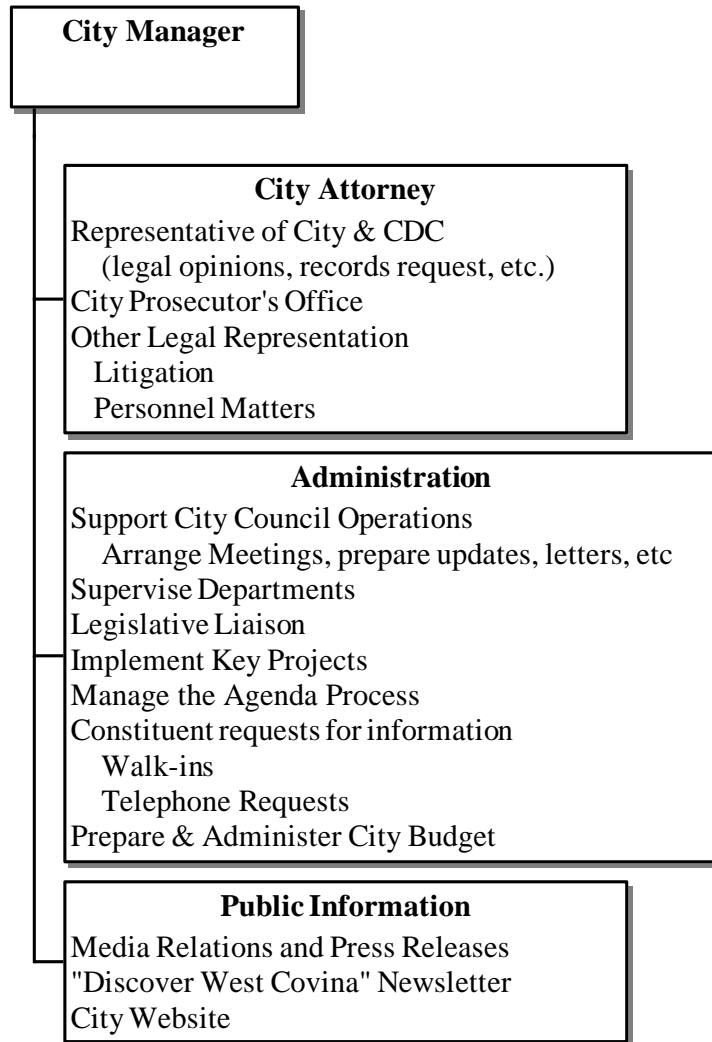
APPROVED POSITIONS

| Title | FY 08-09 | FY 09-10 | FY 10-11 | FY 11-12 | FY 12-13 | |
|---|----------|----------|----------|----------|----------|-------|
| Full -Time Positions | | | | | | |
| City Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 2) |
| Assistant City Manager | 1.00 | 1.00 | 1.00 | 0.50 | 0.50 | 1) 2) |
| Deputy City Manager | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | |
| Assistant to the City Manager | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Management Analyst II (PIO) | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | |
| Executive Asst to the City Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 2) |
| Sr Administrative Assistant | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 2) |
| Administrative Assistant I | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 2) |
| Full-Time Total | 6.00 | 6.00 | 6.00 | 5.50 | 5.50 | |
| | | | | | | |
| | | | | | | |
| Full-time Equivalent (FTE) | | | | | | |
| Administrative Aide | 0.04 | 0.04 | 0.04 | 0.04 | 0.04 | |
| Management Analyst I | 0.24 | 0.00 | 0.00 | 0.00 | 0.00 | |
| FTE Total | 0.28 | 0.04 | 0.04 | 0.04 | 0.04 | |
| | | | | | | |
| Department Total | 6.28 | 6.04 | 6.04 | 5.54 | 5.54 | |
| | | | | | | |
| | | | | | | |
| 1) The remaining 0.5 full-time position is in the Finance Department. | | | | | | |
| 2) Partially funded by CDC / Successor Agency | | | | | | |

CITY MANAGER'S OFFICE ORGANIZATIONAL CHART



ACTIVITY TREE



BUDGET SUMMARY

| | Actual Expenditures 2009-2010 | Actual Expenditures 2010-2011 | Adjusted Budget 2011-2012 | Estimated Expenditures 2011-2012 | Adopted Budget 2012-2013 |
|------------------------------------|--|--|--|---|---|
| <u>Expenditure By Type:</u> | | | | | |
| 5000 Personnel | 801,259 | 709,739 | 740,745 | 821,911 | 906,748 |
| 6000 Supplies and Services | 485,938 | 409,348 | 561,992 | 557,231 | 437,667 |
| 7000 Capital Outlay | 5,603 | 8,271 | 25,000 | 25,000 | 25,000 |
| Total Department | 1,292,800 | 1,127,358 | 1,327,737 | 1,404,142 | 1,369,415 |

| | | | | | |
|-------------------------------------|------------------|------------------|------------------|------------------|------------------|
| <u>Expenditure By Fund:</u> | | | | | |
| 110 General Fund | 1,277,022 | 1,118,709 | 1,277,200 | 1,263,641 | 1,343,415 |
| 118 Business Improvement Tax | - | - | 11,900 | - | - |
| 205 Charter Peg Fund | 5,603 | 8,271 | 25,000 | 25,000 | 25,000 |
| 220 Community Services Foundatiior | 10,175 | 378 | 13,637 | 12,036 | 1,000 |
| 361 Self Insurance Gen / Auto Liab. | - | - | - | 71,344 | - |
| 363 Self Insurance - Workers Comp | - | - | - | 32,121 | - |
| Total Funding | 1,292,800 | 1,127,358 | 1,327,737 | 1,404,142 | 1,369,415 |

CITY CLERK'S OFFICE

MISSION STATEMENT: To ensure the preservation and integrity of all official City records, including the legislative record; maintain an effective records management system; and provide professional service and support to all City departments, staff, and the citizens of West Covina

The City Clerk's Office consists of three full time employees. The City Clerk is an elected official; the Assistant City Clerk is the Department Head and manages the day-to-day office activities. The City Clerk's Office maintains custody, control, and storage of official City documents and records pertaining to the operation of City government.

Administration

The City Clerk's Office is responsible for preparing the agenda and agenda packets for the City Council, Community Development Commission, Public Finance Authority, and the Successor Agency to the West Covina Redevelopment Agency ensuring compliance with the Ralph M Brown Act and state law, including the timely publications and posting of legal notices. This office is also responsible for attending all meetings and recording the actions and decisions proficiently. The office indexes, files, and executes all documents resulting from the above meetings, which include all resolutions, ordinances, and contracts. The department certifies and distributes ordinances and resolutions as appropriate; publishes and posts legal notices for public hearings, and is responsible for updating the West Covina Municipal Code by means of hard copy supplemental pages and on the internet through the City's website. The department also receives and opens bids; receives claims, subpoenas and lawsuits, and records a variety of documents with the Los Angeles County Registrar Recorders Office.

Elections

The City's general municipal election is consolidated with the County of Los Angeles and held in November of odd numbered years. While the County assumes responsibility for certain election activities, the City Clerk remains the filing officer for all candidates, assisting the candidate in meeting their legal responsibilities before, during, and after an election. The City Clerk is also the primary contact for citizens requesting election information. The City Clerk's Office is also responsible for the processing of City related Ballot Initiative Petitions and Recall Petitions.

Political Reform Act

Pursuant to the Political Reform Act, the City Clerk serves as the filing officer/official for Campaign Disclosure Statements for elected officials, candidates, and General Purpose Committees and Statement of Economic Interests filed by public officials and designated employees. The department oversees, coordinates, and processes the filing of all required notifications and paper work.

Public Records Act and Public Information

The City Clerk's Office provides public information and responds to numerous requests for copies of documents and information pursuant to the *California Public Records Act*. The department also assists staff with research of legislative history and actions.

City Commissions

Coordination of the recruitment process for the Planning, Community and Senior Services, and Human Resources Commissions is conducted through the City Clerk’s office. The department facilitates all required paperwork and administers the oath of office to all newly appointed commissioners.

Animal Care and Control

This department also serves as liaison with the Los Angeles County Department of Animal Care and Control overseeing contract administration and providing complaint resolution.

Records Management Program

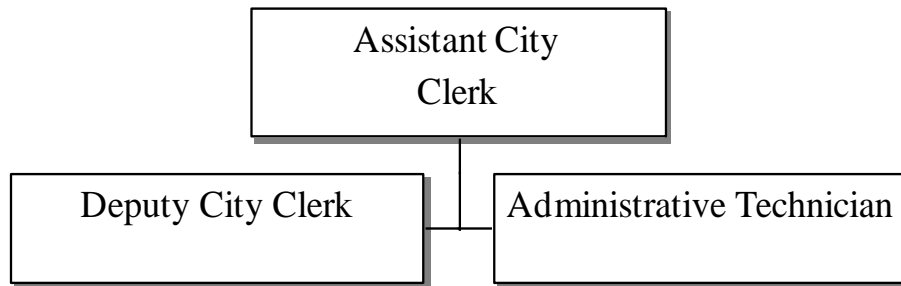
This City Clerk’s Office is the custodian and the depository for all official documents for the City, Community Development Commission, Public Financing Authority and Successor Agency to the West Covina Redevelopment Agency. The Records

Management Program facilitates the preservation and protection of City’s records and provides a retention schedule for all records. The program monitors the retention guidelines providing for the destruction of documents in accordance with State laws. The department has converted thousands of documents to electronic format to provide ease of search and retrieval of documents through an internet based program.

Passport Application Services

The City Clerk’s Office has been designated an authorized passport acceptance facility since July 2003. All staff members are authorized agents who review, screen, and process applications for individuals applying for a U.S. Passport book or card from the U.S. Department of State. Service is available to any U.S. citizen Monday through Thursday. Each passport generates general fund revenue for the City. An on-site passport photo service is also available.

CITY CLERK’S OFFICE ORGANIZATIONAL CHART



FY 2011-2012 ACCOMPLISHMENTS

- Met all requirements associated with the City Council, Community Development Commission, Public Financing Authority, and Successor Agency to the West Covina Redevelopment Agency meetings; prepared and distributed all related agendas and agenda packets; published and posted required legal notices; prepared minutes; and maintained the legislative action of such meetings.
- Prepared and distributed all agenda and agenda packets for the newly formed Oversight Board to the West Covina Successor Agency, including the preparation of related document and minute taking of meetings.
- Developed a comprehensive Passport Services brochure.
- Implemented video streaming of City Council meetings on the website.
- Revised the City Commission ordinance consolidating the Senior Citizens Commission with the Community Services Commission and the Public Arts Commission with Planning Commission.
- Coordinated and conducted the recruitment process for the two new consolidated City Commissions.
- Implemented an automated agenda builder for the Planning Commission streamlining the process and allowing video streaming of the meeting on the City's website.
- Executed, indexed, and distributed approximately 200 resolutions, ordinances, contracts, and recorded documents.
- Maintained electronic document management system.
- Received and responded to approximately 100 verbal and written Public Records Act requests, 100 claims, subpoenas, and summons.
- Supported City departments and staff as requested, researching legislative actions, and providing copies as requested.
- Received and reviewed campaign disclosure statements from elected officials and committees pursuant to the Political Reform Act.
- Received and reviewed Statements of Economic Interests for elected officials, city commissioners, and designated employees pursuant to the Political Reform Act.
- Processed approximately 700 passport applications and 400 passport photos.
- Updated over 80 West Covina Municipal Code books with hard copy supplemental pages and reviewed all books for completeness. Newly adopted ordinances are posted on the website so current code information is continually available.
- Destroyed over 150 boxes of inactive records and documents.
- Conducted November 8, 2011, Municipal election for the offices of two Members of the City Council.

- Issued and received candidate nomination papers.
- Coordinated with the County Elections Division all required tasks to conduct election.

**FY 2012-2013
GOALS AND OBJECTIVES**

- Continue with the daily duties relating to the operations of the City Clerk’s Office and maintenance of the records management program in an effort to improve the level of service provided to the City Council, staff, and the public.
- Continue with scanning and converting of official City documents to electronic format on an on-going basis.

- Update the process used to monitor and track Public Records Request.
- Review and update the Conflict of Interest Codes for the City, Community Development Commission, Public Financing Authority, Successor Agency to the West Covina Redevelopment Agency, and the Oversight Board to the West Covina Successor Agency.
- Manage Ethics Training for City elected officials and commissioners to ensure compliance with state law.
- Develop a “Citizens Guide to Your City Council Meeting”, a guide that will assist residents with general information and procedures in which public business is transacted at a City Council meeting.

PERFORMANCE MEASURES

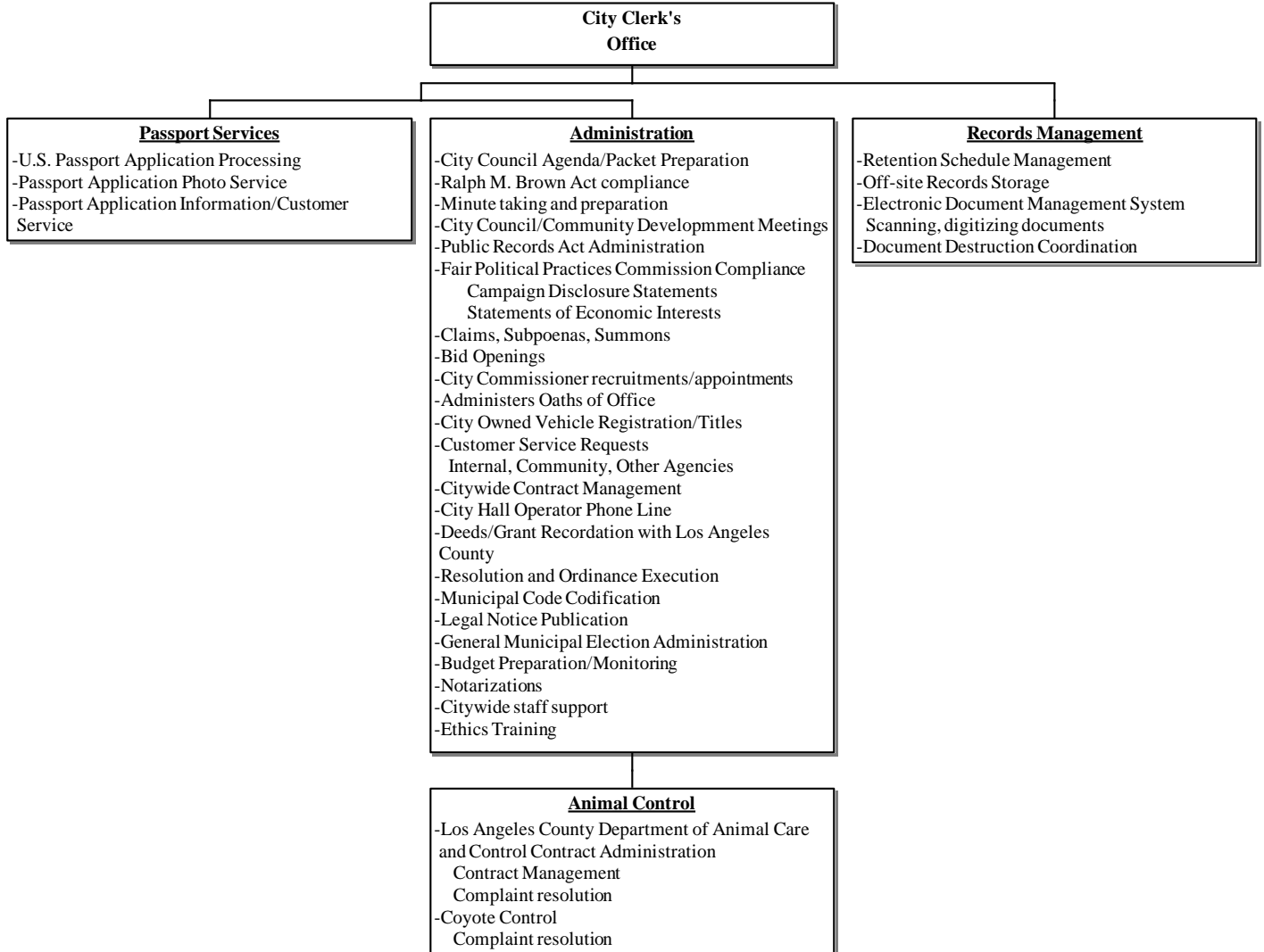
| Performance Measures | 2008-2009 Actual | 2009-2010 Actual | 2010-2011 Actual | 2011-2012 Actual | 2012-2013 Projected |
|--|-----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------|
| Agendas and packets Prepared, | 39 | 48 | 40 | 40 | 48 |
| Minutes prepared - City, CDC, PFA, SA | 62 | 70 | 40 | 40 | 48 |
| Documents for recordation processed and indexed | 77 | 80 | 68 | 18 | 20 |
| Resolutions and ordinances processed and indexed | 105 | 70 | 72 | 71 | 90 |
| Contracts/Agreements processed and indexed | 85 | 35 | 67 | 85 | 80 |
| Municipal elections conducted or assisted | 0 | 1 | 0 | 1 | 0 |
| Claims/subpoenas/summons received and indexed | 134 | 135 | 130 | 153 | 150 |
| Passport applications processed | 1,178 | 1,053 | 1,053 | 669 | 750 |
| Passport photos taken | 612 | 445 | 445 | 389 | 450 |

APPROVED POSITIONS

| Title | FY 08-09 | FY 09-10 | FY 10-11 | FY 11-12 | FY 12-13 |
|------------------------------------|-------------|-------------|-------------|-------------|-------------|
| | | | | | |
| Full -Time Positions | | | | | |
| Assistant City Clerk ¹⁾ | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Deputy City Clerk ¹⁾ | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Full-Time Total | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| | | | | | |
| | | | | | |
| Full-time Equivalent (FTE) | | | | | |
| Office Assistant II | 0.77 | 0.70 | 0.70 | 0.70 | 0.00 |
| FTE Total | 0.77 | 0.70 | 0.70 | 0.70 | 0.00 |
| | | | | | |
| Department Total | 3.77 | 3.70 | 3.70 | 3.70 | 3.00 |

¹⁾ Partially funded by CDC Successor Agency.

ACTIVITY TREE



BUDGET SUMMARY

| | Actual Expenditures 2009-2010 | Actual Expenditures 2010-2011 | Adjusted Budget 2011-2012 | Estimated Expenditures 2011-2012 | Adopted Budget 2012-2013 |
|------------------------------------|--|--|--|---|---|
| <u>Expenditure By Type:</u> | | | | | |
| 5000 Personnel | 244,471 | 246,343 | 256,089 | 257,851 | 289,041 |
| 6000 Supplies and Services | 516,788 | 482,510 | 560,506 | 627,471 | 418,981 |
| 7000 Capital Outlay | | | - | - | - |
| Total Department | 761,259 | 728,853 | 816,595 | 885,322 | 708,022 |

| | | | | | |
|------------------------------------|----------------|----------------|----------------|----------------|----------------|
| <u>Expenditure By Fund:</u> | | | | | |
| 110 General Fund | 761,259 | 728,853 | 816,595 | 885,322 | 708,022 |
| Total Funding | 761,259 | 728,853 | 816,595 | 885,322 | 708,022 |

| | Actual Revenue 2009-2010 | Actual Revenue 2010-2011 | Adjusted Budget 2011-2012 | Estimated Revenue 2011-2012 | Adopted Revenue 2012-2013 |
|------------------------------|---|---|--|--|--|
| <u>Revenue:</u> | | | | | |
| 110 4210 - Dog licenses | 156,389 | 291,983 | 315,000 | 225,000 | 225,000 |
| 110 4644 - Passport services | 26,368 | 17,182 | 20,000 | 16,500 | 15,000 |
| 110 4656 - Passport Photos | 5,879 | 4,215 | 5,000 | 4,100 | 3,000 |
| 110 4647 - Miscellaneous | - | - | - | 625 | - |
| Total Dept Revenue | 188,636 | 313,380 | 340,000 | 246,225 | 243,000 |

Page Intentionally Left Blank

FINANCE DEPARTMENT

MISSION STATEMENT: To manage and to protect the City's financial resources by applying generally accepted accounting and investment principles, to provide reliable information systems services to internal users, and to enforce the City's business license and purchasing ordinances as outlined in the West Covina Municipal Code

This department is responsible for all financial affairs of the City of West Covina. The goal of the finance department is to maintain financial stability, to provide accurate and timely financial information and recommendations to the City's decision makers, and to protect the City's assets through the establishment of effective internal controls. The department also strives to provide valuable and responsive support services to the other City departments. The department consists of five divisions with a total of 16 employees.

Administration Division

The administration division oversees all aspects of the finance department and is responsible for the City's debt management and budget preparation. This division is also responsible for administration of citywide telecommunications including supervision of the part time telecommunications coordinator, management of the 9-1-1 system and dispatch databases, the City's telephone system, and City cell phones.

Revenue Services Division

The revenue services division manages cash activity for the City, and is responsible for the receipt, deposit, and investment of funds. It also oversees the business license function that is responsible for ensuring that all businesses maintain a current business license and pay applicable taxes. The city

treasurer is elected by the community at large and reviews monthly investment reports and cash flows. The assistant city manager/finance director is responsible for managing the day-to-day investment operations. Surplus funds are invested for maximum safety, liquidity, and yield in compliance with the City's investment policy and the California Government Code.

Accounting Division

The accounting division includes the payroll, accounts payable, general accounting, financial reporting, fixed assets, and accounts receivable functions. This division monitors various lease and loan payments due to the City and the CDC Housing Successor; maintains financial records; complies with various federal, state, and local reporting requirements; coordinates and serves as liaison for financial audits; provides monthly budget reports to departments; assists employees with payroll issues; evaluates internal controls; and provides oversight of the financial accounting software.

Purchasing Division

The purchasing division is responsible for maximizing cost effectiveness and controlling purchases through centralized purchasing, assisting City departments in vendor selection for equipment and service purchases, and ensuring that City purchasing

policies are followed. The purchasing division reviews City contracts to ensure they are in compliance with the terms and conditions in the Request for Proposal (RFP) specifications.

Information Systems Division

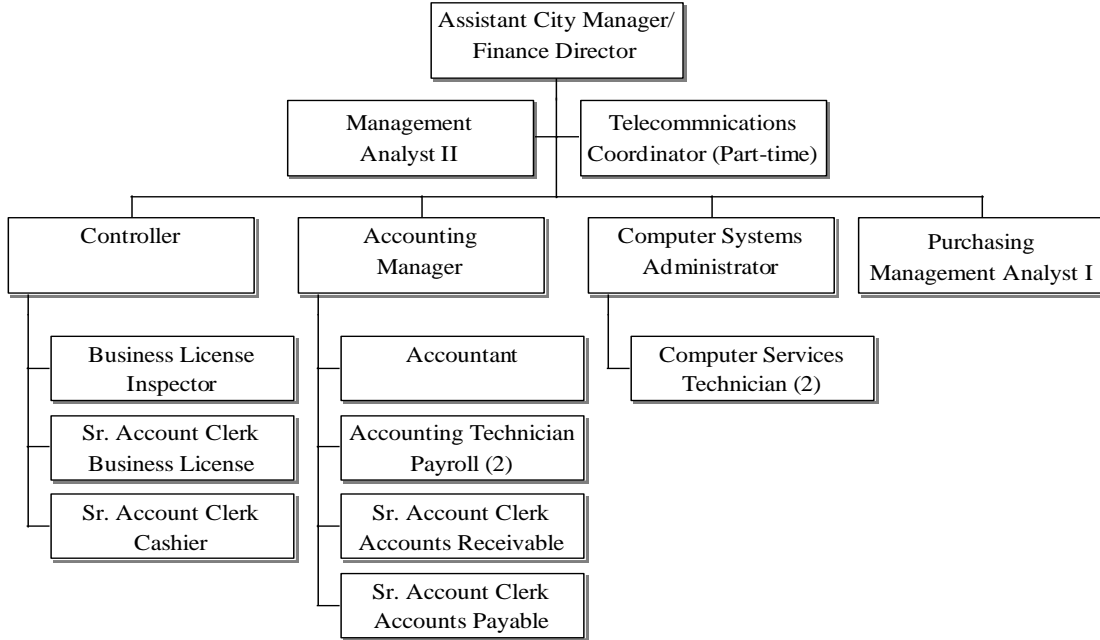
The information systems division provides software and hardware maintenance for the City's automated systems, supports computer users in all departments, maintains the citywide and local area networks, and assists departments in the selection of software systems. The division also coordinates training of City staff on new computer equipment and software, and develops office automation standards.

Reprographics Division

The reprographics division coordinates citywide shipping and mailing, photocopying, printing, binding, and desktop publishing services. This division also provides supplies such as envelopes, letterhead, NCR forms, four-color certificates, business cards, and the paper used in all department copiers.

Starting fiscal year 12-13, these functions are gradually being decentralized such that each department can handle its mailing, reproduction, publication, and supply stock requirements.

FINANCE DEPARTMENT ORGANIZATIONAL CHART



FY 2011-2012 ACCOMPLISHMENTS

- Managed the City's investment portfolio by investing funds in accordance with the adopted investment policy.
- Continued the on-going comprehensive evaluation of internal controls to effectively safeguard the City's assets and to compile sufficient reliable information for the preparation of the City's financial statements in conformity with generally accepted accounting principles.
- Continued to streamline department workflow while maintaining proper segregation of duties.
- Coordinated the financial aspects of the dissolution of the West Covina Redevelopment Agency.
- As a result of the redevelopment agency dissolution, prepared the Enforceable Obligation Payment Schedule (EOPS), the semi-annual Recognized Obligation payment Schedule (ROPS) for the periods January to June 2012, July – December 2012 and January to June 2013; the Asset Transfer Assessment Form and the Housing Assets List.
- Corresponded with State Department of Finance and County Auditor Controller's Office regarding redevelopment agency dissolution.
- Coordinated an Agreed Upon Procedures Audit of the former redevelopment agency with the County Auditor Controller and its selected auditor pursuant to AX1 26.
- Revised all budget chargebacks to more adequately address cost recovery.
- Selected a new vendor and oversaw the installation and training for the City's new pay telephone system in the jail.
- Continued to review all phone bills for accuracy and areas to streamline costs.
- Coordinated phone moves, adds or changes for numerous departments: Fire Administration, Fire Prevention, Community Services, Police Administration, West Covina Service Group, Detective Bureau, Traffic, Planning, Human Resources, Public Works, Maintenance, CDC, Risk Management, and City Clerk.
- Coordinated purchasing, training, and changing out cell phones or landline phones for all City departments.
- Oversaw installation of upgrade for City New City Hall phone switch from SX 2000 to SX 3300.
- Continued to ensure the 9-1-1 database is up to date for West Covina and Verizon Master Street Address Guide.
- Managed contract administration and grant monitoring.
- Assisted departments with use of the budget preparation and requisitioning modules.
- Adjusted business license fees by Consumer Price Index increase.
- Started accepting parking citation payments via web and telephone.

- Implemented tobacco retail license (TRL) ordinance.
- Completed \$1.36 million in Proposition A exchanges with two different cities.
- Published the annual budget and CIP document for the 2011-12 fiscal year in both electronic and hardcopy format.
- Completed issuance of \$10 million in tax revenue anticipation notes for cash flow purposes.
- Substituted letters of credit on two bond issues greatly reducing interest expense.
- Cross-training efforts were continued within the department, particularly in the accounts payable, payroll, and business license functions.
- Developed desk procedure manuals.
- Prepared a Comprehensive Annual Financial Report (CAFR) for the year ended June 30, 2011 and submitted the CAFR to the Government Finance Officer's Association Certificate of Achievement for Excellence in Financial Reporting Award program.
- Prepared financial reports required by federal, state, and county agencies.
- Continued to provide assistance to the Human Resources department with the "Human Resources" module of the Eden software.
- Continued to improve departmental efficiencies through technology advances such as establishing on-line access with governmental agencies, certain vendors, and payroll benefit providers.
- Coordinated implementation of new myCalPERS software system with the California Public Employee Retirement System.
- Administered billing and collection component of the City's police false alarm ordinance.
- Maintained a web link on the City's new web page where specifications for formal Requests for Proposals can be downloaded.
- Upgraded department's database applications to the latest version.
- Assisted departments with computer purchase and configuration.
- Cleaned computer viruses and spyware on infected computers
- Consolidated the servers and implemented the storage area network (SAN) to reduce the number of physical servers.
- Maintained the public notification mailing list.
- Worked with outside vendors to perform operational cost analysis for citywide printing needs and fleet services to reduce operational costs.

FY 2012-2013 GOALS AND OBJECTIVES

- Develop, recommend, and implement fiscal policies and procedures to guarantee the financial integrity and solvency of the City and its related agencies.
 - Continue to recommend budget solutions to the City Council in response to ongoing fiscal challenges.
 - Work closely with City departments to identify new revenue sources and methods to reduce costs.
 - Re-evaluate the fees and charges for City-provided services to ensure the fees are reasonable and fully recover the cost of providing those services.
 - Monitor all current revenue sources and perform audits of various revenues to ensure the City is receiving all the existing revenues to which it is entitled.
 - Effectively manage the City's cash and investment portfolio to maximize revenues while adhering to the primary goals of safety and liquidity of the City's cash reserves.
 - Continue financial responsibility for the Successor Agency of the West Covina Redevelopment Agency and Housing Successor Agency.
 - Continue dialog and correspondence with the State Department of Finance and County Auditor Controller regarding the dissolution of the former redevelopment agency.
 - Continue ongoing administration of the Oversight Board as needed.
 - Oversee the preparation of the Due Diligence Reviews pursuant to AB 1484.
- Continue to work with outside vendors to investigate reducing operational costs by performing cost analyses.
- Continue to review all phone bills for accuracy and areas to streamline costs.
- Issue \$7.6 million in tax revenue anticipation notes (trans) to accommodate short-term cash flow needs.
- Review debt for refinancing and credit enhancement opportunities.
- Provide outstanding customer service to City departments to assist them in performing their department operations.
 - Establish parameters for legal ads with the City Attorney's office, and educate City departments on minimum legal ad requirements that will result in decreasing the cost of legal ads.
 - Make purchasing more efficient and reduce the use of staff time by transitioning from a manual distribution of requests for proposals to electronic bidding process.
 - Continue to work with public works in developing purchasing guidelines for public works projects that comply with the Uniform Public Construction Cost Accounting procedures.
 - Provide timely and accurate financial information to departments and policy decision makers to enable them to effectively monitor budgets and make informed decisions regarding financial matters.
 - Coordinate customer support issues.
 - Assist department users with specific questions related to the City's financial software system to increase

- their ability to understand and utilize the system.
 - Continue to work with senior administrative assistants to update the City directory.
 - Ensure that all financial reporting meets professional standards and that generally accepted accounting principles are adhered to.
 - Prepare/submit a Comprehensive Annual Financial Report to the Government Finance Officer's Association award program which ensures the report is prepared to the highest industry standards and demonstrates to external organizations that the City is committed to disclosing financial information in a professional and fiscally responsible manner.
 - Provide assistance to external auditors in their task of confirming that the City's accounting records are maintained in a fiscally responsible and professional manner, and that grant funds were spent in accordance with the governing regulations.
 - Prepare and timely file the compensation report with the State Controller's Office to ensure transparency of compensation for all employees and elected officials of the City.
 - Streamline Police False Alarm billing and collection processes.
 - Continue to develop a professional and well-trained staff in order to provide the highest level of quality and cost-effective service.
- Replace computer network equipment.
 - Upgrade Windows Server to the latest version.
 - Upgrade Microsoft Office and Exchange email to the latest version.
 - Replace the computer network firewall.
 - Install and configure the network management and help desk tool.
 - Implement the SCE-paid power management system to reduce power consumption when computers are not in use.
 - Reduce the use of paper Citywide and decentralize the reprographic function.
 - Inspect businesses operating within the city to ensure business license compliance and increase revenue.
 - Continue online tracking of collections activity for departments.
 - Expand the use of on-line business license renewal payments.
 - Reduce City-wide telephone expenses by continuing to review and seek lower costs for line and usage.
 - Telecommunications coordinator will cross-train with accounts payable so that all City phones and False Alarm billings continue in a timely fashion during any absences.

PERFORMANCE MEASURES

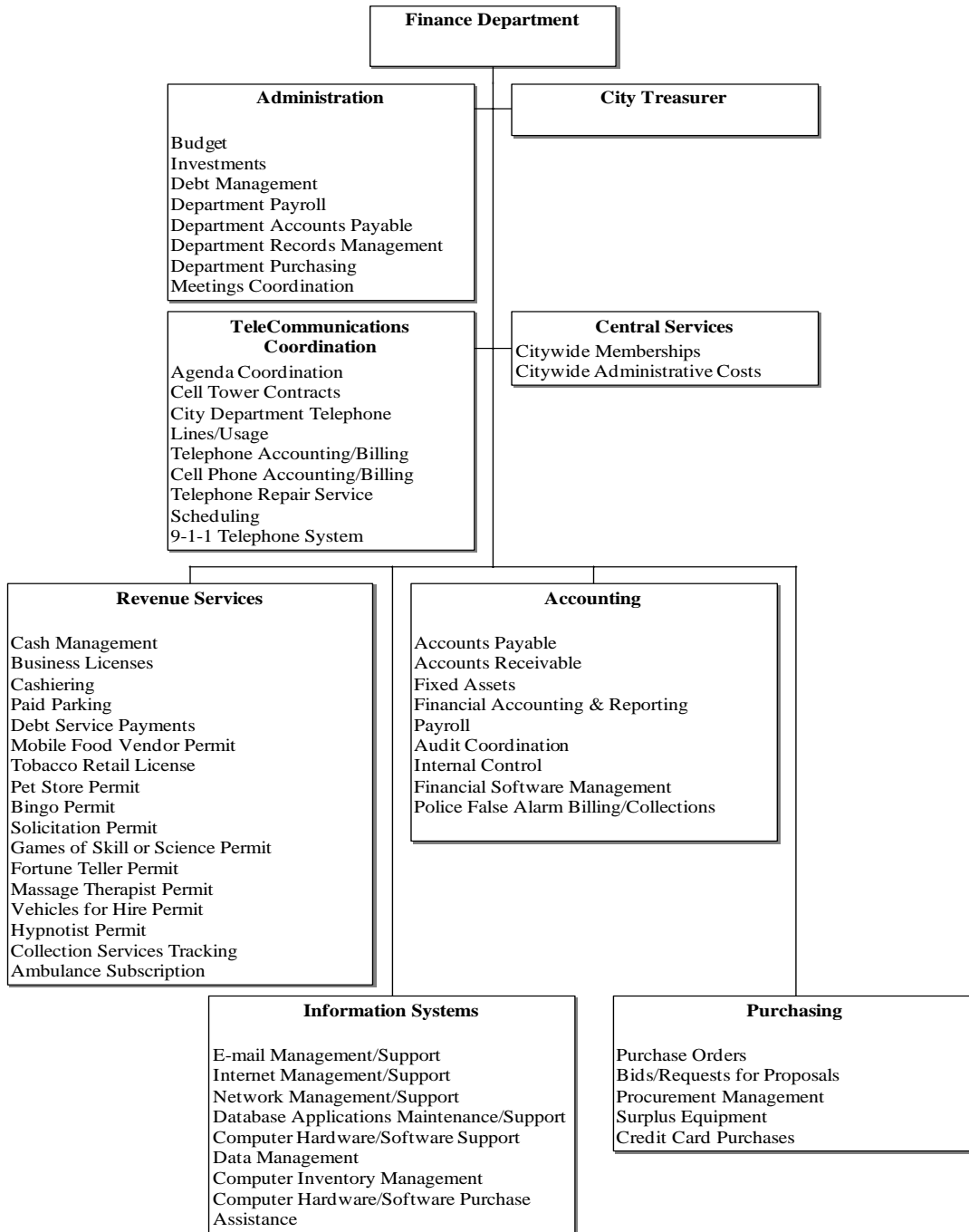
| Performance Measures | 2008-2009 Actual | 2009-2010 Actual | 2010-2011 Actual | 2011-2012 Estimated | 2012-2013 Projected |
|---|---------------------|---------------------|---------------------|------------------------|------------------------|
| Ambulance subscriptions issued | New | 201 | 309 | 334 | 350 |
| Audits coordinated | 18 | 15 | 15 | 16 | 16 |
| Business licenses issued | 5,400 | 5,653 | 5,509 | 4,492 | 4,600 |
| Cash receipts processed | 21,300 | 20,938 | 20,800 | 21,000 | 20,300 |
| Cell phone maintenance | 1,000 | 550 | 550 | 550 | 550 |
| Cell tower lease agreements | 8 | 9 | 11 | 11 | 11 |
| Checks disbursed | 23,107 | 21,914 | 21,415 | 20,830 | 20,900 |
| Computer training vouchers provided | 60 | 50 | 10 | 10 | 10 |
| Credit card purchases | 135 | 95 | 100 | 56 | 67 |
| Debt instruments administered | 19 | 17 | 17 | 16 | 16 |
| False alarm invoices issued | 217 | 250 | 250 | 250 | 182 |
| False alarm phone calls | 820 | 930 | 1,000 | 1,000 | 910 |
| False alarm reports processed | 2,650 | 2,200 | 2,200 | 2,200 | 2,335 |
| False alarm warning letters issued | 1,255 | 1,230 | 1,300 | 1,300 | 1,350 |
| Financial and compliance reports prepared | 92 | 89 | 93 | 93 | 90 |
| Formal bids | 13 | 12 | 12 | 11 | 12 |
| Incoming mail | 293,000 | 290,000 | 290,000 | 290,000 | 290,000 |
| Invoices paid | 16,188 | 15,094 | 14,712 | 14,000 | 14,000 |
| Journal entries prepared | 1,318 | 1,2808 | 1,104 | 1,200 | 1,200 |
| Mobile food vendor permit | New | 2 | 2 | 2 | 2 |
| Offset printing | 717,000 | 650,000 | 600,000 | 600,000 | NA |
| Outgoing mail | 99,000 | 98,000 | 94,000 | 94,000 | NA |
| Pager added or replaced | 189 | 18 | 6 | 6 | 6 |
| Paid parking pay stations managed | New | 6 | 6 | 6 | 6 |
| Personal computers, monitors, printers, network devices, power systems and servers maintained | 800 | 800 | 800 | 800 | 780 |
| Purchase orders issued | 949 | 850 | 688 | 641 | 650 |
| Telephone line changes/setups/maint. | New | 165 | 150 | 150 | 550 |
| Wire transfers disbursed | 555 | 562 | 569 | 600 | 600 |
| Xerox printing | 1,165,000 | 1,280,000 | 1,239,398 | 1,240,000 | NA |

APPROVED POSITIONS

| Title | FY 08-09 | FY 09-10 | FY 10-11 | FY 11-12 | FY 12-13 |
|-----------------------------------|--------------|--------------|--------------------|--------------------|--------------------|
| Full -Time Positions | | | | | |
| Assistant City Manager | 0.00 | 0.00 | 0.00 | 0.50 ¹⁾ | 0.50 |
| Finance Director | 0.00 | 0.00 | 0.00 | 0.00 ¹⁾ | 0.00 |
| City Controller | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Accounting Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Computer Systems Administrator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Management Analyst 1 / II | 1.00 | 1.00 | 1.00 | 1.00 | 2.00 ⁴⁾ |
| Purchasing Manager | 1.00 | 1.00 | 0.00 ²⁾ | 0.00 | 0.00 |
| Telecommunications Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 ⁵⁾ |
| Accountant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Accounting Technician | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Sr Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 ⁴⁾ |
| Revenue Services Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Account Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 ⁴⁾ |
| Business License Inspector | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Computer Services Technician | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Reprographics Technician | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 ³⁾ |
| Senior Account Clerk | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| Full-Time Total | 20.00 | 20.00 | 19.00 | 19.50 | 15.50 |
| | | | | | |
| | | | | | |
| Full-time Equivalent (FTE) | | | | | |
| Purchasing Manager | 0.00 | 0.00 | 0.46 ²⁾ | 0.00 ³⁾ | 0.00 |
| Telecommunicatons Coordinator | 0.00 | 0.00 | 0.00 | 0.00 | 0.46 ⁵⁾ |
| Reprographics Assistant | 1.54 | 1.30 | 1.30 | 0.00 ³⁾ | 0.00 |
| FTE Total | 1.54 | 1.30 | 1.76 | 0.00 | 0.46 |
| | | | | | |
| Department Total | 21.54 | 21.30 | 20.76 | 19.50 | 15.96 |

- 1) Funding for this position has been suspended; responsibilities assumed by assistant city manager.
- 2) The full-time purchasing manager position was eliminated; many of the functions are now done by one management analyst.
- 3) Positions are eliminated as part of City's cost reduction measures.
- 4) Reclassification of positions
- 5) The full-time position is eliminated and replaced with a part-time position.

ACTIVITY TREE



BUDGET SUMMARY

| Expenditure Type: | Actual Expenditures 2009-2010 | Actual Expenditures 2010-2011 | Adjusted Budget 2011-2012 | Estimated Expenditures 2011-2012 | Adopted Budget 2012-2013 |
|----------------------------|--|--|--|---|---|
| 5000 Personnel | 1,636,563 | 1,634,647 | 1,683,022 | 1,715,912 | 1,432,650 |
| 6000 Supplies and Services | 4,500,715 | 15,286,213 | 15,145,505 | 14,956,919 | 12,603,212 |
| 7000 Capital Outlay | 39,114 | 18,115 | - | 9,548 | - |
| 8000 Allocated Costs | (302,858) | (283,438) | (282,913) | (284,440) | (213,683) |
| Total Department | 5,873,534 | 16,655,537 | 16,545,614 | 16,397,939 | 13,822,179 |

| Expenditure By Fund: | Actual Expenditures 2009-2010 | Actual Expenditures 2010-2011 | Adjusted Budget 2011-2012 | Estimated Expenditures 2011-2012 | Adopted Budget 2012-2013 |
|-------------------------------------|--|--|--|---|---|
| 110 General Fund | 2,365,026 | 2,303,555 | 2,443,918 | 2,451,816 | 2,256,711 |
| 119 Air Quality Improvement Trust | - | 8,000 | - | - | - |
| 220 WC Comm Svcs Foundation | 55 | 45 | - | - | - |
| 300 Debt Service | 3,473,253 | 14,254,737 | 14,021,296 | 13,822,195 | 11,508,468 |
| 363 Self Insurance Gen / Auto Liab. | - | - | - | 1,228 | - |
| 368 Retiree Lump Sum Benefit | 35,200 | 89,200 | 80,400 | 122,700 | 57,000 |
| Total Funding | 5,873,534 | 16,655,537 | 16,545,614 | 16,397,939 | 13,822,179 |

| Revenue: | Actual Revenue 2009-2010 | Actual Revenue 2010-2011 | Adjusted Budget 2011-2012 | Estimated Revenue 2011-2012 | Adopted Revenue 2012-2013 |
|-----------------------------|---|---|--|--|--|
| 110 42xx-Licenses & Permits | 7,583 | 7,105 | 7,000 | 5,300 | 5,400 |
| 46xx - Charges for Services | 82,085 | 120,444 | 82,500 | 111,605 | 78,000 |
| 48xx - Other revenues | 2,133 | 588 | 100 | - | - |
| Total Dept Revenue | 91,801 | 128,137 | 89,600 | 116,905 | 83,400 |

Page Intentionally Left Blank

HUMAN RESOURCES AND RISK MANAGEMENT DEPARTMENT

MISSION STATEMENT: To hire quality employees who meet the needs of the City, enhance the workplace for all employees and to identify and minimize exposures that could result in financial loss to the City through creative and cost-effective human resource and risk management.

The department serves 338 full-time and approximately 150 part-time staff. The department provides consultation and management services in the areas of training, recruitment, and selection; benefits management; employee and labor relations; workers' compensation, general and auto liability; insurance procurement; loss prevention including claims management, organizational development, classification, and compensation; employee evaluation, training, safety, grievance, and discipline; compliance with state and federal laws; equal employment opportunity; collective bargaining and contract management; comprehensive employee records management; employee verification of employment; and support to the Human Resources Commission.

Under the direction of the assistant city manager, regular full-time staff includes a human resources and risk management director, one safety and claims manager, one administrative assistant II and two human resources technicians.

HUMAN RESOURCES COMMISSION

The Human Resources Commission was created by the City Council to perform the following duties:

- Act in an advisory capacity to the City Council and the Human Resources Officer on personnel matters not specifically delegated by law to other parties in the City service.
- Review the recruitment and selection process for the classified service, including the certification of eligible candidates for appointment; review the City's Position Classification System, and make comments and recommendations regarding such processes to the Human Resources Officer of the Council.
- When requested by the City Council or the Human Resources Officer, hold hearings and make other recommendations on any matters of personnel administration within the limits of the request by the City Council or the city manager.
- Receive and hear appeals submitted by any person in the city service relative to any dismissal, demotion, reduction in pay or alleged violation of the classification and salary resolution or the personnel rules; and to certify its findings and recommendations as provided in this chapter.

- In any investigation or hearing conducted by the commission, it shall have the power to examine witnesses under oath and compel attendance or the production of evidence before it by subpoenas, issued in the name of the City and attested by the city clerk. It shall be the duty of the Chief of Police to cause all such subpoenas to be served. Refusal of a person to attend

or testify in answer to such subpoena shall subject such person to prosecution, in the same manner set forth by law for failure to appear before the City Council in response to a subpoena issued by the City Council. Each member of the Human Resources Commission shall have the power to administer oaths to witnesses.

HUMAN RESOURCES/RISK MANAGEMENT DEPARTMENT ORGANIZATIONAL CHART



FY 2011-2012 ACCOMPLISHMENTS

- Conducted 23 full and part-time recruitments in fiscal year 2011/12.
- Completed negotiations and implemented the provisions of the Memorandum of Understanding (MOU's) for five miscellaneous bargaining units (Confidential, General, Maintenance & Crafts, Mid-Management, and Non-Sworn Public Safety).
- Continued to weigh organizational needs and liabilities against the ever-changing insurance market while managing approximately 60 active liability claims, 133 workers' compensation cases, and 50 new uninsured losses each year
- Successfully processed a variety of employee and labor relations issues.
- Updated various City Administrative Policies, including the City's Policy Against Discrimination, Harassment, and Retaliation in order to be in compliance with current law.
- Coordinated staff participation in the Local Government Leadership Academy (LGLA) training program, organized by the College of Extended University at Cal Poly Pomona, to educate and develop supervisory and leadership skills.
- Coordinated staff participation in four training workshops, conducted by outside firms, on topics such as discipline, labor negotiations, leaves of absence, performance management, and other current legal employment issues.

- Coordinated recruitments resulting in 13 full-time and 29 part-time new hires, 16 full-time and three part-time promotions.
- Assisted approximately 40 full-time and 24 part-time employees who separated from City service.
- Completed the Air Quality Investment Program Annual Report and citywide employee rideshare survey as required by the South Coast Air Quality Management District (SCAQMD).
- Continued to improve our processing of employee benefit enrollments and changes by participating in an online process of managing employee medical dental, and vision insurance.
- Continued our efforts to enhance and streamline our recruitment process by posting all open and competitive recruitments on web-based job sites.
- Continued to post all job announcements, class specs, memorandums of understanding (MOU's), and salary ranges on the City's website to provide a cost savings on print advertising, and to present a more effective (green) way of providing public information.

FY 2012-2013 GOALS AND OBJECTIVES

- Continue to meet the needs of the organization by creatively managing recruitments.

- Integrate the operations of the human resources and risk management functions.
- Complete negotiations and implement the provisions of the Memorandums of Understanding (MOU's) for the five miscellaneous bargaining units: Confidential, General, Maintenance & Crafts, Mid-Management, and Non-Sworn Public Safety as well as the four safety bargaining units: Police Officers' Association, Police Management Association, Firefighters' Association, and Fire Management Association.
- Continue to assist departments with employee investigations, grievances, discipline, and Americans with Disability Act (ADA) issues.
- To protect public and employee safety.
- To recommend changes to all departments to remove City from any possible liability.
- To stay current in knowledge of principles, practices, and methods of safety and loss prevention, also state and federal laws relating to health and safety, including CAL/OSHA.
- To continue with Safety Committee to communicate safe work practices throughout the organization.
- To provide the City insurance coverage without interruption throughout the upcoming fiscal year.
- Coordinate the City's sexual harassment training in compliance with AB 1825.
- Review current City policies, Personnel Rules, as well as various forms and work with employee bargaining units to update as needed.
- Review insurance carriers to ensure cost effective benefits being offered to employees.
- Complete the Air Quality Investment Program Annual Report and citywide employee rideshare survey as required by the South Coast Air Quality Management District (SCAQMD).
- Implement NeoGov for applicant tracking and processing of recruitments.
- Continue to work with departments to revise the recruitment process to meet their needs.

PERFORMANCE MEASURES

| Performance Measures | 2008-2009 Actual | 2009-2010 Actual | 2010-2011 Actual | 2011-2012 Actual | 2012-2013 Projected |
|---|-----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------|
| New Hires – full-time | 4 | 3 | 3 | 20 | 10 |
| part-time | 32 | 23 | 34 | 30 | 25 |
| Promotions – full-time | 16 | 18 | 3 | 6 | 7 |
| part-time | 1 | 3 | 6 | 3 | 3 |
| Separations – full-time | 24 | 16 | 30 | 16 | 15 |
| part-time | 24 | 57 | 16 | 16 | 20 |
| Recruitments | 31 | 14 | 22 | 20 | 20 |
| Employee training sessions | 18 | 17 | 9 | 17 | 6 |
| New workers' compensation claims | 65 | 41 | 43 | 45 | 45 |
| Total open workers' compensation claims | 124 | 130 | 117 | 133 | 133 |
| New general liability claims | 59 | 62 | 59 | 60 | 60 |
| Total open general liability claims | 53 | 51 | 46 | 50 | 50 |

APPROVED POSITIONS

| Title | FY 08-09 | FY 09-10 | FY 10-11 | FY 11-12 | FY 12-13 |
|--------------------------------------|--------------------------|--------------------|-------------|--------------------|--------------------|
| Full -Time Positions | | | | | |
| Human Resources / Risk Mgmt Director | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 ⁴⁾ |
| Human Resources Director | 0.00 ¹⁾ | 0.00 ²⁾ | 0.00 | 0.00 | 0.00 |
| Management Analyst II | 2.00 | 2.00 | 2.00 | 1.00 ³⁾ | 0.00 ⁵⁾ |
| Human Resources Technician | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Risk Management Director | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 ⁴⁾ |
| Safety & Claims Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Asst II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Department Total | 7.00 ⁺ | 7.00 | 7.00 | 6.00 | 5.00 |
| Full-time Equivalent (FTE) | | | | | |
| Human Resources Analyst I | 0.77 | 0.62 | 0.62 | 0.62 | 0.00 |
| FTE Total | 0.77 | 0.62 | 0.62 | 0.62 | 0.00 |
| Department Total | 7.77 | 7.62 | 7.62 | 6.62 | 5.00 |

- 1) Funding for this position has been suspended.
- 2) This position has been eliminated.
- 3) One Management Analyst position has been eliminated.
- 4) Human Resources and Risk Management have been combined, overseen by the HR/Risk Management Director.
- 5) Position is eliminated as part of City's cost reduction measures.

BUDGET COMMENTS

Several areas of routine activities have increased in cost, such as pre-employment background checks, bilingual exams, tuition reimbursement, and medical and psychological testing.

Several areas of the human resources budget have been cut and that may affect the services we provide to the public and City employees.

- Human Resources Commission- this budget was significantly reduced, thus limiting the Commission's participation in training and in attending community events.
- Citywide Training - Due to budget cuts in the Career Academy, which is the City's training and development program, the number of employees participating in the training courses offered will be reduced.
- Tuition Reimbursement - All nine of the employee bargaining unit MOU's provide for tuition reimbursement. The City's current administrative policy provides for reimbursement based on the availability of funds. Due to budget reductions, employees will now be reimbursed for tuition on a first-come-first-serve basis.
- Recruitment Advertising and Pre-Employment Screening Process - The City has either eliminated or frozen several vacant positions. As such, funding for recruitment advertising and pre-employment screening has been reduced. However, at such time the City begins to fill the current vacancies, funding for recruitment advertising and pre-employment processing such as medical exams and background checks will need to be restored. Additionally, the SAFER Grant in the fire department

requires that staffing remain at current levels so recruitment activities must be maintained for fire department personnel.

- Employee Activities Committee - Due to the elimination of the budget for Employee Activities, there are no quarterly or special events planned.

The General Liability – Insurance fund (361-1530) covers insurance premiums for general and auto liability, fire, vandalism, etc.

Costs related to general liability claims and litigations are tracked in the General Liability – Self –Insurance fund (361-1520). Future costs are subject to variation from year to year and are shown as a budget estimate. A transfer from reserves covers expenditures. The amount of \$31,500 is the Third-Party Administrator services fee.

Costs related to workers' compensation claims and litigation are tracked in the Workers' Comp – Self-Insurance fund (363-1520). Future costs are subject to variation from year to year and are shown as a budget estimate. A transfer from reserves covers expenditures. The amount of \$104,806 is the Third Party Administrator services fee.

BUDGET ISSUES

With the elimination of the full-time and part-time human resources analyst positions, the following tasks are now part of the duties required of the human resources/risk management director:

- Assist the department with recruitments, special studies, various employment issues, and other administrative functions. This position also prepares salary and benefit surveys related to the negotiation process with the nine employee

bargaining units, as well as the unrepresented employee units.

- As the department participates in the negotiation process with the four public safety and the five miscellaneous bargaining units, this process will take a considerable amount of staff time. This takes away from time required to respond to issues requiring attention in the various City Departments.

Human Resources Programs & Projects: The management analyst positions have been eliminated. As such, there has been a significant shift in workload. The human resources/risk management director has assumed the day-to-day responsibilities for managing all recruitment activities. Additional funding will be needed to continue to hire consultants to assist with the non-routine or special projects as follows:

- Provide city-wide employee training and development to be updated on current laws and regulations related to City government.
- Develop personnel policies in needed areas and identify policies that have unclear processes, procedures or guidelines.
- Assist departments with conducting organizational efficiency studies by reviewing position functions and department objectives.
- Update the City's classification specifications (class specs). The last comprehensive review/revisions were conducted in 1994.

ACTIVITY TREES

Human Resources Department Activity Tree

Administration

- Benefits Management
- Employee Evaluations
- Federal & State Compliance
- Records Management
- Verification of Employment
- Personnel Action Transactions
- Grievance & Discipline
- Customer Service Requests
(Internal, External, Other Agencies)
- Employee Activities Committee
- Budget Preparation/Monitoring
- Fitness for Duty
- Legal Issues
- Disability Retirements

Employee Relations

- Classification & Compensation
- Contract Management
- Labor Negotiations

Organizational Development

- Training
- Reorganization Studies

Recruitments

- Testing
- Background/Exams
- Advertisements & Notices
- Customer Service Requests

HR Commission

- Employee Hearings
- Classification Reviews
- Disability Retirement (Public Safety)
- Special Reports
- General Staff Reports
- Agenda Prep
 - Summary of Actions
 - Monthly Report Review

Risk Management

Workers' Compensation

1. Oversee City program & third party administrator;
2. Attend workshops/meetings regarding changes to state and federal laws on occupational health and safety;
3. Assist departments with completion of workers' compensation paperwork;
4. Process & submit claims to third party administrator;
5. Assist injured employees to understand workers' compensation benefits, forms, notices, treatments, temporary/permanent disability, wage continuances, vocational rehabilitation;
6. Assist in investigation of claims;
7. Review medical reports; coordinate modified work duties with supervisors;
8. Track injured workers' days off/modified work days;
9. Provide reports to City Manager, City Council, etc.;
10. Reconcile checking account;
11. Coordinate legal representation

General & Auto Liability

1. Oversee City program & third party administrator;
2. Investigate claims/complaints. Process and submit all claims to third party administrator;
3. Coordinate site inspections;
4. Prepare claim settlements and/or denials;
5. Assist legal council & employees to determine case strategies;
6. Prepare reimbursement/reconciliation of general liability checking account;
7. Represent City at settlement conferences & small claims actions;
8. Provide reports to City Manager, City Council, etc.

Uninsured Loss

1. Identify losses, obtain costs;
2. Process payments for repair/replacement of damaged property;
3. Identify responsible parties for reimbursement;
4. Provide invoice information to Finance;
5. Maintain audit trail & record collections;
6. Represent City in small claims court
7. Prepare & provide reports to City Manager, City Council, etc.

Insurance Procurement and Employee Benefits

1. Purchase/procure general liability, workers' comp., auto physical damage, special events insurance & property insurance coverage;
2. Procure & provide in-house administration of life, long-term disability, accidental death & dismemberment insurance, state disability insurance;
3. Process claims;
4. Prepare & provide reports to City Manager, City Council, etc.

Safety & Loss Prevention

1. Investigate complaints of unsafe conditions;
2. Notify departments of potential problems, provide possible solutions;
3. Plan & present safety training;
4. Identify & analyze accidents to prevent future occurrences;
5. Assist departments with interpretation/application of Cal/OSHA regulations;
6. Prepare & maintain OSHA 300 log on all industrial injuries/illnesses;
7. Prepare & provide reports to City Manager, City Council, etc.

BUDGET SUMMARY

HR and Risk Mgmt

| | Actual Expenditures 2009-2010 | Actual Expenditures 2010-2011 | Adjusted Budget 2011-2012 | Estimated Expenditures 2011-2012 | Adopted Budget 2012-2013 |
|-----------------------------|--|--|--|---|---|
| Expenditure By Type: | | | | | |
| 5000 Personnel | 768,780 | 697,146 | 679,065 | 558,922 | 415,333 |
| 6000 Supplies and Services | 5,259,853 | 2,774,167 | 2,161,702 | 1,626,901 | 2,180,633 |
| 7000 Capital Outlay | - | 35,170 | - | - | - |
| Total Department | 6,028,633 | 3,506,483 | 2,840,767 | 2,185,823 | 2,595,966 |

Expenditure By Fund:

| | | | | | |
|-------------------------------|------------------|------------------|------------------|------------------|------------------|
| 110 General Fund | 523,225 | 459,858 | 459,700 | 401,135 | 348,266 |
| 360 Self Ins - Uninsured Loss | 216,350 | 102,443 | 100,000 | 100,000 | 100,000 |
| 361 Self Ins - Genl/Auto Liab | 3,865,174 | 1,311,086 | 982,089 | 697,934 | 979,714 |
| 363 Self Ins - Worker's comp | 1,423,884 | 1,633,096 | 1,298,978 | 986,754 | 1,167,986 |
| Total Funding | 6,028,633 | 3,506,483 | 2,840,767 | 2,185,823 | 2,595,966 |

| | Actual Revenue 2009-2010 | Actual Revenue 2010-2011 | Adjusted Budget 2011-2012 | Estimated Revenue 2011-2012 | Adopted Revenue 2012-2013 |
|------------------------------------|---|---|--|--|--|
| Revenue: | | | | | |
| 360 4825 - Prop Damage Recovery | 179,612 | 26,834 | - | (13,002) | - |
| 361 4647 - Misc Reimbursement | 265,956 | 1,662 | - | 1,169 | - |
| 361 4684 - Special Event Insurance | 2,439 | 3,949 | - | 3,136 | - |
| 361 4760 - Interfund Chgs | 994,375 | 979,391 | 1,099,391 | 1,099,391 | 1,405,769 |
| | 1,262,770 | 985,002 | 1,099,391 | 1,103,696 | 1,405,769 |
| 363 46xx - Charges for Services | 4,821 | 51,505 | - | 33,828 | - |
| 363 4760 - Interfund Chgs | 1,190,400 | 1,108,091 | 1,292,987 | 1,093,525 | 1,505,158 |
| 363 4822 - Contractual Reimburseme | 1,392 | 1,000 | - | - | - |
| | 1,196,613 | 1,160,596 | 1,292,987 | 1,127,353 | 1,505,158 |
| Total Dept Revenue | 2,638,995 | 2,172,432 | 2,392,378 | 2,218,047 | 2,910,927 |

Page Intentionally Left Blank

PLANNING DEPARTMENT

MISSION STATEMENT: To make West Covina a positive, interesting, and enjoyable place in which to live and work by stressing the maintenance and development of stable neighborhoods and a strong business community, while providing professional customer service to residents and business operators

This department administers the long-range planning projects, such as the Housing Element update as well as the processing of land development applications. Its central focus is to implement the General Plan and other adopted City Council policies through the review of the various development applications. The current planning function is implemented through the application of the City's zoning code. All zoning and land use permit approvals in the City require an environmental clearance under the City's Environmental Review Guidelines and under the California Environmental Quality Act (CEQA).

Planning for the future of the City of West Covina involves the coordination of different agencies. One of these activities is congestion management to assure compliance with applicable regional, state, and federal transportation, and air quality mandates. The planning department's staff also coordinates with other City departments

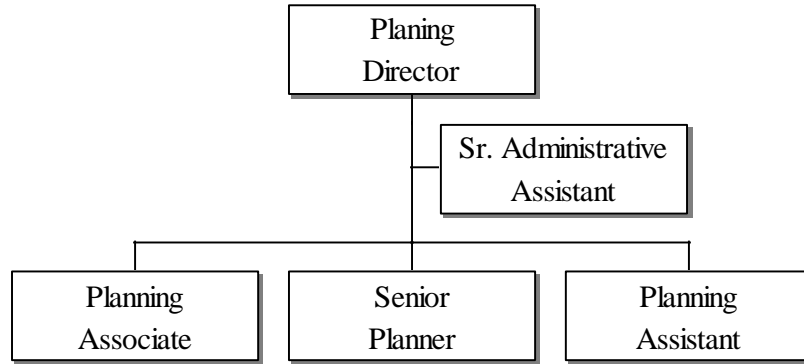
to ensure that all activities support economic development.

This department provides professional assistance to the Planning Commission and City Council in decision-making efforts involving physical development in the City. The department strives to improve the City's environment for all segments of the community, both residential and commercial, by adherence to the principles of good design, and applicable codes and regulations.

The department is currently staffed by five full-time positions and maintains liaisons with other cities and planning agencies to address problems of mutual concern consistent with reasonable and sound planning practices.

The department administers the Art in Public Places program as well as the preservation program for historic resources.

PLANNING DEPARTMENT ORGANIZATIONAL CHART



FY 2011-2012 ACCOMPLISHMENTS

- Prepared and processed five municipal code amendments.
- Processed 34 development applications through the Planning Commission, including conditional use permits, general plan amendments, planned community developments, precise plans, variances, zone changes, tentative tract and parcel maps, and art in public places applications.
- Processed 262 administrative applications, including temporary use permits, special event permits, administrative modifications, planning director's modifications, slight modifications, and film permits.
- Completed 150 building, grading, and landscape plan checks.
- Completed 312 counter reviews for improvements such as patio covers, air conditioners, swimming pools, and small room additions.
- Completed review of 200 business license applications.
- Processed 70 single-family house improvements for review by the Planning Commission Subcommittee for Design Review.
- Completed processing and approval of residential and commercial development projects including a 55,000 square foot medical office/office building at 1607 West Covina Parkway (Northwest corner of the Civic Center), Mixed use project with 412 residential units and 10,000 square feet of commercial on Glendora

Avenue and Walnut Creek Parkway, a 9,000 square foot medical imaging center at 1700 West Covina Parkway, a 4,500 square foot rehab of a McDonalds at 2623 E. Valley Boulevard, and a 5,000 square foot Chase bank building adjacent to Workman Avenue.

- Code amendments processed include establishing standards for Reasonable Accommodation, allowing and setting standards for Tattooing businesses, and creating an Animal Keeping Overlay zone with development standards.
- Processing of the General Plan Housing Element update for planning period of 2008 through 2014.

FY 2012-2013 GOALS AND OBJECTIVES

- Provide excellent customer service.
 - Respond to all questions and inquiries in a polite, courteous manner.
 - Provide options to allow applicants to achieve their needs.
- Address applications to provide a business friendly environment.
- Provide prompt, thorough, and objective processing of all permits, entitlements, and projects.
 - Identify issues, concerns, and corrections early in the review process.
 - Critically evaluate and review projects to obtain good project design.
 - Without lowering standards of quality, streamline processes that impede business investment and economic prosperity.

- Provide quality, professional support and assistance to other departments.

- Prepare long-range plans and programs to enhance the city's quality of life by preparing for the future.

PERFORMANCE MEASURES

| Performance Measures | 2008-2009 Actual | 2009-2010 Actual | 2010-2011 Actual | 2011-2012 Actual | 2012-2013 Projected |
|---------------------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------|
| Development applications processed | 49 | 34 | 40 | 34 | 36 |
| Administrative applications processed | 236 | 245 | 218 | 262 | 250 |
| Zoning code studies/amendments | 5 | 7 | 8 | 5 | 5 |
| Plan check reviews | 177 | 169 | 157 | 150 | 155 |
| Counter Reviews | 154 | 231 | 278 | 312 | 300 |
| Document Preparation | 24 | 17 | 29 | 44 | 35 |
| Commercial Business License Reviews | 148 | 81 | 151 | 200 | 175 |
| Subcommittee Review | 49 | 38 | 66 | 70 | 70 |
| Assisted at Counter | - | 1,700 | 1,775 | 1,801 | 1,800 |

APPROVED POSITIONS

| Title | FY 08-09 | FY 09-10 | FY 10-11 | FY 11-12 | FY 12-13 |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|-------------|
| Full -Time Positions | | | | | |
| Planning Director | 1.00 | 0.00 ²⁾ | 0.00 | 0.00 | 1.00 |
| Principal Planner | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Senior Planner ¹⁾ | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Sr Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Asst I | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Planning Aide | 0.00 ³⁾ | 0.00 | 0.00 | 0.00 | 0.00 |
| Planning Assistant | 1.00 ³⁾ | 1.00 | 1.00 | 1.00 | 1.00 |
| Planning Associate | 1.00 ³⁾ | 1.00 | 1.00 | 1.00 | 1.00 |
| Full-Time Total | 7.00 | 6.00 | 6.00 | 6.00 | 5.00 |
| | | | | | |
| | | | | | |
| Full-time Equivalent (FTE) | | | | | |
| Planning Intern | 0.63 | 1.50 | 1.50 | 0.00 ⁵⁾ | 0.00 |
| Office Assistant I | 0.40 | 0.40 | 0.00 ⁴⁾ | 0.00 | 0.00 |
| FTE Total | 1.03 | 1.90 | 1.50 | 0.00 | 0.00 |
| | | | | | |
| | | | | | |
| Department Total | 8.03 | 7.90 | 7.50 | 6.00 | 5.00 |

¹⁾ Funded by CDC

²⁾ Funding for this position has been suspended.

³⁾ FY 08-09 5% budget cut measures – planning aide position was eliminated;
office assistant was reclassified to administrative assistant I;
one planning associate position was replaced with planning assistant position.

⁴⁾ FY 10-11 5% budget cut measures – part-time office assistant position was eliminated

⁵⁾ FY 11-12 budget cut measures – part-time planning intern positions are eliminated

BUDGET ISSUES

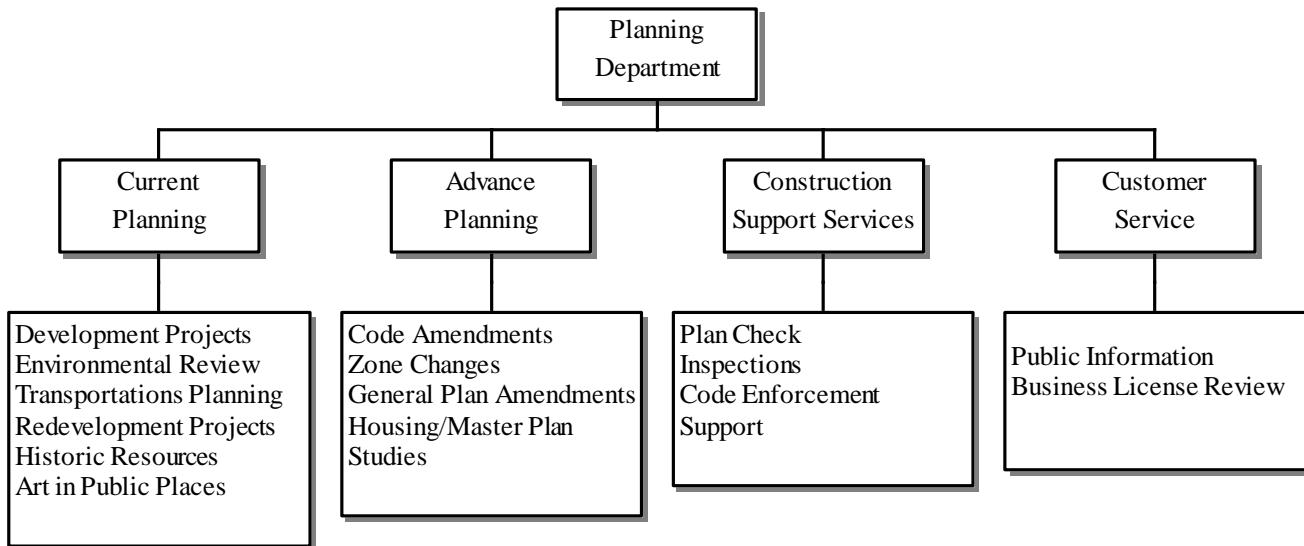
The State of California requires that the City update the Housing Element of the General Plan to ensure that West Covina provides for additional population growth. The state is requiring that the Housing Element Update be completed for the period from 2008 to 2014. The cost of the Housing Element update is estimated at \$80,000. In addition, the State requires that the next Housing Element Update be prepared for the period from 2013 through 2020. The cost of the preparation is estimated at \$80,000.

The state does not mandate how often the General Plan must be updated, however, it does require that a General Plan be updated periodically so that it remains a true reflection of a community's values and goals. Since adoption of the General Plan in 1985, there has been no comprehensive

assessment of the goals, policies, and programs in the General Plan except for those in the Housing Element. The General Plan provides a long-term vision for development for the City considering potential development for the next 20 years. The cost of the preparation of a comprehensive General Plan by an outside consultant is estimated to be \$800,000 to \$1,000,000.

In terms of facilities, the department is in need of maintenance. The ceiling tiles and window blinds need replacing, with a given priority to the areas that are visible to the public. The public counter needs refinishing and a new formica cover. The kitchen cabinet needs refinishing along with a new top counter, and sink. Some of the office chairs used by staff are also in need of replacement.

ACTIVITY TREE



BUDGET SUMMARY

| | Actual Expenditures 2009-2010 | Actual Expenditures 2010-2011 | Adjusted Budget 2011-2012 | Estimated Expenditures 2011-2012 | Adopted Budget 2012-2013 |
|------------------------------------|--|--|--|---|---|
| <u>Expenditure By Type:</u> | | | | | |
| 5000 Personnel | 479,895 | 464,130 | 476,292 | 514,138 | 513,314 |
| 6000 Supplies and Services | 77,016 | 73,123 | 148,759 | 150,101 | 77,975 |
| 7000 Capital Outlay | | | - | - | - |
| Total Department | 556,911 | 537,253 | 625,051 | 664,239 | 591,289 |

| | | | | | |
|------------------------------------|----------------|----------------|----------------|----------------|----------------|
| <u>Expenditure By Fund:</u> | | | | | |
| 110 General Fund | 431,980 | 401,263 | 424,827 | 478,431 | 485,854 |
| 122 Prop C | 116,606 | 128,828 | 119,847 | 111,027 | 102,981 |
| 212 Art in Public Places | 8,325 | 7,162 | 80,377 | 74,781 | 2,454 |
| Total Funding | 556,911 | 537,253 | 625,051 | 664,239 | 591,289 |

| | Actual Revenue 2009-2010 | Actual Revenue 2010-2011 | Adjusted Budget 2011-2012 | Estimated Revenue 2011-2012 | Adopted Revenue 2012-2013 |
|-------------------------------|---|---|--|--|--|
| <u>Revenue:</u> | | | | | |
| 110 4611-Planning Filing fees | 285,347 | 211,170 | 200,000 | 230,000 | 220,000 |
| 110 4813- Sale maps/plans etc | 82 | 51 | - | - | - |
| | 285,429 | 211,221 | 200,000 | 230,000 | 220,000 |
| 144 Tree Fund | - | 1,067 | - | - | - |
| 212 4859 Art in Public Places | 28,292 | 29,292 | - | 25,965 | - |
| Total Dept Revenue | 313,721 | 241,580 | 200,000 | 255,965 | 220,000 |

Page Intentionally Left Blank

POLICE DEPARTMENT

MISSION STATEMENT: To provide the highest level of service and protection to the community and to cooperatively enhance public safety as the department progresses into the future

The police department has a proud history of integrity and service. The police department has an authorized 2012-2013 full-time workforce of 90 sworn officers and 68 civilians, including 18 dispatchers. Several authorized civilian positions have had their funding suspended this year. There are also 55 part-time positions including reserve officers, crossing guards, and other support staff. The department also utilizes volunteer programs, which are a very important part of the overall public safety effort.

Although focused on front-line law enforcement, the department is also engaged in important community partnerships with schools, businesses, and citizen organizations. The department has garnered outside awards honoring many sworn officers, our SHOP senior volunteer program, our domestic violence victim advocate, and our overall excellence in community policing.

The men and women of the department strive to provide the highest level of service, focusing on our four core values of community responsiveness, integrity, teamwork, and effort. To that end, the department is divided into the following divisions:

Patrol Division

About two-thirds of all sworn officers work in this division, which focuses on patrolling city streets, answering calls for service, and identifying potential crime problems. In addition to patrol officers, this division includes reserve officers, and award-winning Seniors Helping Our Police (SHOP) volunteers who perform non-hazardous duties to free up sworn officers. Under the Community Service Area Policing program, four dedicated lieutenants and their crews are assigned a specific quadrant of the city and tasked with resolving public safety concerns for residents, neighborhoods, and businesses. This division also incorporates several subdivisions:

- Traffic Unit – This unit provides enforcement of traffic laws, targeted enforcement at schools and other sites, parking enforcement, crossing guard services, and traffic investigations.
- Communications – Formerly a separate City department, the police and fire emergency dispatch unit was absorbed into the police department in fiscal year 2008-09, and handles all emergency dispatch operations.

- Jail Operations - This unit processes all arrests, oversees all prisoners, and coordinates all jail operations.
- Simulator & Hands-on Driving Program - This provides West Covina police officers (and outside agency clients) with cost-efficient Driving and Use-of-Force training.

Investigative & Administrative Division

In fiscal year 2010-2011, two divisions were combined into one. This division is responsible for providing investigation and follow-up services associated with all major crimes as well as overseeing the centralized administrative functions of the police department.

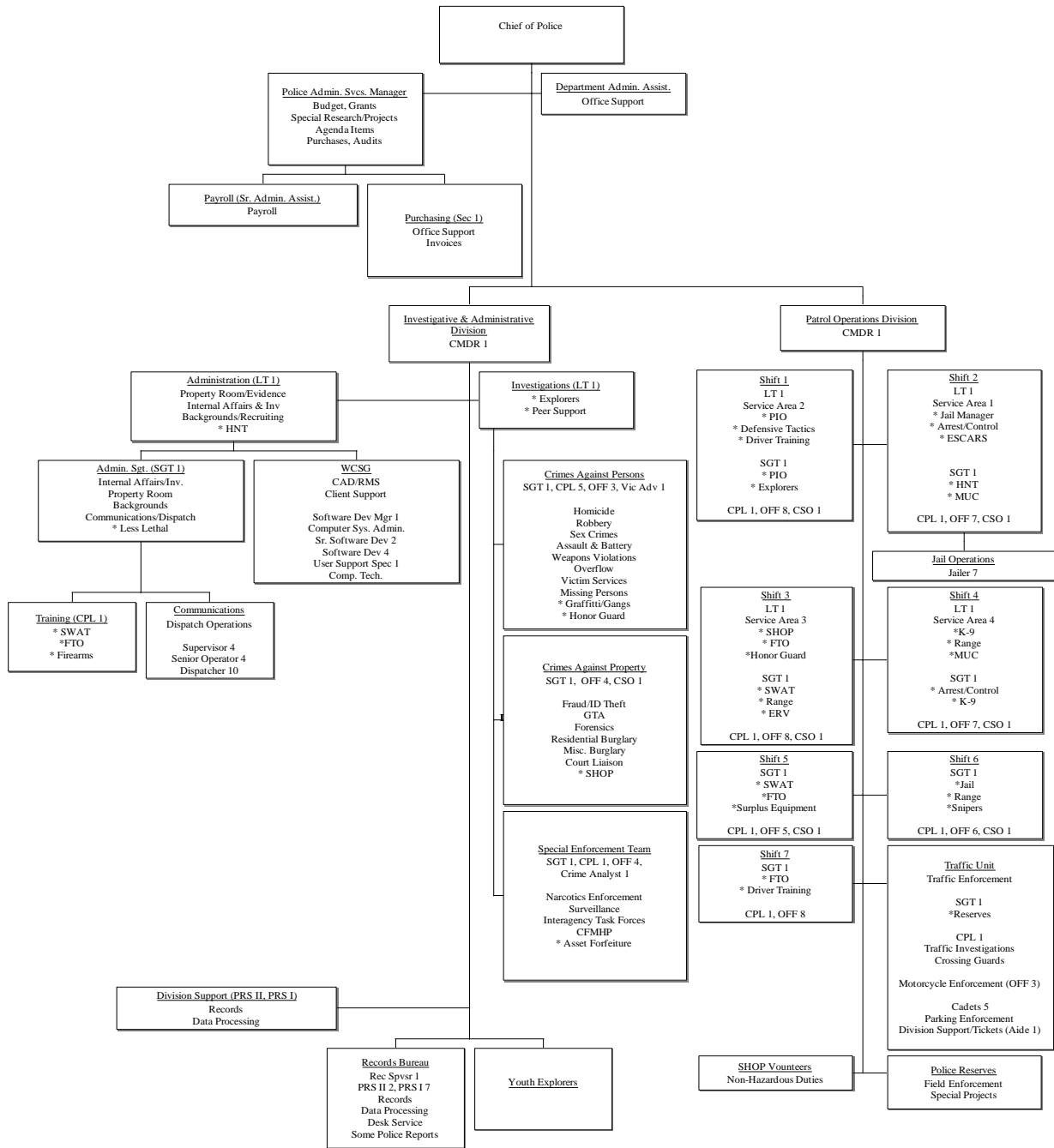
Investigations and Support Services: For almost any crime victim to obtain justice in our courts (i.e., for a suspect to be convicted), the detectives have to conduct intensive follow-up and prepare cases for the district attorney. Certain officers are involved in specialized interagency task forces, and the department’s award-winning domestic violence victim advocate is assigned here. Investigations incorporates a subdivision:

- Special Enforcement Team (SET) - This team works irregular schedules dictated by the demands of their specialized investigations, which include narcotics, surveillance, interagency intelligence, and other targeted enforcement.

Administration: Focusing on the centralized administrative functions of the police department, Administration includes the Records department, the Professional Standards and Training (PS&T) section, and the Property and Evidence unit. Administration incorporates one subdivision:

- West Covina Service Group (WCSG) - This group supplies Computer Aided Dispatch and Records Management System (CAD/RMS) service to West Covina and client agencies, as a revenue generating enterprise.

POLICE DEPARTMENT ORGANIZATIONAL CHART



* = Denotes a collateral duty

FY 2011-2012 ACCOMPLISHMENTS

- Continued to focus on front-line law enforcement and crime prevention activities to improve public safety. Last year, crime in West Covina was down to an 18-year low. This year, while property crime has shown a slight increase, violent crime has been further reduced.
- West Covina police officers work extraordinarily efficiently and effectively. They actively respond to over 200 calls a day, ranking among the busiest in Los Angeles County. The department's per capita cost of providing police services is among the lowest in Los Angeles County.
- West Covina police officers also tailored operations to meet the needs of the City. With reduced staffing, the department continued special enforcement targeting graffiti. One dedicated graffiti officer continued to utilize specialized tools including tracking software and enforcement items, our local graffiti administrative citation to swiftly penalize offenders, and our successful community based graffiti rewards program. The City received court ordered graffiti restitution funds totaling \$28,969.
- Police personnel continued to focus on assertive law enforcement. Police officers implemented special patrol deployments at key shopping locations during holidays. As traffic issues were of special concern, the department conducted special grant-funded traffic operations throughout the year.
- The community enjoyed improved ability to connect to the police department. The department offered graffiti reporting, access to traffic accident reports, as well as the ability to dispute parking, noise, and graffiti citations—all online. These expanded services saved both residents and staff valuable time. Additionally, the West Covina Police Department was the first agency in Los Angeles County to offer a direct cell phone text messaging service (by texting TIPWCPD and your tip to TIP411).
- The Special Enforcement Team seized an estimated \$25,000,000 worth of illegal narcotics. During FY 2011-2012, the SET team brought in about over \$3,000,000 in asset forfeiture revenue and interagency reimbursements, which helped fund department needs such as vehicles and technology projects.
- The West Covina Service Group provided comprehensive Dispatch and Records services to 24 agencies, and generated \$1.8 million in revenue for operational costs and development.
- The department's award-winning SHOP program, which has saved the City about \$4 million to date, continued to keep costs down by channeling the efforts of dedicated senior volunteers to perform non-hazardous public safety duties that would otherwise burden field officers. The department's award winning Victim Advocate continued to assist victims and their families. The department also continued its excellent record of obtaining grants, funding items including vehicles, supplemental overtime to address community concerns, vehicles, financial crimes training, tactical and surveillance gear,

graffiti analysis software, youth explorer items, weapons components, and a range of frontline police equipment.

FY 2012-2013 GOALS AND OBJECTIVES

The department's operational goals and the specific objectives they encompass are all geared toward the City Council's goal of maintaining public safety.

- Work to reduce crime by a percentage greater than the state and regional average for similar sized communities.
 - Focus on front-line police programs and required skills/training.
 - Avoid fads and trendy programs unless their crime reduction or public safety value, along with cost effectiveness, has been clearly demonstrated.
- Continue to focus on the core mission of providing front-line law enforcement services to the community, adapting to reductions in local and state funding.
 - Utilize part-time and volunteer positions to aid officers and civilian personnel.
 - Continue specialized graffiti enforcement in light of reduced staffing.
 - Utilize non-General Fund sources to the highest possible degree.
- Maintain traffic safety citywide.
 - Work to provide quality traffic enforcement and safety services in light of reduced staffing.
 - Target problematic intersections for special enforcement.
 - Maintain hazardous traffic citations and parking citations despite staff reductions.
- Reduce the likelihood of violent crimes through narcotics enforcements, surveillance, and asset seizure efforts.
 - Continue aggressive enforcement and monitoring efforts led by the Special Enforcement Team (SET).
 - Quickly resolve neighborhood crime problems with tailored responses as they arise.
- Pursue grant opportunities to address department needs.
 - Continue the department's excellent record and expertise in the area of obtaining grants from multiple sources.
 - Continue to fully leverage multiple funding sources.
- Wisely use limited funds to maintain standards of training excellence.
 - Prioritize training needs through the chain of command, determining what is mandatory, vital, and cost-effective.
 - Continue to maximize training reimbursements from Peace Officer Standards and Training (POST).
- Work to improve the effectiveness and efficiency of the department's performance, focusing on factors including staffing levels versus the high number of calls for service.
 - Implement features of the strategic plan, concentrating on improvements in organizational efficiency and effectiveness at the operational level.
 - Refine timely deployment of police resources to address neighborhood crime trends utilizing CompStat.
 - Utilize computerized Department policy manual.

PERFORMANCE MEASURES

| Performance Measure | 2008-2009 Actual | 2009-2010 Actual | 2010-2011 Actual | 2011-2012 Actual | 2012-2013 Projected |
|---|---------------------|---------------------|---------------------|---------------------|------------------------|
| Administrative Division | | | | | |
| Backgrounds completed for police department | 65 | 24 | 20 | 25 | 25 |
| Backgrounds completed for City departments | 2 | 3 | 4 | 4 | 4 |
| Use of Force reports Written/investigated/reviewed | 110 | 85 | 79 | 64 | 64 |
| Internal Affairs investigations | 9 | 6 | 8 | 1 | 1 |
| Pursuit reports written/investigated/reviewed | 52 | 18 | 26 | 25 | 25 |
| Items formally booked into evidence | 10,954 | 11,000 | 7,967 | 12,294 | 12,300 |
| Found property items booked | 312 | 320 | 344 | 484 | 490 |
| Recovered property items booked | 950 | 980 | 584 | 740 | 750 |
| Safekeeping items booked | 540 | 575 | 410 | 566 | 570 |
| Total items formally booked | 12,343 | 12,500 | 9,305 | 14,085 | 14,000 |
| Property items sent to auction | 153 | 150 | 445 | 312 | 310 |
| Property processed for destruction | 1,929 | 2,000 | 6,751 | 3,944 | 4,000 |
| Total items released | 4,281 | 4,000 | 3,107 | 4,052 | 4,000 |
| Arson registrants processed | 1 | 1 | 1 | 1 | 1 |
| Gang registrants processed | 3 | 2 | 0 | 0 | 0 |
| Narcotics registrants processed | 135 | 140 | 114 | 108 | 110 |
| Sex offender registrants processed (assisted by detectives) | 134 | 140 | 192 | 184 | 180 |
| Total registrants processed | 269 | 280 | 306 | 292 | 290 |
| Hours of school resource officer instruction | 1,050 | 1,050 | 1,625 | 0 | 0 |
| Hours of SRO enforcement | 1,890 | 1,890 | 1,560 | 0 | 0 |
| SRO community/school program hours | 540 | 425 | 395 | 0 | 0 |
| Existing grants managed | 8 | 11 | 10 | 10 | 8 |
| Grant revenue received | \$782,503 | \$399,824 | \$331,262 | \$403,907 | \$350,000 |
| New grants received | 5 | 8 | 6 | 5 | 3 |
| Open session reports to City Council | 20 | 14 | 10 | 10 | |
| Persons assisted at front desk (approximate) | 44,600 | 45,000 | 45,200 | 45,000 | 45,000 |
| Police records entered into CAD/RMS | 15,530 | 15,725 | 18,343 | 16,028 | 16,000 |
| Phone calls handled by records personnel | 38,009 | 39,150 | 40,100 | 38,200 | 38,200 |
| Phone calls handled by desk officer | 37,050 | 38,900 | 39,000 | 37,200 | 37,200 |
| Stolen/lost property reports taken | 1,046 | 1,550 | 2,107 | 2,493 | 2,500 |
| State/federal mandated records | 12 | 12 | 12 | 12 | 12 |

| Performance Measure | 2008-2009 Actual | 2009-2010 Actual | 2010-2011 Actual | 2011-2012 Actual | 2012-2013 Projected |
|---|-----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------|
| verification reports | | | | | |
| Towing franchise revenue | \$110,000 | \$217,880 | \$219,509 | \$191,646 | \$201,000 |
| Firing range usage reimbursement | \$6,000 | \$7,500 | \$7,800 | \$9,050 | \$9,000 |
| Police reimbursements including Forensic Services, and formerly School Resource Officer (General Fund) | \$171,183 | \$190,923 | \$163,123 | \$25,255 | \$25,000 |
| Jail Unit | | | | | |
| Prisoners booked (includes booking paperwork, fingerprinting, administering phone calls, photographing prisoner, advising prisoner of rights and obtaining signatures, prisoner property inventory and storage) | 3,661 | 2,821 | 3,209 | 2,844 | 2,850 |
| Prisoner checks (per state mandate) | 18,500 | 18,500 | 18,500 | 18,500 | 18,500 |
| Prisoner meals served (complying with state regulations) | 9,000 | 9,000 | 9,000 | 9,000 | 9,000 |
| Inspections (complying with multiple mandates) | 5 | 5 | 5 | 5 | 5 |
| Jail telephone revenue (Inmate Welfare Fund) | \$8,040 | \$15,220 | \$7,200 | \$3,932 | \$7,000 |
| Jail booking revenue (General Fund) | \$38,471 | \$63,409 | \$41,983 | \$34,153 | \$35,000 |
| West Covina Service Group Measures | | | | | |
| Client agencies receiving comprehensive CAD/RMS services | 24 | 23 | 24 | 24 | 25 |
| Revenue | \$1,885,070 | \$2,193,037 | \$2,268,982 | \$1,805,242 | \$1,976,401 |
| Patrol Division | | | | | |
| Total calls for service (generating incident number) | 83,009 | 76,126 | 71,449 | 71,741 | 71,500 |
| Number of above requiring 2 or more units | 18,180 | 19,083 | 18,346 | 18,620 | 18,500 |
| 911 calls responded to | 15,938 | 11,727 | 10,689 | 11,572 | 12,000 |
| Number of self-initiated reports (includes actions by special enforcement team) | 40,934 | 32,824 | 31,336 | 23,308 | 27,300 |
| Traffic accidents responded to | 1,157 | 1,531 | 1,500 | 1,524 | 1,500 |
| Hit and run accidents responded to | 356 | 423 | 490 | 454 | 470 |
| Citations | 7,138 | 4,725 | 6,547 | 3,393 | 3,400 |

| Performance Measure | 2008-2009 Actual | 2009-2010 Actual | 2010-2011 Actual | 2011-2012 Actual | 2012-2013 Projected |
|--|-----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------|
| Average priority 1 response time (minutes) | 5:16 | 5:39 | 5:41 | 5:28 | unknown |
| Priority 2 response time (minutes) | 15:58 | 16:28 | 16:54 | 16:57 | unknown |
| Priority 3 response time (minutes) | 27:23 | 26:15 | 24:38 | 24:30 | unknown |
| Mental illness calls requiring transport by police to mental health facility | 71 | 45 | 35 | 30 | 35 |
| Hours worked by reserve officers | 7,062 | 6,900 | 7,084 | 6,551 | 5,200 |
| Hours works by shop volunteers | 7,186 | 7,902 | 8,041 | 8,094 | 8,060 |
| Citations revenue generated by Patrol Officers (Traffic Safety Fund) | \$539,036 | \$448,577 | \$337,987 | \$342,733 | \$337,500 |
| Traffic Unit | | | | | |
| Traffic citations | 8,910 | 5,775 | 2,612 | 1,785 | 2,000 |
| Parking citations | 6,830 | 11,236 | 7,045 | 11,074 | 10,500 |
| Traffic citations/cases submitted to District Attorney (court liaison CSO assistance) | 1,420 | 1,672 | 1,553 | 1,400 | 1,300 |
| County crossing guard reimbursement (General Fund) | \$6,155 | \$5,748 | \$5,387 | \$6,010 | \$5,000 |
| DUI accident response/investigation revenue (General Fund—assisted by patrol) | -- | \$12,875 | -- | \$4,312 | \$5,000 |
| Citations revenue generated by Traffic Officers (Traffic Safety Fund) | \$179,678 | \$149,526 | \$112,622 | \$114,244 | \$112,500 |
| Parking enforcement revenue (Traffic Safety Fund—assisted by patrol) | \$315,811 | \$525,256 | \$449,233 | \$485,345 | \$450,000 |
| Hands On Training Program | | | | | |
| Driving & Force Options Training Classes provided to outside agencies | 24 | 13 | 10 | 2 | 2 |
| Revenue received | \$49,725 | \$25,080 | \$19,110 | \$2,460 | \$2,500 |
| Investigative & Support Services Division | | | | | |
| Cases assigned to detectives | 9,978 | 9,901 | 9,127 | 8,420 | 9,050 |
| Average number of cases assigned to each detective | 370 | 367 | 507 | 417 | 430 |
| Arrests by detectives | 430 | 407 | 292 | 205 | 270 |
| Criminal cases presented to District Attorney's Office (includes traffic/juvenile cases) | 5,036 | 4,779 | 4,456 | 3,565 | 4,693 |

| Performance Measure | 2008-2009 Actual | 2009-2010 Actual | 2010-2011 Actual | 2011-2012 Actual | 2012-2013 Projected |
|--|-----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------|
| Criminal cases resulting in filings | 4,876 | 4,697 | 4,501 | 3,357 | 4,070 |
| Cases cleared | 4,190 | 3,800 | 3,531 | 2,584 | 3,305 |
| Detective bureau clearance rate | 30% | 27% | 38% | 31% | 34% |
| Identity theft cases | 337 | 217 | 235 | 267 | 250 |
| Domestic violence cases | 340 | 331 | 332 | 277 | 300 |
| Service contacts with Domestic Violence Victims | 1,600 | 1,687 | 1,800 | 1,984 | 1,850 |
| Individual Victim Advocate Counseling sessions | 180 | 238 | 240 | 228 | 230 |
| Domestic violence classes/groups | 85 | 115 | 110 | 110 | 110 |
| Victim Advocate court accompaniments | 35 | 34 | 25 | 17 | 25 |
| After-hours detective call-outs | 250 | 225 | 200 | 184 | 180 |
| Search warrants served by detectives | 80 | 73 | 79 | 90 | 85 |
| Sex offenders interviewed by detectives | 130 | 167 | 162 | 144 | 150 |
| Evidence items processed by forensics | 1,200 | 1,125 | 788 | 1,200 | 1,400 |
| Latent print cards of named suspects examined | 900 | 650 | 885 | 800 | 900 |
| Latent print cards obtained at crime scene and entered into automated system | 1,800 | 1,600 | 1,529 | 2,000 | 1,800 |
| Fingerprint identifications made | 160 | 90 | 119 | 165 | 200 |
| Special Enforcement Team (SET) | | | | | |
| Search warrants served by SET | 20 | 48 | 46 | 79 | 50 |
| Arrests by SET | 130 | 120 | 143 | 71 | 135 |
| Field interviews by SET | 40 | 90 | 83 | 70 | 80 |
| Gang members contacted (assisted by Patrol) | 1,200 | 900 | 1,150 | 350 | 400 |
| Narcotics investigations | 65 | 150 | 107 | 85 | 95 |
| Surveillance hours | 2,500 | 4,000 | 3,200 | 3,000 | 3,500 |
| Estimated street value of drugs seized | \$3,000,000 | \$20,000,000 | \$30,000,000 | \$25,000,000 | \$25,000,000 |
| Number of "Knock and Talks" (assistance by patrol/investigations) | 21 | 92 | 25 | 31 | 35 |
| Cumulative reduction in calls for service from CFMHP apartment complexes | 60% | 47% | 53% | 33% | 43% |
| Cumulative reduction in criminal complaints from CFMHP apartment complexes | 50% | 55% | 57% | 41% | 49% |
| Task Force and service deployment overtime reimbursements | \$137,483 | \$169,922 | \$152,608 | \$115,208 | \$81,000 |

| Performance Measure | 2008-2009 Actual | 2009-2010 Actual | 2010-2011 Actual | 2011-2012 Actual | 2012-2013 Projected |
|--|-----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------|
| Department-wide Measures | | | | | |
| Crimes against persons | 318 | 318 | 288 | 271 | 280 |
| Crimes against property | 3,285 | 2,979 | 2,882 | 3,397 | 3,100 |
| Total part 1 crimes | 3,603 | 3,297 | 3,170 | 3,668 | 3,500 |
| Adult arrests | 2,889 | 2,703 | 2,776 | 2,208 | 2,500 |
| Juvenile arrests | 615 | 483 | 417 | 349 | 415 |
| Total arrests | 3,504 | 3,186 | 3,193 | 2,557 | 2,900 |
| In-Service training days | 38 | 32 | 31 | 31 | 31 |
| Outside source training days | 221 | 176 | 177 | 175 | 165 |
| Total training events | 259 | 208 | 218 | 193 | 205 |
| Total training hours | 15,360 | 12,179 | 9,678 | 8,458 | 9,150 |
| Adult arrests by Graffiti Abatement Team | 101 | 106 | 68 | 45 | 55 |
| Juvenile arrests by Graffiti Abatement Team | 248 | 91 | 65 | 24 | 40 |
| Extra K-9 Call-out Deployments | 58 | 40 | 27 | 38 | 35 |
| Federal asset forfeiture revenue | \$464,764 | \$319,648 | \$603,888 | \$3,120,297 | \$7,000 |
| State asset forfeiture revenue | \$26,815 | \$16,666 | \$21,407 | \$1,459 | \$5,000 |
| Community donations for police programs | \$3,257 | \$1,300 | \$20,138 | \$27,509 | \$5,000 |
| Public Safety Augmentation Revenue | \$558,424 | \$530,944 | \$552,716 | \$541,491 | \$600,000 |
| Miscellaneous General Fund revenue (includes court fines, vehicle impound fees, administrative citations, state mandated revenue, POST training reimbursements, clearance letter processing, search fees, graffiti restitution, and civil subpoenas) | \$370,929 | \$313,273 | \$280,327 | \$250,170 | \$260,000 |

APPROVED POSITIONS

| Title | FY 08-09 | FY 09-10 | FY 10-11 | FY 11-12 | FY 12-13 |
|--|----------------------------|---------------------|---------------------|----------------------|----------------------|
| Full -Time Positions | | | | | |
| Police Chief | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Commander | 3.00 | 3.00 | 2.00 ⁹⁾ | 2.00 | 2.00 |
| Police Lieutenant | 7.00 | 7.00 | 7.00 | 5.00 ¹¹⁾ | 5.00 |
| Police Sergeant | 13.00 | 13.00 | 13.00 | 13.00 | 12.00 |
| Police Corporal | 26.00 ¹⁾ | 26.00 | 26.00 ⁹⁾ | 16.00 ¹¹⁾ | 17.00 |
| Police Officer | 69.00 ¹⁾ | 69.00 | 63.00 ⁹⁾ | 61.00 ¹¹⁾ | 53.00 |
| Police Administrative Services Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Records Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Criminal Justice Research Analyst | 1.00 ²⁾ | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Administrative Assistant | 1.00 | 1.00 | 2.00 | 2.00 | 2.00 |
| Administrative Assistant I | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Account Clerk | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 |
| Victim Advocate | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Community Services Officer | 14.00 ²⁾ | 15.00 ⁸⁾ | 13.00 ⁹⁾ | 13.00 | 12.00 ¹²⁾ |
| Jailer | 7.00 | 7.00 | 7.00 | 7.00 | 6.00 ¹²⁾ |
| Police Records Specialist I | 8.00 | 8.00 | 7.00 ¹⁰⁾ | 7.00 | 6.00 ¹²⁾ |
| Police Records Specialist II | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| Software Development Manager | 2.00 | 2.00 | 2.00 | 1.00 ¹¹⁾ | 1.00 |
| Senior Software Developer | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Software Developer | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 |
| User Support Specialist | 2.00 | 2.00 | 2.00 | 1.00 ¹¹⁾ | 1.00 ¹¹⁾ |
| Computer Systems Administrator | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Computer Services Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Communications Supervisor | 4.00 ³⁾ | 4.00 | 4.00 | 4.00 | 3.00 ¹²⁾ |
| Public Safety Dispatcher | 9.00 ³⁾⁴⁾ | 10.00 ⁸⁾ | 10.00 | 10.00 | 10.00 |
| Senior Communications Operator | 4.00 ³⁾ | 4.00 | 4.00 | 4.00 | 4.00 |
| Full-Time Total | 190.00⁶⁾ | 192.00 | 182.00 | 166.00 | 153.00 |
| Sworn | 119.00 | 119.00 | 112.00 | 98.00 | 90.00 |
| Non-Sworn | 71.00 | 73.00 | 70.00 | 68.00 | 63.00 |

| Title | FY 08-09 | FY 09-10 | FY 10-11 | FY 11-12 | FY 12-13 |
|---|---------------------------|---------------|---------------------|---------------|---------------|
| Full-time Equivalent (FTE) | | | | | |
| Police Records Specialist I | 0.00 | 0.00 | 0.50 ¹⁰⁾ | 0.50 | 0.50 |
| Reserve Police Officers | 10.00 | 10.00 | 10.00 | 10.00 | 10.00 |
| Crossing Guards | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| Office / Administrative Aides | 2.10 | 2.10 | 1.00 | 1.00 | 1.00 |
| Parking Enforcement Officers | 0.70 ⁶⁾ | 0.70 | 0.70 | 0.70 | 0.70 |
| Cadets | 1.30 ⁶⁾ | 1.30 | 1.30 | 1.30 | 1.30 |
| FTE Total | 21.10⁸⁾ | 21.10 | 20.50 | 20.50 | 20.50 |
| Department Total | 211.10 | 213.10 | 202.50 | 186.50 | 173.50 |
| <p>¹⁾ The adopted FY 2008-2009 budget eliminated the Park and Commercial Team (one corporal, three officers), and froze one additional corporal and two additional officer positions. During FY 2008-2009, the grant-funded GREAT officer position was eliminated due to the termination of grant funding.</p> | | | | | |
| <p>²⁾ In FY 2008-09 budget, one community service officer position was reclassified to a criminal justice research analyst.</p> | | | | | |
| <p>³⁾ These existing dispatch operation positions were merged into the police department in FY 2008-09.</p> | | | | | |
| <p>⁴⁾ The adopted FY 2008-09 budget froze one dispatcher position (from ten to nine).</p> | | | | | |
| <p>⁵⁾ During FY 2008-09, newly authorized Cadet positions began work in parking enforcement operations.</p> | | | | | |
| <p>⁶⁾ Full-time vacancies at the middle of this fiscal year were four civilian positions (zero sworn positions).</p> | | | | | |
| <p>⁷⁾ There was one FTE vacancy at the middle of this fiscal year.</p> | | | | | |
| <p>⁸⁾ One Dispatcher and one Community Services Officer were authorized on 10/6/2009, Item D-7a through the competitive Byrne Recovery Civilian Grant.</p> | | | | | |
| <p>⁹⁾ In FY 10-11, full-time Police Department position eliminations included the following: 1 Commander, 1 graffiti abatement officer, 2 detectives in the Special Enforcement Team, 1 detective in the Detective bureau, 1 L.A. Impact officer, 1 patrol officer, and 2 community service officers.</p> | | | | | |
| <p>¹⁰⁾ In FY 10-11, one Police Records Specialist I position was reduced from full-time to part-time status as part of the budget reductions.</p> | | | | | |
| <p>¹¹⁾ These are part of the budget reduction measures for FY 11-12.</p> | | | | | |
| <p>¹²⁾ Funding suspended in FY 12-13: 1 CSO, 1 Jailer, 1 Records Specialist, 1 Communications Supervisor</p> | | | | | |

BUDGET COMMENTS

Several duties and functions previously assigned to other City departments have been absorbed into the police department with no additional sworn or supervisory staffing. These functions include emergency dispatch operations and the management of the City's graffiti removal contract.

Historically, overtime has been under-budgeted relative to actual expenditures, with full-time authorized vacancies typically generating unspent savings sufficient to balance the over-expenditure. With sworn positions eliminated such that few or no vacancies are projected, this historic budgetary solution will no longer occur, presenting a very challenging budget issue.

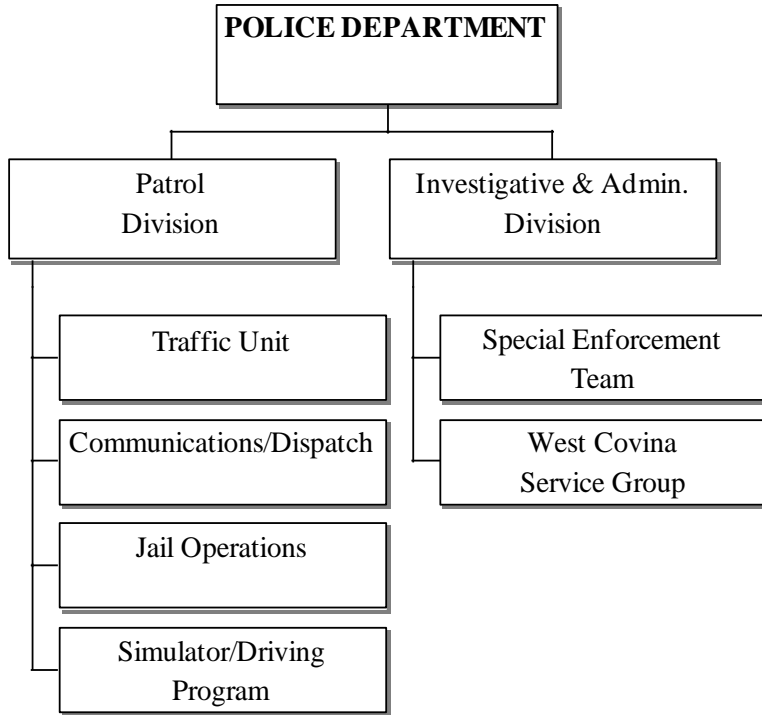
The department has many unmet or deferred equipment needs. Due to spending restrictions, these cannot all be met using grant funds or asset forfeiture. Foremost among these needs is the regular replacement of the police patrol fleet. Although feasible as a short-term money saving tactic, the City cannot indefinitely defer the purchase of patrol vehicles while running patrol operations. Patrol vehicles are run round the clock in very hard conditions, often in strenuous pursuits, and have a limited lifespan before they must be rotated to other divisions while they are still functionally sound.

BUDGET ISSUES

Police department staffing is a serious issue. Several years ago, West Covina was already ranked in the lowest 4% nationally in its police officer to citizen population standing (based on city crime figures collected in 2006 and published in 2008 by the *Congressional Quarterly Press*), and was over 25 officers below the state average for similar sized cities, and over 55 officers behind the LA County average. Our civilian ranking was similar. Additionally, a 2009 survey of 17 cities revealed that West Covina was tied for the second lowest ranking of supervisory police staff to sworn officers. Since 2007, West Covina has lost a total of 37 sworn positions. This understaffing is both a public safety and customer service issue, as residents have to wait longer for responses to non-emergency calls, and supervisory span of control has been reduced. Exercising proper management oversight of complex, often versatile and high risk activities is increasingly difficult. Adding vitally needed front-line operational policing positions and supervisors to move West Covina closer to regional service level standards should be considered a top priority in the future.

Installing digital video cameras in patrol cars would benefit West Covina. As utilized by many police departments across the nation, these cameras capture true accounts of what actually occurs during traffic stops, pursuits, etc., to counter any allegations of misconduct. Additionally, cameras would witness and record actions of specific interest to the courts, as well as any officer-involved uses of force.

ACTIVITY TREE



BUDGET SUMMARY

| | | Actual Expenditures 2009-2010 | Actual Expenditures 2010-2011 | Adjusted Budget 2011-2012 | Estimated Expenditures 2011-2012 | Adopted Budget 2012-2013 |
|-----------------------------|----------------------------------|-------------------------------------|-------------------------------------|---------------------------------|--|--------------------------------|
| Expenditure By Type: | | | | | | |
| 5000 | Personnel | 26,265,425 | 25,019,081 | 25,881,243 | 25,484,853 | 23,380,851 |
| 6000 | Supplies and Services | 2,801,010 | 2,648,119 | 3,379,670 | 4,746,114 | 3,014,701 |
| 7000 | Capital Outlay | 179,287 | 364,119 | 1,777,430 | 604,611 | 27,500 |
| 8500 | WCSG Pass Thru | 386,268 | 214,915 | 57,950 | 145,150 | - |
| Total Department | | 29,631,990 | 28,246,234 | 31,096,293 | 30,980,728 | 26,423,052 |
| | | | | | | |
| Expenditure By Fund: | | | | | | |
| 110 | General Fund | 26,563,532 | 25,195,280 | 25,771,701 | 25,769,902 | 24,716,826 |
| 116 | State Asset Forfeiture | - | 15,300 | - | - | - |
| 117 | Drug Enforcement Rebate | 163,461 | 473,085 | 2,864,236 | 1,255,631 | - |
| 127 | Police Donations | 4,429 | 4,290 | 17,135 | 15,969 | - |
| 130 | Bureau of Justice Assistance Grt | - | - | 59,784 | 21,923 | - |
| 131 | CDBG | 5,564 | 20,863 | 19,249 | 21,921 | 20,140 |
| 150 | Inmate Welfare | 15,238 | 13,102 | 13,193 | 13,049 | 7,052 |
| 155 | COPS/SLESF | 120,481 | 156,111 | 156,931 | 138,490 | - |
| 160 | Capital Projects | - | 5,187 | - | - | - |
| 195 | Bullet Proof Vest Grant | 4,638 | - | - | - | - |
| 198 | OTS Grants | 26,419 | 23,922 | - | - | - |
| 207 | OTS Grants | - | 3,556 | 11,039 | 4,534 | - |
| 208 | Justice Assistance Gr | 132,438 | 92,524 | 27,025 | 25,136 | - |
| 220 | WC Community Srvc Foundation | - | 2,321 | 27,956 | 3,679 | - |
| 221 | Police Private Grants | 3,140 | 4,428 | 14,740 | 12,240 | - |
| 225 | CDBG-R | 28,506 | 457 | - | - | - |
| 227 | Homeland Security Grant | - | 47,506 | - | - | - |
| 228 | Recovery Byrne Grant | 56,644 | 102,166 | 97,024 | 96,377 | - |
| 361 | Self Insurance Gen / Auto Liab. | - | - | - | 1,403,310 | - |
| 363 | Self Insurance - Workers Comp | - | - | - | 378,375 | - |
| 375 | Police Enterprise | 2,507,500 | 2,086,136 | 2,016,280 | 1,820,192 | 1,679,034 |
| Total Funding | | 29,631,990 | 28,246,234 | 31,096,293 | 30,980,728 | 26,423,052 |

| | Actual Revenue 2009-2010 | Actual Revenue 2010-2011 | Adjusted Budget 2011-2012 | Estimated Revenue 2011-2012 | Adopted Revenue 2012-2013 |
|---|---|---|--|--|--|
| Revenue: | | | | | |
| 110 42xx - Licenses & Permits | 107 | 200 | - | 400 | - |
| 110 43XX- Fines & Forfeitures | 187,731 | 136,458 | 135,000 | 100,000 | 110,000 |
| 110 45XX- POST, rev from other agencies | 73,920 | 79,170 | 79,000 | 55,000 | 55,000 |
| 110 4602-Towing Franchise | 217,880 | 219,509 | 225,000 | 200,000 | 210,000 |
| 110 4603 - DUI accident response | 12,875 | (1,461) | 12,000 | 10,000 | 10,000 |
| 110 4605-Jail booking | 63,409 | 41,983 | 40,000 | 35,000 | 35,000 |
| 110 4607-Training seminars | 25,080 | 19,110 | 30,000 | 5,000 | 20,000 |
| 110 4645-Police reimbursement | 190,923 | 163,123 | - | 26,000 | 100,000 |
| 110 4646 - Graffiti Restitution | 38,380 | 48,980 | 1,000 | 28,000 | 10,000 |
| 110 46xx -Other chgs for services | 4,694 | 4,375 | 4,400 | 5,300 | 4,400 |
| 110 48xx-Other Revenues | 21,690 | 24,330 | 8,400 | 11,700 | 10,400 |
| 110 General Fund Revenue | 836,689 | 735,777 | 534,800 | 476,400 | 564,800 |
| 116 4559-State Asset Forfeiture | 16,666 | 21,407 | 7,000 | 1,370 | 5,000 |
| 117 45xx-Drug Enforcement Rebate | 319,649 | 603,888 | 7,000 | 2,833,909 | 7,000 |
| 123 4310-Vehicle Code Fines | 598,103 | 450,649 | 600,000 | 450,000 | 450,000 |
| 123 4315-Parking Code Fines | 525,256 | 449,233 | 575,000 | 450,000 | 450,000 |
| 127 48xx-Police Donations | 1,300 | 15,138 | 2,240 | 2,240 | - |
| 130 Bureau of Justica Assistance | - | - | - | - | 33,423 |
| 150 Inmate Welfare | 15,220 | 7,200 | 21,635 | 3,934 | 7,000 |
| 153 Public Safety Augmentation | 530,944 | 552,716 | 575,000 | 575,000 | 600,000 |
| 155 COPS/SLESF | 140,724 | 138,860 | - | 171,937 | 100,000 |
| 195 Bullet Proof Vest Grants | - | 4,576 | - | - | - |
| 198 OTS Grants | 35,388 | 34,630 | - | 18,765 | - |
| 204 207 COPS Tech & OTS Grants | 1 | 1,210 | 11,039 | 7,866 | 5,518 |
| 208 Justice Assistance Grant | 165,998 | 64,298 | - | - | 22,155 |
| 220 WC Community Svcs Foundation | 66,380 | 2,000 | 25,270 | 7,250 | - |
| 221 Police Private Grants | 8,500 | 2,000 | 2,500 | 9,500 | - |
| 222 207 Homeland Security Grants | 9,821 | - | - | 47,506 | - |
| 225 CDBG-R | 21,814 | - | - | - | - |
| 228 Recovery Byrne Grant | 39,393 | 85,688 | - | 97,024 | 33,079 |
| 375 Police Enterprise | 2,193,037 | 2,268,982 | 2,305,237 | 1,805,243 | 1,976,401 |
| Total Dept Revenue | 5,524,883 | 5,438,252 | 4,666,721 | 6,957,944 | 4,254,376 |

FIRE DEPARTMENT

MISSION STATEMENT: To provide the highest level of life and property safety in a caring and cost effective manner, and to continually strive to provide quality customer service for the community, the City, and to one another

This department is comprised of a combination of dedicated career firefighters and civilian staff. The members of the department take extreme pride in serving the citizens and visitors with the utmost respect and compassion. The City's firefighters are highly competent in performing firefighting, rescue, and emergency medical services.

Utilizing resources provided by the city, firefighters make every last effort to:

- respond quickly,
- treat people with respect and dignity,
- utilize experience and training to assist in the "most appropriate" manner, and
- look for additional opportunities to make the community "safer."

From the period of January 1, 2011 to December 31, 2011, the fire department had 13,780 unit responses. These responses were for 7,468 reported emergency incidents. They included 5,550 medical emergencies, 1,768 public assistance/hazardous conditions /mutual aid calls, and 150 hostile fires, including 42 involving structures. The total fire loss for the 12-month period amounted to \$3,280,027.

The department serves the community by responding from the following five community fire stations:

- Station No. 1 (819 S. Sunset Avenue)
- Station No. 2 (2441 E. Cortez Avenue)
- Station No. 3 (1433 W. Puente Avenue)
- Station No. 4 (1815 S. Azusa Avenue)
- Station No. 5 (2650 E. Shadow Oak Drive)

Operational Services

This functional area is responsible for overseeing fleet, facility, and equipment maintenance for the fire department. In addition, staff provides oversight for purchasing, and acts as a liaison for communication and mutual aid operations. Through support and deployment, operations personnel are committed to maintaining the functional capabilities of the department.

- Emergency Operations – This is the core of the department's fire and life safety protection services. Emergency operations are delivered 24 hours a day, 365 days a year, by two paramedic-assessment fire engine companies, one paramedic assessment light force (combination fire engine and ladder truck), two basic life support fire engines, three paramedic ambulances, and one assistant fire chief. These professional and highly skilled firefighters are cross-trained to respond to medical emergencies, fires of all types

and sizes, transportation accidents, hazardous materials spills, and other emergency service calls. Emergency personnel respond quickly and are able to mitigate and solve the problem effectively regardless of the nature of the emergency. West Covina's firefighters consistently provide high quality customer service.

The City's firefighters utilize aggressive interior-attack firefighting to control fires quickly and increase the life safety of trapped occupants whenever possible. Using a deployment of firefighting resources, the community experiences a relatively low annual fire loss. In addition to medical emergencies and fires, the department annually responds to more than 1,700 additional calls for service ranging from infants locked in vehicles, chemical and product spills, inadvertent fire alarm activations, and responses to assist in adjacent communities through Automatic and Mutual Aid agreements.

Management Services

In an effort to provide appropriate leadership, management, and standard operating procedures, an assistant fire chief is responsible for overseeing all personnel related functions. Included in these functions are the department's labor relations, staffing, recruiting, public education, and promotional exams. Also provided is oversight of the California Department of Motor Vehicle requirements and Risk Management documents.

- Emergency Preparedness - Fiscal challenges have reduced the dedication of resources for emergency planning. This program is now an ancillary function for fire administration staff only

when required. All firefighters receive specialized first-responder training for response to natural disasters and terrorism incidents.

In addition, the assigned assistant fire chief oversees the delivery of Emergency Medical Services (EMS).

- Paramedic Ambulance Services – Approximately 80 percent of the department's activity is directed towards emergency medical services. The department delivers extremely high-level advanced life support medical treatment. The department assists approximately 5,500 patients each year. About one half of these individuals are in severe medical distress and require paramedic level care. On an annual basis, approximately 4,000 patients are transported to area hospitals in one of the three fire department ambulances, and are assessed fees for medical treatment and transportation services. Staff oversees ambulance billing and EMS training for the City's firefighters. EMS quality assurance is ensured through periodic quality control audits. A nurse educator is provided on contract from UCLA, and provides continuing education training to all Emergency Medical Technicians and paramedic personnel. City paramedics are trained to the highest standards and are participating in several new cutting-edge life-saving skills that the County of Los Angeles EMS Agency has implemented.

Administrative Services

In a continued effort to streamline costs, an assistant fire chief of administration has been vacated and those responsibilities are currently being performed by the fire chief. This vacancy has also required the fire chief

to assume the position of fire marshal. Managing and enforcing all City of West Covina fire codes and ordinances, and providing these services in a timely manner are critical. The Fire Prevention Bureau uses consultants to review building plans to ensure proposed designs meet contemporary fire codes. Inspecting occupancies during the various stages of construction is a critical component of ensuring that fire and life safety systems are adequate. A specially trained fire protection specialist inspects fire sprinkler systems, fire alarm systems, hazardous storage, and ensures that fire exits, emergency lighting, means of egress and extinguishing equipment are provided and maintained. Fire prevention personnel spend a great deal of time assisting private developers with various fire code compliance options in the design and construction of fire safe buildings. The services provided to contractors and developers are designed to be cost effective for the city and businesses. In fiscal year 2011-2012, these services provided revenue in the amount of \$241,917.

The fire protection specialist manages the annual inspections of all existing business and commercial occupancies within the city. Fire prevention personnel coordinate with the city's building, planning, and community development departments to ensure all planned developments meet fire code standards and that all educational occupancies are designed with life safety as the primary concern.

- Public Education – The department works with the community to provide fire and life safety education. Firefighters provide demonstrations and offers tours to local schools and groups. The department encourages community participation and involvement and uses events like Fire Prevention Week, Every

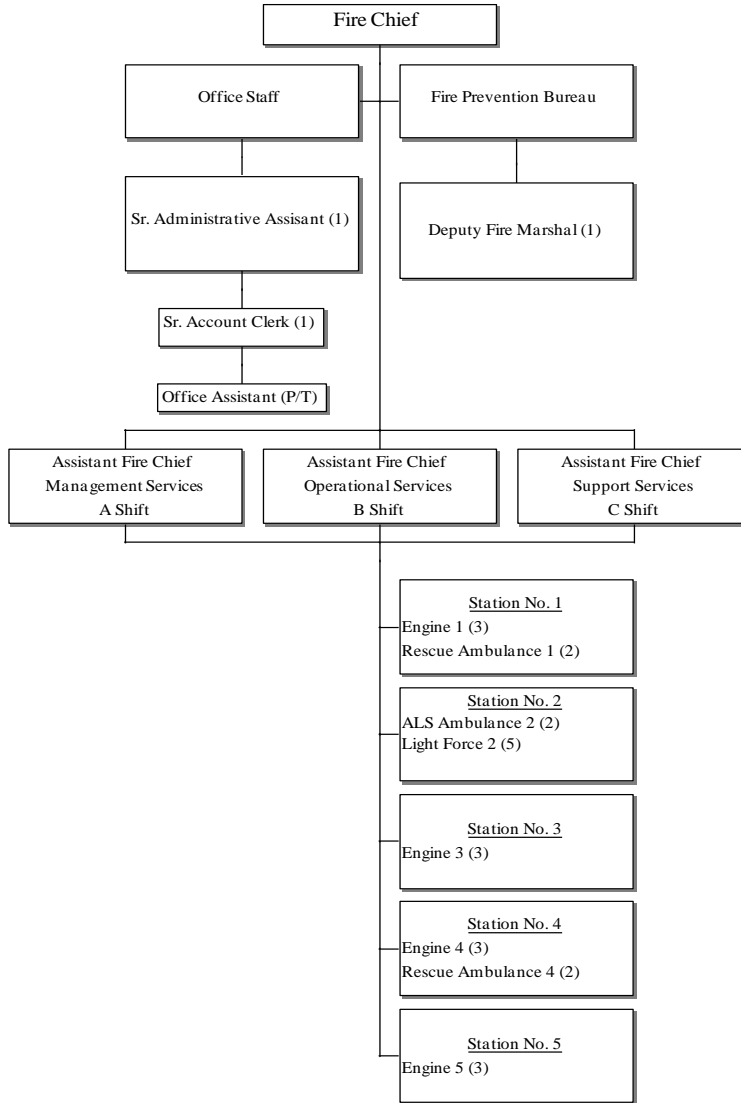
15 Minutes, and the Red Ribbon Rally to educate the residents about fire and life safety and drowning prevention.

Support Services

The department remains committed to providing training and professional development opportunities for first responders that are in-line with the delivery of state-of-the-art fire suppression, rescue, and property conservation services.

- Fire Investigators – The assistant chief of support services is responsible for overseeing the department's fire investigation unit. Trained fire investigators work diligently to identify the cause and origin of fires in the city. They work closely with detectives from the police department to identify, arrest, and prosecute arson suspects.
- Training – Frequent quality training allows the city's firefighters to remain prepared to respond to various emergencies. Department members receive all mandated training through in-house manipulative and classroom drills, formalized workshops and seminars, and train-the-trainer academies. City firefighters pride themselves on building realistic props for training, and conducting pre-fire planning on city buildings and target hazards.

FIRE DEPARTMENT ORGANIZATIONAL CHART



FY 2011-2012 ACCOMPLISHMENTS

- In concert with the City's Core Values, provided "exceptional" customer service by quickly responding to citizen's requests for assistance with appropriate resources.
- In response to staffing reductions, adapted modern deployment standards to ensure that firefighters responded with adequate force to keep the majority of fires to the area they originated.
- Implemented a new records management system for fire incident reporting, fire prevention reports, and training records.
- Obtained a federal grant for additional staffing. Twelve additional personnel supplement the staffing of a two-piece company operating at Fire Station No. 2.
- Utilized federal grant funding to implement a "light force" concept to provide additional staffing for response to incidents citywide.
- Obtained State Homeland Security Grant funding for the replacement of VHF radio communication equipment. These devices will greatly enhance fireground communications within the City and on Mutual Aid assignments.
- Incorporated new single gas carbon monoxide detectors on all front line fire engines.
- Continued advanced level training with new self-contained breathing apparatus (SCBA's) that were purchased using regional grant funds.
- Equipped all front line fire units with additional wildland firefighting equipment.
- Continued to work with the West Covina Service Group to transition to "Inventory Dispatching" to improve the efficiency of Computer Aided Dispatch.
- Finalized a strategic plan for regional fire service training through the Los Angeles Area Fire Chiefs Association.
- The Fire Prevention Bureau maintained a reasonable amount of fire and life safety throughout the community with minimal impact on the general fund. Cost recovery is able to provide for the sustainment of this division.
- Performed annual state mandated fire inspections at 28 commercial day care facilities, 12 hospital/convalescent/medical facilities, and 9 hotels and motels.
- Conducted quarterly "after hours" inspections of dining facilities that offered live entertainment and service of alcoholic beverages.
- Provided consistent investigations to determine the fire origin and cause. Provided informative data to assist with fire code violations, criminal filings, and felony convictions.
- Conducted "Sidewalk CPR" training for citizens at the Westfield West Covina shopping mall in conjunction with the Los Angeles County Department of Health Services.

- Initiated cell phone pairing of Stroke Patient medical information from EMS units to receiving hospitals.
- Became the first emergency medical provider in Los Angeles County to deliver advanced CPR care and protocols.
- Installed CPR modules in the department's heart monitors / defibrillators in order to capture data on CPR quality.

FY 2012-2013 GOALS AND OBJECTIVES

- Ensure that all emergency response personnel receive mandated training opportunities to maintain continued technical competency and professional development.
- Evaluate and recommend alternate staffing models that can maximize the use of available funding.
- Prepare a comprehensive fleet replacement plan and determine necessary steps to initiate replacements as soon as possible.
- Implement the usage of dual band portable radios that will be distributed as part of a federal grant for regional communications.
- Attempt to respond as quickly as possible to save life and property, to minimize fire loss, and react to severe staffing reductions.

- Enter into a joint powers agreement with the 30 other fire departments in Los Angeles County for the delivery of safe, consistent, and unified fire service training.
- Improve emergency response and communications by increasing the capabilities of mobile computers in fire department vehicles.
- Evaluate and monitor the ambulance delivery system through continued education, quality assurance, and effective cost recovery.
- Implement electronic patient care reports for emergency medical patients.
- Implement electronic fire inspection reports for use by Fire Prevention Bureau personnel as well as in service fire companies.
- In our continued effort to maintain "business friendly" status, provide for the timely, fair, and consistent application of inspection services and code enforcement.
- Continue to promote public education opportunities within the city by providing life safety programs to local schools, community groups, and residents .
- Actively investigate fire causes to determine the area of origin. Refer suspicious fires to the police department to determine whether the crime of arson has occurred.

PERFORMANCE MEASURES

| Performance Measures | 2008-2009 Actual | 2009-2010 Actual | 2010-2011 Actual | 2011-2012 Actual | 2012-2013 Projected |
|---|-----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------|
| Emergency responses | 7,181 | 6,951 | 7,096 | 7,545 | 7,778 |
| Response time average* | 4:53 | 4:44 | 5:00 | 5:18 | 5:18 |
| Patients treated | 5,451 | 5,499 | 5,511 | 5,550 | 5,721 |
| Patients transported in City ambulances | 3,449 | 3,516 | 3,433 | 3,607 | 3,718 |
| Trauma patients treated** | 170 | 72 | 97 | 75 | 103 |
| Fire inspections | 3,303 | 3,336 | 464 | 496 | 3,000 |
| Permits | 415 | 434 | 271 | 305 | 315 |
| Plan checks | 732 | 739 | 352 | 497 | 512 |
| Public education programs | 70 | 73 | 47 | 45 | 50 |
| Federal grants obtained | 1 | 1 | 2 | 2 | 2 |
| Emergency preparedness exercises | 2 | 1 | 1 | 2 | 2 |
| CERT training programs completed | 1 | 1 | 1 | 1 | 1 |

*Response time 90th percentile (6:44)

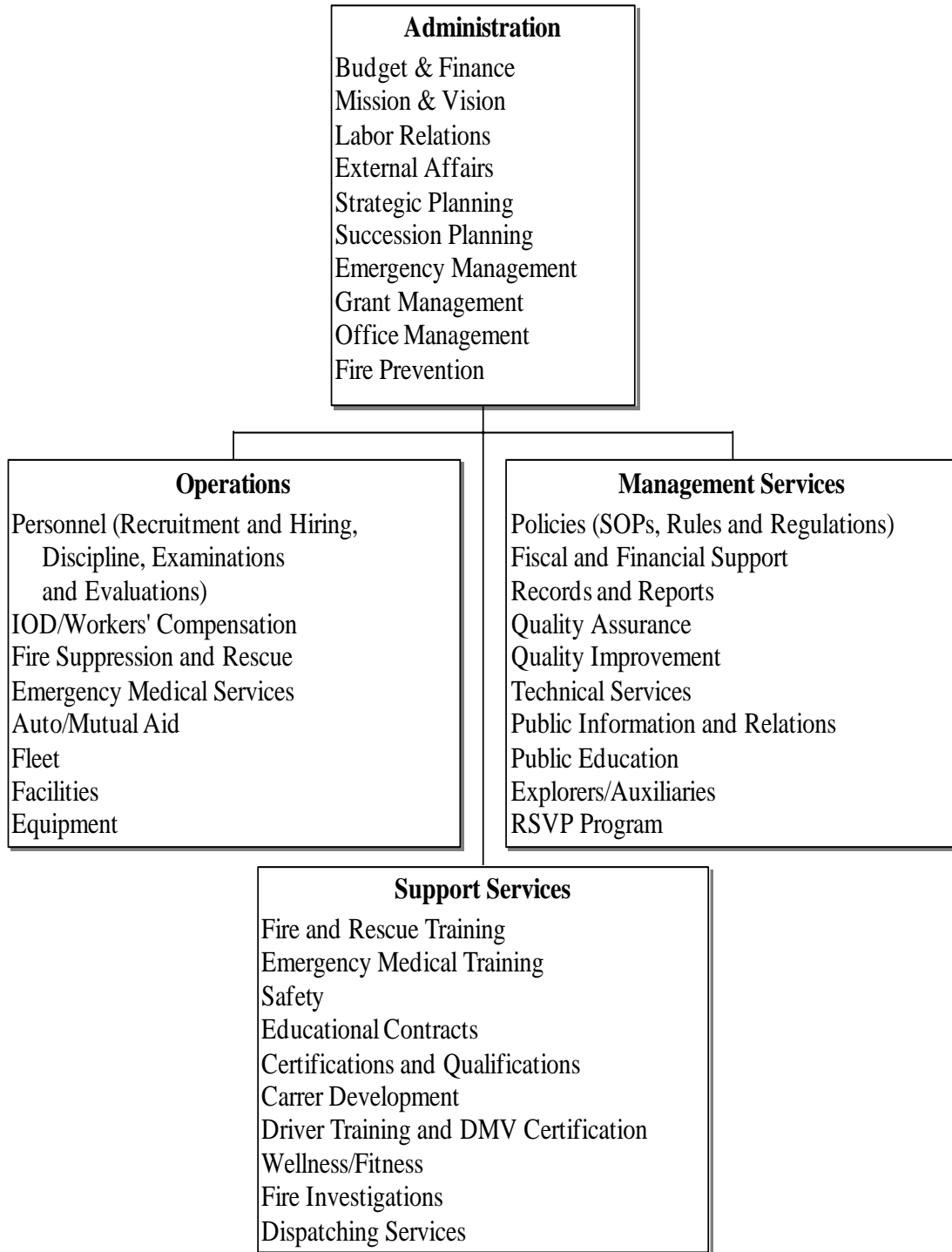
**LA County Trauma Criteria

APPROVED POSITIONS

| Title | FY 08-09 | FY 09-10 | FY 10-11 | FY 11-12 | FY 12-13 |
|-------------------------------------|---------------------|--------------|---------------------------|---------------------|--------------------|
| Full -Time Positions | | | | | |
| Fire Chief | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant Fire Chief | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Assistant Fire Chief / Fire Marshal | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Fire Captain | 18.00 | 18.00 | 15.00 ⁴⁾ | 15.00 | 15.00 |
| Fire Engineer | 18.00 | 18.00 | 15.00 ⁴⁾ | 18.00 | 18.00 |
| Firefighter / Paramedic | 36.00 ¹⁾ | 36.00 | 33.00 ^{4) 5) 6)} | 27.00 | 30.00 |
| Firefighter | | | | 9.00 | 9.00 |
| Management Analyst II | 0.00 ²⁾ | 0.00 | 0.00 | 0.00 | 0.00 |
| Deputy Fire Marshal | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 ⁸⁾ |
| Sr. Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Fire Protection Specialist | 2.00 ³⁾ | 2.00 | 2.00 | 1.00 | 0.00 ⁸⁾ |
| Senior Account Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Full-Time Total | 81.00 | 81.00 | 72.00 | 77.00 | 79.00 |
| Sworn | 77.00 | 77.00 | 68.00 | 74.00 ⁷⁾ | 76.00 |
| Non-Sworn | 4.00 | 4.00 | 4.00 | 3.00 | 3.00 |
| Full-time Equivalent (FTE) | | | | | |
| Ambulance Operators | 0.00 | 0.00 | 6.00 ⁵⁾ | 0.00 ⁶⁾ | 0.00 |
| Office Assistant I | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 |
| FTE Total | 0.80 | 0.80 | 6.80 | 0.80 | 0.80 |
| Department Total | 81.80 | 81.80 | 78.80 | 77.80 | 79.80 |

- ¹⁾ Starting FY 08-09, 3 out of 39 positions are not funded.
- ²⁾ Starting FY 08-09, this position is not funded.
- ³⁾ Starting FY 08-09, one position is underfilled by a limited service fire protection specialist.
- ⁴⁾ FY 10-11 budget cut – eliminate one fire engine. This eliminates the following vacant captains, 3 fire engineers and 3 firefighter/paramedics
- ⁵⁾ FY 10-11 budget cut – transition 1 rescue ambulance to Basic Life Support service. Six vacant full-time firefighter/paramedic positions will be replaced with part-time ambulance operators at mid-year.
- ⁶⁾ Transition of 1 rescue ambulance to Basic Life Support service not implemented.
- ⁷⁾ Two-year FEMA grant (FY 12 and FY 13) will fund 3 engineers and 9 firefighters.
- ⁸⁾ Fire Protection Specialist is reclassified to Deputy Fire Marshal.

ACTIVITY TREE



BUDGET SUMMARY

| Expenditure By Type: | Actual Expenditures 2009-2010 | Actual Expenditures 2010-2011 | Adjusted Budget 2011-2012 | Estimated Expenditures 2011-2012 | Adopted Budget 2012-2013 |
|-----------------------------|--|--|--|---|---|
| 5000 Personnel | 14,879,583 | 14,104,843 | 15,194,286 | 15,129,800 | 14,582,433 |
| 6000 Supplies and Services | 1,087,257 | 1,088,869 | 1,267,500 | 1,681,607 | 1,208,812 |
| 7000 Capital Outlay | 202,069 | 108,722 | - | - | - |
| Total Department | 16,168,909 | 15,302,434 | 16,461,786 | 16,811,407 | 15,791,245 |

| Expenditure By Fund: | Actual Revenue 2009-2010 | Actual Revenue 2010-2011 | Adjusted Budget 2011-2012 | Estimated Revenue 2011-2012 | Adopted Revenue 2012-2013 |
|-------------------------------------|---|---|--|--|--|
| 110 General Fund | 15,961,874 | 15,180,717 | 16,401,983 | 16,228,189 | 15,756,245 |
| 214 USDOJ COPS Grant | 79,831 | 1,395 | - | - | - |
| 219 Fire Training | 3,365 | 11,600 | 35,000 | 35,000 | 35,000 |
| 227 Homeland Security Grant | 123,839 | 108,722 | 24,803 | - | - |
| 361 Self Insurance Gen / Auto Liab. | - | - | - | 1,618 | - |
| 363 Self Insurance - Workers Comp | - | - | - | 546,600 | - |
| Total Funding | 16,168,909 | 15,302,434 | 16,461,786 | 16,811,407 | 15,791,245 |

| Revenue: | Actual Revenue 2009-2010 | Actual Revenue 2010-2011 | Adjusted Budget 2011-2012 | Estimated Revenue 2011-2012 | Adopted Revenue 2012-2013 |
|-----------------------------------|---|---|--|--|--|
| 110 4250- Fire Permit Fees | 45,016 | 35,586 | 52,000 | 27,000 | 35,000 |
| 45XX- Revenue from Other Agencies | 159,785 | 44,085 | 1,532,092 | 962,000 | 1,587,000 |
| 4609-Ambulance Services | 1,794,461 | 1,715,806 | 1,750,000 | 1,800,000 | 1,800,000 |
| 4630-Plan Check/Inspection | 143,191 | 154,011 | 140,000 | 164,000 | 165,000 |
| 4631-Fire Incident Report | 938 | 1,046 | 500 | 1,000 | 1,000 |
| 4636 - Fire Co.Stand-By, Services | - | 1,900 | - | - | - |
| 4640-False Alarms | 54,340 | 43,786 | 55,000 | 45,695 | 55,000 |
| 4647-Misc reimbursements | 7,603 | 500 | - | 2,500 | - |
| 4648-Fire Safety Inspection | 6,267 | 7,150 | 4,000 | 5,000 | 5,000 |
| 4657-Ambulance Subscription | 9,600 | 14,538 | 15,000 | 15,000 | 16,000 |
| 4862- Other revenues | 30 | - | - | 36,018 | - |
| Gen Fund Revenue | 2,221,231 | 2,018,408 | 3,548,592 | 3,058,213 | 3,664,000 |
| 214 USDOJ COPS Grant | 73,720 | 12,376 | - | - | - |
| 218 2006 Homeland Security Grant | 146,351 | - | - | - | - |
| 219 Fire Training | 51,410 | 59,174 | 35,000 | 16,911 | 17,000 |
| 227 Homeland Security Grant | - | - | 24,803 | 232,560 | - |
| Other Revenue | 271,481 | 71,550 | 59,803 | 249,471 | 17,000 |
| Total Dept Revenue | 2,492,712 | 2,089,958 | 3,608,395 | 3,307,684 | 3,681,000 |

PUBLIC WORKS DEPARTMENT

MISSION STATEMENT: To provide the public with the highest level of service in the construction and maintenance of City infrastructure and construction development services to the community

This department consists of three functional divisions: building, engineering, and maintenance. Together, the divisions provide coordinated community enhancement, development services, and City infrastructure maintenance including contract maintenance and construction oversight.

The director provides oversight to the three divisions and serves as the city engineer, traffic engineer, and building official. Supporting the director, a deputy building official, deputy city engineer, and maintenance operations manager provide administration of the day-to-day operations for their respective divisions.

The department is staffed by a total of 60 full-time positions. They include five employees within administration, seven employees within the building division, four employees within the engineering division, and 44 employees within the maintenance division.

Administration

The administrative personnel are responsible for assisting, planning, coordinating, and supervising the activities of the department's three divisions. They monitor budget activity, oversee the City's Capital Improvement Program (CIP), manage grant funding/activities, oversee service contracts and are administering the franchise waste collection and the waste management enforcement contracts.

Building Division

This division enforces safety, health, welfare, and property maintenance standards for both public and private development. It also provides construction management oversight for public construction. It is divided into three sections: building, community enhancement, and city building construction.

Utilizing the California Building Codes, this section is responsible for insuring that all private developments within the City conform to construction and safety standards through comprehensive plan review, permit, and inspection. Proper compliance with approved plans is obtained through field inspections associated with this work.

The community enhancement section enforces the City's municipal codes. They monitor the maintenance of all residential and commercial properties through field inspections and by responding to citizens' complaints. This section also ensures that hazards associated with unsafe conditions, such as un-maintained swimming pools, are abated. If warranted, legal cases are initiated to obtain compliance for violations of the West Covina Municipal Code.

The building construction section administers and oversees the application of California Public Contract Law and Standard Specifications for Public Works Construction to construct, remodel, and renovate City-owned buildings and

structures. They also provide supervision and back-up for building inspectors.

Engineering Division

The engineering division is divided into two sections: engineering services, and traffic and lighting services.

The engineering services section prepares plans and specifications. It provides field inspections for all engineering CIP projects and processes all related documents. This section also ensures that private developments conform to Conditions of Approval imposed by the Planning Commission and City Council, and adopted City standards through comprehensive plan review.

They conduct field inspections and provide assessment district engineering. This section maintains city mapping and processes assessment districts renewals for street lighting, landscaping, and sewers.

Additionally, they perform data collection, analysis, and evaluation of the street system, maintenance, and rehabilitation needs, National Pollution Discharge Elimination System (NPDES) compliance, and Sewer System Management Plan (SSMP) as well as contract administration of street projects.

In an effort to maintain optimal traffic flow and safety throughout the City, the traffic and lighting section performs traffic safety studies, designs traffic signals, and reviews street lighting designs by private developers. It also maintains and enhances computer operations for both engineering activities and the City's computerized traffic signal network system.

Other activities include subdivision regulation and right-of-way acquisition,

review of lot line adjustments and easements, and annual budget preparation.

Maintenance Division

This division is responsible for maintaining the infrastructure of the City. The division is divided into five sections: streets/wastewater, parks, equipment maintenance, environmental services, and electronics maintenance.

The street section repairs and maintains streets, sidewalks, traffic signals, and lighting. It provides street sign fabrication and installation, and contract administration for the street sweeping program. It is responsible for the maintenance of the sewer and storm drain systems. It also assists other City departments with various projects, such as moving furniture and equipment for civic events.

The parks section provides contract administration for the maintenance of parks, landscaped and natural open spaces, and landscaped portions of rights-of-way, medians, street trees, and the Civic Center open areas. It also provides water conservation services and janitorial/building maintenance for all City buildings, including park restrooms and recreation facilities.

The equipment maintenance section oversees purchasing and maintenance of all City vehicles and equipment, and manages storage and disposal of hazardous material. It also includes a welding and fabrication shop, the City warehouse, and a facility for compressed fuels.

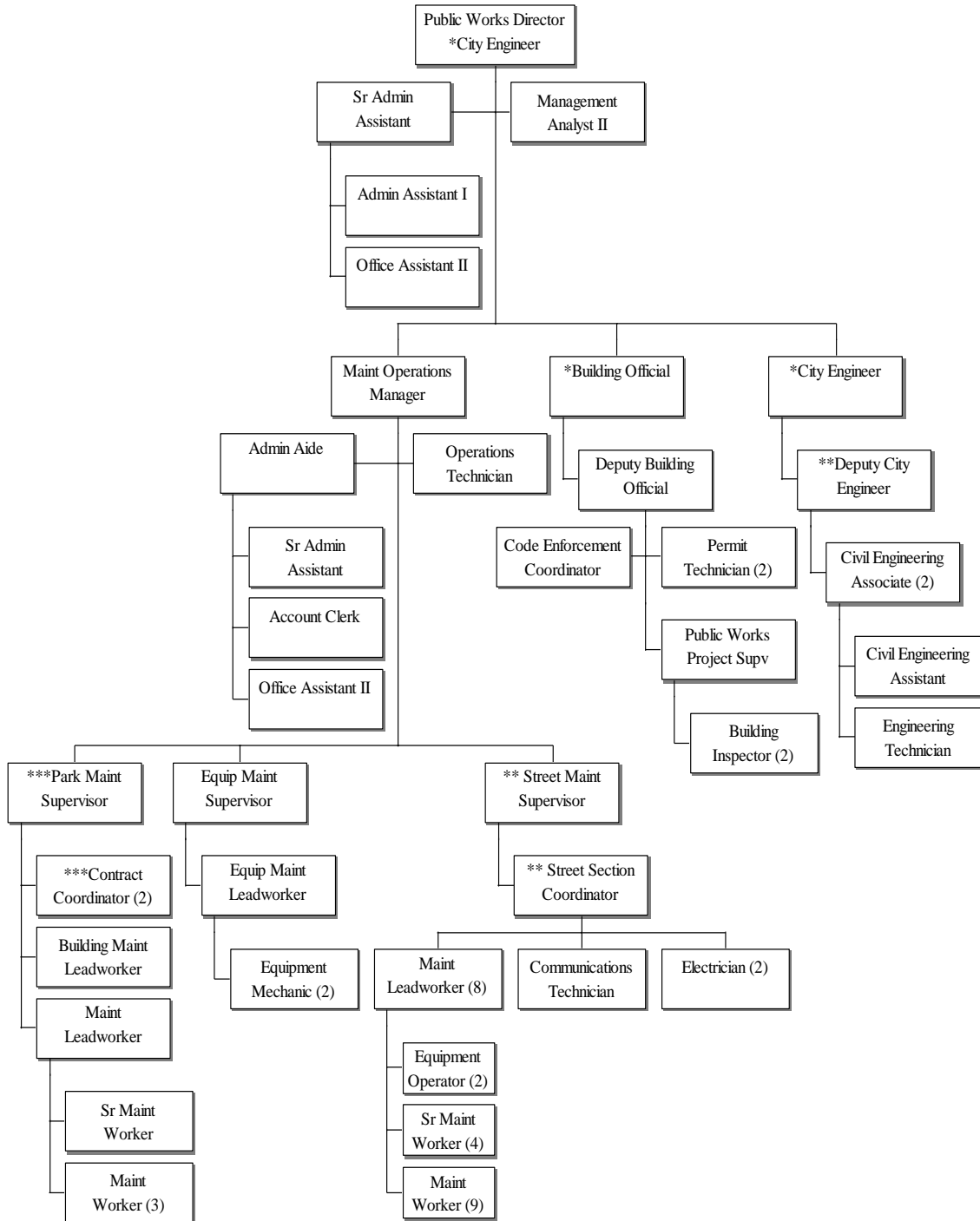
The electronics maintenance section is responsible for the maintenance of all City-owned electronic communications equipment and telephone systems. This includes radios, public address systems,

closed circuit TV's alarms, safety vehicle emergency lighting, sirens, and other electron-mechanical systems.

The environmental services section provides assistance to residents and businesses regarding waste collection and the low-income senior citizen discount program. They also coordinate and promote waste

reduction, reuse, and recycling events such as Clean Up Saturdays, Christmas tree recycling, Earth Day, America Recycles Day, beverage container recycling/litter reduction, used oil/oil filter recycling, bi-monthly electronic waste collections, "sharps" container collection, and annual household hazardous waste roundups.

PUBLIC WORKS ORGANIZATIONAL CHART



* The director performs building official and city engineer duties
 ** The assistant street supervisor is under-filling street maintenance supervisor
 *** A contract coordinator is under-filling park maintenance supervisor
 Note: Does not include part time/limited service positions

FY 2011-2012 ACCOMPLISHMENTS

Administration

- Handled over 29,000 outside calls.
- West Covina facilities have reduced their electricity costs by more than \$184,000 annually by installing energy saving equipment.
- Obtained EA 20 Local Enforcement Agency Grant, totaling \$15,770, from the California Integrated Waste Management Board for the solid waste permit and inspection program for the BKK Landfill.
- Applied for and received “Tree City USA” recertification for the 30th consecutive year.
- Coordinated the annual Arbor Day celebration with the assistance of West Covina Beautiful held at Walmerado Park.
- Received participation in the Beacon Award Program – Local Leadership toward Solving Climate Change program.

Building Division

- Provided plan review and inspection services for construction activity in the City of over \$35,000,000 valuation includes construction at the Eastland Center (major projects include redevelopment of the old Mervyns space into a nationally known retailer, reconfiguration of the old Circuit City building into a Petsmart, Dollar Tree and two restaurants), and finalizing

construction documents for a new Chase Bank.

- Development of tenant spaces at Westfield for Lazy Dogs Café, Five Guys Burger, and many other clothing stores.
- Development of Michaels store at the Lakes shopping center.
- Initializing construction of a new imaging center at the K-Mart site on West Covina Parkway.
- Provided in-house plans review service to save approximately \$170,000 in fees for the City that would have gone to an outside consultant.
- An expedited plan check process is ongoing and has been very successful in providing developers an opportunity to have their plans reviewed and returned within seven to ten business days in most cases.
- Performed energy efficiency projects that included air conditioning/heating (HVAC) retrofits on eleven City buildings, and energy efficiency lighting around City facilities.
- Managed and completed numerous City CIP projects such as: construction of Replastering of the City pool, construction of Tot Lot at Palmview park, construction of a Splash Pad and Dog Park at Del Norte park.
- Community enhancement received over 2,300 calls and assisted in resolving over 1,400 properties and zoning violations. The administrative citation process and voluntary compliance statistics are

resulting in less than 2 percent of the cases being sent to the city prosecutor. Due to staffing and the load of property complaints, very little proactive code enforcement can be conducted.

Engineering Division

- Completed the design and inspection of 13 capital improvement projects at a combined cost of about \$4.9 million. The projects consisted of rehabilitating about 8 miles of major and residential roadways, including sidewalk and curb and gutter replacement and repair, installation of wheelchair ramps, striping, installation of new traffic signal, and modification of traffic signals.
- Provided plan review and inspection services for construction activity in the City to include Westfield Mall expansion project, Eastland Center Improvement, McIntyre's Center modernization and expansion, and seven minor private residential and commercial grading projects.
- Implements and manage all ongoing National Pollutant Discharge Elimination System (NPDES) and Sanitary Sewer Management Plan (SSMP) requirements.
- Completed final design and federal grant requirements for the Azusa Avenue and Amar Road intersection widening. Project consists of adding left and right turn lanes and traffic signal modification.
- The traffic section has completed several traffic volume and speed studies, needed to complete the evaluation of vehicular and pedestrian safety issues, and several

surveys to establish restricted parking zones as requested by residents.

- Traffic studies for various developments were reviewed to determine the impact from vehicular traffic generated by the new developments on existing facilities.
- Completed installation of traffic signal at the intersection of Cameron Avenue and Garvey Avenue North, and modified the traffic signal at the intersection of Puente Avenue and Lark Ellen Avenue.
- Applied for a Safe Routes to School grant to encourage students to walk and bike to school by providing a safer environment along the routes to school.
- Coordinated with Los Angeles County on the San Gabriel Valley Traffic Signal Synchronization Project (TSSP) for several identified locations.
- Coordinated with Los Angeles County on the Traffic System Management program to implement MTA's Intelligent Transportation Systems for regional arterials to improve traffic flow and enhance arterial capacity in a cost effective way.

Maintenance Division

- Received over 2,500 residential service requests for issues such as potholes, tree maintenance, raised sidewalks, and graffiti and trash service.
- Installed overflow sensor at sewer lift station.
- Repaired 10 sewer manholes.
- Repaired 40 sewer mainline locations.

- Cleaned 130 miles of sewer main lines.
- Inspected 45-miles of sewer main lines.
- Repaired damaged asphalt at major intersections.
- Repaired lifted sidewalks in 3 grids.
- Installed 10 storm drain screens and filters diverting debris from entering into storm drain catch basins.
- Installed eight “Big Belly” solar trash compactors and high traffic locations throughout the city to divert litter from entering into storm drain catch basins.
- Obtained California Beverage Container Recycling and Litter Reduction Grants, totaling \$27,980, from CalRecycle for promotion of bottle/can recycling and litter reduction. Continuing to promote the CRV program for youth teams.
- Obtained Used Oil Payment Program OPP2 totaling \$31,167, from CalRecycle for promotion and operation of the used oil and used oil filter recycling program. Expended \$42,150 to promote the recycling of used oil and used oil filter. Initiated a new oil filter exchange program in coordination with local Certified Collection Centers.
- Hosted the City's Earth Day celebration in coordination with West Covina Beautiful and the YMCA, with over 120 attendees, to promote community awareness of the importance of recycling and purchasing recycled-content products.

- Serviced over 180 residents with our Sharps collection unit. Collecting over 800 lbs of sharps.
- Collected over 70,000 lbs of electronic waste at bi-monthly collection events.
- Completed a pilot food waste collection program with three West Covina restaurants, together with the City’s refuse disposal company Athens Services. Diverted over 23 tons of organic material from going into the landfill.
- Approved, renewed, and processed over 655 low-income senior citizen waste collection discount applications.

FY 2012-2013 GOALS AND OBJECTIVES

Administration

- Oversee department operations to ensure essential services are provided and the City’s infrastructure is maintained.
- Work with CalTrans on the implementation of HOV Lane on the IS-10 Freeway.
- Capital Improvement Projects:
 - Maintain monthly status of hours charged to capital improvement projects.
 - Review project and budget status on monthly basis with CIP committee.
- Review public works operating budget on a monthly basis and make mid-year adjustments when warranted.
- Continue to explore potential budget reductions that have minimal impact on the department and community.

- Research grant opportunities to fund street, park, landscape, safety, conservation, and environmental programs/projects as well as alternative fuel vehicles and fueling stations.
- Manage and monitor AQMD subvention funds.
 - Define funding availability, and establish budget and potential projects.
 - Compile and submit annual report.
 - Monitor revenue and expenses.
- Manage and monitor Local Enforcement Agency Grant.
 - Compile and submit grant application for funding.
 - Compile and submit annual report.
 - Monitor revenue and expenses.
- Work with the San Gabriel Valley Energy Wise Partnership to attain “Platinum” level energy award.
- Work with the San Gabriel Valley Council of Governments to promote the “Energy Upgrade California” program to the West Covina residents.

Building Division

- Commence design and construction of the proposed police department expansion.
- Develop Energy Efficient program objectives for City facilities utilizing federal grants.
- Maintain two-week expedite plan check turn-around and next-day building inspection schedule, and monitor plan check log and construction projects to minimize delays.

- Continue in-house plan review to curb department expenses.
- Develop new handouts and policies to assist the public in understanding code requirements and the permitting process.
- Maintain standard (45 per week) for weekly field inspections per community enhancement officer.
- Maintain standard for follow-up inspections on code enforcement complaints and administrative fines within two days of due date.
- Reduce total city prosecutor referrals for code enforcement cases - less than 5% of total caseload per month.

Engineering Division

- Curb and gutter program.
 - Identify location for improvements – September 2012.
 - Field survey of some locations – October 2012.
 - Prepare plans and specification – December 2012.
 - Advertise for bids, review bids award contract – February 2013.
 - Complete installation of improvements – April 2013.
- Sidewalk installation.
 - Obtain budget approval – August 2012.
 - Field survey – September 2012.
 - Prepare plans and specification – November 2012.
 - Advertise for bids, review bids, award contract – December 2012.
 - Complete installation of improvements – March 2013.

- Residential streets rehabilitation and barrier removal.
 - Identify location for improvements – November 2012.
 - Prepare plans and specification – December 2012.
 - Advertise for bids, review bids, award contract – February 2013.
 - Complete installation of improvements – April 2013.
- Major Street Rehabilitation.
 - Budget approval – August 2012.
 - Street selection – December 2012.
 - Field Survey – February 2013.
 - Prepare plans and specifications – March 2013.
 - Advertise for bids, review bids award contract – April 2013.
 - Complete construction – July 2013.
- Street widening and traffic signal modification at Azusa Avenue and Amar Road.
 - Acquisition and Right of Way Certification Completed .
 - Obtain approval for construction – October 2012.
 - Advertise for bids, review bids, award contract –November 2012.
 - Complete installation of improvements – July 2013.
- Installation of new Traffic Management Center (TMC).
 - Install new hardware and software for TMC October 2012.
 - Upgrade 27 existing traffic signal cabinets and controllers completed.
- Maintain two-week plan check turn-around and next-day inspection schedule, and monitor plan check log.

- Continue In-House plan review to curb department expenses.

Maintenance Division

- Install overflow sensor at Quail Valley sewer lift station
- Repair 20 sewer manholes.
- Repair 40 sewer mainline locations.
- Clean 130 miles of sewer main line locations.
- Inspect 45 miles of sewer mainlines.
- Repair lifted sidewalks in three grids.
- Install 10 storm drain screens.
- Increase the number of used oil and oil filter recycling education events and public participation by 10% through attendance at community events and collection center promotions.
- Continue to fulfill the communities' need with further promotion of the Sharps collection unit.
- Expand the Big Belly Solar trash compactors at (6) more high pedestrian traffic areas in the City.
- Continue to promote the Low-Income Senior Citizen Waste Collection and Dog License Discount programs.
- Continue to promote the CRV program for youth teams and other community groups.

- Implement a city supported and recognized volunteer program whose goals are to recruit active participation of

citizens in our community to promote a clean, green and healthy West Covina.

PERFORMANCE MEASURES

| Performance Measures | 2008-2009 Actual | 2009-2010 Actual | 2010-2011 Actual | 2011-2012 Estimated | 2012-2013 Projected |
|--|-----------------------------|-----------------------------|-----------------------------|--------------------------------|--------------------------------|
| Building Division | | | | | |
| Building permits issued | 3,186 | 2,141 | 2477 | 2500 | 2500 |
| Building plans checked | 822 | 464 | 411 | 450 | 450 |
| Building inspections conducted | 12,063 | 7,050 | 6813 | 6643 | 6650 |
| Community enhancement cases | 2,414 | 2,250 | 2284 | 2400 | 2400 |
| Construction valuation (permits) | \$79,106,379 | \$48,000,000 | \$40,300,000 | \$40,000,000 | \$40,000,000 |
| Capital projects administered | 22 | 18 | 19 | 18 | 18 |
| Engineering Division | | | | | |
| Engineering permits issued | 438 | 439 | 402 | 368 | 400 |
| Capital projects administered | 21 | 14 | 12 | 13 | 12 |
| Maintenance Division | | | | | |
| Minor street repairs | 1,850 | 1,780 | 1,500 | 1,300 | 1,300 |
| Feet of pavement striping installed | 45,000 | 42,000 | 42,000 | 42,000 | 42,000 |
| Sidewalks replaced (linear foot) | 2,400 | 2,000 | 1,800 | 1,800 | 1,800 |
| Sidewalks repaired | 78 | 80 | 100 | 100 | 100 |
| Signs replaced/repaired | 2,200 | 1,900 | 2,000 | 2,000 | 2,000 |
| School crossing safety markers | 470 | 500 | 500 | 500 | 500 |
| Traffic signal repairs | 470 | 470 | 465 | 470 | 470 |
| Storm drains cleaned | 600 | 600 | 600 | 600 | 600 |
| Miles of sewer cleaned | 130 | 130 | 130 | 130 | 130 |
| Miles of sewer inspected | 70 | 80 | 50 | 50 | 50 |
| Acres of parks and slopes maintained | 525 | 525 | 525 | 525 | 525 |
| Trees trimmed | 4,100 | 2,300 | 2,000 | 2,300 | 2,300 |
| Trees removed | 140 | 250 | 200 | 200 | 200 |
| Trees planted | 220 | 360 | 350 | 350 | 350 |
| Vehicle and equipment inspections | 1,450 | 1,600 | 1,410 | 1,400 | 1,400 |
| Stamped concrete in parkways | 50 | 20 | 0 | 0 | 0 |
| Sewer lateral repairs | 15 | 15 | 20 | 20 | 20 |
| Electronic equipment maintained | 2,125 | 2,125 | 2,125 | 2,125 | 2,125 |
| Electronic equipment system projects | 3 | 5 | 5 | 5 | 5 |
| Electronic equipment system installs | 7 | 17 | 17 | 17 | 17 |
| Telephone moves, adds, changes | 136 | 150 | 200 | 150 | 150 |
| Low-income senior citizen waste collection discounts | 512 | 616 | 655 | 650 | 650 |
| AB 939 waste diversion tonnage | 2008 data: 74,696 | 2009 data: 65,186 | 2010 data: 55,826 | 2011 data: 53,560 | Estimate: 53,000 |
| Clean-up Saturdays tonnage | 1011 | 818 | 777 | 760 | 750 |
| Household hazardous round-up (households served) | 2008 data: 1850 | 2009 data: 2050 | 2010 data: 2,020 | 2011 data: 2,005 | Estimate: 2,000 |

| | | | | | |
|---|------------------------|------------------------|-------------------------|-------------------------|-------------------------|
| E-waste collection at household hazardous waste round-up | 19,207 lbs | 60,258 lbs | 52,831 lbs | 58,984 lbs | 60,000 lbs |
| E-Waste collected at Bi-monthly roundups | 0 | 0 | 93,282lbs | Est:65,000 lbs | Est:65,000 lbs |
| Sharps collection | 639 lbs | 997 lbs | **64.8 lbs | 762 lbs | 800 |
| Christmas trees recycled | 5170 | 3874 | 5891 | 5147 | 5,000 |
| Do-it-yourself used oil collection: Motor oil (gallons) Oil filters (lbs) | 8,790 gals. 600 lbs | 8,546 gals. 600 lbs | 20,150 gals. 600 lbs | 22,100 gals. 500 lbs | 22,000 gals. 500 lbs |

APPROVED POSITIONS

| Title | FY 08-09 | FY 09-10 | FY 10-11 | FY 11-12 | FY 12-13 |
|--|--------------|--------------|--------------|--------------|---------------------|
| Administrative Division | | | | | |
| Full -Time Positions | | | | | |
| Public Works Director/City Engineer ⁽¹⁾ | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Management Analyst II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Sr Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Asst I | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Office Assistant II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Full-Time Total | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| Building Division | | | | | |
| Full -Time Positions | | | | | |
| Building Official ¹⁾ | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Deputy Building Official | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Plan Check Engineer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Public Works Project Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Community Enhancement Officer | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 ¹⁰⁾ |
| Building Inspector | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Building Permit Technician | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Community Enhancement Officer | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 ⁹⁾ |
| Code Enforcement Coordinator | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 ⁹⁾ |
| Construction Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 ¹⁰⁾ |
| Engineering Technician | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 ¹⁰⁾ |
| Full-Time Total | 11.00 | 11.00 | 11.00 | 11.00 | 7.00 |
| Full-time Equivalent (FTE) | | | | | |
| Office Aide III | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 |
| FTE Total | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 |
| Building Division Total | 11.75 | 11.75 | 11.75 | 11.75 | 7.75 |

| Title | FY 08-09 | FY 09-10 | FY 10-11 | FY 11-12 | FY 12-13 |
|---|--------------------|---------------------|--------------------|--------------------|---------------------|
| Engineering Division | | | | | |
| Full -Time Positions | | | | | |
| Deputy City Engineer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Public Works Project Supervisor | 1.00 ²⁾ | 1.00 ²⁾ | 1.00 | 1.00 | 0.00 ¹⁰⁾ |
| Principal Engineer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Civil Engineering Associate | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Civil Engineering Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Engineering Technician | 2.00 | 2.00 | 2.00 | 1.00 ⁷⁾ | 1.00 |
| Office Assistant II | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Full-Time Total | 6.00 | 6.00 | 6.00 | 5.00 | 4.00 |
| | | | | | |
| Full-time Equivalent (FTE) | | | | | |
| Engineering Trainee | 2.25 | 2.25 | 1.75 ⁶⁾ | 1.75 | 1.75 |
| FTE Total | 2.25 | 2.25 | 1.75 | 1.75 | 1.75 |
| | | | | | |
| Engineering Division Total | 8.25 | 8.25 | 7.75 | 6.75 | 5.75 |
| | | | | | |
| Maintenance Division | | | | | |
| | | | | | |
| Maintenance Operations Manager | 1.00 | 0.00 ³⁾ | 0.00 | 0.00 | 0.00 |
| Equipment Maintenance Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Park Maintenance Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 ¹⁰⁾ |
| Street Maintenance Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Building Maintenance Leadworker | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Electrician Leadworker | 1.00 | 1.00 | 1.00 | 0.00 ⁷⁾ | 0.00 |
| Electrician II | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Equipment Mechanic Leadworker | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Equipment Mechanic II | 3.00 | 3.00 | 3.00 | 2.00 ⁷⁾ | 2.00 |
| Equipment Operator | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Maintenance Leadworker | 10.00 | 8.00 ⁴⁾ | 8.00 | 8.00 | 8.00 |
| Senior Maintenance Worker | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| Maintenance Worker I / II / III | 13.00 | 12.00 ⁴⁾ | 12.00 | 12.00 | 12.00 |
| Welder Mechanic | 1.00 | 1.00 | 0.00 ⁶⁾ | 0.00 | 0.00 |
| Sr Administrative Assistant ⁵⁾ | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Aide | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Account Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Contract Coordinator | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Office Assistant II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |

| Title | FY 08-09 | FY 09-10 | FY 10-11 | FY 11-12 | FY 12-13 |
|--------------------------------------|--------------|--------------|--------------------|--------------------|---------------------|
| Maintenance Division (cont'd) | | | | | |
| Operations Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Storekeeper | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 ¹⁰⁾ |
| Street Section Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Communications Technician | 1.00 | 1.00 | 1.00 | 0.00 ⁸⁾ | 0.00 |
| Communications Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Full-Time Total | 54.00 | 50.00 | 49.00 | 46.00 | 44.00 |
| | | | | | |
| Full-time Equivalent (FTE) | | | | | |
| Maintenance & Admin Assistants | 3.00 | 3.00 | 2.25 ⁶⁾ | 1.50 | 1.50 |
| Sr Communications Technician | 0.00 | 0.00 | 0.00 | 0.46 ⁸⁾ | 0.46 |
| FTE Total | 3.00 | 3.00 | 2.25 | 1.96 | 1.96 |
| | | | | | |
| Maintenance Division Total | 57.00 | 53.00 | 51.25 | 47.96 | 45.96 |
| | | | | | |
| Department Summary | | | | | |
| Full-Time Total | 76.00 | 72.00 | 71.00 | 67.00 | 60.00 |
| FTE Total | 6.00 | 6.00 | 4.75 | 4.46 | 4.46 |
| Department Total | 82.00 | 78.00 | 75.75 | 71.46 | 64.46 |

¹⁾ The public works director is performing the building official and city engineer duties.

²⁾ The public works project supervisor is under-filling the deputy city engineer position to help offset vacancy.

³⁾ These positions are frozen.

⁴⁾ Decreased because funding has been suspended.

⁵⁾ Being underfilled by administrative assistant I.

⁶⁾ FY 10-11 budget cuts – eliminate vacant full-time welder position; partially reduce full-time equivalent of engineering trainee and maintenance assistants.

⁷⁾ FY 11-12 budget cuts - eliminate one engineering technician, one electrician leadworker, one one equipment mechanic.

⁸⁾ FY 11-12 budget cuts - full-time senior communications technician position is replaced by part-time position.

⁹⁾ One vacant Comm. Enhancement Officer position is eliminated. One Comm. Enhancement Officer position has been reclassified to Code Enforcement Coordinator.

¹⁰⁾ Staffing reduction

BUDGET COMMENTS

This year is a “roll-over” budget with the exception of the elimination of numerous positions. All of the reductions in funding and services will remain in effect this year and are shown under “Budget Issues.”

The department budget reallocates the funding sources of a number of staff positions according to each person’s revised responsibilities. Eight vacant positions were “unfunded” from the Fiscal Year Budget 2011/2012 including:

- Park Maintenance Supervisor
- Street Maintenance Supervisor
- Sr. Communications Technician
- Sr. Community Enhancement Officer
- Community Enhancement Officer
- Storekeeper
- Maintenance Leadworker
- Engineering Technician

The department is under-filling several positions key positions including the park and street maintenance supervisors. In addition, there are two part-time employees filling the positions of senior communications technician and construction coordinator.

The line item Special Assignment Pay (object 5126) is composed of personnel costs associated with CIP projects. The various line items are as follows:

| | |
|--------------------------------|----------------------|
| 110-4120 (building) | \$28,000 |
| 110-4144 (city buildings) | \$45,000 |
| 110-4130 (engineering) | \$29,000 |
| 122-4132 (pavement management) | \$37,000 |
| 123-4131 (traffic engineering) | \$37,100 |
| 110-4144 (city buildings) | <u>\$53,000</u> |
| Total Cost | <u>\$229,100</u> |

BUDGET ISSUES

The department continues to undergo significant changes with the elimination of funding and staffing. Job duties have been combined and workloads have been increased significantly.

Administrative staff has been assigned numerous job tasks previously performed by other City staff. This includes the (BKK) landfill permitting, inspect, and reporting (LEA) program for solid waste; the monitoring and reporting to SCAQMD in compliance with AB2766; and activities and programs related to the environment and waste reduction.

Code enforcement caseload backlog has increased from 175 to 340 over the past year due to staff vacancies. With the elimination of a code enforcement officer and senior community enhancement officer, there is only one code enforcement coordinator available for the entire City. General standards for a City of this size range from five to eight officers.

Traffic safety funding has also been consistently reduced over the years. One limited service engineering trainee assigned to traffic related duties has been eliminated. The amount of time to review and investigation of residential requests for traffic related issues has increased.

Base maps need to be continually updated. This work is labor intensive and has been delayed due to the elimination of numerous full-time and limited service positions.

City’s Sewer System Management Plan (SSMP) as required by the State Water Resources Control Board has been approved and certified. The SSMP set goals and actions to be followed by the City that

include evaluation, documentation, and evaluation of the sewer system. The evaluation of the sewer system identified eight segment of mainline that at their capacity and require upgrading. Those mainline segments equal about 19,000 linear feet with an estimated cost to upgrade at \$7.25 million.

With the additional staffing required for the new Water Quality Board mandates and the shortfall of Gas Tax funds available, several personnel were reallocated from Gas Tax funded to Sewer funded. Subsequently, with the reduction in Gas Tax funding for personnel and street maintenance activities, there is a correlated reduction in street repairs and maintenance work.

The maintenance division has really been impacted by the reduction in funding and the reduction of 16 positions over the past couple years. Employees are taking on additional tasks and responsibilities, some non-vital work is being abridged, and more work is also being contracted out.

All of these extra responsibilities and lack of time and personnel to complete some urgent jobs that would normally be performed during normal working hours has caused the maintenance operations manager, the acting street maintenance supervisor, and others to work overtime on weekends and after hours to perform striping jobs and emergency repair work.

Numerous crews have been eliminated including the weed abatement, pesticide, and concrete (curb & gutter) crew. Most of the work being done in-house is "reactive." Some of this work is being contracted out and some of the work is performed in-house by breaking down other crews and reassigning them to other tasks.

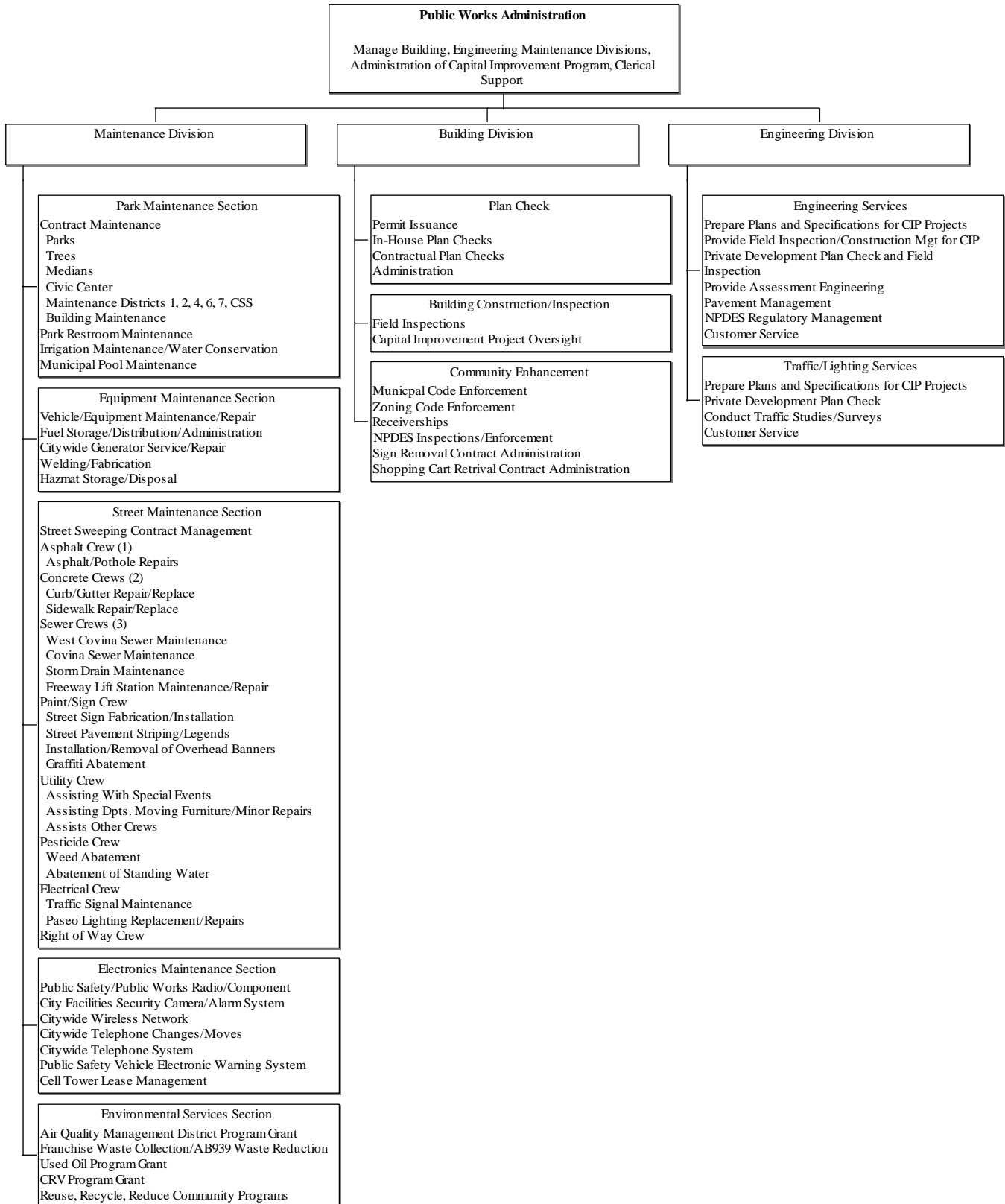
Citywide electrical costs have exceeded the amount being assessed. This has caused a reduction in the amount of Citywide funds available for tree maintenance services. This reduction has severely impacted grid trimming.

Environmental services has been trying to expand their public outreach programs, most of which are to comply with SB 939 waste reduction requirements. However, the limited amount of staff available to assist with the programs has also limited the number of programs available to the public.

The lack of funding and reduction of public works staff has resulted in numerous changes in the department's services and operations such as:

- Eliminated overtime except for emergencies.
- Eliminated special/non-vital purchases, increased in-house plan checks.
- Reduced employee training.
- Deferred maintenance of sports facilities.
- Eliminated non-vital purchases.
- Eliminated holiday lighting.
- Eliminated numerous cell phones, reduced park/median maintenance, reduced janitorial services, and eliminated extra maintenance work for sports leagues.
- Elimination of internet access "Verizon Cards" on laptop field computers for community enhancement, building, and engineering staff, taking away the ability to access and input pertinent data while in the field.
- Reduced median landscape maintenance contract.
- Reduced Civic Center and park landscape maintenance contract.
- Reduced watering in parks and medians.

ACTIVITY TREE



BUDGET SUMMARY

| | | Actual Expenditures 2009-2010 | Actual Expenditures 2010-2011 | Adjusted Budget 2011-2012 | Estimated Expenditures 2011-2012 | Adopted Budget 2012-2013 |
|-----------------------------|---------------------------------|-------------------------------------|-------------------------------------|---------------------------------|--|--------------------------------|
| Expenditure By Type: | | | | | | |
| 5000 | Personnel | 5,756,947 | 5,641,028 | 5,892,676 | 5,395,046 | 5,240,719 |
| 6000 | Supplies and Services | 8,247,524 | 8,127,065 | 8,599,920 | 8,833,547 | 8,546,313 |
| 7000 | Capital Outlay | - | - | - | - | - |
| | Total Department | 14,004,471 | 13,768,093 | 14,492,596 | 14,228,593 | 13,787,032 |
| Expenditure By Fund: | | | | | | |
| 110 | General Fund | 4,665,193 | 4,398,253 | 4,522,666 | 4,396,359 | 4,109,371 |
| 119 | Air Quality Improvement Trust | 47,688 | 37,137 | 64,556 | 20,725 | 26,936 |
| 120 | Integrated Waste Mgmt | 68,409 | 57,707 | 66,163 | 62,736 | 67,999 |
| 122 | Prop C | 167,952 | 169,600 | 213,591 | 170,683 | 161,198 |
| 123 | Traffic Safety | 182,095 | 193,438 | 211,357 | 172,399 | - |
| 124 | Gasoline Tax | 1,600,406 | 1,554,880 | 1,632,816 | 1,545,736 | 1,816,246 |
| 129 | AB 939 | 118,110 | 123,934 | 195,177 | 170,730 | 206,987 |
| 131 | CDBG | 93,632 | 114,712 | 132,505 | 73,374 | 106,374 |
| 145 | Waste Mgmt Enforcement Gr | 15,770 | 15,765 | 15,770 | 15,760 | 15,762 |
| 149 | Used Oil Block Grant | 19,489 | 32,100 | 46,974 | 45,852 | 34,243 |
| 158 | C.R.V. Recycling Grant | 17,059 | 15,752 | 38,514 | 18,491 | 38,357 |
| 161 | Construction Tax | - | 5,000 | 5,000 | 5,000 | 5,000 |
| 181 | Maint Dist #1 | 292,848 | 292,559 | 326,942 | 327,088 | 321,035 |
| 182 | Maint Dist #2 | 75,828 | 96,519 | 100,257 | 97,942 | 104,273 |
| 183 | WC CSS CFD | 100,248 | 83,825 | 140,337 | 117,341 | 109,650 |
| 184 | Maint Dist #4 | 844,834 | 893,929 | 1,019,364 | 986,330 | 970,100 |
| 186 | Maint Dist #6 | 115,357 | 107,451 | 159,756 | 154,197 | 152,545 |
| 187 | Maint Dist #7 | 113,773 | 119,055 | 146,321 | 141,937 | 139,014 |
| 188 | Citywide MD | 1,411,935 | 1,414,474 | 1,396,594 | 1,421,007 | 1,425,175 |
| 189 | Sewer Maintenance | 2,269,431 | 2,315,952 | 2,456,186 | 2,309,567 | 2,429,688 |
| 361 | Self Insurance Gen / Auto Liab. | - | - | - | 238,050 | - |
| 363 | Self Insurance - Workers Comp | - | - | - | 75,792 | - |
| 365 | Fleet Management | 1,622,261 | 1,577,527 | 1,490,939 | 1,605,666 | 1,547,079 |
| 367 | Vehicle Replacement | 63,607 | 63,607 | - | - | - |
| 862 | Housing Set Aside | 98,546 | 84,917 | 110,811 | 55,831 | - |
| | Total Funding | 14,004,471 | 13,768,093 | 14,492,596 | 14,228,593 | 13,787,032 |

| | | Actual Revenues 2009-2010 | Actual Revenues 2010-2011 | Adjusted Budget 2011-2012 | Estimated Revenues 2011-2012 | Adopted Revenues 2012-2013 |
|-----------------|--------------------------------------|--|--|--|---|---|
| Revenue: | | | | | | |
| 110 | 4220 - Building permits | 379,812 | 351,134 | 450,000 | 331,000 | 400,000 |
| 110 | 4221 - Electrical permits | 39,865 | 46,233 | 68,000 | 38,000 | 55,000 |
| 110 | 4222 - Plumbing permits | 34,078 | 38,403 | 52,000 | 35,000 | 40,000 |
| 110 | 4251- Street Improvements | - | 12,265 | 30,000 | 3,300 | 20,000 |
| 110 | 4252 - Storm drain systems | - | - | 10,000 | - | 5,000 |
| 110 | 4253 - Mainline, laterals & plants | 2,915 | - | 7,000 | 100 | 3,000 |
| 110 | 4255 - Walls (retaining, overheight) | 33,772 | 5,285 | 25,000 | 2,000 | 15,000 |
| 110 | 4256 - Landscaping irrigation | - | 11,238 | 14,000 | 5,000 | 10,000 |
| 110 | 4257 - Onsite improvements | 26,057 | 49,355 | 32,000 | 34,000 | 25,000 |
| 110 | 4259 - Grading | 37,794 | 11,586 | 18,000 | 22,000 | 15,000 |
| 110 | 4261 - Curb & gutter | 60 | 423 | - | 100 | - |
| 110 | 4262- Driveway approach | 1,133 | 1,442 | 3,000 | 1,500 | 1,500 |
| 110 | 4263 - Sidewalk | 16,298 | 22,455 | 12,000 | 14,000 | 12,000 |
| 110 | 4264 - Curb drains, all other | 412 | 369 | 800 | 800 | 800 |
| 110 | 4265 - A.C & P.C.C. paving | 55,391 | 116,535 | 50,000 | 57,000 | 50,000 |
| 110 | 4266 - Excavation | 30,976 | 46,123 | 30,000 | 34,000 | 25,000 |
| 110 | 4267 - Misc Sewer Facilities | 3,153 | 2,867 | 8,000 | 400 | 3,000 |
| 110 | 4272 - Street Obstruction | 6,020 | 10,725 | 2,000 | 25,000 | 5,000 |
| 110 | 4273 - Encroachment | 516 | 237 | 1,800 | 500 | 1,000 |
| 110 | 4281 - Sewer Maintenance | 422 | 142 | 1,500 | 500 | 500 |
| 110 | 4290 - Other licenses/permits | 8,352 | 5,640 | 6,700 | 6,900 | 7,000 |
| 110 | Sub-Total -Licenses / permits | 677,026 | 732,457 | 821,800 | 611,100 | 693,800 |
| 110 | 43xx - Fines/forfeitures | 13,608 | 20,583 | 1,000 | 59,300 | 26,000 |
| 110 | 44xx- Use of Money & Property | 4,000 | 6,000 | - | - | - |
| 110 | 45xx - Rev. from other agencies | 41,638 | 41,853 | 42,000 | 42,000 | 42,000 |
| 110 | 4601 - Recycling revenue | 4,076 | 1,125 | - | - | - |
| 110 | 4614 - Plan check fees | 145,285 | 70,580 | 150,000 | 77,000 | 90,000 |
| 110 | 4615 - Contract plan check | 77,258 | 131,696 | 125,000 | 88,000 | 90,000 |
| 110 | 4617 - After hours plan check | 2,409 | 325 | - | 1,300 | - |
| 110 | 4619 - Expedited plan chk | 1,256 | 256 | 10,000 | 1,300 | 2,000 |
| 110 | 4624 - Weed assessments | 1,049 | - | 300 | - | - |
| 110 | 4647 - Misc reimbursement | 409 | 129 | - | - | - |
| 110 | 4655 - Admin Cost Recovery | - | 21,025 | 10,000 | 24,000 | 25,000 |
| 110 | Sub-total - Charges for Srvc | 231,742 | 225,136 | 295,300 | 191,600 | 207,000 |
| 110 | 4813 - Sale maps/ documents | 3,454 | 3,711 | 3,500 | 4,000 | 3,500 |
| 110 | 4816 - Final map, lot adjustment | - | - | 1,000 | 1,000 | 1,000 |
| 110 | 4818 - Miscellaneous | 548 | - | - | - | - |
| 110 | 4820 - Landscaping-County | 52,134 | 38,047 | 31,000 | 38,000 | 38,000 |
| 110 | 4821 - Pool maint-school dist | 60,263 | - | 54,000 | - | - |
| 110 | 4822 - Contractual reimburse | 2,660 | 2,128 | 1,000 | - | - |
| 110 | Sub-Total - Other Revenues | 119,059 | 43,886 | 90,500 | 43,000 | 42,500 |
| 110 | Total - General Fund Revenue | 1,087,073 | 1,069,915 | 1,250,600 | 947,000 | 1,011,300 |

| | Actual Revenues 2009-2010 | Actual Revenues 2010-2011 | Adjusted Budget 2011-2012 | Estimated Revenues 2011-2012 | Adopted Revenues 2012-2013 |
|-----------------------------------|--|--|--|---|---|
| 119 Air Quality Impr Trust | 162,771 | 124,248 | 128,000 | 126,000 | 126,000 |
| 120 Integrated Waste Mgmt | 69,166 | 70,162 | 70,000 | 70,162 | 70,000 |
| 124 Gasoline Tax | 1,828,560 | 2,781,613 | 2,827,500 | 3,005,749 | 2,795,000 |
| 125 Prop 42 Traffic Congestion | 1,019,293 | - | - | - | - |
| 128 Transportation Devt Act | 26,998 | 86,726 | 45,274 | 99,000 | 45,000 |
| 129 AB 939 | 180,494 | 172,921 | 175,000 | 173,502 | 173,500 |
| 140 ISTEAT-21 | 149,290 | 446,307 | 672,850 | 1,010,340 | - |
| 145 Waste Mgmt Enforcement Grant | 15,804 | 15,770 | 15,770 | 15,765 | 31,522 |
| 149 Used Oil Block Grant | 17,193 | 55,267 | - | 62,141 | 31,167 |
| 158 C.R.V. Recycling Grant | 13,984 | 29,734 | 28,000 | 28,770 | 38,379 |
| 160 Capital Projects | - | 29,528 | - | - | - |
| 161 Construction Tax | 50,949 | 56,723 | 40,000 | 36,000 | 36,000 |
| 172 PDF C Orangewood | 9,980 | - | - | - | - |
| 181 Maint District #1 | 376,375 | 374,407 | 360,000 | 365,000 | 365,000 |
| 182 Maint District #2 | 147,737 | 144,084 | 122,500 | 142,500 | 142,500 |
| 184 Maint District #4 | 1,056,936 | 1,047,286 | 1,040,000 | 1,040,000 | 1,040,000 |
| 186 Maint District #6 | 148,315 | 164,602 | 156,650 | 156,650 | 156,650 |
| 187 Maint District #7 | 116,411 | 130,724 | 142,000 | 142,000 | 144,650 |
| 188 Citywide Maintenance | 1,449,494 | 1,480,620 | 1,500,500 | 1,509,979 | 1,533,560 |
| 189 Sewer Maintenance | 2,319,656 | 2,584,575 | 2,725,535 | 2,625,184 | 2,674,000 |
| 223 Hazard Elimination Safety | - | 57,435 | - | 8,643 | - |
| 226 ARRA Stimulus Projects | 3,203,377 | 951,753 | - | - | - |
| 229 Rubberized Asphalt Concrete | - | 250,000 | - | - | - |
| 230 Energy Efficiency Grant | - | 143 | 40,790 | 43,839 | 35,998 |
| 231 Advanced Traffic Mgmt System | - | - | - | 780,000 | - |
| 365 Fleet Interfd Chg & other rev | 1,622,263 | 1,489,449 | 1,590,209 | 1,610,377 | 1,547,078 |
| Non Gen Fund Total | 13,985,046 | 12,544,077 | 11,680,578 | 13,051,601 | 10,986,004 |
| Total Dept Revenue | 15,072,119 | 13,613,992 | 12,931,178 | 13,998,601 | 11,997,304 |

Page Intentionally Left Blank

COMMUNITY SERVICES DEPARTMENT

MISSION STATEMENT: To create community and enhance the quality of life in West Covina through people, facilities, programs and partnerships

This department offers social and recreational programming, advocacy, child-care, special events, and transportation. In addition, the department serves as a City liaison to numerous youth sport groups and community organizations, while helping mediate activities such as community planning, collaboration, and coordination for many capital projects and senior services. Grant management programs are also assigned to the department and include the administration of the Community Development Block Grant (CDBG) and Community Development Block Grant-Recovery (CDBG-R) Program, the Area Agency on Aging Grant for senior meals, Summer Food Service Program, County Park Bond grant program, Proposition A and C as well as Measure R Local Return funds, and the department pursues competitive grants in community service areas. In an effort to raise funds for the community's benefit, the department also provides a 501(c)3 non profit called the Community Services Foundation.

In fiscal year 2012-2013, the department will use federal and local monies, fees, grants, and General Fund resources to provide a variety of services.

The department has 41.41 full-time equivalents, of which nine are full time to provide the many programs and services offered to the community, and to manage the appropriate expenditures of the budget. The majority of the positions are part-time and seasonal, providing comprehensive job training and career development opportunities for diverse ethnic and

economic groups throughout the community.

A continuing emphasis for the department is to advocate for the importance of community services and quality of life in West Covina; and to maximize services by partnering with school districts, other government agencies, community-based organizations, volunteers, and the business community. The department operates one nature center, one senior center, four licensed day cares, one licensed preschool, three community centers, one aquatic center, one equestrian center, one splashpad, one skate park, one roller hockey center, and ten athletic facilities, as well as a Big League Dreams complex via contract. Department staff strives to involve the whole community in their programs and activities to enrich people's lives at all ages.

In order to further integrate services for all residents, the department addresses the social and recreational needs of youth, families, adults, seniors, and the disabled. The department also handles issues related to homelessness, housing, transportation, and low-income assistance.

The department creates community through people, parks, and programs. Department staff is responsible for planning, developing, coordinating, and implementing a variety of leisure activities, such as youth and adult sports, aquatic programs, equestrian activities, fitness, cultural, dance and art classes, nature programs, tiny tot programs, and the youth assistance program. The CDBG-funded Youth Assistance Program

(YAP) subsidizes the cost of youth recreational programs for eligible West Covina residents. The department also manages the CDBG program and coordinates the facility use rental program for Shadow Oak Park Community Center, Cameron Park Community Center, a Public Equestrian Center, athletic fields, picnic pavilions, and the Municipal Pool.

The department operates and administers the Galster Nature Center, the Public Equestrian Center, Municipal Pool, Shadow Oak Community Center, and Cameron Park Community Center. This includes the training and scheduling of staff, supervision of participants, programming, marketing, maintenance, and upkeep of the facilities. Staff also works in cooperation with West Covina High School and Cameron Elementary in regard to the Parking Master Plan and the annual calendar of events, as well as hosting certain school events.

The department works cooperatively with other departments on special projects such as park master plans, administration of various grants as well as Regional Open Space District funding. It manages contracts and agreements with community user groups, youth leagues, school districts, and public recreation operators. It provides support and scheduling to sport leagues. It also collaborates with the maintenance division and the building division of the public works department for the operations, improvement, and maintenance of facilities, as well as the City's Capital Improvement Programs (CIP).

The department acts as a liaison to the Sports Council. The Sports Council meets monthly and is comprised of eleven (11) volunteer youth sports organizations including: football/cheer, softball, basketball, soccer, and seven baseball

leagues. Department staff works closely with City/School district maintenance divisions regarding field safety, repair, and maintenance, on 10 City and 18 district properties (West Covina-11, Covina-6, and Rowland-1). Annual youth participation in sports programs is 3,675.

The department oversees the management of several program and service contracts including: Big League Dreams, California Street Hockey, San Gabriel Valley Mountains Regional Conservancy, and California Vending Service.

The department also provides a variety of family, cultural, and community oriented programs and events. Staff works to increase community participation through marketing, press relations, and collaboration with community organizations and non-profit groups which raise funds for various causes such as: the Muscular Dystrophy Association (MDA), and the National Association for the Advancement of Colored People (NAACP), as well as school groups.

The department oversees four licensed child-care programs and one licensed preschool program throughout the city, serving an average of 200 children per week. The CDBG-funded Careship Program subsidizes the cost of childcare for eligible West Covina residents enrolled in City programs.

The department operates the West Covina Senior Center. Programs promote independence by offering services and programs adapted to the specialized and changing needs and interests of senior citizens, including case management and daily nutrition.

Additionally, the department administers transportation services. Specific responsibilities include: oversight of Proposition A and C; Measure R Local Tax Return Funds for transportation, recreation, and education transit; Westco Dial-A-Ride; and West Covina Shuttle Services.

The department oversees the operation of the Summer Lunch Program held at Orangewood Park and acts as a liaison to the Youth Council.

The department also provides the general administration to direct, oversee, and support all operations of the department, including:

- Development and monitoring of the department budget.
- Grant writing.
- Oversight and administration of AB 2404 (Gender Equity) compliance throughout department programs and affiliated athletic groups.
- Production of the *Community Recreation Guide*.
- Involvement in localized and regional homeless services advocacy organizations.
- Providing support to Community and Senior Services Commission.

Community and Senior Services Commission

The Community and Senior Services Commission (CSSC) was created by the City Council. It is comprised of 10

commissioners to aid and advise the City Council on matters that pertain to the community service needs of the citizens of West Covina relating to (a) public recreational services, (b) cultural activities and special events, (c) youth services, (d) public transportation, (e) neighborhood and human relations, and (f) human rights.

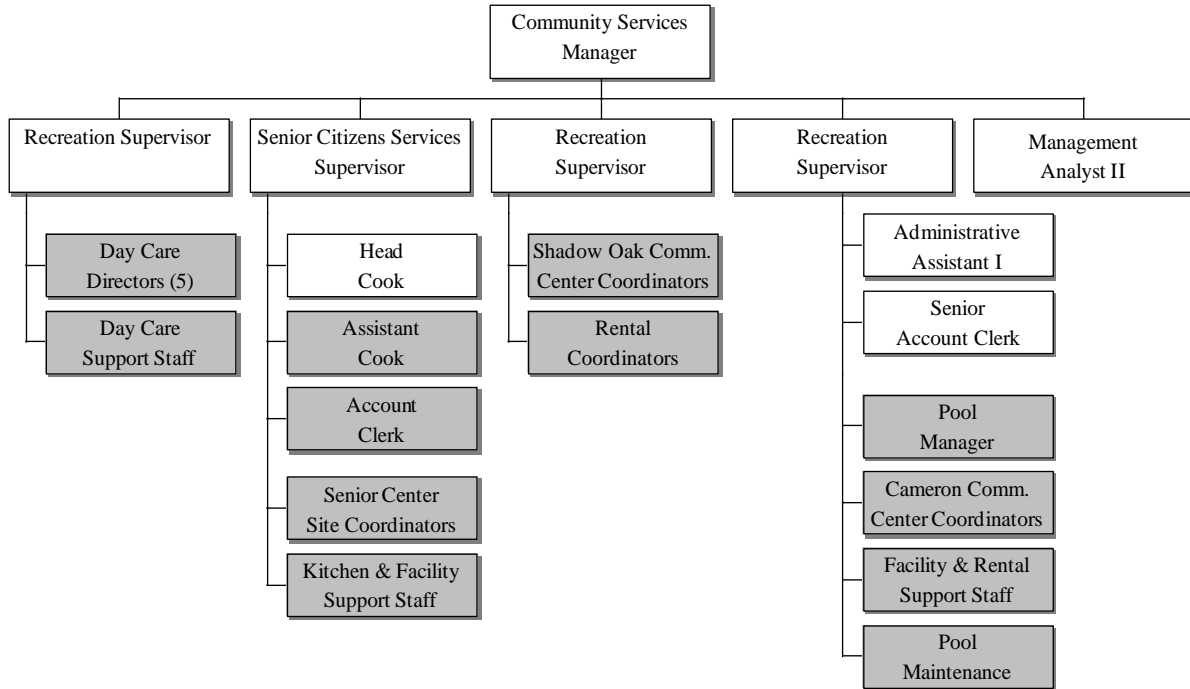
There are four Ad-Hoc Committees designed to provide in-depth review of certain project areas:

1. CDBG
2. CIP
3. Sports Council
4. Special Events

During fiscal year 2011-2012, the CSSC was instrumental in:

- Reviewing and recommending CIP Projects within the City of West Covina.
- Reviewing and recommending CDBG funding allocations.
- Selecting the Community Services Volunteers of the Year.
- Reviewing and recommending Sports Council compliancy issues.
- Recommending improvements to the senior center facility.
- Facilitating open communication with individuals and groups that utilize the senior center.
- Selecting the Senior Citizen's Volunteer of the Year.

COMMUNITY SERVICES ORGANIZATIONAL CHART



* Shading denotes limited service staff

FY 2011-2012 ACCOMPLISHMENTS

- Staff successfully executed 15 events, as well as the Halloween's Eve event at Galster Park that attracted more than 600 people.
- Staff increased the sports fields revenue stream by increasing the rentals to local teams and tournaments at Sunset Field and Shadow Oak Park.
- The department sought and received several donations totaling more than \$40,000 for programming through the City's 501(c)3 Community Services Foundation.
- The 2012 Independence Day event collected \$24,523 in sponsorships and gate revenues to offset the City's cost.
- In an effort to offset the challenge of decreased staffing, the department is working with Title V workers, which is a county-funded program that provides skilled labor at no cost to the City. This has saved thousands of dollars in staffing costs annually.
- The department continued to work with volunteers who assist in the delivery of services at community centers, helping to reduce thousands of dollars in part-time staffing costs.
- The Senior Center has a collaborative partnership with YWCA Intervale Senior Services of San Gabriel Valley to provide case management. This action resulted in a general fund savings of approximately \$20,000 annually.
- Staff collaborated with the San Gabriel Valley NAACP on the 13th annual Martin Luther King, Jr. celebration in January. The event took place at the West Covina civic center and drew a diverse audience, including numerous key local and state legislators.
- The 2012 annual Independence Day Celebration, co-sponsored with the West Covina Elks, was hosted at Edgewood Middle School. The event included a carnival, game and food booths, entertainment, and a spectacular fireworks show. Proceeds from the event were donated to the Muscular Dystrophy Association.
- The annual Cherry Blossom Festival was held in conjunction with the East San Gabriel Valley Japanese Community Center. The event featured a traditional tea ceremony, demonstrations and entertainment celebrating the Japanese culture. In addition, a variety of food, information, game and craft booths were available for the public to enjoy.
- Staff collaborated with a wide variety of community organizations throughout the year to provide other special events for the community; organizations include West Covina Beautiful, West Covina Council PTA, West Covina Library, Arbor Day, Relay For Life, Red Ribbon Rally, Parents' Place Event, and Earth Day.
- A new playground and outdoor fitness area was constructed at Palm View Park, providing a fit place to play for the entire family.

- The Go West Shuttle provided service to over 104,402 passengers. The Westco Dial-A-Ride service provided over 23,148 rides to West Covina residents. The department continues to utilize transit vehicles for public service announcements to promote City events and programs.
- Approximately 150 trips were offered financial assistance through the Recreation Transit program, which discounts transit fees for qualifying school field trips and resident excursions.
- The Senior Center has undergone facility improvements, including:
 - The construction of an additional store room created for dry storage of kitchen items.
 - The enclosure of a store room that houses chairs and tables connected to the main dining hall.
- The Senior Center, Senior Meals Program was awarded the AAA Silver Thermometer Award for meeting the highest standards for serving safe food.
- Staff served as City liaisons to the East San Gabriel Valley Consortium on Homelessness and the Housing and Homeless Coordinating Council, which meet monthly to share information and work collaboratively to address the needs of homelessness in the region.
- Monitored community partnerships and contracts:
 - San Gabriel Mountain Regional Conservancy (SGMRC)
 - Amigos de los Rios Emerald Necklace Accord
 - West Covina Big League Dreams
 - California Street Hockey
- California Vending Service
- Green City Partnership CLEO Program (new)
- Network For A Healthy California (new)
- West Covina Unified School District – Municipal Pool
- A Department staff member maintains certification by the American Heart Association to teach CPR, First Aid and AED (Automatic External Defibrillator), which resulted in the certification of all recreation department staff.
- Partnered with West Covina Rotary to produce the “Get Active” park walking guide to help fight childhood obesity.
- Staff served as the City’s liaison to the U.S. Department of Housing and Urban Development (HUD) to ensure the City’s Community Development Block Grant (CDBG) program complies with federal requirements.
- Staff administered agreements and provided technical assistance to the City’s 12 fiscal year 2011-2012 CDBG-funded sub-recipients, which include services such as: food banks, meals on wheels, fair housing services, senior nutrition, senior case management, homeless services, and subsidies for child care and recreation.
- Completed and submitted the CDBG One-Year Action Plan (2012-2013).
- Coordinated with other City departments to expend CDBG funds in a timely fashion as required by HUD.
- In an effort to ensure timely expenditure of CDBG funds, two major grant-funded projects were approved and constructed:

play and fitness equipment at Palm View Park and the Del Norte Park Splash Pad. These park improvements totaled nearly \$1 million.

- Working with the Los Angeles County Regional Park and Open Space District for staff was able to complete and close two grant-funded projects. In addition, the unexpended funds were re-programmed to augment funding for the play and fitness equipment at Palm View Park, as well as the Del Norte Park Splash Pad. Funding for the construction of Del Norte Park dog park, “Central Bark” was identified in this process as well.
- Applied for the State Prop 84 Grant to construct a soccer facility at Orangewood Park.

FY 2012-2013 GOALS AND OBJECTIVES

- Continue to provide the highest level of service while maintaining fiscal responsibility by adhering to expenses and achieving revenue projections. The department has made significant reductions in personnel, special events, materials, supplies, equipment, marketing, and transportation. In

addition to this, staff has maximized the use of special funds (non-general fund sources) to further offset the costs of department operations.

- In the coming year, staff will competitively bid contracts for raw food and milk for the senior meals program, as well as transit services to ensure that the City is receiving the best services at the best cost.
- Complete projects at Del Norte Park: the Dog Park – “Central Bark” and Playground Improvements project.
- Apply for Kaboom Grant to offset costs of City’s tot lot surface replacement project.
- Submit application for Playful City Recognition.
- Continue upgrades at Municipal Pool, including energy efficiency projects to save City funds.
- Provide new community events (i.e., Play Day, Food Truck Festival, etc.)

PERFORMANCE MEASURES

| Performance Measures | 2008-2009 Actuals | 2009-2010 Actuals | 2010-2011 Actuals | 2011-2012 Estimated | 2012-2013 Projected |
|--|----------------------|----------------------|----------------------|------------------------|------------------------|
| Adult Drop-In basketball & volleyball | 4,812 | 4,412 | 4,200 | 8,391 | 8,000 |
| Adult sports participants served | 740 | 840 | 960 | 740 | 900 |
| Youth Drop-in game room | 11,500 | 12,700 | 13,500 | 12,000 | 12,000 |
| Youth Drop-in gym | 5,800 | 6,200 | 2,000 | 31,000 | 3,000 |
| City youth sports participants served | 400 | 641 | 259 | 230 | 250 |
| Facility Bookings | | | | | |
| Cameron Community Center | | | | | |
| East Gym | 220 | 287 | 307 | 524 | 500 |
| West Gym | 114 | 219 | 207 | 384 | 380 |
| Multi-Purpose Room | 86 | 77 | 111 | 143 | 100 |
| Cameron Community Center Total | 420 | 583 | 625 | 1,051 | 980 |
| Shadow Oak | 181 | 186 | 216 | 114 | 120 |
| Municipal Pool | 18 | 78 | 65 | 59 | 60 |
| Park Pavilions | | | | | |
| Cameron Park | N/A | 10 | 92 | 80 | 85 |
| Cortez Park | N/A | 8 | 68 | 96 | 100 |
| Del Norte Park | N/A | 2 | 25 | 46 | 60 |
| Friendship Park | N/A | 3 | 6 | 9 | 10 |
| Galster Park | N/A | 3 | 22 | 37 | 40 |
| Orangewood Park | N/A | 0 | 7 | 7 | 10 |
| Palm View Park | N/A | 6 | 56 | 78 | 85 |
| Shadow Oak Park | N/A | 7 | 47 | 49 | 55 |
| Park Pavilion Totals | N/A | 39 | 323 | 402 | 445 |
| Equestrian Center Shows | 12 | 13 | 10 | 12 | 12 |
| Maverick Baseball Bookings | 250 | 309 | 342 | 341 | 350 |
| Other Athletic Field Bookings | 88 | 177 | 149 | 491 | 500 |
| Recreation class registration | 6,186 | 5,164 | 4,587 | 3,313 | 3,500 |
| Aquatics participants served | 5,013 | 4,987 | 3,941 | 4,188 | 4,000 |
| Nature Center Drop-in | 850 | 512 | 441 | 867 | 845 |
| Nature Center Events | 1,180 | 1,275 | 991 | 1,187 | 1,200 |
| Sports Council meetings | 8 | 9 | 10 | 9 | 10 |
| Sports Council participants served | 4,450 | 4,498 | 4,578 | 3,675 | 3,275 |
| Tiny Tot participants served | 1,146 | 1,113 | 1,587 | 1,177 | 1,200 |
| Youth Assistance program participants served | 80 | 28 | 88 | 33 | 65 |
| Child care programs (4 sites) | 9,000 | 10,200 | 8,400 | 8,200 | 9,000 |
| Dial-a-ride | 18,877 | 22,000 | 20,000 | 21,000 | 22,000 |
| Foothill transit bus passes sold | 197 | 173 | 0 | 0 | 0 |
| Go west shuttle | 174,203 | 190,000 | 165,000 | 173,250 | 184,900 |
| Senior center meals | 36,449 | 36,750 | 36,563 | 36,650 | 36,900 |
| Senior center rentals | 27 | 30 | 28 | 29 | 32 |
| Summer lunch meals served (youth) | 9,131 | 7,210 | 7,963 | 7,793 | 6,373 |

APPROVED POSITIONS

| Title | FY 08-09 | FY 09-10 | FY 10-11 | FY 11-12 | FY 12-13 |
|--|--------------|--------------|--------------|--------------------|--------------|
| Full -Time Positions | | | | | |
| Community Services Director | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Community Services Manager | 2.00 | 2.00 | 2.00 | 2.00 | 1.00 |
| Management Analyst II | 2.00 | 2.00 | 1.00 | ²⁾ 1.00 | 1.00 |
| Recreation Services Supervisor ¹⁾ | 2.00 | 2.00 | 2.00 | 2.00 | 3.00 |
| Senior Citizens Services Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Sr Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Account Clerk | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Administrative Asst I | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Community Services Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Cook | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Account Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Citizens Program Coordinator | 1.00 | 1.00 | 0.00 | ²⁾ 0.00 | 0.00 |
| Full-Time Total | 14.00 | 14.00 | 12.00 | 12.00 | 9.00 |
| Full-time Equivalent (FTE) | | | | | |
| Account Clerk | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 |
| Administrative Aide | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Assistant Cook | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 |
| Cashier | 0.00 | 0.15 | 0.15 | 0.15 | 0.15 |
| Food Service Worker | 1.25 | 1.50 | 0.75 | ³⁾ 0.75 | 0.75 |
| Lifeguard | 0.16 | 0.16 | 0.16 | 0.16 | 0.16 |
| Lifeguard/Instructor | 1.92 | 1.92 | 1.97 | ⁴⁾ 1.97 | 1.97 |
| Pool - Assistant Manager | 0.23 | 0.00 | 0.00 | 0.00 | 0.00 |
| Pool Manager | 0.30 | 0.47 | 0.96 | ⁴⁾ 0.96 | 0.96 |
| Recreation Assistant | 3.37 | 1.15 | 1.15 | 1.15 | 1.15 |
| Recreation Leader | 14.71 | 10.60 | 10.60 | 10.60 | 10.60 |
| Site Coordinator | 8.93 | 7.76 | 7.76 | 7.76 | 7.76 |
| Site Director | 3.78 | 3.70 | 3.70 | 3.70 | 3.70 |
| Social Services Specialist | 0.33 | 0.10 | 0.10 | 0.10 | 0.10 |
| Teacher | 3.84 | 3.61 | 3.61 | 3.61 | 3.61 |
| FTE Total | 40.32 | 32.62 | 32.41 | 32.41 | 32.41 |
| Department Total | 54.32 | 46.62 | 44.41 | 44.41 | 41.41 |

1) One vacant recreation supervisor position was frozen starting FY 2008-09.

2) These vacant positions have been eliminated.

3) One vacant food service worker position was eliminated.

4) The Community Services Department took over the maintenance / operations of the Municipal pool.

BUDGET ISSUES

- The department has prepared a budget with significant reductions in general fund spending for fiscal year 2012-2013, including: reductions in full and part time personnel, special events, materials, supplies, equipment, marketing, and transportation. In addition to this, staff has maximized the use of special funds (non-general fund sources) to further offset the costs of department operations. The department has withstood these changes and will move forward into the new year with an intent to deliver high quality service and programs to residents.
- Full time staff has been reduced by 25 percent over the past year as a result of layoffs and elimination of positions.
- Because the community services director position is unfilled, the City's deputy city manager has served as the acting community services director.
- In an effort to offset the challenge of decreased staffing, the department has begun working with Title V workers, which is a county-funded program that provides skilled labor at no cost to the City. While this is helpful, the arrangement does present additional challenges specifically related to ongoing training and retention.
- CDBG fiscal year 2012-2013 allocation is 18% less than that of fiscal year 2011-2012. This will impact the City's CDBG resources and its ability to fund eligible projects.
- The department's four day care programs, located primarily at school sites, saw a tremendous impact after the school district allowed the grant-funded ACES program to enter campuses throughout West Covina. While the program has benefits for local residents, the day cares are unable to compete with ACES rate of \$25 per month. Staff will continue to work through this challenge into the new fiscal year.
- In the event that an increased level of service is requested and implemented outside of the approved community services department budget, an appropriation of funds (or an alternate financial source) would need to be determined in order for community services to bear the additional costs associated to such items.
- The City has had a strong relationship with a number of non-profit providers over the past decade. This relationship has afforded certain benefits to non-profits by way of facility and park fee waivers under special circumstances. The department manages over \$250,000 in fee waivers annually; while this has helped local non-profits it has also impacted the department's ability to generate needed revenue.
- Because department staff will maintain the new Del Norte Park Splash Pad, Los Angeles County Regional Parks and Open Space District will reimburse costs for the staff time to perform these duties.

ACTIVITY TREE

Community Services Administration

- 1) Liaisons to Representative Bodies and Groups
 - a) City Council
 - b) Community Services Commission
 - c) Senior Citizens Commission
 - d) Sports & Youth Councils
 - e) SGV Consortium on Homelessness
 - f) Housing and Homeless Coordinating Council
 - g) Community Services Foundation 501(c) 3
- 2) Financial and Operational
 - a) Department Budget and Accts Payable
 - b) Employee & Program Evaluations
 - c) Recruitment and Hiring
 - d) Payroll
 - e) Capital Improvement Project Coordination
- 3) Grant Administration
 - a) Community Development Block Grant
 - b) Prop A & C Local Returns
 - c) Measure R Local Returns
 - d) Metro Transit Authority NTD
 - e) State & County Park Bond
 - f) Competitive Grants
 - g) Area Agency on Aging & USDA
 - h) Summer Food Service Program
- 4) Marketing/Promotion of Programs/Services
 - a) Press Releases, Flyers & Brochures
 - b) Website
 - c) Marquee & Reader Board
 - d) Sponsorships
 - e) Electronic Community Recreation Guide
 - f) Use of Discover West Covina
- 5) On-Going Contracts
 - a) West Covina Big League Dreams
 - b) Southland Transit (Shuttle/DAR)
 - c) Clear Channel Outdoor
 - d) Moore & Associates
 - e) CDBG Public Service Project (17)
 - f) California Vending Services
 - g) San Gabriel Mountains Regional Conservancy (SGMRC)
 - h) Castaneda & Associates (CDBG)
 - i) Active Solutions
 - j) California Street Hockey Assoc.
 - k) Comeland Maintenance (Cameron CC)
 - l) El Monte Union High School District (Summer Lunch)
 - m) Med Assets (Senior Meals)
 - n) Durham (Recreation Transit)
 - o) Shalimar (Recreation Transit)
 - p) Valley Light
 - q) West Covina Unified School District
 - r) Rowland Unified School District
 - s) Covina Valley Unified School District
 - t) Amigos de los Rios (Emerald Necklace Accord)
 - u) Aztec Uniform Services
 - v) Driftwood Dairy
- 6) Special Projects
 - a) Green Linkages Plan
 - b) Maverick – Ridge Rider Master Plan
- 7) Program Administration
 - a) Careship
 - b) Youth Assistance Program
 - c) Summer Lunch & Senior Meals
 - d) AB2404 Gender Equity
 - e) Galster Park Nature Center

Childcare Programs

- 1) Day Care Programs
 - a) California Elementary
 - b) Wescove Elementary
 - c) Vine Elementary
 - d) Orangewood Elementary
- 2) Tiny Tots/Pre-K
 - a) Shadow Oak Community Center
 - b) Palmview Community Center (Pre-K)
- 3) Careship (CDBG Childcare Subsidy)
- 4) Summer Lunch Program
 - a) Orangewood Park

Recreation Programs

- 1) Aquatics
 - a) Swim Lessons
 - b) Open Swim
 - c) Swim Team
 - d) Pool Maintenance
- 2) Adult Sports
 - a) Basketball
 - b) Volleyball
- 3) Recreation Classes
 - a) Sites
 - i) Cameron Park
 - ii) Del Norte Park
 - iii) Shadow Oak Park
 - iv) Edgewood Middle School
 - v) Galster Park
 - vi) Skate Park

Transportation Programs

- 1) Fixed Route Shuttle
 - a) Red Line
 - b) Blue Line
 - c) Green Line
- 2) Dial-A-Ride
- 3) Recreation Transit
- 4) Bus Shelter Maintenance

Senior Programs

- 1) Meals Program
- 2) Senior Citizen Assistance Program
- 3) Senior Classes
- 4) Computer Lab
- 5) Senior Excursions

Special Events

- 1) City-Run
 - a) Independence Day Celebration
 - b) Tree lighting ceremony
 - c) Hallow's Eve
 - d) Breakfast With Santa
 - e) Park Open/Dedications
 - f) Others
- 2) Senior Center
 - a) Baby Boomer Forum
 - b) Smarter Senior Forum
 - c) Scam Stoppers
 - d) Flu Clinic
 - e) Seniors on the Move
 - f) Senior Volunteer Recognition Breakfast
 - g) Medicare and HMO Fair

Facility Use Rentals/Coordination

- 1) Rentals
 - a) Cameron Center
 - b) Senior Center
 - c) Shadow Oak Center
 - d) Municipal Pool
 - e) Skate Park
- 2) Athletic Field Coordination
 - a) City Fields
 - i) Shadow Oak Park
 - ii) Palmview Park
 - iii) Cameron Park
 - iv) Orangewood Park
 - v) Del Norte Park
 - vi) Friendship Park
 - vii) Cortez Park
 - viii) Sunset Field
 - ix) Maverick Ridge Rider Park
 - x) Walmerado Park
- 3) Park Reservation Program
 - a) Cortez Park
 - b) Galster Park
 - c) Cameron Park
 - d) Shadow Oak Park
 - e) Palmview Park
 - f) Del Norte Park
 - g) Orangewood Park
 - h) Friendship Park

BUDGET SUMMARY

| | Actual Expenditures 2009-2010 | Actual Expenditures 2010-2011 | Adjusted Budget 2011-2012 | Estimated Expenditures 2011-2012 | Adopted Budget 2012-2013 |
|-------------------------------------|--|--|--|---|---|
| <u>Expenditure By Type:</u> | | | | | |
| 5000 Personnel | 1,925,400 | 1,901,561 | 2,046,134 | 1,794,205 | 1,694,579 |
| 6000 Supplies and Services | 3,227,394 | 3,643,706 | 4,623,126 | 3,837,441 | 4,318,604 |
| 7000 Capital Outlay | - | - | 1,000 | 1,000 | 1,000 |
| Total Department | 5,152,794 | 5,545,267 | 6,670,260 | 5,632,646 | 6,014,183 |
| <u>Expenditure By Fund:</u> | | | | | |
| 110 General Fund | 774,283 | 696,536 | 738,800 | 656,965 | 545,601 |
| 111 Fee and Charge | 1,183,569 | 1,255,331 | 1,483,089 | 1,291,312 | 1,323,961 |
| 118 Business Improvement Tax | 1,132 | 1,367 | 4,492 | 4,492 | 4,492 |
| 121 Prop A | 1,461,139 | 1,601,476 | 1,724,269 | 1,547,721 | 2,030,900 |
| 122 Prop C | 921,634 | 751,923 | 1,221,387 | 905,137 | 862,591 |
| 131 CDBG | 374,871 | 376,404 | 449,127 | 348,607 | 330,808 |
| 143 I. A. County Park Bond | - | - | - | - | 75,500 |
| 146 Senior Meals Program | 210,482 | 205,737 | 205,611 | 212,255 | 208,421 |
| 159 Summer Meals Prog | 21,837 | 23,671 | 29,748 | 21,213 | 28,791 |
| 220 WC Comm Services Foundation | 21,524 | 31,284 | 87,564 | 85,038 | - |
| 224 Measure R | 162,536 | 584,469 | 720,871 | 550,110 | 603,118 |
| 225 CDBG-R | 19,787 | 17,069 | 5,302 | 1,984 | - |
| 361 Self Insurance Gen / Auto Liab. | - | - | - | 42 | - |
| 363 Self Insurance - Workers Comp | - | - | - | 7,770 | - |
| Total Funding | 5,152,794 | 5,545,267 | 6,670,260 | 5,632,646 | 6,014,183 |
| <u>Revenue:</u> | | | | | |
| | Actual Revenues 2009-2010 | Actual Revenues 2010-2011 | Adjusted Budget 2011-2012 | Estimated Revenues 2011-2012 | Adopted Revenues 2012-2013 |
| 110 General Fund | 24,653 | 39,276 | 31,000 | 35,000 | 35,000 |
| 111 Fee and Charge | | | | | |
| 4650- California After School | 68,956 | 80,672 | 116,370 | 76,892 | 80,000 |
| 4651-Wescove | 70,878 | 88,729 | 116,380 | 86,463 | 90,173 |
| 4653-Vine | 161,324 | 169,009 | 152,798 | 161,172 | 165,263 |
| 4654-Orangewood | 47,885 | 48,248 | 81,570 | 79,593 | 80,000 |
| 4661- Rec classes CCC | 136,815 | 116,553 | 167,050 | 105,000 | 167,050 |
| 4662- Sports CCC | 37,582 | 39,047 | 40,238 | 45,000 | 45,000 |
| 4663- Facility rental CCC | 106,665 | 108,425 | 90,000 | 118,000 | 100,000 |
| 4664- Rec classes | 152,401 | 129,205 | 166,556 | 100,443 | 115,000 |
| 4675- Palmview | 51,431 | 67,633 | 88,097 | 59,688 | 98,538 |
| 4681-Rental Roller Hockey | 49,397 | 63,322 | 60,000 | 55,000 | 60,000 |
| 4682-Facility rentals | 48,592 | 71,936 | 41,912 | 63,100 | 60,000 |
| 4689-Senior donations | 12,325 | 11,512 | 12,500 | 6,000 | 10,000 |
| 4690- Sr Center rental | 40,248 | 43,161 | 5,500 | 38,000 | 40,000 |
| 4693/5 -Sr travel & classes | 5,998 | 7,025 | 8,000 | 9,000 | 8,000 |
| 4699- Municipal pool | 86,198 | 86,299 | 88,075 | 77,000 | 88,075 |
| 4818-Miscellaneous | 163 | 31,550 | 50,000 | 35,000 | 50,000 |
| | 1,076,858 | 1,162,326 | 1,285,046 | 1,115,351 | 1,257,099 |

| | Actual Revenues 2009-2010 | Actual Revenues 2010-2011 | Adjusted Budget 2011-2012 | Estimated Revenues 2011-2012 | Adopted Revenues 2012-2013 |
|------------------------------------|--|--|--|---|---|
| 121 Prop A | | | | | |
| 4110-Sales and use taxes | 1,433,416 | 1,523,535 | 1,600,000 | 1,600,000 | 1,675,000 |
| 4530-Transportation grant | 158,885 | 150,699 | 150,000 | 157,759 | 160,000 |
| 4692- Bus pass | 42 | 412 | - | - | - |
| 4810-Advertising revenue | - | 1,700 | 1,700 | - | - |
| | <u>1,592,343</u> | <u>1,676,346</u> | <u>1,751,700</u> | <u>1,757,759</u> | <u>1,835,000</u> |
| 122 Prop C | | | | | |
| 4110-Sales and use taxes | 1,189,080 | 1,265,690 | 1,325,000 | 1,325,000 | 1,380,000 |
| 131 CDBG | | | | | |
| 4551-Federal grants | 1,425,551 | 699,464 | 1,162,443 | 1,979,175 | 1,339,872 |
| 4856-Repayment of loans | 49,324 | 204,355 | 30,000 | 153,700 | 30,000 |
| | <u>1,474,875</u> | <u>903,819</u> | <u>1,192,443</u> | <u>2,132,875</u> | <u>1,369,872</u> |
| 143 L.A. County Park Bond | 167,566 | 15,553 | 101,001 | - | 158,018 |
| 146 Senior Meals program | | | | | |
| 4551-Federal grants | 170,226 | 172,271 | 170,000 | 173,000 | 170,000 |
| 4691- Meals prog donations | 50,588 | 47,923 | 55,000 | 45,000 | 45,000 |
| | <u>220,814</u> | <u>220,194</u> | <u>225,000</u> | <u>218,000</u> | <u>215,000</u> |
| 159 Summer Meals program | 27,869 | 24,772 | 30,000 | 20,500 | 30,000 |
| 163 Parks | 150,000 | - | - | 36,913 | - |
| 17X Park Developer Fees | | | | | |
| 170 PDF A - Del Norte | - | - | - | - | - |
| 171 PDF B - Palm View | - | - | - | - | - |
| 172 PDF C - Oranewood | - | - | - | 12,500 | - |
| 174 PDF E - Cortez | - | - | - | - | - |
| 175 PDF F - Galster | - | - | - | - | - |
| 176 PDF G - Gingrich | 22,500 | - | - | - | - |
| 177 PDF H - Friendship | - | - | - | - | - |
| | <u>22,500</u> | <u>-</u> | <u>-</u> | <u>12,500</u> | <u>-</u> |
| 210 LA County Grant | 160,221 | - | - | - | - |
| 220 WC Comm Svcs Foundation | 24,215 | 50,977 | 33,326 | 30,200 | 24,300 |
| 224 Measure R | 715,442 | 944,604 | 1,000,000 | 1,000,000 | 1,050,000 |
| 225 CDBG-R | 271,491 | 8,119 | 1,936 | 5,100 | 13,896 |
| | <u>7,117,927</u> | <u>6,311,676</u> | <u>6,976,452</u> | <u>7,689,198</u> | <u>7,368,185</u> |
| Total Dept Revenue | | | | | |

Page Intentionally Left Blank

COMMUNITY DEVELOPMENT COMMISSION

MISSION STATEMENT: To enhance the economic base of the City through the elimination of blight, the revitalization of existing properties, and the attraction of new businesses

This department was established to eliminate blight, develop affordable housing, and vitalize the economic environment of the City. The City Council serves as the Community Development Commission (CDC) Board, with the Mayor as Chairman and the Mayor Pro Tem as Vice Chairman of the Board. The city manager serves as the Board's executive director.

In order to balance the State budget, the Governor signed several budget-related bills on June 29, 2011, including ABX1 26, which moved to eliminate redevelopment agencies, and ABX1 27, which would have established a voluntary alternative redevelopment program whereby an agency could continue to exist upon the enactment of an ordinance by the City to comply with the provisions of ABX1 27. These two bills were passed as part of the 2011-12 California state budget and work together to eliminate redevelopment agencies (ABX1 26) unless they agree to pay the state \$1.7 billion in this fiscal year and \$400 million to schools and special districts in subsequent budget years (ABX1 27).

In July 2011, *California Redevelopment Agency v. Matosantos* was filed in the California Supreme Court by CRA, the League of California Cities, and the cities of San Jose and Union City, challenging the constitutionality of ABX1 26 and ABX1 27. The CRA/League legal team argued that these two budget bills directly violated Proposition 1A (2004), Proposition 22, and

Article 16 Section 16 of the California Constitution.

On December 29, 2011, the California Supreme Court ruled on *CRA v. Matosantos*. The Court upheld ABX1 26 (the redevelopment elimination bill), but struck down ABX1 27. As a result of this court ruling, the Voluntary Alternative Redevelopment Program is no longer valid and all redevelopment agencies ceased to exist as of February 1, 2012.

Pursuant to ABX1 26 by February 1, 2012, all agency property and obligations would be transferred to a Successor Agency, which would continue to satisfy enforceable obligations of the former redevelopment agencies. On January 10, 2012, the West Covina City Council adopted a Resolution to serve as the West Covina Successor Agency. The Successor Agency is charged with selling assets, repaying existing indebtedness, completing performance of existing contractual obligations, and otherwise winding down operations and preserving agency assets for the benefit of taxing agencies. The actions of the Successor Agency would be regulated by an Oversight Board.

Under ABX1 26, the County Auditor-Controller would annually determine the amount of property tax increment that would have been allocated to an agency and deposit that amount in a Redevelopment Trust Fund. The Trust Fund would be administered by the County for the benefit of holders of former RDA debt, taxing

entities that receive pass-through payments, Successor Agency to pay for enforceable obligations of the former RDA, including bonds, and to pay for administrative costs of the Successor Agency (subject to approval of the Oversight Board). Any remaining balances in the Trust Fund would be allocated to school entities and other local tax entities as property tax.

Under ABX1 26, it also gives the option that the City or a local housing authority can serve as the successor housing agency of the former redevelopment agency. On January 17, 2012, the West Covina City Council adopted Resolutions designating the CDC as the West Covina Housing Successor Agency to continue the housing obligations as well as receiving the housing assets of the former redevelopment agency.

Since the inception of the redevelopment agency in 1971, over 2,000 home improvement loans and 142 first time homebuyer loans have been issued. Many of these home loans have matured and repayment via payoff and mortgage repayment have been occurring throughout the past several years, which would require staff to administer such loans. In addition, the CDC has residual revenue sharing payments from previous housing development projects (Lark Ellen and Promenade Apartments). These program revenues and residual payments may be utilized to pay for on-going administrative expense necessary to monitor and administer these loans in addition to the administrative fees referenced above. In FY 2010-2011, the CDC received approximately \$517,028 in housing program income from the existing loans and residual payments.

In addition, the CDC has several housing agreements with long term affordability covenants, which would need to be

monitored and enforced to ensure compliance with the affordability guidelines and maximum rent charged as set forth in the various housing agreements and state affordable housing requirements.

Although the state has eliminated redevelopment and the CDC has experienced substantial layoff in the department (from 10 FTE staff down to 2 staff members), the CDC continues as a department to provide administrative support for the Successor Agency and the West Covina Oversight Board, as well as assume the housing responsibilities and assets under the Housing Successor Agency. In addition, the CDC still retains its economic development function to bring tax generating businesses to the City.

The CDC has been focusing its efforts on the following areas of primary concern:

- Serve as staff for the West Covina Successor Agency and the West Covina Oversight Board.
- Monitor and implement the new state laws governing the future of redevelopment monies and assets (e.g., AB 1484).
- Continue to administer development agreements, owner participation agreements, bond agreements, reciprocal easement agreements, CC&R's, and covenants of the former redevelopment agency;
- Facilitate the future transfer of non-housing assets back to the City for governmental use under AB 1484.
- Continue to administer and process the loan repayment of over \$4 million of existing Housing Loans (First Time

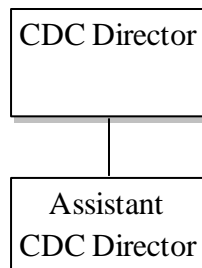
Homebuyer Program Loans, Home Improvement Loans, and Housing Preservation Program Loans).

- Continue to monitor and administer the affordability covenants of various affordable housing projects (e.g., Lark

Ellen, Promenade, Mauna Loa, Heritage Park, Senior Villas I and II).

- Continue with funding (\$100,000) and implementation of the Housing Preservation Program.

COMMUNITY DEVELOPMENT COMMISSION ORGANIZATIONAL CHART



FY 2011-2012 ACCOMPLISHMENTS

- **Civic Center**
Negotiated a Development Agreement for the City with CGM to develop a 4-story, 50,000 sq. ft. office complex.

ECONOMIC DEVELOPMENT

- **Westfield Expansion**
Assisted with improvements and renovations to the Westfield mall. Phase I consisted of expanding the former Robinsons/May building by 30,000 sq. ft. and relocating Macy's to the space (completed). Phase II of the development includes a new building for a 45,000 sq. ft. Best Buy and additional 30,000 sq. ft. of retail and restaurant area. Phase III includes the addition of 32,000-35,000 sq. ft. of additional new retail space.
 - Provided entitlement assistance to Nordstrom Rack, Gold's Gym, Paul's TV, Lee Sandwiches, Lazy Dog Café, and Gatten Sushi.
- **McIntyre Square**
Assisted McIntyre Companies in completing the building construction of McIntyre Square and marketing to solicit tenants and entitlement assistance for four phases of rehabilitation and new façade improvements for the 6.37 acres McIntyre Square (former Country Club Center).
 - Provided entitlement assistance to Oto Oto Restaurant and Five Star Nails.
- **Westfield Eastland Center**
Provided marketing and entitlement assistance to the Westfield Eastland Shopping Center in re-tenanting vacancies as a result of closures of

Levitz, Circuit City, Mervyns, Hollywood Video, and the relocation of Babies R Us.

- Amended agreements to facilitate the transfer and sale of Eastland Center from Westfield to Cole's.
 - Provided entitlement assistance to Pacific Fish Grill, Waba Grill Restaurant, Qdoba, Menchie's, and Verizon Wireless.
 - Providing entitlement assistance for the merging of the former Levitz and Mervyn's buildings for future tenant.
- **HK2 Supermarket**
Provided marketing and entitlement assistance to Golden Eda Properties in marketing vacancies within the 118,836 sq. ft. shopping center.
 - Provided entitlement assistance to Tropical Shave Ice, Rich's Shrimp Shack, Jasmine Garden, Fujin Ramen.
 - **QuailRidge Shopping Center**
Provided marketing and entitlement assistance to QuailRidge Shopping Center, located on Nogales Street.
 - **Sunset/Francisquito Center**
Provided marketing and entitlement assistance for 29,000 sq. ft. of new retail space at the Sunset/Francisquito Center.
 - **Grand Opening Events**
Facilitated and coordinated numerous ground breaking and grand opening ceremonies throughout the city.
- ### HOUSING
- **West Covina Senior Villas II**
Negotiated and entered into an Owner Participation Agreement (OPA) with West Covina Senior Villas II, LP for the development of a 65-unit affordable

senior housing project on the Azusa/Workman site. Provided entitlement assistance to the developer. Project is now completed.

- **Housing Loan Programs**

Continued to administer and process the loan repayment of over \$4 million of existing Housing Loans (First Time Homebuyer Program Loans, Home Improvement Loans, and Housing Preservation Program Loans).

- **Housing Agreements and Covenants**

Continued to monitor and administer the affordability covenants of various affordable housing projects (e.g., Lark Ellen, Promenade, Mauna Loa, Heritage Park, Senior Villas I and II).

ADMINISTRATION

- Via resolutions, designated the City of West Covina as the West Covina Successor Agency pursuant to ABX1 26.
- Via resolutions, designated the CDC as the West Covina Housing Successor Agency to continue the housing obligations as well as receiving the housing assets of the former redevelopment agency.
- Prepared annual redevelopment reporting requirements (Statement of Indebtedness, State Controller's Report) in compliance with California Redevelopment Law.
- Monitored and analyzed (for compliance) state bills and statutes pertaining to redevelopment.

- Prepared and updated affordable housing database of units that were built or substantially rehabilitated using CDC Housing Set-Aside funds, in compliance with Assembly Bill 987.

FY 2012-2013 GOALS AND OBJECTIVES

SUCCESSOR AGENCY

- Serve as staff for the West Covina Successor Agency and the West Covina Oversight Board.
- Facilitate the future transfer of non-housing assets back to the City for governmental use under AB 1484.
- Continue to administer development agreements, owner participation agreements, bond agreements, reciprocal easement agreements, CC&R's, and covenants of the former redevelopment agency.
- Monitor and implement the new state laws governing the future of redevelopment monies and assets (AB 1484).

HOUSING SUCCESSOR AGENCY

- **Housing Loans**
 - Continue to administer and process the loan repayment of over \$4 million of existing Housing Loans outstanding (First Time Homebuyer Program Loans, Home Improvement Loans, and Housing Preservation Program Loans).

- **Housing Compliance**
 - Monitor compliance requirements (e.g, annual rent limits, affordable income guidelines) and affordable housing covenants of various Affordable Housing Agreements for Mauna Loa Apartments, Heritage Park Apartments, Senior Villas I and II Apartments, The Promenade Apartments, and Lark Ellen Village.

- **Housing Preservation Program**
 - Review and approve applicants and provide funding (\$100,000) for qualified homeowners.
 - Continue marketing the program to maximize its utilization.

APPROVED POSITIONS

| Title | FY 08-09 | FY 09-10 | FY 10-11 | FY 11-12 | FY 12-13 |
|--------------------------------------|--------------|--------------|-----------------------------|--------------------|--------------------|
| Full-Time Positions | | | | | |
| CDC Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant CDC Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Management Analyst II | 1.00 | 1.00 | 1.00 | 0.00 ³⁾ | 0.00 ⁴⁾ |
| Redevelopment Manager | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 ⁴⁾ |
| Redevelopment Project Manager | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 ⁴⁾ |
| Senior Redevelopment Project Manager | 3.00 | 3.00 | 0.00 ^{1) & 2)} | 0.00 | 0.00 |
| Sr Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 ⁴⁾ |
| Administrative Asst I | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 ⁴⁾ |
| Housing Program Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 ⁴⁾ |
| Redevelopment Project Coordinator | 2.00 | 2.00 | 1.00 ²⁾ | 1.00 | 0.00 ⁴⁾ |
| Full-Time Total | 13.00 | 13.00 | 9.00 | 8.00 | 2.00 |
| Full-time Equivalent (FTE) | | | | | |
| Planning Intern | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 ⁴⁾ |
| FTE Total | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 |
| Department Total | 15.00 | 15.00 | 11.00 | 10.00 | 2.00 |

¹⁾ FY 10-11 budget cut – eliminate 1 vacant full-time senior redevelopment project manager

²⁾ On 10-19-2010 Council meeting, funding was removed for 2 vacant senior redevelopment project manager positions and 1 vacant redevelopment project coordinator position. These 3 positions, however, are still authorized positions.

³⁾ Position has been frozen.

⁴⁾ Positions have been eliminated due to the elimination of redevelopment agencies.

BUDGET COMMENTS

The CDC budget is mainly comprised of three different funds. Fund 810 is the Successor Agency's budget as it relates to enforceable obligations pursuant to ABX1 26 and AB 1484. Fund 815 is the Administrative Budget component of the Successor Agency. Fund 820 is for the Housing Successor Agency and use for housing-related programs and projects.

Fund 810 – Successor Agency (ROPS)

This budget, also known as ROPS, is the enforceable obligation for the Successor Agency. Total budget under this fund is \$7,329,117. This is comprised of \$1,800,000 for legal services and \$5,529,117 for various debt services and loans. This budget and future amendments would need to be approved by the West Covina Oversight Board every six months pursuant to AB 1484.

Fund 815 – Successor Agency Administrative Budget

Total Administrative budget for the Successor Agency is \$567,221. This is comprised of approximately \$333,480 for Personnel Services and \$233,741 for Materials and Services. Personnel Service costs include the CDC director and assistant CDC director. A portion of the Personnel Service cost is to also pay for non-CDC staff including the city manager, assistant

city manager, city clerk, deputy city clerk, finance account manager, finance controller and finance management analyst. This budget and future amendments would need to be approved by the West Covina Oversight Board every six months pursuant to AB 1484.

Fund 820 – Housing Successor Agency

Total budget for the Housing Successor Agency is \$392,316. This is comprised of approximately \$362,599 for Personnel Services and \$29,717 for Materials and Services. Personnel Service costs include the CDC director and assistant CDC director. A portion of the Personnel Service cost is to pay for non-CDC staff including the city manager, assistant city manager, city clerk, deputy city clerk, finance account manager, finance controller, finance management analyst, executive assistant to the city manager, administrative assistant I and II, planning director, senior planner and code enforcement officer.

BUDGET SUMMARY

| Expenditure By Type: | Actual Expenditures 2009-2010 | Actual Expenditures 2010-2011 | Adjusted Budget 2011-2012 | Estimated Expenditures 2011-2012 | Adopted Budget 2012-2013 |
|-----------------------------|--|--|--|---|---|
| 5000 Personnel | 1,904,184 | 1,729,865 | 1,855,668 | 1,433,309 | 696,079 |
| 6000 Supplies and Services | 24,331,948 | 24,274,109 | 23,187,624 | 15,527,096 | 11,478,545 |
| 7000 Capital Outlay | - | 376 | - | - | - |
| Total Department | 26,236,132 | 26,004,350 | 25,043,292 | 16,960,405 | 12,174,624 |

| Expenditure By Fund: | | | | | |
|--------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 131 CDBG | (230) | - | - | - | - |
| 190 Business Improvement District | 32,676 | 34,458 | 44,971 | 45,306 | 41,670 |
| 361 Self Insurance Gen / Auto Liab. | - | - | - | 380,493 | - |
| 810 Redev Obligation Retirement Fd | - | - | - | 3,411,897 | 7,329,117 |
| 815 Successor Agency Admin. | - | - | - | 206,084 | 567,221 |
| 820 Successor Housing Agency | - | - | - | 146,296 | 392,316 |
| 853 CFD Debt Service | 3,742,948 | 4,152,035 | 3,739,800 | 3,957,800 | 3,844,300 |
| 862 Housing Set Aside | 3,928,449 | 6,774,017 | 4,108,008 | 2,611,883 | - |
| 876 Merged Proj Area Capital Proj. | 2,548,634 | 1,779,885 | 2,027,564 | 1,803,395 | - |
| 877 Citywide Proj Area Capital Proj. | 224,968 | 205,803 | 265,949 | 135,635 | - |
| 882 Merged Proj Area Debt Service | 8,580,702 | 11,201,430 | 14,386,000 | 4,143,672 | - |
| 883 Citywide Proj Area Debt Service | 7,177,985 | 1,856,722 | 471,000 | 117,944 | - |
| Total Funding | 26,236,132 | 26,004,350 | 25,043,292 | 16,960,405 | 12,174,624 |

| Revenue: | Actual Revenue 2009-2010 | Actual Revenue 2010-2011 | Adjusted Budget 2011-2012 | Estimated Revenue 2011-2012 | Adopted Revenue 2012-2013 |
|--|---|---|--|--|--|
| 190 Business Improvement District Successor Agency Loan | 19,600 | 35,820 | 48,193 | 53,994 | 12,200 |
| 820 Repayment-Equity Share RDA Loan Repayment-Equity | - | - | - | 10,914 | 30,000 |
| 862 Share | 42,860 | 120,712 | 30,000 | 16,309 | - |
| 876 Reimbursements | 45,138 | 1,028,754 | - | - | - |
| Total Dept Revenue | 107,598 | 1,185,286 | 78,193 | 81,217 | 42,200 |

CAPITAL IMPROVEMENT PROGRAM

The City of West Covina develops a five-year Capital Improvement Program (CIP) that consists of an extensive list of projects necessary to maintain and improve the City's infrastructure. The City defines a CIP as having (1) a capital asset with a desired minimum dollar amount of \$10,000, and (2) an estimated useful life of three years or more. A multi-year CIP is necessary because it is impossible to fund all capital projects immediately. In order to meet the City's needs, it is imperative that the City continues to plan and strategize how it will allocate limited financial resources for capital projects.

The CIP should not be confused with the capital improvement budget. The capital improvement budget represents the first year of the CIP that is reviewed and adopted by the City Council. It authorizes specific projects and appropriates specific funding for those projects. The capital improvement budget for fiscal year 2012-2013 provides \$4.47 million for new projects.

Projects and financing sources listed in the CIP for years other than year one (commonly called "out years") are not authorized until the annual budget for those years is adopted by the City Council. The "out years" serve only as a guide for future planning and are subject to further review and modification in subsequent years. The City Council adopts a five-year CIP to provide a standard by which to:

- Prioritize the increased needs of the City;
- Analyze the various funding sources;
- Match, as appropriate, the funds to the various needs;
- Plan to meet the City's capital needs over an extended period of time, as funding becomes available; and
- Help to eliminate deficiencies, yet accommodate changing priorities while progressing toward a goal.

CAPITAL IMPROVEMENT SELECTION PROCESS

The CIP has been developed with the combined input from the City Council, City staff, Community Services Commission, and sports league representatives. Requests are submitted to a committee of City staff members to review along with justifications, suggested funding source(s) and associated costs including any ongoing operating costs. The projects are categorized as Building, Energy Efficiency/Conservation, General, Parks, Streets, Traffic, Utilities, Vehicle, or Youth Sports. Then are assessed based on the funding availability and the needs and priorities of the City then presented to the City Council for consideration and approval. Projects not funded in the current fiscal year are put in "out years." Conversely, during the budget year there may be additional CIP projects approved by the City Council that were unforeseen during the budget adoption process.

An additional process has also been utilized by the Community Services staff and the sports league representatives for the CIP projects associated with recreational and social programs that impact the entire City. The CIP requests are first presented to a sub-committee of the Community Services Commission for review. This process includes site visits by the sub-committee. They rate each project with an “A” through “F” rating then submit their ratings to the full Commission for approval.

The CIP budget for fiscal year 2012-2013 is \$3,775,059 with an additional \$690,500 to be funded by grants and energy efficiency savings. There are no general funds appropriated for any CIP projects and no CIP projects approved for Youth Sports. A list of all the recommended projects is shown on the following pages. Also included is a list of unfunded building and park improvement projects and a list of previously approved projects that have been on hold and/or projects that have been started but not completed.

SPECIAL COMMENTS

1. Although staff has made every attempt to adhere to the definition of a CIP, there are some occasions when projects may be below the \$10,000 limit. While these projects may not be classified by most agencies as “capital projects,” they have been included due to their uniqueness. The Government Finance Officers’ Association defines a capital asset as “a new or rehabilitated physical asset that is nonrecurring, has a useful life of more than three to five years, and is expensive to purchase.” The term “expensive” is relative and may appear arbitrary at first; however, a survey of local cities revealed that the most common dollar figure used to define a capital asset is \$10,000.

2. There are no general funds and increasingly less restricted funds available for CIP projects. This year, \$2,879,300 in funding is available for street related projects and \$560,000 for park related projects, however there is only \$140,000 for building projects, \$31,350 for new vehicles, and nothing for youth sports projects. This has created an extraordinary challenge for staff due to the numerous projects that are in need of funding. However, no General Fund reserves have been allocated. Listed below is the amount of CIP funding per year for the last five years:

| Fiscal Year | General Fund \$ | Restricted Fund \$ | *Total |
|--------------------|------------------------|---------------------------|---------------|
| 2012-2013 | \$0 | \$3,775,059 | \$3,775,059 |
| 2011-12 | \$0 | \$3,255,300 | \$3,255,300 |
| 2010-11 | \$0 | \$2,514,000 | \$2,514,000 |
| 2009-10 | \$ 0 | \$5,017,856 | \$5,017,856 |
| 2008-09 | \$ 0 | \$5,173,213 | \$5,173,213 |

* The total does not include grants that are subject to funding approval

3. Energy efficient projects have become a priority within the City. Numerous projects have been completed over the years resulting in a significant savings to the City's general fund. With the goal to seek additional energy efficient projects that assist in the reduction of greenhouse gas emissions as well as attain further monetary savings for the City, staff has worked aggressively to identify new projects. A new "line item" CIP budget page named **Energy Efficiency & Conservation Projects** has been created to identify these projects and to incorporate the City Energy Action Plan into the budget planning process. In addition, when the City's General Plan is updated in the future, the most recent version of the City Energy Action Plan will be incorporated into the document. This year's energy efficiency projects include:
 - Replacement of municipal pool pump
 - Energy efficient indoor lighting upgrades at City Hall
 - Civic Center auto demand response metering system
 - Lighted street signs replacement with reflective signs
 - Energy efficient appliances at the Senior Center

4. This CIP is presented to the City Council as a working document. The projects and funding sources are subject to change during the budget year to better reflect the priorities of the City Council. The City is committed to meeting its capital improvement needs in a fiscally reasonable manner and is aggressively seeking strategic alternatives that will allow the highest level of service to the residents, visitors, and businesses in the City of West Covina. Further, staff continues to search and apply for grants to assist in the funding for capital projects.

2012-2013 CAPITAL IMPROVEMENT BUDGET PROPOSED FUNDING SOURCES

| Fund Number | Fund Type | Funding Available | 2012-2013 Expenditure | Remaining Balance |
|-------------|--|-------------------|-----------------------|-------------------|
| 110 | General Fund Reserve (Unprogrammed) | 0 | 0 | 0 |
| 111 | Fee and Charge | 0 | 0 | 0 |
| 116/117 | Drug Enforcement Rebate | 0 | 0 | 0 |
| 118 | Business Improvement Tax | 22,943 | 0 | 22,943 |
| 119 | AQMD | 171,255 | 171,255 | 0 |
| 121 | Proposition "A" | 0 | 0 | 0 |
| 122 | Proposition "C" | 797,122 | 675,000 | 122,122 |
| 123 | Traffic Safety | 0 | 0 | 0 |
| 124 | Gasoline Tax | 945,238 | 945,238 | 0 |
| 125 | State Prop 42 (Combined with Fund 124) | 0 | 0 | 0 |
| 126 | Proposition "1B" | 9,066 | 9,066 | 0 |
| 128 | Transportation Development Act | 0 | 0 | 0 |
| 129 | AB 939 | 272,863 | 0 | 272,863 |
| 131 | CDBG | 700,000 | 700,000 | 0 |
| 140 | STPL | 0 | 0 | 0 |
| 143 | Park Bond Grant | 0 | 0 | 0 |
| 144 | Tree | 105 | 0 | 105 |
| 153 | Public Safety Augmentation | 0 | 0 | 0 |
| 160 | Capital Projects | 0 | 0 | 0 |
| 161 | Construction Tax | 12,000 | 12,000 | 0 |
| 163 | Park | 47,500 | 47,500 | 0 |
| 169 | State Park Bond | | 0 | 0 |
| 170 | Park Dedication Fee "A" | 0 | 0 | 0 |
| 171 | Park Dedication Fee "B" | 0 | 0 | 0 |
| 172 | Park Dedication Fee "C" | 12,500 | 12,500 | 0 |
| 173 | Park Dedication Fee "D" | 0 | 0 | 0 |
| 174 | Park Dedication Fee "E" | 0 | 0 | 0 |
| 175 | Park Dedication Fee "F" | 0 | 0 | 0 |
| 176 | Park Dedication Fee "G" | 0 | 0 | 0 |
| 177 | Park Dedication Fee "H" | 0 | 0 | 0 |
| 181 | Maintenance District 1 | 1,242,119 | 75,000 | 1,167,119 |
| 182 | Maintenance District 2 | 461,292 | 0 | 461,292 |
| 183 | WC CSS CFD | 140,881 | 0 | 140,881 |
| 184 | Maintenance District 4 | 1,962,449 | 50,000 | 1,912,449 |
| 186 | Maintenance District 6 | 216,976 | 0 | 216,976 |

2012-2013 CAPITAL IMPROVEMENT BUDGET PROPOSED FUNDING SOURCES

| Fund Number | Fund Type | Funding Available | 2012-2013 Expenditure | Remaining Balance |
|-------------|---|--------------------|-----------------------|--------------------|
| 187 | Maintenance District 7 | 253,400 | 0 | 253,400 |
| 188 | Citywide Maintenance District | 220,614 | 0 | 220,614 |
| 189 | Sewer Fund | 555,013 | 130,000 | 425,013 |
| 199 | MTA Grant | 0 | 0 | 0 |
| 203 | Charter Settlement | 0 | 0 | 0 |
| 205 | Charter PEG | 363,410 | 0 | 363,410 |
| 215 | Azusa Relinquishment | 36,275 | 0 | 36,275 |
| 224 | Measure R | 961,101 | 960,000 | 1,101 |
| 225 | CDBG-R | 0 | 0 | 0 |
| 360 | Uninsured Loss City Property | 0 | 0 | 0 |
| 367 | Vehicle Replacement | 228,771 | 0 | 228,771 |
| 375 | West Covina Service Group | 0 | 0 | 0 |
| 876 | Community Development Commission Merged Area Capital Projects | 0 | 0 | 0 |
| 877 | Community Development Commission Citywide Area Capital Projects | 0 | 0 | 0 |
| | Subtotal | \$9,632,893 | \$3,787,559 | \$5,845,334 |
| | *Grants | 0 | 563,000 | 0 |
| | **Energy Efficiency Savings/Rebates | | 115,000 | |
| | Total | \$9,632,893 | \$4,465,559 | \$5,845,334 |

*Projects funded by "grants" are subject to grant approval

** Projects to be funded with energy efficiency/conservation savings, rebates, and grants

CIP PROJECT SUMMARY

| Type of Improvement | Five-Year Total Program | Five-Year Funding Schedule | | | | | |
|--------------------------------|-------------------------|----------------------------|---------------------|--------------------|--------------------|--------------------|---------------------|
| | | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | Future |
| BUILDINGS | \$25,925,405 | \$829,905 | \$1,007,500 | \$554,000 | \$15,000 | \$15,000 | \$23,504,000 |
| ENERGY EFFICIENCY/CONSERVATION | \$645,000 | 265,000 | 260,000 | 120,000 | 0 | 0 | 0 |
| GENERAL | \$8,474,700 | 20,000 | 1,804,700 | 0 | 0 | 0 | 6,650,000 |
| PARKS | 32,681,500 | 560,000 | 1,983,000 | 415,000 | 170,000 | 140,000 | 29,413,500 |
| STREETS | 23,592,704 | 2,410,704 | 1,912,000 | 1,900,000 | 1,900,000 | 1,900,000 | 13,570,000 |
| TRAFFIC SIGNALS | 6,577,900 | 208,600 | 1,069,300 | 10,000 | 10,000 | 10,000 | 5,270,000 |
| UTILITIES | 14,410,000 | 90,000 | 360,000 | 160,000 | 60,000 | 60,000 | 13,680,000 |
| VEHICLES | 3,564,700 | 81,350 | 3,483,350 | 0 | 0 | 0 | 0 |
| YOUTH SPORTS | 1,150,000 | 0 | 0 | 0 | 0 | 0 | 1,150,000 |
| TOTALS | 117,021,909 | \$4,465,559 | \$11,879,850 | \$3,159,000 | \$2,155,000 | \$2,125,000 | \$93,237,500 |

**2012-2017 CIP PROJECTS
BUILDING**

| Staff Rating | Comm. Rating | Project No. | Description of Item | Cost of Item | Funding Sources | Five-Year Funding Schedule | | | | | |
|--------------|--------------|-------------|--|--------------|---------------------------|----------------------------|-----------|-----------|-----------|-----------|--------|
| | | | | | | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | Future |
| | | B-1 | City Yard - CNG Fueling Station Rebuild | 689,905 | MSRC Grant | 300,000 | | | | | |
| | | | | | CEC Grant | 250,000 | | | | | |
| | | | | | AQMD | 139,905 | | | | | |
| | | B-2 | Municipal Pool Repairs - Replace Pool Pump, Repair Roof, Replace Plumbing, Paint Exterior (School District to Reimburse Half Cost) | 48,000 | Park | 35,500 | | | | | |
| | | | | | PDF C | 12,500 | | | | | |
| | | B-3 | Municipal Pool Restroom - ADA Compliance (School District to Reimburse Half Cost) | 80,000 | CDBG | 80,000 | | | | | |
| | | B-4 | Termite and Building Repairs | 72,000 | CT | 12,000 | 15,000 | 15,000 | 15,000 | 15,000 | |
| | | B-5 | Cameron Community Center - Men's Restroom Retile | 7,000 | Park, PDF E, F&C | | 7,000 | | | | |
| | | B-6 | Cameron Community Center - Multi-Purpose Room Wood Floor Refurbish | 11,000 | Park, PDF E, F&C | | 11,000 | | | | |
| | | B-7 | Cameron Community Center - Paint Game Room & Hall Walls | 9,000 | Par, PDF E, F&C | | 9,000 | | | | |
| | | B-8 | City Buildings - Roof Repairs | 30,000 | CT, CP, GT, SF, Park, GFR | | 30,000 | | | | |
| | | B-9 | Civic Center - Remove/Replace Remaining Trellis | 60,000 | CT, CP, GFR | | 60,000 | | | | |
| | | B-10 | Civic Center - Globe Lights & Poles Replacement | 500,000 | CT, CP, GFR | | 500,000 | | | | |
| | | B-11 | Civic Center Fountain/Memorial Wall - Sandblast/Repair, Repaint | 50,000 | CT | | 50,000 | | | | |
| | | B-12 | Municipal Pool - Paint Exterior | 6,000 | PDF, CT, Park | | 6,000 | | | | |
| | | B-13 | Municipal Pool - Remove Flag Pole | 1,500 | PDF, CT, Park | | 1,500 | | | | |
| | | B-14 | Municipal Pool - Replace Filters, Filter Controller and Heater | 20,000 | PDF, CT, Park | | 20,000 | | | | |
| | | B-15 | Municipal Pool - Replace Life Guard Tower | 10,000 | PDF, CT, Park | | 10,000 | | | | |
| | | B-16 | Municipal Pool - Replace Starting Blocks | 16,000 | PDF, CT, Park | | 16,000 | | | | |
| | | B-17 | Municipal Pool - Roof Repairs | 14,000 | PDF, CT, Park | | 14,000 | | | | |
| | | B-18 | Police - Mens' Shower Repairs | 28,000 | CT, GFR | | 28,000 | | | | |
| | | B-19 | Police - Reroof Building | 200,000 | Grant, CT, GFR | | 200,000 | | | | |
| | | B-20 | Police - Stair Covering Replacement | 30,000 | CT, GFR | | 30,000 | | | | |
| | | B-21 | City Hall - Carpet Replacement | 50,000 | CT, GFR | | | 50,000 | | | |
| | | B-22 | City Hall - Ceiling Tiles Replacement – Second Floor | 40,000 | CT, GFR | | | 40,000 | | | |
| | | B-23 | City Hall - Elevator Renovation | 200,000 | CT, CDBG, GFR | | | 200,000 | | | |
| | | B-24 | City Hall - Management Resource Center (MRC) Refurbishment | 21,000 | CT | | | 21,000 | | | |

**2012-2017 CIP PROJECTS
BUILDING**

| Staff Rating | Comm. Rating | Project No. | Description of Item | Cost of Item | Funding Sources | Five-Year Funding Schedule | | | | | |
|--------------|--------------|-------------|---|---------------------|--------------------------|----------------------------|--------------------|------------------|-----------------|-----------------|---------------------|
| | | | | | | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | Future |
| | | B-25 | City Hall - Roof and Skylight Replacement | 200,000 | Grant, CT, GFR | | | 200,000 | | | |
| | | B-26 | Public Works - Replace Halon System in Information Systems | 28,000 | CT | | | 28,000 | | | |
| | | B-27 | Aquatic Center- Construction | 2,000,000 | CT, GFR | | | | | | 2,000,000 |
| | | B-28 | Aquatic Center Design | 300,000 | CT,PBG,GFR | | | | | | 300,000 |
| | | B-29 | City Yard - Above Ground Fuel Tanks | 750,000 | CT, GT, FM, SF, GFR | | | | | | 750,000 |
| | | B-30 | Fire Station 1 & Headquarters Replacement | 10,400,000 | ARRA, PS Tax, Bonds, GFR | | | | | | 10,400,000 |
| | | B-31 | Fire Station 1,3,4,5 & Administration - Alarm System (CDBG \$10,000 FS#3) | 42,000 | CDBG, CT | | | | | | 42,000 |
| | | B-32 | Fire Station 3 - Construction | 3,067,000 | CDBG | | | | | | 3,067,000 |
| | | B-33 | Fire Station 3 - Design | 300,000 | CDBG | | | | | | 300,000 |
| | | B-34 | Fire Station 5 - Remodel | 140,000 | GFR | | | | | | 140,000 |
| | | B-35 | Municipal Pool - Build Roof Over Pump Room and Restroom | 300,000 | PDF, CT, Park | | | | | | 300,000 |
| | | B-37 | Unfunded Building Maintenance (See Table Following CIP Project Schedules) | 6,205,000 | CT, PDF, CP, CDBG, GFR | | | | | | 6,205,000 |
| | | | TOTALS | \$25,925,405 | | \$829,905 | \$1,007,500 | \$554,000 | \$15,000 | \$15,000 | \$23,504,000 |

**2012-2017 CIP PROJECTS
ENERGY EFFICIENCY/CONSERVATION**

| Staff Rating | Comm. Rating | Project No. | Description of Item | Cost of Item | Funding Sources | Five-Year Funding Schedule | | | | | |
|--------------|--------------|-------------|---|------------------|---------------------------------|----------------------------|------------------|------------------|------------|------------|------------|
| | | | | | | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | Future |
| | | C-1 | City Hall Energy Efficient Indoor Lighting Upgrades | 60,000 | Energy Savings/Rebates | 60,000 | | | | | |
| | | C-2 | Civic Center Auto Demand Response Metering System | 30,000 | SCE Grant | 30,000 | | | | | |
| | | C-3 | Energy-Use (EEMIS) Monitoring System | 25,000 | CPUC/COG Grants | 25,000 | | | | | |
| | | C-4 | Lighted Street Signs Replacement With Reflective Signs Project With City Logo | 150,000 | GT | 150,000 | | | | | |
| | | C-5 | Community Energy-Efficiency Education and Outreach | 50,000 | Grants | | 50,000 | | | | |
| | | C-6 | Cortez Senior Center Energy Efficient Lighting and Kitchen Facility Upgrades | 150,000 | Grants, Rebates, Energy Savings | | 150,000 | | | | |
| | | C-7 | Fire Stations Energy Efficient Kitchen Upgrades | 50,000 | Grants, Rebates, Energy Savings | | 50,000 | | | | |
| | | C-8 | Orangewood Daycare Energy Efficient Kitchen Upgrade | 10,000 | F&C | | 10,000 | | | | |
| | | C-9 | Palmview Community Center Kitchen Upgrade | 10,000 | Grants, Rebates, Energy Savings | | | 10,000 | | | |
| | | C-10 | Shadow Oak Community Center Park Kitchen Upgrade | 10,000 | Grants, Rebates, Energy Savings | | | 10,000 | | | |
| | | C-11 | Sports Fields Snack Bar Energy Efficient Upgrades | 100,000 | Grants, Rebates, Energy Savings | | | 100,000 | | | |
| | | | | | | | | | | | |
| | | | TOTALS | \$645,000 | | \$265,000 | \$260,000 | \$120,000 | \$0 | \$0 | \$0 |

**2012-2017 CIP PROJECTS
GENERAL**

| Staff Rating | Comm. Rating | Project No. | Description of Item | Cost of Item | Funding Sources | Five-Year Funding Schedule | | | | | |
|--------------|--------------|-------------|---|--------------|----------------------|----------------------------|-----------|-----------|-----------|-----------|-----------|
| | | | | | | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | Future |
| | | G-1 | City Manager's Office - Replace Automated External Defibrillator (8 locations) | 20,000 | Park, PDF, CDBG, F&C | | 20,000 | | | | |
| | | G-2 | Community Services - Cameron Community Center - Wireless Access | 6,000 | Park, PDF | | 6,000 | | | | |
| | | G-3 | Community Services - Cameron Community Center - Replace Tables/Chairs | 5,000 | Park, PDF | | 5,000 | | | | |
| | | G-4 | Community Services - Cameron Community Center - Volleyball Equipment | 5,400 | Park, PDF | | 5,400 | | | | |
| | | G-5 | Community Services - Senior Center, Kitchen Grill | 5,000 | CDBG | 5,000 | | | | | |
| | | G-6 | Community Services - Senior Center, Kitchen Steam Table | 15,000 | CDBG | | 15,000 | | | | |
| | | G-7 | Community Services - Senior Center, Kitchen Ovens | 15,000 | CDBG | 15,000 | | | | | |
| | | G-8 | Community Services - Shadow Oak Community Center - Furniture & Appliances | 22,000 | Park, PDF | | 22,000 | | | | |
| | | G-9 | Community Services - Rec & Roll Vehicle Graphics Replacement | 15,000 | Park | | 15,000 | | | | |
| | | G-10 | Community Services – Portable Stage Replacement | 250,000 | GFR | | | | | | 250,000 |
| | | G-11 | Community Services - Trails, Greenways, Bikeways Enhancement - Citywide | 6,000,000 | PDF,Grant,CT | | | | | | 6,000,000 |
| | | G-12 | Finance - City Network Upgrade | 75,000 | GFR | | 75,000 | | | | |
| | | G-13 | Finance - Eden Advanced Budgeting Module | 15,500 | GFR | | 15,500 | | | | |
| | | G-14 | Finance - Eden Contract Management Module | 17,750 | GFR | | 17,750 | | | | |
| | | G-15 | Finance - Eden Financial Bid & Quote Management Module | 24,050 | GFR | | 24,050 | | | | |
| | | G-16 | Fire - Back-Up Camera for Fire Vehicles | 14,000 | Grant | | 14,000 | | | | |
| | | G-17 | Fire - Rescue Air Bags for Trucks Replacement | 10,000 | Grant | | 10,000 | | | | |
| | | G-18 | Planning - General Plan Rewrite | 400,000 | GFR | | | | | | 400,000 |
| | | G-19 | Police - Public Safety Intersection Intervention System Including Stoplight Emitters | | | | | | | | |
| | | G-20 | Police - Vehicle-Mounted Patrol Cameras | 225,000 | Grant | | 225,000 | | | | |
| | | G-21 | Public Works - Automated Telephone Permit Software | 150,000 | Permit Fees | | 150,000 | | | | |
| | | G-22 | Public Works - Electronic Plan Submittal | 800,000 | Permit Fees | | 800,000 | | | | |
| | | G-23 | Public Works – Imaging and Conversion of Microfilm Plans and Permits to Electronic Data | 150,000 | CT | | 150,000 | | | | |

**2012-2017 CIP PROJECTS
GENERAL**

| Staff Rating | Comm. Rating | Project No. | Description of Item | Cost of Item | Funding Sources | Five-Year Funding Schedule | | | | | |
|--------------|--------------|-------------|---|------------------|-----------------|----------------------------|------------------|-----------|-----------|-----------|------------------|
| | | | | | | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | Future |
| | | G-24 | Public Works - Telephone Boards Replacement in PD & City Yard | 35,000 | GFR, CT, SF, GT | | 35,000 | | | | |
| | | G-25 | Public Works - Web-Based Permit Issuance/Tracking | 200,000 | Permit Fees | | 200,000 | | | | |
| | | | TOTALS | 8,474,700 | | 20,000 | 1,804,700 | 0 | 0 | 0 | 6,650,000 |

**2012-2017 CIP PROJECTS
PARKS**

| Staff Rating | Comm. Rating | Project No. | Description of Item | Cost of Item | Funding Sources | Five-Year Funding Schedule | | | | | |
|--------------|--------------|-------------|---|--------------|-----------------|----------------------------|-----------|-----------|-----------|-----------|------------|
| | | | | | | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | Future |
| | | | GENERAL PARK IMPROVEMENTS | | | | | | | | |
| | | P-1 | Unfunded Citywide Park Improvements (See Table Following CIP Project Schedules) | 17,533,500 | Unfunded | | | | | | 17,533,500 |
| | | P-2 | ADA Compliance - City Facilities | 140,000 | CDBG | 20,000 | 30,000 | 30,000 | 30,000 | 30,000 | |
| | | P-3 | Ballfield Lighting - Bulb Replacement | 20,000 | CT | 0 | 5,000 | 5,000 | 5,000 | 5,000 | |
| | | P-4 | Miscellaneous Park Improvements | 132,000 | Park | 12,000 | 30,000 | 30,000 | 30,000 | 30,000 | |
| | | P-5 | Parks Parking Lot Paving | 30,000 | CT, PDF, Park | | 10,000 | 10,000 | 10,000 | | |
| | | P-6 | Sports Field Safety Netting Replacement | 40,000 | Park | | 10,000 | 10,000 | 10,000 | 10,000 | |
| | | P-7 | ADA Compliance - Totlot Rubber Matting Replacement With Woodchips/ADA Ramps | 103,000 | CDBG Grant | 100,000 3,000 | | | | | |
| | | P-8 | Trash Cans For All Parks | 420,000 | PDF | | | | | | 420,000 |
| | | | MAINTENANCE DISTRICT 1 | | | | | | | | |
| | | P-9 | Walkway Repair/Cleaning | 35,000 | MD1 | 35,000 | | | | | |
| | | P-10 | Paseo Lighting Repair/Replacement | 40,000 | MD1 | 40,000 | | | | | |
| | | | MAINTENANCE DISTRICT 4 | | | | | | | | |
| | | P-11 | Walkway Repair/Cleaning | 25,000 | MD4 | 25,000 | | | | | |
| | | P-12 | Paseo Lighting Repair/Replacement | 25,000 | MD4 | 25,000 | | | | | |
| | | | AROMA PARKETTE | | | | | | | | |
| | | P-13 | Install Walkway | 50,000 | PDF F | | | | | | 50,000 |
| | | | CAMERON PARK | | | | | | | | |
| | | P-14 | Electronic Marquees | 55,000 | PDF C | | | 55,000 | | | |
| | | | CORTEZ PARK | | | | | | | | |
| | | P-15 | Improvements Per Master Plan | 1,800,000 | PDF E | | | | | | 1,800,000 |
| | | P-16 | Fencing Perimeter | 45,000 | PDF E | | 45,000 | | | | |
| | | P-17 | Drain Repair Behind Snack Bar - Additional Funds | 15,000 | PDF E | | 15,000 | | | | |

**2012-2017 CIP PROJECTS
PARKS**

| Staff Rating | Comm. Rating | Project No. | Description of Item | Cost of Item | Funding Sources | Five-Year Funding Schedule | | | | | |
|--------------|--------------|-------------|--|--------------|------------------|----------------------------|-----------|-----------|-----------|-----------|-----------|
| | | | | | | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | Future |
| | | | DEL NORTE | | | | | | | | |
| | | P-18 | Tennis Court Wind-Sheen Netting Replacement | 10,000 | PDF A | | 10,000 | | | | |
| | | P-19 | Play Equipment | 300,000 | CDBG | 300,000 | | | | | |
| | | | GALSTER PARK | | | | | | | | |
| | | P-20 | Connecting Trails - EIR/Design | 405,000 | Grant, PDF F | | | 255,000 | 85,000 | 65,000 | |
| | | P-21 | Connecting Trails - Construction | 1,500,000 | Grant, PDF F | | | | | | 1,500,000 |
| | | | HERITAGE GARDENS PARK | | | | | | | | |
| | | P-22 | Fencing to Deter Vehicles From Turf & Walkways | 15,000 | PDF E, PDF F | | 15,000 | | | | |
| | | P-23 | Design Restroom and Learning Center | 165,000 | PDF E, PDF F | | 165,000 | | | | |
| | | P-24 | Construct Restroom and Learning Center | 1,000,000 | Grant, PDF E & F | | | | | | 1,000,000 |
| | | P-25 | Construct Community Garden | 50,000 | Grant, PDF, CT | | | | | | 50,000 |
| | | P-26 | Expand Parking Lot | 300,000 | PDF, CT | | | | | | 300,000 |
| | | | MAVERICK/RIDGE RIDERS PARK | | | | | | | | |
| | | P-27 | Harrowing Equipment for Arenas | 20,000 | PDF E | | 20,000 | | | | |
| | | P-28 | Maverick/Ridge Riders Park - Install Sprinklers for Arenas | 20,000 | PDF E | | | 20,000 | | | |
| | | P-29 | Improvements Per Park Master Plan Construction | 3,000,000 | PDF E | | | | | | 3,000,000 |
| | | | ORANGEWOOD PARK | | | | | | | | |
| | | P-30 | Soccer Fields - Design | 80,000 | Grant, PDF C | | 80,000 | | | | |
| | | P-31 | Soccer Fields - Construction | 1,200,000 | Grant, PDF C | | 1,200,000 | | | | |
| | | | PALMVIEW PARK | | | | | | | | |
| | | P-32 | Electronic Marquee | 50,000 | PDF B | | 50,000 | | | | |

**2012-2017 CIP PROJECTS
PARKS**

| Staff Rating | Comm. Rating | Project No. | Description of Item | Cost of Item | Funding Sources | Five-Year Funding Schedule | | | | | |
|--------------|--------------|-------------|--|-------------------|-----------------|----------------------------|------------------|----------------|----------------|----------------|-------------------|
| | | | | | | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | Future |
| | | | SHADOW OAK PARK | | | | | | | | |
| | | P-33 | Electronic Marquee | 60,000 | PDF G | | | | | | 60,000 |
| | | P-34 | Lower Plateau - Phase 2 | 3,000,000 | PDF G | | | | | | 3,000,000 |
| | | P-35 | Slurry Seal Upper/Lower Parking Lot | 120,000 | PDF G | | 120,000 | | | | |
| | | P-36 | Playground Replacement | 85,000 | PDF G | | 85,000 | | | | |
| | | P-37 | Tennis Court Resurfacing | 14,000 | PDF G | | 14,000 | | | | |
| | | P-38 | Create Lower Parking Lot | 700,000 | PDF G | | | | | | 700,000 |
| | | P-39 | Repave Driveway Leading Up to Community Center | 20,000 | | | 20,000 | | | | |
| | | | | | | | | | | | |
| | | | SUNSET FIELD | | | | | | | | |
| | | P-40 | Restroom Renovation | 50,000 | PDF C | | 50,000 | | | | |
| | | P-41 | Paint Score Booth, Dugouts, Restrooms | 9,000 | PDF C | | 9,000 | | | | |
| | | | | | | | | | | | |
| | | | TOTALS | 32,681,500 | | 560,000 | 1,983,000 | 415,000 | 170,000 | 140,000 | 29,413,500 |

**2012-2017 CIP PROJECTS
STREETS**

| Staff Rating | Comm. Rating | Project No. | Description of Item | Cost of Item | Funding Sources | Five-Year Funding Schedule | | | | | |
|--------------|--------------|-------------|---|--------------|-------------------------------|----------------------------|-----------|-----------|-----------|-----------|-----------|
| | | | | | | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | Future |
| | | S-1 | Concrete Bus Pads Program | 250,000 | Prop C | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | |
| | | S-2 | Curb and Gutter Replacement Program | 375,000 | GT | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | |
| | | S-3 | Street Barrier Removals, ADA Upgrades | 500,000 | CDBG | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | |
| | | S-4 | Street Rehabilitation - Annual Program Residential Streets and CDBG Streets | 3,715,000 | GT | 425,000 | 700,000 | 700,000 | 700,000 | 700,000 | 700,000 |
| | CDBG | | | | 80,000 | | | | | | |
| | Measure R | | | | 410,000 | | | | | | |
| | | S-5 | Street Rehabilitation - Major Streets | 4,860,704 | GT | 101,638 | 900,000 | 900,000 | 900,000 | 900,000 | |
| | Measure R | | | | 550,000 | | | | | | |
| | Prop C | | | | 600,000 | | | | | | |
| | Prop 1B | | | | 9,066 | | | | | | |
| | | S-6 | Urban Forestation Program (Tree City USA) | 110,000 | GT | 10,000 | 25,000 | 25,000 | 25,000 | 25,000 | |
| | | S-7 | Sidewalks and Stamped Concrete | 200,000 | TDA | 0 | 50,000 | 50,000 | 50,000 | 50,000 | |
| | | S-8 | Update Aerials -Citywide | 12,000 | SF, CT, CP | | 12,000 | | | | |
| | | S-9 | Alwood Street, Siesta to Willow Avenues - Street Widening, Curb & Gutter | 200,000 | CT, CP, GT, GFR | | | | | | 200,000 |
| | | S-10 | Cameron Avenue Between California and Glendora Avenues - Plant Vines | 80,000 | CT, CP, GT | | | | | | 80,000 |
| | | S-11 | Equestrian Fencing - South Garvey Avenue From Holt Avenue to East City Limits | 250,000 | CT, CP, GT, GFR | | | | | | 250,000 |
| | | S-12 | Freeway On/Off Ramp Beautification - Construction | 3,500,000 | CT, CP, GT, GFR | | | | | | 3,500,000 |
| | | S-13 | Garvey Avenue North (along freeway) Between Mardina and Toland Avenues | 100,000 | CT, CP, GT, GFR | | | | | | 100,000 |
| | | S-14 | Garvey Avenue North (along freeway) between Vincent and Sunset Avenues - Plant Vines | 100,000 | CT, CP, GT, GFR | | | | | | 100,000 |
| | | S-15 | Garvey Avenue South - Auto Row Landscape - Adjacent to Freeway | 80,000 | CT, CP, GT, GFR | | | | | | 80,000 |
| | | S-16 | Grand Avenue Median Landscaping From Virginia Avenue to North City Limit | 400,000 | CT, CP, GT, GFR | | | | | | 400,000 |
| | | S-17 | Miscellaneous New Curb & Gutter Installations | 500,000 | CT, CP, GT, GFR | | | | | | 500,000 |
| | | S-18 | Mossberg Avenue, South Garvey to Willow Avenues - Street Widening, Curb & Gutter | 175,000 | CT, CP, GT, GFR | | | | | | 175,000 |
| | | S-19 | Nogales Street Between Hollingworth Street and Valley View Avenue - Plant Vines on East Side Wall | 100,000 | CT, CP, GT, GFR | | | | | | 100,000 |
| | | S-20 | Pacific Lane, 175' easterly of Morris Street - Street Widening, Curb & Gutter | 75,000 | CT, CP, GT, GFR | | | | | | 75,000 |
| | | S-21 | Street Rehabilitation Backlog | 6,000,000 | CT, CP, GT, Prop C, CDBG, GFR | | | | | | 6,000,000 |

**2012-2017 CIP PROJECTS
STREETS**

| Staff Rating | Comm. Rating | Project No. | Description of Item | Cost of Item | Funding Sources | Five-Year Funding Schedule | | | | | |
|--------------|--------------|-------------|---|-------------------|-----------------|----------------------------|------------------|------------------|------------------|------------------|-------------------|
| | | | | | | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | Future |
| | | S-22 | Sunset Avenue Median Landscaping From Merced to Fairgrove Avenues | 800,000 | CT, CP, GT, GFR | | | | | | 800,000 |
| | | S-23 | Sunset Avenue Median Landscaping From Puente Avenue to Badillo Street | 250,000 | CT, CP, GT, GFR | | | | | | 250,000 |
| | | S-24 | Sunset Avenue West Side Relandscaping of Slope North of Route 10 | 60,000 | CT, CP, GT, GFR | | | | | | 60,000 |
| | | S-25 | Valley Boulevard Median - Remove Asphalt and Install Landscaping | 900,000 | Grant | | | | | | 900,000 |
| | | | TOTALS | 23,592,704 | | 2,410,704 | 1,912,000 | 1,900,000 | 1,900,000 | 1,900,000 | 13,570,000 |

**2012-2017 CIP PROJECTS
TRAFFIC**

| Staff Rating | Comm Rating | Project No. | Description of Item | Cost of Item | Funding Sources | Five-Year Funding Schedule | | | | | |
|--------------|-------------|-------------|--|--------------|-----------------------|----------------------------|-----------|-----------|-----------|-----------|---------|
| | | | | | | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | Future |
| | | T-1 | Battery Replacement for Traffic Signal Battery Back-Up Systems | 65,000 | GT | 25,000 | 10,000 | 10,000 | 10,000 | 10,000 | |
| | | T-2 | Badillo Street/Orange Avenue - Traffic Signal Modification (LA County shared intersection) | 158,600 | GT | 158,600 | | | | | |
| | | T-3 | Merced Avenue Between Edgewood School and Orangewood Park - Crosswalk Enhancement | 25,000 | Prop C | 25,000 | | | | | |
| | | T-4 | Badillo Street/Sunset Avenue - Left Turn | 120,000 | GT,TS,CT,Prop C | | 120,000 | | | | |
| | | T-5 | Crosswalk In-pavement Flashing Light Modifications | 100,000 | Grant | | 100,000 | | | | |
| | | T-6 | Glendora/Merced Avenues - Left Turn | 120,000 | GT,TS,CT,Prop C | | 120,000 | | | | |
| | | T-7 | Lark Ellen/Rowland Avenues - Modify Traffic Signal | 50,000 | GT,TS,CT,Prop C | | 50,000 | | | | |
| | | T-8 | Merced/Sunset Avenues - Left Turn | 120,000 | GT | | 120,000 | | | | |
| | | T-9 | Minor Traffic Signal Modifications | 25,000 | GT,TS,CT,Prop C | | 25,000 | | | | |
| | | T-10 | Orange/Puente Avenues - Traffic Signal Installation | 400,000 | GT,TS,CT,Prop C | | 200,000 | | | | 200,000 |
| | | T-11 | Puente/Vincent Avenues - Add Protective Left-Turn | 100,000 | GT,TS,CT,Prop C | | 100,000 | | | | |
| | | T-12 | Rowland/Sunset Avenues - Crosswalk Enhancement | 25,000 | GT,TS,CT,Prop C | | 25,000 | | | | |
| | | T-13 | Police Department - Stoplight Emitters for Police Cars | 59,300 | PSA | | 59,300 | | | | |
| | | T-14 | Public Safety Intersection Intervention System | 100,000 | Grant | | 100,000 | | | | |
| | | T-15 | Traffic Signals - Paint heads | 20,000 | GT,TS,CT,Prop C | | 20,000 | | | | |
| | | T-16 | Valinda Avenue - Left-Turn Pocket Striping at Service Avenue | 20,000 | GT,TS,CT,Prop C | | 20,000 | | | | |
| | | T-17 | Badillo Street/Lark Ellen Avenue - Left Turn | 120,000 | GT,TS,CT,Prop C | | | | | | 120,000 |
| | | T-18 | Bike Routes - Update Plan | 100,000 | TDA | | | | | | 100,000 |
| | | T-19 | Citrus Street South Traffic Signals Interconnection | 180,000 | GT,TS,CT,Prop C | | | | | | 180,000 |
| | | T-20 | Interconnection of New Single Traffic Signal Locations | 520,000 | GT,TS,CT,Prop C, CDBG | | | | | | 520,000 |
| | | T-21 | Interconnection for Single Unconnected Traffic Signals | 800,000 | GT,TS,CT,Prop C, CDBG | | | | | | 800,000 |
| | | T-22 | Lark Ellen/Vine Avenues Traffic Signal Installation | 200,000 | GT,TS,CT,Prop C | | | | | | 200,000 |
| | | T-23 | Lark Ellen/Merced Avenues Traffic Signal Installation | 200,000 | GT,TS,CT,Prop C | | | | | | 200,000 |
| | | T-24 | Nogales Street/Gina Lane Traffic Signal Installation | 200,000 | GT,TS,CT,Prop C | | | | | | 200,000 |

**2012-2017 CIP PROJECTS
TRAFFIC**

| Staff Rating | Comm Rating | Project No. | Description of Item | Cost of Item | Funding Sources | Five-Year Funding Schedule | | | | | |
|--------------|-------------|-------------|--|------------------|-----------------|----------------------------|------------------|---------------|---------------|---------------|------------------|
| | | | | | | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | Future |
| | | T-25 | Traffic Signals - Upgrades at Various Locations | 2,710,000 | GT,TS,CT,Prop C | | | | | | 2,710,000 |
| | | T-26 | Valley Blvd at Clubhouse Drive - Acceleration Lane | 40,000 | GT,TS,CT,Prop C | | | | | | 40,000 |
| | | | TOTALS | 6,577,900 | | 208,600 | 1,069,300 | 10,000 | 10,000 | 10,000 | 5,270,000 |

**2012-2017 CIP PROJECTS
UTILITIES**

| Staff Rating | Comm Rating | Project No. | Description of Item | Cost of Item | Funding Sources | Five-Year Funding Schedule | | | | | |
|--------------|-------------|-------------|---|-------------------|----------------------|----------------------------|----------------|----------------|---------------|---------------|-------------------|
| | | | | | | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | Future |
| | | U-1 | NPDES Permit Development | 90,000 | SF | 90,000 | | | | | |
| | | U-2 | Sewer Line Repairs Required by State Water Resources Board Order No. 2006-003 | 120,000 | SF | | 30,000 | 30,000 | 30,000 | 30,000 | |
| | | U-3 | Cell Tower (BKK) - Repainting | 50,000 | CT, CP | | 50,000 | | | | |
| | | U-4 | Hillward/Norma Avenues - Storm Drain Construction | 50,000 | CT, CP, GT | | 50,000 | | | | |
| | | U-5 | NPDES Treatment of Storm Water at Azusa & Puente Avenues | 50,000 | GT, CP, CT | | 50,000 | | | | |
| | | U-6 | Storm Drain Lateral Repair/Replacement | 150,000 | GT, CP, CT | | 150,000 | | | | |
| | | U-7 | Underground Storm Drain Lift Station Clean Out | 120,000 | SF | | 30,000 | 30,000 | 30,000 | 30,000 | |
| | | U-8 | Storm Water Infiltration Project | 100,000 | GT, CP, CT | | | 100,000 | | | |
| | | U-9 | Azusa Avenue From Aroma Drive to North City Limits - Underground Utilities | 6,500,000 | Rule 21 | | | | | | 6,500,000 |
| | | U-10 | Azusa Avenue Storm Drain (Rowland to Badillo) including Laterals in Workman, Rowland and Puente Avenues – LA Co., State | 1,800,000 | GT, Relinquish Funds | | | | | | 1,800,000 |
| | | U-11 | California Avenue Drain (Vine to Cameron) & Vine (California to Evanwood)-LA Co. Storm Drain | 900,000 | GT | | | | | | 900,000 |
| | | U-12 | Garvey, Workman, Rowland and Puente Avenues Storm Drain Laterals off Vincent Storm Drain | 2,000,000 | GT | | | | | | 2,000,000 |
| | | U-13 | North of Garvey, west of Citrus, South of Workman - Underground Utilities Between Nissan and Mazda Dealerships | 150,000 | CDC | | | | | | 150,000 |
| | | U-14 | Remaining Main Line Sewer Extensions | 530,000 | SF | | | | | | 530,000 |
| | | U-15 | Vine Avenue Storm Drain From Pima Avenue to Glenview Road – LA Co. | 1,100,000 | GT | | | | | | 1,100,000 |
| | | U-16 | Workman, Rowland and Puente Avenues Storm | 700,000 | GT | | | | | | 700,000 |
| | | | TOTALS | 14,410,000 | | 90,000 | 360,000 | 160,000 | 60,000 | 60,000 | 13,680,000 |

**2012-2017 CIP PROJECTS
VEHICLES**

| Staff Rating | Comm Rating | Project No. | Description of Item | Cost of Item | Funding Sources | Five-Year Funding Schedule | | | | | |
|--------------|-------------|-------------|--|------------------|---------------------------------|----------------------------|------------------|-----------|-----------|-----------|----------|
| | | | | | | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | Future |
| | | V-1 | Public Works - Purchase Vacuum Excavator | 50,000 | SF ----- CalRecycle Grant | 40,000 10,000 | | | | | |
| | | V-2 | Police - (2) Hybrid Vehicles for Parking Enforcement | 62,700 | AQMD | 31,350 | 31,350 | | | | |
| | | V-3 | Public Works - Purchase Hybrid or Alternative Fueled Vehicles/Trucks | 100,000 | AQMD | | 100,000 | | | | |
| | | V-4 | Community Services - "Dial A Ride" Fleet Replacement | 500,000 | Grant | | 500,000 | | | | |
| | | V-5 | Community Services - "Go West" Fleet Replacement | 950,000 | Grant | | 950,000 | | | | |
| | | V-6 | Fire - 1996 Chevy Tahoe in Fire Prevention Replacement | 32,000 | GFR | | 32,000 | | | | |
| | | V-7 | Fire - Ambulance Replacement | 155,000 | CDBG, GFR | | 155,000 | | | | |
| | | V-8 | Fire - 1986 Ladder Truck Replacement (Lease Option \$111,000 per year) | 850,000 | FEMA ACT Grant | | 850,000 | | | | |
| | | V-9 | Police - Mobile Command Center Trailer/Truck (Lease) | 295,000 | GFR | | 295,000 | | | | |
| | | V-10 | Public Works, Maint. - 1/2 Ton Pick-Up Truck Unit 201 | 25,000 | VR | | 25,000 | | | | |
| | | V-11 | Public Works, Maint. - 1/2 Ton Van to Replace Unit 125 | 25,000 | VR | | 25,000 | | | | |
| | | V-12 | Public Works, Maint. - 1/2 Ton Van to Replace Unit 402 | 25,000 | VR | | 25,000 | | | | |
| | | V-13 | Public Works, Maint. - 4-Yard Dump Truck to Replace Unit 112 | 60,000 | VR | | 60,000 | | | | |
| | | V-14 | Public Works - One-Ton Truck to Replace Unit 124 | 28,000 | VR | | 28,000 | | | | |
| | | V-15 | Public Works, Maint. - CNG Sewer Rodder Jetter Truck to Replace Unit 115 | 340,000 | SF, AQMD Grant | | 340,000 | | | | |
| | | V-16 | Fire - 2000 Crown Victoria in Fire Prevention Replacement | 32,000 | GFR | | 32,000 | | | | |
| | | V-17 | Fire - 2003 Ford Expedition Assigned to RSVP Program Replacement | 35,000 | AFG Grant | | 35,000 | | | | |
| | | | TOTALS | 3,564,700 | | 81,350 | 3,483,350 | 0 | | | 0 |

**2012-2017 CIP PROJECTS
YOUTH SPORTS**

| Staff Rating | Comm Rating | Project No. | Description of Item | Cost of Item | Funding Sources | Five-Year Funding Schedule | | | | | |
|--------------|-------------|-------------|--|--------------------|--------------------------|----------------------------|-------------------|------------------|------------------|------------------|-------------------|
| | | | | | | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | Future |
| | | | Covina Unified School District | | | | | | | | |
| F | F | Y-1 | South Hills High School - Install All-Weather Track | 550,000 | Prop 39 Bond, PDF B, GFR | | | | | | 550,000 |
| F | F | Y-2 | Traweek & Covina High School - Athletic Field Improvements | 600,000 | Prop 39 Bond, PDF B, GFR | | | | | | 600,000 |
| | | | TOTALS | 1,150,000 | | 0 | 0 | 0 | 0 | | 1,150,000 |
| | | | GRAND TOTALS | 117,021,909 | | 4,465,559 | 11,879,850 | 3,159,000 | 2,155,000 | 2,125,000 | 93,237,500 |

CIP FUNDING SOURCES AND USE RESTRICTIONS

| Funding Source | Fund No. | Funding Source | Fund Sources Description | Use Restrictions |
|----------------|----------|--|---|---|
| AB 939 | 129 | AB 939 Waste Reduction | Monies received by the City from waste hauler fees paid for services to comply with AB 939 State mandate to fund the City's waste diversion and recycling programs. | Funds are restricted to projects and programs that divert waste from ending up in landfills; promotes programs to reduce, reuse, and recycle. |
| AQMD | 119 | Air Quality Management District Funds | Percent of vehicle license fees collected by the State. | To be used to increase the City's clean air efforts. |
| BIT | 118 | Business Improvement Tax | These funds were from a tax collected as a percentage of the business license. This tax was eliminated in August 2001. | Can only be used to promote and encourage business enterprise within the City. |
| BKK | 152 | BKK Community | B.K.K. Business License Tax Settlement Agreement. Extended payment of \$330,000 annually for 20 years. | Used for capital improvement and community enhancement programs in the neighborhoods in or around the closed BKK Landfill. |
| BOND | | Various Bond Issues | Possible future bond financing. | Public improvement as defined by Specific Bond Issue. |
| CDBG | 131 | Community Development Block Grant | Federal Block Grant Funds through Community Development Act. | Can only be used for programs to benefit lower income, elderly and/or handicapped persons. |
| CDC Citywide | 876 | Community Development Commission Citywide Funds | Property Tax increment generated from the RDA Citywide project area. | To be used to stimulate and encourage revitalization of the Project Area through economic development and public improvement projects. |
| CMD | 188 | Citywide Maintenance District | Benefit assessments on commercial and residential property. | Can only be used for maintenance and capital expenditures as part of district. |
| CP | 160 | Capital Projects | Established to help balance funding requirements, the Capital Projects Fund was derived from one-time revenues or savings. | No legal restrictions on the use of funds, except that the funds must be used for public purposes. |
| CS | 203 | Charter Settlement | The City received a one-time revenue amount of \$1 million as part of a legal settlement with the City's cable franchise operator. | \$600,000 was to be spent on capital items and the remaining \$400,000 was not restricted as to use. |
| CSS CFD | 183 | Coastal Sage & Scrub Community Facilities District | Funded from assessments from the District. | Can only be used for maintenance and administration of pertinent to this district. |
| CT | 161 | Construction Tax | City Construction Tax Fund. | Can only be used for public works improvement projects. |
| DER | 116/117 | Drug Enforcement Rebate | State and Federal asset forfeiture. | To be spend on police equipment and law enforcement activities. |
| FC | 111 | Fee & Charge | The cost of repair and maintenance of Day Care Facilities are included as part of the fee charged for participation in this program. | These funds can only be used for projects benefiting day care. Day care fees cannot be used to support any other Fee & Charge Programs. |
| FM | 365 | Fleet Management | Revenues for the Fleet Management Fund generated through charges to operating departments. | Can only be used for equipment for the operation of fleet maintenance section. |
| GFR | 110 | General Fund Reserve | City General Fund reserves. | No restrictions other than for public purpose only. |
| GPS | | General Plan Special Fund | The monies for this fund are paid from developers specifically for | Use for General Plan amendments only. |
| GRANTS | | Grants | Various Grants being secured by departments. | Varies according to each grant. |
| GT | 124 | Gasoline Tax | State Gasoline Tax Funds (Sec. 2106, 2107 S&H Code) including Proposition "111." | Can only be used for public street purposes, both maintenance and improvements. |
| ISTEA/T-3 | 140 | Intermodal Surface Transportation Efficiency Act | Federal money received for use in improving certain major streets. | Caltrans and the Federal Highway Administration must approve projects. |

CIP FUNDING SOURCES AND USE RESTRICTIONS

| Funding Source | Fund No. | Funding Source | Fund Sources Description | Use Restrictions |
|----------------|----------|--------------------------------|--|---|
| MD1 | 181 | Maintenance District No. 1 | Assessments from Maintenance Districts (1, 2, 4, 6, 7) as indicated. | Can only be used for maintenance and administration of pertinent maintenance districts. |
| MD2 | 182 | Maintenance District No. 2 | | |
| MD4 | 184 | Maintenance District No. 4 | | |
| MD6 | 186 | Maintenance District No. 6 | | |
| MD7 | 187 | Maintenance District No. 7 | | |
| Measure R | 224 | Measure R | County tax Measure R .005 cent sales tax adopted by taxpayers in November 2008. | Streets, roads, traffic control measures, bikeways and pedestrian improvements, public transit, recreational transit, public transit capital, conjection management programs, and transportaion administration. |
| MTA Grant | 199 | Metropolitan Transit Authority | Funds provided as part of a competitive grant from MTA. LA County | Restricted to major street enhancements as designated in the grant. |
| PARK | 163 | Parks | Funds for leasing light standards at Shadow Oak Park for private communication antennas. | None |
| PBG | 143 | Park Bond Grant | City's allocation of proceeds from voter approved Park Bonds for Los Angeles County. | The proceeds are restricted to specific purposes as defined in the bond issue. |
| PDF (A-G) | | Park Dedication Fee | Developer's deposits for park development in the park districts indicated. | Generally used for improvements to City parks within the district(s) for which the developer(s) deposited the funds or for certain facilities serving citywide park needs. |
| | 170 | | District A: Del Norte Park ----- Del Norte, Vincent & Monte Vista Elementary Schools | |
| | 171 | | District B: Palmview Park ----- Grovecenter, Rowland, & Workman Elementary & Traweek Middle Schools | |
| | 172 | | District C: Orangewood Park, Sunset Field, & California Parkette ----- California, Orangewood, San Jose Edison, & Wescove Elementary, Willowood & Edgewood Schools | |
| | 173 | | District D: Cameron & Walmerado Parks ----- Cameron & Merlinda Elementary & Walnut Grove Intermediate Schools | |
| | 174 | | District E: Cortez & Maverick Field/Ridge Riders Parks ----- Cortez & Mesa Elementary, South Hills High & West Covina High Schools | |
| | 175 | | District F: Aroma Parkette, Heritage Gardens, Galster Wilderness & Woodgrove Parks ----- Hollencrest Middle, Merced & Vine Elementary, & Coronado Alternative Schools | |
| | 176 | | District G: Gingrich & Shadow Oak Parks ----- Giano Intermediate School | |
| | 177 | | District H: Friendship Park ----- Hollingworth Elementary & Rincon Intermediate Schools | |

CIP FUNDING SOURCES AND USE RESTRICTIONS

| Funding Source | Fund No. | Funding Source | Fund Sources Description | Use Restrictions |
|----------------|----------|---------------------------------|--|---|
| Prop. "A" | 121 | Proposition "A" | Proposition "A" Transit Fund. | Can only be used for transit-related projects/programs including operations, capital and administrative expenses subject to approval and review of County Transportation Committee. |
| Prop. "C" | 122 | Proposition "C" | Proposition "C" Transportation Funds (County Sales Tax-Local Return). | Can only be used for transit-related projects or programs including operations, capital and administrative expenses subject to approval and review of Los Angeles County Metropolitan Transportation Authority. |
| Prop. 42 | 125 | State Street Funding | Proposition 42 passed in 2002 by California voters permanently | To be used for local street and road improvements. |
| Relinquishment | 215 | Azusa Avenue Relinquishment | Cal Trans payment for street work when Azusa Avenue was relinquished to the City. | Can only be used for street construction, maintenance and repair. |
| PSA | 153 | Public Safety Augmentation Fund | Proposition 172 - ½% sales tax for Public Safety | Can only be used for front line Public Safety expenditures. |
| Rule 20A | | Southern California Edison | The Public Utility Commission requires Southern California Edison to set aside funds. | These funds are restricted for placing certain utilities underground throughout the Southern California Edison services area. |
| SF | 189 | Sewer Maintenance | Funds from sewer maintenance fees and assessments. | Can only be used for maintenance, administration and construction of public sanitary sewers. |
| SOP | | Sale of Property | Sale of property. | None. |
| SPB | 169 | State Park Bond | State Proposition 12 was approved to provide direct funds to cities to | Can only be used for recreational purposes. |
| TDA | 128 | Transportation Development Act | State Grant under Transportation Development Act. | Can only be used for specific purposes for which the funds are provided to the City (normally involves capital improvement and/or studies). |
| TREE | 144 | Tree Permit Fee | Revenues that are received from developers and property owners for a | These funds are to be used for urban reforestation purposes. |
| TS | 123 | Traffic Safety | Comes from fines and forfeitures. | Can be used for traffic engineering, police supplies, traffic signals and streets. |
| UL | 360 | Uninsured Loss | Part of self insurance program. | Expenses related to uninsured losses |
| WCSG | 375 | West Covina Service Group | Revenues from police service provided to outside agencies for crime data information system. | Funds are restricted to furthering the services of the WCSG Enterprise Fund. |

**2012-2017 CIP PROJECTS
DESCRIPTIONS**

BUILDING PROJECTS

| Project No. | Project Title | Description | Requesting Department | Funding Source | Amount |
|-------------|---|---|-----------------------|----------------|-----------|
| B-1 | City Yard - CNG Fueling Station Rebuild | The compressed natural gas (CNG) fueling station at the City Yard has been out of service since September 2010. After being repaired three times, the compressor needs to be replaced. This project will upgrade the existing CNG station with the removal and replacement of the existing inoperable compressor with duplex compressors and controls, new storage vessels, dispensers, and all associated electrical and mechanical equipment. | Public Works | MSRC Grant | \$300,000 |
| | | | | CEC Grant | \$250,000 |
| | | | | AQMD | \$139,905 |
| B-2 | Municipal Pool Repairs - Replace Pool Pump, Repair Roof, Replace Plumbing, Paint Exterior | The project includes the removal of existing pool pump and replacing it with an energy efficient pump and a variable frequency drive; replacement of faulty plumbing; repair of the leaky roof in the pool facility's main office; and painting the entire exterior of the facility. The West Covina Unified School District will reimburse the City for half of the expenses for this project. \$11,000 rebate from Edison. | Community Services | Park | \$35,500 |
| | | | | PDF C | \$12,500 |
| B-3 | Municipal Pool Restroom ADA Compliance | Upgrade the municipal pool facility restroom to meet ADA standards. This project will include the replacement of all toilets and sinks in the woman's restroom (men's has already been completed) and replacing all showers in the facility including all necessary plumbing improvements and appurtances. The West Covina Unified School District will reimburse the City for half the expenses for this project. | Community Services | CDBG | \$80,000 |
| B-4 | Termite and Building Repairs | Ongoing maintenance program to prevent the infestation of termites in all City parks and buildings. | Public Works | CT | \$12,000 |
| B-5 | Cameron Community Center - Men's Restroom Retile | Tile men's restroom to help control graffiti and keep a clean appearance of the Cameron Community Center. | Community Services | Unfunded | \$7,000 |
| B-6 | Cameron Community Center - Multi-Purpose Room Wood Floor Refurbish | Refinish the wood floor in the Cameron Community Center multi-purpose room. Refinishing the floor will keep the facility in good condition, and help keep rentals as a revenue stream. | Community Services | Unfunded | \$11,000 |
| B-7 | Cameron Community Center - Paint Game Room and Hall Walls | Repaint Community Center game room walls and walls that lead into the restrooms. While the walls need new paint due to a buildup of dirt, fingerprints, and wash-out from graffiti removal, the center would benefit from a product that has an easy to clean surface and repels dirt and grime, or can be "sealed" to eliminate the penetration of dirt/graffiti and lend itself toward easy cleaning. | Community Services | Unfunded | \$9,000 |
| B-8 | City Buildings - Roof Repairs | Funds for ongoing repairs to various City facilities with aging roofs. | Public Works | Unfunded | \$30,000 |
| B-9 | Civic Center - Remove/Replace Remaining Trellis | Replace the rotting wood on the top deck of the Civic Center parking structure. A portion of the wood has already been removed. May replace trellis covers with solar panels to generate energy. | Public Works | Unfunded | \$60,000 |
| B-10 | Civic Center - Globe Lights & Poles Replacement | Replace all globe lights and poles around the Civic Center with new decorative energy efficient fixtures. | Public Works | Unfunded | \$500,000 |
| B-11 | Civic Center Fountain/Memorial Wall - Sandblast/Repair, Repaint | The paint on the Civic Center fountain is chipped and peeling. The fountain as well as the adjoining Memorial Wall need to be sandblasted, repaired and repainted. | Public Works | Unfunded | \$50,000 |
| B-12 | Municipal Pool - Paint Exterior | This project will be included with B-2. | Community Services | See B-2 | \$0 |
| B-13 | Municipal Pool - Remove Flag Pole | Completed with funds from operating budget. | Community Services | Unfunded | \$0 |
| B-14 | Municipal Pool - Replace Filters, Filter Controller and Heater | This equipment is over 15 years old, not operating to capacity, and need to be replaced. | Community Services | Unfunded | \$20,000 |
| B-15 | Municipal Pool - Replace Permanent Life Guard Tower | The stationary life guard station at the pool is worn, no longer useable, and needs to be replaced. | Community Services | Unfunded | \$10,000 |
| B-16 | Municipal Pool - Replace Starting Blocks | Replace all competitive starting blocks and block anchors. The current blocks are starting to break free from the deck and could cause a hazard. The blocks currently used have started to rust and causes rust stains on the pool tile. | Community Services | Unfunded | \$16,000 |

| | | | | | |
|------|--|--|--------------------|----------|--------------|
| B-17 | Municipal Pool - Roof Repairs | This project will be included with B-2. | Community Services | See B-2 | \$0 |
| B-18 | Police - Men's Shower Repairs | The shower stalls are over 35 years old and the existing tile is lifting from the shower floor and walls. The old tile cannot be matched either in size or color. Attempts have been made to replace the missing tiles with no success. | Police | Unfunded | \$28,000 |
| B-19 | Police - Reroof Building | Remove existing roof and install new rock roof. | Police | Unfunded | \$200,000 |
| B-20 | Police - Stair Covering Replacement | Rubberized cover is beginning to wear and needs to be replaced. | Police | Unfunded | \$30,000 |
| B-21 | City Hall – Carpet Replacement | Carpet is worn and in need of replacement. | Finance | Unfunded | \$50,000 |
| B-22 | City Hall – Ceiling Tiles Replacement – Second Floor | The ceiling tiles in City Hall are old, dirty, and in many places sagging. This project would provide for the replacement of the ceiling tiles and painting of grid in City Hall. The project will complete all the ceiling tiles for City Hall. | Public Works | Unfunded | \$40,000 |
| B-23 | City Hall – Elevator Renovation | The elevators at City Hall are decades old. Although they are serviced regularly, they need to be completely renovated. | Public Works | Unfunded | \$200,000 |
| B-24 | City Hall - Management Resource Center (MRC) Refurbishment | The refurbishment of the Management Resource Center would include painting, new blinds, carpet, cabinets, and decorations | City Manager | Unfunded | \$21,000 |
| B-25 | City Hall- Roof & Skylight Replacement | The roof of City Hall is nearing the end of its useful life. Leaks have been patched as needed and the skylights are worn and discolored. | Public Works | Unfunded | \$200,000 |
| B-26 | Public Works - Replace Halon System in Information Systems | The computer room located inside information systems is a critical facility in which if a fire occurred, could cause a major disruption of city business. The present Halon Fire Suppression System located in information systems is over 15 years old, has a history of accidental activation, and no longer meets National Fire Protection Standards. | Public Works | Unfunded | \$28,000 |
| B-27 | Aquatic Center - Construction | This project was requested by the community and has been on the CIP since 1997. With a population of over 106,000 residents, the need for an aquatic center remains a priority. On May 16, 2000, the City Council expressed an interest in the possibility of constructing an aquatic center at Shadow Oak Park, using some of the proceeds from the sale of the City's water company to Suburban Water Company. At the June 20, 2000 City Council meeting, the Aquatic Center project was received and filed pending future City Council budget deliberations on the Capital Improvement Program. | Community Services | Unfunded | \$2,000,000 |
| B-28 | Aquatic Center - Design | The municipal pool was constructed in 1968. It no longer meets several legal requirements related to the Clean Water Act-NPDES, health codes, AQMD mandates, ADA regulations and building codes. Safety enhancements include an alarm system to prevent unauthorized use, non-slip pool decking, installing a roof over the changing rooms and handrails into the pool. The pool has a very small shallow water area. The majority of open swim users and swim lesson participants require shallow water. The pool could serve more participants with a larger shallow area and lights repaired in the pool. A new pool could address all these areas and provide an efficient municipal pool. | Community Services | Unfunded | \$300,000 |
| B-29 | City Yard - Above Ground Fuel Tanks | Install two new above-ground fuel tanks to replace the underground fuel tanks that were removed. | Public Works | Unfunded | \$750,000 |
| B-30 | Fire Station 1 & Headquarters Replacement | This project has been described in the Fire Department needs analysis and is identified as a top priority. Fire Station No. 1 is in need of major repairs and should be replaced as soon as possible. A major change from the consultants report would relocate Fire Department Administration into this shared headquarters facility. A combined facility would serve the public better, and would provide for continuity of operations as well as result in cost savings. Since 1991, the City has been considering a reconfiguration to the deployment of its fire stations, specifically the relocation of Fire Station No. 3. A consultant study as well as architectural firm have completed a Needs Assessment and provided preliminary fire station cost estimates for various options. This Assessment revealed that proposed changes will meet the City needs for the foreseeable future by improving response times and coverage. The cost estimates are based on construction costs for 14 California fire agencies that opened facilities in 2007. The average cost per square foot for these facilities was \$410.92 which equates to a proposed cost of \$10,087,815. | Fire | Unfunded | \$10,400,000 |

| | | | | | |
|------|---|---|-----------------------------------|----------|-------------|
| B-31 | Fire Station 1,3,4,5 & Administration - Alarm System | The Fire Department currently operates 4 facilities that are not protected by fire alarm systems. This project would install fire alarm systems in each of the 4 unprotected fire stations and in the Fire Administration building. It has been reported by the US Fire Administration that approximately 150 fire station fires occur each year. Of these fires, about 44% originate in vehicles or related equipment. The next leading cause is electrical distribution and cooking. Firefighters spend considerable time living and working in fire stations. Like residential and commercial structures everywhere, fire stations are also susceptible to the dangers of fire. | Fire | Unfunded | \$42,000 |
| B-32 | Fire Station 3 - Construction (Relocation to Palmview?) | This project has been described in the Fire Department needs analysis and is identified as 2nd top priority. Fire Station No. 3 is in need of major repairs and should be replaced as soon as possible. A major change from the consultants report would relocate Fire Department Administration into this shared headquarters facility. A combined facility would serve the public better, and would provide for continuity of operations as well as result in cost savings. Since 1991, the City has been considering a reconfiguration to the deployment of its fire stations, specifically the relocation of Fire Station No. 3. A consultant study as well as architectural firm have completed a Needs Assessment and provided preliminary fire station cost estimates for various options. This Assessment revealed that proposed changes will meet the City needs for the foreseeable future by improving response times and coverage. The cost estimates are based on construction costs for 14 California fire agencies that opened facilities in 2007. The average cost per square foot for these facilities was \$410.92 which equates to a proposed cost of \$2,975,000. | Fire | Unfunded | \$3,067,000 |
| B-33 | Fire Station 3 - Design (Relocation to Palmview?) | This project has been described in the Fire Department needs analysis and is identified as 2nd top priority. Fire Station No. 3 is in need of major repairs and should be replaced as soon as possible. It will provide the design for Fire Station No. 3. An architectural firm has completed a space-needs analysis providing preliminary fire station sizes and cost estimates. The cost estimates for this facility are based on construction costs for 14 California fire agencies that opened facilities in 2007. The average cost per square foot for these facilities was \$410.92 which equates to a proposed cost of \$2,975,000. | Fire | Unfunded | \$300,000 |
| B-34 | Fire Station 5 - Remodel | Fire Station 5, located at 2650 East Shadow Oaks Drive, was constructed in 1978 and very modest accommodations added in 2005 to accommodate female firefighters. The facility modifications included the installation of privacy doors on crew rooms. While the modifications created personal privacy, the addition of doors craved up the modest living space creating to an almost closet-like living environment. Currently, the 28-year old kitchen needs cabinet and appliance replacement, as well as improvements to the physical layout. The restrooms and shower facility is in dire need of upgrading. Substantial space is wasted with poorly planned hallways and storage is at an absolute minimum. The proposal is to remove the interior non-bearing walls, open up the living/office space, remodel the kitchen, bathroom, and reconfigure the crew rooms. | Fire | Unfunded | \$140,000 |
| B-35 | Municipal Pool - Build Roof Over Pump Room and Restroom | Build roof over pump room and locker room to protect equipment. | Community Services | Unfunded | \$300,000 |
| B-36 | Unfunded Building Maintenance | These include overall building needs assessed by the Community Services and Public Works Departments for facilities within the City. | Community Services & Public Works | Unfunded | \$6,265,000 |

ENERGY EFFECIENCY/CONSERVATION PROJECTS

| Project No. | Project Title | Description | Requesting Department | Funding Source | Amount |
|-------------|---|--|-----------------------|------------------------|-----------|
| C-1 | City Hall Energy Efficient Indoor Lighting Upgrades | The City Hall Energy Efficient Indoor Lighting Upgrades will make improvements to the indoor lighting in and under City hall for energy efficiency | Public Works | Energy Savings/Rebates | \$60,000 |
| C-2 | Civic Center Auto Demand Response Metering System | As a part of the long-term California Energy Efficiency Strategic Plan (CEESP), the California Public Utilities Commission (CPUC) authorized Southern California Edison (SCE) to provide funding to conduct strategic plan activities to address local government goals. Funding for this metering system will complete work required to automatically switch City Hall to generator during flex alert. | Public Works | Grant | \$30,000 |
| C-3 | Energy-Use (EEMIS) Monitoring System | As a part of the long-term California Energy Efficiency Strategic Plan (CEESP), the California Public Utilities Commission (CPUC) authorized Southern California Edison (SCE) to provide funding to conduct strategic plan activities to address local government goals. One of the tasks is to facilitate the procurement of the right to use the County of Los Angeles' Enterprise Energy Management Information System (EEMIS) in order to enable participating municipalities to access facility energy consumption, archive billing data, and report and analyze energy consumption data via the Internet. A portion of the funds was allocated to install pulse meters and submetering at select locations in order to provide real-time electricity data. | Public Works | Grant | \$25,000 |
| C-4 | Lighted Street Signs Replacement With Reflective Signs Project With City Logo | Replace street signs with reflective signs to save energy and associated costs. | Public Works | GF | \$150,000 |
| C-5 | Community Energy-Efficiency Education and Outreach | This project will provide funding for community energy-efficiency education and outreach. | Public Works | Unfunded | \$50,000 |
| C-6 | Cortez Senior Center Energy Efficient Lighting and Kitchen Facility Upgrades | Upgrades Install energy efficiency appliances and units in the senior center. | Public Works | Unfunded | \$150,000 |
| C-7 | Fire Stations Energy Efficient Kitchen Upgrades | Upgrades Install energy star and energy efficient appliances and units in the fire stations. | Public Works | Unfunded | \$50,000 |
| C-8 | Orangewood Daycare Energy Efficient Kitchen Upgrade | Upgrade the kitchen appliances with energy star units. | Public Works | Unfunded | \$10,000 |
| C-9 | Palmview Community Center Kitchen Upgrade | Upgrade the kitchen appliances with energy star units. | Public Works | Unfunded | \$10,000 |
| C-10 | Shadow Oak Community Center Park Kitchen Upgrade | Upgrade the kitchen appliances with energy star units. | Public Works | Unfunded | \$10,000 |
| C-11 | Sports Fields Snack Bar Energy Efficient Upgrades | Upgrade the kitchen appliances with energy star units. | Public Works | Unfunded | \$100,000 |

GENERAL PROJECTS

| Project No. | Project Title | Description | Requesting Department | Funding Source | Amount |
|-------------|---|--|-----------------------|----------------|-------------|
| G-1 | Automated External Defibrillators (8 locations) | The Automated External Defibrillators (AEDs) at City facilities are outdated, parts are no longer available and they no longer have warranties. This project will replace AEDs at the following locations: City Hall-3rd Floor, City Hall-Community Room, Police Department, Cameron Community Center, Senior Center, Palmview Center, Shadow Oak Center, Municipal Pool. | City Manager's Office | Unfunded | \$20,000 |
| G-2 | Wireless Access at Cameron Community Center | Purchase and install equipment and cables to make Cameron Community Center a WiFi facility. This technology upgrade will provide youth access to the internet to assist with homework and allow adults to check e-mails while waiting for children in recreation programs. This service will also enhance seminar and workshop presentations. | Community Services | Unfunded | \$6,000 |
| G-3 | Cameron Community Center - Replace Tables/Chairs | The Cameron Community Center is a highly utilized facility and many times rented for special occasions. Customers renting the facility have an expectation to be provided with appropriate furniture particularly tables and chairs for their rental fee. The tables and chairs at the center are worn and in need of replacement (10-tables, 50 chairs). | Community Services | Unfunded | \$5,000 |
| G-4 | Cameron Community Center Volleyball Equipment | Purchase new volleyball equipment (standard - 3 sets @ \$1,800). This equipment is needed to maximize court usage for volleyball. | Community Services | Unfunded | \$5,400 |
| G-5 | Cortez Senior Center - Kitchen Grill | The Senior Center needs to replace the grill located in the kitchen. The grill is used to cook and prep food for the senior meals program. The grill is used on a daily basis. The grill is in need of an upgrade to meet the current demands. | Community Services | CDBG | \$5,000 |
| G-6 | Cortez Senior Center - Steam Table | The Senior Center needs to replace the existing steam table. The steam table is necessary to hold the hot food production at a temperature that is required by the Health Department. The steam table is the main component in the food service delivery for the senior meals program. The equipment is in need of an upgrade to meet the current demands. | Community Services | Unfunded | \$15,000 |
| G-7 | Cortez Senior Center - Kitchen Ovens | The two ovens in the kitchen need to be replaced and upgraded. The ovens are essential in the food preparation necessary for the senior meals program. The ovens are used on a daily basis for the production of the senior meals. | Community Services | CDBG | \$15,000 |
| G-8 | Shadow Oak Community Center - Furniture & Appliance Replacement | The Shadow Oak Community Center is a highly utilized facility and many times rented for special occasions. Customers renting the facility have an expectation to be provided with appropriate furniture and appliances they are paying a rental fee. The (2) ovens and refrigerator should be replaced with energy star appliances. The tables and chairs at the center are worn and in need of replacement. | Community Services | Unfunded | \$22,000 |
| G-9 | Rec & Roll Vehicle Graphics Replacement | Remove old graphics from 1997, rap vehicle with new graphics and updated information. The graphics currently on the vehicle are peeling off and extremely faded. The vehicle is used at community events. | Community Services | Unfunded | \$15,000 |
| G-10 | Portable Stage Replacement | The portable stage unit is utilized for various special events throughout the City and for the benefit of various non-profit groups. It is highly convenient and visible, and with its use increasing each year, and wear and tear evident, replacement of the unit is requested. | Community Services | Unfunded | \$250,000 |
| G-11 | Trails, Greenways, Bikeways Enhancement - Citywide | A City-Wide Multi-Trails (hike, bike, equestrian) and Greenways enhancement master plan project was developed by a Cal Poly Pomona Studio 606 team. This request is to prepare for the funding of trail enhancement based, in part, on the completion of the master plan and City Council approval of projects relating to trail and greenways enhancement. | Community Services | Unfunded | \$6,000,000 |
| G-12 | City Network Upgrade | Upgrade the City Network with more reliable and faster network and internet, better control of e-mails, better backup system, quick data and server recovery, and energy cost savings. Includes network servers, network switches, network backup storage system, network cables, network software, and network professional service. | Finance | Unfunded | \$75,000 |

| | | | | | |
|------|--|---|---------|----------|----------|
| G-13 | Eden Advanced Budgeting Module | This Eden module will add functionality and increased productivity to our operations. It has features that allow staff to spend less time on paperwork and more time ensuring that the City's needs are being met. It is fully integrated with our existing Eden software modules. This module adds advanced budgeting capabilities to the current Budget Preparation and Position Budgeting sections of the General Ledger and Payroll modules, respectively. This increased functionality provides additional flexibility in processing budget changes during the budget cycle. It simplifies the forecasting of future years. It has the ability to establish multiple budget starting points within a scenario. The Advanced Budgeting module seamlessly interfaces with the Payroll, General Ledger and Project Accounting modules. It will address some of the more cumbersome aspects of our current budgeting process, particularly in the area of personnel costing. | Finance | Unfunded | \$15,500 |
| G-14 | Eden Contract Management Module | This Eden module will add functionality and increased productivity to our operations. It has features that allow staff to spend less time on paperwork and more time ensuring that the City's needs are being met. It is fully integrated with our existing Eden software modules. The module is a database of contract information that tracks all activity associated with a specific contract including terms, retainage, change orders, expenditures, etc. It automatically updates grants/CIPs that reference a contract, and generates a summary report to end users that provides summary totals of contract activity through a specified date. It can be utilized for a variety of contracts including vendor payments through accounts payable, customer payment arrangements through accounts receivable, grant awards or specific terms attached to donations. It also offers seamless integration to Eden General Ledger, Accounts Payable, Accounts Receivable, Purchasing, Project Accounting and Bid & Quote Management modules and a valuable tool for Finance allowing the terms of any contract to be tracked. | Finance | Unfunded | \$17,750 |
| G-15 | Eden Financial Bid & Quote Management Module | This Eden module will add functionality and increased productivity to our operations. It has features that allow staff to spend less time on paperwork and more time ensuring that the City's needs are being met. It is fully integrated with our existing Eden software modules. It would enhance the Purchasing module by automating the bid/quote process from the strictly manual process currently used taking requests from quote to PO. The module integrates the NIGP Commodity Codes that determines which vendors are capable of bidding/quoting various goods/service. It will assist in the development/tracking of Requests for Proposals/Bids from inception to award and aid in the decision making process by providing vendor and quote analysis tools. Successful bids integrate seamlessly with other modules by transferring information to requisitions and the Contracts Management module. This module will allow vendors to register as interested vendors for future purchasing decision. It appears that the bid history will be accessible to both Eden users as well and to vendors via the Web allowing vendors to see the result of past awards of purchase. | Finance | Unfunded | \$24,050 |
| G-16 | Back-Up Camera for Fire Vehicles | A new Back-up camera system installed on each fire apparatus will provide increased safety and minimize the risk and liability of accidents related to backing. Fire apparatus frequently are required to back up in the course of their operations. Occasionally a vehicle is required to back up when no other personnel are available to assist and guide the apparatus. This may occur at an emergency scene, hospital, or fire station, etc.. The backing of apparatus is always a dangerous maneuver due to blind spots and decreased visibility to the rear of the vehicles. A back-up camera will provide an added measure of safety when a vehicle must be backed. This will reduce the risk and liability that would result from hitting a pedestrian or property. | Fire | Unfunded | \$10,000 |
| G-17 | Rescue Air Bags for Trucks Replacement | The Fire Department had to destroy it's previous set of air bags because they had expired and had become unsafe to use. A new set of various sized air bags are required to provide firefighters' with a way to lift heavy objects and perform physical rescues to free trapped persons. Air Bags are made of Kevlar and can lift 117 tons. These bags are used to free patients from overturned vehicles and lift debris during a collapse situation such as an earthquake. | Fire | Unfunded | \$10,000 |

| | | | | | |
|------|--|--|--------------|----------------|-----------|
| G-18 | General Plan Rewrite | The overall cost of undertaking a comprehensive update to the General Plan was previously estimated at \$600,000. It is anticipated that completion of the project will necessitate additional time and funding. Upon approval of funding, the Planning Department will examine options and recommend a course of action for undertaking the General Plan update. To be cost effective, this may entail hiring a senior level contract (limited duration) staff person instead of hiring a consulting firm to perform the work (other than technical studies such as traffic). This may entail limiting the General Plan update to only the Land and Circulation Elements (the most important elements that must be done concurrently because of their inter-relatedness). | Planning | Unfunded | \$400,000 |
| G-19 | Police - Public Safety Intersection Intervention System Including Stoplight Emitters | This is included in the traffic projects. | Police/Fire | See T13 & T-14 | \$0 |
| G-20 | Vehicle-Mounted Patrol Cameras | As commonly used by law enforcement agencies, equipping police patrol vehicles with video cameras would reduce City liability by capturing a "true" visual recording of police incidents. Digital technology allows for automatic data transfer (from vehicles to central digital depot) and efficient data storage. Additionally, this technology will drastically reduce the manpower currently focused on personnel complaints that could be immediately dismissed upon review of the videos. | Police | Unfunded | \$225,000 |
| G-21 | Automated Telephone Permit Software | Install automated telephone permit software to allow customers to request inspections and check project status by automated phone service. | Public Works | Unfunded | \$150,000 |
| G-22 | Electronic Plan Submittal | Software and hardware will allow for electronic plans submittal and review. It will eliminate excess paper waste through plan revision. Comments from plans review will appear on electronic drawing file and may be listed in document format. A copy of the approved plans and documents may be stored permanently without extra costs for scanning or microfilming. The database of building plans may be used at a later date by City staff wirelessly. This may be useful to the Police and Fire Departments in emergency situations to assess building layout and configuration. | Public Works | Unfunded | \$800,000 |
| G-23 | Imaging and Conversion of Microfilm Plans & Permits to Electronic Data | This project would convert the City's building plans from microfilm to electronic data. Electronic plans would be linked to the Accela System. This will reduce staff time in researching records, since access would be instantaneous. It will also eliminate lost or destroyed records. This will set the stage for the electronic access to certain public records through the internet or e-mail saving time and money for developers, agents, and builders. These add-on modules provide added features to the Permit Plus computer permit and tracking system. The imaging modules allow other electronic and paper documents to be attached to permit activities. This will allow documents such as soils reports, grading reports, engineering calculations, and staff reports to be archived with the permits and provide instant access to documents through cross-references such as address, owner's name, contractor, parcel number etc. This will reduce the cost of microfilming, as many of these documents are currently microfilmed. | Public Works | Unfunded | \$150,000 |
| G-24 | Telephone Boards Replacement in Police Department & City Yard | Replace telephone boards at Police Department and City Yard. City Hall telephone boards were replaced in Fiscal Year 2011-2012. | Public Works | Unfunded | \$35,000 |
| G-25 | Web-Based Permit Issuance/Tracking | Web interface that will issue building permits over the internet. It will save residents a trip to City Hall and staff time processing permits. It will also allow permittee to access permit, plan check and inspection status over the internet. | Public Works | Unfunded | \$200,000 |

PARK PROJECTS

| Project No. | Project Title | Description | Requesting Department | Proposed Funding | Amount |
|-------------|---|---|-----------------------------------|------------------|----------------------|
| P-1 | Unfunded Citywide Park Improvement Needs | This project provides an overall parks needs list for every park within the City. | Community Services & Public Works | Unfunded | \$17,563,500 |
| P-2 | ADA Compliance - City Facilities | This is an ongoing program to accommodate ADA requirements as park use expands and changes, facilities and appurtenance must be added or improvements made. | Public Works | CDBG | \$20,000 |
| P-3 | Bellfield Lighting - Bulb Replacement | Light bulbs for sports field lighting need to be replaced every 5 to 7 years. | Public Works | Unfunded | \$5,000 |
| P-4 | Miscellaneous Park Improvements | City owned park improvements are in need of constant miscellaneous repairs and improvements to keep them functional and operational. | Public Works | Park | \$12,000 |
| P-5 | Park Parking Lot Paving | Beginning in the year 2000, the public parking lots at six City parks were refurbished using a thin coating (1 ½") of asphalt, overlaid on top of existing deteriorated pavement. To maintain pliability, the oils mixed into this asphalt surface must be protected against evaporation; this process is normally accomplished through the application of an emulsion slurry coating on top of the pavement. Because standard asphalt contains a larger volume of these oils, the application of this slurry seal coat can often be deferred up to four years, without lasting harm. The new "Petromat" paving installed at these City parks however, must receive this preventative coating every two years to prevent sudden non-repairable failure. Unless this maintenance is performed, staff anticipates the widespread failure of the "Petromat" paving at these City parks. | Public Works | Unfunded | \$10,000 |
| P-6 | Sports Field Safety Netting Replacement | Beginning in the year 2000, the City responded to public safety concerns by installing foul ball safety netting alongside the first and third base lines of most park baseball and softball fields. Of the fifteen ball fields that received this safety feature, the softball field at Shadow Oak Park became the final planned installation in the year 2009. Due to inherent properties, the fabric material of these safety nets breaks down after repeated exposure to ultraviolet light and weathering; the manufacturer recommends that it be replaced with new material around four to six years after the original installation date (depending on the installed material's thickness). The netting fabric at ten city ball fields is now more than eight years old, and unless it becomes replaced with new material, staff anticipates the failure of these safety features within the next two years. | Public Works | Unfunded | \$10,000 |
| P-7 | ADA Compliance - Totlot Rubber Matting Replacement With Woodchips/ADA Ramps | A recent report on the condition of the rubber matting has indicated a compressed density of the matting over time causing a hardening of the surface and potential safety risk. This project will remove the rubber matting at 9 of the City parks and replace it with ADA ramps and woodchips. | Public Works | CDBG Grant | \$100,000 \$3,000 |
| P-8 | Trash Cans For All Parks | Replace trash receptacles with upgraded style in all parks. | Public Works | Unfunded | \$420,000 |
| P-9 | Maintenance District 1 - Walkway Repair/Cleaning | Repair and/or clean concrete walkway within open space areas and paseos in MD 1. | Public Works | MD1 | \$35,000 |
| P-10 | Maintenance District 1 - Paseo Lighting Repair/Replacement | Repair or replace paseo lighting. | Public Works | MD1 | \$40,000 |
| P-11 | Maintenance District 4 - Walkway Repair/Cleaning | Repair and/or clean concrete walkway within open space areas and paseos in MD 4. | Public Works | MD4 | \$25,000 |
| P-12 | Maintenance District 4 - Paseo Lighting Repair/Replacement | Repair or replace paseo lighting. | Public Works | MD5 | \$25,000 |
| P-13 | Aroma Parkette - Install Walkway | The master plan for Aroma Parkette includes a walkway around the park. Due to insufficient funding, the walkway was not installed with the new park. | Public Works | Unfunded | \$50,000 |
| P-14 | Cameron Park - Electronic Marquees | Install an electronic marquee on the corner of Cameron and Lark Ellen Avenues. This high traffic area would greatly add to program and event marketing. | Community Services | Unfunded | \$55,000 |

| | | | | | |
|------|--|---|--------------------|----------|-------------|
| P-15 | Cortez Park - Improvements Per Master Plan | In 2005, the City Council approved a Cortez Park Master Plan Amendment including: construction to the upper undeveloped area, walking trail, and a restroom facility on the lower easterly portion of the park. | Community Services | Unfunded | \$1,800,000 |
| P-16 | Cortez Park - Fencing Perimeter | Install approximately 525 feet of rail fencing at Cortez Park adjacent to the parking lots off the Citrus Street and Cortez Street entrances to prevent vehicles from driving onto the turf and causing damage. This problem has occurred on several occasions causing severe damage to the turf. | Public Works | Unfunded | \$45,000 |
| P-17 | Cortez Park - Drain Repair Behind Snack Bar - Additional Funds | When it rains, the snack bar gets flooded. A drain needs to be added to eliminate the problem. This will add additional funding to excavate to bottom of wall, waterproof, install drain, and paint. | Public Works | Unfunded | \$15,000 |
| P-18 | Del Norte Park - Tennis Court Wind-Sheen Netting Replacement | Replace wind screen/netting around the tennis courts at Del Norte Park. | Public Works | Unfunded | \$10,000 |
| P-19 | Del Norte Park - Replace Play Equipment | | Public Works | CDBG | \$300,000 |
| P-20 | Galster Park - Connecting Trails - EIR/Design | Open space to the east of Galster Park is to be annexed into the park. The City has been granted funding for the development of trails through the park. This project will be to construct the trails through Galster Park. | Community Services | Unfunded | \$405,000 |
| P-21 | Galster Park - Connecting Trails - Construction | Open space to the east of Galster Park is to be annexed into the park. The City has been granted funding for the development of trails through the park. This project will be to construct the trails through Galster Park. | Community Services | Unfunded | \$1,500,000 |
| P-22 | Heritage Park - Fencing to Deter Vehicles From Turf & Walkway | Install approximately 200 feet of rail fencing at Heritage Gardens Park adjacent to the parking lot off Cameron Avenue to prevent vehicles from driving into the park. This problem has caused severe damage to the turf and trails. | Public Works | Unfunded | \$15,000 |
| P-23 | Heritage Park - Design Restroom and Learning Center | Heritage Park Master Plan calls for the installation of a Learning Center designed as a "barn." West Covina Rose Float Foundation would like to partner with the City to allow Mount San Antonio College students the opportunity to design the Learning Center at Heritage Park. Per State Law, any public facility would still be required to have a certified architecture/engineer sign off on the project. Students will do the preliminary design/engineering and then hire a consultant to complete and certify the design. Part two of the project is to fund the installation of a restroom facility at Heritage Park that is part of the overall design of the project and when the future development is funded can be constructed around the restrooms. Heritage Park has seen a significant increase in the number of people utilizing the park with the addition of the hiking trails. Currently there is no restroom facility for park patrons. Completion of the design will also allow opportunities to seek grant funding for construction of facility. | Public Works | Unfunded | \$165,000 |
| P-24 | Heritage Park - Construct Restroom and Learning Center | Heritage Park Master Plan calls for the installation of a Learning Center designed as a "barn." Once design plans are completed, this project would complete the construction of restroom and barn as well as add additional parking and storage area at the park. | Public Works | Unfunded | \$1,000,000 |
| P-25 | Heritage Park - Construct Community Garden | The Heritage House, a craftsman bungalow, was moved to land purchased by the City from Covina Unified School District. The park development plan includes walkways, fountain, garden, and landscaping. | Public Works | Unfunded | \$50,000 |
| P-26 | Heritage Park - Expand Parking Lot | Parking lot expansion to accommodate park events. | Public Works | Unfunded | \$300,000 |
| P-27 | Maverick/Ridge Riders Park - Harrowing Equipment for Arenas | This project will purchase the proper equipment/tractor to perform the harrowing work needed at the equestrian arenas. The cost of the equipment is approximately \$20,000. | Public Works | Unfunded | \$20,000 |
| P-28 | Maverick/Ridge Riders Park - Install Sprinklers for Arenas | This project is to install sprinklers at all the arenas at the equestrian arenas. The cost is approximately \$10,000. | Public Works | Unfunded | \$20,000 |
| P-29 | Maverick/Ridge Riders Park - Improvements Per Park Master Plan | Improvements per Master Plan. | Community Services | Unfunded | \$3,000,000 |
| P-30 | Orangewood Park - Soccer Fields - Design | In 2003, the City Council created a Soccer Field Sub-Committee to address the need for additional soccer fields. Based on their findings, the Council authorized staff to initiate an amendment to the Orangewood Park Master Plan to add soccer fields. This project is to construct soccer fields per design specifications and | Community Services | Unfunded | \$80,000 |
| P-31 | Orangewood Park - Soccer Fields - Construction | Park Master Plan Amendment. | Community Services | Unfunded | \$1,200,000 |

| | | | | | |
|------|---|---|--------------------|----------|-------------|
| P-32 | Palmview Park - Electronic Marquees | Replace marquee with electronic marquee at Puente and Lark Ellen Avenues. This high traffic area would greatly add to program and event marketing. | Community Services | Unfunded | \$50,000 |
| P-33 | Shadow Oak Park - Electronic Marquee | Replace marquee with electronic marquee on Shadow Oak Drive. The current marquee is under-utilized due to the difficulty of manually changing the message. A ladder must be used on the uneven ground. | Community Services | Unfunded | \$60,000 |
| P-34 | Shadow Oak Park - Lower Plateau - Phase 2 | This project will complete the improvements per the amended Master Plan Design. Phase II construction will provide the expansion area with a parking lot, a paved roadway, a public restroom, a maintenance building, five picnic shelters, two child-play amenities and other planned recreational improvements and features. The estimated cost for Phase II work is \$3,350,000; which will result in a total cost of \$4,993,000 for the entire Park Expansion design & construction project. | Public Works | Unfunded | \$3,000,000 |
| P-35 | Shadow Oak Park - Slurry Seal Upper/Lower Parking Lot | Both parking lots are showing signs of distress due to cracks in the pavement surface. With the application of slurry seal, the cracks are sealed and the life of the parking lot would be extended by five years by minimizing the intrusion of water into the sub-grade. | Public Works | Unfunded | \$120,000 |
| P-36 | Shadow Oak Park - Playground Equipment Replacement | Remove existing play equipment and replace with new equipment, sunshades, and rubber surfacing. | Community Services | Unfunded | \$85,000 |
| P-37 | Shadow Oak Park - Tennis Court Resurfacing | Resurface both tennis courts. Staff has received complaints from users that they are slipping on the concrete court. | Community Services | Unfunded | \$14,000 |
| P-38 | Shadow Oak Park - Create Lower Parking Lot | Create lower level parking lot. (This is also included in Phase 2 of the lower plateau construction project). | Public Works | Unfunded | \$700,000 |
| P-39 | Shadow Oak Park - Repave Driveway | Remove and replace estimated 8000 sq. ft. of pavement to driveway. | Public Works | Unfunded | \$20,000 |
| P-40 | Sunset Field - Restroom Renovation | This project recommends installing new stainless steel fixtures in the men's and women's restroom. Men's restroom - sink, automated hand dryer, toilet, urinal, restroom stall. Women's restroom - sink, automated hand dryer, toilets, restroom stalls. | Community Services | Unfunded | \$50,000 |
| P-41 | Sunset Field - Paint Score Booth, Dugouts, Restrooms | This project recommends the score booth, dugouts, and restrooms be painted a neutral color. Since Orangewood Little League no longer exists, the field is currently being used by a number of community groups that practice baseball. On occasion the facility hosts baseball tournaments. Staff recommends when painting, install a City logo on the top of score booth. | Community Services | Unfunded | \$9,000 |

STREET PROJECTS

| Project No. | Project Title | Description | Requesting Department | Funding Source | Amount |
|-------------|--|--|-----------------------|--------------------------------------|--|
| S-1 | Concrete Bus Pads Program | Buses stopping and starting at bus stops cause the asphalt pavement to deteriorate faster than the surrounding street surfaces. The City is installing concrete pads at all bus stops in the City to prevent this deterioration. | Public Works | Prop C | \$50,000 |
| S-2 | Curb and Gutter Replacement Program | Roots from street trees are continually displacing the curbs and gutters. This displacement impedes drainage, which can lead to damage to the street structural section. | Public Works | GT | \$75,000 |
| S-3 | Street Barrier Removals, ADA Upgrades | Federal ADA requires the construction of wheelchair ramps in conjunction with major street construction or rehabilitation. Also, this project includes requests from residents for wheelchair ramps. | Public Works | CDBG | \$100,000 |
| S-4 | Street Rehabilitation - Annual Program Residential Streets and CDBG Streets | To prevent the overall condition of the City street from worsening requires a combination of resurfacing and slurry seal. | Public Works | GT CDBG Measure R | \$425,000 \$80,000 \$410,000 |
| S-5 | Street Rehabilitation - Major Streets | The work for this project includes coldmilling of existing asphalt pavement, asphalt rubber hot mix overlay, striping, removal and replacement of damaged concrete curbs, gutters, sidewalks, construction of wheelchair ramps, adjustment of manholes, construction of concrete bus pad, and all appurtenant and incidental work. | Public Works | GT Measure R Prop C Prop 1B | \$101,638 \$550,000 \$600,000 \$9,066 |
| S-6 | Urban Forestation Program (Tree City USA) | This is an ongoing program to plant trees in the City to continue the cycle of urban forestation and beautification of the City. | Public Works | GT | \$10,000 |
| S-7 | Sidewalks and Stamped Concrete | Construct new concrete sidewalk and fill-in stamped concrete sidewalk. | Public Works | Unfunded | \$0 |
| S-8 | Update Aerials - Citywide | This project will allow the City to join the Los Angeles region Imagery Acquisition Consortium (LAR_IAC) to obtain 2011 aerial imagery and share cost with other public agencies. | Public Works | Unfunded | \$12,000 |
| S-9 | Alwood Street, Siesta to Willow Avenues - Street Widening, Curb & Gutter | Street widening project includes surveying, design, feasibility study, and installation of curb, gutter, and sidewalks. Cost does not include right-of-way acquisition. | Public Works | Unfunded | \$200,000 |
| S-10 | Cameron Avenue Between California and Glendora Avenues - Plant Vines | This project is to install vines along major streets with block walls and/or chain link fencing abutting sidewalk to improve aesthetics and deter graffiti. | Public Works | Unfunded | \$80,000 |
| S-11 | Equestrian Fencing - South Garvey Avenue From Holt Avenue to East City Limits | The project includes the construction of a vinyl fence and installation of decomposed granite surface on South Garvey Avenue from Holt Avenue to east City limits and all appurtenant and incidental work. | Public Works | Unfunded | \$250,000 |
| S-12 | Freeway On/Off Ramp Beautification - Construction | Most freeway on and off ramps into the City are not landscaped or poorly landscaped. The project would enhance these areas with landscape and hardscape improvements. | Public Works | Unfunded | \$3,500,000 |
| S-13 | Garvey Avenue North (along freeway) Between Gardina and Toland Avenues | This project is to install vines along the freeway to improve aesthetics and deter graffiti. | Public Works | Unfunded | \$100,000 |
| S-14 | Garvey Avenue North (along freeway) between Vincent and Sunset Avenues - Plant Vines | This project is to install vines along the freeway to improve aesthetics and deter graffiti. | Public Works | Unfunded | \$100,000 |
| S-15 | Garvey Avenue South – Auto Row Landscape - Adjacent to Freeway | Option 1) Landscape Garvey Avenue right-of-way and add an irrigation system as part of commercial area enhancement to create an attractive environment for businesses and drivers and to achieve a higher quality of visual character in the area. Includes \$5,650 for trimming Oleanders and trees on the freeway along Auto Row, Cadillac Dealer and commercial building at Orange and South Garvey Avenues for enhanced visibility of businesses. Plant palette includes Day Lilies, Indian Hawthorn, Lavender, Flax, Rosemary and Heavenly Bamboo. Option 2) Install stamped, colored concrete. | Public Works | Unfunded | \$80,000 |
| S-16 | Grand Avenue Median Landscaping From Virginia Avenue to North City Limit | Several major arterial streets in the City with or without raised medians are not landscaped, as is the City's standard practice. Also, several parcels of land under City jurisdiction are dirt or weeds and should be landscaped. The landscaping will improve the aesthetics and give an improved image of the City. | Public Works | Unfunded | \$400,000 |

| | | | | | |
|------|---|---|--------------|----------|-------------|
| S-17 | Miscellaneous New Curb & Gutter Installations | Install and repair various curb and gutter throughout the City. | Public Works | Unfunded | \$500,000 |
| S-18 | Mossberg Avenue, South Garvey to Willow Avenues - Street Widening, Curb & Gutter | Street widening project includes surveying, design, feasibility study, and installation of curb, gutter, and sidewalks. Cost does not include right-of-way acquisition. | Public Works | Unfunded | \$175,000 |
| S-19 | Nogales Street Between Hollingworth Street and Valley View Avenue - Plant Vines on East Side Wall | Plant vines along (private) block walls on Nogales to improve the aesthetics of the street scope. | Public Works | Unfunded | \$100,000 |
| S-20 | Pacific Lane, 175' easterly of Morris Street - Street Widening, Curb & Gutter | Street widening project includes surveying, design, feasibility study, and installation of curb, gutter, and sidewalks. Cost does not include right-of-way acquisition. | Public Works | Unfunded | \$75,000 |
| S-21 | Street Rehabilitation Backlog | At current costs, it would take several millions of dollars in street rehabilitation to have all City streets in good and/or very good condition. | Public Works | Unfunded | \$6,000,000 |
| S-22 | Sunset Avenue Median Landscaping From Merced to Fairgrove Avenues | Several major arterial streets in the City with or without raised medians are not landscaped, as is the City's standard practice. Also, several parcels of land under City jurisdiction are dirt or weeds and should be landscaped. The landscaping will improve the aesthetics and give an improved image of the City. | Public Works | Unfunded | \$800,000 |
| S-23 | Sunset Avenue Median Landscaping From Puente Avenue to Badillo Street | Several major arterial streets in the City with or without raised medians are not landscaped, as is the City's standard practice. Also, several parcels of land under City jurisdiction are dirt or weeds and should be landscaped. The landscaping will improve the aesthetics and give an improved image of the City. | Public Works | Unfunded | \$250,000 |
| S-24 | Sunset Avenue West Side Relandscaping of Slope North of Route 10 | Several major arterial streets in the City with or without raised medians are not landscaped, as is the City's standard practice. Also, several parcels of land under City jurisdiction are dirt or weeds and should be landscaped. The landscaping will improve the aesthetics and give an improved image of the City. | Public Works | Unfunded | \$60,000 |
| S-25 | Valley Boulevard Median Landscaping | Remove asphalt and install landscaping and irrigation in the existing center median | Public Works | Unfunded | \$900,000 |

TRAFFIC PROJECTS

| Project No. | Project Title | Description | Requesting Department | Funding Source | Amount |
|-------------|--|---|-----------------------|----------------|-----------|
| T-1 | Battery Replacement for Traffic Signal Battery Back-Up Systems | Battery back-up systems were installed on City's traffic signal systems in the event of an electrical power blackout. The battery back-up system would enable the traffic signal systems operate fully for 2 to 3 hours and in flashing mode for an additional 4 hours. The batteries in the back-up systems are warranted to operate for two years and they are in need to be replaced. | Public Works | GT | \$25,000 |
| T-2 | Badillo Street/Orange Avenue - Traffic Signal Modification (LA County shared intersection) | Intersection is shared by the City (22%) and Los Angeles County (77.5%). The County studied the intersection and found that the following improvements are considered to be necessary to enhance the safety of the intersection: 1) install left-turn pockets for north and south approaches, 2) upgrade the highway safety lighting to current standards, 3) cut back the median noses and remove pedestrian push button posts on the east and west approaches, 4) reconstruct curb ramps to meet ADA requirements, 5) Relocate advance detection loops further back from intersection. Total cost is \$158,600. | Public Works | GT | \$158,600 |
| T-3 | Merced Avenue Between Edgewood School and Orangewood Park - Crosswalk Enhancement | Install rectangular rapid flashing beacon at crosswalk to provide for safe route to school for students and pedestrians crossing street on Merced. | Public Works | Prop C | \$25,000 |
| T-4 | Badillo Street/Sunset Avenue - Left Turn | There are a number of traffic signals in the City that have enough left-turn volume to warrant protected left-turn phasing. The left-turn phasing provides for a positive control of left-turns, thereby increasing traffic safety. In some instances, traffic flow can be improved, resulting in timesaving for motorists. It is preferable to install left-turn phases before they are mandated by number of accidents. | Public Works | Unfunded | \$120,000 |
| T-5 | Crosswalk In-Pavement Flashing Light Modifications | Relocate and repair existing in-pavement crosswalk flashing lights at various locations. | Public Works | Unfunded | \$100,000 |
| T-6 | Glendora/Merced Avenues - Left Turn | There are a number of traffic signals in the City that have enough left-turn volume to warrant protected left-turn phasing. The left-turn phasing provides for a positive control of left-turns, thereby increasing traffic safety. In some instances, traffic flow can be improved, resulting in time saving for motorists. It is preferable to install left-turn phases before they are mandated by number of accidents. | Public Works | Unfunded | \$120,000 |
| T-7 | Lark Ellen/Rowland Avenues - Left Turn | There are a number of traffic signals in the City that have enough left-turn volume to warrant protected left-turn phasing. The left-turn phasing provides for a positive control of left-turns, thereby increasing traffic safety. In some instances, traffic flow can be improved, resulting in time saving for motorists. It is preferable to install left-turn phases before they are mandated by number of accidents. | Public Works | Unfunded | \$50,000 |
| T-8 | Merced/Sunset Avenues - Left Turn | There are a number of traffic signals in the City that have enough left-turn volume to warrant protected left-turn phasing. The left-turn phasing provides for a positive control of left-turns, thereby increasing traffic safety. In some instances, traffic flow can be improved, resulting in time saving for motorists. It is preferable to install left-turn phases before they are mandated by number of accidents. | Public Works | Unfunded | \$120,000 |
| T-9 | Minor Traffic Signal Modifications | Install speed humps, purchase and install solar powered flashing school beacons, fund costs for traffic studies and installation of traffic control devices as needed to improve traffic safety. | Public Works | Unfunded | \$25,000 |

| | | | | | |
|------|--|--|--------------|----------|-----------|
| T-10 | Orange/Puente Avenues - Traffic Signal Installation | There are numerous locations that warrant traffic signals, but due to funding constraints, they have stop signs instead. Stop signs hinder flow of traffic while providing right-of-way controls. As the volume of traffic increases, the stop sign alternative becomes untenable and traffic signals are mandatory. To save vehicle operation time and costs, it is preferable to install traffic signals before traffic volumes are too high. | Public Works | Unfunded | \$200,000 |
| T-11 | Puente/Vincent Avenues - Add Protective Left-Turn | The left-turn phasing provides for a positive control of left-turns, thereby increasing traffic safety. In some instances, traffic flow can be improved, resulting in timesaving for motorists. It is preferable to install left-turn phases for the northbound and southbound approaches before they are mandated by the number of traffic accidents. | Public Works | Unfunded | \$100,000 |
| T-12 | Rowland/Sunset Avenues - Crosswalk Enhancement | Install rectangular rapid flashing beacon at crosswalk to provide for safe route to school for students and pedestrians crossing street. | Public Works | Unfunded | \$25,000 |
| T-13 | Police Department - Stoplight Emitters for Police Cars | The City currently has 35 intersections equipped with "optical emitter" technology that automatically turns stoplights green when emergency vehicles need to move through the City to respond to an urgent scene. The Fire Department recently installed emitters on their trucks, but the Police Department has none, although officers respond to 10 times as many calls for emergency service. Installing this technology on 35 police vehicles would contribute to a safer public safety response to emergencies. | Police | Unfunded | \$59,300 |
| T-14 | Public Safety Intersection Intervention System | The system detects emergency response vehicles and operates the intersection controls in favor of a responding emergency vehicle. As the emergency vehicle passes, the traffic computer readjusts the traffic flow to normal. In actual installations, these systems have proven that they can reduce emergency response time by at least eighteen percent. Intersection intervention systems have also proven themselves to greatly increase the safety of emergency personnel as well as the safety of the general public. This system will greatly improve emergency response times for Fire, Police, and Ambulance vehicles as well as improving safety throughout the Community. This project will reduce emergency response times and increase safety for both employees and the general public. This is a very cost-effective means to reduce overall emergency response times for fire and police personnel by reducing travel time. | Fire | Unfunded | \$100,000 |
| T-15 | Traffic Signals - Paint Heads | Repaint signal heads at 24 intersections. | Public Works | Unfunded | \$20,000 |
| T-16 | Valinda Avenue - Left Turn Pocket Striping at Service | Add left-turn striping for the north and southbound approaches of Valinda Avenue at Service Avenue to improve line of sight and reduce left-turning collisions. Improvements recommended by Traffic Committee and approved by City Council. | Public Works | Unfunded | \$20,000 |
| T-17 | Badillo Street/Lark Ellen Avenue - Left Turn | There are a number of traffic signals in the City that have enough left-turn volume to warrant protected left-turn phasing. The left-turn phasing provides for a positive control of left-turns, thereby increasing traffic safety. In some instances, traffic flow can be improved, resulting in time saving for motorists. It is preferable to install left-turn phases before they are mandated by number of accidents. | Public Works | Unfunded | \$120,000 |
| T-18 | Bike Routes - Update Plan | Update Citywide bike route plan. The current plan is obsolete and does not include some locations that have been added. The new plan will also include changes and/or new bike paths. | Public Works | Unfunded | \$100,000 |
| T-19 | Citrus Street South Traffic Signals Interconnection | The City has a Master Computer that controls most of the traffic signals in the City during peak traffic periods. To provide for the optimal traffic flow in the City, all of the existing and new traffic signals should be interconnected to the Master Computer, the result will be time saving for the motorists and less congestion on City streets. | Public Works | Unfunded | \$180,000 |

| | | | | | |
|------|---|--|--------------|----------|-------------|
| T-20 | Interconnection of New Single Traffic Signal Locations | The City has a Master Computer that controls most of the traffic signals in the City during peak traffic periods. To provide for optimal traffic flow in the City, all of the existing and new traffic signals should be interconnected to the Master Computer, the result will be time saving for the motorists and less congestion on City streets. | Public Works | Unfunded | \$520,000 |
| T-21 | Interconnection for Single Unconnected Traffic Signals | The City has a Master Computer that controls most of the traffic signals in the City during peak traffic periods. To provide for optional traffic flows in the City, almost all of the existing and new traffic signals should be interconnected to the Master Computer. The result will be time-saving for motorists and less congestion on City streets. | Public Works | Unfunded | \$800,000 |
| T-22 | Lark Ellen/Vine Avenues - Traffic Signal Installation | There are numerous locations that warrant traffic signals, but due to funding constraints, they have stop signs instead. Stop signs hinder flow of traffic while providing right-of-way controls. As the volume of traffic increases, the stop sign alternative becomes untenable and traffic signals are mandatory. To save vehicle operation time and costs, it is preferable to install traffic signals before traffic volumes are too high. | Public Works | Unfunded | \$200,000 |
| T-23 | Lark Ellen/Merced Avenues - Traffic Signal Installation | There are numerous locations that warrant traffic signals, but due to funding constraints, they have stop signs instead. Stop signs hinder flow of traffic while providing right-of-way controls. As the volume of traffic increases, the stop sign alternative becomes untenable and traffic signals are mandatory. To save vehicle operation time and costs, it is preferable to install traffic signals before traffic volumes are too high. | Public Works | Unfunded | \$200,000 |
| T-24 | Nogales Street/Gina Lane - Traffic Signal Installation | There are numerous locations that warrant traffic signals, but due to funding constraints, they have stop signs instead. Stop signs hinder flow of traffic while providing right-of-way controls. As the volume of traffic increases, the stop sign alternative becomes untenable and traffic signals are mandatory. To save vehicle operation time and costs, it is preferable to install traffic signals before traffic volumes are too high. | Public Works | Unfunded | \$200,000 |
| T-25 | Traffic Signals - Upgrades at Various Locations | There are a number of traffic signals in the City that have enough left-turn volume to warrant protected left-turn phasing. The left-turn phasing provides for a positive control of left-turns, thereby increasing traffic safety. In some instances, traffic flow can be improved, resulting in timesaving for motorists. It is preferable to install left-turn phases before they are mandated by number of accidents. Therefore, it is proposed to add protected left-turn phasing to the traffic signals at the intersections of Sunset Avenue at Merced Avenue, Sunset Avenue at Puente Avenue, Sunset Avenue at West Covina Parkway, Sunset Avenue at Francisquito Avenue, Cameron Avenue at Azusa Avenue, Cameron Avenue at Pacific Avenue, Cameron Avenue at Lark Ellen Avenue, and Glendora Avenue at Merced Avenue. | Public Works | Unfunded | \$2,710,000 |
| T-26 | Valley Blvd at Clubhouse Drive - Acceleration Lane | Installation of an acceleration lane on Valley Boulevard for vehicles entering from the mobile home park, Friendly Village, on the north side. The acceleration lane gives drivers the opportunity to enter the traffic flow along Valley Boulevard from the intersecting driveway at a safer speed. | Public Works | Unfunded | \$40,000 |

UTILITY PROJECTS

| Project No. | Project Title | Description | Requesting Department | Funding Source | Amount |
|-------------|---|---|-----------------------|----------------|-------------|
| U-1 | NPDES Permit Development | Compliance with new and future National Pollutant Discharge Emissions System (NPDES) permit requirements including; (1) NPDES compliance services including training, attending meetings, and annual report; (2) install debris screens to comply with Total Maximum Daily Load (TMDL) requirements; (3) conduct dry and wet weather monitoring; (4) develop TMDL or MAL implementation plan. | Public Works | SF | \$90,000 |
| U-2 | Sewer Main Line Repairs | Water Resources Board Order No. 2006-003. Inspection of mainline sewer is currently in progress to identify needed repairs. The system is old and the new inspection, repair, and reporting requirement has staff making many more repairs. Without this funding, the City will not be able to comply with the mandates. | Public Works | Unfunded | \$30,000 |
| U-3 | Cell Tower - Repainting | The City owns and maintains a 202' self supported communications cell tower located atop the hill in the vicinity of the closed BKK landfill. This cell tower is the transmitter for the City's entire radio communication system. It needs to be painted to the Federal Aviation Administration (FAA) standards. | Public Works | Unfunded | \$50,000 |
| U-4 | Hillward/Norma Avenues - Storm Drain Construction | The City's 1986 Master Drainage Study has identified the deficiency of storm drain construction on Hillward Street, north and south of Walnut Creek. The recommendation was the construction of 30" and 36" RCP storm drain including appurtenant work. | Public Works | Unfunded | \$50,000 |
| U-5 | NPDES Treatment of Storm Water at Azusa & Puente Avenues | Compliance with new and future NPDES permit requirements. | Public Works | Unfunded | \$50,000 |
| U-6 | Aroma Drive and West Covina Parkway - Storm Drain Lateral Repairs/Replacement | Repair or replace 18" and 24" storm drain laterals on Walnut Creek Parkway and Aroma Drive | Public Works | Unfunded | \$150,000 |
| U-7 | Underground Storm Drain Lift Station Clean Out | The City maintains nine underground storm drain lift stations. Occasionally (approximately 5-7 years), the silt builds up and requires to be removed to assure that all stations work in an efficient manner. | Public Works | Unfunded | \$30,000 |
| U-8 | Storm Water Infiltration Project | Design system that minimizes the impacts of storm water and urban runoff on the receiving water bodies by reducing the amount of storm water runoff. | Public Works | Unfunded | \$100,000 |
| U-9 | Azusa Avenue From Aroma Drive to North City Limits - Underground Utilities | The total length of the under grounding is about 14,500 linear foot. The unit cost per linear foot is about \$6,500,000. | Public Works | Unfunded | \$6,500,000 |
| U-10 | Azusa Avenue Storm Drain (Rowland to Badillo) including Laterals in Workman, Rowland and Puente Avenues – LA Co., State | The Master Drainage Study has identified 33 storm drain systems that should be constructed in the City to eliminate flooding. However, since the flooding does not cause property damage and is not life threatening, the City has relied upon Los Angeles County (Flood Control) to construct the drains based on their overall County priority. Although the County has constructed several large drains serving West Covina, the remaining drains needed in the City rank relatively low on the County's priority. The City needs to consider a program to gradually construct storm drains. | Public Works | Unfunded | \$1,800,000 |
| U-11 | California Avenue Drain (Vine to Cameron) & Vine (California to Evanwood) – LA Co, Storm Drains | The Master Drainage Study has identified 33 storm drain systems that should be constructed in the City to eliminate flooding. However, since the flooding does not cause property damage and is not life threatening, the City has relied upon Los Angeles County (Flood Control) to construct the drains based on their overall County priority. Although the County has constructed several large drains serving West Covina, the remaining drains needed in the City rank relatively low on the County's priority. The City needs to consider a program to gradually construct storm drains | Public Works | Unfunded | \$900,000 |

| | | | | | |
|------|--|---|--------------|----------|-------------|
| U-12 | Garvey, Workman, Rowland and Puente Avenues Storm Drain Laterals off Vincent Storm Drain | The Master Drainage Study has identified 33 storm drain systems that should be constructed in the City to eliminate flooding. However, since the flooding does not cause property damage and is not life threatening, the City has relied upon Los Angeles County (Flood Control) to construct the drains based on their overall County priority. Although the County has constructed several large drains serving West Covina, the remaining drains needed in the City rank relatively low on the County's priority. The City needs to consider a program to gradually construct storm drains. | Public Works | Unfunded | \$2,000,000 |
| U-13 | North of Garvey, west of Citrus, South of Workman - Underground Utilities Between Nissan and Lincoln Mercury Dealerships | This underground work would require an agreement with the property owners and Southern California Edison. | Public Works | Unfunded | \$150,000 |
| U-14 | Remaining Main Line Sewer Extensions | Six small areas of the City are not served by the City's sewer system. This program would extend the mainline sewer to serve these areas. The residents would then have the same benefit as other City residents and businesses. These residents now use septic tanks and cesspools. | Public Works | Unfunded | \$530,000 |
| U-15 | Vine Avenue Storm Drain From Pima Avenue to Glenview Road – LA Co. | The Master Drainage Study has identified 33 storm drain systems that should be constructed in the City to eliminate flooding. However, since the flooding does not cause property damage and is not life threatening, the City has relied upon Los Angeles County (Flood Control) to construct the drains based on their overall County priority. Although the County has constructed several large drains serving West Covina, the remaining drains needed in the City rank relatively low on the County's priority. The City needs to consider a program to gradually construct storm drains. | Public Works | Unfunded | \$1,100,000 |
| U-16 | Workman, Rowland and Puente Avenues Storm Drain Laterals off Sunset Avenue (LA County Storm Drains) | The Master Drainage Study has identified 33 storm drain systems that should be constructed in the City to eliminate flooding. However, since the flooding does not cause property damage and is not life threatening, the City has relied upon Los Angeles County (Flood Control) to construct the drains based on their overall County priority. Although the County has constructed several large drains serving West Covina, the remaining drains needed in the City rank relatively low on the County's priority. The City needs to consider a program to gradually construct storm drains. | Public Works | Unfunded | \$700,000 |

VEHICLE PROJECTS

| Project No. | Project Title | Description | Requesting Department | Funding Source | Amount |
|-------------|---|---|-----------------------|----------------|----------------------|
| V-1 | Public Works, Purchase Vacuum Excavator | Purchase vacuum excavator to remove debris from storm drain catch basins. Currently, Los Angeles County is cleaning a portion of the City's catch basins at a cost of \$10,000 per year. | Public Works | SF Grant | \$40,000 \$10,000 |
| V-2 | Police Department - Hybrid Vehicles for Parking Enforcement | New parking enforcement vehicles are needed to replace two, old high mileage vehicles (P38--a 1993 Ford with 112,247 miles; and P27--a 2001 Ford with 78,378 miles). Parking enforcement vehicles do not require pursuit-level performance associated with patrol vehicles. Alternate fuel vehicles, which operate more efficiently than standard gasoline vehicles in this deployment are thus suitable for parking enforcement. Using Ford Escape hybrids for this deployment (using AQMD funding--prices based on recent City Yard AQMD purchases) will ensure that the City continues to receive parking revenue generated by this enforcement operation (directly contributing to the General Fund). | Police | AQMD | \$31,350 |
| V-3 | Purchase Hybrid or Alternative Fueled Vehicles/Trucks | Due to a lack of other funding sources, and the City's quest to purchase low emission vehicles whenever possible, staff has been replacing vehicles/trucks with AQMD funds when it has exceeded its useful life and requires significant mechanical repairs that generally cost more to repair than the value of the vehicle. | Public Works | Unfunded | \$100,000 |
| V-4 | "Dial A Ride" Fleet Replacement | The Dial-A-Ride fleet currently consists of 7 contractor-owned vehicles, including 5 cutaway vehicles and 2 minivans. During peak demand, up to 5 vehicles are used. All vehicles are model year 2002, have over 150,000 miles, and have reached their lifespan as recommended by the Federal Department of Transportation. They are also prone to mechanical failure which reduces the reliability of the dial-a-ride service for West Covina's senior and disabled population. This CIP proposes that the City purchase five minivans and two cutaway vehicles. The use of City-owned vehicles will result in long-term savings for the dial-a-ride program. Contract expenditures are expected to increase during this and future fiscal years as vehicles will need to be replaced and the transit contract will need to be rebid. In addition, the use of City-owned vehicles decreases the City's dependence on an outside contractor. Funding for this project should be available through the Local Returns programs of Proposition A, Proposition C, and Measure R funding sources, which can only be used for public transit purposes. | Community Services | Unfunded | \$500,000 |
| V-5 | "Go West" Fleet Replacement | The "Go West" fleet currently consists of two-City owned vehicles and eight contractor-owned vehicles. All contractor-owned vehicles are model year 2000 or older, have over 150,000 miles, and have reached their lifespan as recommended by the Federal Department of Transportation. Due to vehicle age and mileage, the vehicles are prone to mechanical failure, which reduces the reliability of the program and lowers passenger satisfaction. This CIP proposes that the City purchase up to six low floor transit vehicles for use in the operation of the shuttle program. The use of City-owned vehicles (instead of contractor-owned vehicles) will result in long-term savings. Contract expenditures are expected to increase during the current and future fiscal years as vehicles will need to be replaced and the transit contract will need to be rebid. In addition, the use of City-owned vehicles decreases the City's dependence on an outside contractor. Funding for this project should be available through the Local Returns programs of Proposition A, Proposition C, and Measure R funding sources, which can only be used for public transit purposes. | Community Services | Unfunded | \$950,000 |
| V-6 | 1996 Chevy Tahoe in Fire Prevention Replacement | The Fire Department currently has a 1996 Chevy Tahoe assigned to the Fire Prevention Bureau. This vehicle has 103,929 miles and is 13 years old. The vehicle has outlived its useful service life and has encountered numerous repair and maintenance issues. The project cost includes emergency vehicle lighting, radios, and accessories. | Fire | Unfunded | \$32,000 |

| | | | | | |
|-----|---|---|--------|----------|-----------|
| V-7 | Ambulance Replacement | The Fire Department purchased four Type-2 van-type ambulances in 2004 when it restarted its transportation services. These ambulances have experienced numerous mechanical related problems that have caused significant reliability issues. These mechanical issues have caused operational problems, delaying response, and transportation. These chronic deficiencies have caused these ambulances to be out-of-service for extended periods of time and have increased the dependency on private ambulance companies to provide medical transport, impacting the potential revenue to the City. The proposed Type-1 Modular ambulances provide the needed room for firefighting equipment and clothing, provide for better patient access, reduces cross-contamination between the patient and firefighter's safety gear, and increases the transport capacity of each ambulance. Due to actual mileage, current use, and the reoccurring mechanical problems, the front-line life expectancy of each van-type ambulance is estimated to be 5 years. This new modular ambulance would replace the first and least reliable van-type ambulance. | Fire | Unfunded | \$155,000 |
| V-8 | 1986 Ladder Truck Replacement (Lease Option \$111,000 per year) | For the past eight years, the condition of the reserve ladder truck (F4) has been declining. There have been numerous electrical problems with the tractor and trailer, and increasing problems related to the aerial ladder. The aerial ladder fails to lift its own weight and retract after being extended and has the potential to "drift" while flowing master stream appliances. On one occasion, the reserve truck was in service at a public relations event. While the aerial ladder was fully extended with one firefighter at the tip, the ladder suddenly twisted. The firefighter was belted onto the ladder and fortunately not injured. It was taken out-of-service for inspection by the La France service center. The La France service center found numerous problems with the aerial ladder due to its age. The most critical problem was determined to be the "outrigger system" which was an old design that wouldn't adjust for variances in the slope of the pavement. Further, due to a design flaw, the outriggers had rusted at the connection to the trailer and needed to be completely re-fabricated and replaced. The reserve truck was in the repair shop for 7 months for minor electrical, communication wiring, and outrigger replacement. The La France dealership will no longer stand behind the ladder truck once it becomes 25 years old. It will have to be shipped back to the factory to be "rebuilt" in order to remain safe and reliable. This work has been estimated to cost \$80,000 to \$100,000. This ladder truck is currently out of service again in need of an engine rebuild that is estimated to cost \$20,000. | Fire | Unfunded | \$850,000 |
| V-9 | Mobile Command Center Trailer/Truck (Lease) | West Covina is a notable destination, hosting regional malls, sporting venues, centralized government buildings, hospitals, major businesses, and over 30 schools. All of these are suitable targets for any terrorist with CBRNE who wishes to cause fear, deliberately target and disregard the safety of innocent persons, and undermine our county, state and nation's security. Having a functional command response vehicle would ensure regional interoperable communications, rapid assessment and use of emergency resources, a functional field supply line, and directly improve the safety of first responders—all of which is vital to successful resolutions of critical emergency incidents. Our current mobile command post vehicle is over two decades old. When called into action, it typically breaks down. Replacement parts for this customized vehicle are not available. | Police | Unfunded | \$295,000 |

| | | | | | |
|------|---|---|--------------|----------|-----------|
| | Mobile Command Center Trailer/Truck (Lease) - Continued | Specifically, the replacement vehicle needed is a law enforcement standard turn-key LDV custom vehicle with mounted public safety features (diesel generator; radio communication system incorporating 5 transceivers; telephone and intranet communication system components, including tilttable dish tower, etc.) and trailer, totaling \$295,000. This vehicle is specifically designed for critical emergencies and threats, allowing officers to immediately plan and coordinate emergency responses in the field. A functional mobile command center would ensure regional communications, rapid assessment and use of emergency resources, a functional field supply line, and directly improve the safety of first responders. Purchasing an equipped mobile command center will drastically improve the Police Department's organized response to emergencies, ensuring Officer safety. | | | |
| V-10 | Maintenance Section - 1/2 Ton Pick-Up Truck Unit 201 | This vehicle replacement is part of a 4-year vehicle replacement program. | Public Works | Unfunded | \$25,000 |
| V-11 | Maintenance Section - 1/2 Ton Van to Replace Unit 125 | Unit 125 is a 1987 Mitsubishi Van that has been in service for over 21 years. This unit was used by the Police Department before being transferred to Public Works. It has out-lived its useful life and the using department needs a larger vehicle to perform required services and deliveries. Parts are no longer available. | Public Works | Unfunded | \$25,000 |
| V-12 | Maintenance Section - 1/2 Ton Van to Replace Unit 402 | This vehicle replacement is part of a 4-year vehicle replacement program. | Public Works | Unfunded | \$25,000 |
| V-13 | Maintenance Section - 4-Yard Dump Truck to Replace Unit 112 | Unit 112 is a 1980 6-yard dump truck with over 107k miles and has been in service for over 27 years. This unit is in need of replacement. It is in need of refurbishment that will exceed its salvage value. | Public Works | Unfunded | \$60,000 |
| V-14 | Maintenance Section. - One-Ton Truck to Replace Unit 124 | This vehicle replacement is part of a 4-year vehicle replacement program. | Public Works | Unfunded | \$28,000 |
| V-15 | Maintenance Section - Rodder Truck to Replace Unit 115 | This vehicle replacement is part of a 4-year vehicle replacement program. | Public Works | Unfunded | \$340,000 |
| V-16 | 2000 Crown Victoria in Fire Prevention Replacement | The Fire Department currently has a 2000 Crown Victoria assigned to the Fire Prevention Bureau. This vehicle has 108,269 miles and is 9 years old. The vehicle has outlived its useful service life and has encountered numerous repair and maintenance issues. The project cost includes emergency vehicle lighting, radios, and accessories. | Fire | Unfunded | \$32,000 |
| V-17 | 2003 Ford Expedition Assigned to RSVP Program Replacement | The Fire Department currently has a 2003 Ford Expedition assigned to the Fire Administration used for the Retired Senior Volunteer Program (RSVP). This vehicle has 48,068 miles and is 6 years old. The vehicle doesn't meet all of the needs that it is designed for and needs to be replaced with another vehicle that can carry larger bulky supplies and equipment. This vehicle is used by the Fire Department's RSVP volunteer's to transport equipment and supplies to the fire stations. The current vehicle is not suitable for carrying pallets of equipment, contaminated medical equipment, or other items that are bulky. The project cost includes emergency vehicle lighting, radios, and accessories. | Fire | Unfunded | \$35,000 |

YOUTH SPORTS PROJECTS

| Project No. | Project Title | Description | Requestor | | Amount |
|-------------|---|---|-----------|----------|-----------|
| Y-1 | South Hills High School - Install All-Weather Track | The Covina-Valley Unified School District is interested in an improvement project at South Hills High School to remove and replace existing track with an all-weather track. The purpose of this project would be to better serve the West Covina Community for everyday athletic use and various organized events will be considered as funding allows. The Covina-Valley Unified School District and the City of West Covina to fund up to 50% each of funds necessary for this renovation project. All costs are estimates only. | CVUSD | Unfunded | \$550,000 |
| Y-2 | Traweek & Covina High School - Install Stadium Lights at Football Fields (Joint CVUSD & City) | The Covina-Valley Unified School District is interested in an improvement project at Traweek Middle School and Covina High School. The scope of work to include upgrade to all athletic fields and several phases of lighting to allow for evening use of facilities for community your sports programs. The Covina-Valley Unified School District and the City of West Covina to fund up to 33% each of funds necessary for this renovation project. All costs are estimates only. | CVUSD | Unfunded | \$600,000 |

DEBT SERVICE SCHEDULE

The City of West Covina, Community Development Commission, and Public Financing Authority (PFA) have issued debt instruments to finance capital projects and equipment. The three governmental units, although related, are distinct legal entities. The debt of the Community Development Commission (the former Redevelopment Agency) has been assumed by the Successor Agency to the City of West Covina Redevelopment Agency (“Successor Agency”).

The City has tax-based revenue from which to repay debt. The Successor Agency receives an allocation of property taxes from the Redevelopment Property Tax Trust Fund (RPTTF) in an amount sufficient to meet the annual debt services requirements. The PFA has no ability to generate revenues, other than through charges for the use of money and property. Accordingly, the issuer’s leases or notes receivable from the City, Successor Agency and project developers secure projects funded through the PFA. Debt between related governments has not been budgeted, as doing so would result in double-counting the debt and related revenues.

Following is a summary of the debt issued and outstanding by the issuing entities.

DEBT ISSUED BY THE CITY OF WEST COVINA

Notes Payable:

Valencia Note - \$ 1,215,000

This note for \$1,215,000 began May 1, 2003 to be fully amortized and payable over 20 years, with monthly installments of principal and interest.

The interest rate for the first 18 months was fixed at 5.31%. Every three years thereafter, interest is adjusted to the current 2-year Treasury bill plus 0.5%. The latest adjustment date was December 1, 2010 for an interest rate of 0.873%. The table below is based on this current rate. The next adjustment will be December 1, 2013.

| Year-ending June 30 | Principal | Interest |
|------------------------|-----------|----------|
| 2013 | 66,917 | 6,392 |
| 2014 | 67,504 | 5,805 |
| 2015 | 68,095 | 5,214 |
| 2016 | 68,692 | 4,617 |
| 2017 | 69,293 | 4,015 |
| 2018-2023 | 422,563 | 11,154 |
| Total | 763,064 | 37,197 |

California Energy Commission (CEC) Note - \$1,278,000

The City entered into a loan agreement from the CEC for \$1,278,000 for heating, ventilation and air-conditioning. It is amortized over 15-years with a 4.5% annual interest rate. The intent is to pay this debt obligation using energy savings resulting from the use of more efficient systems.

| Year-ending June 30 | Principal | Interest |
|--------------------------------|------------------|-----------------|
| 2013 | 74,747 | 45,843 |
| 2014 | 78,148 | 42,442 |
| 2015 | 81,704 | 38,885 |
| 2016 | 85,329 | 35,261 |
| 2017 | 89,306 | 31,284 |
| 2018-2022 | 511,263 | 91,687 |
| 2023 | 116,635 | 3,955 |
| Total | 1,037,132 | 289,357 |

Master Lease Agreement with SunTrust Equipment - \$3,050,000

The City entered into a Master Lease Agreement with SunTrust Equipment in 2008 for the acquisition of a new Public Safety Radio System. Financing is over a period of seven years at an annual interest rate of 3.92%.

| Year-ending June 30 | Principal | Interest |
|--------------------------------|------------------|-----------------|
| 2013 | 451,599 | 50,855 |
| 2014 | 469,475 | 32,979 |
| 2015 | 488,060 | 14,395 |
| Total | 1,409,134 | 98,229 |

DEBT ISSUED BY THE FORMER REDEVELOPMENT AGENCY

Bonds Payable: With the elimination of redevelopment agencies in California, the bonded indebtedness of the former redevelopment agency the now the responsibility of the Successor Agency as follows:

1996 Special Tax Refunding Bonds Community Facilities District No. 1989-1 (The Fashion Plaza Project), Original Issue - \$51,220,000 – A Special Tax levy, sales tax increment and property tax increment revenues secure repayment. Final maturity is in September 2022.

| Year-ending June 30 | Principal | Interest |
|------------------------|------------|------------|
| 2013 | 1,770,000 | 2,004,300 |
| 2014 | 2,055,000 | 1,889,550 |
| 2015 | 2,340,000 | 1,757,700 |
| 2016 | 2,515,000 | 1,612,050 |
| 2017 | 2,790,000 | 1,452,000 |
| 2018-2022 | 17,830,000 | 4,329,900 |
| 2023 | 4,990,000 | 149,700 |
| Total | 34,290,000 | 13,196,100 |

1988 Lease Revenue Refunding Bonds (The Lakes Public Parking Project), Original Issue - \$7,750,000 - A facilities lease with the property owner secures repayment. Final maturity is in August 2018. The bonds bear interest at a variable rate, which is paid monthly based upon the prevailing market conditions. The Community Development Commission and the Parking Authority jointly issued the bonds.

| Year-ending June 30 | Principal | Interest |
|------------------------|-----------|----------|
| 2013 | 425,000 | Variable |
| 2014 | 460,000 | Variable |
| 2015 | 495,000 | Variable |
| 2015 | 535,000 | Variable |
| 2017 | 575,000 | Variable |
| 2018-2019 | 1,295,000 | Variable |
| Total | 3,785,000 | Variable |

**2002 Tax Allocation Revenue Refunding Bonds, Series 2002,
Original Issue - \$12,200,000 -**

The former Redevelopment Agency executed long-term agreements with the West Covina Public Financing Authority to prepay all the outstanding balance of the West Covina Public Financing Authority Tax Allocation Bonds. Due to the dissolution of the former Redevelopment Agency, the Bonds are now obligations of the Successor Agency and payable from an allocation of property tax increment in the Redevelopment Property Tax Trust Fund (RPTTF). Interest rates range from 1.75% to 5.10%. The Bonds mature in September 2025.

| Year-ending June 30 | Principal | Interest |
|--------------------------------|------------------|------------------|
| 2013 | 560,000 | 424,273 |
| 2014 | 580,000 | 401,110 |
| 2015 | 605,000 | 376,291 |
| 2016 | 630,000 | 349,890 |
| 2017 | 660,000 | 319,515 |
| 2018-2022 | 3,515,000 | 1,053,279 |
| 2023-2026 | 2,420,000 | 254,490 |
| Total | 8,970,000 | 3,178,848 |

Advances from City to the West Covina Community Development Commission (CDC) -

The City has advanced funds to the CDC for operations since the Agency was first formed. As of June 30, 2010, the outstanding balance on the note was \$17,124,571. Principal and interest are payable as funds become available. On June 17, 2008, the repayment schedule was restructured extending the term of the loan from 2018 to 2025. Principal payments are \$2.3 million per year with a final principal and interest payment of \$1,812,309 in fiscal year 2025. Per legislation to dissolve redevelopment agencies, at this time, loans between the City and the Redevelopment Agency have been deemed invalid as of February 1, 2012. The schedule below represents the outstanding balance as of January 1, 2012, when payments on the loan ceased.

| Year-ending June 30 | Principal | Interest |
|--------------------------------|-------------------|-------------------|
| 2012 | 173,238 | 785,095 |
| 2013 | 477,445 | 1,822,555 |
| 2014 | 548,933 | 1,751,067 |
| 2015 | 669,631 | 1,630,369 |
| 2016 | 866,300 | 1,433,700 |
| 2017 | 957,261 | 1,342,739 |
| 2018-2022 | 6,522,401 | 4,977,599 |
| 2023-2025 | 5,308,326 | 1,103,983 |
| Total | 15,523,535 | 14,847,107 |

Sales and Use Tax Reimbursement Agreement - CDC will reimburse the City for sales tax revenues used to secure CFD bonds. Under the agreement, all previously foregone sales tax through FY 05-06 totaling \$9.6 million will be repaid starting FY 05-06, spread over 20 years at 4% interest. These repayments will be combined with the annual reimbursement of future sales tax amounts. The total annual payments would range from \$1.5 million in 2005-06 to a high of \$2.9 million in 2021-22 with final payments totaling \$1.2 million in 2024-25. Should CDC not have sufficient revenues to make the scheduled payments, the amount will carry forward with no default on the agreement. Said agreement may be amended so long as owners of obligations payable from the tax increment are not harmed. This agreement has also been deemed invalid at this time as a result of the legislation to dissolve redevelopment agencies.

**DEBT ISSUED BY CITY OF WEST COVINA
PUBLIC FINANCING AUTHORITY**

Bonds Payable: The Public Financing Authority has several outstanding bond issues, as follows:

1998 Housing Set-aside Tax Allocation Bonds (Executive Lodge Project) Tax-exempt and Taxable Series), Original Issue - \$6,145,000 - Due to the dissolution of the former Redevelopment Agency, the Bonds are now obligations of the Successor Agency and payable from an allocation of property tax increment in the Redevelopment Property Tax Trust Fund (RPTTF). Final maturity is in September 2025.

Series A (Tax Exempt)

| Year-ending June 30 | Principal | Interest |
|--------------------------------|------------------|-----------------|
| 2013 | 170,000 | 170,058 |
| 2014 | 175,000 | 161,433 |
| 2015 | 185,000 | 152,340 |
| 2016 | 195,000 | 142,650 |
| 2017 | 205,000 | 132,348 |
| 2018-2022 | 1,195,000 | 485,037 |
| 2023-2026 | 1,210,000 | 132,236 |
| Total | 3,335,000 | 1,376,102 |

Series B (Taxable)

| Year-ending June 30 | Principal | Interest |
|--------------------------------|------------------|-----------------|
| 2013 | 40,000 | 58,850 |
| 2014 | 40,000 | 56,250 |
| 2015 | 45,000 | 53,375 |
| 2016 | 45,000 | 50,225 |
| 2017 | 50,000 | 46,900 |
| 2018-2022 | 310,000 | 173,950 |
| 2023-2026 | 335,000 | 49,175 |
| Total | 865,000 | 488,725 |

1999 West Covina Public Financing Authority Taxable Variable Rate Demand Tax Allocation Bonds, Original Issue - \$3,945,000 - Due to the dissolution of the former Redevelopment Agency, the Bonds are now obligations of the Successor Agency and payable from an allocation of property tax increment in the Redevelopment Property Tax Trust Fund (RPTTF). Final maturity is in November 2029.

| Year-ending June 30 | Principal | Interest |
|--------------------------------|------------------|-----------------|
| 2013 | 135,000 | Variable |
| 2014 | 140,000 | Variable |
| 2015 | 150,000 | Variable |
| 2016 | 155,000 | Variable |
| 2017 | 165,000 | Variable |
| 2018-2022 | 895,000 | Variable |
| 2023-2027 | 1,120,000 | Variable |
| 2028-2030 | 785,000 | Variable |
| Total | 3,545,000 | Variable |

2001 Housing Set-aside Tax Allocation Bonds, Original Issue - \$11,275,000 - Due to the dissolution of the former Redevelopment Agency, the Bonds are now obligations of the Successor Agency and payable from an allocation of property tax increment in the Redevelopment Property Tax Trust Fund (RPTTF). Final maturity is in September 2031.

| Year-ending June 30 | Principal | Interest |
|--------------------------------|------------------|------------------|
| 2013 | 400,000 | 367,935 |
| 2014 | 420,000 | 350,195 |
| 2015 | 435,000 | 331,167 |
| 2016 | 455,000 | 310,915 |
| 2017 | 475,000 | 289,287 |
| 2018-2022 | 2,750,000 | 1,073,937 |
| 2023-2027 | 980,000 | 571,250 |
| 2028-2032 | 1,935,000 | 222,875 |
| Total | 7,850,000 | 3,517,561 |

**2002 Lease Revenue Refunding Bonds, Series B (Public Facilities Project),
Original Issue - \$19,205,000**
**2005 Lease Variable Rate Lease Revenue Refunding Bonds 2005 Series C,
Original Issue - \$2,735,000**

This was composed of Series A \$2,690,000 Taxable Variable Lease Revenue Refunding Bonds and Series B \$19,205,000 Variable Rate Lease Revenue Refunding Bonds (Series B). Series A bonds were subject to mandatory redemption on September 1, 2005. It was refunded and the Authority issued the Variable Rate Lease Revenue Refunding Bonds (Series C) for \$2,735,000

Interest on both bond issues is paid monthly at a variable rate. Principal on Series B bonds are due annually on September 1 and the bonds mature in 2035. Principal on Series C bonds are due annually on September 1 with final maturity in 2034.

The bonds are payable from lease payments from the City’s General Fund as rental for certain public facilities. Annual payments on both bond issues are shown below.

Series B

| Year-ending June 30 | Principal | Interest |
|--------------------------------|------------------|-----------------|
| 2013 | 480,000 | Variable |
| 2014 | 495,000 | Variable |
| 2015 | 510,000 | Variable |
| 2016 | 525,000 | Variable |
| 2017 | 470,000 | Variable |
| 2018-2022 | 2,970,000 | Variable |
| 2023-2027 | 3,440,000 | Variable |
| 2028-2032 | 3,985,000 | Variable |
| 2033-2036 | 3,640,000 | Variable |
| Total | 16,590,000 | Variable |

Series C

| Year-ending June 30 | Principal | Interest |
|--------------------------------|------------------|-----------------|
| 2013 | 65,000 | Variable |
| 2014 | 70,000 | Variable |
| 2015 | 70,000 | Variable |
| 2016 | 75,000 | Variable |
| 2017 | 80,000 | Variable |
| 2018-2022 | 440,000 | Variable |
| 2023-2027 | 525,000 | Variable |
| 2028-2032 | 645,000 | Variable |
| 2033-2035 | 445,000 | Variable |
| Total | 2,415,000 | Variable |

2003 West Covina Public Financing Authority Lease Revenue Bonds, Series A (Community Center Project), Original Issue - \$3,625,000 – The bonds were issued in 2003 to provide financing for the construction of the Cameron Park Community Center. The bonds are payable from lease payments to be made by the City’s General Fund to the WC Public Financing Authority. Interest ranges from 1.6% to 5.45%. Maturity is in August 2023.

| Year-ending June 30 | Principal | Interest |
|--------------------------------|------------------|-----------------|
| 2013 | 160,000 | 123,195 |
| 2014 | 170,000 | 115,685 |
| 2015 | 175,000 | 107,663 |
| 2016 | 185,000 | 99,110 |
| 2017 | 190,000 | 90,015 |
| 2018-2022 | 1,110,000 | 291,367 |
| 2023-2024 | 530,000 | 28,659 |
| Total | 2,520,000 | 855,694 |

2004 West Covina Public Finance Authority Lease Revenue Bonds, Series A and B (Golf Course Project), Original Issue - \$13,500,000 – This is composed of Series A (\$8,165,000) and Series B (\$5,335,000) bonds issued in August 2004 to provide financing for grading and infrastructure improvements relating to City’s proposed municipal golf course and other development at the former BKK Landfill site. Interest on both bond issues is paid monthly at a variable rate. The bonds are payable from lease payments from the City’s General Fund as rental for certain public facilities. Final maturity date is May 1, 2034.

| Year-ending June 30 | Principal | Interest |
|--------------------------------|-------------------|-----------------|
| 2013 | 310,000 | Variable |
| 2014 | 325,000 | Variable |
| 2015 | 345,000 | Variable |
| 2016 | 355,000 | Variable |
| 2017 | 375,000 | Variable |
| 2018-2022 | 2,150,000 | Variable |
| 2023-2027 | 2,690,000 | Variable |
| 2028-2032 | 3,370,000 | Variable |
| 2033-2034 | 1,580,000 | Variable |
| Total | 11,500,000 | Variable |

Big League Dreams Project, \$10,710,000 Lease Revenue Bonds, 2006 Series A, \$7,295,000 Lease Revenue Bonds, 2006 Series B (Taxable) - Issued to provide funds for the construction of the West Covina Big League Dreams Sports Park and adjacent infrastructure improvements. Series A Bonds are payable from base rental payments from Series A Site (six replica stadiums, a multi-sport pavilion, restaurants, batting cages, playgrounds and administration and maintenance facilities). Series B Bonds are payable from rental payments for Series B Site (comprised of the North Parking Structure located at the West Covina Civic Center Complex).

| Year-ending June 30 | Series A Principal | Series A Interest | Series B Principal | Series B Interest |
|--------------------------------|-------------------------------|------------------------------|-------------------------------|------------------------------|
| 2013 | 65,000 | 521,882 | 100,000 | 430,875 |
| 2014 | 80,000 | 519,282 | 115,000 | 425,425 |
| 2015 | 100,000 | 516,082 | 135,000 | 419,134 |
| 2016 | 115,000 | 512,082 | 155,000 | 411,722 |
| 2017 | 130,000 | 507,482 | 180,000 | 403,182 |
| 2018-2022 | 1,255,000 | 2,420,645 | 1,070,000 | 1,839,552 |
| 2022-2026 | 2,235,000 | 2,012,500 | 1,440,000 | 1,474,131 |
| 2027-2031 | 2,840,000 | 1,396,000 | 1,940,000 | 979,999 |
| 2032-2036 | 3,825,000 | 536,750 | 2,020,000 | 315,641 |
| Total | 10,645,000 | 8,942,705 | 7,155,000 | 6,699,661 |

INDEX

A

| | |
|------------------------------------|---------------------|
| AB939 | 13, 50 |
| ABXI 26 | 195 |
| ABXI 27 | 195 |
| Accounting Division | 103 |
| Administrative Carryovers | 11 |
| Air Quality Improvement Trust Fund | 13, 20, 47 |
| Allocated Costs | 12 |
| Ambulance Service | 40 |
| Appropriation Limit | viii, ix, 10 |
| Appropriation Limit Resolution | viii |
| Art in Public Places Fund | 13, 20, 68, 86, 127 |
| Asset & Liability Management | xii |
| Assumptions and Trends, Revenue | 39 |
| Azusa Relinquishment, North | 15, 69, 207 |

B

| | |
|------------------------------------|-----------------|
| BJA Block Grant 1997-1999 Fund | 28, 52 |
| BJA LLEBG 2000-2002 Fund | 28, 64 |
| BJA LLEBG 2003 Fund | 28, 65 |
| BJA LLEBG 2004 | 28, 63 |
| BKK Community Fund | 54, 56, 224 |
| Bonds, Payable | 251, 254 |
| Budget Adoption Resolution | v |
| Budget Amendment Procedures | 11 |
| Budget Calendar | x |
| Budget Message | 1 |
| Budget Overview | 1, 9 |
| Budget Process | 4, 10 |
| Buffer Zone Protection Program | 29, 69 |
| Building Division | 161 |
| Bulletproof Vest Grant Fund | 15, 20, 64 |
| Bureau of Justice Assistance | 24, 51 |
| Business Improvement District Fund | 13, 20, 63 |
| Business Improvement Tax Fund | 13, 20, 47, 206 |
| Business License | 103 |
| Business License Taxes | 40, 43, 82 |

C

| | |
|--|-----------------------------|
| Capital Improvement Program Budget | xi, 2, 5, 10, 203 |
| Capital Improvement Program (CIP) | 5, 11, 161, 203 |
| Capital Improvement Selection Process | 203 |
| Capital Project Fund Type | 17, 26, 29, 31, 33 |
| CDBG R Fund | 5, 20, 29, 31, 72, 181, 206 |
| CDC Capital Projects Fund | 26 |
| CDC Capital Projects Debt Service Fund | 29 |
| CDC Citywide Debt Service Fund | 26 |
| CFD Debt Service Fund | 33, 41, 79 |
| Charter Settlement Fund | 20, 66, 207, 224 |
| Charter PEG Fund | 13, 20, 207 |
| CIP Budget Proposed Funding Sources | 206 |
| CIP Carryovers | 12 |

| | |
|--|-------------|
| CIP Descriptions | 227 |
| CIP Funding Sources and Use Restrictions | 224 |
| CIP Project Summary | 208 |
| CIP Projects 2012-2017 | 209 |
| City Administration | i, 87 |
| City Attorney | i, 89 |
| City Clerk's Office | 95 |
| City Council Action | 11 |
| City Council | 87 |
| City Fund Structure | 12 |
| City Manager's Budget Message | 1 |
| City Manager's Office | 87 |
| City Treasurer | 103 |
| Citywide Elected and Administration Organizational Chart | 37 |
| Citywide Goals | xiv |
| Citywide Maintenance District Fund | 13, 20, 62 |
| Coastal Sage & Scrub CFD Fund | 13, 20, 224 |
| Combined Fund Summary 2011-2012 | 20 |
| Combined Fund Summary 2012-2013 | 24 |
| Community Development Block Grant Fund (CDBG) | 14 |
| Community Development Commission (CDC) | 195, 251 |
| Community Enhancement Fund | 46 |
| Community Enhancement Section | 161 |
| Community Facilities District Debt Service Fund | 13 |
| Community Facilities | 251 |
| Community Services Commission | 97, 183 |
| Community Services Department | 181 |
| Community Services Division | 183 |
| Construction Tax Fund | 17, 224 |
| COPS Homeland Security OT Program | 28, 65 |
| COPS/More Fund | 28, 56 |
| COPS/School Based Partnership Fund | 52 |
| COPS/SLESF Fund | 14, 56 |
| COPS/SRO Fund | 28, 65 |
| COPS UHP Grant | 52 |
| CRV Litter Removing (Recycling) Grant Fund | 14 |

D

| | |
|---|--------|
| DARE Enterprise Fund | 26, 76 |
| Debt Issued by City of West Covina | 249 |
| Debt Issued by the former Redevelopment Agency | 251 |
| Debt Issued by West Covina Public Financing Authority | 254 |
| Debt Service Budget Guidelines | xii |
| Debt Service Fund Type | 17 |
| Debt Service Fund – City | 17, 73 |
| Debt Service Schedule | 249 |
| Drug Enforcement Rebate Fund | 14, 47 |

| | |
|----------------------------------|-----|
| E | |
| Economic Development ----- | 198 |
| Electronics Maintenance ----- | 162 |
| Engineering Division ----- | 162 |
| Enterprise Funds ----- | 18 |
| Expenditures by Fund Table ----- | 32 |

| | |
|--|-------------|
| F | |
| Fee and Charge Fund ----- | 14, 206 |
| FEMA Grant Fund ----- | 6, 53 |
| Finance Department ----- | 103 |
| Financial Goals ----- | xiii |
| Financial Policies ----- | xi |
| Financial Structure and Operations ----- | 9 |
| Fire Department ----- | 151 |
| Fire Public Education ----- | 153 |
| Fire Training Fund ----- | 14, 20, 70 |
| Fleet Management Fund ----- | 17, 26, 224 |
| Franchise Taxes ----- | 40 |
| Funds, Use of ----- | xii |
| Fund Balance Table ----- | 28 |
| Fund Transfers Table ----- | 34 |

| | |
|-----------------------------|-----------------|
| G | |
| Gann Limit ----- | 10 |
| Gasoline Tax Fund ----- | 14, 20, 49, 224 |
| General Budgeting ----- | xi |
| General Fund Type ----- | 12 |
| G.R.E.A.T. Grant Fund ----- | 28, 53 |

| | |
|--------------------------------------|------------|
| H | |
| Hazard Elimination Safety Fund ----- | 20, 31, 71 |
| Homeland Security Grant ----- | 20, 66, 71 |
| Housing Set-Aside Fund ----- | 26, 79 |
| Housing, Successor Agency ----- | 19 |
| How to Use This Budget Book ----- | iv |
| Human Resources Commission ----- | 115 |
| Human Resources Department ----- | 115 |

| | |
|--|------------|
| I | |
| Index ----- | 259 |
| Inflation Change ----- | ix |
| Information Systems Division ----- | 104 |
| Inmate Welfare Fund ----- | 14, 20, 55 |
| Integrated Waste Management Fund ----- | 13, 20, 48 |
| Interest Income from CDC ----- | 40 |
| Internal Service Funds ----- | 17 |
| Investigative Division, Police ----- | 136 |
| ISTEA/T-21 Fund ----- | 14, 53 |

| | |
|-------------------------------------|------------|
| J | |
| Jail Operations, Police ----- | 136 |
| Justice Assistance Grant Fund ----- | 15, 20, 67 |

K

| | |
|--|------------------|
| L | |
| Land & Water Conservation Fund ----- | 28, 68 |
| L. A. County 5 th District Grant Fund ----- | 28, 68 |
| L.A. County Park Bond Fund ----- | 20, 54, 181, 225 |

| | |
|---|--------------|
| M | |
| Maintenance District #1 ----- | 15, 61 |
| Maintenance District #2 ----- | 15, 61 |
| Maintenance District #4 ----- | 15, 61 |
| Maintenance District #6 ----- | 15, 62 |
| Maintenance District #7 ----- | 15, 62 |
| Maintenance District Funds ----- | 14 |
| Maintenance Division ----- | 162 |
| Measure R Fund ----- | 15, 181, 207 |
| Merged Project Area Capital Projects Fund ----- | 29 |
| Merged Project Area Debt Service Fund ----- | 29 |
| MTA Grant Fund ----- | 64, 84, 207 |

| | |
|---------------------------------------|-----|
| N | |
| North Azusa Relinquishment Fund ----- | 15 |
| Notes Payable ----- | 249 |

| | |
|--|--------|
| O | |
| OCJP-CLETEP ----- | 64 |
| OCJP Domestic Violence Grant ----- | 28, 53 |
| OJP-ST Domestic Prep Equipment Grant ----- | 64 |
| Operating Budget Calendar ----- | x |
| OTS Grants ----- | 20, 65 |
| Overview ----- | 9 |

| | |
|-------------------------------------|-------------|
| P | |
| Park Dedication Fees Fund ----- | 17, 206 |
| Park District "A" Fund ----- | 17 |
| Park District "B" Fund ----- | 17 |
| Park District "C" Fund ----- | 17 |
| Park District "D" Fund ----- | 17 |
| Park District "E" Fund ----- | 17 |
| Park District "F" Fund ----- | 17 |
| Park District "G" Fund ----- | 17 |
| Park District "H" Fund ----- | 17 |
| Parks Fund ----- | 17, 58 |
| Passport Application Services ----- | 96 |
| Patrol Division, Police ----- | 135 |
| PEG Fund ----- | 66 |
| Planning Department ----- | 127 |
| Police Department ----- | 135 |
| Police Donations Fund ----- | 15, 20, 50 |
| Police Enterprise Fund ----- | 18, 29, 76 |
| Police Private Grants ----- | 15, 71 |
| Police Special Programs Fund ----- | 15 |
| Private Grants Fund ----- | 20, 56, 86 |
| Property Taxes Revenue ----- | 39, 43 |
| Proposition "A" Fund ----- | 15, 48, 181 |
| Proposition "A" Fund Exchange ----- | 15, 41, 181 |
| Proposition "C" Fund ----- | 15, 48, 181 |
| Proposition "42" Fund ----- | 49, 226 |

| | |
|-------------------------------------|------------------|
| Proprietary Fund Types ----- | 17 |
| Public Information ----- | 89 |
| Public Safety Augmentation Fund --- | 15, 20, 153, 206 |
| Public Works Department ----- | 161 |
| Purchasing Division ----- | 103 |

Q

R

| | |
|---|--------|
| RDA Projects Fund ----- | 46 |
| Records Management, City Clerk ----- | 95 |
| Redevelopment, Successor Agency ----- | 1, 195 |
| Reprographics Division ----- | 104 |
| Reserves ----- | xi |
| Resolution, Budget Adoption ----- | v |
| Resolution, Appropriations Limit ----- | viii |
| Retiree Lump Sum Benefits Fund ----- | 18, 75 |
| Revenue Assumptions and Trends ----- | 39 |
| Revenue ----- | 39 |
| Revenue by Fund Table ----- | 43 |
| Revenue Projections ----- | 39 |
| Revenue Services Division ----- | 103 |
| Revenue Source, table ----- | 41 |
| Risk Management Department ----- | 115 |
| Rivers & Mountains Conservation Grant ----- | 28, 67 |
| Rubberized Asphalt Concrete Grant ----- | 73 |

S

| | |
|--|--------------|
| Safe Routes to Schools Grant ----- | 29, 69 |
| Sales Tax Reimbursement Agreement ----- | 41, 253 |
| Sales Taxes Revenue ----- | 3, 40 |
| Self-Insurance General and Auto Liability ----- | 18, 74 |
| Self-Insurance – Uninsured Loss Fund ----- | 18, 74 |
| Self-Insurance – Workers’ Compensations Fund ----- | 18, 74 |
| Senior Citizens’ Commission ----- | 183 |
| Seniors Helping Our Police (SHOP) ----- | 135 |
| Senior Meals Program Fund ----- | 16, 54 |
| SET (Special Enforcement), Police ----- | 136 |
| Sewer Maintenance Fund ----- | 16, 189, 226 |
| Simulator, Police ----- | 136 |
| SCAQMD Electric Vehicle Fund ----- | 55 |
| Special Revenue Funds ----- | 13 |
| State Asset Forfeiture Fund ----- | 47 |
| State Homeland Security Grant 2004 ----- | 66 |
| State Homeland Security Grant 2005 ----- | 68 |
| State Homeland Security Grant 2006 ----- | 69 |
| State Homeland Security Grant 2007 ----- | 71 |
| State Park Bond Fund ----- | 58, 206 |
| Successor Agency Administrative Budget ----- | 18 |
| Successor Agency Administration Fund ----- | 77 |
| Successor Agency Community Facilities District -- | 19 |
| Successor Agency, Housing ----- | 19 |
| Successor Agency Housing Fund ----- | 78 |
| Successor Agency Merged DS Fund ----- | 77 |

| | |
|--|--------|
| Successor Agency Citywide Projects Fund ----- | 78 |
| Successor Agency Citywide DS Fund ----- | 77 |
| Successor Agency Merged Projects Fund ----- | 78 |
| Successor Agency Redevelopment Obligation Retirement Fund ----- | 18 |
| Successor Agency to the City of West Covina Redevelopment Agency ----- | 1, 195 |
| Successor Agency to the City of West Covina Redevelopment Agency Funds ----- | 18 |
| Summer Meals Program Fund ----- | 16, 57 |

T

| | |
|---|-------------|
| Table of Contents ----- | iii |
| Title Page ----- | i |
| Traffic Enforcement Grant Fund ----- | 51 |
| Traffic Safety Fund ----- | 16 |
| Traffic Unit, Police ----- | 135 |
| Transient Occupancy Taxes ----- | 41 |
| Transportation Development Act Fund --- | 16, 50, 206 |
| Tree Fund ----- | 16, 54 |

U

| | |
|---------------------------------|--------|
| USDOJ COPS Grant ----- | 68 |
| Use of Funds ----- | xii |
| Used Oil Grant ----- | 55 |
| Used Oil Block Grant Fund ----- | 16, 55 |

V

| | |
|--------------------------------|-------------|
| Vehicle Replacement Fund ----- | 18, 75, 207 |
|--------------------------------|-------------|

W

| | |
|--|---------|
| Waste Management Enforcement Grant Fund ----- | 16 |
| Water Sale Fund ----- | 46 |
| WC CCS CFD ----- | 61, 206 |
| West Covina Community Services Foundation Fund ----- | 16 |
| (WCSG) West Covina Service Group, Police ----- | 136 |
| Workforce Summary – Table ----- | 35 |

X

Y

Z

Page Intentionally Left Blank