



A G E N D A

ITEM NO. 2

DATE June 7, 2016

**CITY OF WEST COVINA
HUMAN RESOURCES COMMISSION MEETING
SUMMARY OF ACTIONS OF THE REGULAR MEETING
OF THE HUMAN RESOURCES COMMISSION APRIL 13, 2016**

MEETING CALLED TO ORDER 6:42 pm

INVOCATION Commissioner Torres

PLEDGE OF ALLEGIANCE Commissioner Torres

ROLL CALL

Commissioners Present: H. Torres, D. Barnes, A. Rozatti, G. Mason, I. Jones
Commissioners Absent: None
Staff Present: T. Bokosky, E. Macias, E. Sahagun, Atty. D. Straatsma

Introduction of new Human Resources Commissioner Gayle Mason

Commission Roll Call

CHANGES TO THE AGENDA

None

ORAL COMMUNICATIONS – Five (5) minutes per speaker

Please step forward and state your name and city of residence for the record when recognized by the Chairman.

None

CLOSED SESSION

PERSONNEL ACTION

Pursuant to Government Code Section 54957

- 1) Police Officer - Industrial Disability Retirement Determination
- 2) Firefighter/Paramedic - Industrial Disability Retirement Determination
- 3) Fire Engineer - Industrial Disability Retirement Determination

REPORTING OUT FROM CLOSED SESSION

At 6:57 pm the Human Resources Commission recessed into closed session to discuss item No. 1, the disability retirement of a Police Officer. The Human Resources Commission was provided a staff report, and after discussion the Commission approved the disability retirement for a retired Police Officer by unanimous vote.

Discussed item No. 2, the disability retirement of a Firefighter/Paramedic. The Human Resources Commission was provided a staff report, and after discussion the Commission approved the disability retirement for a retired Firefighter/Paramedic by unanimous vote.

Discussed item No. 3, the disability retirement of a Fire Engineer. The Human Resources Commission was provided a staff report, and after discussion the Commission approved the disability retirement for a retired Fire Engineer by unanimous vote.

APPROVAL OF SUMMARY OF ACTIONS

- 4) Special Meeting of February 10, 2016

Motion by Rozatti seconded by Jones to approve the Summary of Actions of the Special Meeting of February 10, 2016. Motion carried 4 – 0 – 1. (Mason Abstained)

ACTION ITEMS TO CITY MANAGER/CITY COUNCIL

- 5) Approval of new position classifications.

Code Enforcement Supervisor

Motion by Jones seconded by Barnes to approve the new class specification for Code Enforcement Supervisor. Motion carried 5 – 0.

Reprographics Coordinator

Motion by Jones seconded by Mason to approved the new class specification for Reprographics Coordinator. Motion carried 5 - 0.

STAFF REPORTS/DISCUSSION

6) Employer - Employee Relations Resolution

It is recommended that Commission provide input to staff.

Next step includes presentation of Employer – Employee Relations Resolution to each Association for feedback and comments.

COMMISSIONER COMMENTS

Commissioner Torres commended and thanked staff for their recent work.

Commissioner Jones suggested using the roll call method in order to document votes.

ADJOURNMENT

Motion by Torres to adjourn the meeting at 7:26 P.M., to the next special meeting of the Human Resources Commission on May 4, 2016 at 6:00 P.M. in the Management Resources Center, Room 314.