

MINUTES

REGULAR MEETING COMMUNITY AND SENIOR SERVICES COMMISSION Tuesday, March 8, 2016

The regular meeting of the Community and Senior Services Commission was called to order at 6:00 p.m. in the MRC Room of West Covina City Hall. Commissioner Stewart led the Pledge of Allegiance and Vice Chair Kaufman asked to observe a moment of silence.

ROLL CALL

Present: Chair Bennett (arrived 6:04 p.m.), Vice Chair Kaufman
Commissioners Arredondo, Blackburn, Dinh, Kennedy (arrived 6:02 p.m.),
Lewis, Lopez, Ogden (arrived 6:01 p.m.), Stewart

Absent: Commissioner Arredondo

Staff Present: Director Bresciani; Management Analyst II McDonald; Recreation Supervisors
Cresap (arrived 6:19 p.m.) and Perez; Community Services Coordinators
Caropino, Perez (arrived 6:20 p.m.), and Sayers; Office Assistant II Butanda

MINUTES FOR APPROVAL

Commissioners Ogden and Kennedy arrived at 6:01 and 6:02 p.m.

1. November 10, 2015 Regular Community and Senior Services Commission Meeting Minutes

Motion by Lewis, second by Arredondo to approve the Regular Community and Senior Services Commission meeting minutes as presented. Motion carried by a vote of 9-0-1.

2. November 10, 2015 Regular Closed Session Community and Senior Services Commission Meeting Minutes

Motion by Lewis second by Lopez to approve the Regular Closed Session Community and Senior Services Commission meeting minutes as presented. Motion carried by a vote of 9-0-1.

Chair Bennett arrived at 6:04 p.m.

3. February 9, 2016 Special Community and Senior Services Commission Meeting Minutes

Motion by Lewis second by Ogden to approve the Special Community and Senior Services Commission meeting minutes as amended. Motion carried by a vote of 10-0.

ADMINISTRATION

NEW BUSINESS

4. Choosing of the 2015 Volunteer of the Year

Motion by Lewis second by Ogden modify the deadline for Volunteer of the Year applications to May 9, 2016. Motion carried by a vote of 10-0.

5. Introduction of Community Services Staff

Recreation Supervisor Cresap and Community Services Coordinator Perez arrived at 6:19 and 6:20 p.m.

Director Bresciani introduced full-time staff of the Community Services Department. Staff members provided an overview of their areas of responsibility. Coordinator Caropino oversees Shadow Oak Community Center and programming, as well as the Recreation Guide. Recreation Supervisor Perez directs the Senior Center, meals, and policies and procedures. Coordinator Sayers manages the day care centers, special events, Youth Council, and the Community Services Group. Management Analyst II McDonald administers CDBG and transit funds. Recreation Supervisor Cresap directs Cameron Community Center, facility rentals, Galster Nature Center, Sports Council, and the Municipal Pool and Del Norte Splash Pad. Coordinator Perez is responsible for Cameron Community Center classes, leagues, and special events.

OLD BUSINESS

6. Staff update on Cameron Park Playground

Director Bresciani reported that construction has been suspended due to the invalidity of the contractor's certificate. Temporary fencing has been installed while an alternate contractor is identified.

7. West Covina Park Needs Assessment Summary

Director Bresciani stated that a revised project list was submitted to Los Angeles County due to further clarification on project requirements. Some items submitted are on the CIP list. Los Angeles County has not issued a promise of funding the projects.

ADJOURNMENT

Meeting adjourned at 6:52 p.m.